



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
August 25, 2025 – 6:15 P.M.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Department at communityservices@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

AGENDA
Regular Meeting of
The Placentia Community Foundation
August 25, 2025 – 6:15 P.M.

ORDER OF BUSINESS

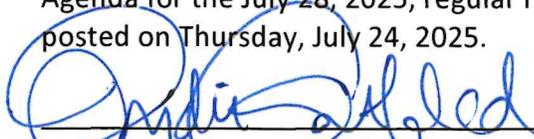
1. Meeting Called to Order

 2. Pledge of Allegiance
-

3. Public Comment
4. Roll Call: Co-Chairperson Montelongo Treasurer Larson Board member Kurzbard
 Co-Chairperson Jordan Board member May Board member Radlauer
5. Review and Approval of Minutes for July 28, 2025
6. Treasurer's Report/Budget Update
7. Sponsorship for Centennial
8. Centennial Updates
 - Invoice PCF-2026-005
 - Invoice PCF-2026-002
9. Concerts in the Park update/wrap up
10. Symphony in the Park
11. Heritage Festival Prep
12. Social Media
13. Staff/Department comments and updates
 - Kraemer Park Fountain renovation
14. Board Member comments and requests
15. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings
16. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on September 22, 2025

Certification of Posting

I, Lydie Gutfeld, City Liaison of the Placentia Community Foundation, hereby certify that the Agenda for the July 28, 2025, regular meeting of the Placentia Community Foundation was posted on Thursday, July 24, 2025.



Lydie Gutfeld, Director of Community Services/City Liaison



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

MINUTES
Foundation Regular Meeting
July 28, 2025 – 6:15 P.M.

1. Meeting Called to Order 6:28 P.M.

2. Pledge of Allegiance. – Director Lydie Gutfeld

3. Public Comment. – None

4. Roll Call:

Present: Co-Chairperson Montelongo, Co-Chairperson Jordan, Board member Kurzbard,
Board member May, Board member Radlauer, Treasurer Larson

Absent: None

City Staff: Community Services Director Lydie Gutfeld, Board Secretary Daniela Escobedo

Guest: Kevin Kirwin

5. Review and Approval of Minutes for June 23, 2025.

Co-Chairperson Montelongo **MOTIONED** to approve the June 23, 2025, meeting minutes.
Board Member Radlauer **SECONDED** the motion. Motion passes.

6. Treasurer's Report/Budget Update.

Treasurer Larson informed the Foundation that the previous Republic Services checks have been voided and have since been reissued. He stated that the Brick Legacy Project has received more refund requests, with over 40 people either donating their contribution to the Foundation or were unresponsive to the refund email. The total amount retained from the project is \$2,030.65 in addition to the deposit from Polar Engraving reimbursement. Treasurer Larson reported that the money retained will be split by the following amount:

- 1) \$812.26 to parks
- 2) \$812.26 to Community Services
- 3) \$304.60 to local grants
- 4) \$101.53 to PCF administration

Treasurer Larson mentioned that the Foundation is still owed the check for the brick cost by the City, Board Secretary Escobedo confirmed that she has the check and will give it to Co-Chairperson Montelongo.

Board Member Radlauer **MOTIONED** to approve the Treasurer's Report. Co-Chair Montelongo **SECONDED** the motion. The motion passes.

7. PCF Bylaws.

Director Gutfeld informed the Foundation that she has sent the current bylaws to the City Attorney. The City Attorney wants to ensure that the Foundation follows the correct process to present to City Council.

8. Concerts in the Park.

Co-Chairperson Montelongo led the discussion on Concerts in the Park and informed the Board of their success, noting that sales are up from the previous year.

9. Social Media.

Co-Chairperson Jordan informed the Foundation that she no longer has access to the PCF Facebook page. She suggested creating an Instagram account for the Foundation and using the Buzz to push the accounts following and engagement. She proposed generating a QR code for the new Instagram account to post at the remaining concerts.

10. Staff/Department comments and updates.

Director Gutfeld announced the new department supervisor, Michelle Khzouz. She informed the Foundation of the grants that she was able to apply to McFadden Park despite the federal funding cuts and kept the proposal moving forward to adding more sports amenities.

11. Board Member comments and requests.

Director Gutfeld inquired about whether the Foundation had a budget for Concerts in the Park. The Board Members informed her that they are working on creating a binder for budgeting and record keeping for the concert series and PCF events.

Co-Chairperson Montelongo mentioned that she has been speaking with a local business regarding creating event T-shirts. Board Member Radlauer questioned how many people attend the Heritage Festival because he is working with Total Wine and will receive a 30% discount if the proper forms are submitted, in addition to including a donation for wine tasting.

12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Add Centennial Updates, T-Shirts, and Symphony on the Go for next month's agenda.

Co-Chairperson Jordan **MOTIONED** to adjourn at 7:23 p.m. to the next regular meeting on August 25, 2025, at 6:15 p.m. Board Member May **SECONDED** this motion. Motion carried.

13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on August 25, 2025, at 6:15 p.m.