



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Regular Meeting of
The Placentia Community Foundation
September 22, 2025 – 6:15 P.M.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Department at communityservices@placentia.org. Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

AGENDA
Regular Meeting of
The Placentia Community Foundation
September 22, 2025 – 6:15 P.M.

ORDER OF BUSINESS

1. Meeting Called to Order

2. Pledge of Allegiance

3. Public Comment

4. Roll Call: Co-Chairperson Montelongo Treasurer Larson Board member Kurzbard
 Co-Chairperson Jordan Board member May Board member Radlauer

5. Review and Approval of Minutes for August 25, 2025

6. Treasurer's Report/Budget Update

7. Heritage Festival Prep

8. Social Media

9. Staff/Department comments and updates

10. Board Member comments and requests

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings

12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on October 27, 2025

Certification of Posting

I, Lydie Gutfeld, City Liaison of the Placentia Community Foundation, hereby certify that the Agenda for the September 22, 2025, regular meeting of the Placentia Community Foundation was posted on Thursday, September 18, 2025.



Lydie Gutfeld, Director of Community Services/City Liaison



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MINUTES
Foundation Regular Meeting
August 25, 2025 – 6:15 P.M.

1. Meeting Called to Order 6:20 P.M.

2. Pledge of Allegiance. – Councilmember Smith

3. Public Comment. – None

4. Roll Call:

Present: Co-Chairperson Montelongo, Co-Chairperson Jordan, Board member Kurzbard,
Treasurer Larson

Absent: Board member May, Board member Radlauer

City Staff: Community Services Director Lydie Gutfeld, Board Secretary Daniela Escobedo

Guest: Councilmember Smith

5. Review and Approval of Minutes for July 28, 2025.

Co-Chairperson Montelongo **MOTIONED** to approve the amended July 28, 2025, meeting minutes with edits made to Sections 6 and 8. Co-Chairperson Jordan **SECONDED** the motion. Motion passes.

6. Treasurer's Report/Budget Update.

Treasurer Larson reviewed the Foundation's July activity, including deposits and disbursements. He reported that the current balance from the Legacy Brick Project stands at \$2,280.65. This amount does not include a \$1,775.25 check from Polar Engraving, which will appear in next month's report. Once included, the Foundation's balance will exceed \$4,000. Treasurer Larson also compared this year's Concert Series to last year's, noting that the Foundation has earned \$1,200 more in sales and sold approximately 160 more drinks than the previous year. Additional updates to the Concerts in the Park report will be provided at the next meeting.

Co-Chairperson Montelongo **MOTIONED** to approve the Treasurer's Report. Board Member Kurzbard **SECONDED** the motion. The motion passes.

Co-Chairperson Montelongo **MOTIONED** to approve the following reimbursements:

- \$89.27 to Board Member May for beer
- \$28.26 and \$26.24 to Board Member Kurzbard for ice
- \$33.61 to Board Member Kurzbard for beer

Co-Chairperson Jordan **SECONDED** the motion. The motion passes.

7. Sponsorship for Centennial

Director Gutfeld informed the Foundation that SoCal Gas is willing to offer a \$1,000–\$1,250 sponsorship, with the condition that half of the donation be awarded as a grant to a non-profit organization. To meet the sponsorship requirements, Treasurer Larson will provide the Foundation’s W-9 and IRS letter of determination.

Co-Chairperson Montelongo expressed interest in creating a sponsorship packet to present to the City, requesting a donation from the Foundation in support of the Centennial Celebration. Sponsorship packets will be distributed to Foundation members, and this item will be added to next month’s agenda.

8. Centennial Updates

Board Secretary Escobedo presented the invoices from the recent Centennial Restaurant Fundraiser events, reporting that \$400 was raised from Tacos Way and \$500 from Craftsman.

9. Concerts in the Park Update/wrap up.

No update.

10. Symphony in the Park

Director Gutfeld informed the Foundation that Symphony in the Park will take place on September 13th at 4:30 P.M. at the Bradford House. She asked whether the Foundation would be operating the Beer Garden at the event. Members discussed logistics, and Co-Chairperson Montelongo reviewed the remaining product inventory from previous events. She noted that an ABC license will be required and emphasized the need to confirm who will be available to pack supplies.

11. Heritage Festival Prep

The Foundation discussed logistics for the Beer Garden at the Heritage Festival and suggested contacting Heide Mahnke from Broken Timbers Brewing Company.

12. Social Media

Co-Chairperson Jordan expressed that creating a new Instagram page may not be necessary, as Community Services already posts the same content on their page. She noted that building a new following would be challenging and suggested it would be more efficient for the Community Services page to continue promoting all City events.

13. Staff/Department comments and updates.

Director Gutfeld announced that the Kraemer Fountain is now complete. Co-Chairperson Montelongo inquired about the dolphins, Director Gutfeld responded that it has been suggested that they be repurposed as art sculptures and placed at various facilities throughout the city.

Director Gutfeld also informed the Foundation that she will no longer be addressing concerns related to the Bylaws.

14. Board Member comments and requests.

None at this time.

15. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Remove the Concerts in the Park update/wrap up from next month's agenda and retain Social Media and Heritage Prep. Add the following items:

- Review of Symphony in the Park
- Sponsoring the Centennial Celebration

Co-Chairperson Montelongo **MOTIONED** to adjourn at 7:30 p.m. to the next regular meeting on August 25, 2025, at 6:15 p.m. Board Member Kurzbard **SECONDED** this motion. Motion carried.

16. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on September 22, 2025, at 6:15 p.m.