



# Parks Arts and Recreation Commission Meeting Agenda

October 14, 2025, 6:30 p.m.  
Regular Meeting, City Hall

**Chair**  
**Tricia Montelongo**

**Brett Hunt**  
**Commissioner**

**Lilia Queen**  
**Commissioner**

**Maverick Shuck**  
**Commissioner**

**Matthew Rupard**  
**Commissioner**

**City of Placentia**  
**401 E Chapman Avenue**  
**City of Placentia, CA 92870**

**Community Services Department**  
**Phone: (714) 993-8232**  
**Fax: (714) 961-0283**  
**Website: [www.placentia.org](http://www.placentia.org)**

## **Procedures for Addressing the Parks Arts and Recreation Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

## **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

# Parks Arts, and Recreation Commission

October 14, 2025

## REGULAR MEETING

6:30 p.m.

---

### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Montelongo  
Commissioner Hunt  
Commissioner Queen  
Commissioner Shuck  
Commissioner Rupard

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

---

### PARKS ARTS AND RECREATION COMMISSION AGENDA

---

1. **Approval of Minutes** – September 9, 2025
  - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
  - CIP projects
  - Special Events
3. **Commissioner Comments and Requests**
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

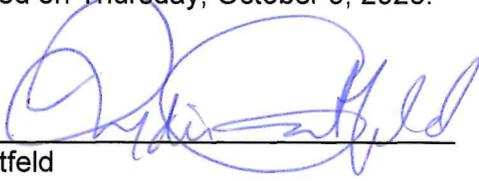
### ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, November 11, 2025, at 6:30 p.m.

---

**CERTIFICATION OF POSTING**

I, Lydie Gutfeld, Director of Community Services for the City of Placentia, hereby certify that the Agenda for the October 14, 2025, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, October 9, 2025.



---

Lydie Gutfeld  
Director of Community Services

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION REGULAR MEETING  
September 09, 2025

---

**Meeting called to order at 6:33 p.m.**

**ROLL CALL**

Present: Chair Tricia Montelongo, Commissioner Brett Hunt, Commissioner Maverick Shuck, Commissioner Lilia Queen

Absent: Commissioner Matthew Rupard

Staff Present: Director of Community Services Lydie Gutfeld, Administrative Assistant Daniela Escobedo

Guests:

**PLEDGE OF ALLEGIANCE** – Daniela Escobedo

**ORAL COMMUNICATIONS** – None at this time.

**COMMISSIONER COMMENTS AND REPORTS**

Commissioner Hunt voiced dissatisfaction with the laser leveling work done by BrightView at Tuffree Park. Director Gutfeld explained the laser leveling process and stressed that correct execution is vital because of safety concerns. She also pointed out the broader issues affecting the park's fields and emphasized the need to develop a sports strategic plan.

Director Gutfeld is seeking a refund from BrightView and is looking for a different landscaping company to ensure higher-quality work moving forward. Additionally, she is working on a 3-5-year plan to assess and improve fields, irrigation systems, and fencing across city parks.

**1. APPROVAL OF MINUTES**

The minutes for the July 8, 2025, meeting were **MOTIONED** for approval by Commissioner Shuck. Commissioner Hunt **SECONDED** the motion. Motion carried.

**2. MONTHLY REPORT**

**a. CIP Projects**

Director Gutfeld reported that the Los Vaqueros project is now complete. Boulders were used to fill in dirt gaps, which is expected to improve drainage; however, she noted that the v-ditch at the park is tilting incorrectly and poses a potential flooding risk. She anticipates adding the issue to the CIP list in the next budget cycle.

Director Gutfeld announced that the \$600,000 grant from Toll Brothers will be divided between Los Vaqueros and Richard Samp Park for playground upgrades, with both projects scheduled for completion by June 2026. At the Movies in the Park event at Los Vaqueros, residents completed a survey, and 41 out of 42 respondents shared their preferred playground features. A similar QR code-based survey will be conducted at Richard Samp Park, with QR codes placed along walking paths. Kraemer Park will be next for renovations.

The Tynes Gym roof replacement is set to start on September 22nd. The gym will be fenced off and closed for approximately three weeks. During this period, Pony Baseball will have access to portable restrooms, as the gym's bathrooms will be unavailable.

Director Gutfeld also mentioned that Park Impact funds and leftover funds from the Kraemer Fountain design will be used to replace Koch Park shelters.

**b. Summer Programming**

Director Gutfeld credited Administrative Assistant Escobedo for the success of the Concerts in the Park series. She also reported that the Movies in the Park events were well received and noted that the new movie screen is expected to be available for community group rentals in the future, with logistics currently being developed.

Additional successful programs included the Learn-to-Swim program, Summer Day Camp, and Neighborhood Services with their backpack event. Director Gutfeld also informed the Commission about recent senior center excursions to Olvera Street in Los Angeles and Mission San Juan Capistrano, which included teaching participants how to navigate the train system.

**c. Special Events**

Symphony at the Park is scheduled for September 13th, starting at 4:30 P.M. at the Bradford House, with the performance beginning at 6:00 P.M. During the event, the Bradford House will offer tours with the Placentia Founders Society, the Placentia Community Foundation will host their Beer & Wine Garden, and a booth will be available to promote the Centennial Celebration. Director Gutfeld also informed the Commission about several events planned for the Centennial Celebration in 2026.

- Mayor's Celebration Gala – January 24<sup>th</sup>
- 5K Run – May 2<sup>nd</sup>
- City Birthday Party – December 5<sup>th</sup>

Additionally, she noted that the State of the City event will take place on September 24<sup>th</sup> at the Alta Vista Country Club, from 11:30 a.m. to 1:30 p.m.

**d. Heritage Festival**

The Heritage Festival is scheduled for October 11th, from 10:00 A.M. to 3:00 P.M. Director Gutfeld informed the Commission that the City Council cut \$30,000 from the festival's budget and decided to remove the band review from the event. Additionally, the parade route has been extended this year, now starting at Yorba Linda Blvd. and ending at Tri-City Park.

**e. Jaycee Parkette**

Director Gutfeld reported that bids for rubberized surfacing at Jaycee Parkette exceeded the budget, leading to the decision to use woodchips instead. The installation is expected in February, with the playground expected to open in March.

She also noted that the Senior Center is currently waiting for approval from Southern California Edison for its electrical plans, which are needed to move forward with installing air conditioning and new windows.

**3. Commissioners Comments and Request**

**a. Fountain Renovation**

The Commission was informed of the completion of Kraemer Fountain.

**b. Backs Building**

Chair Montelongo asked about the temporary relocation of seniors to the Backs Community Building. Director Gutfeld confirmed that seniors were moved to the facility for about two and a half weeks to allow for lighting repairs and a deep cleaning at the Senior Center. She also informed the Commission about upcoming upgrades at Backs, which include plans to refurbish the stage flooring, replace wood countertops with commercial-grade steel, and improve the downstairs rooms.

**4. Staff Comments**

None at this time.

**5. Agenda Building and Meeting Schedule**

Commissioner Queen requested reports regarding the Navigation Center and the Golden Bridge.

**ADJOURNMENT**

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, October 14, 2025, at 6:30 p.m. The regular meeting will be held in person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on September 9, 2025, at 7:18 p.m.