



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8232

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**Mission Statement:**

*The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.*

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**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**November 17, 2025 – 6:15 P.M.**

**How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Placentia Community Foundation meeting consideration by email to the Community Services Department at [communityservices@placentia.org](mailto:communityservices@placentia.org). Please limit to 200 words or less. Comments received before or during a Board meeting, until the close of the Oral Communications portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

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**AGENDA**  
**Regular Meeting of**  
**The Placentia Community Foundation**  
**November 17, 2025 – 6:15 P.M.**

**ORDER OF BUSINESS**

1. Meeting Called to Order
  
  2. Pledge of Allegiance
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3. Public Comment
4. Roll Call: Co-Chairperson Montelongo      Treasurer Larson      Board member Kurzbard  
                  Co-Chairperson Jordan            Board member May      Board member Radlauer
5. Review and Approval of Minutes for August 25, 2025, September 22, 2025 and October 27, 2025
6. Treasurer's Report/Budget Update
7. Monetary donation for Centennial sponsorship
8. Grants 2026
9. Staff/Department comments and updates
10. Board Member comments and requests
11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings
12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on January 26, 2026

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**Certification of Posting**

I, Lydie Gutfeld, City Liaison of the Placentia Community Foundation, hereby certify that the Agenda for the November 17, 2025, regular meeting of the Placentia Community Foundation was posted on Thursday, November 13, 2025.



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Lydie Gutfeld, Director of Community Services/City Liaison



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**MINUTES**  
**Foundation Regular Meeting**  
**October 27, 2025 – 6:15 P.M.**

1. **Meeting Called to Order 6:17 P.M.**
2. **Pledge of Allegiance.** – Board Secretary Daniela Escobedo
3. **Public Comment.** – None
4. **Roll Call:**
  - Present: Co-Chairperson Montelongo, Board Member Kurzbard, Treasurer Larson,  
Board Member Radlauer
  - Absent: Co-Chairperson Jordan, Board Member May
  - City Staff: Community Services Director Lydie Gutfeld, Board Secretary Daniela Escobedo
  - Guest: Community Services Coordinator Felipe Zambrano, Senior Community Services  
Specialist Alejandro Ruiz
5. **Review and Approval of Minutes for August 25, 2025.**

Co-Chairperson Montelongo **MOTIONED** to table the approval of August 25, 2025, and September 22, 2025, minutes to the next meeting. Motion passes.
6. **Treasurer's Report/Budget Update.**

Treasurer Larson **MOTIONED** to table the approval of Treasurer's Report to the next meeting. Co-Chairperson Montelongo **SECONDED** the motion. Motion passes.
7. **Monetary Donation for Centennial Sponsorship.**

Co-Chairperson Montelongo **MOTIONED** to table the discussion of the Monetary Donation for the Centennial to the next meeting. Motion passes.
8. **Grants.**

Board Secretary Daniela Escobedo confirmed that grant applications are now available on the city website and will also be distributed to last year's applicants. Co-Chairperson Montelongo noted that at the next meeting, the Foundation will need to determine the deadlines for the grant cycle.

**9. Staff/Department comments and updates.**

Coordinator Zambrano and Senior Specialist Ruiz presented a recap of the recent excursions to Olvera Street and Mission San Juan Capistrano, made possible through funding provided by the Foundation, for the Senior Center.

Director Gutfeld provided the Foundation with a recap of the Heritage Festival, noting that revenue matched that of previous years despite significant budget cuts. She also announced the decision to combine the Tamale Festival and Tree Lighting Ceremony into a single event, rebranded as “A Very Tamale Holiday.” She outlined several changes from previous years, including updates to performers and the event layout. The event is scheduled for Thursday, December 11th, from 4:00 p.m. to 10:00 p.m.

Director Gutfeld also informed the Foundation that formal invitations for the Mayor’s Centennial Gala will be sent out no later than November 15th. The Gala will feature a served dinner, live performance, and silent auction, with all proceeds supporting the 5K Run and the City Birthday Party.

**10. Board Member comments and requests.**

Co-Chairperson Montelongo asked what to do with the leftover beverages from the Heritage Festival. The Foundation agreed to repurpose the alcoholic beverages by creating alcohol-themed baskets for the silent auction. At the same time, it was suggested that non-alcoholic beverages be used for other upcoming city events.

Co-Chairperson Montelongo also inquired about the completion date for the Tynes Gym roof renovation. Director Gutfeld responded that the project is expected to be completed by the end of next week.

**11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

Approval of minutes for August, September, and October will be added to the upcoming meeting agenda. Additional items to be included are:

- Monetary donation for the Centennial.
- Discussion of 2026 Grants.
- Approval of the Financial Reports for August and October.

The meeting adjourned at 7:26 p.m. to the next meeting on Monday, November 17, 2025, at 6:15 p.m.

**12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next meeting on November 24, 2025, at 6:15 p.m.**