



**Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority
Placentia Public Financing Authority**

CHAD P. WANKE
Mayor
District 4

JEREMY B. YAMAGUCHI
Mayor Pro Tem
District 3

THOMAS HUMMER
Councilmember
District 1

KEVIN KIRWIN
Councilmember
District 2

WARD L. SMITH
Councilmember
District 5

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Jennifer Lampman
City Administrator

Christian L. Bettenhausen
City Attorney

**AGENDA
February 17, 2026**

**Council Chambers
401 E Chapman Ave.
Placentia, CA 92870**

Phone: (714) 993-8117

**Email: administration@placentia.org
www.placentia.org**

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

**PLACENTIA CITY COUNCIL REGULAR
MEETING AGENDA - CLOSED SESSION
February 17, 2026
6:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL:

*Council Member/ Board Member Hummer
Council Member/ Board Member Kirwin
Council Member/ Board Member Smith
Mayor Pro Tem/ Board Vice Chair Yamaguchi
Mayor/ Board Chair Wanke*

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code § 54956.8

Property Address: +/- 1,000 square foot property located east of the 57 Orange Freeway, South of Orangethorpe Avenue and North of Nebraska Avenue, in the C-1 District
APN: None assigned
Agency Negotiator: Jennifer Lampman, City Administrator
Negotiating Parties: 118 Orangethorpe, LLC
Under Negotiation: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA

February 17, 2026

7:00 p.m. - City Council Chambers

401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:

Council Member/ Board Member Hummer

Council Member/ Board Member Kirwin

Council Member/ Board Member Smith

Mayor Pro Tem/ Board Vice Chair Yamaguchi

Mayor/ Board Chair Wanke

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Fire Chief Jason Dobine

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a through 1.k):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: It is recommended that the City Council:
Approve.

1.b APPROVAL OF MINUTES

Recommended Action: It is recommended that the City Council:
Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meetings held on May 6, 2025; May 20, 2025; and February 3, 2026.

1.c REGISTERS FOR FEBRUARY 17, 2026

Fiscal Impact:

Check Registers \$ 1,812,693.59

Electronic Disbursement Registers \$3,325,978.75

Recommended Action: It is recommended that the City Council:

Receive and file.

1.d **ACCEPTANCE OF RESIGNATION FROM THE PLACENTIA VETERANS ADVISORY COMMITTEE**

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council:

1. Accept the resignation of Meredith Castillo effective February 2, 2026, from the Veterans Advisory Committee; and
2. Update the City's Master Commission/Committee Vacancy List to include the vacancy on the Veterans Advisory Committee and solicit applications.

1.e **RESOLUTION AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE URBAN AREA SECURITY INITIATIVE GRANT DOCUMENTS FOR AND ON BEHALF OF THE CITY OF PLACENTIA**

Fiscal Impact:

None

Recommended Action: It is recommended that the City Council:

1. Review and adopt Resolution No. R-2026-07, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Urban Area Security Initiative (UASI) Grant documents for and on behalf of the City of Placentia; and
2. Authorize the City Administrator and designated persons within the Placentia Police Department to oversee and administer the projects associated with the Anaheim/Santa Ana UASI training and funding on behalf of the City.

1.f **A RESOLUTION AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE WHALE TALE GRANT FUNDS DOCUMENTS FROM THE CALIFORNIA COASTAL COMMISSION FOR AND ON BEHALF OF THE CITY OF PLACENTIA**

Fiscal Impact:

None

Recommended Action: It is recommended that the City Council:

1. Review and adopt Resolution No. R-2026-08, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute the Whale Tale Grant Funds Documents from the California Coastal Commission for and on behalf of the City of Placentia; and
2. Authorize the City Administrator and designated persons within the Placentia

Community Services Department to oversee and administer the projects associated with the California Coastal Commission funding on behalf of the City.

1.g **RESOLUTION RELATED TO A FRANCHISE WITH CRIMSON CALIFORNIA PIPELINE, L.P. FOR THE OPERATION AND MAINTENANCE OF VARIOUS PIPELINE LOCATIONS IN THE CITY**

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-09, a Resolution of the City Council of the City of Placentia, California, declaring its intention to grant a pipeline franchise to Crimson California Pipeline L.P., a California Limited Partnership, and setting the time when protests may be heard by the legislative body to the proposed franchise and directing the City Clerk to give notice thereof.

1.h **RESOLUTION AMENDING THE CITY OF PLACENTIA CONFLICT OF INTEREST CODE**

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-11, A Resolution of the City Council of the City of Placentia, California, Adopting an Amended Conflict of Interest Code of the City of Placentia, and Repealing Resolution No. R-2022-63.

1.i **AMENDMENT NO. 1 TO THE REIMBURSEMENT AGREEMENT WITH THE YORBA LINDA WATER DISTRICT**

Fiscal Impact:

There is no immediate fiscal impact associated with the recommended actions. Reimbursement amounts will vary by project.

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 1 to the Reimbursement Agreement with the Yorba Linda Water District which will extend the term by a period of three (3) years for a total six (6) year agreement term, to expire on November 22, 2028; and
2. Authorize the City Administrator, and/or her designee, to execute all necessary documents, in a form approved by the City Attorney.

1.j **AGREEMENT WITH TABLET COMMAND, INC. FOR MOBILE INCIDENT COMMAND AND RESPONSE SOFTWARE SYSTEM**

Fiscal Impact:

Expense: \$46,500.00

Budget: \$46,500.00 Fire Impact Fees

Recommended Action: It is recommended that the City Council:

1. Approve a Purchase Order with Tablet Command, Inc. for the Fiscal Year 2025-2026 implementation and subscription for \$46,500.00; and
2. Authorize the City Administrator, and/or her designee, to execute all necessary documents, in a form approved by the City Attorney.

1.k **RESOLUTION TO AMEND THE 2025-26 POSITION ALLOCATION PLAN AND AMEND THE MASTER SALARY TABLE ESTABLISHING AND REVISING VARIOUS CLASSIFICATIONS AND SALARY RANGES**

Fiscal Impact:

- Reclassification of one (1) Equipment Mechanic to one (1) Equipment Mechanic II in the Public Works Department. The impact of the reclassification is approximately \$3,771 for a full fiscal year.
- Amend the Salary for GIS Technician in the Development Services Department. The impact of the salary amendment is approximately \$10,036 for a full fiscal year.

The net effect of the action is an increase of \$13,806.96 for a full fiscal year. There is no anticipated impact to the current fiscal year's budget due to salary savings generated during recruitments.

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-12, a Resolution of the City Council of the City of Placentia, California, Amending the Position Allocation Plan and Master Salary Ranges for Fiscal Year 2025-26.

2. PUBLIC HEARINGS (Items 2.a through 2.b):

2.a **INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-01, AMENDING CHAPTER 23.73 OF THE PLACENTIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUS) AND JUNIOR ACCESSORY DWELLING UNITS (JADUS) IN ACCORDANCE WITH STATE LAW (ZONING CODE AMENDMENT NO. ZCA 2026-01)**

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning Zoning Code Amendment No. 2026-01 and Ordinance No. O-2026-01; and
2. Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Find that adoption of Zoning Code Amendment No. 2026-01 is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h) and is categorically exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3); and
5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2026-01, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 23.73 of the Placentia Municipal Code relating to Accessory

Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.

2.b **INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-02, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING SECTION 22.80.021 OF CHAPTER 22.80 OF THE PLACENTIA MUNICIPAL CODE RELATING TO URBAN LOT SPLITS AND SECTION 23.13.010 OF CHAPTER 23.13 OF THE PLACENTIA MUNICIPAL CODE RELATING TO TWO-UNIT HOUSING DEVELOPMENTS IN ACCORDANCE WITH STATE LAW (ZONING CODE AMENDMENT NO. ZCA 2026-02)**

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:

1. Open the Public Hearing concerning Zoning Code Amendment No. 2026-02 and Ordinance No. O-2026-02; and
2. Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Find that adoption of Zoning Code Amendment No. 2026-02 is not a “project” pursuant to the California Environmental Quality Act and therefore, the proposed Ordinance is not subject to CEQA review; and
5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2026-02, an Ordinance of the City Council of the City of Placentia, California, amending Section 22.80.021 of Chapter 22.80 of the Placentia Municipal Code relating to Urban Lot Splits and Section 23.13.010 of Chapter 23.13 of the Placentia Municipal Code relating to Two-Unit Housing Developments in accordance with State law.

3. REGULAR AGENDA:

3.a **FISCAL YEAR 2025-26 MID-YEAR BUDGET REPORT**

Fiscal Impact:

Fund	Revenues (included transfers-in)	Appropriations (including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

Based upon preliminary FY 2025-26 projections, which reflect a net increase in revenues of \$478,774 and net increases in expenses of \$2,166,315.

It is anticipated that the General Fund fund balance, inclusive of the Measure U and

General Fund reserves, Unassigned Fund Balance and Nonspendable monies will be \$9,400,198 at June 30, 2026.

Recommended Action: It is recommended that the City Council:
Approve the Mid-Year Budget Report and adopt Resolution No. R-2026-10, A Resolution Of The City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2025-26 in compliance with City Charter of the City of Placentia Section 1206 pertaining to appropriations for actual expenditures.

CITY COUNCIL MEMBERS REQUESTS:

Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT: Adjourn in Memory of John Bushman, Former Historical Committee Member

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to the next regular City Council meeting on Tuesday, March 3, 2026, at 7:00 p.m.

CERTIFICATION OF POSTING

I, Brooke Lovell, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the February 17, 2026, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on February 12, 2026.

*Brooke Lovell
Deputy City Clerk*



Agenda Item No: 1.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Brooke Lovell

From: City Clerk

Subject:

APPROVAL OF MINUTES

Recommendation:

Recommended Action: It is recommended that the City Council:

Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meetings held on May 6, 2025; May 20, 2025; and February 3, 2026.

Attachments

[05.06.25 CC Regular Minutes.pdf](#)

[05.20.25 CC Regular Minutes.pdf](#)

[02.03.26 CC Regular Minutes.pdf](#)

Placentia City Council Regular Meeting
Placentia City Council Acting as Successor Agency to the Placentia Redevelopment Agency, Placentia Industrial Commercial Development Authority, Placentia Public Financing Authority

MINUTES
May 6, 2025

City Council Chambers - 401 E. Chapman Avenue, Placentia, CA

MINUTES OF THE PLACENTIA CITY COUNCIL CLOSED SESSION MEETING – 4:30 PM

CALL TO ORDER: Mayor Kirwin called the meeting to order at 4:30 p.m.

ROLL CALL: PRESENT: Councilmember/Board Member Hummer, Smith, Yamaguchi, Wanke, Kirwin
ABSENT: None

ORAL COMMUNICATIONS: None

CLOSED SESSION PROCEEDINGS:

City Clerk McKinnell announced the City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section § 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Thomas Hatch, Interim City Administrator
Alice Burnett, Director of Human Resources
Employee Organizations: Placentia City Employees Association (PCEA)
Placentia Firefighters Association (PFA)
Placentia Fire Management Association (PFMA)
Placentia Police Management Association (PPMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees
2. Pursuant to Government Code Section § 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: (1 case)
3. Pursuant to Government Code Section § 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
City of Placentia vs. Onward Engineering; Case No. 30- 2018-01040701
4. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
Property: 480 S. Placentia Avenue
APN: 339-443-03
Agency Negotiator: Thomas Hatch, Interim City Administrator
Negotiating Parties: Galaxy Oil Company
Under Negotiation: Price and Terms of Payment
5. Pursuant to Government Code Section § 54957(b)(1)
PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT:
Title: City Administrator
6. Pursuant to Government Code Section § 54957(b)(1)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Title: Interim City Administrator

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

MINUTES OF THE PLACENTIA CITY COUNCIL REGULAR MEETING - 7:00 P.M

CALL TO ORDER: Mayor Kirwin called the meeting to order at 7:00 p.m.

ROLL CALL: PRESENT: Councilmember/Board Member Hummer, Smith, Yamaguchi, Wanke, Kirwin
ABSENT: None

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; Interim City Administrator Thomas Hatch; Deputy City Administrator Rosanna Ramirez; Director of Community Services Lydie Gutfeld; Director of Development Services Joe Lambert; Director of Finance Jennifer Lampman; Director of Human Resources Alice Burnett; Director of Public Works Chris Tanio; Fire Chief Jason Dobine; Police Chief Brad Butts; Deputy Director of Administrative Services Jeannette Ortega; City Clerk Robert McKinnell; Interim Deputy City Clerk Nancy Albitre-Seely

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Rilyn Gapik

PRESENTATIONS:

A. PROCLAMATION OF MAY 20, 2025, AS RED SNEAKER DAY FOR FOOD ALLERGY AWARENESS

Presenters: Mayor Kirwin and City Council

Recipients: Emman Melin, Red Sneaker Ambassador

Mayor Kirwin presented a proclamation to Emman Melin, proclaiming May 20, 2025, as Red Sneaker Day for Food Allergy Awareness.

B. PROCLAMATION OF WATER SAFETY MONTH

Presenters: Mayor Kirwin and City Council

Recipients: Community Services Department

Mayor Kirwin announced this presentation was moved to the next City Council meeting on May 20, 2025.

C. RECOGNITION OF CITIZENS ACADEMY GRADUATES

Presenters: Mayor Kirwin and City Council

Recipients: Citizen Academy Graduates

Mayor Kirwin presented plaques to the Citizen Academy graduates.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated the City Council took no reportable action.

CITY ADMINISTRATOR REPORT:

Interim City Administrator Hatch introduced two new City employees, Fire and Life Safety Administrative Assistant Savannah Martinez and Public Works Associate Engineer Shelley Kennell.

ORAL COMMUNICATIONS:

John Beltran requested updates on capital improvement projects, street repairs, and ADA curb installations near schools.

Jack Harrison requested the City to enforce Senate Bill 326 compliance and inspect unsafe balconies at Cinnamon Tree HOA.

Rosalina Davis supported moving forward with the EIFD project to revitalize Old Town and thanked City departments for their efforts.

John Stanton supported for the EIFD project and emphasized its importance for Old Town business investment and beautification.

Linda Lucio thanked the City for hosting the Citizens Academy and encouraged residents to participate.

Kenny Binnings praised first responders and requested completion of the EIFD streetscape project to support business growth.

Jim Caropoulos addressed questions on the fleet fueling program, reaffirmed commitments, and highlighted emergency fuel availability.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Mayor Kirwin thanked Interim City Administrator Tom Hatch for his exceptional service, stated his last day would be May 8, 2025, and announced Director of Finance Jennifer Lampman will serve as Acting City Administrator.

Councilmember Smith thanked Interim City Administrator Tom Hatch for his leadership. He reported his attendance at the joint-use meeting with the Library District, Orange County Council of Governments (OCCOG) Board meeting, Southern California Association of Government (SCAG) General Assembly, and Love Placentia Serve Day. He announced participation in the Youth Pledge of Allegiance program for more information contact the Community Services Department at (714) 993-8232 or email communityservices@placentia.org.

Councilmember Hummer thanked Interim City Administrator Tom Hatch for his guidance. He announced the City's Volunteer program for youth ages 13–16, for more information contact the Community Services Department at (714) 993-8232 or email communityservices@placentia.org. He reported his attendance at the Heritage Committee meeting and mentioned the Committee is working on the City's Centennial Year celebration.

Councilmember Yamaguchi commented on the fiber Internet construction project, noting concerns about trench repairs and emphasizing that the issue has been escalated to the Council and City Management for resolution. He suggested exploring an AI policy for the City following his work on a Statewide Steering Committee and noted other agencies have adopted minimum standards. He thanked Staff for raising awareness of the Red Shoe Program and highlighted its importance for those with severe food allergies. He congratulated participants in the City's CERT Training program and commented on the receivership process, emphasizing legal compliance and appropriate use to address blight. He announced the Best of Placentia nominations open March 18, 2025, voting will close on April 25, 2025, and winners will be announced May 9, 2025, at bestofplacentia.com. He thanked Interim City Administrator Tom Hatch for his service and positive contributions to the City.

Mayor Pro Tem Wanke thanked Interim City Administrator Tom Hatch his service as Interim City Administrator, and mentioned his professionalism, honesty, and guidance in helping the City during a critical time. He reported attending the Orange County Mosquito and Vector Control District Board meeting and Budget Workshop, reporting approval of a balanced budget and the purchase of right-hand drive jeeps for operations. He shared that tick collections are up 300% compared to last year and advised residents to check for ticks when outdoors due to extended tick season and potential Lyme disease risk. He attended a productive meeting with Orange County Supervisor Doug Chaffee regarding City projects and funding opportunities. He hosted three (3), third-grade classes from Melrose Elementary for a City Hall tour and expressed enjoyment in engaging with students. He also represented the City at a tree planting ceremony at Bradford Park honoring members of the Daughters of the American Revolution and commended Staff for organizing the event. He announced he would be leaving that evening's City Council meeting early.

1. CONSENT CALENDAR (Items 1.a through 1.h):

Motion by Wanke, seconded by Yamaguchi, and carried a 5-0 vote, to approve the Consent Calendar, as recommended.

1.a CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: It is recommended that the City Council:

Approve

(Approved 5-0, as recommended)

1.b CITY FISCAL YEAR 2024-25 REGISTERS FOR MAY 6, 2025

Check Register

Fiscal Impact: \$ 1,752,567.62

Electronic Disbursement Register

Fiscal Impact: \$ 1,523,359.04

Recommended Action: It is recommended that the City Council:

Receive and file.

(Approved 5-0, as recommended)

1.c MINUTES CITY COUNCIL/SUCCESSOR/ICDA/PPFA REGULAR MEETINGS OF OCTOBER 15, 2024, AND NOVEMBER 5, 2024

Recommended Action: It is recommended that the City Council:

Approve.

(Approved 5-0, as recommended)

1.d AWARD OF CONTRACT TO COLTS LANDSCAPE, INC., FOR CITYWIDE VINE TRIMMING SERVICES

Fiscal Impact:

Expense: \$87,046 Five-Year Contract Total

Budget: \$96,920 Budgeted FY 2025-26 Operating Budget (103655-6115)

Recommended Action: It is recommended that the City Council:

1. Award a five-year Public Works Agreement to Colts Landscape, Inc., for citywide vine trimming services in an amount not-to-exceed \$87,046; and
2. Authorize the Interim City Administrator to approve contract change orders up to 20% or \$17,409.20 of the contract not-to-exceed amount; and
3. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.e AGREEMENT WITH POWERPLUS FOR TEMPORARY ELECTRICAL POWER AT PLACENTIA PUBLIC SAFETY CENTER

Fiscal Impact:

Expense: \$100,000 Service Cost

\$ 10,000 Contingency Cost

\$110,000 Total Cost

Available Budget: \$487,669.07 (105213-6840)

Recommended Action: It is recommended that the City Council:

1. Approve a Public Works Agreement with S.R. Bray, LLC (dba PowerPlus) for the Public Safety Center Project in the amount of \$100,000; and
2. Authorize the Interim City Administrator to approve up to ten percent (10%) contingency of the contract amount, or \$10,000, for a total contract not-to-exceed amount of \$110,000; and
3. Authorize the Interim City Administrator to approve all agreements in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.f SECOND AMENDMENT TO THE WASTE DISPOSAL AGREEMENT WITH THE COUNTY OF ORANGE

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

1. Approve the Second Amendment to the Waste Disposal Agreement with the County of Orange extending the agreement by one year and increasing the disposal fee 2.6% through June 30, 2026; and
2. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.g SECOND READING AND ADOPTION OF ORDINANCE NO. O-2025-03, APPROVING THE MUNICIPAL CODE AMENDMENT TO ESTABLISH A COMPREHENSIVE REGULATORY FRAMEWORK FOR CITY SPECIAL EVENTS ON PUBLIC PROPERTY

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

Waive full reading, by title only, and adopt Ordinance No. O-2025-03, An Ordinance of the City Council of the City of Placentia, California, amending Title 1 (general provisions), Chapter 14 (temporary suspension of regulatory ordinances) amending Section 10.28.010 (drinking in public) of Chapter 10.18 (intoxication) of Title 10 (peace, morals and safety), repealing Chapter 13.60 (parades - assemblages) of Title 13 (vehicles & traffic) and amending Title 14 (public property) with the addition of Chapter 14.18 (special events permit), to establish a comprehensive regulatory framework for city special events on public property.

(Approved 5-0, as recommended)

1.h RETIREMENT AND OWNERSHIP TRANSFER OF POLICE SERVICE DOG

Fiscal Impact:

Expense: \$0.00

Offsetting Revenue: \$1.00

Recommended Action: It is recommended that the City Council:

1. Approve the "Release and Waiver of Liability and Indemnity Agreement" authorizing the transfer of ownership of retired Police Service Dog "Champ" to Officer Zachary King; and
2. Authorize the Interim City Administrator, or his designee, to execute an agreement with Police Officer Zachary King to purchase Police Service Dog "Champ" in the amount of one dollar (\$1.00). In a form approved by the City Attorney.

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a PUBLIC HEARING REGARDING THE ANNEXATION OF TERRITORY TO EXISTING COMMUNITY FACILITIES DISTRICT NO. 2024-1 (OLD TOWN MAINTENANCE SERVICES) AND AUTHORIZE SPECIAL TAX ANNEXATION NO. 1 FOR 201 S. BRADFORD AVENUE, APN 339-365-23

Fiscal Impact:

Projected Annual Revenue: \$427.52 (CFD for Old Town Maintenance Services)

Recommended Action: It is recommended that the City Council:

1. Open the Public Hearing concerning the annexation of 201 S. Bradford Avenue; and
2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and
3. Conduct election for annexation of 201 S. Bradford Avenue to Community Facilities District No. 2024-1 (Old Town Maintenance Services); and
4. Close the Public Hearing; and
5. Adopt Resolution R-2025-16, a Resolution of the City Council of the City of Placentia, California, ordering the annexation of territory to its Community Facilities District No. 2024-1 (Old Town Maintenance Services) and approving the amended map for said District; and

6. Authorize inclusion of the annexed territory for Community Facilities District No. 2024-1 (Old Town Maintenance Services) for Fiscal Year 2025-26 on the Orange County Secured Property Tax Roll.

(Approved 4-0-1, as recommended, Wanke absent)

Mayor Pro Tem Wanke left the meeting at 7:56 p.m.

Deputy Director of Administrative Services Jeannette Ortega gave a PowerPoint presentation on the item.

Public Hearing opened at 7:59 p.m.

Public comments: None.

Public Hearing closed at 8:03 p.m.

Motion by Yamaguchi, seconded by Smith, and carried a 4-0-1 vote, to approve Item 2.a, as recommended, Wanke absent.

3. REGULAR AGENDA: (Items 3.a through 3.b)

3.a STUDY SESSION: PLACENTIA ENHANCED INFRASTRUCTURE FINANCING DISTRICT AND THE OLD TOWN STREETScape MASTER PLAN

Fiscal Impact:

Estimated range of \$17 to \$24 million in property tax increment over approximately 40 years. Up to \$59 million in net fiscal impact revenue to the City over approximately 50 years.

Recommended Action: It is recommended that the City Council:

1. Receive and file the Staff Report and presentations; and
2. Ask any questions of the Measure U Committee and Staff; and
3. Provide direction to Staff as appropriate regarding the next steps in the EIFD Process.

(Approved 4-0-1, to allocate \$150,000 from EIFD revenues to finalize the design, delay bond financing until \$1 million was accumulated or alternative funding was secured, and return to City Council with construction bids and a financing plan when funds were available, Wanke absent)

Citizens' Oversight Committee Members Robert McKinnell and Glenn Casterline, Deputy Director of Administrative Services Jeannette Ortega, Deputy Director of Public Works Gabriel Guerrero-Gabany, Kosmont Transactions Services, Inc. consultants, and Finance Director Lampman gave a PowerPoint presentation on the item.

Staff presented two options: Option 1, allocate \$150,000 to complete design and proceed immediately with bond financing and a \$1 million City loan; or Option 2, allocate \$150,000 to complete design but delay bond financing until sufficient EIFD revenues or other funding sources are available.

A discussion ensued, and direction was given to proceed with Option 2, to allocate \$150,000 from EIFD revenues to finalize the design, delay bond financing until \$1 million was accumulated or alternative funding was secured and return to City Council with construction bids and a financing plan when funds were available.

Motion by Yamaguchi, seconded by Hummer, and carried a 4-0-1 vote, to allocate \$150,000 from EIFD revenues to finalize the design, delay bond financing until \$1 million was accumulated or alternative funding was secured, and return to City Council with construction bids and a financing plan when funds were available, Wanke absent.

3.b FISCAL YEAR 2025-26 CAPITAL IMPROVEMENT PROGRAM - STUDY SESSION NO. 3

Fiscal Impact:

The fiscal impact will be determined with final adoption of the Fiscal Year 2025-26 Capital Improvement Program Budget.

Recommended Action: It is recommended that the City Council:

1. Receive and file the staff report and presentation; and
2. Provide direction to staff regarding the proposed fuel tank storage options.

(Approved 3-0-2, to authorize removal of the existing underground storage tank, obtain a second bid for installation of a new tank, and continue negotiations with Galaxy Oil for a potential fueling agreement, Wanke and Smith absent)

Public Works Manager Samantha Byfield provided a PowerPoint presentation on the item.

A discussion ensued, direction was given to remove the existing tank, continue negotiations with Galaxy, and obtain a second bid for installing new tanks to ensure readiness if off-site fueling proved unworkable.

Councilmember Smith left the room at 9:36 p.m.

Motion by Hummer, seconded by Yamaguchi, and carried a 3-0-2 vote, to authorize removal of the existing underground storage tank, obtain a second bid for installation of a new tank, and continue negotiations with Galaxy Oil for a potential fueling agreement, Wanke and Smith absent.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Smith returned to the room at 9:38 p.m.

Councilmember Yamaguchi requested Staff research an AI policy and return with findings for discussion, and obtain bids for outsourcing dispatch services for the Fire and Life Safety Department, including Metro Net and any other qualified providers, to evaluate potential cost savings.

Mayor Kirwin requested Staff work on forming an Ad Hoc Capital Improvement Program (CIP) Committee to address CIP needs and develop a budgeting strategy.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 9:39 p.m., to a regular City Council meeting on Tuesday, May 20, 2025, at 5:00 p.m.

Kevin Kirwin, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Sophia Avina, Lucy Ann Enomoto, and Allison Risner, Golden West League Champions for the 2025 Season from Valencia High School Varsity Softball Team

PRESENTATIONS:

A. PROCLAMATION OF WATER SAFETY MONTH

Presenters: Mayor Kirwin and City Council

Recipients: Community Services Department

Mayor Kirwin presented a proclamation to the Community Services Department, proclaiming May 2025, as Water Safety Month.

B. PROCLAMATION OF MAY 18 - 24, 2025 AS NATIONAL PUBLIC WORKS WEEK

Presenters: Mayor Kirwin and City Council

Recipients: Public Works Department

Mayor Kirwin presented a proclamation to the Public Works Department, proclaiming May 18-25, 2025, as National Public Works Week.

C. RECOGNITION OF 2025 EDISON SCHOLARSHIP AWARD

Presenters: Mayor Kirwin and City Council

Recipient: Skyler Kim

Mayor Kirwin presented a certificate of recognition to Skyler Kim, a receipt of the 2025 Southern California Edison Scholarship Award.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen reported a motion by Kirwin, seconded by Smith, and carried a 5-0 vote, to approve the appointment of Jennifer Lampman to City Administrator.

CITY ADMINISTRATOR REPORT: None.

ORAL COMMUNICATIONS:

Rosalina Davis expressed continued support for the Enhanced Infrastructure Financing District (EIFD) project to revitalize Old Town, requested exploration of additional funding options, announced the upcoming Tamale Festival on December 11, 2025, and welcomed a new business, Trader Dave's, to the area.

John Beltran requested an update on timelines for residential street repairs, mentioned severe deterioration and requested the City to seek additional funding sources.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith reported his attendance at the Santa Fe Merchants Association meeting with City Staff, reported it was a valuable opportunity to share information and strengthen collaboration with the business community. He recognized May 15th, as Peace Officer Memorial Day and reflected on the recent dedication of a memorial plaque honoring Lieutenant Adam Gloe, acknowledged his service and contributions to the community. He thanked the Public Works Department for their professionalism and hard work. He announced the Police Department's Vacation House Check program for residents who will be away for more than three days, with details and forms available at www.placentia.org/police.

Councilmember Hummer reported meeting with business and property owners in the downtown area and expressed interest in revisiting related discussions from the previous Council meeting. He attended the ICSC conference with the Development Services Staff, reported positive engagement with representatives and opportunities for future business growth in Placentia.

Councilmember Yamaguchi thanked Mr. Gonzalez for his service on the Heritage Committee and his efforts to modernize its operations. He congratulated Mayor Pro Tem Wanke on his appointment as Chair of the Building, Property, and Equipment Committee for the Orange County Mosquito and Vector Control District (OCVCD). He announced the fifth annual “Good Life Celebration” community event on Saturday, May 24, 2025, from 12:00 p.m. to 4:00 p.m. at Parque de los Niños, featuring family activities, a health fair, carnival games, and food.

Mayor Pro Tem Wanke reported attending the Orange County Mosquito and Vector Control District Joint Committee meeting, the Orange County Sanitation District (OC San) Administration Committee meeting, and the City Selection Committee meeting on behalf of the Mayor. He announced that all City facilities will be closed on Memorial Day, Monday, May 26, 2025, in observance of the holiday, stated street sweeping will be cancelled, and trash collection will be delayed by one day. He reported Public Works will remain available for non-emergency issues at (714) 993-8111, and Police and Fire services will continue to operate.

1. CONSENT CALENDAR (Items 1.a through 1.f):

Motion by Smith, seconded by Yamaguchi, and carried a 5-0 vote, to approve the Consent Calendar, as recommended.

1.a CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: It is recommended that the City Council:

Approve

(Approved 5-0, as recommended)

1.b CITY FISCAL YEAR 2024-25 REGISTERS FOR MAY 20, 2025

Check Register

Fiscal Impact: \$ 1,414,504.58

Electronic Disbursement Register

Fiscal Impact: \$ 1,238,994.02

Recommended Action: It is recommended that the City Council:

Receive and file.

(Approved 5-0, as recommended)

1.c RESOLUTION RELATING TO FISCAL YEAR 2025-26 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA STREET LIGHTING DISTRICT NO. 81-1 AND SETTING A PUBLIC HEARING FOR JUNE 17, 2025, AT 7:00 P.M.

Fiscal Impact:

SLD No. 81-1 has estimated expenditures of \$197,245 for FY 2025-26. The proposed assessment for FY 2025-26 will generate approximately \$136,245 in revenue leaving a negative balance of \$61,000, which is backfilled by the City’s General Fund. SLD 81-1 has operated at a deficit for numerous years because of the limited ability to increase assessment rates to relieve the annual General Fund contribution to the District.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution R-2025-17, a Resolution of the City Council of the City of Placentia, California, directing the preparation of the Engineer’s Report for Fiscal Year 2025-26 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
2. Adopt Resolution R-2025-18, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

(Approved 5-0, as recommended)

1.d AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT WITH HF&H CONSULTANTS, LLC, FOR REFUSE CONTRACT NEGOTIATIONS AND SB 1383 COMPLIANCE ASSISTANCE

Fiscal Impact:

Expense: \$45,000 Annual Contract Amount
Budget: \$65,000 FY 2024-25 Refuse Administration Fund (374386-6099)

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 4 to the professional services agreement with HF&H Consultants, LLC, for refuse contract negotiations and SB 1383 compliance assistance services to extend the contract term by two years and increase the cumulative contract not-to-exceed amount by \$90,000 for a revised cumulative contract amount of \$244,999 for the entire contract term; and
2. Authorize the Acting City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.e RESOLUTION RELATING TO FISCAL YEAR 2025-26 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1 AND SETTING A PUBLIC HEARING FOR JUNE 17, 2025, AT 7:00 P.M.

Fiscal Impact:

For FY 2025-26, LMD No. 92-1 will have an estimated \$440,867 in expenditures and projected assessment revenue of \$457,992. There is no impact on the General Fund associated with these recommended actions.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution R-2025-19, a Resolution of the City Council of the City of Placentia, California, directing the preparation of the Engineer's Report for Fiscal Year 2025-26 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
2. Adopt Resolution R-2025-20, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

(Approved 5-0, as recommended)

1.f ACCEPTANCE OF RESIGNATION FROM THE HERITAGE COMMITTEE AND CONSIDERATION OF THE APPOINTMENT OF A NEW COMMITTEE MEMBER

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

1. Accept the resignation of Martin Gonzalez from the Heritage Festival Committee effective May 21, 2025; and
2. Consider the appointment of alternate member Lisa Pallares to the Heritage Festival Committee effective May 21, 2025.

(Approved 5-0, as recommended)

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a PRESENTATION OF THE PROPOSED FISCAL YEAR 2025-26 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)

Fiscal Impact:

FY2025-26	Expenditures:	\$92,686,878
	Revenue:	\$89,665,708

Recommended Action: It is recommended that the City Council:

1. Review and discuss the Proposed Fiscal Year 2025-26 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and
2. Set the date of the public hearing for budget adoption as June 3, 2025, at 7:00 p.m.

(Approved, to identify additional structural savings, present options for allocating \$880,000 in Measure U funds, clarify use of Toll Brothers community benefit funds, agendize EIFD for future discussion, and schedule another study session before the June 3, 2025, public hearing.)

Acting City Administrator Lampman, Senior Finance Analyst Gavin Houn and Public Works Director Tanio gave a PowerPoint presentation on the item.

A discussion ensued on balancing the budget structurally, prioritizing infrastructure, and options for allocating \$880,000 in freed Measure U funds (City Hall roof, street backfill, reinstall fuel tank, or leave unallocated).

City Council directed Staff to:

1. Revise the proposed budget to identify additional ongoing structural savings, including potential staffing adjustments, to avoid a structural deficit.
2. Return with clear options for using the \$880,000 in Measure U funds, comparing the roof project, street backfill, fuel tank reinstatement, or leaving funds unallocated.
3. Provide legal and financial clarification on allowable uses of the \$600,000 Toll Brothers community benefit funds and whether reallocation is possible.
4. Agendize EIFD for future City Council discussion.
5. Schedule another budget study session prior to the Public Hearing on June 3, 2025, with the option to continue the hearing if adoption is not ready.

City Council requested exploration of long-term infrastructure strategies, including potential sewer system transfer to Yorba Linda Water District. Final adoption should include a clear public summary of all budget changes.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Hummer requested the Enhanced Infrastructure Financing District) (EIFD) be agendized for a future City Council meeting.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 8:48 p.m., to a regular City Council meeting on Tuesday, June 3, 2025, at 5:00 p.m.

Kevin Kirwin, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary



Placentia City Council Regular Meeting
Placentia City Council acting as Successor Agency to the Placentia
Redevelopment Agency, Placentia Industrial Commercial Development Authority,
Placentia Public Financing Authority

MINUTES
February 3, 2026

City Council Chambers - 401 E. Chapman Avenue, Placentia, CA

MINUTES OF THE PLACENTIA CITY COUNCIL CLOSED SESSION MEETING – 6:00 P.M.

CALL TO ORDER: Mayor Wanke called the meeting to order at 6:00 p.m.

ROLL **PRESENT:** Councilmember/Board Member Hummer, Kirwin, Smith, Wanke
CALL: **ABSENT:** Yamaguchi (Excused)

ORAL COMMUNICATIONS: None

CLOSED SESSION PROCEEDINGS:

City Clerk McKinnell announced the City Council/ Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code § 54956.9(d)(2): (3 cases)

RECESS: The City Council and Boards of Directors recessed until their 7:00 p.m. Regular Meeting.

MINUTES OF THE PLACENTIA CITY COUNCIL REGULAR MEETING - 7:00 P.M.

CALL TO ORDER: Mayor Wanke called the meeting to order at 7:02 p.m.

ROLL **PRESENT:** Councilmember/Board Member Hummer, Kirwin, Smith, Wanke
CALL: **ABSENT:** Yamaguchi (Excused)

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Jennifer Lampman; Deputy City Administrator Rosanna Ramirez; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Development Services Joe Lambert; Director of Public Works Chris Tanio; Director of Human Resources Alice Burnett; Director of Finance Jerry Griggs; Director of Community Services Lydie Gutfeld; Deputy Director of Administrative Services Jeannette Ortega; Deputy City Clerk Brooke Lovell

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE: Police Chief Brad Butts

PRESENTATIONS: None

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated the City Council took no reportable action.

CITY ADMINISTRATOR REPORT:

City Administrator Lampman introduced new two new employees, Public Works Manager Ontoine Lewis and Police Officer Ron Tanag.

ORAL COMMUNICATIONS:

John Beltran thanked the City Council for prioritizing and completing the South Ponderosa street repaving, ADA upgrades, praised the contractor’s work and shared positive neighborhood feedback.

Jeff Buchanan raised concerns about missed trash service due to strike and there was no fee reductions, questioned potential conflicts of interest around hotel approvals, objected to extended City Council term limits due to clerical errors, and reported unsafe traffic control by a City landscape contractor.

Andrea Coleman expressed concern about the potential health effects of a cell tower near her children’s school, questioned who monitored its emissions and safety, and asked whether towers should be placed so close to schools and parks.

Craig Green complimented the City and Staff on the recent Centennial Gala; stated was an excellent, well-organized event that everyone greatly enjoyed.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Kirwin thanked and congratulated the City and the Community Services Department on the Centennial Gala event held on January 23, 2026. He announced the Golden Avenue Bridge closure from February 19, 2026, through September 11, 2026; he reported a community outreach meeting would be held on February 5, 2026, at Golden Elementary School stating at 5:00 p.m.

Councilmember Hummer congratulated the City and the Community Services Department on the Centennial Gala event held on January 23, 2026. He announced the Placentia Citizen’s Academy is now accepting applications, the program is from March 4, 2026, through April 15, 2026, on Wednesdays; applications are due by February 26, 2026, can be submitted at www.placentia.org/CitizensAcademy.

Councilmember Smith attended the Orange County Council of Governments (OCCOG) meeting, the Southern California Association of Government (SCAG) Transportation Committee meeting, the Veteran’s Advisory Committee meeting, the Four Chaplains Ceremony event, and Placentia’s Centennial Gala event. He thanked the Community Services Department and Staff for organizing an outstanding Gala. He announced the California Celtic Fest will be on June 20-21, 2026, at Kramer Park, will feature expanded programming including Scottish games and a dance competition. He thanked Boy Scout troop 723 and Cub Scout group 840 for organizing a flag retirement ceremony on January 31, 2026, during which over 1,000 flags were properly retired. He mentioned the organization plans to make this an annual event and reminded residents that drop-off locations for worn flags are available at City Hall and local fire stations. He thanked John Beltran for attending the meeting and expressed appreciation to Public Works Director Tanio for progress on street rehabilitation projects. He announced a free compost giveaway event on February 7, 2026, from 7:30 am to 10:30 am, with a limit of 60 gallons per household, proof of residency required, and residents must bring their own containers; visit the City’s website for more information.

Mayor Wanke reported attending the Orange County Sanitation District (OC San) Board meeting. He praised Staff and the Community Services Department on the Centennial Gala event held on January 23, 2026. He addressed Andrea Coleman’s comments and stated Staff will follow up on her. He also reported that the street contractor performed well on the rehabilitation project referenced by John Beltran.

1. CONSENT CALENDAR (Items 1.a through 1.h):

Motion by Smith, seconded by Hummer, and carried a 4-0-1 vote, to approve the Consent Calendar, as recommended, Yamaguchi absent.

1.a CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: It is recommended that the City Council:

Approve

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.b APPROVAL OF MINUTES

Recommended Action: It is recommended that the City Council:

Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meetings held on April 1, 2025; April 15, 2025; and January 13, 2026.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.c REGISTERS FOR FEBRUARY 3, 2026

Fiscal Impact:

Check Register \$ 402,465.88

Electronic Disbursement Register \$ 1,640,335.16

Recommended Action: It is recommended that the City Council:

Receive and file.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.d RESOLUTION TO ADOPT AN AMENDED AND RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PLACENTIA AND THE PLACENTIA POLICE MANAGEMENT ASSOCIATION

Fiscal Impact:

Placentia Police Management Association

Year 1: Estimated \$ 30,000 increase to FY25-26 total compensation

Year 2: Estimated \$ 32,500 increase to FY26-27 total compensation

Total: Estimated \$ 62,500 increase.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution No. R-2026-04, A Resolution of the City Council of the City of Placentia, California, approving an amended Memorandum of Understanding for the Placentia Police Management Association (PPMA) effective January 1, 2026, and superseding Resolution No. R-2025-56; and
2. Authorize the City Administrator to execute a Memorandum of Understanding (MOU) based upon the terms for PPMA on behalf of the City, in a form approved by the City's Labor Counsel.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.e RESOLUTION TO ADOPT A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PLACENTIA AND THE PLACENTIA CITY EMPLOYEES' ASSOCIATION

Fiscal Impact:

Placentia City Employees' Association

Total: Estimated \$134,500 increase of FY25-26 for term of agreement

Recommended Action: It is recommended the City Council:

1. Adopt Resolution No. R-2026-05, A Resolution of the City Council of the City of Placentia, California, approving a Memorandum of Understanding for the Placentia City Employees' Association (PCEA) for the period July 1, 2025, through June 30, 2026; and
2. Authorize the City Administrator to execute a Memorandum of Understanding (MOU) based upon the terms for PCEA on behalf of the City, in a form approved by the City's Labor Counsel.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.f AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH AGA ENGINEERS, INC. FOR ON-CALL TRAFFIC ENGINEERING SERVICES

Fiscal Impact:

Expense: \$175,000 Amendment No. 1 Contract Not-to-Exceed Amount over 3-Years

Budget: \$150,000 FY 2025-26 Operating Budget (101-80200-6400)

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 1 to a Professional Services Agreement with AGA Engineers, Inc. to provide additional on-call traffic engineering services in a new not-to-exceed amount of \$175,000; and

2. Authorize the City Administrator, and/or her designee, to execute the necessary documents in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.g PROFESSIONAL SERVICES AGREEMENT FOR INDEPENDENT REGISTERED MUNICIPAL ADVISOR FOR THE INFRASTRUCTURE FINANCING PLAN (“IFP”) FOR THE PLACENTIA ENHANCED INFRASTRUCTURE FINANCING DISTRICT (“PLACENTIA EIFD”)

Fiscal Impact:

EXPENSE: \$50,000

BUDGETED: \$50,000 EIFD ACCOUNT (206-90300-9600)

Recommended Action: It is recommended that the City Council:

1. Award a Professional Services Agreement with Kosmont Transactions Services, Inc.; and
2. Authorize the City Administrator, and/or her designee, to execute all documents necessary, substantially in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.h APPROVAL OF FINAL PARCEL MAP NO. 2024-143 PERTAINING TO THE SUBDIVISION OF A 2.66 ACRE LOT INTO TWO PARCELS LOCATED AT 975 S. LAKEVIEW AVENUE WITHIN THE C-M (COMMERCIAL MANUFACTURING) ZONING DISTRICT

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

1. Approve Final Parcel Map No. 2024-143, subject to final review and approval by the County Surveyor; and
2. Authorize the City Clerk to sign Final Parcel Map No. 2024-143.

(Approved 4-0-1, as recommended, Yamaguchi absent)

2. PUBLIC HEARING:

2.a CONSIDERATION OF THE ADOPTION OF A DEVELOPMENT IMPACT FEE NEXUS STUDY AND ADOPTION OF APPLICABLE RESOLUTION(S) AND/OR APPLICABLE ORDINANCE(S) AMENDING VARIOUS CITY DEVELOPMENT IMPACT FEES. THE PROPOSED ACTION INCLUDES ADOPTION OF NEW CITY FACILITIES FEES, AND AMENDED FEES FOR OTHER CITYWIDE DEVELOPMENT IMPACT FEES, TRANSIT ORIENTED DEVELOPMENT AREA (TOD) DEVELOPMENT IMPACT FEES, AND AFFORDABLE HOUSING FEES

Fiscal Impact:

Development Impact Fees are established for cost recovery or statutory purposes only. There is no immediate fiscal impact associated with the recommended actions. The adoption of revised development impact fees, new City Facilities Fees and residential affordable housing impact fees will not have an immediate impact on revenues to the City until effective 60 days subsequent to adoption. This agenda item adjusts or establishes impact fees commensurate with a Development Impact Fee Nexus Study prepared for City Council consideration.

Recommended Action: It is recommended that the City Council:

1. Open the Public Hearing regarding consideration of the adoption of a Development Impact Fee Nexus Study and adoption of applicable Resolution(s) and/or applicable Ordinance(s) amending various City Development Impact Fees, including adoption of new City Facilities Fees, and amended fees for other Citywide Development Impact Fees, Transit Oriented Development Area (TOD) Development Impact Fees, and Affordable Housing Fees; and
2. Receive the Staff report, consider all public testimony, ask questions of Staff; and
3. Continue the public hearing to the regular City Council meeting of March 3, 2026.

(Approved 4-0-1, to continue the public hearing to the regular meeting of the City Council on March 3, 2026, as recommend, Yamaguchi absent)

Development Services Director Lambert gave a verbal presentation on the item.

Public Hearing opened at 7:39 p.m.

Public Comment: Jeff Buchanan requested clarification on whether the proposed development impact fees would apply to homeowners rebuilding a residence that was destroyed by fire. He also sought confirmation that routine home improvements, such as roof replacements, water heater installations, or patio cover additions, would not be subject to these fees.

Public Hearing left open at 7:43 p.m. and continued to the regular meeting of the City Council on March 3, 2026.

Motion by Wanke, seconded by Hummer, and carried a 4-0-1 vote, to continue the public hearing to the regular meeting of the City Council on March 3, 2026, as recommended, Yamaguchi absent.

3. REGULAR AGENDA:

3.a VISION STATEMENT AND STRATEGIC GOALS

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

1. Review and provide direction on the Vision Statement and Strategic Goals; and
2. Adopt the Vision Statement and Strategic Goals as amended.

(Approved 4-0-1, as recommended, Yamaguchi absent)

Deputy Director of Administrative Services Jeannette Ortega gave a verbal presentation.

Motion by Smith, seconded by Hummer, and carried a 4-0-1 vote, to approve Item 3.a, as recommended, Yamaguchi absent.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Kirwin encouraged residents to apply for open positions on City committees and commissions, noting that most require only one meeting per month. He stated that several applications have been received but more are needed. Interested residents may visit the City's website for information on available positions and the application process.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 7:49 p.m., to a regular City Council meeting on Tuesday, February 17, 2026, at 7:00 p.m.

Chad P. Wanke, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary



Agenda Item No: 1.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Gabriela Calin

From: Finance

Subject:

REGISTERS FOR FEBRUARY 17, 2026

Financial Impact:

Fiscal Impact:

Check Registers \$ 1,812,693.59

Electronic Disbursement Registers \$3,325,978.75

Recommendation:

Recommended Action: It is recommended that the City Council:
Receive and file.

Attachments

[Check Register 1-29-26.pdf](#)

[Check Register 2-9-26.pdf](#)

[EFT-ACH Register 1-29-2026.pdf](#)

[EFT-ACH Register 2-9-26.pdf](#)

**City of Placentia
Check Register 1/29/26**

Name	Memo	Amount	Document Num	Date
V000659 AGA ENGINEERS INC	On Call Traffic Engineering	8,140.00	136816	1/29/2026
V000751 B & M LAWN & GARDEN CENTER	Maintenance Equipment/Supplies	179.74	136817	1/29/2026
V000766 BEAR ELECTRICAL SOLUTIONS INC	Traffic Signal Maintenance/Repair: Dec Response	9,497.00	136818	1/29/2026
V000794 BRENNAN ESTIMATING SERVICES INC	FY 25-26: Fire and Security Alarm Monitoring: November 2025	441.00	136819	1/29/2026
V002018 BURNETT PRINTING AND GRAPHICS	step and repeat for centennial gala	464.58	136820	1/29/2026
V000872 CITY OF ANAHEIM	Traffic Signal Costs - 11/14/25 - 12/16/25	6.64	136821	1/29/2026
V001793 CJ CONCRETE CONSTRUCTION INC.	FY 25-26 Annual Sidewalk & Curb Ramp Repairs: CIP #26-102	133,153.90	136822	1/29/2026
V000902 COMLOCK	Facility Door Repairs and Keys	514.65	136823	1/29/2026
V000926 CRAFCO INC.	Street Repair Materials	740.25	136824	1/29/2026
V000946 DAY & NITE DOOR SERVICE	Fire Station 1 Bay Door Repairs	1,961.20	136825	1/29/2026
V001029 FACTORY MOTOR PARTS	FY 25-26: Vehicle Repair Parts	472.52	136826	1/29/2026
V001067 FRANCHISE TAX BOARD	FTB PE1/3, PD1/9	107.73	136827	1/29/2026
V001086 GLASBY MAINT. SUPPLY CO.	FY 25-26 Janitorial Services	2,216.53	136828	1/29/2026
V001140 HI-WAY SAFETY RENTALS INC	Street Supplies - Signs	2,188.05	136829	1/29/2026
V001146 HOUSTON & HARRIS PCS INC	FY 25-26: Sewer Line Cleaning and CCTV Inspection Services: December 2025	19,259.34	136830	1/29/2026
V001148 HR GREEN PACIFIC INC	EFID Design	100,440.25	136831	1/29/2026
V001179 IPERMIT	Cancellation of Bldg. Permit #B25-1488 for 206 Chinook Circle	102.94	136832	1/29/2026
V001854 KENT AUTOMOTIVE	Facility Supplies	564.44	136833	1/29/2026
V001244 LEAGUE OF CALIFORNIA CITIES	2026 Membership Dues	21,661.00	136834	1/29/2026
V001267 LONGFRI TECHNOLOGIES CO LTD	Fire Station 2 Body Armor Repl	3,611.05	136835	1/29/2026
V001301 MCFADDEN-DALE HARDWARE CO.	Facilities Supplies	582.17	136836	1/29/2026
V000835 Vulcan Materials Co	Paving Materials	1,599.98	136837	1/29/2026
V001513 RBI TRAFFIC INC	Traffic Control Plan Check Services: Dec 2025	2,212.50	136838	1/29/2026
V001396 ORANGE COUNTY EMPLOYEES ASSN	OCEA PE1/3/2026 Pay Date 1/9/2026	587.50	136839	1/29/2026
V001402 ORANGE COUNTY SANITATION DISTRICT	Q1 25-26 OCHCA FOG/BMP Inspections	20.83	136840	1/29/2026
V001402 ORANGE COUNTY SANITATION DISTRICT	OCSA Capital Facilities Capacity Charge for December 2025 / 5% City Issuance Fee	10,713.44	136841	1/29/2026
V001421 PACIFIC WEST AIR CONDITIONING	FY 25-26: HVAC Maintenance Public Works	909.50	136842	1/29/2026
V000734 ASSI SECURITY INC	New Door Access System	300.00	136843	1/29/2026
V000616 AT&T	AT&T Charges Dec. 2025-Jan. 2026	369.97	136844	1/29/2026
V000950 DELL MARKETING L.P.	PC Upgrades	692.24	136845	1/29/2026
V001113 GRIZZLY SYSTEMS LLC	ERMS Renewal for Jan-Dec 2026	3,000.00	136846	1/29/2026
V001434 PCEA C/O NORTH ORANGE CO	PR#2601001 PCEA UNION DUES	50.76	136847	1/29/2026
V001706 TRILLIUM	CNG Charges - December 2025	61.46	136848	1/29/2026
V001812 TEMPORARY STAFFING PROFESSIONALS INC	Contract Temp for IT, Desktop Support Analyst	4,044.90	136849	1/29/2026
V001732 US BANK PARS #6746022400	PARS PE1/3/26 Pay Date 1/9/26	1,246.98	136850	1/29/2026
V001567 SECO ELECTRIC & LIGHTING INC	Overtime call-out for electrical services in PD	435.00	136851	1/29/2026
V001262 LN CURTIS & SONS	CRR Uniforms	710.18	136852	1/29/2026
V001446 PETE'S ROAD SERVICE INC	Fire Vehicle Maintenance - T2	1,770.81	136853	1/29/2026
V001779 YORBA LINDA WATER DISTRICT	Yorba Linda Water District Charges - November to December 2025	395.60	136854	1/29/2026
V002146 VALLEY CENTER FIRE PROTECTION DISTRICT	Driver/Operator 1B Class - Navarro and Brandon	2,125.00	136855	1/29/2026
V001501 QUADIENT INC	February 2026 Services	136.86	136856	1/29/2026
V001515 RED 88 MEDIA LLC	City Meeting Broadcasts	6,228.00	136857	1/29/2026
V000634 SAFETY-KLEEN CORP	City Vehicle Repair - Parts and Supplies	785.03	136858	1/29/2026
V001558 SC FUELS	Fuel Purchases: 01/01/26 - 01/15/26	36,554.39	136859	1/29/2026
V001723 UNDERGROUND SERVICE ALERT/SC	November 2025 - State Fee	327.96	136860	1/29/2026
V000658 AFTERMATH SERVICES LLC	Biohazard Cleaning Services	400.00	136861	1/29/2026
V000885 CIVIC PLUS	City Website Redesign Features	640.00	136862	1/29/2026
V001125 HDL COREN & CONE	Contract Services Property Tax Jn-Mar 2026	4,184.21	136863	1/29/2026
V001500 QUADIENT FINANCE USA INC	ACCT # 7900 0440 8052 1796	4,000.00	136864	1/29/2026
V001515 RED 88 MEDIA LLC	State of the City Broadcast	6,843.00	136865	1/29/2026
V001593 SO CAL GAS	So Cal Gas Charges Dec 2025 - Jan 2026	1,856.17	136866	1/29/2026
V001094 GOLDEN STATE WATER COMPANY	Water Charges Dec 2025-Jan 2026 + Past Due Notices	8,587.32	136867	1/29/2026
V001780 YORBA REGIONAL ANIMAL HOSPITAL	1/20 K9 Medical Services	221.71	136868	1/29/2026
V001502 QUADIENT LEASING USA INC	QUADIENT LEASE 11/23/25-02/22/26	1,736.43	136869	1/29/2026
V001794 COUNTY OF ORANGE	Dec AFIS Services	1,565.00	136870	1/29/2026
V002106 PLATINUM FLEET & FIRE SERVICES LLC	Fire Engine Maintenance -E-2	14,117.84	136871	1/29/2026
Total		425,735.55		

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Name	Memo	Amount	Document Number	Date
V000873 CITY OF BREA	PD Forms	186.55	136874	2/3/2026
V001812 TEMPORARY STAFFING PROFESSIONALS INC	Contract Temp for IT, Desktop Support Analyst	2,286.90	136875	2/3/2026
V001732 US BANK PARS #6746022400	PARS PE1/17/26 Pay Date 1/23/26	3,541.86	136876	2/5/2026
V000688 ALL CITY MANAGEMENT SERVICES INC	1/4-1/17 Crossing Guard Services	10,725.59	136877	2/5/2026
V000616 AT&T	AT&T Charges Dec 2025 - Jan 2026	13,021.83	136878	2/5/2026
V002143 BSN SPORTS	PAT Apparel - Sepulveda	243.31	136879	2/5/2026
V000872 CITY OF ANAHEIM	Traffic Signal Costs - 12/16/25 - 01/15/26	81.24	136880	2/5/2026
V001067 FRANCHISE TAX BOARD	FTB PE1/17, PD1/23	107.73	136881	2/5/2026
V001095 GOLDEN WEST COLLEGE	PD Academy Enrollment Fees	4,505.58	136882	2/5/2026
V001129 HELPING OUR PETS EDUCATION LLC	11/24-12/25 K9 Boarding - Enzo	2,990.00	136883	2/5/2026
V002128 JL GROUP LLC	City of Placentia: Employee Investigation	3,915.30	136884	2/5/2026
V001396 ORANGE COUNTY EMPLOYEES ASSN	OCEA PE1/17/2026 Pay Date 1/23/2026	587.50	136885	2/5/2026
V001434 PCEA C/O NORTH ORANGE CO	PR#2601002 PCEA UNION DUES	50.76	136886	2/5/2026
V000005 ALEXANDER DIAZ	Let's Dance January 2026	200.00	136887	2/5/2026
V001878 BEST 5TH AVE INC		792.03	136888	2/5/2026
V002018 BURNETT PRINTING AND GRAPHICS	Centennial Decals for Businesses	299.06	136889	2/5/2026
V001809 CENTERPOINT COMMUNICATIONS INC	FY 25-26 City Yard Cable Clean Up	6,871.03	136890	2/5/2026
V000861 CHARTER COMMUNICATIONS	Public Safety/EOC - Spectrum Acct 187910501	1,185.51	136891	2/5/2026
V000429 City of Placentia	Reimbursement of Petty cash for Police training mileage	96.60	136892	2/5/2026
V000902 COMLOCK	(5) Set of Facility Keys	22.89	136893	2/5/2026
V001123 HAZ PARTY RENTALS	Tables, Chairs, Canopies and labor for A Very Tamale Holiday 2025	3,617.52	136894	2/5/2026
V000946 DAY & NITE DOOR SERVICE	Inspection of the door at the Senior Center.	580.00	136895	2/5/2026
V001009 ENTENMANN-ROVIN CO	PD Badges	1,279.02	136896	2/5/2026
V000974 DOGTEAMPRO LLC	K9 Software Subscription	799.25	136897	2/5/2026
V001013 EPIC LAND SOLUTIONS INC.	GoldenAv Bridge JL61116	822.03	136898	2/5/2026
V002093 FULLY INVOLVED	Placentia Fire Plan Check Services - January	4,885.00	136899	2/5/2026
V001256 LIEBERT CASSIDY WHITMORE	FLSA Advice/Council: For professional services rendered through December 31,2025	1,099.50	136900	2/5/2026
V001127 HEALTHPOINTE MEDICAL GROUP INC	Pre-Employment Physical Exams	1,019.00	136901	2/5/2026
V001901 MANHATTAN STITCHING COMPANY INC	Centennial Gala Flutes	2,079.18	136902	2/5/2026
V001780 YORBA REGIONAL ANIMAL HOSPITAL	K9 Medical Services - Zero	498.93	136903	2/5/2026
V001421 PACIFIC WEST AIR CONDITIONING	FY 25-26: HVAC Community Services Facilities	5,232.67	136904	2/5/2026
V001075 GALLS LLC	Fire Uniforms	287.68	136905	2/5/2026
V001762 WESTERN AUDIO VISUAL	Council Chambers Upgrade	3,813.77	136906	2/5/2026
V000429 City of Placentia	Petty Cash reimbursement for Car 68 Car wash	24.00	136907	2/5/2026
V000861 CHARTER COMMUNICATIONS	Spectrum Acct 189952201	5,551.12	136908	2/5/2026
V000636 SOUTHERN CALIFORNIA EDISON	SoCal Edison Charges - November to December 2025	2,505.85	136909	2/5/2026
V000638 T-MOBILE	12/21-1/20 PD Phone Services	6,081.81	136910	2/5/2026
V001701 TRANSUNION RISK & ALTERNATIVE	Jan PD Database Transactions	178.85	136911	2/5/2026
V001814 THE SALVATION ARMY	Navigation Center CS March 2025	1,226,199.21	136912	2/5/2026
V001007 EMPLOYMENT DEVELOPMENT DEPT	Unemployment Insurance Benefit Charge for period 10/1/2025 to 12/31/2025	14,042.00	136913	2/5/2026
V000616 AT&T	AT&T Charges Dec 2025 - Jan 2026	664.75	136914	2/9/2026
V001094 GOLDEN STATE WATER COMPANY	Golden State Water Charges Dec 2025 - Jan 2026	43,450.03	136915	2/9/2026
V001256 LIEBERT CASSIDY WHITMORE	December I.A. Services	3,617.00	136916	2/9/2026
V001779 YORBA LINDA WATER DISTRICT	YLWD Water Charges Dec. 2025- Jan 2026	2,086.67	136917	2/9/2026
V001740 VERIZON WIRELESS	Acct 572549101-0001	1,859.19	136918	2/9/2026
V001593 SO CAL GAS	So Cal Gas Charges Dec 2025 - Jan 2026	186.29	136919	2/9/2026
V001810 FIRST AMERICAN DATA TREE LLC	January 2026 Bulk Data Solution	566.67	136920	2/9/2026
V000636 SOUTHERN CALIFORNIA EDISON	SoCal Edison Charges - December to January 2026	2,219.78	136921	2/9/2026
Total		1,386,958.04		

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Vendor	Date	Memo	Amount	EFT Status
V000831 CALIFORNIA STATE DISBURSEMENT UNIT	1/29/2026	CA CHILD SUPP PE1/3, PD1/9	1,622.33	ACH - Paid Online
V001325 MISSION SQUARE	1/29/2026	401A MGMT PE1/3, PD1/9	16,846.77	ACH - Paid Online
V001752 WASHINGTON STATE DEPARTMENT OF SOCIAL AND HEALTH SER'	1/29/2026	PR#2601001 CHILD SUPPORT - WA	737.07	ACH - Paid Online
V001325 MISSION SQUARE	1/29/2026	PR#2601001 457	34,872.43	ACH - Paid Online
V001007 EMPLOYMENT DEVELOPMENT DEPT	1/29/2026	CA TAX PE1/3 PD1/9	43,122.36	ACH - Paid Online
V001173 INTERNAL REVENUE SERVICE	1/29/2026	FED TAX PE1/3, PD1/9	130,823.76	ACH - Paid Online
V001453 PLACENTIA FIREFIGHTERS ASSOCIATION	1/29/2026	PFFA PY 1/3/26 Pay Date 1/9/26	1,050.00	EFT Payment
V001457 PLACENTIA POLICE MANAGEMENT	1/29/2026	PPMA PE1/3/26Pay Date 1/9/26	1,303.65	EFT Payment
V001458 PLACENTIA POLICE OFFICERS ASSOCIATION	1/29/2026	PPOA PE1/3/26 Pay Date 1/9/26	3,119.12	EFT Payment
V000934 CSG CONSULTANTS INC	1/29/2026	October 2025 On-Call Building Plan Review Services	14,674.91	EFT Payment
V000944 DTA Public Finance INC	1/29/2026	December 2025 Development Impact Fee Study	4,967.18	EFT Payment
V001462 PLACEWORKS	1/29/2026	December 2025 SP5 Update	628.75	EFT Payment
V000711 AMTECH ELEVATOR SERVICES	1/29/2026	FY 25-26: Elevator Maintenance Services	4,400.00	EFT Payment
V000725 ARAMARK REFRESHMENT SERVICES	1/29/2026	Coffee Supplies-Rental	529.36	EFT Payment
V001010 ENTERPRISE FLEET MANAGEMENT	1/29/2026	PD VH Lease Charges: Jan 2026	21,650.21	EFT Payment
V001796 JOHN L HUNTER & ASSOCIATES	1/29/2026	NPDES Consulting Services: Sept 2025	3,755.75	EFT Payment
V001486 PRUDENTIAL OVERALL SUPPLY	1/29/2026	Uniform and Laundry Services: Jan 07, 2026	350.06	EFT Payment
V001559 SCA OF CA LLC	1/29/2026	FY 25-26: Street Sweeping Services	14,608.00	EFT Payment
V001830 VORTEK SOLUTIONS LLC	1/29/2026	OLD CITY HALL SWITCH UPGRADE	2,514.30	EFT Payment
V000943 DATA TICKET INC.	1/29/2026	December 2025 Code Enforcement Citation Processin	573.00	EFT Payment
V000285 JENNIFER LAMPMAN	1/29/2026	Per Diem-City Managers Conference, Napa, CA	230.00	EFT Payment
E000456 AIDA RIVERA	1/29/2026	RETIREE FEBRUARY 2026	0.00	EFT Payment
E000008 ANDREW DEAN	1/29/2026	RETIREE FEBRUARY 2026	1,810.00	EFT Payment
E000004 ALBERT BERMUDEZ	1/29/2026	RETIREE FEBRUARY 2026	560.00	EFT Payment
E000456 AIDA RIVERA	1/29/2026	RETIREE FEBRUARY 2026	180.39	EFT Payment
E000014 ARTHUR BURGNER	1/29/2026	RETIREE FEBRUARY 2026	522.78	EFT Payment
E000008 ANDREW DEAN	1/29/2026	RETIREE FEBRUARY 2026	1,810.00	EFT Payment
E000389 ARLENE J OLEA	1/29/2026	RETIREE FEBRUARY 2026	522.78	EFT Payment
E000485 ARNULFO RUIZ	1/29/2026	RETIREE FEBRUARY 2026	1,282.00	EFT Payment
E000013 ARLENE M COOK	1/29/2026	RETIREE FEBRUARY 2026	522.78	EFT Payment
E000310 B J LOWREY	1/29/2026	RETIREE FEBRUARY 2026	435.00	EFT Payment
E000505 BEVERLY SCHLIEDER	1/29/2026	RETIREE FEBRUARY 2026	865.44	EFT Payment
E000601 BRIAN YAMAGUCHI	1/29/2026	RETIREE FEBRUARY 2026	1,093.90	EFT Payment
E000137 CAROL DOWNEY	1/29/2026	RETIREE FEBRUARY 2026	522.78	EFT Payment
E000019 CAROLYN DAVIS	1/29/2026	RETIREE FEBRUARY 2026	180.39	EFT Payment
E000020 CHARLES A BABCOCK	1/29/2026	RETIREE FEBRUARY 2026	435.00	EFT Payment
E000301 CORINNE LOOMIS	1/29/2026	RETIREE FEBRUARY 2026	560.00	EFT Payment
E000537 DAVID M TAYLOR	1/28/2026	RETIREE FEBRUARY 2026	573.00	EFT Payment
E000542 DARYLL L THOMANN	1/29/2026	RETIREE FEBRUARY 2026	1,169.00	EFT Payment
E000213 DENNIS L GRIMM	1/29/2026	RETIREE FEBRUARY 2026	435.00	EFT Payment
E000299 DIANE M LITTLE	1/29/2026	RETIREE FEBRUARY 2026	437.00	EFT Payment
E000033 DONALD BUNNELL	1/29/2026	RETIREE FEBRUARY 2026	522.78	EFT Payment
E000431 ERIC POINT	1/28/2026	RETIREE FEBRUARY 2026	2,163.60	EFT Payment
E000528 GARY A SPRAGUE	1/29/2026	RETIREE FEBRUARY 2026	1,160.00	EFT Payment

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E000039 GEOFFREY COBBETT	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000399 GEORGE PALMER GEORGE	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000172 GLENN H FULLER	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000336 JAMES MCELHINNEY	1/28/2026 RETIREE FEBRUARY 2026	983.70	EFT Payment
E000346 JAMES MILANO	1/28/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000049 JAMIE DELOS SANTOS	1/28/2026 RETIREE FEBRUARY 2026	264.31	EFT Payment
E000258 JANET JUAREZ	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000051 JAY SCOTT AUDISS	1/28/2026 RETIREE FEBRUARY 2026	2,593.00	EFT Payment
E000529 JEFFREY STEPHEN	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000184 JO ANN GARNER	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E002112 JOEL H CARDENAS	1/29/2026 RETIREE FEBRUARY 2026	1,282.00	EFT Payment
E000058 JOHN P CHANDLER	1/29/2026 RETIREE FEBRUARY 2026	1,586.00	EFT Payment
E000059 JOHN T ARMSTRONG	1/29/2026 RETIREE FEBRUARY 2026	1,132.00	EFT Payment
E000372 JOSEPH D NAJERA	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E002062 Joseph W Higgins	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E000171 JUERGEN FRICKE	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000173 KAREN GALLANT	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000584 KATHLEEN A WAHL	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000445 KIM R REDIFER	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000185 KITTY GARNER	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000597 LARRY M WORDEN	1/29/2026 RETIREE FEBRUARY 2026	573.00	EFT Payment
E000492 LEE R SALE	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000150 LILLIAN ESCOBOSA	1/29/2026 RETIREE FEBRUARY 2026	503.50	EFT Payment
E000538 LINDA TAYLOR	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E000239 KATHERINE HOLTSCLAW	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E000080 MARLA ANDERSON	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000423 MATEO PINEDA	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000452 MATTHEW REYNOLDS	1/29/2026 RETIREE FEBRUARY 2026	854.32	EFT Payment
E000085 MICHAEL BUSSE	1/29/2026 RETIREE FEBRUARY 2026	842.15	EFT Payment
E000320 MICHAEL L MAERTZWEILER	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000458 MICHAEL ROACH	1/29/2026 RETIREE FEBRUARY 2026	1,093.90	EFT Payment
E000405 MIHAJLO PASPALL	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000143 NORMAN ECKENRODE	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000614 JOHN ZINN	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E000527 PHILIP J SOTO	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000093 PRESTON DAVID	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000404 RAYNALD PASCUA	1/29/2026 RETIREE FEBRUARY 2026	1,715.00	EFT Payment
E000480 RICHARD D ROSE	1/29/2026 RETIREE FEBRUARY 2026	1,277.00	EFT Payment
E000272 RICHARD L KIRKLAND	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000348 RICHARD MILLER	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000403 RICHARD PASCARELLA	1/29/2026 RETIREE FEBRUARY 2026	2,410.60	EFT Payment
E000096 ROBERT CHANG	1/29/2026 RETIREE FEBRUARY 2026	1,277.00	EFT Payment
E000097 ROBERT D'AMATO	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000254 ROBERT JENKINS	1/29/2026 RETIREE FEBRUARY 2026	1,169.00	EFT Payment
E000256 ROBERT JONES	1/29/2026 RETIREE FEBRUARY 2026	319.29	EFT Payment

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E000413 ROBERT PEREZ	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000098 ROBERTA JO DICKSON	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000449 ROGER T REYES	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000152 ROSALINDA ESPINOZA	1/29/2026 RETIREE FEBRUARY 2026	560.00	EFT Payment
E000453 RUSSELL J RICE	1/29/2026 RETIREE FEBRUARY 2026	1,380.00	EFT Payment
E000459 SANDRA ROBB	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000349 SCOTT MILLSAP	1/29/2026 RETIREE FEBRUARY 2026	2,410.60	EFT Payment
E000101 SHARLENE BEALS	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000255 SHARON JOHNSON	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000426 STEPHEN PISCHEL	1/29/2026 RETIREE FEBRUARY 2026	1,391.85	EFT Payment
E000590 STEPHEN WIEST	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000249 SUZETTE IRVINE	1/29/2026 RETIREE FEBRUARY 2026	503.50	EFT Payment
E000259 TERRELL JUDD	1/29/2026 RETIREE FEBRUARY 2026	522.78	EFT Payment
E000565 THOMAS VALENTINE	1/29/2026 RETIREE FEBRUARY 2026	2,163.60	EFT Payment
E000420 WALTER PICHON	1/29/2026 RETIREE FEBRUARY 2026	437.00	EFT Payment
E000525 WARD SMITH	1/29/2026 RETIREE FEBRUARY 2026	405.15	EFT Payment
E000558 WILLIAM TRIFOS	1/29/2026 RETIREE FEBRUARY 2026	1,160.00	EFT Payment
E000577 WILLIAM VERSTYNEN	1/29/2026 RETIREE FEBRUARY 2026	180.39	EFT Payment
E000126 Aldwir Mamoun	1/29/2026 RETIREE FEBRUARY 2026	865.44	EFT Payment
V001527 RING CENTRAL INC	1/29/2026 Telephone Subscription & Hardware	14,794.92	EFT Payment
Total		385,039.23	

Total ACH	228,024.72
Total EFT	157,014.51
Payroll PR2601002	<u>653,261.68</u>
	1,038,300.91

**City of Placentia
EFT/ACH Register 2/9/26**

Vendor	Date	Memo	Amount	EFT Status	Type
V001007 EMPLOYMENT DEVELOPMENT DEPT	2/5/2026	CA TAX PE1/17 PD1/23	41,916.27	ACH - Paid Bill Payment	
V001173 INTERNAL REVENUE SERVICE	2/5/2026	FED TAX PE1/17, PD1/23	130,397.82	ACH - Paid Bill Payment	
V001325 MISSION SQUARE	2/5/2026	457 PE1/17, PD1/23	51,259.51	ACH - Paid Bill Payment	
V001458 PLACENTIA POLICE OFFICERS ASSOCIATION	2/5/2026	PPOA PE1/17/26 Pay Date 1/23/26	3,119.12	ACH - Paid Bill Payment	
V001752 WASHINGTON STATE DEPARTMENT OF SOCIAL AND HEALTH S	2/5/2026	CHILD SUPP-WA PE1/17, PD1/23	737.07	ACH - Paid Bill Payment	
V000829 CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	2/5/2026	CALPERS PE11/08, PD11/14	191,803.08	ACH - Paid Bill Payment	
V000831 CALIFORNIA STATE DISBURSEMENT UNIT	2/9/2026	CA CHILD SUPP PE1/17, PD1/23	1,812.44	ACH - Paid Bill Payment	
V000829 CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	2/9/2026	CALPERS PE11/22, PD11/28	145,695.25	ACH - Paid Bill Payment	
V000885 CIVIC PLUS	2/5/2026	Google Translate Website Extension Embedding	160.00	EFT Paym	Bill Payment
V001453 PLACENTIA FIREFIGHTERS ASSOCIATION	2/5/2026	PFFA PY 1/17/26 Pay Date 1/23/26	1,050.00	EFT Paym	Bill Payment
V001457 PLACENTIA POLICE MANAGEMENT	2/5/2026	PPMA PE1/17/26 Pay Date 1/23/26	1,303.65	EFT Paym	Bill Payment
V000640 US BANK	2/2/2026	2013 TARB 2/1/26 Debt Service Payment	886,781.91	EFT Paym	Bill Payment
V000086 MICHAEL BUTTS	2/5/2026	January Toll Road Charges	416.25	EFT Paym	Bill Payment
V001130 HERC RENTALS INC	2/5/2026	Tamale Festival 2025 - Water Filled Barricade	78.16	EFT Paym	Bill Payment
V000238 HOGUEISSON LARRY	2/5/2026	Bathroom Remodel Reimbursement	702.84	EFT Paym	Bill Payment
V000046 JAMES BANISTER	2/5/2026	Class Registration Reimbursement for J.Banister	235.75	EFT Paym	Bill Payment
V001968 VICTOR GUERRERO	2/5/2026	Class Registration Reimbursement for V. Guerrero	325.00	EFT Paym	Bill Payment
V000900 COMBINED SYSTEMS INC	2/5/2026	LC5 Launching Cup & Gas Canisters	1,219.05	EFT Paym	Bill Payment
V000125 Alcalá Jason	2/3/2026	Reimbursement for Meals and Miles for Leadership training	206.10	EFT Paym	Bill Payment
V000411 PEREZ MARIA	2/5/2026	Notary Training Reimbursement	52.77	EFT Paym	Bill Payment
V001527 RING CENTRAL INC	2/5/2026	Telephone Subscription	7,877.42	EFT Paym	Bill Payment
V001879 ESENTIRE INC	2/3/2026	MDR Network Services 2026 Renewal	21,234.15	EFT Paym	Bill Payment
V002042 EMERGENCY AMBULANCE SERVICE, INC	2/5/2026	ALS - February 2026	61,667.67	EFT Paym	Bill Payment
V002147 DOLL & COMPANY	2/9/2026	Quartet services for the Mayor's Centennial Gala	3,685.00	EFT Paym	Bill Payment
V000564 FABIAN VALDEZ	2/9/2026	Meal reimbursement for Advanced Roadside Impaired Driver Enforc	90.00	EFT Paym	Bill Payment
V001694 TOWNSEND PUBLIC AFFAIRS INC.	2/9/2026	To provide legislative advocacy and grant funding services.	6,500.00	EFT Paym	Bill Payment
V001798 BRIGHTVIEW LANDSCAPE SERVICES INC	2/9/2026	Park Landscaping Services - February	31,824.51	EFT Paym	Bill Payment
V000950 DELL MARKETING L.P.	2/9/2026	PC Upgrades	13,709.88	EFT Paym	Bill Payment
V000725 ARAMARK REFRESHMENT SERVICES	2/9/2026	Coffee Supplies	183.63	EFT Paym	Bill Payment
V000622 AMAZON CAPITAL SERVICES	2/9/2026	Amazon - Dispatch	2,018.00	EFT Paym	Bill Payment
V000298 LISTOE SAMUEL	2/9/2026	EMT Reimbursement	152.31	EFT Paym	Bill Payment
Total			1,608,214.61		
		Total ACH	566,740.56		
		Total EFT	1,041,474.05		
		Payroll PR2601003	679,463.23		
		Grand total	2,287,677.84		



Agenda Item No: 1.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Teri Knutson

From: Police Department

Subject:

ACCEPTANCE OF RESIGNATION FROM THE PLACENTIA VETERANS ADVISORY COMMITTEE

Financial Impact:

Fiscal Impact:

None.

Summary:

The City has received a letter of resignation from the past chairman of the Committee, Meredith Castillo.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Accept the resignation of Meredith Castillo effective February 2, 2026, from the Veterans Advisory Committee; and
2. Update the City's Master Commission/Committee Vacancy List to include the vacancy on the Veterans Advisory Committee and solicit applications.

Strategic Plan Statement:

There is no strategic goal or objective associated with this item.

Discussion:

Meredith Castillo has generously volunteered and donated his time with the Placentia Veteran's Committee for numerous years and the City extends its sincere appreciation for Mr. Castillo's dedication, service, and contributions to the Placentia community.

Fiscal Impact Summary:

None.

Attachments

[Castillo Meredith - Veterans Advisory Committee resignation.pdf](#)

To whom it may concern
(Placentia City)

Date 2-2-26

≠ Meredith Castillo will be
resigning from the Veteran
Committee as of 2-2-26

Meredith Castillo

RECEIVED

FEB 03 2026

CITY CLERK'S OFFICE
CITY OF PLACENTIA



Agenda Item No: 1.e

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Teri Knutson

From: Police Department

Subject:

RESOLUTION AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE URBAN AREA SECURITY INITIATIVE GRANT DOCUMENTS FOR AND ON BEHALF OF THE CITY OF PLACENTIA

Financial Impact:

Fiscal Impact:

None

Summary:

The City of Placentia ("City") regularly accesses funding and training assistance from the Anaheim/Santa Ana urban Areas Security Initiative (UASI), which serves as a pass-through from the Department of Homeland Security, an Authorized Agent Resolution is required to access grant funding and training opportunities management by the grant recipients. The Authorized Agent Resolution shall designate persons in certain positions to execute documents for and on behalf of the City.

The purpose of this Agenda Report is to designate the positions which will be allowed by the City Council to execute documents on behalf of the City. Persons in the designated positions will be authorized to execute all documents that are associated with the administration of grants and training opportunities awarded to the City or to apply for grants or grant-related activities available to the City's public safety entities.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Review and adopt Resolution No. R-2026-07, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute Urban Area Security Initiative (UASI) Grant documents for and on behalf of the City of Placentia; and
2. Authorize the City Administrator and designated persons within the Placentia Police Department to oversee and administer the projects associated with the Anaheim/Santa Ana UASI training and funding on behalf of the City.

Strategic Plan Statement:

This item is consistent with the City Council's approved Strategic Goal 1: Fiscal Sustainability. This agenda item works towards the long-term health by responsibly managing resources.

Discussion:

The City has previously applied for and accessed training and funding opportunities through the Anaheim/Santa Ana Urban Area Security Initiative (UASI) Working Group. The proposed resolution shall delegate signatory authorities to persons holding the positions hereby designated to manage documents and activities associated with the UASI Grant on behalf of the City.

Fiscal Impact Summary:

While the purpose of this agenda item is to approve the signatories on documents associated with the UASI grant and therefore this specific action does not have a direct financial impact, Placentia's overall participation with UASI greatly benefits the City.

Attachments

[Anaheim_ Santa Ana - Sub-Recipient Agreement.pdf](#)

[UASI Resolution No. R-2026-07.docx](#)

AGREEMENT

SUB-RECIPIENT: CITY OF PLACENTIA

City Contract Number _____

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EXHIBITS

Exhibit A	CalOES FY2024 Standard Grant Assurances
Exhibit A-1	Standard Assurances Addendum
Exhibit B	Certification Regarding Debarment, Suspension and Other Responsibility Matters
Exhibit C	Certification Regarding Lobbying
Exhibit D	Supplemental Grant Subaward Information

Agreement Number: _____

AGREEMENT FOR TRANSFER OR PURCHASE OF EQUIPMENT/SERVICES OR FOR
REIMBURSEMENT OF TRAINING COSTS
FOR FY2024 URBAN AREAS SECURITY INITIATIVE (UASI)

BETWEEN
THE CITY OF ANAHEIM
AND CITY OF PLACENTIA

THIS AGREEMENT is made and entered into this ____ day of _____ 20____, by and between the CITY OF ANAHEIM, a municipal corporation (the "CITY"), and CITY OF PLACENTIA ("SUB-RECIPIENT").

W I T N E S S E T H

WHEREAS, CITY, acting through the Anaheim Police Department in its capacity as a Core City for the Anaheim/Santa Ana Urban Area under the FY2024 Urban Areas Security Initiative, has applied for, received and accepted a grant entitled "FY 2024 Urban Areas Security Initiative" FAIN # EMW-2024-SS-05088 under the Homeland Security Grant Program from the federal Department Of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), through the State of California Governor's Office of Emergency Services (CalOES), to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States (the "grant"), as set forth in the grant guidelines and assurances that are incorporated to this Agreement by reference and located at:

U.S. Department of Homeland Security "Fiscal Year 2024 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO)"
<https://www.fema.gov/grants/preparedness/homeland-security/fy-24-nofo>

California Office of Emergency Services "FY2024 Homeland Security Grant Program: California Supplement to Federal Program Guidance and Application Kit"
<https://www.caloes.ca.gov/wp-content/uploads/Grants/Documents/FY2024-HSGP-State-Supplement-updated-12.18.24.pdf>

Copies of the grant guidelines shall be retained in the Anaheim/Santa Ana Grant Office.

WHEREAS, this financial assistance is administered by the CITY OF ANAHEIM ("CITY") and is overseen by the California Governor's Office of Emergency Services ("CalOES"); and

WHEREAS, this financial assistance is being provided to address the unique equipment, training, planning, and exercise needs of large urban areas, and to assist

them in building an enhanced and sustainable capacity to prevent, prepare for, protect against, and respond to threats or acts of terrorism; and

WHEREAS, the Anaheim/Santa Ana Urban Area (“ASAUA”) consists of 34 cities in Orange County, including the City of Anaheim and the City of Santa Ana, the County of Orange, Santa Ana Unified School District Police, California State University, Fullerton, University of California, Irvine, Municipal Water District of Orange County, and the Orange County Fire Authority; and

WHEREAS, the Office of Grants Management (“OGM”) awarded a FY2024 UASI Grant of \$4,731,981 (“Grant Funds”) to the CITY OF ANAHEIM, as a Core City, for use in the ASAUA; and

WHEREAS, the CITY has designated the Chief of Police, or his designee and the Anaheim Police Department, Emergency Management Director (“UASI Grant Office”) to provide for terrorism prevention and emergency preparedness; and

WHEREAS, the UASI Grant Office now wishes to distribute FY2024 UASI Grant Funds throughout the ASAUA, as further detailed in this Agreement (“Agreement”) to CITY OF PLACENTIA (“SUB-RECIPIENT”) and others;

WHEREAS, the CITY and SUB-RECIPIENT are desirous of executing this Agreement as authorized by the City Council and the Chief of Police which authorizes the CITY to prepare and execute the Agreement.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

I
INTRODUCTION

§101. Parties to the Agreement

The parties to this Agreement are:

- A. The CITY, a municipal corporation, having its principal office at 425 South Harbor Boulevard, Anaheim, CA 92805; and
- B. CITY OF PLACENTIA, a municipal corporation, 401 E. Chapman Avenue, Placentia, CA 92870

§102. Representatives of the Parties and Service of Notices

- A. The representatives of the respective parties who are authorized to administer this Agreement and to whom formal notices, demands and communications shall be given are as follows:

- 1. The representative of the City of Anaheim shall be, unless otherwise stated in the Agreement:

Kerrstyn Vega, Police Support Services Administrator
Anaheim Police Department
425 South Harbor Boulevard
Anaheim, CA 92805
Phone: (714) 765-1931
kvega@anaheim.net

- 2. The representative of CITY OF PLACENTIA shall be:

Name: Brian Perry

Title: Captain

Sub Recipient Name: City of Placentia

Sub Recipient Address: 401 E. Chapman Ave

City Placentia State: CA Zip: 92870

Phone: 714-993-8285

E-mail: Bperry@placentia.org

- B. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing.

- C. If the name of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice shall be given, in accord with this section, within five (5) business days of said change.

§103. Independent Party

SUB-RECIPIENT is acting hereunder as an independent party, and not as an agent or employee of the CITY OF ANAHEIM. No employee of SUB-RECIPIENT is, or shall be an employee of the CITY OF ANAHEIM by virtue of this Agreement, and SUB-RECIPIENT shall so inform each employee organization and each employee who is hired or retained under this Agreement. SUB-RECIPIENT shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the CITY OF ANAHEIM.

§104. Conditions Precedent to Execution of This Agreement

SUB-RECIPIENT shall provide copies of the following documents to the CITY OF ANAHEIM, unless otherwise exempted.

- A. Grant Assurances in accordance with section §412A of this Agreement attached hereto as Exhibit A and Exhibit A-1 and made part hereof.
- B. Certifications Regarding Ineligibility, Suspension and Debarment as required by Executive Order 12549 in accordance with section §412 of this Agreement and attached hereto as Exhibit B and made a part hereof.
- C. Certifications and Disclosures Regarding Lobbying in accordance with section §412C1 of this Agreement and attached hereto as Exhibit C and made a part hereof. SUB-RECIPIENT shall also file a Disclosure Form at the end of each calendar quarter in which there occurs any event requiring disclosure or which materially affects the accuracy of the information contained in any Disclosure Form previously filed by SUB-RECIPIENT.

II
TERM AND SERVICES TO BE PROVIDED

§201. Time of Performance

The term of this Agreement shall commence on 11/12/2025 and end on 3/31/2027 or upon the final disbursement of all of the Grant Amount (as defined in Section 301) and any additional period of time as is required to complete any necessary close out activities. Said term is subject to the provisions herein.

§202. Use of Grant Funds

- A. CITY may, a) transfer to SUB-RECIPIENT, equipment or services purchased with grant funds and in accordance with grant guidelines set forth above; or, b) reimburse SUB-RECIPIENT for purchase of authorized equipment, exercises, services or training upon receiving prior written approval from CITY or its designee and in accordance with grant guidelines and in full compliance with all of SUB-RECIPIENT'S purchasing and bidding procedures. SUB-RECIPIENT shall specify the equipment, services, exercises and training to be purchased using the Application for Project Funding. A paper copy of this document will be provided to SUB-RECIPIENT by CITY. If additional copies of the document are needed, SUB-RECIPIENT may contact the Anaheim Grant Coordinator and it will be provided.
- B. SUB-RECIPIENT shall provide any reports requested by the CITY regarding the performance of the Agreement. Reports shall be in the form requested by the CITY, and shall be provided in a timely manner.
- C. SUB-RECIPIENT shall provide the CITY a copy of its most current procurement guidelines and follow its own procurement requirements as long as they meet the minimum federal requirements. Federal procurement requirements for the FY2024 UASI Grant can be found at 2 Code of Federal Regulations (CFR) Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."
- D. The Authorized Equipment List (AEL) is a list of the allowable equipment which may be purchased pursuant to this Agreement and is located at <https://www.fema.gov/authorized-equipment-list>, and incorporated to this Agreement by reference. A copy of the AEL shall be retained in the Anaheim/Santa Ana Grant Office. Unless otherwise stated in program guidance any equipment acquired pursuant to this Agreement shall meet all mandatory regulations and/or DHS-adopted standards to be eligible for purchase using grant funds.

Any equipment acquired or obtained with Grant Funds:

1. Shall be made available under the California Disaster and Civil Defense Master Mutual Aid Agreement in consultation with representatives of the various fire, emergency medical, hazardous materials response services, and law enforcement agencies within the jurisdiction of the applicant;
2. Shall be consistent with needs as identified in the National Priorities and Core Capabilities, the State Homeland Security Strategy and the Anaheim/Santa Ana Urban Area and Orange County Operational Area Homeland Security Grants Strategy, the Threat Hazard Identification and Risk Assessment (THIRA), the State Preparedness Report; and deployed in conformance with those plans;
3. Shall be made available pursuant to applicable terms of the California Disaster and Civil Defense Master Mutual Aid Agreement and deployed with personnel trained in the use of such equipment in a manner consistent with the California Law Enforcement Mutual Aid Plan or the California Fire Services and Rescue Mutual Aid Plan;
4. Shall be subject to the requirements of Title 2 CFR Part 200.313 and 200.314. For the purposes of this subsection, "Equipment" is defined as nonexpendable property that is not consumed or does not lose its identity by being incorporated into another item of equipment, which costs \$5,000 or more per unit, or is expected to have a useful life of one (1) year or more.
5. Shall be used by SUB-RECIPIENT in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer useful for the original program or project, the Equipment may be used in other activities currently or previously supported by a Federal agency.
6. Shall be made available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency.
7. Shall be recorded on a ledger. The record shall include: (a) description of the item of Equipment, (b) serial number or other identification number, (c) the source of funding for the property (including FAIN); (d) who holds the title, (e) date of acquisition; (f) the per unit acquisition cost of the Equipment, (g) percentage of federal participation in the project costs for the Federal award under which the property was acquired, (h) location, and (i) use and

condition of Equipment, and (j) ultimate disposition data including the date of disposal and sale price of the property. Records must be retained pursuant to 2 CFR Part 200.313.

8. All equipment obtained under this Agreement shall have an ASUA identification decal affixed to it, and, when practical, shall be affixed where it is readily visible.
 9. A physical inventory of the Equipment shall be taken and the results reconciled with the Equipment records at least once every two years. Inventory shall also be taken prior to any UASI, State or Federal monitor visits.
 10. SUB-RECIPIENT shall exercise due care to preserve and safeguard equipment acquired with grant funds from damage or destruction and shall provide regular maintenance and such repairs for said equipment as necessary, in order to keep said equipment continually in good working order. Such maintenance and servicing shall be the sole responsibility of SUB-RECIPIENT, who shall assume full responsibility for maintenance and repair of the equipment throughout the life of said equipment.
 11. SUB-RECIPIENT shall identify a Point-of-Contact (POC) to be responsible for all Equipment prior to the receipt of the item(s). POC will serve as the custodian of the Equipment. SUB-RECIPIENT shall notify the CITY of any change in the POC and assume the responsibility of advising the new custodian of all UASI grant program guidelines and requirements.
 12. SUB-RECIPIENT shall contact the ASUA Grant Office prior to initiating the disposition process. Disposal of equipment shall be conducted pursuant to 2 CFR Part 200.313. The ASUA will contact the awarding agency for disposition instructions, if necessary, prior to any action being taken.
- E. Any training paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above. All training expenses must be pre-authorized by CalOES. A catalogue of Grantor approved and sponsored training courses is available at <https://cdp.dhs.gov/>.
- F. Any exercise paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above. Detailed Homeland Security Exercise and Evaluation Program Guidance is available at <https://www.fema.gov/media-library/assets/documents/32326>.
- G. Any planning paid pursuant to this Agreement shall conform to the guidelines

as listed in FY2024 Homeland Security Grant Program, as set forth above.

- H. Any organizational activities paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above.

III
PAYMENT

§301. Payment of Grant Funds and Method of Payment

- A. CITY may, a) transfer to SUB-RECIPIENT, equipment or services purchased with grant funds; or, b) reimburse SUB-RECIPIENT for the purchase of authorized equipment, exercises, services or training upon receiving prior written approval from CITY or its designee and in accordance with grant guidelines and in full compliance with all of SUB-RECIPIENT'S purchasing and bidding procedures. SUB-RECIPIENT shall specify the equipment, exercises, services or training to be purchased using the Application for Project Funding. A copy of this document will be provided to SUB-RECIPIENT by CITY. If additional copies of the document are needed, SUB-RECIPIENT may contact the Anaheim Grant Coordinator and it will be provided. Funds may be used for planning, exercises, organizational and training activities, and the purchase of equipment as described in Section 202 above.
- B. SUB-RECIPIENT shall provide invoices to the CITY requesting payment and all supporting documentation. Each reimbursement request shall be accompanied by the Reimbursement Request for Grant Expenditures detailing the expenditures made by SUB-RECIPIENT as authorized by Section 202 above. Each reimbursement request shall be submitted to the Anaheim UASI Grant Office. For equipment for which SUB-RECIPIENT is requesting reimbursement, all appropriate back-up documentation must be attached to the reimbursement form, including invoices, proof of payment, packing slips, and Equipment Reimbursement Worksheet. For training reimbursements, SUB-RECIPIENT must include a copy of any certificates issued or a copy of the class roster verifying training attendees, proof that a CalOES tracking number has been assigned to the course, timesheets and payroll registers for all training attendees, receipts for travel expenses related to the training, and Training Reimbursement Worksheet. For regional project reimbursements, SUB-RECIPIENT must include approval from the lead agency for all submitted invoices.
- C. Payment of final invoice shall be withheld by the CITY until SUB-RECIPIENT has turned in all supporting documentation and completed the requirements of this Agreement.
- D. It is understood that the CITY makes no commitment to fund this Agreement beyond the terms set forth herein.
- E. Funding for all periods of this Agreement is subject to the continuing availability to the CITY of federal funds for this program. The Agreement may be terminated immediately upon written notice to SUB-RECIPIENT of a loss or reduction of federal grant funds.

IV
STANDARD PROVISIONS

§401. Construction of Provisions and Titles Herein

All titles or subtitles appearing herein have been inserted for convenience and shall not be deemed to affect the meaning or construction of any of the terms or provisions hereof. The language of this Agreement shall be construed according to its fair meaning and not strictly for or against either party. The word "Sub-recipient" herein and in any amendments hereto includes the party or parties identified in this Agreement. The singular shall include the plural. If there is more than one Sub-recipient as identified herein, unless expressly stated otherwise, their obligations and liabilities hereunder shall be joint and several. Use of the feminine, masculine, or neuter genders shall be deemed to include the genders not used.

§402. Applicable Law, Interpretation and Enforcement

Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California, and the CITY. This Agreement shall be enforced and interpreted under the laws of the State of California and the CITY.

If any part, term or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a federal, state or local government having jurisdiction over this Agreement, the validity of the remaining portions of provisions shall not be affected thereby.

§403. Integrated Agreement

This Agreement sets forth all of the rights and duties of the parties with respect to the subject matter hereof, and replaces any and all previous agreements or understandings, whether written or oral, relating thereto. This Agreement may be amended only by a written instrument executed by both parties hereto.

§404. Excusable Delays

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault and negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy; insurrection; acts of the Federal Government or any unit of State or Local Government in either sovereign or contractual capacity; fires; floods; epidemics; quarantine

restrictions; strikes, freight embargoes or delays in transportation; to the extent that they are not caused by the party's willful or negligent acts or omissions and to the extent that they are beyond the party's reasonable control.

§405. Breach

Except for excusable delays, if any party fails to perform, in whole or in part, any promise, covenant, or agreement set forth herein, or should any representation made by it be untrue, any aggrieved party may avail itself of all rights and remedies, at law or equity, in the courts of law. Said rights and remedies are cumulative of those provided for herein except that in no event shall any party recover more than once, suffer a penalty or forfeiture, or be unjustly compensated.

Contractual / Legal Remedies for Breach of Contract--Should SUB-RECIPIENT fail for any reason to comply with the contractual obligations of this Agreement and/or willfully, knowingly, or negligently breach any term, condition or requirement of the Agreement, City may impose sanctions including but not limited to damages (liquidated damages and or penalties) and/or any other remedy available pursuant to the Agreement or the laws then in effect.

§406. Prohibition Against Assignment or Delegation

SUB-RECIPIENT may not, unless it has first obtained the written permission of the CITY:

- A. Assign or otherwise alienate any of its rights hereunder, including the right to payment; or
- B. Delegate, subcontract, or otherwise transfer any of its duties hereunder.

§407. Permits

SUB-RECIPIENT and its officers, agents and employees shall obtain and maintain all permits and licenses necessary for SUB-RECIPIENT performance hereunder and shall pay any fees required therefore. SUB-RECIPIENT further certifies to immediately notify the CITY of any suspension, termination, lapses, non-renewals or restrictions of licenses, certificates, or other documents.

§408. Bonds

SUB-RECIPIENT must purchase a performance bond for any equipment item over \$250,000 or any vehicle (including aircraft or watercraft) financed with homeland security funds. SUB-RECIPIENT must provide a copy of performance bond to CITY no later than the time of reimbursement.

§409. Indemnification

To the fullest extent of the law, SUB-RECIPIENT agrees to indemnify, defend, and hold harmless the City of Anaheim, its officers, agents, employees,

representatives and designated volunteers from and against any and all claims, demands, defense costs, or liability of any kind or nature arising out of or resulting from, or any way connected with SUB-RECIPIENT'S acts, errors or omissions in the performance of SUB-RECIPIENT'S services or use of grant funds under the terms of this Agreement.

§410. Conflict of Interest

- A. SUB-RECIPIENT covenants that it will comply with 2 CFR 200.318(c)(1) and that none of its directors, officers, employees, or agents shall participate in selecting, or administrating any subcontract supported (in whole or in part) by Federal funds where such person is a director, officer, employee or agent of the subcontractor; or where the selection of subcontractors is or has the appearance of being motivated by a desire for personal gain for themselves or others such as family business, etc.; or where such person knows or should have known that:
1. A member of such person's immediate family, or domestic partner or organization has a financial interest in the subcontract;
 2. The subcontractor is someone with whom such person has or is negotiating any prospective employment; or
 3. The participation of such person would be prohibited by the California Political Reform Act, California Government Code §87100 et seq. if such person were a public officer, because such person would have a "financial or other interest" in the subcontract.
- B. Definitions:
1. The term "immediate family" includes but is not limited to domestic partner and/or those persons related by blood or marriage, such as husband, wife, father, mother, brother, sister, son, daughter, father in law, mother in law, brother in law, sister in law, son in law, daughter in law.
 2. The term "financial or other interest" includes but is not limited to:
 - a. Any direct or indirect financial interest in the specific contract, including a commission or fee, a share of the proceeds, prospect of a promotion or of future employment, a profit, or any other form of financial reward.
 - b. Any of the following interests in the subcontractor ownership: partnership interest or other beneficial interest of five percent or more; ownership of five percent or more of the stock; employment in a managerial capacity; or membership on the board of directors or governing body.

- C. SUB-RECIPIENT further covenants that no officer, director, employee, or agent shall solicit or accept gratuities, favors, anything of monetary value from any actual or potential subcontractor, supplier, a party to a sub agreement, (or persons who are otherwise in a position to benefit from the actions of any officer, employee, or agent).
- D. SUB-RECIPIENT shall not subcontract with a former director, officer, or employee within a one year period following the termination of the relationship between said person and SUB-RECIPIENT..
- E. Prior to obtaining the CITY'S approval of any subcontract, SUB-RECIPIENT shall disclose to the CITY any relationship, financial or otherwise, direct or indirect, of SUB-RECIPIENT or any of its officers, directors or employees or their immediate family with the proposed subcontractor and its officers, directors or employees.
- F. For further clarification of the meaning of any of the terms used herein, the parties agree that references shall be made to the guidelines, rules, and laws of the CITY, SUB-RECIPIENT, the State of California, and Federal regulations regarding conflict of interest.
- G. SUB-RECIPIENT warrants that it has not paid or given and will not pay or give to any third person any money or other consideration for procuring this Agreement.
- H. SUB-RECIPIENT covenants that no member, officer or employee of SUB-RECIPIENT shall have interest, direct or indirect, in any contract or subcontract or the proceeds thereof for work to be performed in connection with this project during his/her tenure as such employee, member or officer or for one year thereafter.
- I. SUB-RECIPIENT agrees that no individual shall participate in any procurement activity if a real or apparent conflict of interest exists, including, but not limited to, financial or personal relationships with any entity considered for a contract.
- J. SUB-RECIPIENT shall maintain a written standards of conduct and shall take appropriate disciplinary action against any employee, officer, or agent who violates these standards. Disciplinary actions may include, but are not limited to, formal reprimand, suspension, or termination, depending on the severity of the violation.
- K. SUB-RECIPIENT shall report any violations of this agreement to the awarding agency within 5 business days of discovery and shall cooperate fully with any investigation or audit related to the incident.
- L. SUB-RECIPIENT shall incorporate the foregoing subsections of this Section into every agreement that it enters into in connection with this project and shall substitute the term "subcontractor" for the term "SUB-RECIPIENT" and "sub subcontractor" for "Subcontractor".

§411. Restriction on Disclosures

Any reports, analysis, studies, drawings, information, or data generated as a result of this Agreement are to be governed by the California Public Records Act (California Government Code Sec. 6250, et seq.).

§412. Statutes and Regulations Applicable To All Grant Contracts

A. Compliance With Grant Assurances

To obtain the Grant Funds, the Grantor required an authorized representative of the CITY to sign certain promises regarding the way the Grant Funds would be spent ("Grant Assurances"), attached hereto as Exhibit A and Exhibit A-1. By signing these Grant Assurances, the CITY became liable to the Grantor for any funds that are used in violation of the grant requirements. SUB-RECIPIENT shall be liable to the Grantor for any funds the Grantor determines SUB-RECIPIENT used in violation of these Grant Assurances. SUB-RECIPIENT shall indemnify and hold harmless the CITY for any sums the Grantor determines SUB-RECIPIENT used in violation of the Grant Assurances.

B. SUB-RECIPIENT shall comply with all applicable requirements of state, federal, county and SUB-RECIPIENT laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this Agreement. SUB-RECIPIENT shall comply with state and federal laws and regulations pertaining to labor, wages, hours, and other conditions of employment. SUB-RECIPIENT shall comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

1. Office of Management and Budget (OMB) Circulars

SUB-RECIPIENT shall comply with 2 Code of Federal Regulations (CFR) Part 200 (Uniform Administrative, Cost Principles, and Audit Requirements for Federal Awards).

2. Single Audit Act

If Federal funds are used in the performance of this Agreement, SUB-RECIPIENT shall adhere to the rules and regulations of the Single Audit Act, 31 USC Sec. 7501 et seq.; Title 2 Code of Federal Regulations, Part 200, Subpart F Audit Requirements; and any administrative regulation or field memos implementing the Act. When reporting on the FY2024 UASI Grant Program under the Single Audit Act, SUB-RECIPIENT shall use Catalog of Federal Domestic Assistance (CFDA) Program Number 97.067 "Homeland Security Grant Program"; Grant Identification Number 2024-0088; and identify the City of Anaheim as the Pass-Through.

3. Records Maintenance

Records, in their original form, shall be maintained in accordance with requirements prescribed by the CITY with respect to all matters covered on file for all documents specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records shall be retained for a period of three (3) years after the CITY receives notification of grant closeout from CalOES, and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. The CITY may, at its discretion, take possession of, retain and audit said records. Records, in their original form pertaining to matters covered by this Agreement, shall at all times be retained within the County of Orange unless authorization to remove them is granted in writing by the CITY.

4. Subcontracts and Procurement

SUB-RECIPIENT shall comply with the federal and SUB-RECIPIENT standards in the award of any subcontracts. For purposes of this Agreement, subcontracts shall include but not be limited to purchase agreements, rental or lease agreements, third party agreements, consultant service contracts and construction subcontracts.

SUB-RECIPIENT shall ensure that the terms of this Agreement with the CITY are incorporated into all Subcontractor Agreements. SUB-RECIPIENT shall submit all Subcontractor Agreements to the CITY for review prior to the release of any funds to the subcontractor. SUB-RECIPIENT shall withhold funds to any subcontractor agency that fails to comply with the terms and conditions of this Agreement and their respective Subcontractor Agreement.

5. Civil Rights

SUB-RECIPIENT shall comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) The Age Discrimination act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation act of 1970

(P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601, et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; (j) the requirements of any other nondiscrimination statute(s) which may apply to the application; and (k) P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

6. Telecommunications

SUB-RECIPIENT will comply with 2 CFR 200.216 and FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds on Covered Telecommunication Equipment or Services (Interim), which prohibits grant recipients and subrecipients from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or to enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

7. Lobbying Prohibited

SUB-RECIPIENT will comply with all applicable lobbying prohibitions and laws, including those found in the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352, et seq.), and agrees that none of the funds provided under this award may be expended by SUB-RECIPIENT to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action concerning the award or renewal of any federal contract, grant, loan, or cooperative agreement.

8. Clean Air Act

SUB-RECIPIENT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. SUB-RECIPIENT agrees to report any violation of the Clean Air Act to the CITY and understands and agrees that the CITY will, in turn report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate

Environmental Protection Agency Regional Office. SUB-RECIPIENT further agrees to include these requirements in each subcontract exceeding \$150,000 in value financed in whole or in part with Federal assistance provided by FEMA.

C. Statutes and Regulations Applicable To This Particular Grant

SUB-RECIPIENT shall comply with all applicable requirements of state and federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this particular grant program. SUB-RECIPIENT shall comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

1. Title 2 Code of Federal Regulations (CFR) Part 200; EO 12372; Department of Justice (DOJ) Office of Judicial Programs (OJP) Office of the Comptroller, U.S. Department of Homeland Security, Preparedness Directorate Financial Management Guide; U.S. Department of Homeland Security, Office of Grants and Training, FY 2024 Homeland Security Grant Program –Notice of Funding Opportunity; ODP WMD Training Course Catalogue; and DOJ Office for Civil Rights.

Standardized Emergency Management System (SEMS) requirements as stated in the California Emergency Services Act, Government Code Chapter 7 of Division 1 of Title 2, § 8607.1(e) and CCR Title 19, §§ 2445-2448.

Provisions of 44 CFR applicable to grants and cooperative agreements, including Part 18, Administrative Review Procedures; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services; Part 38, Equal Treatment of Faith-based Organizations; Part 42, Nondiscrimination/Equal employment Opportunities Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; Part 64, Floodplain Management and Wetland Protection Procedures; Federal laws or regulations applicable to federal Assistance Programs; Part 69, New Restrictions on Lobbying; Part 70, Uniform Administrative Requirements for Grants and Cooperative Agreements (including sub-awards) with Institutions of Higher Learning, Hospitals and other Non-Profit Organizations; and Part 83, Government- Wide Requirements for a Drug Free Workplace (grants).

2. Travel Expenses

SUB-RECIPIENT as provided herein may be compensated for SUB-RECIPIENT'S reasonable travel expenses incurred in the performance of this Agreement, to include travel and per diem, unless otherwise expressed. Travel including in-State and out-of-State travel shall not be reimbursed without prior written authorization from the UASI Grant Office.

SUB-RECIPIENT'S travel and per diem reimbursement costs shall be reimbursed based on SUB-RECIPIENT'S travel policies and procedures. If SUB-RECIPIENT does not have established travel policies and procedures, SUB-RECIPIENT'S reimbursement rates shall not exceed the amounts established under 5 U.S.C 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), or by the Administrator of General Services, or by the President (or his or her designee) pursuant to any provisions of such subchapter must apply to travel under federal awards (48 CFR 31.205-46(a)).

3. Noncompliance

SUB-RECIPIENT understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds, and repayment by SUB-RECIPIENT to CITY of any unlawful expenditures.

§413. Federal, State and Local Taxes

Federal, State and local taxes shall be the responsibility of SUB-RECIPIENT as an independent party and not as a CITY employee.

§414. Inventions, Patents and Copyrights

A. Reporting Procedure for Inventions

If any project produces any invention or discovery (Invention) patentable or otherwise under title 35 of the U.S. Code, including, without limitation, processes and business methods made in the course of work under this Agreement, SUB-RECIPIENT shall report the fact and disclose the Invention promptly and fully to the CITY. The CITY shall report the fact and disclose the Invention to the Grantor. Unless there is a prior agreement between the CITY and the Grantor, the Grantor shall determine whether to seek protection on the Invention. The Grantor shall determine how the rights in the Invention, including rights under any patent issued thereon, will be allocated and administered in order to protect the public interest consistent with the policy ("Policy") embodied in the Federal Acquisition Regulations System, which is based on Ch. 18 of title 35 U.S.C. Sections 200, et seq. (Pub. L. 95-517, Pub. L. 98-620, 37 CFR part 401); Presidential Memorandum on Government Patent Policy to the Heads of the Executive Departments and Agencies, dated 2/18/1983); and Executive Order 12591, 4/10/87, 52 FR 13414, 3 CFR, 1987

Comp., p. 220 (as amended by Executive Order 12618, 12/22/87, 52 FR 48661, 3 CFR, 1987 Comp., p. 262). SUB-RECIPIENT hereby agrees to be bound by the Policy, and will contractually require its personnel to be bound by the Policy.

B. Rights to Use Inventions

CITY shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Invention developed under this Agreement.

C. Copyright Policy

1. Unless otherwise provided by the terms of the Grantor or of this Agreement, when copyrightable material ("Material") is developed under this Agreement, the author or the CITY, at the CITY'S discretion, may copyright the Material. If the CITY declines to copyright the Material, the CITY shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement.
2. The Grantor shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement or any Copyright purchased under this Agreement.
3. SUB-RECIPIENT shall comply with all applicable requirements in the Code of Federal Regulations related to copyrights and copyright policy.

D. Rights to Data

The Grantor and the CITY shall have unlimited rights or copyright license to any data first produced or delivered under this Agreement. "Unlimited rights" means the right to use, disclose, reproduce, prepare derivative works, distribute copies to the public, and perform and display publicly, or permit others to do so; as required by 48 CFR 27.401. Where the data are not first produced under this Agreement or are published copyrighted data with the notice of 17 U.S.C. Section 401 or 402, the Grantor acquires the data under a copyright license as set forth in 48 CFR 27.404(f)(2) instead of unlimited rights. (48 CFR 27.404(a)).

E. Obligations Binding on Subcontractors

SUB-RECIPIENT shall require all subcontractors to comply with the obligations of this section by incorporating the terms of this section into all subcontracts.

§415. Minority, Women, And Other Business Enterprise Outreach Program

It is the policy of the CITY to provide minority business enterprises (MBEs), women business enterprises (WBEs) and all other business enterprises an equal opportunity to participate in the performance of all SUB-RECIPIENT contracts, including procurement, construction and personal services. This policy applies to all Contractors and Sub-Contractors.

V
DEFAULTS, SUSPENSION, TERMINATION, AND AMENDMENTS

§501. Defaults

Should SUB-RECIPIENT fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the CITY reserves the right to terminate the Agreement, reserving all rights under state and federal law.

§502. Amendments

Any change in the terms of this Agreement, including changes in the services to be performed by SUB-RECIPIENT and any increase or decrease in the amount of compensation which are agreed to by the CITY and SUB-RECIPIENT shall be incorporated into this Agreement by a written amendment properly executed and signed by the person authorized to bind the parties thereto.

SUB-RECIPIENT agrees to comply with all future CITY directives, or any rules, amendments or requirements promulgated by the CITY affecting this Agreement.

VI
ENTIRE AGREEMENT

§601. Complete Agreement

This Agreement contains the full and complete Agreement between the two parties. Neither verbal agreement nor conversation with any officer or employee of either party shall affect or modify any of the terms and conditions of this Agreement.

§602. Number of Pages and Attachments

This Agreement is executed as one original. This Agreement includes twenty-three (23) pages and five (5) Exhibits which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the City and CITY OF PLACENTIA have caused this Agreement to be executed by their duly authorized representatives on the date first set forth above.

ATTEST:

CITY OF ANAHEIM, a municipal Corporation of the State of California

By: _____
Theresa Bass
Clerk of the Council

By: _____
Rick Armendariz
Interim Chief of Police

SUB-RECIPIENT
CITY OF PLACENTIA
UEI No. WN5YQKL2QFZ5

APPROVED AS TO FORM:

By: _____

Printed Name Jennifer Lampman

By: _____
Kristin Pelletier
Chief Assistant City Attorney

Title City Administrator

APPROVED AS TO FORM

By: _____

Printed Name Christian Bettenhausen

Title City Attorney

ATTEST

By: _____

Printed Name: Robert S. McKinnell

Title: City Clerk

EXHIBIT A

California Governor's Office of Emergency Services FY2024 Grant Assurances (All HSGP Applicants)

As the duly authorized representative of the Applicant, I hereby certify that the Applicant has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application, within prescribed timelines.

The requirements outlined in these assurances apply to Applicant and any of its subrecipients.

I further acknowledge that the Applicant is responsible for reviewing and adhering to all requirements within the:

- (a) Applicable Federal Regulations (see below);
- (b) Federal Program Notice of Funding Opportunity (NOFO);
- (c) Federal Preparedness Grants Manual;
- (d) California Supplement to the NOFO; and
- (e) Federal and State Grant Program Guidelines.

Federal Regulations

Government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.) and adopted by the Department of Homeland Security (DHS) at 2 C.F.R. Part 3002.10. Updates are issued by the Office of Management and Budget (OMB) and can be found at <http://www.whitehouse.gov/omb/>.

In the event Cal OES determines that changes are necessary to the subaward after a subaward has been made, including changes to period of performance or terms and conditions, Applicants will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Applicant acceptance of the changes to the subaward.

State and federal grant award requirements are set forth below. The Applicant hereby agrees to comply with the following:

1. Proof of Authority

The Applicant will obtain proof of authority from the city council, governing board, or authorized body in support of this project. This written authorization

Initials 

must specify that the Applicant and the city council, governing board, or authorized body agree:

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of this agreement shall be the responsibility of the Applicant and the city council, governing board, or authorized body;
- (c) Grant funds shall not be used to supplant expenditures controlled by the city council, governing board, or authorized body;
- (d) The Applicant is authorized by the city council, governing board, or authorized body to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost, if any) to ensure proper planning, management and completion of the project described in this application; and
- (e) The official executing this agreement is authorized by the Applicant.

This Proof of Authority must be maintained on file and readily available upon request.

2. Period of Performance

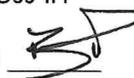
The period of performance is specified in the Award. The Applicant is only authorized to perform allowable activities approved under the award, within the period of performance.

3. Lobbying and Political Activities

As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, the Applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in

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connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

- (c) The Applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Applicant will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and §§ 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

Finally, the Applicant agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy without the express written approval from the California Governor's Office of Emergency Services (Cal OES) or the federal awarding agency.

4. Debarment and Suspension

As required by Executive Orders 12549 and 12689, and 2 C.F.R. § 200.214 and codified in 2 C.F.R. Part 180, Debarment and Suspension, the Applicant will provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the federal government. The Applicant certifies that it and its subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (4)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (federal, state, or local) terminated for cause or default.

Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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5. Non-Discrimination and Equal Employment Opportunity

The Applicant will comply with all state and federal statutes relating to non-discrimination, including:

- (a) Title VI of the Civil Rights Act of 1964 (Public Law (P.L.) 88-352 and 42 U.S.C. § 2000d et. seq.) which prohibits discrimination on the basis of race, color, or national origin and requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services;
- (b) Title IX of the Education Amendments of 1972, (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex in any federally funded educational program or activity;
- (c) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794), which prohibits discrimination against those with disabilities or access and functional needs;
- (d) Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability and requires buildings and structures be accessible to those with disabilities and access and functional needs;
- (e) Age Discrimination Act of 1975, (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (f) Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd—2), relating to confidentiality of patient records regarding substance abuse treatment;
- (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), relating to nondiscrimination in the sale, rental or financing of housing as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units — i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) — be designed and constructed with certain accessible features (See 24 C.F.R. § 100.201);
- (h) Executive Order 11246, which prohibits federal contractors and federally assisted construction contractors and subcontractors, who do over \$10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identification or national origin;
- (i) Executive Order 11375, which bans discrimination on the basis of race, color, religion, sex, sexual orientation, gender identification, or national origin in hiring and employment in both the United States federal workforce and on the part of government contractors;
- (j) California Public Contract Code § 10295.3, which prohibits discrimination based on domestic partnerships and those in same sex marriages;
- (k) DHS policy to ensure the equal treatment of faith-based organizations, under which the Applicant must comply with equal treatment policies and requirements contained in 6 C.F.R. Part 19;

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- (l) The California's Fair Employment and Housing Act (FEHA) (California Government Code §§ 12940-12957), as applicable. FEHA prohibits harassment and discrimination in employment because of ancestry, familial status, race, color, religious creed (including religious dress and grooming practices), sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, genetic information, medical condition, age, pregnancy, denial of medical and family care leave, or pregnancy disability leave, military and veteran status, and/or retaliation for protesting illegal discrimination related to one of these categories, or for reporting patient abuse in tax supported institutions;
- (m) Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
- (n) The requirements of any other nondiscrimination statute(s) that may apply to this application.

Civil Rights Policies for Program Beneficiaries and Subrecipients of DHS funding, pertaining to the following are available on the Cal OES website (<https://www.caloes.ca.gov/office-of-the-director/policy-administration/civil-rights-eeo/>):

- Non-discrimination in Programs & Services
- Reasonable Accommodation for Program Beneficiaries
- Language Access Policy

6. Drug-Free Workplace

As required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), the Applicant certifies that it will maintain a drug-free workplace and a drug-free awareness program as outlined in the Act.

7. Environmental Standards

The Applicant will comply with state and federal environmental standards, including:

- (a) The California Environmental Quality Act (CEQA) (California Public Resources Code §§ 21000-21177), to include coordination with the city or county planning agency;
- (b) CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387);
- (c) The Federal Clean Water Act (CWA) (33 U.S.C. § 1251 et seq.), which establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters;
- (d) The Federal Clean Air Act of 1955 (42 U.S.C. § 7401) which regulates air emissions from stationary and mobile sources;

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- (e) Institution of environmental quality control measures under the National Environmental Policy Act (NEPA) of 1969 (P.L. 91-190); the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of NEPA; and Executive Order 12898 which focuses on the environmental and human health effects of federal actions on minority and low-income populations with the goal of achieving environmental protection for all communities;
- (f) Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
- (g) Executive Order 11514 which sets forth national environmental standards;
- (h) Executive Order 11738 instituted to assure that each federal agency empowered to enter into contracts for the procurement of goods, materials, or services and each federal agency empowered to extend federal assistance by way of grant, loan, or contract shall undertake such procurement and assistance activities in a manner that will result in effective enforcement of the Clean Air Act and the Federal Water Pollution Control Act Executive Order 11990 which requires preservation of wetlands;
- (i) The Safe Drinking Water Act of 1974, (P.L. 93-523);
- (j) The Endangered Species Act of 1973, (P.L. 93-205);
- (k) Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
- (l) Conformity of Federal Actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); and
- (m) The Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

The Applicant shall not be: 1) in violation of any order or resolution promulgated by the State Air Resources Board or an air pollution district; 2) subject to a cease-and-desist order pursuant to section 13301 of the California Water Code for violation of waste discharge requirements or discharge prohibitions; or 3) determined to be in violation of federal law relating to air or water pollution.**8.**

Audits

For subrecipients expending \$1,000,000 or more in federal grant funds annually, the Applicant will perform the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and C.F.R., Part 200, Subpart F Audit Requirements.

9. Cooperation and Access to Records

The Applicant must cooperate with any compliance reviews or investigations conducted by DHS. In accordance with 2 C.F.R. § 200.337, the Applicant will give the awarding agency, the Comptroller General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award.

Initials BT

The Applicant will require any subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with this provision.

10. Conflict of Interest

The Applicant will establish safeguards to prohibit the Applicant's employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

11. Financial Management

False Claims for Payment-The Applicant will comply with 31 U.S.C §§ 3729-3733 which provides that Applicant shall not submit a false claim for payment, reimbursement, or advance.

12. Reporting -Accountability

The Applicant agrees to comply with applicable provisions of the Federal Funding Accountability and Transparency Act (FFATA) (P.L. 109-282), including but not limited to (a) the reporting of subawards obligating \$30,000 or more in federal funds, and (b) executive compensation data for first-tier subawards as set forth in 2 C.F.R. Part 170, Appendix A. The Applicant also agrees to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A.

13. Whistleblower Protections

The Applicant must comply with statutory requirements for whistleblower protections at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and § 4310.

14. Human Trafficking

The Applicant will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) which prohibits the Applicant or its subrecipients from: (1) engaging in trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the award or subawards under the award.

15. Labor Standards

The Applicant will comply with the following federal labor standards:

- (a) The Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), as applicable, and the Copeland Act (40 U.S.C. § 3145 and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally-assisted construction contracts or subcontracts, and
- (b) The Federal Fair Labor Standards Act (29 U.S.C. § 201 et seq.) as they apply to employees of institutes of higher learning (IHE), hospitals and other non-profit organizations.

Initials BP

16. Worker's Compensation

The Applicant must comply with provisions which require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Agreement, as per the workers compensation laws set forth in California Labor Code §§ 3700 et seq.

17. Property-Related

If applicable to the type of project funded by this federal award, the Applicant will:

- (a) Comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchase;
- (b) Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires federal award subrecipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;
- (c) Assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.); and
- (d) Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831 and 24 CFR Part 35) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

18. Certifications Applicable Only to Federally-Funded Construction Projects

For all construction projects, the Applicant will:

- (a) Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;
- (b) Comply with the requirements of the awarding agency with regard to the drafting, review and approval of construction plans and specifications; and
- (c) Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

Initials BP

19. Use of Cellular Device While Driving is Prohibited

The Applicant is required to comply with California Vehicle Code sections 23123 and 23123.5. These laws prohibit driving motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication. Drivers are also prohibited from the use of a wireless telephone without hands-free listening and talking, unless to make an emergency call to 911, law enforcement, or similar services.

20. California Public Records Act and Freedom of Information Act

The Applicant acknowledges that all information submitted in the course of applying for funding under this program, or provided in the course of an entity's grant management activities that are under Federal control, is subject to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the California Public Records Act, California Government Code §7920.000 et seq. The Applicant should consider these laws and consult its own State and local laws and regulations regarding the release of information when reporting sensitive matters in the grant application, needs assessment, and strategic planning process.

21. Acknowledgment of Federal Funding from DHS

The Applicant must acknowledge its use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

22. Activities Conducted Abroad

The Applicant must coordinate with appropriate government authorities when performing project activities outside the United States and obtain all appropriate licenses, permits, or approvals.

23. Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. If the Applicant collects PII, the Applicant is required to have a publicly-available privacy policy that describes standards on the usage and maintenance of the PII they collect. The Applicant may refer to the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as a useful resource.

24. Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Initials BP

25. Duplicative Costs

Applicants are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

26. Energy Policy and Conservation Act

The Applicant must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

27. Federal Debt Status

The Applicant is required to be non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

28. Fly America Act of 1974

The Applicant must comply with Preference for United States Flag Air Carriers: (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

29. Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, the Applicant must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. § 2225a.

30. Non-supplanting Requirement

If the Applicant receives federal financial assistance awards made under programs that prohibit supplanting by law, the Applicant must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Initials BP

31. Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

32. SAFECOM

If the Applicant receives federal financial assistance awards made under programs that provide emergency communication equipment and its related activities, the Applicant must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

33. Terrorist Financing

The Applicant must comply with Executive Order 13224 and United States law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. The Applicant is legally responsible for ensuring compliance with the Order and laws.

34. Reporting of Matters Related to Recipient Integrity and Performance

If the total value of the Applicant's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, the Applicant must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

35. USA Patriot Act of 2001

The Applicant must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

36. Use of DHS Seal, Logo, and Flags

The Applicant must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

37. Performance Goals (HSGP and NSGP)

In addition to the Biannual Strategy Implementation Report submission requirements outlined in the Preparedness Grants Manual, the Applicant must

Initials JP

demonstrate how the grant-funded project addresses the core capability gap associated with each project. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

38. Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon the Applicant and flow down to any of its subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

39. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

The Applicant must comply with the "Build America, Buy America" Act (BABAA), enacted as part of the Infrastructure Investment and Jobs Act and Executive Order 14005. Applicants receiving a federal award subject to BABAA requirements may not use federal financial assistance funds for infrastructure projects unless:

- (a) All iron and steel used in the project are produced in the United States – this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (b) All manufactured products used in the project are produced in the United States – this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (c) All construction materials are manufactured in the United States – this means that all manufacturing processes for the construction material occurred in the United States.

The "Buy America" preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. It does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Initials 

Per section 70914(c) of BABAA, FEMA may waive the application of a Buy America preference under an infrastructure program in certain cases.

40. E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

IMPORTANT

The purpose of these assurances is to obtain federal and state financial assistance, including any and all federal and state grants, loans, reimbursement, contracts, etc. Applicant recognizes and agrees that state financial assistance will be extended based on the representations made in these assurances. These assurances are binding on Applicant, its successors, transferees, assignees, etc. as well as any of its subrecipients. Failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

All appropriate documentation, as outlined above, must be maintained on file by the Applicant and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Applicant may be ineligible for award of any future grants if Cal OES determines that the Applicant: (1) has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

All of the language contained within this document must be included in the award documents for all subawards at all tiers. Applicants are bound by the DHS Standard Terms and Conditions 2024, Version 2, hereby incorporated by reference, which can be found at: <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>.

The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.

Applicant/Subrecipient: City of Placentia

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: Jennifer Lampman

Title: City Administrator Date: _____

Initials JP

EXHIBIT A-1

Program Standard Assurances Addendum

As the duly authorized representative of the Applicant/Subrecipient, I hereby certify that the Applicant/Subrecipient, and any of its second-tier subrecipients or representatives, will comply with all applicable local, state, and federal statutes, including but not limited to the following state and federal statutes prohibiting hate-based conduct:

- (a) California Penal Code section 422.6(a);
- (b) California Penal Code section 404.6;
- (c) California Penal Code section 422(a);
- (d) California Civil Code section 52.1;
- (e) 18 U.S.C. § 249;
- (f) 42 U.S.C. § 3631;
- (g) 18 U.S.C. § 247; and
- (h) 18 U.S.C. § 241, 245.

Additionally, Applicant/Subrecipient will not engage, and certifies that it will take steps to ensure that its second-tier subrecipients and representatives do not engage, in conduct contrary to the purposes of the grant program and/or that threatens the safety and security of Californians, including, but not limited to, acts of violence or unlawful intimidation on the basis of race, gender, religion, national origin, sexual orientation, or other protected classifications. Prohibited conduct includes, but is not limited to, violation of the federal and state laws identified herein.

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding.

Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Applicant/Subrecipient: City of Placentia

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: Jennifer Lampman

Title: City Administrator Date: _____

EXHIBIT B**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Government-wide Debarment and Suspension (Nonprocurement). The certification shall be treated as a material representation of fact upon which reliance will be placed when the Agency determines to award the covered transaction or cooperative agreement.

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in covered transactions, as defined in the applicable CFR

- A. The applicant certifies that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal State or local) with commission of any of these offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Authorized Agent Signature

Jennifer Lampman

Printed or Typed Name

City Administrator

Title

Address: City of Placentia

401 E. Chapman Ave

Placentia, CA 92870

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this document, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this agreement is entered, if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous, when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Procurement or Non Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

EXHIBIT C

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure Form to Report Lobbying" in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Subrecipient, as identified below, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Subrecipient understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

AGREEMENT NUMBER: _____

City of Placentia

AGENCY

Jennifer Lampman, City Administrator

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE

EXHIBIT D

SUPPLEMENTAL GRANT SUBAWARD INFORMATION

1. Anaheim UASI Grant Office Contact Information Section:

Anaheim Police Department
 Kerrstyn Vega, Police Support Services Administrator
 425 S. Harbor Blvd.
 Anaheim, CA 92805

2. FAIN#: EMW-2024-SS-05088

3. FUND: Federal Trust

4. Program: Homeland Security Grant Program

5. Match Requirement: None

6. Federal Awarding Agency Section:

Federal Program Fund / AL #	Federal Awarding Agency	Federal Award Date	Total Federal Award Amount	Total Local Assistance Amount
Homeland Security Grant Program / 97.067	US Department of Homeland Security	09/01/2024	\$182,068,773	\$172,965,335

7. Project Description Section:

- Project Acronym:
Homeland Security Grant Program (HSGP)
- Project Description:

Support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States.

8. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes No

RESOLUTION NO. R-2026-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE URBAN AREA SECURITY INITIATIVE GRANT DOCUMENTS FOR AND ON BEHALF OF THE CITY OF PLACENTIA

A. Recitals

(i). WHEREAS, the City of Placentia (the “City”) regularly accesses funding and training assistance funded by grants established by the Department of Homeland Security (hereinafter collectively referred to as “Eligible Grants”) from the Federal Department of Homeland Security and administered by the Anaheim/ Santa Ana Urban Area Security initiative (ASAUASI); and

(ii). WHEREAS, part of such applications for Eligible Grants, the Anaheim/ Santa Ana Urban Areas Security Initiative requires the City to maintain a Resolution with authorization from the City Council, authorizing persons holding specific positions to act on behalf of the City, and designates and/or affirms that the City official executing the grant agreement is authorized to do so.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The following City officials are the City’s agents for purposes of applying and obtaining Eligible Grants, executing grant agreements and other required documents, and taking any actions necessary to implement such grant agreements and other required documents:

City Administrator
Chief of Police
Police Captain – Administration Commander

APPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Agenda Item No: 1.f

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Lydie Gutfeld

From: Community Services

Subject:

A RESOLUTION AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE WHALE TALE GRANT FUNDS DOCUMENTS FROM THE CALIFORNIA COASTAL COMMISSION FOR AND ON BEHALF OF THE CITY OF PLACENTIA

Financial Impact:

Fiscal Impact:

None

Summary:

Staff is requesting City Council approval of a resolution authorizing the submission of an application to the California Coastal Commission's Whale Tail Grant Program and, if awarded, acceptance of grant funds. The Whale Tail Grant Program supports educational and experiential opportunities that promote coastal and marine awareness for California residents. The application submitted was completed to support the ongoing excursion program for our aging participants at the Senior Center.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Review and adopt Resolution No. R-2026-08, a Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute the Whale Tale Grant Funds Documents from the California Coastal Commission for and on behalf of the City of Placentia; and
2. Authorize the City Administrator and designated persons within the Placentia Community Services Department to oversee and administer the projects associated with the California Coastal Commission funding on behalf of the City.

Strategic Plan Statement:

This resolution targets Strategic Goal 1: Fiscal Sustainability as it will provide funding to grow the current excursion program for our senior citizens in Placentia.

Discussion:

If selected as a grant recipient, funding will support a day excursion for Senior Center participants to the Aquarium of the Pacific in Long Beach. Grant funds will cover transportation, aquarium admission, and lunch for participants. This excursion will provide an

educational experience focused on marine life and coastal resources, while also creating meaningful socialization opportunities for aging adults. Participation in the excursion will promote active aging, community engagement, and lifelong learning by offering both social and educational benefits in a group setting.

Approval of the resolution is required by the California Coastal Commission as part of the grant application process and to authorize acceptance of funds should the City be awarded the grant.

Fiscal Impact Summary:

While the purpose of this agenda item is to approve the signatories on documents associated with the California Coastal Commission Whale Tale grant and therefore this specific action does not have a direct financial impact, Placentia's overall participation with California Coastal Commission greatly benefits the City.

Attachments

[Resolution No. R-2026-08 Whale Tale Grant](#)

RESOLUTION NO. R-2026-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING PERSONS HOLDING CERTAIN DESIGNATED POSITIONS TO EXECUTE WHALE TALE GRANT FUNDS DOCUMENTS FROM THE CALIFORNIA COASTAL COMMISSION FOR AND ON BEHALF OF THE CITY OF PLACENTIA.

A. Recitals.

(i). WHEREAS, the Commission awards grants for projects that it determines are consistent with Division 20 of the Public Resources Code and with the Commission's objective of protecting and enhancing California's coast and ocean for present and future generations; and

(ii). WHEREAS, the Commission requires that governing body of the grantee certify through a resolution that it approves the application for Commission grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Commission.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. Approves the filing of project proposal for Whale Tail program grant funding from the Commission; and

2. Delegates the authority to the City Administrator, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

3. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

4. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Agenda Item No: 1.g

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Matthew Di Mario

From: Public Works

Subject:

RESOLUTION RELATED TO A FRANCHISE WITH CRIMSON CALIFORNIA PIPELINE, L.P. FOR THE OPERATION AND MAINTENANCE OF VARIOUS PIPELINE LOCATIONS IN THE CITY

Financial Impact:

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Summary:

On September 7, 1999, Placentia City Council granted a franchise for the operation and maintenance of 846 linear feet of 6-inch pipeline in the City under Ordinance No. 99-O-122. This franchise was initially granted to Tosco Corporation, but due to company purchases and acquisitions, Resolution No. R-2006-07, authorized the transfer of the franchise to ConocoPhillips Company. On July 1, 2008, ConocoPhillips Company sold its pipeline system to Crimson California Pipeline, L.P. (Crimson), and Resolution No. R-2009-13, granted Crimson the franchise.

The current franchise has expired, and Crimson is requesting the City grant a new franchise for an additional 25 years. A public hearing is required to adopt an Ordinance for the approval of the franchise. A Resolution was previously approved by City Council on December 2, 2025, via Resolution No. R-2025-72, but the Public Hearing on January 13, 2026, was canceled due to staff discovering that there are more pipelines which are subject to a franchise agreement. If approved, Resolution No. R-2026-09 will supersede R-2025-72. This item recommends that the City Council adopt Resolution No. R-2026-09, to set a public hearing at a future date of March 17, 2026, for the first reading of the Ordinance.

Recommendation:

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-09, a Resolution of the City Council of the City of Placentia, California, declaring its intention to grant a pipeline franchise to Crimson California Pipeline L.P., a California Limited Partnership, and setting the time when protests may be heard by the legislative body to the proposed franchise and directing the City Clerk to give notice thereof.

Strategic Plan Statement:

There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:

On September 7, 1999, Placentia City Council granted a franchise for the operation and maintenance of 846 linear feet of 6-inch pipeline in the City under Ordinance No. 99-O-122. This franchise was initially granted to Tosco Corporation, but due to company purchases and acquisitions, Resolution No. R-2006-07, authorized the transfer of the franchise to ConocoPhillips Company. On July 1, 2008, ConocoPhillips Company sold its pipeline system to Crimson California Pipeline, L.P. (Crimson) and Resolution No. R-2009-13, granted Crimson the franchise. The current franchise has expired, and Crimson is requesting the City grant a new franchise for an additional 25 years. A public hearing is required to adopt an Ordinance for the approval of the franchise. A Resolution was previously approved by City Council on December 2, 2025, via Resolution No. R-2025-72, but the Public Hearing on January 13, 2026, was canceled due to staff discovering that there are more pipelines which are subject to a franchise agreement. If approved, Resolution No. R-2026-09 will supersede R-2025-72.

A new franchise would allow Crimson to operate and maintain various sections of the pipeline in the City. There are four pipeline locations subject to the proposed franchise agreement. The first pipeline is the Yorba Linda line. This is a 6-inch pipeline located south of Bastanchury Road and runs along Berkenstock Lane, Kilmer Drive, Hemingway Avenue, Faulkner Drive, and Bastanchury Road. This Yorba Linda line totals 3,231 linear feet. The second pipeline is the Richfield to Sterns line, a 6-inch pipeline totaling 13,153 linear feet. This section of pipeline is located along Valencia Avenue, Palm Drive, and Rose Drive. The third pipeline is the REDU Gathering line, totaling 8,941 linear feet. This 6-inch pipeline includes the streets of Van Buren, Cherry, Lincoln, Orangethorpe, Richfield, and Orchard. The Chapman Line is the last pipeline that is subject to the franchise. This is a 6-inch pipeline located on Alta Vista Street at the north end of the Alta Vista and Rose intersection, totaling 199 linear feet. The proposed franchise agreement totals 25,524 linear feet of pipeline throughout the City. Exhibit A shows all pipeline locations in detail. This item recommends that the City Council adopt Resolution No. R-2026-09, to set a public hearing at a future date of March 17, 2026, for the first reading of the Ordinance.

Fiscal Impact Summary:

There is no fiscal impact associated with the recommended action. Upon execution of the franchise agreement, Crimson will pay an annual franchise fee to the City of \$9,063.06. This fee is to be those fees prescribed by the California Public Utilities Code, Section 6231.5, provided that the rate is subject to increase to the maximum rate established in subsequent amendments of the California Public Utilities Code. The fee collected will be allocated to the General Fund.

Attachments

[Attachment 1 - Resolution No. R-2026-09](#)

[Attachment 1 - Exhibit A](#)

[Attachment 2 - Ordinance No. O-2026-__](#)

RESOLUTION NO. R-2026-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A PIPELINE FRANCHISE TO CRIMSON CALIFORNIA PIPELINE L.P., A CALIFORNIA LIMITED PARTNERSHIP AND SETTING THE TIME WHEN PROTESTS MAY BE HEARD BY THE LEGISLATIVE BODY TO THE PROPOSED FRANCHISE AND DIRECTING THE CITY CLERK TO GIVE NOTICE THEREOF

A. Recitals

(i). WHEREAS, the City Council of the City of Placentia, California (herein referred to as "City Council") intends to grant a pipeline franchise to Crimson California Pipeline L.P, a California limited partnership (herein referred to as "Crimson"); and

(ii). WHEREAS, the pipelines to be permitted through this franchise are existing six inch pipelines and appurtenances to transport hydrocarbon substances; and

(iii). WHEREAS, said pipelines were formerly authorized to Tosco Corporation, a Nevada corporation, under franchise 99-0-122 dated September 7, 1999, and amended by Resolutions R-2009-13, and R-2006-07, which expired on September 6, 2024; and

(iv). WHEREAS, Resolution R-2009-13 transferred the franchise to Crimson in which Crimson previously owned 6" pipelines in the City

(v). WHEREAS, Crimson now seeks a new franchise for the operation and maintenance of pipeline in the City.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The City Council declares its intent to grant a franchise to Crimson California Pipeline L.P., a California limited partnership (herein referred to as "Crimson"), for the right, franchise and privilege from time to time to lay, construct, maintain, operate, repair, renew, change the size of, and remove or abandon in place pipelines for the transportation of crude oil and other substances, together with all manholes, valves, service connections and appurtenances necessary or convenient for the maintenance and operation of said pipelines, including any facilities necessary for the cathodic protection of said pipelines, as are currently located in the City of Placentia, the exact locations of which are shown on the attached Exhibit A incorporated herein by reference. Said franchise shall be for

- a term of twenty-five (25) years from and after the date upon which such franchise shall become effective.
2. Said franchise shall be conditioned upon the agreement of grantee to perform all routine and extraordinary maintenance and repair on all above and below ground facilities. The grantee shall indemnify and hold harmless the City of Placentia and its officers and employees from any and all liability for damages proximately resulting from any operation of grantee under the franchise, except to the extent of City's sole negligence or willful misconduct.
 3. In accord with the California Public Utilities Code, the grantee, Crimson, shall pay to the City of Placentia an annual franchise fee as provided by section 6231.5 of said code.
 4. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, MARCH 17, 2026, AT 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE FRANCHISE WITH CRIMSON CALIFORNIA PIPELINE, L.P. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE FRANCHISE SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEUDLED FOR SAID PUBLIC HEARING
 5. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.
 6. The City Clerk is further directed to post a copy of the public notice on the official bulletin board customarily used for notices and to provide a copy of the notice by the delivery method indicated by each interested person, whether by first class mail or electronic mail, to those who have submitted written requests to be informed.
 7. For any and all information relating to the proceedings, protests procedure, and documentation and/or information of a procedural or technical nature, your attention is directed:

City of Placentia
Attn: Public Works Department
401 East Chapman Avenue
Placentia, California

PPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

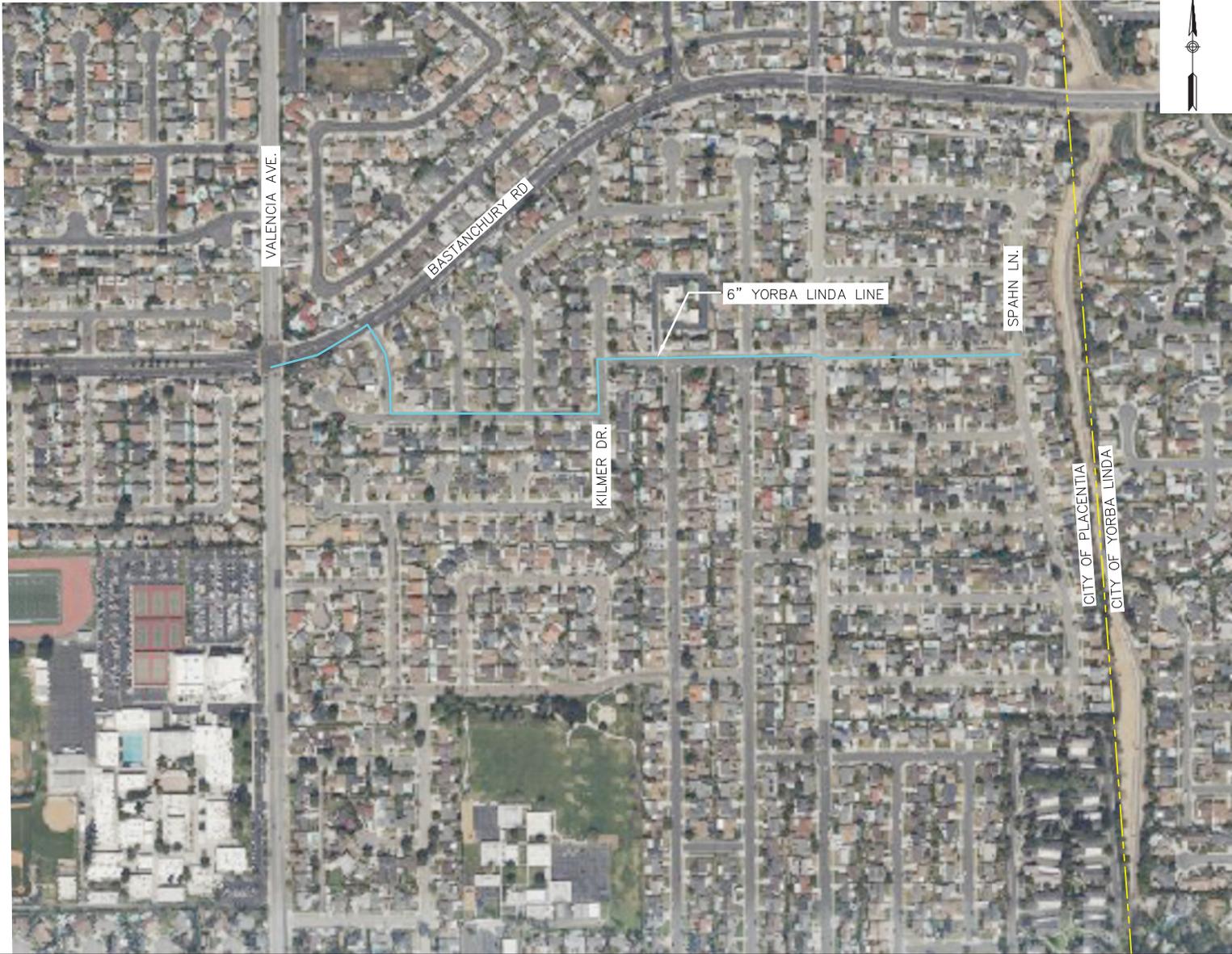
AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit A: Map of Pipeline Locations Subject to the Franchise



LEGEND:

- 6", YORBA LINDA GATH. LINE 1069
3,231 TOTAL FEET
- - - CITY BOUNDARY

THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

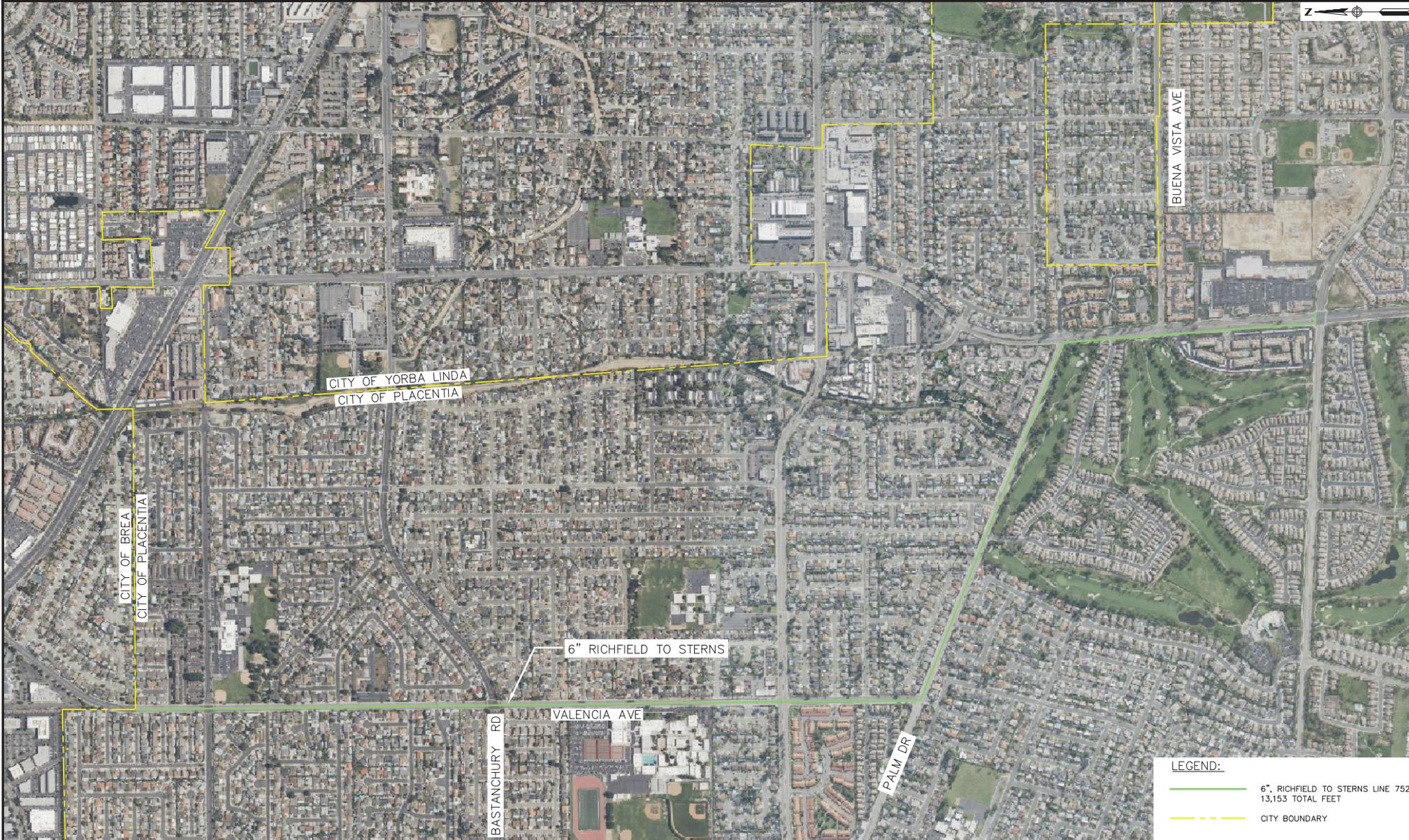
REV.	DATE	DESCRIPTION OF REVISION	BY	CHK	APP
A	10/06/25	ISSUED FOR ORDINANCE 96-0-101	PmP	JK	

CRIMSON PIPELINE LP

ORDINANCE NO. 96-0-101
 YORBA LINDA GATHERING LINE 1069 EXHIBIT
 PLACENTIA, CA

SCALE: NTS	DATE: 10/07/25	SK-25-012D	REV. A
DRAWN: PmP	SHEET 4 OF 4		

File: C:\Users\jbernauer\OneDrive - Crimson Pipeline\Project Engineering - Design and Drafting\California\Permit_Exhibit Drawings\LAND\FRANCHISE\Placentia\SK-25-012_BVA.dwg Date: Feb 02, 2025 1:03pm



BUENA VISTA AVE

CITY OF YORBA LINDA
CITY OF PLACENTIA

CITY OF BREA
CITY OF PLACENTIA

6" RICHFIELD TO STERNS

BASTANCHURY RD

VALENCIA AVE

PALM DR

LEGEND:

- 6", RICHFIELD TO STERNS LINE 752
13,153 TOTAL FEET
- - - - CITY BOUNDARY

THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

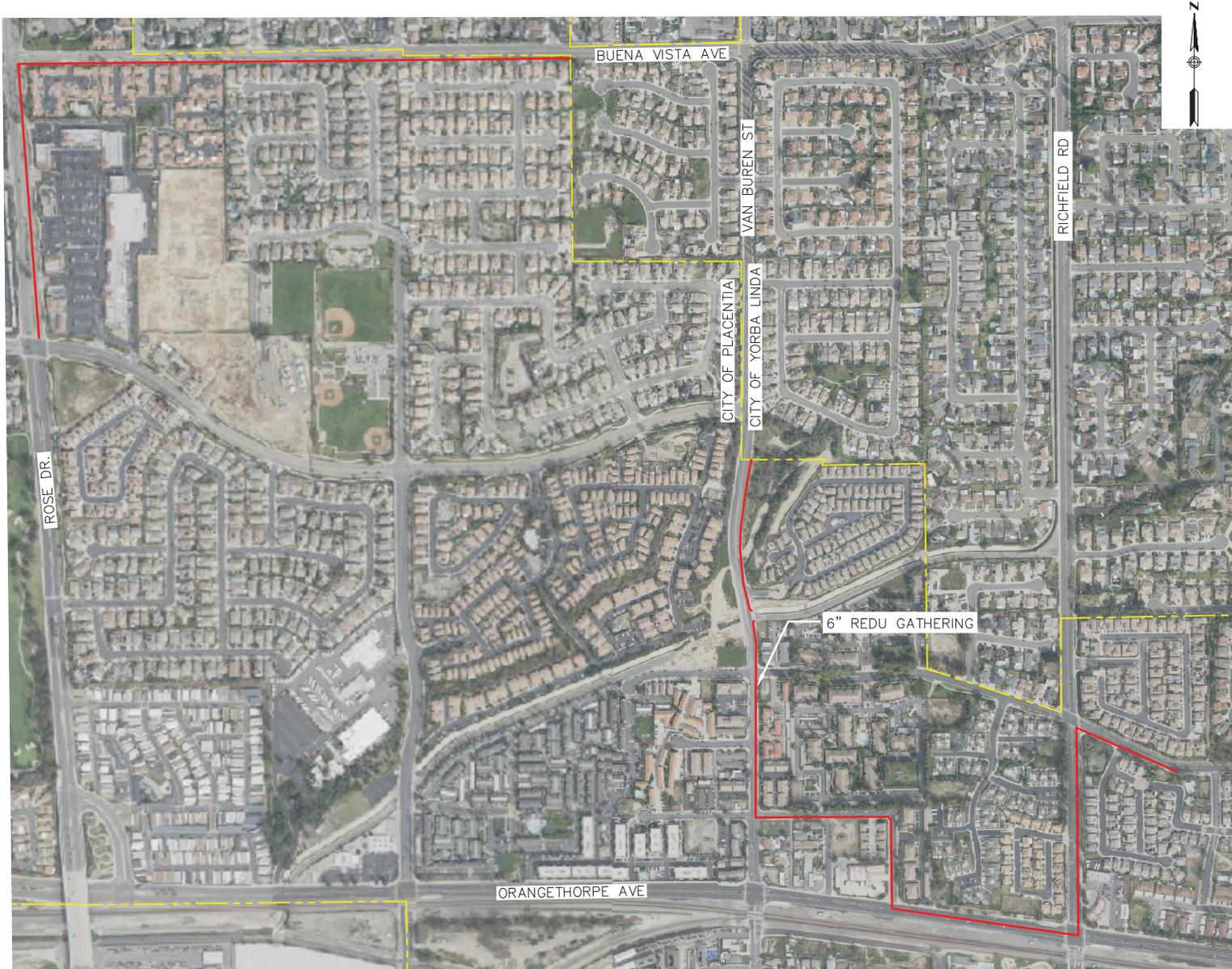
REV.	DATE	DESCRIPTION OF REVISION	BY	CHK	APP
A	10/06/25	ISSUED FOR ORDINANCE 96-0-101	PmP	JK	

CRIMSON PIPELINE LP

ORDINANCE NO. 96-0-101
RICHFIELD TO STERNS LINE 752 EXHIBIT
PLACENTIA, CA

SCALE: NTS	DATE: 10/07/25	SK-25-012A	REV. A
DRAWN: PmP	SHEET 1 OF 2		

File: C:\Users\jperreque\OneDrive - Crimson Pipeline\Project_Engineering - Design and Drafting\California\Permit_Exhibit Drawings\LAND_PLACENTIA\SK-25-012_BREA.dwg Date: Feb 02, 2025 1:02pm



LEGEND:

- 6", REDU GATHERING LINE 751
8,941 TOTAL FEET
- - - CITY BOUNDARY

THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

REV.	DATE	DESCRIPTION OF REVISION	BY	CHK	APP
A	10/06/25	ISSUED FOR ORDINANCE 96-0-101	PmP	JK	

CRIMSON PIPELINE LP

ORDINANCE NO. 96-0-101
REDU GATHERING LINE 751 EXHIBIT
PLACENTIA, CA

SCALE: NTS	DATE: 10/07/25	SK-25-012B	REV. A
DRAWN: PmP	SHEET 2 OF 4		



LEGEND:

- 6", CHAPMAN LINE 1078
199 TOTAL FEET
- - - CITY BOUNDARY

THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

REV.	DATE	DESCRIPTION OF REVISION	BY	CHK	APP
A	10/06/25	ISSUED FOR ORDINANCE 96-0-101	PmP	JK	

CRIMSON PIPELINE LP

ORDINANCE NO. 96-0-101
CHAPMAN LINE 1078 EXHIBIT
PLACENTIA, CA

SCALE: NTS	DATE: 10/07/25	SK-25-012C	REV. A
DRAWN: PmP	SHEET 3 OF 4		

ORDINANCE NO. O-2026-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA GRANTING TO CRIMSON CALIFORNIA PIPELINE, L.P., A FRANCHISE TO OPERATE AND MAINTAIN CERTAIN PIPELINES AND APPURTENANCES FOR THE TRANSPORTATION OF HYDROCARBON SUBSTANCES IN THE CITY OF PLACENTIA

City Attorney's Summary

This ordinance would grant Crimson California L.P. a 25-year franchise to install, operate, maintain, replace and repair pipelines for the transportation of oil, petroleum, gas, gasoline, or other hydrocarbon substances or water, in, under, along and across certain public streets, highways and alleys within the City.

A. Recitals

WHEREAS, the City of Placentia previously granted a franchise for the subject pipelines by Ordinance No. 99-O-122, to Tosco Corporation, and later transferred this franchise to Crimson California Pipeline, L.P., pursuant to City Council Resolution No. R-2009-13; and

WHEREAS, Crimson California, L.P. ("Crimson California") has been operating a pipeline in certain public streets pursuant to a franchise previously granted by the City, which franchise has now expired; and

WHEREAS, the City Council has received an application from Crimson California for the continued right and privilege to install, operate, maintain, replace and repair pipelines for the transportation of oil, petroleum, gas, gasoline, or other hydrocarbon substances or water, in, under, along, and across certain public streets, highways and alleys within the City; and

WHEREAS, the pipelines subject to the franchise include existing six-inch pipelines and appurtenances to transport hydrocarbon substances; and

WHEREAS, on September 7, 1999, the Council adopted Ordinance No. 99-O-122, which granted a pipeline franchise to Tosco Corporation, a Nevada Corporation; and

WHEREAS, effective January 1, 2003, Tosco Corporation merged with ConocoPhillips Company, a Delaware corporation; and

WHEREAS, on February 7, 2006, the Council adopted Resolution No. R-2006-07, consenting to the transfer of the franchise granted by Ordinance No. 99-O-122 to ConocoPhillips Company; and

WHEREAS, effective July 1, 2008, ConocoPhillips Company sold and assigned over its common-carrier crude oil pipeline system and idle pipelines located in Southern California, including those pipelines covered by Ordinance No. 99-O-122, to Crimson California; and

WHEREAS, on December 1, 2009, the City Council adopted Resolution R-2009-13, which authorized the transfer of the pipeline franchise as set forth in Ordinance No. 99-O-122, to Crimson California; and

WHEREAS, the pipeline franchise granted under Ordinance No. 99-O-122, expired on September 7, 2024; and

WHEREAS, pursuant to Resolution No. R-2026-09, adopted on ____, 2026, the City Council declared its intention to grant a new franchise to Crimson California and set a public hearing on March 17, 2026, to consider objections to said franchise; and

WHEREAS, at a regular Council meeting held on April 7, 2026, following said public hearing on the matter a new franchise was granted to Crimson California.

B. Ordinance

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE, AND ORDAIN AS FOLLOWS:

SECTION 1: TERMS AND CONDITIONS OF FRANCHISE

A. Terms of Franchise

This Franchise is hereby granted to Crimson California L.P., a California Limited Partnership herein after referred to as ("Grantee") for a term of 25 years from the effective date of this franchise; however, said franchise may be sooner terminated by voluntary surrender or abandonment by Grantee, or by forfeiture for noncompliance with the terms and provisions hereof. Grantee shall further have an option to extend this franchise for an additional 25-year term for a reasonable fee, to be negotiated by the parties hereto prior to the end of the initial 25-year term of this franchise. The parties shall commence negotiations on such fee upon notification from Grantee to the City of its election to renew this franchise, which notice shall be given no sooner than eighteen (18) months nor later than twelve (12) months prior to the expiration of the initial term.

B. Grant of Franchise

This franchise grants to Grantee the right, and privilege to install, operate, maintain, replace and repair pipelines for the transportation of oil, petroleum, gas, gasoline, or other hydrocarbon substances or water, in, under, along and across certain public streets, highways and alleys, hereinafter for convenience collectively referred to as "streets", in the City of Placentia, County of Orange, State of California, hereinafter referred to as "City", as described in Exhibit "A", attached hereto and made a part hereof.

C. Appurtenances

The Grantee shall have the right to operate, maintain, repair or replace such scraper traps, manholes, flanges, conduits, culverts, valves, appliances, cathodic protection systems, attachments and other appurtenances (hereinafter for convenience collectively referred to as "appurtenances") as may be necessary or convenient for the proper maintenance and operation of the pipelines under this franchise.

D. Description and Location of Pipelines

A description of the six (6) inch pipelines and their locations are more fully set forth in Exhibit "A" attached hereto and incorporated herein by reference. Drawings indicating the location of the pipelines are on file in the Department of Public Works.

SECTION 2. STANDARDS FOR WORK AND MATERIALS

A. All work undertaken or performed, and all pipes and appurtenances laid or used pursuant to the provisions of this franchise shall be of the standard required by law, and by any governmental authority having jurisdiction on the premises.

B. Where not in conflict with the State law, or governmental authority having jurisdiction on the premises, all facilities placed, erected, constructed, laid, operated or maintained under the provisions of this franchise shall be placed, erected, constructed, laid, operated or maintained in accordance with and conforming to all of the ordinances, codes, rules and regulations now or hereafter adopted or prescribed by the City Council, and shall be of first class and standard material and subject to the approval of the Director of Public Works.

SECTION 3: PERMISSION FOR STREET EXCAVATIONS

Before making any opening or excavation in any street, or before disturbing the earth beneath the surface of the street, regardless of whether the surface thereof is damaged or removed or not, except in case of emergency, the Grantee shall:

A. File with the Director of Public Works a drawing, or drawings, showing the proposed location and character of any pipes, appurtenances, facilities or equipment to be constructed, erected, or installed in the street of the City.

B. Make application to the Director of Public Works in accordance with the provisions of the ordinance of the City in force and effect at the time of making such application and secure a permit therefor which shall indicate the approximate time, manner, and place of laying and using said pipes, appurtenances, facilities and/or equipment.

C. If the proposed location of any pipes, appurtenances, facilities, or equipment does not, or will not unreasonably interfere with use of the streets of the City and otherwise complies with this franchise and all City ordinances, the Director of Public Works shall approve the same, and issue a permit or permits therefor.

SECTION 4: COMPENSATION TO THE CITY

During the term of this Franchise, Grantee shall pay to the City an annual fee for this Franchise, said fee to be those fees prescribed by the California Public Utilities Code, Section 6231.5, provided that the rate is subject to increase to the maximum rate established in subsequent amendments of the California Public Utilities Code. Annual payments to be made pursuant to this Franchise shall be due and payable in arrears April 1 of each year of this Franchise. The initial fee under this Franchise shall be calculated using the current fee being paid under Ordinance O-99-122, which is currently \$9,063.06 and increased accordingly as provided for herein.

At the time of payment of fees by Grantee, Grantee shall file a verified statement with the City Clerk showing in detail the number of lineal feet and the diameter thereof, expressed in inches of pipelines covered by this Franchise during the previous calendar year, or portion thereof.

The compensation provided for in this Section shall be subject to an increase after the first year of the Franchise and each subsequent year during the term of this Franchise, based on the provisions of California Public Utilities Code Section 6231.5, as amended.

The increase to said compensation as provided for subsequent years shall be based on the Consumer Price Index, All Urban Consumers, for the (Statistical Area) (1982-84 = 100), as published by the United States Bureau of Labor Statistics, Department of Labor, for the month of September immediately preceding the month in which payment is due and payable, divided by the Consumer Price Index, All Urban Consumers, for the [Statistical Area], for the month of June, 1989, which equals [CPI Factor]. If the Index is discontinued or revised during the term of the Franchise, such other mutually agreeable governmental index or computation with which it is replaced shall be

used in order to obtain substantially the same result as would be obtained if the Index has not been discontinued or revised.

Notwithstanding the provisions as otherwise stated in this Section and Franchise, the Grantee shall be liable to pay the City the annual fee for the period to and including due date of either actual removal of the facilities or the effective date of the abandonment "in place," and until the Grantee shall have fully complied with all of the provision of law or ordinances relative to such abandonments.

In the event of partial abandonment of facilities as provided in the Ordinance, or in the event of partial removal of such facilities by the Grantee, the payment otherwise due the City for occupancy of the streets by such facilities shall be reduced by the length and diameter of pipeline abandoned or the actual pipeline removed beginning with the first day of the next succeeding franchise year, and for each franchise year thereafter, provided, however, that the base rate shall be modified to reflect the adjustment (pursuant to this Section) applicable to such abandoned or removed pipeline at the beginning of the next succeeding franchise year following abandonment or removal.

Grantee shall pay to the City, upon demand, the cost of all repairs made by the City to public property arising out of the operations of the Grantee under this Franchise.

Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provisions of this Ordinance, unless disputed in good faith, shall be paid when due or shall be deemed delinquent. Any undisputed delinquent amounts shall accrue interest commencing thirty (30) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay any undisputed delinquent franchise fee with any late charges, within thirty (30) days of delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of this Franchise and of all rights hereunder.

Payments shall be made to the City of Placentia, Finance Department, 401 E. Chapman Avenue, Placentia, Ca. 92870, or at such place as the City may designate in writing.

SECTION 5: ABANDONMENT

Should Grantee elect to abandon all or any part of the pipelines, Grantee shall flush the pipelines, fill the pipelines with an inert, environmentally acceptable gas or other material, and cap the pipelines as required by the City Engineer. Grantee shall not owe the City any compensation for the privilege of said abandonment.

SECTION 6: REARRANGEMENT OF FACILITIES

A. Expense to Grantee

Whenever, during the existence of this franchise, the City shall change the grade, width or location of any street or improve any street in any manner, including the laying of any sewer, storm drain, conduits, gas, water or other pipes owned or operated by the City or any other public agency, or construct any pedestrian tunnels, or other work in the City (the right to do all of which is specifically reserved to the City without any admission on its part that it would not otherwise have such rights) and such work shall, in the opinion of the City Engineer, render necessary any change in the position or location of any facilities of the Grantee in the street, the Grantee shall, at its own cost and expense, do any and all things to effect such change in position or location in conformity with the written notice of the City Engineer as provided in Paragraph D below; provided however, that the City shall not require the Grantee to remove its conduits or lines entirely from the street.

B. Expense of Others

Except as provided in Paragraph A of this Section 6, when such rearrangement is done for the accommodation of any person, firm or corporation, the cost of such rearrangement shall be borne by the accommodated party. Such accommodated party, in advance of such arrangement, shall (a) deposit with the Grantee either cash or a corporate surety bond in an amount, as in the reasonable discretion of the Grantee shall be required to pay the costs of such rearrangement; and (b) shall execute an instrument agreeing to indemnify and hold harmless the Grantee from any and all damages or claims caused by such rearrangement. This provision shall not be construed to require Grantee to rearrange facilities. Any accommodation for rearrangement of Grantee's facilities shall be made at the discretion of Grantee.

C. Rearrangement of the Facilities of Others

Nothing in this franchise shall be construed to require the City to move, alter or relocate any of the facilities upon said streets, at its own expense, for the convenience, accommodation or necessity of any other public utility, person, firm or corporation; or to require the City or any person, firm or corporation now or hereafter owning a public utility system of any type or nature, to move, alter or relocate any part of its system upon said streets for the convenience, accommodation or necessity of the Grantee.

D. Notice

The Grantee shall be given not less than ninety (90) days' written notice of any rearrangement of facilities which the Grantee is required to make hereunder. Such notice shall specify the time that such work is to be accomplished. In the event that the

City shall change the provision of any such notice given to the Grantee, the Grantee shall be given an additional period not less than sixty (60) days to accomplish such work.

SECTION 7: INDEMNIFICATION BY GRANTEE

A. Grantee shall indemnify and hold City, its City council, boards and commissions, officers, agents, servants and employees harmless from and against any and all loss, damages, liability, claims, suits, costs, and expenses, whatsoever, including reasonable attorney's fees, regardless of the merit or outcome of any such claim or suit, arising from or in any manner connected to the activities or work of Grantee or its agents conducted pursuant to the franchise.

B. Grantee shall indemnify, defend and save harmless the City, its City Council, boards and commissions, officers, agents, servants and employees, from and against any and all claims and losses whatsoever, including reasonable attorney's fees, accruing or resulting to any and all persons, firms or corporations furnishing or supplying work, services, materials, equipment or supplies to Grantee or its contractors in connection with activities or work conducted or performed by Grantee, or its agents pursuant to this franchise and arising out of such activities or work, and from any and all claims or losses whatsoever, including reasonable attorney's fees, accruing or resulting to any person, firm or corporation for damage, injury or death arising out of Grantee's operations, except to the extent of City's sole negligence or willful misconduct.

SECTION 8: INSURANCE REQUIREMENTS

A. Within ten (10) days after the effective date of this franchise, the Grantee shall furnish to the City Clerk of the City evidence of insurance or self-insurance applicable to all operations conducted under this franchise and including the liability arising out of the existence of real property, in the forms and amounts:

1. Comprehensive Public Liability Insurance

Grantee at all times during the term of this franchise shall maintain liability insurance in an amount of not less than Five Million (\$5,000,000.00) Dollars to cover any claim, expense, or loss arising out of the operation, use, maintenance or other privilege exercised under this franchise, including Grantee's contractual liability to indemnify City. The City, its city council, boards and commissions, officers, agents, servants, and employees shall be named as additional insureds in said policy of insurance for all operations of Grantee relating to the operation of the pipelines within the City. Said policy of insurance shall contain the following provisions or endorsements:

- a. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured.

b. An additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extension thereof.

c. The provision of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of an additional insured named herein without first delivering to City twenty (20) days' notice of such intention, except as provided in paragraph d, of Section 8, Paragraph A 1 below.

d. In the event Grantee, as a result of cost savings procedures, determines to change insurance carriers too late to provide twenty (20) days' notice, Grantee warrants that it will maintain the City, its city council, boards and commissions, officers, agents, servants and employees as additional insureds on equivalent insurance with another insurance company which is qualified to business in California, or which is internationally recognized as responsible and is acceptable to the City of Placentia.

2. Letter of Self-Insurance

Grantee may, at their option, obtain or provide proof of self-insurance status in a form acceptable to the City.

SECTION 9: DEFAULT

A. Effect of Default

In the event that the Grantee shall default in the performance of any of the terms, covenants and conditions herein and such default is curable, the City may give written notice to the Grantee of such default. In the event that the Grantee does not commence the work necessary to cure such default within sixty (60) days after such notice is sent or prosecute such work diligently to completion, the City may declare this franchise forfeited. Upon giving written notice thereof to the Grantee, this franchise shall be void and the rights of the Grantee hereunder shall terminate, and the Grantee shall execute an instrument of surrender and deliver the same to the City.

B. Force Majeure

In the event Grantee is unable to perform any of the terms of this franchise by reason of strikes, riots, acts of God, acts of public enemies or other such causes beyond its control, it shall not be deemed to be in default or have forfeited its rights hereunder if it shall commence and prosecute such performance with reasonable promptness as soon as possible to do so.

C. Cumulative Remedies

No provision herein made for the purpose of securing the enforcement of the terms and conditions of this franchise shall be deemed an exclusive remedy, or to afford the exclusive procedure, for the enforcement of said terms and conditions, but the remedies and procedures herein provided, in addition to those provided by law, shall be deemed to be cumulative.

SECTION 10: SCOPE OF RESERVATION

The enumeration herein of specific rights reserved shall not be construed as exclusive or as limiting any general reservation herein made or as limiting such rights as the City may now or hereafter have in law.

SECTION 11: NOTICE

Any notice required to be given under the terms of this franchise, the manner of services of which is not specifically provided for, may be served as follows:

A. Upon the City, by serving the City Manager or the City Clerk personally, or by addressing a written notice to the City Clerk of the City of Placentia, City Hall, 401 East Chapman Avenue, Placentia, CA 92870, and depositing such notice in the United States mail, postage paid or:

B. Upon the Grantee, by personal delivery or addressing a written notice to Crimson California Pipeline, L.P., 1900 Main Street, Suite 600, Irvine, California 92614, and depositing such notice in the United States mail, postage prepaid; or such other address as may from time to time be furnished in writing by one party to the other and depositing said notice in the United States mail, postage prepaid. When the service of any such notice is made by mail the time such notice shall begin with and run from the date of deposit of the same in the United States mail.

SECTION 12: CONSENT FOR TRANSFER

Grantee shall not sell, transfer or assign this franchise or any of the rights or privileges hereby granted without the prior written consent of the City Council. Upon compliance with the foregoing, this franchise shall be binding on the successors and assigns of the parties hereto and shall ensure to the benefit of the successors and assigns of the parties hereto.

SECTION 13: ACCEPTANCE OF FRANCHISE

This franchise is granted and shall be held and enjoyed only upon the terms and conditions herein contained, and the Grantee must, within ten (10) days after the adoption of the ordinance granting said franchise, file with the City Clerk a written acceptance of such terms and conditions.

SECTION 14: COSTS OF LITIGATION

If any legal action is necessary to enforce any provision hereof or for damages by reason of an alleged breach of any provisions of this franchise, the prevailing party shall be entitled to receive from the losing party reasonable costs and expenses and such amount as the court may adjudge to be reasonable attorneys' fees for the costs incurred by the prevailing party in such action or proceeding.

SECTION 15: COUNTERPARTS

This franchise may be executed in several counterparts, each of which is an original, and all other which is an original, and all of which together constitute but one and the same document.

SECTION 16: CAPTIONS FOR CONVENIENCE

The captions herein are for convenience and reference only and are not a part of this franchise and do not in any way limit, define or amplify the terms and provisions hereof.

SECTION 17: GOVERNING LAW

This franchise has been made and shall be constructed and interpreted in accordance with the laws of the State of California.

The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance. The City Clerk shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect thirty (30) days after its final passage.

PASSED, APPROVED AND ADOPTED this 7th day of April 2026

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 17th day of March 2026, and was finally adopted at a regular meeting held on the 7th day of April 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit A: Map of Pipeline Locations Subject to the Franchise



Agenda Item No: 1.h

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Brooke Lovell

From: City Clerk

Subject:

RESOLUTION AMENDING THE CITY OF PLACENTIA CONFLICT OF INTEREST CODE

Financial Impact:

Fiscal Impact:

None.

Summary:

The Political Reform Act (California Government Code § 87306.5) requires local agencies to review its Conflict of Interest Code ("Code") every two years. Staff recommends updating the Code to include new positions, revise titles, and remove positions no longer required to file.

Recommendation:

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-11, A Resolution of the City Council of the City of Placentia, California, Adopting an Amended Conflict of Interest Code of the City of Placentia, and Repealing Resolution No. R-2022-63.

Strategic Plan Statement:

This agenda item supports Strategic Goal No. 5: Organizational Excellence, by ensuring compliance with state law and promoting transparency, accountability, honesty, and integrity in City operations.

Discussion:

The City Clerk, jointly with the City Attorney's office, has reviewed the City's current Conflict of Interest Code and determined that an amendment is necessary. The City last amended its Code in 2022. The proposed changes to the Code include new positions, revise titles in **bold**, and remove positions no longer required to file indicated with a ~~strikethrough~~.

Fiscal Impact Summary:

None.

Attachments

[Resolution No. R-2026-11 - Amended Conflict of Interest Code](#)

RESOLUTION NO. R-2026-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, ADOPTING AN AMENDED
CONFLICT OF INTEREST CODE OF THE CITY OF
PLACENTIA, AND REPEALING RESOLUTION NO. R-2022-
63**

A. Recitals

(i) WHEREAS, the Political Reform Act, California Government Code § 81000, *et seq.*, requires every city to adopt and promulgate a Conflict of Interest Code; and

(ii) WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, § 18730, which contains the terms of a standard Conflict of Interest Code which may be adopted and incorporated by reference; and

(iii) WHEREAS, the standard Conflict of Interest Code contained in § 18730 continues to be amended to conform to amendments in the Political Reform Act after public notice and hearings conducted by the Fair Political Practices Commission pursuant to the Administrative Procedure Act, California Government Code § 11370, *et seq.*; and

(iv) WHEREAS, the City Council of the City of Placentia has previously adopted the provisions of Title 2 of the California Code of Regulations, § 18730 and amendments duly adopted by the Fair Political Practices Commission; and

(v) WHEREAS, changed circumstances, including the necessity to clarify disclosure categories and the establishment and deletion of certain departmental positions, as well as changes in job titles and responsibilities, necessitate further modifications regarding designated positions and disclosure categories; and

(vi) WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA HEREBY FINDS, DETERMINES, AND RESOLVES AS FOLLOWS:

1. Appendix "A" and Appendix "B" of the City of Placentia Conflict of Interest Code hereby are amended to read, in words and figures as set forth in the new Appendix "A" and Appendix "B," attached hereto and by this reference incorporated herein, effective as of the date of adoption of this Resolution.

2. The Mayor shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Appendix A: Conflict of Interest Code

Appendix B: Disclosure Categories

APPENDIX "A"

**CITY OF PLACENTIA
CONFLICT OF INTEREST CODE**

The Members of the City Council and Planning Commission, City Administrator, City Attorney, City Treasurer, and all other City Officials who manage public investments as defined by California Code of Regulations, Title 2, § 18700.3(b), are NOT subject to the City’s Code, but must file disclosure statements under Government Code § 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are City Officials who manage public investments. These positions are listed here for informational purposes only.

- City Administrator
- City Treasurer
- Director of Finance

	DISCLOSURE CATEGORY
ELECTED	
CITY COUNCILMEMBER	Per Gov’t Code § 87200
CITY CLERK	1
CITY TREASURER	Per Gov’t Code § 87200
BOARD, COMMISSION, AND COMMITTEE MEMBERS	
PUBLIC FINANCING AUTHORITY FOR THE PLACENTIA ENHANCED INFRASTRUCTURE FINANCING DISTRICT	1
PLANNING COMMISSION	Per Gov’t Code § 87200
CITIZENS' OVERSIGHT COMMITTEE	1
FINANCIAL AUDIT OVERSIGHT COMMITTEE	1
HERITAGE COMMITTEE	4
HISTORICAL COMMITTEE	4
PARKS, ARTS AND RECREATION COMMISSION (PARC)	4
SENIOR ADVISORY COMMITTEE	4
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	4
VETERANS ADVISORY COMMITTEE	4
ADMINISTRATION DEPARTMENT	
CITY ADMINISTRATOR	Per Gov’t Code § 87200
DEPUTY CITY ADMINISTRATOR	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1

DEPUTY CITY CLERK	3
COMMUNICATIONS & MARKETING MANAGER	2,3,6
INFORMATION TECHNOLOGY MANAGER	3,5
PUBLIC SAFETY COMMUNICATIONS MANAGER	3,5
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	4,5
RISK MANAGEMENT ANALYST	3,6
EMERGENCY AND HEALTH SERVICES MANAGER	3,5
MANAGEMENT ANALYST	2,6
SENIOR MANAGEMENT ANALYST	2,3,5
EXECUTIVE ASSISTANT TO THE CITY ADMINISTRATOR	3

COMMUNITY SERVICES

DIRECTOR OF COMMUNITY SERVICES	1
COMMUNITY SERVICES SUPERVISOR	3
COMMUNITY SERVICES COORDINATOR	3

DEVELOPMENT SERVICES

DIRECTOR OF DEVELOPMENT SERVICES	1
PLANNING MANAGER	3,5
ASSISTANT PLANNER	3,5
ASSOCIATE PLANNER	3,5
SENIOR PLANNER	3,5
BUILDING INSPECTION MANAGER	3,5
BUILDING INSPECTOR	3,5
CODE ENFORCEMENT OFFICER	3
CODE ENFORCEMENT SUPERVISOR	3
SENIOR BUILDING PERMIT TECHNICIAN	3,5
SENIOR CODE ENFORCEMENT OFFICER	3
ECONOMIC DEVELOPMENT MANAGER/ ASST. TO CITY ADMINISTRATOR	3,5
DIGITAL MEDIA ANALYST	3
MANAGEMENT ANALYST (COMMUNICATIONS & MARKETING)	2,6

FINANCE

DIRECTOR OF FINANCE	Per Gov't Code § 87200
FINANCE MANAGER	3,5
SENIOR ACCOUNTANT-III	3
SENIOR ACCOUNTING TECHNICIAN	3
SENIOR FINANCIAL ANALYST	3

ACCOUNTANT	3
ACCOUNTING TECHNICIAN	3
ACCOUNTING MANAGER	3,5
MANAGEMENT ANALYST	2,5,6

FIRE & LIFE SAFETY	
FIRE CHIEF	1
DEPUTY FIRE CHIEF	1
BATTALION CHIEF	1
FIRE CAPTAIN	1
FIRE MARSHAL	1
SENIOR MANAGEMENT ANALYST	3
MANAGEMENT ANALYST	2,5,6
FIRE PREVENTION SPECIALIST	4

HUMAN RESOURCES	
DIRECTOR OF HUMAN RESOURCES	1
SENIOR HUMAN RESOURCES ANALYST	2,3,6
HUMAN RESOURCES ANALYST	2,3,6

PUBLIC SAFETY - POLICE	
CHIEF OF POLICE	1
POLICE CAPTAIN	1
POLICE LIEUTENANT	1
POLICE SERVICES SUPERVISOR	4,5
SUPPORT SERVICES ADMINISTRATOR	4,5
POLICE SERGEANT	3
MANAGEMENT ANALYST	3
POLICE SERVICES OFFICER/ COMMUNITY SERVICES OFFICER	4,5
POLICE PROPERTY TECHNICIAN	3
SENIOR MANAGEMENT ANALYST	3

PUBLIC WORKS	
DIRECTOR OF PUBLIC WORKS/ CITY ENGINEER	1
DEPUTY DIRECTOR OF PUBLIC WORKS	1
ASSOCIATE CIVIL ENGINEER (SEWER)	3,5
PUBLIC WORKS MANAGER	3,5
PUBLIC WORKS SUPERVISOR	4,5
SENIOR CIVIL ENGINEER	3,5

TRANSPORTATION MANAGER	3,5
ENVIRONMENTAL SERVICES COORDINATOR	3,5
SENIOR MANAGEMENT ANALYST	3,5
CITY ENGINEER	4

Consultants

The City Administrator shall determine whether or not a consultant will act in a decision-making capacity. If he or she determines that the consultant is not to act in a decision-making capacity, then a written record shall be made of that determination and the consultant is not required to file a "Statement of Economic Interests". If the City Administrator determines that the consultant shall or is expected to act in a decision-making capacity, then he or she shall also determine which disclosure categories shall apply to that consultant and a written record shall be made of that determination which shall be kept with the Conflict of Interest Code by the City Clerk.

APPENDIX "B"

DISCLOSURE CATEGORIES

Disclosure Category 1: Broad responsibilities. Full Disclosure

Persons in this category shall disclose all applicable investments, business positions, and sources of income, including gifts, loans and travel payments. Persons in this category shall further disclose applicable interests in real property located in the City, including property located within a two-mile radius of the City or of any property owned or used by the City. *

Disclosure Category 2: City-wide Purchasing Responsibilities

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from sources which provide services, supplies, materials, machinery, or equipment of the type utilized by the City*

Disclosure Category 3: Department/Division Purchasing Responsibilities

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from sources which provide services, supplies, materials, machinery, or equipment of the type utilized by the designated employee's department or division.*

Disclosure Category 4: Regulatory Power

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from any source which is subject to the regulatory, permit, or licensing authority of the designated employee's department or division. *

Disclosure Category 5: Decision-Making Authority Affecting Real Property

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from sources which engage in land development, construction, or the acquisition or sale of real property. Persons in this category shall further disclose all interests in real property located in the City, and within a two-mile radius of the City or of any property owned or used by the City. *

Disclosure Category 6: Decision-Making Authority Affecting Claims and/or Insurance

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from:

- A) Persons or entities which provide services, supplies, materials, machinery or equipment of the type utilized by the City. Business positions in business entities that manufacture, sell, supply, or promote personnel training materials or that offer personnel consulting services, and that do business, or expect to do business, within the City.

- B) Entities which are engaged in the business of insurance including, but not limited to, insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers and actuaries.
- C) Financial institutions including, but not limited to, banks, savings and loan associations and credit unions.
- D) Entities or persons who have filed a claim, or have a claim pending, against the City which is reviewed by the designated employee's department or division.
- E) Income received from investments in, and business positions in business entities that offer, sell, or service group medical insurance, group life insurance, group dental insurance, pension plans, or that make investments, or any way manage funds relating thereto, and that do business, or expect to do business, within the City.*

Disclosure Category 7: Investment Responsibilities

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from financial institutions doing business with or eligible to do business with the City. *

***Definitions**

“Applicable investments” relates to investments held by the designated employee, spouse and dependent children with an aggregate value of \$2,000 or more located or doing business in the jurisdiction. It includes investments held by a business entity or trust in which the designated employee, spouse and dependent children have an aggregate interest of 10% or greater.

“Applicable business positions” relates to positions in which the designated employee was a director, officer, partner, trustee, employee or held any position of management during the period covered by the report, even if the designated employee received no income from the business entity during the period.

“Applicable income” includes the designated employee's gross income (including loans) and the employee's community property interest in his or her spouse's gross income aggregating \$500 or more received from any source located in or doing business in the jurisdiction. Please note that loans are reported on a separate schedule.

“Applicable gift” includes anything of value for which the designated employee has not provided equal or greater consideration to the donor. A gift is reportable if its fair market value is \$50 or more. In addition, multiple gifts aggregating \$50 or more received during the reporting period from a single source must be reported. Unless otherwise expressly limited in the Disclosure Categories, gifts are reportable without regard to where the donor is located.

“Applicable interest in real property” includes those located in the jurisdiction in which the employee, spouse, or dependent children had a direct, indirect, or beneficial interest aggregating \$2,000 or more any time during the reporting period.

The employee is not required to report a residence used exclusively as a personal residence.

“Jurisdiction” means the City of Placentia. Real property is deemed to be “within the jurisdiction” if the property or any part of it is located in or within two miles of the boundaries of the City or any property owned or used by the City, unless a smaller area is specified in the Disclosure Category.



Agenda Item No: 1.i

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Gabriel Guerrero-Gabany

From: Public Works

Subject:

AMENDMENT NO. 1 TO THE REIMBURSEMENT AGREEMENT WITH THE YORBA LINDA WATER DISTRICT

Financial Impact:

Fiscal Impact:

There is no immediate fiscal impact associated with the recommended actions. Reimbursement amounts will vary by project.

Summary:

The City of Placentia annually undertakes street resurfacing projects which may involve the adjustment or relocation of Yorba Linda Water District (YLWD) water and sewer facilities. Under the original reimbursement agreement with an effective date of November 10, 2022, and approved by City Council on December 6, 2022, the City or its contractor would be responsible for adjusting the YLWD facility. The City is then reimbursed by the YLWD for all costs associated with the adjustment work. During the past 3 years, the City has found the reimbursement agreement to be an effective and convenient mechanism to ensure the City is reimbursed in a timely manner when adjusting YLWD facilities. Staff recommends approving Amendment No. 1, to the Reimbursement Agreement which will extend the term by three (3) years, for a total six (6) year term, with an agreement end date of November 22, 2028.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 1 to the Reimbursement Agreement with the Yorba Linda Water District which will extend the term by a period of three (3) years for a total six (6) year agreement term, to expire on November 22, 2028; and
2. Authorize the City Administrator, and/or her designee, to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:

This item is consistent with the City Council approved Strategic Goal 3: Infrastructure, Facilities, and Public Spaces; maintain and enhance streets, parks, and public facilities to ensure they are well-appointed, clean, attractive, and reflective of the city's commitment to quality.

Discussion:

The City of Placentia annually undertakes street resurfacing projects which may involve the adjustment or relocation of Yorba Linda Water District (YLWD) water and sewer facilities located on the street surface. The YLWD has found it more efficient and cost effective for the City, rather than the YLWD, to carry out the adjustment of their facilities as a part of these street resurfacing projects. The facilities typically adjusted include water valves, sewer manhole covers and water vaults. Prior to awarding a construction contract, the City provides the YLWD with a copy of the low bidder's bid amount which includes the cost to adjust YLWD facilities. This allows the YLWD to decide if they would either prefer the City's contractor to complete this work or opt to have the YLWD's contractor adjust their facilities under a separate encroachment permit with the City. If the YLWD decides to have the City perform the work, the City is then reimbursed by the YLWD. The reimbursement cost is controlled by quantities and unit bid pricing provided by the paving contractor for adjusting YLWD infrastructure which is pre-approved by the YLWD. Upon completion of the work, the City invoices YLWD for reimbursement pursuant to the terms of the reimbursement agreement.

During the past 3 years, the City has found the reimbursement agreement to be an effective and convenient mechanism to ensure the City is reimbursed in a timely manner when adjusting YLWD facilities. It also simplifies coordination of construction work having only one contractor and one agency responsible for the entire scope of work. Staff recommends approving Amendment No. 1, to the Reimbursement Agreement which will extend the term by three (3) years, for a total six (6) year term, with an agreement end date of November 22, 2028.

Fiscal Impact Summary:

None.

Attachments

[YLWD Reimbursement Agreement Amendment No. 1.pdf](#)

[YLWD Executed Agreement Nov 10 2022.pdf](#)

**FIRST AMENDMENT
TO
REIMBURSEMENT AGREEMENT REGARDING ADJUSTMENT OF YLWD FACILITIES**

This First Amendment ("Amendment") to the agreement titled Reimbursement Agreement Regarding Adjustment of YLWD Facilities ("Agreement") is made and entered as of _____ ("Effective Date") by and between **YORBA LINDA WATER DISTRICT**, a local public agency, created and operating under the authority of Division 12 of California Water Code ("District") and the **CITY OF PLACENTIA**, a municipal corporation ("City"). District and City are referred herein individually as "Party" and collectively as the "Parties."

RECITALS

A. On or about November 10, 2022, the Parties entered the Agreement for City to adjust YLWD Facilities as part of certain City Projects. The Agreement describes the process by which the City and YLWD identify City Projects subject to the Agreement and the method for YLWD to reimburse the City for its costs incurred to adjust YLWD Facilities.

B. The Parties desire to amend the Agreement to extend its terms an additional three (3) years to November 22, 2028. The parties acknowledge that although the term of the Agreement expired on November 22, 2025, the Parties nevertheless desire to retroactively extend the term of the Agreement, and thereby keep the Agreement in full force and effect.

C. All capitalized terms not defined in this Amendment shall have the same meaning as defined in the Agreement. Sections 13 and 22 of the Agreement authorize this Amendment.

NOW, THEREFORE, in consideration of the mutual covenants, and terms and conditions herein, the Parties agree to amend the Agreement as follows:

AGREEMENT

1. The Recitals above are true and correct.
2. The following revisions are made to Section 22.0 of the Agreement (additions in **bold/underline**, deletions in ~~strike-out~~):
3. **22.0 TERM.** The term of this Agreement is ~~three (3) years~~ **six (6) years** from the Effective Date unless either terminated sooner as provided herein or extended by written amendment to this Agreement as provided herein.
4. Except as explicitly set forth in this Amendment, all other terms and

conditions of the Agreement as amended shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties caused this Amendment to be entered into as of the Effective Date.

DISTRICT:

Yorba Linda Water District

CITY:

City of Placentia

By: 

R. Mark Toy, P.E.* BC.WRE
General Manager
**Licensed in Arizona and Virginia*

By: _____
Jennifer Lampman
City Administrator

REVIEWED BY:

By: 

Rosanne P. Weston, P.E., PMP
Engineering Manager

ATTEST:

By: _____
Robert S. McKinnell
City Clerk

APPROVED AS TO FORM:
Kidman Gagen Law LLP

APPROVED AS TO FORM:

By: 

Andrew B. Gagen
General Counsel

By: _____
Christian L. Bettenhausen
City Attorney

**REIMBURSEMENT AGREEMENT
REGARDING
ADJUSTMENT OF YLWD FACILITIES**

This REIMBURSEMENT AGREEMENT REGARDING ADJUSTMENT OF YLWD FACILITIES ("Agreement") is made and entered as of this 10th day of November, 2022 ("Effective Date"), by and between YORBA LINDA WATER DISTRICT, a public agency, created and operating under authority of Division 12 of the California Water Code ("YLWD"), and the CITY OF PLACENTIA, a municipal corporation ("CITY").

RECITALS

A. CITY periodically undertakes street improvement projects, a number of which involve construction, adjustment, or relocation of YLWD water and sewer facilities ("CITY Projects").

B. The parties have determined that on certain projects, as determined by YLWD, it is more efficient and cost effective for CITY, rather than YLWD, to carry out the adjustment of, as part of the CITY Projects, YLWD facilities, including but not limited to water valves, water vaults, and sewer manhole covers ("YLWD Facilities").

C. For certain CITY Projects, as determined by YLWD, YLWD is amenable to the CITY'S adjustment of YLWD Facilities, which cost shall be reimbursed to CITY by YLWD as provided herein.

D. The parties intend for all YLWD Facilities to remain the property of YLWD.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

SECTION 1. YLWD FACILITIES. CITY shall provide YLWD with the CITY'S contractor bid amount to adjust YLWD Facilities for CITY Projects so YLWD has the opportunity to bid the adjustment of the same YLWD Facilities for CITY Projects to compare the two amounts and determine whether to authorize the CITY to adjust the YLWD Facilities for the amount stated in the CITY'S contractor bid amount. Only YLWD Engineering Manager, Assistant General Manager, or General Manager may provide such authority, which must be in writing (email is acceptable). If YLWD authority is provided to CITY, CITY shall initiate, and pursue to completion, construction of the CITY Projects, including the adjustment of YLWD Facilities as shown on the plans and specifications for the CITY Projects. YLWD shall cooperate with CITY regarding the construction and schedules for adjustment of YLWD Facilities.

SECTION 2. NON-EXCLUSIVE. This Agreement shall be non-exclusive and YLWD retains the right to use its own contractor, and is not obligated to use CITY'S contractor, for CITY

Projects. YLWD retains the right to approve or reject the contract price of the CITY'S contractor on a project-by-project basis as described above in Section 1.

SECTION 3. REIMBURSEMENT. Within thirty (30) days following receipt from CITY of each invoice for the portion of construction progress payment attributable to YLWD Facilities, together with supporting documentation, YLWD shall approve the work being invoiced upon its determination that such work has been completed to YLWD standards and satisfaction; and shall pay to the City the amount of such invoice. YLWD shall not pay more than amount stated in its written authorization in Section 1 above unless, by mutual written agreement by the parties, it is determined that changed circumstances or unforeseen conditions necessarily resulted in additional construction costs more than the authorized amount.

SECTION 4. LAWS, ORDINANCES, RULES AND REGULATIONS. CITY shall require in its contract for adjustment of YLWD Facilities that its contractor be fully informed of and comply with all laws, ordinances, rules and regulations, including, but not limited to, all applicable requirements of the California Labor Code, prevailing wage laws, and YLWD Rules and Regulations regarding adjustment of YLWD Facilities.

SECTION 5. INSPECTION. YLWD shall be entitled to inspect the adjustment of YLWD Facilities as it deems necessary to assure compliance with YLWD Standard Drawings and Specifications, including shop drawing review and/or material inspection thereof. YLWD shall promptly notify CITY of any portion of the work on YLWD Facilities which appears not to conform to YLWD's Standard Drawings and Specifications. YLWD's determination regarding conformity of YLWD Facilities with YLWD Standard Drawings and Specifications shall be made in YLWD's sole and absolute discretion. CITY shall require its contractor to adjust YLWD Facilities so the YLWD Facilities conform to YLWD Standard Drawings and Specifications.

SECTION 6. ACCEPTANCE AND WARRANTY. YLWD shall accept the YLWD Facilities when the respective CITY Projects, which includes the YLWD Facilities, have been (a) completed, including any change orders approved by YLWD, as provided in Section 4 hereof and (b) accepted by CITY. At the time of completion and acceptance of a given CITY Project, CITY agrees to furnish YLWD with "as-built" drawings for the YLWD Facilities. CITY shall warrant YLWD Facilities for one year following YLWD's acceptance of the YLWD Facilities.

SECTION 7. OWNERSHIP. YLWD owns the YLWD Facilities and shall continue to own, operate, and maintain the YLWD FACILITIES following acceptance described in Section 6.

GENERAL PROVISIONS

SECTION 8. RECITALS. The Recitals set forth above are true and correct.

SECTION 9. MUTUAL INDEMNIFICATION. CITY shall indemnify, defend and hold YLWD, its officers, agents and employees, harmless from any expense, liability or claim for

death, injury, loss, damage or expense to persons or property which may arise or is claimed to have arisen during adjustment of the YLWD Facilities and prior to acceptance by YLWD, as a result of any work or action performed by CITY or on behalf of CITY, except for the sole negligence, willful misconduct, or breach of this Agreement by YLWD, or its elected officials, officers, volunteers, agents and employees.

YLWD shall indemnify, defend and hold CITY, its officers, agents, and employees, harmless from any expense, liability or claim for death, injury, loss, damage or expense to persons or property which may arise or is claimed to have arisen either (i) as a result of any act performed by YLWD, its officers, agents, or employees, regarding adjustment of YLWD Facilities, or (ii) following YLWD acceptance of the YLWD Facilities, regarding maintenance and operation of the YLWD Facilities, except for the sole negligence, willful misconduct, or breach of this Agreement by CITY, or its elected officials, officers, volunteers, agents and employees.

SECTION 10. INSURANCE AND BONDING. CITY shall cause its contractors for the adjustment of YLWD Facilities to obtain insurance coverage sufficiently broad to insure the matters set forth in this Agreement and to include YLWD as an additional insured on all insurance policies that CITY requires its contractors to provide. As evidence of such insurance coverage, CITY shall, prior to commencement of adjustment of YLWD Facilities, provide YLWD with certificates of insurance and insurance endorsements procured by the City's contractor in forms that are acceptable to YLWD. Prior to commencement of construction, CITY shall furnish to YLWD a surety bond procured by the City's contractor on the Project, which shall be in full force and effect for one (1) year from the date of YLWD's acceptance (defined in Section 5) of the YLWD Facilities. The surety bond shall be in an amount not less than one hundred (100) percent of the engineer's estimate of the cost to adjust the YLWD Facilities ("Engineer's Estimate").

SECTION 11. TERMINATION. Either party shall have the right, upon written notice to the other which shall become effective five (5) days after receipt pursuant to Section 14, to terminate this Agreement at any time, subject to the provisions of this section. If at the requestor direction of YLWD, the YLWD Facilities adjustment is not fully completed, YLWD shall remain obligated for YLWD Facilities partially completed and accepted by YLWD to the date of termination. In the event of termination by YLWD prior to the full completion of adjustment of YLWD Facilities, neither the City nor its contractor or surety shall be obligated to continue adjustment of YLWD Facilities to full completion; and such cost, labor, and work shall be the obligation of YLWD. In the event of termination by either party, YLWD shall have 15 days to either approve the work completed up to the date of termination and/or deem unapproved work as incomplete; which, work, shall then be completed at the cost, labor, and expense of YLWD.

SECTION 12. NOTICE. Any notice or other written instrument required or permitted by this Agreement to be given to either party shall be deemed received either when personally served or three (3) calendar days after being deposited in the U.S. Mail, postage prepaid, registered or certified and addressed as follows:

YLWD:
Yorba Linda Water District
1717 E. Miraloma Avenue, Placentia, CA 92870
Attn: Rosanne Weston, Engineering Manager

CITY:
City of Placentia
401 E. Chapman Avenue,
Placentia, CA 92870
Attn: Masoud Sepahi, City Engineer

If the parties agree to accept electronic service, service of any notice may be effectuated by email to an email address provided by the parties.

SECTION 13. SUCCESSORS AND ASSIGNS; INTEGRATION; AMENDMENT.

This Agreement shall be binding upon and inure to the benefit of the successors and assigns of CITY and YLWD. This Agreement constitutes the entire Agreement between CITY and YLWD and supersedes all prior understandings and Agreements between the parties with respect to the subject hereof. This Agreement may be modified only in writing, signed by both parties hereto.

SECTION 14. RESOLUTION OF DISPUTES. If any dispute shall arise with respect to this Agreement and is not resolved voluntarily by the parties hereto, or, otherwise, by some form of mutually agreeable alternative resolution prior to the pursuit of judicial remedies by either party, then such dispute shall be determined by a general judicial reference pursuant to California Code of Civil Procedure Sections 638 et seq. in the County of Orange, before one general referee. Nothing herein shall be construed to waive or replace any claims presentation requirements under applicable law.

The parties shall meet to select the referee no later than thirty (30) days after service of the initial complaint on all defendants named in the complaint. The referee shall be a retired judge who has served in either the California Superior Court or Federal Court in Orange County, California with substantial experience in the type of matter in dispute and without any relationship to either party, unless the parties agree otherwise.

All other fees and costs incurred in connection with the judicial reference proceeding, including the cost of the stenographic record, shall be advanced equally by the parties. However, the referee shall have the power to reallocate such fees and costs among the parties in the referee's final ruling.

SECTION 15. LEGAL FEES. In the event of any legal action or proceeding involving the parties to this Agreement and in connection with this Agreement, the prevailing party shall be entitled to recover from the losing party all of its costs and expenses, including court costs and reasonable attorneys' fees.

SECTION 16. SEVERABILITY. If any term, provision, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

SECTION 17. APPLICABLE LAW. This Agreement shall be construed and enforced in accordance with the laws of the State of California. Venue shall be Orange County, California.

SECTION 18. WAIVER. The waiver of any provision of this Agreement by either party shall not be deemed to be a waiver of any other provision or of any preceding or subsequent breach hereunder.

SECTION 19. FURTHER COOPERATION. The parties agree to execute, acknowledge if appropriate, and deliver any and all documents and cooperate in performing any and all acts in any commercially reasonable manner as may be necessary to carry out the intent of this Agreement as set forth in the Recitals and implement the terms and conditions of this Agreement.

SECTION 20. CONSTRUCTION. The terms and conditions contained herein shall not be construed in favor of or against either party but shall be construed as if both parties prepared the Agreement.

SECTION 21. FORCE MAJEURE. Upon written notice by a party, the respective duties and obligations of the parties hereunder shall be suspended for the time period that performance of the parties is prevented or impeded by a pandemic, work force strikes, riots, fire, flood, state or county regulatory action, war, or terrorism.

SECTION 22. TERM. The term of this Agreement is for three (3) years from the Effective Date unless either terminated sooner as provided herein or extended by written amendment to this Agreement as provided herein.

SECTION 23. ELECTRONIC SIGNATURES / COUNTERPARTS. Any party may execute this Agreement using an “electronic signature,” as that term is defined in California Civil Code Section 1633.2, or a “digital signature,” as defined by California Government Code Section 16.5. An electronic or digital signature will have full legal effect and enforceability. This Agreement may be executed in multiple counterparts, each of which is an original. All signatures taken together will be considered as one and the same agreement.

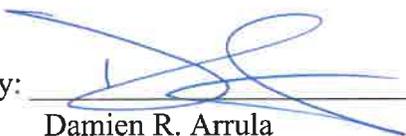
(signatures on the following page)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

YORBA LINDA WATER DISTRICT

CITY OF PLACENTIA

By: 
Richard Mark Toy
General Manager

By: 
Damien R. Arrula
City Administrator

REVIEWED BY:

ATTEST:

By: 
Rosanne P. Weston
Engineering Manager

By: 
Robert S. McKinnell
City Clerk

APPROVED AS TO FORM:
Kidman Gagen Law LLP

APPROVED AS TO FORM:

By: 
Andrew B. Gagen
General Counsel

By: 
Christian L. Bettenhausen
City Attorney



Agenda Item No: 1.j

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Crystal Adams

From: Fire and Life Safety Department

Subject:

AGREEMENT WITH TABLET COMMAND, INC. FOR MOBILE INCIDENT COMMAND AND RESPONSE SOFTWARE SYSTEM

Financial Impact:

Fiscal Impact:

Expense: \$46,500.00

Budget: \$46,500.00 Fire Impact Fees

Summary:

Tablet Command is a mobile incident command and response platform that enhances situational awareness, improves firefighter accountability, and streamlines incident management. This software is used by all surrounding Placentia-area fire agencies and integrates automatically within those agencies, enabling coordination and more efficient mutual aid operations. This purchase improves interoperability with neighboring agencies and modernizes the Fire Department's emergency response capabilities both in and outside of city limits.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Approve a Purchase Order with Tablet Command, Inc. for the Fiscal Year 2025-2026 implementation and subscription for \$46,500.00; and
2. Authorize the City Administrator, and/or her designee, to execute all necessary documents, in a form approved by the City Attorney.

Strategic Plan Statement:

Strategic Goal 2: Public Safety

Discussion:

Tablet Command is a mobile incident command and response platform that enhances situational awareness, streamlines incident management, and improves firefighter accountability. The software is currently in use by surrounding fire agencies and automatically integrates with those agencies, enabling seamless coordination and more efficient mutual aid operations.

The software provides real-time tracking of resources, personnel, and incident timelines.

Purchasing this software would align Placentia Fire and Life Safety resources alongside the resources of other fire agencies in Orange County, promoting efficiency when providing or receiving mutual aid.

With this software, mutual aid responders are able to access incidents immediately upon arrival and independently allocate their resources on an active incident. The total requested amount is \$46,500, which includes a one-time software cost of \$15,500 and an annual subscription fee of \$31,000. The system would be supported by iPads installed on all six (6) fire apparatus, with a mobile application version available for use on command staff and utility vehicle cell phones. This investment supports interoperability with neighboring agencies, improves incident command functionality, and streamlines the department's response capabilities in relation with other surrounding fire agencies.

Fiscal Impact Summary:

The cost of the agreement through Fiscal Year 2025-2026 is \$46,500.00. Funding for the initial implementation and first year of licensing would be allocated from Fire Impact Fees. Future subscription funding will be requested in future fiscal years' budgets.

Attachments

[Tablet Command Service Agreement.pdf](#)

This Service Agreement (“**Agreement**”) is entered into as of _____ (“**Effective Date**”) by and between **Tablet Command, Inc.** (the “**Company**”) and _____ (the “**Customer**”). Company and Customer shall be individually referred to as a “**Party**” and collectively referred to as the “**Parties**”.

Whereas, an important value of the Customer is to operate a strong, sustainable, reliable, shared notification, response, and incident management system.

Whereas, the Customer believes that a common or shared notification, response, and incident management will produce a more reliable and standardized operational picture and benefit response personnel as a whole.

Whereas, both Parties recognize that a relationship described herein may be mutually beneficial.

Now therefore, in consideration of the mutual promises contained herein, the Parties agree as follows:

1. **Services.** During the Term Company will provide the following “**Services**”: account activation, including CAD integration and testing, account configuration, mobile device authentication, integration to third party solutions (staffing, pre-planning, etc.) as outlined in the quote(s) provided, initial training and orientation, access to the Tablet Command SaaS services and applications for Authorized Users, and ongoing customer support.
2. **Customer Obligations, Representations and Warranties.**
 - a. Customer users (“**Authorized Users**”) will be required to agree via a click-through agreement to the terms of the Apple Standard End User License Agreement (“**EULA**”), the content of which is available at <https://www.apple.com/legal/internet-services/itunes/dev/stdeula>. The terms of this Agreement and the EULA are binding on the Customer and each Authorized User. In the event of a conflict between the terms of this Agreement and the EULA, the terms of this Agreement shall control.
 - b. In connection with the provision of the Services to Customer, Customer agrees to direct incident data to <https://api.tabletcommand.com>.
 - c. Customer will not use the Services, or any of the content obtained from the Services, for any purpose that is unlawful or prohibited by this Agreement.
 - d. The Customer acknowledges and agrees that:
 - i. the Services are provided "as is" to assist the Customer’s incident commander(s), its personnel and other responders in response, managing incident resources, references, and tracking;
 - ii. the Customer remains fully responsible for all aspects of incident command, accountability, resource tracking, and incident management, including assignments, actions, and circumstances on the scene of an emergency incident;
 - iii. the Services are designed to assist with notification, response, incident management, and the documentation and tracking of resources;

- iv. the Customer agrees to utilize sound incident command tactics, procedures, and best practices while ensuring that personnel are adequately trained in both incident command principles and the effective use of the Services; and
- v. the Services are not a substitute for the responsibilities of Customer described above or any other responsibilities or training of Customer's incident commander(s), personnel and other responders and Authorized Users in response to incidents in which any or some of them are involved.
- e. The Customer also understands that while the Services are designed to operate in a non-connected state, certain functionality of the Services will be limited or entirely non-functional. Specifically, the Customer acknowledges and understands that during periods of disconnection, the Services may not receive updates regarding resources, Computer-Aided Dispatch (CAD) information, or data from other devices that may be viewing or contributing to the incident.
- f. The Customer acknowledges that factors beyond the Services control may affect the functionality of the Device (defined below). Such Device may lose power, and its operability may be compromised by high heat, moisture, accidental breakage, or other environmental factors. The Customer acknowledges and agrees that the Customer's overall incident management planning will need to account for these potential limitations.
- g. Customer must train all Authorized Users on proper use of the Services to ensure such Authorized Users have the skills and competencies needed to properly use the Services. Only Authorized Users who are trained on the Services may use the Services. Company will provide initial training and orientation on the Services to a group of Authorized Users selected by Customer. Customer is responsible for training all other Authorized Users on the Services.

3. **License Grants and Restrictions.**

- a. **License Right.** During the Term, Company grants Customer a revocable, non-exclusive, non-transferrable, non-assignable limited right to install and use the Services on a computer or device controlled by an Authorized User (each a "Device"), and to access and use the Services on such Device strictly in accordance with the terms and conditions of this Agreement for the purpose of assisting users in managing their human resources and apparatus during an emergency.
- b. **Restrictions.** Customer shall not: (i) decompile, reverse engineer, disassemble, attempt to derive the source code of, or decrypt the Services; (ii) make any modification, adaptation, improvement, enhancement, translation or derivative work from the Services; (iii) violate any applicable laws, rules or regulations in connection with your access or use of the Services; or (iv) remove, alter or obscure any proprietary notice (including any notice of copyright or trademark) of Company or its affiliates, partners, suppliers or the licensors of the Services or otherwise obscure or modify the manner in which the material is displayed by means of the Services.
- c. **License to Company.** During the Term, Customer grants Company an irrevocable, royalty-free, fully paid-up right to view, record, and analyze Customer's use of the Services, including but not limited to technical information about the

Devices (including Device UUID), computer, physical location, system and application software, and peripherals.

- d. **Restricted Use of the Services.** The Services are not a substitute for sound fire management techniques and practices in emergency situations. Customer agrees not to use, access, sell, resell, or offer for any commercial purposes, any portion of the Services. Customer agrees not to rely on the Services other than to manage its resources during an emergency. Company is not responsible for any Customer failures outside its control, including, but not limited to, WIFI outage, the environment or “Acts of God”. Company is responsible for the Services; provided, however, it is not responsible for providing the Services hereunder or the functionality of the Services when certain circumstances beyond its control arise, making performance inadvisable, impracticable, illegal, or impossible (i.e., “Acts of God”).
- e. **General Practices Regarding Use and Storage.**
 - i. The Company may establish general practices and limits concerning use of the Services. Customer and its Authorized Users will use the Services in compliance with all applicable international, state, federal and local laws and in accordance with the terms of this Agreement. No Authorized User may access or use the Services for any purpose other than that for which the Company makes it available. Without limiting any other remedies, the Company may suspend or terminate any Authorized User account if the Company suspects that an Authorized User has engaged in unlawful or prohibited activity in connection with the Services. The Company acknowledges and understands that certain portions of the Services may require and utilize internet access, phone service, data access or text messaging capability. Customer is solely responsible for obtaining and maintaining its access to the foregoing systems.
 - ii. The Company may terminate an Authorized User’s account in its absolute discretion and for any reason. The Company is especially likely to terminate for reasons that include, but are not limited to, the following: (1) violation of this Agreement; (2) use of the Services in a manner inconsistent with the license right set forth above; (3) an Authorized User’s request for such termination; or (4) as required by law, regulation, court or governing agency order. Any termination may be affected without notice and, on such termination, the Company may immediately deactivate or delete such Authorized User’s account and/or prohibit any further access to files or data from such account. The Company shall not be liable to the Customer, any Authorized User or any other third party for any termination of an Authorized User’s access or account hereunder. In addition, an Authorized User’s request for termination will result in deactivation but not necessarily deletion of the account.
- f. The Services and related documentation are “Commercial Items”, as that term is defined at 48 C.F.R. §2.101, consisting of “Commercial Computer Software” and “Commercial Computer Software Documentation”, as such terms are used in 48 C.F.R. §12.212 or 48 C.F.R. §227.7202, as applicable. Consistent with 48 C.F.R. §12.212 or 48 C.F.R. §227.7202-1 through 227.7202-4, as applicable, the Commercial Computer Software and Commercial Computer Software Documentation are being licensed to U.S. Government end users (a) only as

Commercial Items and (b) with only those rights as are granted to all other end users pursuant to the terms and conditions herein.

4. **Fees.** Company shall provide the Services and the Services in consideration for the fees set forth in the quote(s) provided to and approved by the Customer. Each such quote shall be attached hereto as an Exhibit A. Company will issue periodic invoices and Customer agrees to pay such amounts within thirty (30) days of receipt. Any invoices that remain unpaid more than thirty (30) days past their due date shall incur interest at the rate equal to the lower of 15% per year or the maximum rate allowed by applicable law.

5. **Term.** The term of this Agreement will begin on the Effective Date and will continue until one year from the Effective Date (“**Initial Term**”). This Agreement shall renew automatically for additional one-year terms upon each anniversary of the Effective Date unless either party provides notice for non-renewal at least ninety (90) days prior to the end of the then-current term (“**Renewal Term**”). The Initial Term and the Renewal Term are collectively referred to herein as the “**Term**.” The terms and conditions included in Sections 2(d), 6, 7, 8, 12 and this Section 5 of this Agreement shall survive any termination of this Agreement.

6. **Confidentiality and Data Security.**

- a. “**Confidential Information**” means any non-public information that relates to Company or Customer, as applicable, including without limitation, technical data, know-how, trade secrets, product plans, markets, services offerings, customer lists and customers, software, research and developments, inventions, processes, formulas, designs, drawings, hardware configurations or finances. Confidential Information does not include information that (i) is known to either Party at the time of disclosure as evidenced by written records, (ii) has become publicly known and made generally available through no wrongful act of the receiving Party or (iii) has been rightfully received by a Party from a third party who is authorized to make such disclosure.
- b. **Nonuse and Nondisclosure.** Neither Party will during or subsequent to the term of this Agreement, (i) use the Confidential Information for any purpose other than the performance of this Agreement or (ii) disclose Confidential Information to any third party. Confidential Information will remain the sole property of the disclosing Party. Each Party agrees to take all reasonable precautions to prevent any unauthorized disclosure or use of such Confidential Information.
- c. **Permitted Disclosure.** Notwithstanding the restrictions on use and disclosure of Confidential Information in 6.b, a Party may disclose Confidential Information as necessary to comply with a legal demand or obligation (e.g., subpoena, civil investigative demand) so long as such Party provides at least five (5) business days prior written notice of such disclosure to the other Party (to the extent legally permitted) and any assistance reasonably requested by the other Party to contest or limit the disclosure. Company acknowledges and understands that the Customer is a public agency subject to the disclosure requirements of the California Public Records Act, Government Code section 7920.000 et seq. (“**CPRA**”). If the Customer receives a request for information or records that Company may consider Confidential (e.g., proprietary information), the Customer will provide notice to Company pursuant to this section prior to disclosure. If

Company contends that any documents are exempt from the CPRA and wishes to prevent disclosure, it may obtain a protective order, injunctive relief or other appropriate remedy from a court of law in the appropriate jurisdiction before the Customer is required to respond to the CPRA request.

- d. **Remedies.** In addition to the procedures for a CPRA request specified in Section 6.c above, if a Party discloses or uses (or threatens to disclose or use) Confidential Information, the Party whose Confidential Information is or may be disclosed or used will have the right, in addition to any other remedies under this Agreement, to seek injunctive relief to enjoin such acts, it being specifically acknowledged by the Parties that other available legal remedies are inadequate.
7. **Ownership.** The Parties agree that the Services and all copyrights, moral rights, notes, records, drawings, designs, inventions, improvements, developments, discoveries, computer programs (e.g. source code, object code, listings), work-in-progress, deliverables, drawings, designs, logos, images, trademarks, and trade secrets conceived, discovered, developed or reduced to practice by Company (collectively, “**Inventions**”), solely or in collaboration with others, are the sole property of Company, except the extent of any Customer Confidential Information.
8. **Indemnity; Disclaimer; Limitations of Liability.**
 - a. **Indemnification by Customer.** The Customer shall indemnify, defend and hold harmless the Company, and its affiliates and their respective officers, employees and agents, from any and all claims, demands, damages, costs, and liabilities including reasonable attorneys’ fees, due to or arising out of Customer’s or any Authorized User’s acts or omissions arising out of the use of the Services; or any breach of this Agreement.
 - b. **Indemnification by Company.** The Company agrees to indemnify, defend, and hold Customer harmless from and against any and all third-party claims, including reasonable attorneys’ fees, costs, and expenses incidental thereto, which may be suffered by, accrued against, charged to, or recoverable from Customer, arising out of a claim that the Services infringe or misappropriate any United States or foreign patent, copyright, trade secret, trademark, or other proprietary right (an “**Infringement Claim**”) except for any third party claims that are directly or indirectly related to (i) Customer’s use of the Services in breach of this Agreement, (ii) Customer’s use of the Services in combination with other products or services not explicitly approved by the Company, or (iii) Customer’s modification of the Services without the explicit consent of Company. In the event that the Company is enjoined from delivering either preliminary or permanently, or continuing to license to Customer, the Services and such injunction is not dissolved within thirty (30) days, or in the event that Customer is adjudged, in any final order of a court of competent jurisdiction from which no appeal is taken, to have infringed upon or misappropriated any patent, copyright, trade secret, trademark, or other proprietary right in the use of the Services, then the Company may, at its expense and option: (a) obtain for Customer the right to continue using the Services; (b) replace or modify the Services so that it does not infringe upon or misappropriate such proprietary right and is free to be delivered to and used by Customer; or, (c) in the event that the Company is unable or determines, in its reasonable judgment,

that it is commercially unreasonable to do either of the aforementioned, the Company shall reimburse to Customer the unused portion of the fees paid for the Services.

- c. **Indemnification Procedures.** Promptly after receipt by Customer of a threat of any Infringement Claim, or a notice of the commencement, or filing of any Infringement Claim against Customer, Customer shall give notice thereof to the Company, provided that failure to give or delay in giving such notice to the Company shall not relieve the Company of any liability it may have to Customer except to the extent that the Company demonstrates that the defense of such action is prejudiced thereby. Customer shall not independently defend or respond to any such claim; provided, however, that Customer shall have the right, at its own expense, to monitor the Company's defense of any such claim. The Company shall have sole control of the defense and of all negotiations for settlement of such action. At the Company's request, Customer shall cooperate with the Company in defending or settling any such action; provided, however, that the Company shall reimburse Customer for all reasonable out-of-pocket costs incurred by Customer (including, without limitation, reasonable attorneys' fees and expenses) in providing such cooperation.
- d. **DISCLAIMER.** EACH PARTY DISCLAIMS ANY AND ALL WARRANTIES AND INDEMNITIES, EXPRESS OR IMPLIED, IN THE PROVISION OF SERVICES HEREUNDER, INCLUDING THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE. THE CUSTOMER'S AND EACH AUTHORIZED USER'S USE OF THE SERVICES IS AT THEIR SOLE RISK. THE SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS AND THE COMPANY ASSUMES NO RESPONSIBILITY FOR THE TIMELINESS, DELETION, MISDELIVERY OR FAILURE TO STORE ANY USER COMMUNICATIONS OR PERSONALIZATION SETTINGS. SPECIFICALLY, THE COMPANY MAKES NO WARRANTY THAT (i) THE SERVICES WILL MEET CUSTOMER'S REQUIREMENTS AND (ii) ANY AUTHORIZED USER ACCESS WILL BE UNINTERRUPTED, TIMELY, SECURE OR ERROR-FREE. EXCLUDING ONLY DAMAGES ARISING OUT OF THE COMPANY'S WILLFUL MISCONDUCT, THE COMPANY SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES RESULTING FROM THE CUSTOMER'S OR ANY AUTHORIZED USER'S USE OR INABILITY TO USE ANY SERVICES OR SERVICES THEREON. SCHEDULED AND PREVENTIVE MAINTENANCE AS WELL AS REQUIRED AND EMERGENCY MAINTENANCE WORK MAY TEMPORARILY INTERRUPT SERVICES OR ACCESS TO THE SERVICES. THE COMPANY IS NOT RESPONSIBLE FOR CUSTOMER'S OR ANY AUTHORIZED USER'S USE OF THE SERVICES OR THE DECISIONS AND INCIDENT MANAGEMENT OF THE CUSTOMER OR ANY OF ITS AUTHORIZED USERS. THE COMPANY IS NOT RESPONSIBLE FOR ANY DAMAGES INCURRED BY CUSTOMER, ANY AUTHORIZED USER OR ANY THIRD PARTY CAUSED BY THE IMPROPER USE OF THE SERVICES. THE SERVICES ARE SUBJECT TO WIFI UNAVAILABILITY, INCLUDING EMERGENCIES, THIRD PARTY SERVICE FAILURES, TRANSMISSION, EQUIPMENT OR NETWORK PROBLEMS OR LIMITATIONS, INTERFERENCE, SIGNAL STRENGTH, AND MAINTENANCE AND REPAIR. COMPANY IS NOT LIABLE FOR ANY ISSUES

ARISING FROM THIRD-PARTY INTEGRATIONS OR SERVICES USED IN CONJUNCTION WITH THE SERVICES OR CUSTOMER OR ITS AUTHORIZED USERS' USE OF THE SERVICES NOT IN ACCORDANCE WITH TERMS OF THIS AGREEMENT.

- e. **LIMITATION OF LIABILITY.** In no event shall the Company's total cumulative liability to the Customer, any authorized user or any other party under this agreement, arising out of the use of the Services or otherwise exceed the amounts paid by the Customer to the Company under this Agreement in the preceding 12 months prior the applicable claim. Some jurisdictions do not allow the exclusion of certain warranties or the limitation or exclusion of liability for incidental or consequential damages. Accordingly, some of the above limitations may not apply to the Company. The disclaimers of warranty and limitations of liability apply, without limitation, to any damages or injury caused by the failure of performance, error, omission, interruption, deletion, defect, delay in operation or transmission, computer virus, communication line failure, theft or destruction or unauthorized access to, alteration of or use of any asset, whether arising out of breach of contract, tortious behavior, negligence or any other course of action by the company. Any claim or cause of action arising out of or related to use of the Services or this Agreement must be filed within one (1) year after such claim or cause of action arose or be forever barred.

9. **Privacy Compliance.**

- a. **Personal Information Defined.** "Personal Information" for purposes of this Agreement means information that the Company processes on Customer's behalf that identifies, relates to, describes, or is reasonably capable of being associated with or linked to a particular identifiable person or household and includes, without limitation, "personal information" as defined by the California Consumer Privacy Act of 2018, as amended, and as defined by the Personal Information Protection and Electronic Documents Act (Canada), but excludes such information of Customer's business representatives that the Company collects and processes for its own purposes (e.g., billing, technical support, marketing). For avoidance of doubt and not limitation, de-identified or aggregated information that is no longer reasonably capable of being associated with or linked to a particular identifiable person or household ("**Anonymized Information**") will not be deemed Personal Information even if such information was derived from Personal Information. The Company will not attempt to re-identify the persons associated with Anonymized Information and may use and disclose Anonymized Information without limitation or restriction.
- b. **Restrictions on Use.** Unless specifically directed or authorized by Customer, the Company will not (i) sell or share (for cross-context behavioral advertising purposes) Personal Information; (ii) retain, use, or disclose Personal Information for any purpose other than the specific purpose of performing the Services, including retaining, using, or disclosing Personal Information for a commercial purpose other than providing the Services; (iii) retain, use, or disclose Personal Information outside of the direct business relationship between the Parties; or (iv) combine the Customer's Personal Information with personal information the Company processes on behalf of third parties or itself to the extent prohibited by

applicable privacy and data security laws. Notwithstanding the foregoing, the Company may retain, use, or disclose Personal Information as reasonably necessary to fulfill or demonstrate compliance with its legal obligations.

- c. **Consent for Use.** The Customer will provide all notices and obtain all consents required by applicable laws and regulations for the Company to process Personal Information in connection with the Services including, without limitation, the Company's transfer to and processing of Personal Information in the United States of America, Canada, and Australia. The Customer and each Authorized User will use the Services in compliance with all applicable laws and regulations.
- d. **Data Security.** The Company will implement reasonable administrative, technical, and physical safeguards to protect Personal Information in its possession or control from unauthorized or unlawful access, disclosure, or use (a "**Data Breach**"). Without limiting the generality of the foregoing, the Company will (i) encrypt all Personal Information while in transit from/to the Customer or a third party designated by the Customer via SSL 256 bit AES encryption or equivalent; (ii) store Personal Information on server(s) located in SSAE 16 certified data center(s); and (iii) not disclose Personal Information to third-party subcontractors unless such subcontractors have entered into a written agreement with the Company imposing privacy, data security, and confidentiality obligations on such subcontractors no less stringent than those imposed on the Company in this Agreement. The Customer gives consent to the Company's use of subcontractors to process Personal Information on the Customer's behalf so long as the foregoing criteria are satisfied, and the Customer waives any right it may have under applicable privacy and data security laws to receive notice of the Company's appointment or removal of any subcontractor. The Customer will not knowingly introduce, or negligently permit to be introduced, into the Company's computer systems, databases, hardware, or software any virus, malware, ransomware, or other contaminants (including, but not limited to, codes, commands, instructions, devices, techniques, bugs, or flaw) that may be used to access, alter, delete, threaten, infect, damage, disable, or inhibit our full use of the Company's computer systems, databases, hardware, or software.
- e. **Data Breach.** The Company will provide notice by email to Customer within seventy-two (72) hours after the Company confirms a Data Breach occurred relating to the Customer's Personal Information. The Company will provide information reasonably requested by the Customer to aid the Customer in making any necessary notices to impacted data subjects and/or governmental authorities.
- f. **Cooperation.** The Company will reasonably cooperate with Customer, at the Customer's cost, (i) in response to data subject requests for access, correction, deletion, or to exercise any other right provided by applicable laws and regulations to the use of such data subject's Personal Information and (ii) in response to the Customer's requests for assistance in connection with a data protection impact assessment, risk assessment, or similar analysis required by applicable privacy and data security laws. In the event the Company receives a data subject request relating to Personal Information, the Company will notify such data subject that it is unable to respond to the request without authorization from the Customer and will direct such data subject to contact the Customer directly to make the request.
- g. **User IDs.** The Customer will use best efforts to protect the confidentiality of user IDs, passwords, and other access credentials used by the Customer, or

Customer's employees, agents, representatives, and Authorized Users to access any of the services provided by the Company. The Customer will provide prompt notice to the Company of any actual or suspected compromised user IDs, passwords, or other access credentials. The Customer is responsible for all actions taken under its access credentials even if Customer did not authorize such actions.

- h. **Notice of Noncompliance.** The Company will provide notice to the Customer if the Company determines it can no longer process Personal Information in compliance with this Agreement or applicable privacy and data security laws. The Customer may, at Customer's cost and upon at least thirty (30) days prior written notice to the Company, take reasonable and appropriate steps to mitigate the Company's processing of Personal Information that is not in compliance with this Agreement or applicable privacy and data security laws.
- i. **Audit.** No more than once per twelve-month period, at the Customer's cost, the Customer or its designee may audit the Company's data security and privacy practices related to Personal Information. The Customer will provide at least thirty (30) days' prior written notice of its intent to conduct such audit and will reasonably cooperate with the Company to minimize disruption to the Company's day-to-day business operations as a result of such audit.
- j. **Personal Information Retention.** Upon termination of the Customer's account, the Company will return or destroy, at the Customer's option, the Personal Information the Company processes on the Customer's behalf. Notwithstanding the foregoing, if return of such Personal Information is impractical, the Company may destroy such Personal Information. Further notwithstanding the foregoing, the Company may retain such Personal Information (i) stored in an archive or backup system until such Personal Information is deleted from such system in the normal course of the Company's business and (ii) as reasonably necessary to fulfill or demonstrate compliance with its legal obligations or to defend or pursue a legal claim.
- k. **Opt-In Data Disclosures.** From time-to-time the Company may make available features or integrations that permit Customer to make certain data, which may include Personal Information, available to other Company customers or to third parties. If Customer opts-in to the use of such features or integrations, Customer authorizes and directs Company to make Customer's data available as explained during the opt-in process. Customer agrees that Company will have no liability to Customer related to data disclosed to other Company customers or third parties in connection with such features or integrations. Customer may withdraw its consent at any time by providing written notice to Company at the address for notice listed below, or via an email message sent to support@tabletcommand.com.
- l. **AVL Data.** The Company is hereby authorized and directed to share Automatic Vehicle Location ("AVL") data with other Company customers. Customer acknowledges and agrees that Company will have no liability to Customer related to AVL data shared with other Company customers. Company acknowledges and agrees that Customer retains the ability to opt out of participation in this AVL data sharing agreement at any time by providing written notice to Company at the address for notice listed below, or via an email message sent to support@tabletcommand.com.

10. **Insurance.** The Customer will maintain in force during the Term the insurance coverages as set forth on Exhibit B.

11. **Records.** The Company will maintain complete and accurate records in accordance with its then-current policies.

12. **Miscellaneous.**

- a. **Governing Law; Venue.** This Agreement shall be governed by the laws of the State of California without regard to California's conflicts of law rules. The Parties agree that the exclusive venue for any dispute arising hereunder shall be the federal or state located in the City and County of San Francisco, California and the parties waive any objection to personal jurisdiction or venue in any forum located in that county.
- b. **Assignability.** This Agreement may not be assigned by Customer, including by operation of law, without the prior written consent of the Company. The rights and liabilities of the parties hereto shall bind and inure to the benefit of their respective successors, executors and administrators.
- c. **Entire Agreement.** The order form entered into by Customer is made subject to this Agreement. This Agreement, including such order form, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous written and oral agreements between the Parties regarding the subject matter of this Agreement. Except with regard to updates pursuant to Section 12(g), any waiver, modification, or amendment of any provision of this Agreement shall be effective only if in writing and signed by the Parties hereto.
- d. **Publicity.** Each party may issue press releases or otherwise publicly reference the other in advertising and marketing (such as Internet, TV, radio and print) including the use of quotations from key staff, pictures, and videos.
- e. **Attorney's Fees.** If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other relief to which such party may be entitled.
- f. **Counterparts; Electronic Signatures.** This Agreement may be executed electronically including by Customer's acceptance of an online order form that refers to this Agreement, and the Parties agree that they will accept signature by electronic transmission in lieu of original signatures and that the Agreement and any amendments hereto or order forms entered pursuant to this Agreement will have the same binding and enforceable effect with electronic signatures as they would have with original signatures.
- g. **Updates.** Company may update this Agreement at any time by posting a new version to its website. Customer's continued use of the Services following such update will indicate Customer's acceptance of the updated Agreement. Company may, but is not required to, send an email notification regarding the updated Agreement to Customer. Customer may not amend, modify, or update this Agreement.

[signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above. The authorized representatives of the parties have signed this Agreement as of the Effective Date.

Customer	Tablet Command, Inc.
By:	By:
Name:	Name: William Pigeon
Title:	Title: Chief Executive Officer
Address for Notice:	Address for Notice: Tablet Command, Inc. 1212 Broadway Plaza, Ste 2100 Walnut Creek, California 9459

EXHIBIT A
TABLET COMMAND QUOTE

Quote

Placentia Fire Safety - New Deal

Placentia Fire Department

401 E Chapman AVE
 Placentia, CA 92870-6101
 ORANGE

Tablet Command, Inc.

1212 Broadway Plaza
 Suite 2100
 Walnut Creek, CA 94596
 United States

Api Weinert

Deputy Chief
 aweinert@placentia.org
 7142427889

Sales Person:

Jake Pelk
 jake@tabletcommand.com
 877-998-2639

Quote created: November 3, 2025

Quote expires: February 1, 2026

Total **\$46,500.00**

Products & Services

DESCRIPTION	QUANTITY	UNIT PRICE	DISCOUNT	AMOUNT
CAD Integration Install/Configure (2-Way)	1	\$6,000.00		\$6,000.00
TC Customer Onboarding and Account Configuration - Single Agency	1	\$2,000.00		\$2,000.00
User Training - On Site (per Day)	3	\$2,500.00		\$7,500.00
CAD Interface License (2- Way)	1	\$8,000.00 /year		\$8,000.00 / year for 1 year

DESCRIPTION	QUANTITY	UNIT PRICE	DISCOUNT	AMOUNT
Agency License (2-Way)	1	\$2,750.00 /year		\$2,750.00 / year
TC Mobile users 1-50	1	\$750.00 /year		\$750.00 / year for 1 year
Pro License (Tablet)	10	\$500.00 /year		\$5,000.00 / year for 1 year
Manage	10	\$50.00 /year		\$500.00 / year for 1 year
User Status to CAD	10	\$200.00 /year		\$2,000.00 / year for 1 year
Incident Sharing (Pioneer Pricing) - OCFA/MetroNet	2	\$6,000.00 /year		\$12,000.00 / year for 1 year
SUMMARY				
Annual subtotal				\$31,000.00
One-time subtotal				\$15,500.00

Total	\$46,500.00
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Comments

Purchase terms
Net 30

EXHIBIT B
INSURANCE REQUIREMENTS

During the term of the Agreement, the Company will maintain in force no less than the insurance coverages set forth as follows:

General Liability

General Aggregate:	\$4,000,000
Each Occurrence:	\$2,000,000

Automobile Liability

Hired/Non-Owned:	\$4,000,000
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Errors & Omissions

General Aggregate:	\$4,000,000
Per Claim:	\$2,000,000
Per Occurrence:	\$2,000,000

Cyber Liability

General Aggregate:	\$4,000,000
Each Occurrence:	\$2,000,000



Agenda Item No: 1.k

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Alice Burnett

From: City Administrator

Subject:

RESOLUTION TO AMEND THE 2025-26 POSITION ALLOCATION PLAN AND AMEND THE MASTER SALARY TABLE ESTABLISHING AND REVISING VARIOUS CLASSIFICATIONS AND SALARY RANGES

Financial Impact:

Fiscal Impact:

- Reclassification of one (1) Equipment Mechanic to one (1) Equipment Mechanic II in the Public Works Department. The impact of the reclassification is approximately \$3,771 for a full fiscal year.
- Amend the Salary for GIS Technician in the Development Services Department. The impact of the salary amendment is approximately \$10,036 for a full fiscal year.

The net effect of the action is an increase of \$13,806.96 for a full fiscal year. There is no anticipated impact to the current fiscal year's budget due to salary savings generated during recruitments.

Summary:

Amendments to the City's position allocation and classification plan shall be submitted for review and recommendation per the Personnel Rules, Rule III.

Proposed changes to the Position Allocation Plan have been received and are recommended:

1. Reclassification of one (1) Equipment Mechanic to an Equipment Mechanic II in the Public Works Department. The impact of the reclassification is approximately \$3,771 for a full fiscal year.
2. Amend the Salary for GIS Technician in the Development Services Department. The impact of the reclassification is approximately \$10,036 for a full fiscal year.

Recommendation:

Recommended Action: It is recommended that the City Council:

Adopt Resolution No. R-2026-12, a Resolution of the City Council of the City of Placentia, California, Amending the Position Allocation Plan and Master Salary Ranges for Fiscal Year 2025-26.

Strategic Plan Statement:

There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:

Recommended for approval are requests for the following classification actions:

1. Reclassification of one (1) Equipment Mechanic to an Equipment Mechanic II in the Public Works Department; and
2. Amend the Salary for GIS Technician in the Development Services Department.

As part of the City's regular review of the classification plan, staff evaluated current staffing needs and compensation and is recommending the creation of a new position and a salary adjustment to an existing classification, as outlined below.

Public Works Department: The position allocation plan currently includes two (2) Equipment Mechanics. One position performs advanced diagnostic and repair work, while the other focuses on routine maintenance. Given the limited staffing structure and complexity of the work, establishing an Equipment Mechanic II position recognizes the advanced skills, independent judgment, and operational demands required in a two-person team.

Development Services Department: The GIS Technician is the City's sole position responsible for managing GIS operations and the Citywide GIS database, providing critical support to all departments, including Police, Fire and Life Safety, Dispatch, Public Works, Administration, Community Services, and Finance. Given the City's significant long-term investment in GIS infrastructure and data, maintaining strong technical capacity is essential. The position is currently vacant following the incumbent's resignation for a promotional opportunity elsewhere. To support recruitment and retention and to protect the City's technological and financial investment, staff recommends increasing the salary range to improve external competitiveness and internal equity.

Fiscal Impact Summary:

The cost associated with the approval of this item is estimated to be \$13,806.96 for a full fiscal year. Due to timing of the reclassifications as well as vacancy savings anticipated within the FY 2025-26 budget, no additional appropriations for the FY 2025-26 budget is being requested.

Attachments

[Resolution R-2026-12 - Amending the Master Salary Table & Position Allocation Plan](#)

[Exhibit A - Equipment Mechanic II Final.pdf](#)

[Exhibit B - POSITION ALLOCATION PLAN 2026.02.17.pdf](#)

[Exhibit C - MASTER SALARY TABLE 2026.02.17.pdf](#)

RESOLUTION NO. R-2026-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, AMENDING THE MASTER
SALARY TABLE ADOPTING VARIOUS CLASSIFICATIONS
AND SALARY RANGES AND AMENDING THE POSITION
ALLOCATION PLAN FOR FISCAL YEAR 2025-26**

A. Recitals

WHEREAS, The City of Placentia Position Allocation Plan and Master Salary Schedule for Fiscal Year 2025-26, effective February 17, 2026, are components of the annual budget process; and

WHEREAS, it is the desire of the City Council to amend the City's position allocation plan and amend the Master Salary Table to include an Equipment Mechanic II job classification and salary range and revised salary range for the GIS Technician.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA HEREBY FINDS, DETERMINES, AND RESOLVES AS FOLLOWS:

Section 1: The Position Allocation Plan and Master Salary Schedule are amended to reflect the following classification actions:

- A. Reclassification of one (1) Equipment Mechanic to one (1) Equipment Mechanic II (range \$61,484.80 to \$75,899.20 annual base compensation) in the Public Works Department; and
- B. Amend the Salary for GIS Technician (range \$69,118.40 to \$85,321.60 annual base compensation) in the Development Services Department.

Section 2: The Job Classification for Equipment Mechanic II is attached hereto as Appendix "A" and hereby is approved.

Section 3: The Amended Position Allocation attached hereto as Appendix "B" and hereby is approved.

Section 4: The Master Salary Schedule attached hereto as Appendix "C" is hereby approved effective February 17, 2026.

APPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit A: Equipment Mechanic II

Exhibit B: Position Allocation Plan

Exhibit C: Master Salary Table



Job Classification Description

Equal Employment Opportunity

EQUIPMENT MECHANIC II

JOB FAMILY: Public Works/Vehicle Maintenance
EEO CATEGORY: Service Workers/Skilled Craft
FLSA: Non-Exempt
WC CLASS CODE: 9420: Municipal/State/Public Agency–Other

PAY PLAN: Full-Time Pay Plan
UNION STATUS: PLACENTIA CITY EMPLOYEES' ASSOCIATION (PCEA)
GRADE:
ADOPTED: Feb 2026

PURPOSE STATEMENT:

Under the general direction of the Public Works Supervisor, the Equipment Mechanic II performs advanced skilled technical diagnostic, repair, overhaul, and preventive maintenance work on a variety of automotive vehicles, trucks, tractors, and other light and heavy power-driven equipment, and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS (For use in a job series only)

Positions in this class are distinguished from the Equipment Mechanic by the greater scope and complexity of mechanical and electrical functions, and more specialized knowledge of repair methods for maintenance and construction equipment, including CNG fuel systems and quality control.

ESSENTIAL FUNCTIONS, DUTIES, AND TASKS:

The following list of functions, duties, and tasks is typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform other closely related or department-specific functions, duties, and tasks from those set forth below to address business needs and changing business practices.

- Independently inspects, diagnoses, and repairs complex mechanical and electrical malfunctions on city automobiles, trucks, and a variety of maintenance and construction equipment and related component systems, including CNG fuel systems.
- Determines repair methods, sequencing, and materials with minimal supervision; performs major overhauls and rebuilds, and recommends contract work as necessary.
- Operates and maintains a complete set of hand, power, and shop tools. Uses advanced computerized diagnostic and test equipment used in the automotive and truck repair trade.
- Reads and interprets schematics, shop manuals, and other related materials in order to perform assignments and to stay abreast of the current technology; accesses technical information from automated databases and technical manuals.
- Performs advanced welding, braising, soldering, and cutting operations.
- Reviews work records for accuracy and compliance; ensures quality control. Ensures safe working practices; maintains a clean and orderly work and shop area.
- Manages parts inventory, charges out, and orders all shop supplies, including oil, parts, and tires.
- Installs gas pump reading hardware and maintains software for fueling city vehicles.
- Provides on-the-job training and technical guidance to Equipment Mechanic I staff; may lead assigned projects.

OTHER DUTIES:

- Performs other related duties as assigned to ensure the efficient and effective functioning of the work unit and the City.

KNOWLEDGE, SKILLS, AND ABILITIES

(At time of application)

Knowledge of:

- Advanced diagnostic and repair techniques for heavy-duty and specialized equipment
- Development and enhancement of preventive maintenance programs
- Regulations, standards, and guidelines pertaining to the work, including state and federal inspection guidelines
- Current technology in repairing and diagnosing vehicles, equipment, and their component systems
- Operation and repair characteristics of the entire range of city-owned light and heavy equipment
- Welding techniques and methods
- Electrical systems and reading diagrams
- Troubleshooting and following diagnostic procedures

Skills and Abilities to:

- Read and interpret specifications and manuals, schematics, plans, and specifications related to duties
- Understand and follow oral and written instructions
- Establish and maintain effective working relationships with staff, management, vendors, and the public
- Interpret policies and procedures
- Use math and mathematical reasoning
- Learn and apply new information or new skills
- Work under deadlines with constant interruptions
- Interact with city staff, management, and vendors

JOB QUALIFICATIONS / REQUIREMENTS:

(At time of application and in addition to the Knowledge, Skills, and Abilities listed above.)

EDUCATION AND EXPERIENCE:

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities is qualifying.

- Graduation from high school or G.E.D. equivalent and five years of progressively responsible experience and proficiency performing diagnostic and repair duties on a wide variety of vehicles and equipment, including diesel and gas-powered equipment and their component electronic and computerized systems, including CNG fuel systems; specialized training and certification in the maintenance and repair of gas- and diesel-powered equipment and component systems, as well as CNG fuel systems. Training equivalent to successful completion of the National Institute of Automotive Service Excellence (ASE) Certified Automotive and/or Truck Technician tests is highly desirable.

LICENSE(S) REQUIRED:

- Valid, current driver's license.
 - The City reasonably expects driving to be one of the job functions for the position, and the City reasonably believes that using an alternative form of transportation would not be comparable in travel time or cost to the City.
- Possession of a valid California Class B Driver's License, which is required to drive commercial vehicles during the course of performing the required duties of the position

CERTIFICATIONS AND TESTING REQUIRED:

- Possession of an Automotive Service Excellence (ASE) certification is required at the time of hire.

WORK ENVIRONMENT / PHYSICAL DEMANDS:

(Must be performed with or without reasonable accommodations)

- Works indoors and outdoors while accessing and working on equipment
- Exposed to alternating coldness, heat, dust, oils, greases, fumes, moisture, wetness, and various cleaning agents
- Pick up, deliver, and test-drive equipment
- Noise level is loud when employees are operating power tools and equipment
- Regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls and reach with hands and arms
- Frequently stand and walk in work areas and occasionally sit while completing records and reports, and talk and hear
- Stoop, squat, crawl, lie on their backs while facing upward, and work within confined physical spaces
- Climb stairs or small stools and lift and carry parts and equipment, typically weighing less than 100 pounds
- Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus
- Administrative and record keeping functions as needed

DISASTER SERVICE WORKER:

Under California law (California Government Code Section 3100-3109), all City of Placentia employees are designated as Disaster Service Workers (DSW). In the event of a catastrophic event, City of Placentia employees may be expected to fulfill emergency action assignments. As DSW's employees may be assigned to assist in any disaster service activity that promotes the protection of public health and safety and preservation of lives and property.

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26
EFFECTIVE FEBRUARY 17, 2026**

	Amended Mid-			
	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Year 25-26
ELECTED				
MAYOR	1	1	1	1
CITY COUNCIL	4	4	4	4
CITY CLERK	1	1	1	1
CITY TREASURER	1	1	1	1
TOTALS	7	7	7	7

	Amended Mid-			
	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Year 25-26
APPOINTED (DOES NOT INCLUDE ALTERNATES)				
CITIZENS' OVERSIGHT COMMITTEE	3	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5	5
HERITAGE COMMITTEE	8	8	8	8
HISTORICAL COMMITTEE	9	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5	5
PLANNING COMMISSION	7	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	6	6	6	6
VETERANS ADVISORY COMMITTEE	10	10	10	10
TOTALS	69	69	69	69

	Amended Mid-			
	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Year 25-26
CITY ADMINISTRATOR				
CITY ADMINISTRATOR	1	1	1	1
COMMUNICATIONS & MARKETING MANAGER	1	1	1	1
DIGITAL MEDIA ANALYST	1	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1
SENIOR MANAGEMENT ANALYST	0	0	0	0
TOTALS	4	4	4	4

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26
EFFECTIVE FEBRUARY 17, 2026**

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
ADMINISTRATIVE SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13	13
RISK ANALYST	0	0	1	1
RISK MANAGER	1	1	0	0
SENIOR MANAGEMENT ANALYST	1	1	0	0
TOTALS	27	27	26	26

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
HUMAN RESOURCES				
DIRECTOR OF HUMAN RESOURCES	1	1	1	1
HUMAN RESOURCES ANALYST	1	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1	1
HUMAN RESOURCES TECHNICIAN	0	1	1	1
HUMAN RESOURCES OFFICE CLERK	1	1	0	0
SENIOR HUMAN RESOURCES TECHNICIAN	1	0	0	0
TOTALS	5	5	4	4

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
FINANCE				
ACCOUNTING TECHNICIAN	4	4	4	4
DIRECTOR OF FINANCE	1	1	1	1
FINANCE MANAGER	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1	1
TOTALS	9	9	9	9

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26
EFFECTIVE FEBRUARY 17, 2026**

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
DEVELOPMENT SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE PLANNER	1	1	1	1
BUILDING INSPECTION MANAGER	1	1	1	1
BUILDING INSPECTOR	1	1	1	1
BUILDING PERMIT TECHNICIAN	2	1	1	1
CODE ENFORCEMENT OFFICER	1	1	1	1
CODE ENFORCEMENT SUPERVISOR	1	1	1	1
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1
GIS TECHNICIAN	1	1	1	1
PLANNING MANAGER	1	1	1	1
PLANNING TECHNICIAN	1	1	1	1
PLANS EXAMINER	0	0	0	0
SENIOR BUILDING PERMIT TECHNICIAN	0	1	1	1
TOTALS	12	12	12	12

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
PUBLIC SAFETY - POLICE				
CAPTAIN	2	2	2	2
CHIEF OF POLICE	1	1	1	1
COMMUNITY SERVICES OFFICER	2	1	1	1
CRIME ANALYST	1	1	1	1
IT SERGEANT	1	1	0	0
LIEUTENANT	3	3	3	3
MANAGEMENT ANALYST	1	1	1	1
OFFICE SPECIALIST - RECORDS	3	0	0	0
POLICE RECORDS TECHNICIAN	0	3	3	3
PARKING CONTROL OFFICER	2	2	2	2
POLICE ACADEMY TRAINEE	1	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39	39
POLICE SERVICES OFFICER	2	2	2	2
POLICE SERVICES SUPERVISOR	3	2	2	2
SUPPORT SERVICES ADMINISTRATOR	0	1	1	1
PROPERTY TECHNICIAN	1	1	1	1
SERGEANT	10	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1	1
TOTALS	76	75	74	74

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26
EFFECTIVE FEBRUARY 17, 2026**

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
FIRE & LIFE SAFETY				
ADMINISTRATIVE ASSISTANT	1	1	1	1
BATTALION CHIEF	3	3	3	3
DEPUTY FIRE CHIEF	1	1	1	1
FIRE CAPTAIN	6	6	6	6
FIRE CHIEF	1	1	1	1
FIRE ENGINEER	6	6	6	6
FIRE MARSHAL	1	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1	1
FIREFIGHTER	9	9	9	9
SENIOR MANAGEMENT ANALYST	1	1	1	1
TOTALS	30	30	30	30

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
PUBLIC WORKS				
DIRECTOR OF PUBLIC WORKS	1	1	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	1	2	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1	1
CITY ENGINEER	0	0	0	0
CUSTODIAN	1	2	2	2
DEPUTY CITY ADMINISTRATOR	0	0	0	0
ENGINEERING AIDE	1	0	0	0
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1	1
EQUIPMENT MECHANIC	2	2	2	1
EQUIPMENT MECHANIC II	0	0	0	1
FACILITY MAINTENANCE TECHNICIAN	2	3	3	3
MAINTENANCE WORKER	8	7	7	7
MANAGEMENT ANALYST	0	0	1	1
MANAGEMENT ASSISTANT	1	0	0	0
PUBLIC WORKS INSPECTOR	1	1	1	1
PUBLIC WORKS MANAGER	1	0	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	0	0
PUBLIC WORKS SUPERVISOR	2	2	2	2
SENIOR CIVIL ENGINEER	1	1	1	1
SENIOR CUSTODIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	0	0
TRANSPORTATION MANAGER	1	1	1	1
TOTALS	29	28	27	27

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2025-26
EFFECTIVE FEBRUARY 17, 2026**

	Amended 24-25	Adopted 25-26	Amended Q1 25-26	Amended Mid- Year 25-26
COMMUNITY SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
COMMUNITY SERVICES COORDINATOR	4	3	3	3
COMMUNITY SERVICES SUPERVISOR	3	3	3	3
DEPUTY DIRECTOR OF COMMUNITY SERVICES	0	0	0	0
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	3	3
MANAGEMENT ANALYST	0	0	0	0
TOTALS	12	11	11	11

SUMMARY				
FULL-TIME FUNDED PERSONNEL	200	197	193	193
UNFUNDED OVERHIRES	4	4	4	4
ELECTED & APPOINTED PERSONNEL	76	76	76	76
GRAND TOTAL	280	277	273	273

**Overhires are not funded*

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective February 17, 2026

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual												
ACCOUNT CLERK	22.29	3,863.60	46,363.20	23.49	4,071.60	48,859.20	24.75	4,290.00	51,480.00	26.09	4,522.27	54,267.20	27.51	4,768.40	57,220.80
ACCOUNTANT	37.65	6,526.00	78,312.00	39.53	6,851.87	82,222.40	41.51	7,195.07	86,340.80	43.59	7,555.60	90,667.20	45.76	7,931.73	95,180.80
ACCOUNTING TECHNICIAN	26.18	4,537.87	54,454.40	27.59	4,782.27	57,387.20	29.08	5,040.53	60,486.40	30.66	5,314.40	63,772.80	32.30	5,598.67	67,184.00
ADMINISTRATIVE ASSISTANT	26.04	4,513.60	54,163.20	27.44	4,756.27	57,075.20	28.93	5,014.53	60,174.40	30.50	5,286.67	63,440.00	32.13	5,569.20	66,830.40
ADMINISTRATIVE SPECIALIST	27.88	4,832.53	57,990.40	29.38	5,092.53	61,110.40	30.96	5,366.40	64,396.80	32.63	5,655.87	67,870.40	34.39	5,960.93	71,531.20
ASSISTANT CITY ADMINISTRATOR	88.09	15,268.93	183,227.20	92.50	16,033.33	192,400.00	97.12	16,834.13	202,009.60	101.97	17,674.80	212,097.60	107.07	18,558.80	222,705.60
ASSISTANT PLANNER	32.02	5,550.13	66,601.60	33.76	5,851.73	70,220.80	35.58	6,167.20	74,006.40	37.49	6,498.27	77,979.20	39.52	6,850.13	82,201.60
ASSISTANT TO CA / ECONOMIC DEVELOPMENT MANAGER	60.89	10,554.27	126,651.20	63.94	11,082.93	132,995.20	67.13	11,635.87	139,630.40	70.49	12,218.27	146,619.20	74.01	12,828.40	153,940.80
ASSOCIATE CIVIL ENGINEER	47.63	8,255.87	99,070.40	50.00	8,666.67	104,000.00	52.51	9,101.73	109,220.80	55.13	9,555.87	114,670.40	57.90	10,036.00	120,432.00
ASSOCIATE PLANNER	41.31	7,160.40	85,924.80	43.38	7,519.20	90,230.40	45.55	7,895.33	94,744.00	47.82	8,288.80	99,465.60	50.21	8,703.07	104,436.80
BUILDING INSPECTION MANAGER	62.45	10,824.67	129,896.00	65.58	11,367.20	136,406.40	68.86	11,935.73	143,228.80	72.30	12,532.00	150,384.00	75.91	13,157.73	157,892.80
BUILDING INSPECTOR	33.23	5,759.87	69,118.40	35.04	6,073.60	72,883.20	36.93	6,401.20	76,814.40	38.92	6,746.13	80,953.60	41.02	7,110.13	85,321.60
BUILDING PERMIT TECHNICIAN	26.18	4,537.87	54,454.40	27.59	4,782.27	57,387.20	29.08	5,040.53	60,486.40	30.66	5,314.40	63,772.80	32.30	5,598.67	67,184.00
CHIEF BUILDING OFFICIAL	57.22	9,918.13	119,017.60	60.09	10,415.60	124,987.20	63.10	10,937.33	131,248.00	66.24	11,481.60	137,779.20	69.56	12,057.07	144,684.80
CHIEF DEPUTY CITY CLERK	46.69	8,092.93	97,115.20	49.03	8,498.53	101,982.40	51.47	8,921.47	107,057.60	54.04	9,366.93	112,403.20	56.74	9,834.93	118,019.20
CITY ADMINISTRATOR	111.52	19,330.16	231,961.92										152.52	26,436.31	317,235.74
CITY CLERK SPECIALIST	27.88	4,832.53	57,990.40	29.38	5,092.53	61,110.40	30.96	5,366.40	64,396.80	32.63	5,655.87	67,870.40	34.39	5,960.93	71,531.20
CODE ENFORCEMENT MANAGER	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
CODE ENFORCEMENT OFFICER	30.47	5,281.47	63,377.60	32.10	5,564.00	66,768.00	33.84	5,865.60	70,387.20	35.66	6,181.07	74,172.80	37.60	6,517.33	78,208.00
CODE ENFORCEMENT SUPERVISOR	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
COMMUNICATIONS & MARKETING MANAGER	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
COMMUNITY SERVICES COORDINATOR	27.88	4,832.53	57,990.40	29.38	5,092.53	61,110.40	30.96	5,366.40	64,396.80	32.63	5,655.87	67,870.40	34.39	5,960.93	71,531.20
COMMUNITY SERVICES OFFICER	24.89	4,314.27	51,771.20	26.22	4,544.80	54,537.60	27.64	4,790.93	57,491.20	29.13	5,049.20	60,590.40	30.70	5,321.33	63,856.00
COMMUNITY SERVICES SUPERVISOR	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
CRIME ANALYST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
CRIME PREVENTION OFFICER	25.53	4,425.20	53,102.40	26.91	4,664.40	55,972.80	28.36	4,915.73	58,988.80	29.89	5,180.93	62,171.20	31.50	5,460.00	65,520.00
CUSTODIAN	21.54	3,733.60	44,803.20	22.70	3,934.67	47,216.00	23.92	4,146.13	49,753.60	25.21	4,369.73	52,436.80	26.58	4,607.20	55,286.40
CUSTODIAN Y-RATED	28.45	4,931.33	59,176.00												
DEPUTY CHIEF OF POLICE	89.61	15,532.40	186,388.80	94.09	16,308.93	195,707.20	98.79	17,123.60	205,483.20	103.73	17,979.87	215,758.40	108.92	18,879.47	226,553.60
DEPUTY CITY ADMINISTRATOR	104.50	18,113.33	217,360.00	109.73	19,019.87	228,238.40	115.21	19,969.73	239,636.80	120.96	20,966.40	251,596.80	127.02	22,016.80	264,201.60
DEPUTY CITY CLERK	36.48	6,323.20	75,878.40	38.31	6,640.40	79,684.80	40.23	6,973.20	83,678.40	42.24	7,321.60	87,859.20	44.35	7,687.33	92,248.00
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	75.03	13,005.20	156,062.40	78.78	13,655.20	163,862.40	82.71	14,336.40	172,036.80	86.86	15,055.73	180,668.80	91.20	15,808.00	189,696.00
DEPUTY DIRECTOR OF COMMUNITY SERVICES	52.58	9,113.87	109,366.40	55.21	9,569.73	114,836.80	57.97	10,048.13	120,577.60	60.87	10,550.80	126,609.60	63.91	11,077.73	132,932.80
DEPUTY DIRECTOR OF PUBLIC WORKS	68.71	11,909.73	142,916.80	72.13	12,502.53	150,030.40	75.75	13,130.00	157,560.00	79.54	13,786.93	165,443.20	83.50	14,473.33	173,680.00
DEVELOPMENT SERVICES COORDINATOR	30.47	5,281.47	63,377.60	32.10	5,564.00	66,768.00	33.84	5,865.60	70,387.20	35.66	6,181.07	74,172.80	37.60	6,517.33	78,208.00
DIGITAL MEDIA ANALYST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
DIRECTOR OF COMMUNITY SERVICE	83.93	14,547.87	174,574.40	88.12	15,274.13	183,289.60	92.53	16,038.53	192,462.40	97.16	16,841.07	202,092.80	102.00	17,680.00	212,160.00
DIRECTOR OF DEVELOPMENT SVCS	83.93	14,547.87	174,574.40	88.12	15,274.13	183,289.60	92.53	16,038.53	192,462.40	97.16	16,841.07	202,092.80	102.00	17,680.00	212,160.00
DIRECTOR OF FINANCE	83.93	14,547.87	174,574.40	88.12	15,274.13	183,289.60	92.53	16,038.53	192,462.40	97.16	16,841.07	202,092.80	102.00	17,680.00	212,160.00
DIRECTOR OF HUMAN RESOURCES	79.74	13,821.60	165,859.20	83.72	14,511.47	174,137.60	87.90	15,236.00	182,832.00	92.30	15,998.67	191,984.00	96.91	16,797.73	201,572.80
DIRECTOR OF PUBLIC WORKS	83.93	14,547.87	174,574.40	88.12	15,274.13	183,289.60	92.53	16,038.53	192,462.40	97.16	16,841.07	202,092.80	102.00	17,680.00	212,160.00
ECONOMIC DEVELOPMENT MANAGER	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
ENGINEERING AIDE	20.64	3,577.60	42,931.20	21.76	3,771.73	45,260.80	22.94	3,976.27	47,715.20	24.17	4,189.47	50,273.60	25.48	4,416.53	52,998.40
ENVIRONMENTAL COMPLIANCE OFFICER	31.24	5,414.93	64,979.20	32.92	5,706.13	68,473.60	34.70	6,014.67	72,176.00	36.58	6,340.53	76,086.40	38.55	6,682.00	80,184.00
EQUIPMENT MECHANIC	28.15	4,879.33	58,552.00	29.67	5,142.80	61,713.60	31.27	5,420.13	65,041.60	32.96	5,713.07	68,556.80	34.74	6,021.60	72,259.20
EQUIPMENT MECHANIC II	29.56	5,123.73	61,484.80	31.16	5,401.07	64,812.80	32.85	5,694.00	68,328.00	34.62	6,000.80	72,009.60	36.49	6,324.93	75,899.20
EXECUTIVE ASSISTANT TO CITY ADMINISTRATOR	31.87	5,524.13	66,289.60	33.59	5,822.27	69,867.20	35.41	6,137.73	73,652.80	37.31	6,467.07	77,604.80	39.33	6,817.20	81,806.40
FACILITIES MAINTENANCE TECH	27.99	4,851.60	58,219.20	29.50	5,113.33	61,360.00	31.10	5,390.67	64,688.00	32.77	5,680.13	68,161.60	34.54	5,986.93	71,843.20
FACILITIES MAINTENANCE TECH II	29.56	5,123.73	61,484.80	31.16	5,401.07	64,812.80	32.85	5,694.00	68,328.00	34.62	6,000.80	72,009.60	36.49	6,324.93	75,899.20

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective February 17, 2026

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual												
FINANCE MANAGER	54.93	9,521.20	114,254.40	57.68	9,997.87	119,974.40	60.55	10,495.33	125,944.00	63.59	11,022.27	132,267.20	66.76	11,571.73	138,860.80
FIRE BATTALION CHIEF	45.70	11,089.87	133,078.40	48.16	11,686.83	140,241.92	50.77	12,320.19	147,842.24	53.51	12,985.09	155,821.12	56.40	13,686.40	164,236.80
FIRE CAPTAIN	34.47	8,364.72	100,376.64	36.33	8,816.08	105,792.96	38.30	9,294.13	111,529.60	40.36	9,794.03	117,528.32	42.53	10,320.61	123,847.36
FIRE CHIEF	83.93	14,547.87	174,574.40	88.12	15,274.13	183,289.60	92.53	16,038.53	192,462.40	97.16	16,841.07	202,092.80	102.00	17,680.00	212,160.00
FIRE DEPUTY CHIEF	75.03	13,005.20	156,062.40	78.78	13,655.20	163,862.40	82.71	14,336.40	172,036.80	86.86	15,055.73	180,668.80	91.20	15,808.00	189,696.00
FIRE ENGINEER	29.58	7,178.08	86,136.96	31.17	7,563.92	90,767.04	32.85	7,971.60	95,659.20	34.64	8,405.97	100,871.68	36.51	8,859.76	106,317.12
FIRE FIGHTER	26.00	6,309.33	75,712.00	27.40	6,649.07	79,788.80	28.88	7,008.21	84,098.56	30.45	7,389.20	88,670.40	32.09	7,787.17	93,446.08
FIRE MARSHAL	64.60	11,197.33	134,368.00	68.09	11,802.27	141,627.20	71.77	12,440.13	149,281.60	75.65	13,112.67	157,352.00	79.73	13,819.87	165,838.40
FIRE PREVENTION SPECIALIST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
GIS SPECIALIST	26.04	4,513.60	54,163.20	27.44	4,756.27	57,075.20	28.93	5,014.53	60,174.40	30.50	5,286.67	63,440.00	32.13	5,569.20	66,830.40
GIS TECHNICIAN	33.23	5,759.87	69,118.40	35.04	6,073.60	72,883.20	36.93	6,401.20	76,814.40	38.92	6,746.13	80,953.60	41.02	7,110.13	85,321.60
HUMAN RESOURCE ANALYST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
HUMAN RESOURCE TECHNICIAN	29.34	5,085.60	61,027.20	30.92	5,359.47	64,313.60	32.58	5,647.20	67,766.40	34.35	5,954.00	71,448.00	36.20	6,274.67	75,296.00
HUMAN RESOURCES MANAGER	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
INFORMATION TECHNOLOGY MANAGER	62.71	10,869.73	130,436.80	65.85	11,414.00	136,968.00	69.14	11,984.27	143,811.20	72.60	12,584.00	151,008.00	76.23	13,213.20	158,558.40
INFORMATION TECHNOLOGY SPECIALIST	39.57	6,858.80	82,305.60	41.54	7,200.27	86,403.20	43.62	7,560.80	90,729.60	45.80	7,938.67	95,264.00	48.09	8,335.60	100,027.20
INFORMATION TECHNOLOGY TECH	33.23	5,759.87	69,118.40	35.04	6,073.60	72,883.20	36.93	6,401.20	76,814.40	38.92	6,746.13	80,953.60	41.02	7,110.13	85,321.60
MAINTENANCE CREW LEADER	28.73	4,979.87	59,758.40	30.28	5,248.53	62,982.40	31.90	5,529.33	66,352.00	33.63	5,829.20	69,950.40	35.45	6,144.67	73,736.00
MAINTENANCE WORKER	25.53	4,425.20	53,102.40	26.91	4,664.40	55,972.80	28.36	4,915.73	58,988.80	29.89	5,180.93	62,171.20	31.50	5,460.00	65,520.00
MANAGEMENT ANALYST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
MANAGEMENT ASSISTANT	29.32	5,082.13	60,985.60	30.91	5,357.73	64,292.80	32.58	5,647.20	67,766.40	34.34	5,952.27	71,427.20	36.19	6,272.93	75,275.20
MEDIA SERVICES SPECIALIST	30.47	5,281.47	63,377.60	32.10	5,564.00	66,768.00	33.84	5,865.60	70,387.20	35.66	6,181.07	74,172.80	37.60	6,517.33	78,208.00
NEIGHBORHOOD SERVICES MANAGER	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
OFFICE ASSISTANT	20.12	3,487.47	41,849.60	21.20	3,674.67	44,096.00	22.34	3,872.27	46,467.20	23.55	4,082.00	48,984.00	24.81	4,300.40	51,604.80
OFFICE CLERK	22.29	3,863.60	46,363.20	23.49	4,071.60	48,859.20	24.75	4,290.00	51,480.00	26.09	4,522.27	54,267.20	27.51	4,768.40	57,220.80
OFFICE SPECIALIST	23.74	4,114.93	49,379.20	25.02	4,336.80	52,041.60	26.38	4,572.53	54,870.40	27.79	4,816.93	57,803.20	29.29	5,076.93	60,923.20
PARKING CONTROL OFFICER	21.54	3,733.60	44,803.20	22.70	3,934.67	47,216.00	23.92	4,146.13	49,753.60	25.21	4,369.73	52,436.80	26.58	4,607.20	55,286.40
PLANNING AIDE	20.64	3,577.60	42,931.20	21.76	3,771.73	45,260.80	22.94	3,976.27	47,715.20	24.17	4,189.47	50,273.60	25.48	4,416.53	52,998.40
PLANNING MANAGER	62.45	10,824.67	129,896.00	65.58	11,367.20	136,406.40	68.86	11,935.73	143,228.80	72.30	12,532.00	150,384.00	75.91	13,157.73	157,892.80
PLANNING TECH	26.18	4,537.87	54,454.40	27.59	4,782.27	57,387.20	29.08	5,040.53	60,486.40	30.66	5,314.40	63,772.80	32.30	5,598.67	67,184.00
PLANS EXAMINER	46.29	8,023.60	96,283.20	48.60	8,424.00	101,088.00	51.03	8,845.20	106,142.40	53.58	9,287.20	111,446.40	56.26	9,751.73	117,020.80
POLICE ACADEMY TRAINEE	45.57	7,898.80	94,785.60												
POLICE CAPTAIN	88.64	15,364.27	184,371.20	93.43	16,194.53	194,334.40	98.46	17,066.40	204,796.80	103.78	17,988.53	215,862.40	109.39	18,960.93	227,531.20
POLICE CHIEF	93.68	16,237.87	194,854.40	98.36	17,049.07	204,588.80	103.29	17,903.60	214,843.20	108.45	18,798.00	225,576.00	113.87	19,737.47	236,849.60
POLICE CIVILIAN INVESTIGATOR	34.47	5,974.80	71,697.60	36.34	6,298.93	75,587.20	38.31	6,640.40	79,684.80	40.37	6,997.47	83,969.60	42.55	7,375.33	88,504.00
POLICE LIEUTENANT	75.64	13,110.93	157,331.20	79.72	13,818.13	165,817.60	84.03	14,565.20	174,782.40	88.56	15,350.40	184,204.80	93.34	16,178.93	194,147.20
POLICE OFFICER	47.97	8,314.80	99,777.60	50.56	8,763.73	105,164.80	53.28	9,235.20	110,822.40	56.17	9,736.13	116,833.60	59.20	10,261.33	123,136.00
POLICE PROPERTY TECHNICIAN	30.78	5,335.20	64,022.40	32.45	5,624.67	67,496.00	34.20	5,928.00	71,136.00	36.05	6,248.67	74,984.00	38.00	6,586.67	79,040.00
POLICE RECORDS TECHNICIAN	30.78	5,335.20	64,022.40	32.45	5,624.67	67,496.00	34.20	5,928.00	71,136.00	36.05	6,248.67	74,984.00	38.00	6,586.67	79,040.00
POLICE SERGEANT	62.79	10,883.60	130,603.20	66.18	11,471.20	137,654.40	69.75	12,090.00	145,080.00	73.52	12,743.47	152,921.60	77.49	13,431.60	161,179.20
POLICE SERVICE OFFICER	24.89	4,314.27	51,771.20	26.22	4,544.80	54,537.60	27.64	4,790.93	57,491.20	29.13	5,049.20	60,590.40	30.70	5,321.33	63,856.00
POLICE SERVICES SUPERVISOR	36.20	6,274.67	75,296.00	38.16	6,614.40	79,372.80	40.23	6,973.20	83,784.00	42.39	7,347.60	88,171.20	44.69	7,746.27	92,955.20
PUBLIC SAFETY COMMUNICATION MANAGER	62.71	10,869.73	130,436.80	65.85	11,414.00	136,968.00	69.14	11,984.27	143,811.20	72.60	12,584.00	151,008.00	76.23	13,213.20	158,558.40
PUBLIC SAFETY COMMUNICATION SUPERVISOR	47.01	8,148.40	97,780.80	49.55	8,588.67	103,064.00	52.22	9,051.47	108,617.60	55.04	9,540.27	114,483.20	58.00	10,053.33	120,640.00
PUBLIC SAFETY DISPATCHER	33.84	5,865.60	70,387.20	35.66	6,181.07	74,172.80	37.60	6,517.33	78,208.00	39.62	6,867.47	82,409.60	41.76	7,238.40	86,860.80
PUBLIC WORKS INSPECTOR	32.80	5,685.33	68,224.00	34.58	5,993.87	71,926.40	36.44	6,316.27	75,795.20	38.41	6,657.73	79,892.80	40.48	7,016.53	84,198.40
PUBLIC WORKS MANAGER	62.45	10,824.67	129,896.00	65.58	11,367.20	136,406.40	68.86	11,935.73	143,228.80	72.30	12,532.00	150,384.00	75.91	13,157.73	157,892.80
PUBLIC WORKS SUPERINTENDENT	46.99	8,144.93	97,739.20	49.34	8,552.27	102,627.20	51.80	8,978.67	107,744.00	54.40	9,429.33	113,152.00	57.12	9,900.80	118,809.60
PUBLIC WORKS SUPERVISOR	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60

Master Salary Schedule
Job Class and Annual Salary Schedule
Effective February 17, 2026

JOB CLASS	STEP A			STEP B			STEP C			STEP D			STEP E		
	Hr.	Monthly	Annual												
RISK MANAGEMENT ANALYST	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
RISK MANAGER	62.71	10,869.73	130,436.80	65.85	11,414.00	136,968.00	69.14	11,984.27	143,811.20	72.60	12,584.00	151,008.00	76.23	13,213.20	158,558.40
SENIOR ACCOUNTANT	46.29	8,023.60	96,283.20	48.60	8,424.00	101,088.00	51.03	8,845.20	106,142.40	53.58	9,287.20	111,446.40	56.26	9,751.73	117,020.80
SENIOR ACCOUNTANT II	52.58	9,113.87	109,366.40	55.21	9,569.73	114,836.80	57.97	10,048.13	120,577.60	60.87	10,550.80	126,609.60	63.91	11,077.73	132,932.80
SENIOR ACCOUNTING TECHNICIAN	29.34	5,085.60	61,027.20	30.92	5,359.47	64,313.60	32.58	5,647.20	67,766.40	34.35	5,954.00	71,448.00	36.20	6,274.67	75,296.00
SENIOR ADMINISTRATIVE ASSISTANT	30.47	5,281.47	63,377.60	32.10	5,564.00	66,768.00	33.84	5,865.60	70,387.20	35.66	6,181.07	74,172.80	37.60	6,517.33	78,208.00
SENIOR BUILDING INSPECTOR	33.61	5,825.73	69,908.80	35.44	6,142.93	73,715.20	37.35	6,474.00	77,688.00	39.36	6,822.40	81,868.80	41.49	7,191.60	86,299.20
SENIOR BUILDING PERMIT TECHNICIAN	29.34	5,085.60	61,027.20	30.92	5,359.47	64,313.60	32.58	5,647.20	67,766.40	34.35	5,954.00	71,448.00	36.20	6,274.67	75,296.00
SENIOR CIVIL ENGINEER	60.89	10,554.27	126,651.20	63.94	11,082.93	132,995.20	67.13	11,635.87	139,630.40	70.49	12,218.27	146,619.20	74.01	12,828.40	153,940.80
SENIOR CODE ENFORCEMENT OFFICER	33.23	5,759.87	69,118.40	35.04	6,073.60	72,883.20	36.93	6,401.20	76,814.40	38.92	6,746.13	80,953.60	41.02	7,110.13	85,321.60
SENIOR CUSTODIAN	26.29	4,556.93	54,683.20	27.72	4,804.80	57,657.60	29.21	5,063.07	60,756.80	30.78	5,335.20	64,022.40	32.46	5,626.40	67,516.80
SENIOR ENGINEERING AIDE	29.56	5,123.73	61,484.80	31.16	5,401.07	64,812.80	32.85	5,694.00	68,328.00	34.62	6,000.80	72,009.60	36.49	6,324.93	75,899.20
SENIOR FINANCIAL ANALYST	46.69	8,092.93	97,115.20	49.03	8,498.53	101,982.40	51.47	8,921.47	107,057.60	54.04	9,366.93	112,403.20	56.74	9,834.93	118,019.20
SENIOR HUMAN RESOURCE ANALYST	46.69	8,092.93	97,115.20	49.03	8,498.53	101,982.40	51.47	8,921.47	107,057.60	54.04	9,366.93	112,403.20	56.74	9,834.93	118,019.20
SENIOR HUMAN RESOURCE TECHNICIAN	30.78	5,335.20	64,022.40	32.45	5,624.67	67,496.00	34.20	5,928.00	71,136.00	36.05	6,248.67	74,984.00	38.00	6,586.67	79,040.00
SENIOR MANAGEMENT ANALYST	46.69	8,092.93	97,115.20	49.03	8,498.53	101,982.40	51.47	8,921.47	107,057.60	54.04	9,366.93	112,403.20	56.74	9,834.93	118,019.20
SENIOR PLANNER	52.58	9,113.87	109,366.40	55.21	9,569.73	114,836.80	57.97	10,048.13	120,577.60	60.87	10,550.80	126,609.60	63.91	11,077.73	132,932.80
SENIOR BUILDING PERMIT TECHNICIAN	29.34	5,085.60	61,027.20	30.92	5,359.47	64,313.60	32.58	5,647.20	67,766.40	34.35	5,954.00	71,448.00	36.20	6,274.67	75,296.00
SUPPORT SERVICES ADMINISTRATOR	40.05	6,942.00	83,304.00	42.05	7,288.67	87,464.00	44.15	7,652.67	91,832.00	46.35	8,034.00	96,408.00	48.67	8,436.13	101,233.60
TRANSPORTATION MANAGER	57.22	9,918.13	119,017.60	60.09	10,415.60	124,987.20	63.10	10,937.33	131,248.00	66.24	11,481.60	137,779.20	69.56	12,057.07	144,684.80

PART TIME

JOB CLASS	STEP A	STEP B	STEP C	STEP D
	Hr.	Hr.	Hr.	Hr.
ADMINISTRATIVE INTERN				16.90
CLERICAL AIDE	18.54	18.91	19.29	19.67
COMMUNITY SERVICES LEADER				16.90
COMMUNITY SERVICES SPECIALIST	17.57	17.93	18.28	18.64
INSTRUCTOR GUARD	17.57	17.93	18.28	18.64
LIFEGUARD			16.90	17.23
MAINTENANCE AIDE				16.90
POLICE CADET				16.90
POLICE RESERVE OFFICER LEVEL 1	21.43	22.82	24.21	25.70
POOL MANAGER	20.82	21.24	21.65	22.00
PRODUCTION ASSISTANT				16.90
PRODUCTION COORDINATOR	19.50	19.89	20.29	20.69
PROGRAM COORDINATOR	21.00	21.42	21.85	22.29
SENIOR COMMUNITY SERVICES LEADER			16.90	17.23
SENIOR COMMUNITY SERVICES SPECIALIST	19.03	19.41	19.80	20.20
SENIOR INSTRUCTOR GUARD	19.69	20.09	20.49	20.90

ELECTED

JOB CLASS	SALARY MONTHLY
MAYOR/COUNCILMEMBERS	150
CITY CLERK	150
CITY TREASURER	50



Agenda Item No: 2.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Joe Lambert

From: Development Services

Subject:

INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-01, AMENDING CHAPTER 23.73 OF THE PLACENTIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUS) AND JUNIOR ACCESSORY DWELLING UNITS (JADUS) IN ACCORDANCE WITH STATE LAW (ZONING CODE AMENDMENT NO. ZCA 2026-01)

Financial Impact:

Fiscal Impact:

None.

Summary:

The City regulates Accessory Dwelling Units (ADUs) via Section 23.73 of the Placentia Municipal Code. Certain components of these regulations, as well as other related City regulations, do not comply with certain new State laws. Therefore, updates to the Placentia Municipal Code (PMC) are necessary to achieve compliance with recent State legislation. The City's regulations related to ADUs were last updated in July 2025 in response to the 2024 State legislative actions. Since that time, the legislature has adopted additional legislation amending ADU and Junior ADU regulations. If a City does not have an ADU ordinance that is compliant with State law, then any applications submitted will be processed under the State law requirements without any local standards. The proposed zoning amendments are required to be in compliance with current State laws.

Recommendation:

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning Zoning Code Amendment No. 2026-01 and Ordinance No. O-2026-01; and
2. Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Find that adoption of Zoning Code Amendment No. 2026-01 is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h) and is categorically exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3); and
5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2026-01, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 23.73 of the Placentia Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.

Strategic Plan Statement:

This item is consistent with and furthers the City Council Vision Statement as follows:

Goal 4: Economic Development and Goal 5: Organizational Excellence

This item will implement adopted Housing Element Strategies, and will specifically create opportunities for the development of more housing in the City, including a mix of housing at various price points. In that regard, it will promote economic development by providing more construction opportunities. Also, by having City regulations consistent with State law, this fosters organizational excellence.

Discussion:**Previous City Council Action Related to Accessory Dwelling Units (ADUs):**

In 2016, the State Legislature passed Assembly Bill No. 2299, and Senate Bill No. 1069, amending California Government Code Section 65852.2 related to ADUs, which took effect on January 1, 2017. On October 8, 2017, Senate Bill 229, and Assembly Bill 494, were passed, which further amended Government Code Section 65852.2 and clarified language regarding ADUs which took effect on January 1, 2018. City of Placentia Ordinance No. O-2019-01, adopted amended City regulations relating to ADUs in conformance with those State regulations.

The City's regulations related to ADUs were significantly updated in February 2020, in response to the 2019 State legislative actions. Most recently, the ADU regulations currently in effect were adopted by City Council in July 2025. Since the adoption of Ordinance No. O-2025-05, the legislature has adopted several bills including SB 543, AB 462 and AB 1154 amending ADU and Junior ADU regulations, necessitating this contemplated Code Amendment. If a City does not have an ADU ordinance that is compliant with State law, then any applications submitted will be processed under the State law requirements without any local standards.

The proposed zoning amendments are required to be in compliance with current State laws. The proposed amendments are listed below.

PMC Chapter 23.73 Accessory and Junior Accessory Dwelling Units, major amendments are as follows:

- PMC 23.73.030(A and B) amending language to include time limits for the ministerial review of ADU/JADU applications
- PMC 23.73.030(D) amending language to include appeal procedures related to ADU/JADU applications
- PMC 23.73.080 clarifying mandatory approvals
- PMC 23.73.090 clarifying JADU regulations, including when fire sprinklers are required

On January 20, 2026, the City of Placentia Planning Commission held a public hearing and recommended that the City Council adopt a Categorical Exemption for this item and recommended approval of ZCA 2026-01.

CEQA:

The proposed Zoning Code Amendment was reviewed by Staff in accordance with the requirements of the California Environmental Quality Act ("CEQA"). The draft Ordinance was also evaluated by the Planning Commission. Based on that review, Staff and the Planning Commission recommend that the City Council find that adoption of ZCA 2026-01 and

Ordinance No. O-2026-01, is exempt from CEQA pursuant to CEQA Guidelines section 15282(h) which provides a statutory exemption for the adoption of an ordinance regarding accessory dwelling units to implement the provisions of the Government Code. Regardless of whether the City adopts this Ordinance, accessory dwelling units and junior accessory dwelling units must be allowed in the City in accordance with the standards set forth in the Government Code. Therefore, this Ordinance is categorically exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3) which provides that CEQA does not apply where it can be seen with certainty that the project will not have any significant impacts on the environment.

CONCLUSION:

This Zoning Code Amendment provides further refinements and development standards to the City regulations last adopted in July 2025 regarding Accessory Dwelling Units and Junior Accessory Dwelling Units to comply with State law.

Fiscal Impact Summary:

No immediate impact.

Attachments

[Ordinance No. O-2026-01 - ADU.docx](#)

ORDINANCE NO. O-2026-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING CHAPTER 23.73 OF THE PLACENTIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN ACCORDANCE WITH STATE LAW

City Attorney's Summary

This Ordinance amends Chapter 23.73 of Title 23 (Zoning) of the Placentia Municipal Code regarding Accessory Dwelling Units and Junior Accessory Dwelling Units to be in compliance with changes to state law.

A. Recitals

WHEREAS, on February 19, 2019, the City Council adopted Ordinance No. O-2019-01, creating regulations for accessory dwelling units in accordance with state law; and

WHEREAS, since the time of the adoption of Ordinance No. O-2019-01, the state has made additional amendments to the Government Code relating to accessory dwelling units and junior accessory dwelling units and the City Council adopted Ordinance No. O-2025-05 on July 15, 2025, updating Chapter 23.73, Accessory and Junior Accessory Dwelling Units, of the Placentia Municipal Code to be in compliance with state law; and

WHEREAS, this Ordinance is again amending Chapter 23.73, to be in compliance with recent changes made to state law regarding accessory dwelling units and junior accessory dwelling units; and

WHEREAS, on January 20, 2026, the Planning Commission of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, after the close of the public hearing the Planning Commission recommended that the City Council adopt this Ordinance; and

WHEREAS, on February 17, 2026, the City Council of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, the City desires to amend its regulations to comply with state law.

A. Ordinance

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE, AND ORDAIN AS FOLLOWS:

SECTION 1. Section 23.73.030 of Chapter 23.73 of the Placentia Municipal Code is hereby amended as follows:

§ 23.73.030. Ministerial review for junior and accessory dwelling units.

A. A person may not combine accessory dwelling units or junior accessory dwelling units approved under section 23.73.080 with any other accessory dwelling unit otherwise authorized by this Chapter.

B. The City shall determine whether an application for an accessory dwelling unit or junior accessory dwelling unit is complete within fifteen (15) business days after receipt of the application.

(1) If the City determines the application is incomplete, it shall provide the applicant with a list of incomplete items and a description of how the application may be made complete within the fifteen (15) business daytime period.

(2) If a determination is not made within the fifteen (15) business days, the application or any resubmitted application shall be deemed to be complete.

C. Applications for junior and accessory dwelling units shall be ministerially processed within sixty (60) days of receipt of a complete application and approved if they meet the requirements of this chapter.

(1) The city shall grant a delay if requested by the applicant.

(2) If the application is submitted in conjunction with an application for a new single-family or multi-family residential dwelling, the application for the junior or accessory dwelling unit shall not be acted upon until the application for the new single-family or multi-family residential dwelling is approved, but thereafter shall be ministerially approved within sixty (60) days if it meets all requirements of this chapter.

(3) If the application is denied, the city shall return a full set of comments in writing to the applicant with a list of items that are defective or deficient with a description of how the application can be remedied by the applicant. These comments shall be provided to the applicant within sixty (60) days of a complete application.

(4) If a detached garage is to be replaced with an accessory dwelling unit, the demolition permit shall be reviewed with the application for the accessory dwelling unit and issued at the same time.

(5) Notwithstanding the above, if the applicant uses a plan for an accessory dwelling unit that has been preapproved by the city or a plan that is identical to a plan used in an application for a detached accessory dwelling unit approved by the city within the current triennial California Building Standards Code cycle, the application shall be approved or denied within 30 days from the date of a complete application.

D. An applicant may appeal a denial of an application or a determination that an application is incomplete to the Planning Commission and the City Council within five (5) days of the City's decision. A final written determination shall be provided to the applicant no later than sixty (60) business days after the receipt of the written appeal.

SECTION 2. Section 23.73.080 of Chapter 23.73 of the Placentia Municipal Code is hereby amended as follows:

§ 23.73.080. Mandatory approvals.

(1) Notwithstanding any other provision of this chapter, the city shall ministerially approve an application for any of the following accessory dwelling units within a residential or mixed- use zone:

(A) A junior and/or accessory dwelling unit within the existing or proposed space of a single- family dwelling or accessory structure.

(i) An expansion of up to one hundred fifty (150) square feet shall be allowed in an accessory structure solely for the purposes of accommodating ingress and egress.

(ii) The junior or accessory dwelling unit shall have exterior access separate from the existing or proposed single-family dwelling.

(iii) The side and rear setbacks shall be sufficient for fire and safety.

(iv) If the unit is a junior accessory dwelling unit, it shall comply with the requirements of Section 23.73.090 below.

(B) One detached accessory dwelling unit that does not exceed four (4) foot side and rear yard setbacks on a lot with an existing or proposed single-family dwelling, provided that the unit shall not be more than eight hundred (800) square feet and shall comply with the height limitation as set forth in section 23.73.060(b)(4) above. A junior accessory dwelling unit may be developed with this type of detached accessory dwelling unit and shall comply with all requirements of Section 23.73.090 below.

(C) On a lot with a multifamily dwelling structure, up to twenty-five (25) percent of the total multifamily dwelling units, but no less than one (1) unit, shall be

allowed within the portions of the existing structure that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, provided that each unit complies with state building standards for dwellings.

(D) On a lot with an existing or proposed multifamily dwelling structure, detached accessory dwelling units as set forth in (A) and (B) below, provided that complies with the height limitations in section 23.73.060(b)(4) above and has at least four (4) foot side and rear yard setbacks. If the existing multifamily dwelling has a rear or side setback of less than four (4) feet, the city shall not require any modification of the existing multifamily dwelling as a condition of approval.

(i) On a lot with an existing multifamily dwelling, not more than eight (8) detached accessory dwelling units. The total number of detached accessory dwelling units shall not exceed the number of existing units on the lot.

(ii) On a lot with a proposed multifamily dwelling, not more than two (2) detached accessory dwelling units.

For those accessory dwelling units which require mandatory approval, the city shall not require the correction of legal, nonconforming zoning conditions. The development standards allowed for these mandatory units shall be as set forth in Government Code Section 66323. If there is a conflict between this Chapter and Government Code Section 66323, Section 66323 shall control.

SECTION 3. Section 23.73.090 of Chapter 23.73 of the Placentia Municipal Code is hereby amended as follows:

§ 23.73.090. Junior accessory dwelling units.

(1) One junior accessory dwelling unit shall be allowed in a single-family residential zone within the footprint of an existing or proposed single-family dwelling, including attached garage, not exceeding five hundred (500) interior livable square feet.

(2) The junior accessory dwelling unit shall be required to contain at least an efficiency kitchen which includes cooking appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.

(3) The junior accessory dwelling unit shall be required to have a separate entrance from the primary residence.

(4) The junior accessory dwelling unit may, but is not required to, include separate sanitation facilities. If separate sanitation facilities are not provided, the junior accessory dwelling unit shall share sanitation facilities with the single-family residence and shall have direct access to the single-family residence from the interior of the junior accessory dwelling unit.

(5) No additional parking shall be required for a junior accessory dwelling unit.

(6) A junior accessory dwelling unit shall be required to comply with applicable building standards.

(7) The owner of property on which a junior accessory dwelling unit is constructed shall be required to record a deed restriction which shall run with the land and shall provide for the following:

(A) A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence.

(B) A restriction that prohibits the junior accessory dwelling unit from being enlarged beyond five hundred (500) interior livable square feet.

(C) A restriction from renting the junior accessory dwelling unit or the primary residence for less than thirty (31) consecutive, calendar days.

(D) A restriction that the owner resides in either the primary residence or the junior accessory dwelling unit. Notwithstanding the foregoing:

(i) The owner may rent both the primary residence and junior accessory dwelling unit to one party with a restriction in the lease that that such party may not further sublease any unit or portion thereof.

(ii) This restriction shall not apply if the owner of the single-family residence is a governmental agency, land trust, or housing organization.

(iii) This restriction shall not apply if the junior accessory dwelling does not share the sanitation facilities with the existing structure.

(E) A statement that the deed restrictions may be enforced against future purchasers. A copy of the recorded deed restriction shall be filed with the community development department.

(8) For the purposes of applying any fire or life protection ordinance or regulation, or providing service water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered to be a separate or new dwelling unit.

(9) For those accessory dwelling units which require mandatory approval, the City shall not require the correction of legal, nonconforming zoning conditions, including building code violations or unpermitted structures unless the structure falls within 23.73.070(4).

(10) Fees. The applicant must pay all required fees which may be set by the city council by resolution, including, but not limited to, fees for staff to review the project, permit and inspection fees.

(11) Junior accessory dwelling units shall comply with all applicable building standards code requirements. However, fire sprinklers shall not be required in any junior accessory dwelling unit if they were not required in the primary unit. Creation of a junior accessory dwelling unit shall not trigger fire sprinklers to be installed in existing single-family dwelling units.

SECTION 4. CEQA. This Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15282(h) which provides a statutory exemption for the adoption of an ordinance regarding accessory dwelling units to implement the provisions of the Government Code. Regardless of whether the City adopts this Ordinance, accessory dwelling units and junior accessory dwelling units must be allowed in the City in accordance with the standards set forth in the Government Code. Therefore, this Ordinance is categorically exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3) which provides that CEQA does not apply where it can be seen with certainty that the project will not have any significant impacts on the environment.

SECTION 5. Effective Date. This Ordinance shall take effect on the 31st day after adoption.

SECTION 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

SECTION 7. Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 8. Transmission to HCD. The Director of Development Services shall send a copy of this Ordinance to the Department of Housing and Community Development as required by State law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026.

PASSED, APPROVED AND ADOPTED this 3rd day of March 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 17th day of February 2026, and was finally adopted at a regular meeting held on the 3rd day of March 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Agenda Item No: 2.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Joe Lambert

From: Development Services

Subject:

INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-02, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING SECTION 22.80.021 OF CHAPTER 22.80 OF THE PLACENTIA MUNICIPAL CODE RELATING TO URBAN LOT SPLITS AND SECTION 23.13.010 OF CHAPTER 23.13 OF THE PLACENTIA MUNICIPAL CODE RELATING TO TWO-UNIT HOUSING DEVELOPMENTS IN ACCORDANCE WITH STATE LAW (ZONING CODE AMENDMENT NO. ZCA 2026-02)

Financial Impact:

Fiscal Impact:

None.

Summary:

Title 22 (Subdivisions) of the Placentia Municipal Code (PMC) regulates the ministerial urban lot split process and Title 23 (Zoning) of the Placentia Municipal Code regulates the process for the construction of two residential units per lot pursuant to the implementation of State Senate Bill 9 (SB 9) (Government Code Sections 65852.21 and 66411.7). The aforementioned regulations were first adopted by the City of Placentia in 2022. The City's regulations related to urban lot splits and two residential units per lot were last updated in July 2025 in response to the 2024 State legislative actions. Since that time, the State has amended the law as it pertains to this subject, and the draft Ordinance would update our local regulations in compliance with State law.

Recommendation:

Recommended Action: It is recommended that the City Council:

1. Open the Public Hearing concerning Zoning Code Amendment No. 2026-02 and Ordinance No. O-2026-02; and
2. Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
3. Close the Public Hearing; and
4. Find that adoption of Zoning Code Amendment No. 2026-02 is not a "project" pursuant to the California Environmental Quality Act and therefore, the proposed Ordinance is not subject to CEQA review; and
5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2026-02, an Ordinance of the City Council of the City of Placentia, California, amending

Section 22.80.021 of Chapter 22.80 of the Placentia Municipal Code relating to Urban Lot Splits and Section 23.13.010 of Chapter 23.13 of the Placentia Municipal Code relating to Two-Unit Housing Developments in accordance with State law.

Strategic Plan Statement:

This item is consistent with and furthers the City Council Vision Statement as follows:

Goal 4: Economic Development and Goal 5: Organizational Excellence

This item will implement adopted Housing Element Strategies and will specifically create opportunities for the development of more housing in the City, including a mix of housing at various price points. In that regard, it will promote economic development by providing more construction opportunities. Also, by having City regulations consistent with State law, this fosters organizational excellence.

Discussion:

Contemplated Updates to the Placentia Municipal Code (PMC) in compliance with State law

Since the time of the adoption of Ordinance No. O-2025-06, by the City Council, the State has made additional amendments to the Government Code relating to urban lot splits and two-unit housing developments. In order to comply with State law, Section 22.80.021 and Chapter 23.13 of the Placentia Municipal Code need to be amended. The proposed amendments are listed below.

PMC Chapter 22.80.021 Urban lot split requirements, major amendments are as follows:

- PMC 22.80.021(b)(5)(A) clarifying language regarding historic resources

PMC Chapter 23.13 Two-unit housing development, major amendments are as follows:

- PMC 23.13.010(b)(3)(A) clarifying language regarding historic resources

On January 20, 2026, the City of Placentia Planning Commission held a public hearing and recommended that the City Council adopt a Categorical Exemption for this item and recommended approval of ZCA 2026-02 including the aforementioned contemplated PMC amendments.

CEQA:

The proposed Zoning Code Amendment was reviewed by Staff in accordance with the requirements of the California Environmental Quality Act (“CEQA”). The draft Ordinance was also evaluated by the Planning Commission. Based on that review, Staff and the Planning Commission recommend that the City Council find that adoption of ZCA 2026-02 and Ordinance No. O-2026-02, is not a “project” under CEQA pursuant to Government Code Sections 65852.21(k) and 66411.7(n). Therefore, the adoption of an ordinance to comply with the provisions of those code sections is not a “project” under the California Environmental Quality Act and therefore, the proposed Ordinance is not subject to CEQA review.

CONCLUSION:

This zoning code amendment provides further refinements and development standards to the City regulations initially adopted in 2022 regarding two-unit housing developments and urban lot splits. Certain development standards and regulatory requirements in Title 22 (“Subdivisions”) and Title 23 (“Zoning”) of the Placentia Municipal Code would be amended to refine the City’s development standards in accordance with State law.

Fiscal Impact Summary:

No immediate impact.

Attachments

[Ordinance No. O-2026-02 - Two Units.docx](#)

ORDINANCE NO. O-2026-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING SECTION 22.80.021 OF CHAPTER 22.80 OF THE PLACENTIA MUNICIPAL CODE RELATING TO URBAN LOT SPLITS AND SECTION 23.13.010 OF CHAPTER 23.13 OF THE PLACENTIA MUNICIPAL CODE RELATING TO TWO-UNIT HOUSING DEVELOPMENTS IN ACCORDANCE WITH STATE LAW

City Attorney's Summary

This Ordinance amends Chapter 22.80 of Title 22 (Subdivisions) and Chapter 23.13 of Title 23 (Zoning) of the Placentia Municipal Code regarding Urban Lot Splits and Two-Unit Housing Developments to be in compliance with changes to state law.

A. Recitals

WHEREAS, on July 19, 2022, the City Council adopted Ordinance No. O-2022-07, creating regulations for urban lot splits and two-unit housing developments in accordance with state law; and

WHEREAS, since the time of the adoption of Ordinance No. O-2022-07, the state has made additional amendments to the Government Code relating to urban lot splits and two-unit housing developments and the City Council adopted Ordinance No. O-2025-06 on July 15, 2025, updating Chapter 22.80, Urban Lot Splits, and Chapter 23.13, Two-Unit Housing Developments, of the Placentia Municipal Code to be in compliance with state law; and

WHEREAS, this Ordinance is again amending Chapters 22.80 and 23.13, to be in compliance with recent changes made to state law regarding urban lot splits and two-unit housing developments; and

WHEREAS, on January 20, 2026, the Planning Commission of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, after the close of the public hearing the Planning Commission recommended that the City Council adopt this Ordinance; and

WHEREAS, on February 17, 2026, the City Council of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, the City desires to amend its regulations to comply with state law.

B. Ordinance

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE, AND ORDAIN AS FOLLOWS:

SECTION 1. Section 22.80.021(b)(5)(A) of Chapter 22.80 of the Placentia Municipal Code is hereby amended as follows:

§ 22.80.021. Urban lot split requirements.

...

(b) The city shall ministerially approve a parcel map for a lot split that meets the following requirements:

...

(5) The parcel is not located in any of the following areas and does not fall within any of the following categories:

(A) (i) The parcel is not located within a historic district or historical landmark property included on the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or within a site that is designated or listed as a city landmark or historic property or district pursuant to a city ordinance.

(ii) The proposed urban lot split does not require demolition or alteration of either of the following:

(aa) A contributing structure located within either a historic district that is included on the California Register of Historical Resources or within a historic district listed or designated pursuant to a city ordinance.

(bb) An existing exterior structural wall of a structure located within either a historic district that is included on the California Register of Historical Resources or within a historic district listed or designated pursuant to a city ordinance.

...

SECTION 2. Section 23.13.010(b)(3)(A) of Chapter 23.73 of the Placentia Municipal Code is hereby amended as follows:

§ 23.13.010. Two-unit housing development.

...

(b) The city shall ministerially approve a housing development containing no more than two (2) residential units if it meets the following requirements:

...

(3) The parcel is not located in any of the following areas and does not fall within any of the following categories:

(A) (i) A contributing structure within a historic district included on the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or historic property or district pursuant to a city ordinance.

(ii) A parcel individually listed as a historical resource included in the State Historic Resources Inventory, as defined in Section 5020.1 of the Public Resources Code, or

within a property individually designated or listed as a city landmark under a city ordinance.

The city may adopt objective standards for the purposes of maintaining the historical value of a historic district listed in the California Register of Historical Resources.

...

SECTION 3. CEQA. This Ordinance is exempt from CEQA pursuant to Government Code Sections 65852.21(k) and 66411.7(n) in that the adoption of an ordinance relating to two-unit housing developments and urban lot splits are not considered a project under CEQA.

SECTION 4. Effective Date. This Ordinance shall take effect on the 31st day after adoption.

SECTION 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

SECTION 6. Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026.

PASSED, APPROVED AND ADOPTED this 3rd day of March 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 17th day of February 2026, and was finally adopted at a regular meeting held on the 3rd day of March 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Agenda Item No: 3.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: February 17, 2026

Submitted by: Gavin Houn

From: Finance

Subject:

FISCAL YEAR 2025-26 MID-YEAR BUDGET REPORT

Financial Impact:

Fiscal Impact:

Fund	Revenues (included transfers-in)	Appropriations (including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

Based upon preliminary FY 2025-26 projections, which reflect a net increase in revenues of \$478,774 and net increases in expenses of \$2,166,315.

It is anticipated that the General Fund fund balance, inclusive of the Measure U and General Fund reserves, Unassigned Fund Balance and Nonspendable monies will be \$9,400,198 at June 30, 2026.

Summary:

The City's Operating Budget is reviewed and presented to the City Council quarterly for recommended amendments and to provide current information on the financial activities of the City. Additionally, these types of quarterly reports assist City departments in communicating the financial operations throughout the fiscal year including any program changes and significant impacts to their annual budgets, as well as ensuring spending and revenues received throughout the year closely align with the adopted budget. This report includes requested departmental budget adjustments through the second quarter of fiscal year 2025-26, covering the period through December 2025.

Recommendation:

Recommended Action: It is recommended that the City Council:

Approve the Mid-Year Budget Report and adopt Resolution No. R-2026-10, A Resolution Of

The City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2025-26 in compliance with City Charter of the City of Placentia Section 1206 pertaining to appropriations for actual expenditures.

Strategic Plan Statement:

This item is consistent with the City Council approved Strategic Goal No. 1, Fiscal Sustainability.

Discussion:

At the June 3, 2025, City Council meeting, the City Council approved the FY 2025-26 budget which included \$92.7 million in expenditures supported by \$89.7 million in revenues, with the difference supported by the use of one-time monies in various funds to address capital improvement projects.

The City conducts a thorough mid-year analysis of its budget after completion of the first two quarters and makes adjustments as needed to both the revenues and the expenditures in order to ensure sufficient funding through June 30th.

Fiscal Impact Summary:

Fund	Revenues (included transfers-in)	Appropriations (including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

Based upon preliminary FY 2025-26 projections, which reflect a net increase in revenues of \$478,774 and net increases in expenses of \$2,166,315.

It is anticipated that the General Fund fund balance, inclusive of the Measure U and General Fund reserves, Unassigned Fund Balance and Nonspendable monies will be \$9,400,198 at June 30, 2026.

Attachments

- [Staff Report - FY25.26 Mid Year Budget Report 2.12.26.pdf](#)
- [Resolution No. R-2026-10 - FY 25.26 Midyear Budget.docx](#)
- [Resolution No. R-2026-10 - Exhibit A.pdf](#)
- [Presentation for Council 2.12.26.pdf](#)



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
 VIA: CITY ADMINISTRATOR
 FROM: DIRECTOR OF FINANCE
 DATE: FEBRUARY 17, 2026
 SUBJECT: **FY 2025-26 MID-YEAR BUDGET REPORT**

FISCAL
 IMPACT:

Fund	Revenues (Including Transfers-In)	Appropriations (Including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

SUMMARY:

The City’s Operating Budget is reviewed and presented to the City Council quarterly for recommended amendments and to provide current information on the financial activities of the City. Additionally, these types of quarterly reports assist City departments in communicating the financial operations throughout the fiscal year including any program changes and significant impacts to their annual budgets, as well as ensuring spending and revenues received throughout the year closely align with the adopted budget. This report includes requested departmental budget adjustments through the second quarter of fiscal year 2025-26, covering the period through December 2025.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Approve the Mid-Year Budget Report and adopt Resolution No. R-2026-10, amending the City’s FY 2025-26 Budget.

STRATEGIC PLAN STATEMENT:

This item is consistent with the City Council approved 5-Year Strategic Goal to Ensure Long-Term Fiscal Sustainability, under goal #1, fiscal sustainability.

DISCUSSION:

At the June 3, 2025 City Council meeting, the City Council approved the FY 2025-26 budget which included \$92.7 million in expenditures supported by \$ 89.7million in revenues, with the difference supported by the use of one-time monies in various funds to address capital improvement projects.

The City conducts a thorough mid-year analysis of its budget after completion of the first two quarters and makes adjustments as needed to both the revenues and the expenditures in order to ensure sufficient funding through June 30th.

General Fund: The General Fund FY 2025-26 Amended Budget, inclusive of proposed mid-year adjustments includes total revenues of \$54.9 million and expenditures of \$56.3 million. The proposed budget adjustments in the FY 2025-26 Mid-Year Budget Report include a net increase to revenues of approximately \$1.5 million and a net increase in expenditures of approximately \$2.1 million.

General Fund Revenue

Changes to revenue are based on year-end projections based on current year activity.

	2025-26 Amended	2025-26 Midyear Request	2025-26 Midyear Amended
REVENUE			
Property Taxes	22,755,799	60,811	22,816,610
Sales & Use Taxes	8,449,079	200,000	8,649,079
Other Taxes	8,852,995	-	8,852,995
Permits & Licenses	3,484,117	-	3,484,117
Fines & Forfeitures	692,300	-	692,300
Intergovernmental	450,915	-	450,915
Charges for Services	2,288,360	-	2,288,360
Miscellaneous Revenue	1,123,000	-	1,123,000
Subtotal Revenues	48,096,565	260,811	48,357,376
Operating Transfers-In	950,493	1,000,000	1,950,493
Measure U Transfers-in:			
Employee Retention	2,665,800	120,000	2,785,800
Measure U Reserve Contribution	888,600	40,000	928,600
OPEB	888,600	40,000	928,600
Subtotal Transfers-in	5,393,493	1,200,000	6,593,493
TOTAL OPERATING RESOURCES	53,490,058	1,460,811	54,950,869

- **Property tax** – The city receives the majority of its property tax revenue over 3-4 months each fiscal year clustered around the property tax due dates of December 10th and April 10th. As a result, the City does not receive its first payments until November, with the bulk of the first installment payments received at the end of December, making it difficult to compare revenue received to the budget until the mid-year budget review.

Based on property tax received year-to-date, staff is projecting minimal changes of \$60,811 to the FY 2025-26 budget across all property tax categories.

- **Sales Tax**- Based on latest estimates from the City’s consultant, sales tax is currently estimated to be 1.9% higher than adopted budget. Based on that estimate staff is recommending an increase of \$200,000 to Sales Tax.
- **Operating Transfer in** - \$1,000,000 from Asset Seizure for purchase of equipment and technology for the Public Safety Building
- **Measure U Transfer in** - Total of \$200,000 from increase of sales tax in Measure U to support employee retention, OPEB and contribute to General Fund Reserve.

General Fund Expenditures

As outlined in the table below, the current FY2025-26 for General Fund operating expenses is \$45.3 million for FY 2025-26, with total midyear requests for General Fund operating expenses projected at \$47.6 million, a net increase of \$2.1M over the amended budget.

A significant portion of the adjustment in the Midyear budget is the recognition of the fiscal impact of salary negotiations. While negotiated adjustments are appropriate and necessary, they directly increase personnel costs which make up a significant portion of the City’s total expenditure request.

	2025-26 Amended	2025-26 Midyear Request	2025-26 Midyear Amended
EXPENDITURES			
Operating Expenditures			
Legislative	861,073	50,000	911,073
City Administrator	759,987	(55,265)	704,722
Administrative Services	5,300,328	(244,014)	5,304,736
Human Resources	894,225	928,693	1,822,918
Finance	1,448,000	38,476	1,486,476
Development Services	2,031,039	66,317	2,097,355
Public Safety - Police	14,601,486	1,736,315	16,337,801
Fire & Life Safety	5,402,550	442,887	5,845,437
Public Works	4,610,350	407,503	5,017,853
Community Services	3,361,186	446,693	3,793,966
General Government	5,969,836	(1,762,937)	4,201,899
Interfund Transfers (Transfers Out)	61,000	-	61,000
Subtotal Operating Expenditures	45,301,059	2,054,667	47,585,236

Notable General Fund expenditure budget adjustment requests include the following:

- **General Government-** The General Government department covers expenses that support all citywide departments such as insurance, postage and utilities and are often outside the City's control. After reviewing these accounts, the following adjustments are requested for the remainder of the fiscal year.
 - \$1,300,000 for MOU wage increases (all bargaining groups)
 - \$165,000 for phone/internet
- **Police-** The Police Department is requesting an increase of \$200,000 in overtime expenses relating to a homicide investigation that will require the entire detective unit to work overtime. In addition, the department is requesting \$10,000 in uniform expenses due to the need to purchase a higher-than-normal number of uniforms for department personnel including cadets, volunteers and Police Officer Trainees in the academy. An additional \$7,000 for unexpected boarding of Placentia Police Department's canine (K9) and veterinary bills.
- **Fire & Life Safety-** The Fire & Life Safety department's budget is increasing by \$300,000 to reflect an increase in overtime due to authorized leave and coverage of leave.
- **Public Works-** The Public Works department is requesting adjustment to their operating budget:
 - \$200,000 – Citywide park walkway improvements **(Toll Brothers Deposit from General Fund Reserve)**

Special Revenue Funds

The Special Revenue Funds FY 2025-26 Amended Budget includes revenues of \$18.1 million and expenditures of \$38.5 million, with the difference being the use of existing fund balance in respective funds for capital projects.

The proposed budget adjustments in FY 2025-26 Mid-Year Budget Report include an increase in revenues of \$400,000 for the following areas:

- \$400,000 in Measure U from estimated sales tax received.

Notable expenditure adjustments include:

- \$150,000 – Traffic light synchronization project **(Traffic Impact Fund)**
- \$81,200 – Traffic signal repairs **(Traffic Impact Fund)**
- \$200,000 – Measure U transfer to General Fund per Policy 460 **(Measure U)**
- \$1,000,000 – Asset Seizure funds for Public Safety Building. **(Asset Seizure)**

Internal Service Funds: The Internal Service Fund FY 2025-26 Amended budget includes revenues of \$10.4 million and expenditures of \$9.3 million. Notable Midyear adjustments include:

- Reduction of Revenue and Expenditures in the Employee Health and Welfare fund of \$833,941 for benefits paid to retirees being recorded in the General Fund.
- Reduction of Revenue and Expenditures in the Risk Management fund of \$498,096 for workers comp claims being recorded in the General Fund.
- Increased expenditure of \$3,000 in the Risk Management fund for Employee Ergonomics equipment.

Fiscal Year 2026-27 Known Challenges

The City is currently in the beginning stages of developing it's FY 2026-27 budget, however staff has already identified fiscal challenges including:

- Anticipated Unfunded Actuarial Liability (UAL) of \$1,252,057 based on CalPERS returns- *\$333,686 increase over FY25/26*
- Increased contract costs
- Election cost - *\$70,000*
- Increased labor costs
- Funding needed for capital projects, facility maintenance, ADA improvements, Sewer and Storm Drain upgrades identified in various studies
- Moderate revenue increases
- Public Safety Equipment replacement (Fire apparatus, radios, turnouts)

Staff will return to the City Council in May to present the Proposed FY 2026-27 Annual Budget and Capital Improvement Plan (CIP).

FISCAL IMPACT:

The fiscal impact associated with the approval of this item is summarized below with the detailed budget adjustments as listed in Exhibit A.

Fund	Revenues (Including Transfers-In)	Appropriations (Including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

Based upon preliminary FY 2025-26 projections, which reflect a net increase in revenues of \$478,774 and net increases in expenses of \$2,166,315.

It is anticipated that the General Fund fund balance, inclusive of the Measure U and General Fund reserves, Unassigned Fund Balance and Nonspendable monies will be \$9,400,198 at June 30, 2026.

Attachments:

1. Resolution R-2026-10 – Authorizing a Budget Amendment in Fiscal Year 2025-26
 - a. Exhibit A – Detailed Budget Adjustments

RESOLUTION NO. R-2026-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2025-26 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA SECTION 1206 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES

A. Recitals.

(i). The adopted budget for the 2025-26 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2025-26, Resolution No. R-2025-25, is hereby amended to reflect the following changes to the appropriations in the Account(s) specified:

Fund	Description	Department	GL Account	Amount	Type
See Exhibit A					

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 17th day of February 2026.

Chad P. Wanke, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of February 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit A: FY2025-26 Midyear Requests

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	90000 - Non-Departmental	4001 - Property Tax (VLF)	(60,811.00)
101 - General Fund	90000 - Non-Departmental	4100 - General Sales & Use Taxes	(200,000.00)
101 - General Fund	90000 - Non-Departmental	7102 - Transfer In - Measure U	(160,000.00)
101 - General Fund	90300 - Capital (Constuction)	7229 - Transfer in: Asset Seizure Treasury	(1,000,000.00)
101 - General Fund	90500 - Reserve Contribution	7102 - Transfer In - Measure U	(40,000.00)
102 - Measure U	90000 - Non-Departmental	4101 - Measure U Sales Taxes	(400,000.00)
501 - Employee Health and Welfare	90000 - Non-Departmental	4617 - Other Charges for Service	883,941.26
502 - Risk Management	90000 - Non-Departmental	4617 - Other Charges for Service	498,096.00
		Total Net Revenue	(478,773.74)

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	00100 - City Council	5116 - Health Insurance Premiums	50,000.00
101 - General Fund	10100 - City Administrator	5000 - Salaries/Full-Time Regular	(60,320.14)
101 - General Fund	10100 - City Administrator	5101 - Life Ins Allocation	73.65
101 - General Fund	10100 - City Administrator	5105 - STD Ins Allocation	400.00
101 - General Fund	10100 - City Administrator	5107 - Medicare	(1,102.95)
101 - General Fund	10100 - City Administrator	5109 - Employers' PARS/ARS	(8,469.35)
101 - General Fund	10100 - City Administrator	5110 - Employer Retirement Contribution	(9,918.96)
101 - General Fund	10100 - City Administrator	5116 - Health Insurance Premiums	(3,321.16)
101 - General Fund	10100 - City Administrator	5117 - Dental Insurance Premiums	(327.14)
101 - General Fund	10100 - City Administrator	5122 - LTD Ins Premium	(290.18)
101 - General Fund	10100 - City Administrator	5125 - Other Employee Benefits	(118.05)
101 - General Fund	10200 - Marketing & Communication	5000 - Salaries/Full-Time Regular	15,410.64
101 - General Fund	10200 - Marketing & Communication	5101 - Life Ins Allocation	(33.58)
101 - General Fund	10200 - Marketing & Communication	5105 - STD Ins Allocation	300.00
101 - General Fund	10200 - Marketing & Communication	5107 - Medicare	335.21
101 - General Fund	10200 - Marketing & Communication	5110 - Employer Retirement Contribution	1,119.54
101 - General Fund	10200 - Marketing & Communication	5116 - Health Insurance Premiums	2,989.29
101 - General Fund	10200 - Marketing & Communication	5117 - Dental Insurance Premiums	43.87
101 - General Fund	10200 - Marketing & Communication	5122 - LTD Ins Premium	(11.49)
101 - General Fund	10200 - Marketing & Communication	5125 - Other Employee Benefits	775.53
101 - General Fund	10200 - Marketing & Communication	6312 - Printing & Binding	6,000.00
101 - General Fund	10200 - Marketing & Communication	6600 - Web Based Service/Subscriptions	1,200.00
101 - General Fund	20000 - Administrative Services Admin	5000 - Salaries/Full-Time Regular	(67,211.48)
101 - General Fund	20000 - Administrative Services Admin	5101 - Life Ins Allocation	(187.79)
101 - General Fund	20000 - Administrative Services Admin	5105 - STD Ins Allocation	600.00
101 - General Fund	20000 - Administrative Services Admin	5107 - Medicare	(724.04)
101 - General Fund	20000 - Administrative Services Admin	5107 - Medicare	(724.04)
101 - General Fund	20000 - Administrative Services Admin	5107 - Medicare	(724.04)
101 - General Fund	20000 - Administrative Services Admin	5109 - Employers' PARS/ARS	2,531.82
101 - General Fund	20000 - Administrative Services Admin	5109 - Employers' PARS/ARS	2,531.82
101 - General Fund	20000 - Administrative Services Admin	5109 - Employers' PARS/ARS	2,531.82
101 - General Fund	20000 - Administrative Services Admin	5110 - Employer Retirement Contribution	(17,977.99)
101 - General Fund	20000 - Administrative Services Admin	5116 - Health Insurance Premiums	(19,781.32)
101 - General Fund	20000 - Administrative Services Admin	5117 - Dental Insurance Premiums	(1,458.99)
101 - General Fund	20000 - Administrative Services Admin	5122 - LTD Ins Premium	(435.85)
101 - General Fund	20000 - Administrative Services Admin	5125 - Other Employee Benefits	363.97
101 - General Fund	20100 - Human Resources	5000 - Salaries/Full-Time Regular	(725.64)
101 - General Fund	20100 - Human Resources	5101 - Life Ins Allocation	(209.89)
101 - General Fund	20100 - Human Resources	5105 - STD Ins Allocation	600.00
101 - General Fund	20100 - Human Resources	5107 - Medicare	185.20
101 - General Fund	20100 - Human Resources	5109 - Employers' PARS/ARS	609.41
101 - General Fund	20100 - Human Resources	5110 - Employer Retirement Contribution	(5,001.67)
101 - General Fund	20100 - Human Resources	5116 - Health Insurance Premiums	436,142.07
101 - General Fund	20100 - Human Resources	5117 - Dental Insurance Premiums	(1,554.27)

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	20100 - Human Resources	5121 - Workers' Comp Premiums	498,096.00
101 - General Fund	20100 - Human Resources	5122 - LTD Ins Premium	(96.22)
101 - General Fund	20100 - Human Resources	5125 - Other Employee Benefits	647.70
101 - General Fund	20200 - Records	5000 - Salaries/Full-Time Regular	25,648.32
101 - General Fund	20200 - Records	5101 - Life Ins Allocation	(94.57)
101 - General Fund	20200 - Records	5105 - STD Ins Allocation	200.00
101 - General Fund	20200 - Records	5107 - Medicare	366.39
101 - General Fund	20200 - Records	5110 - Employer Retirement Contribution	(1,846.03)
101 - General Fund	20200 - Records	5116 - Health Insurance Premiums	(22,339.07)
101 - General Fund	20200 - Records	5117 - Dental Insurance Premiums	(357.60)
101 - General Fund	20200 - Records	5122 - LTD Ins Premium	(72.95)
101 - General Fund	20200 - Records	5125 - Other Employee Benefits	380.84
101 - General Fund	20300 - Disaster Preparedness	5000 - Salaries/Full-Time Regular	(55,784.05)
101 - General Fund	20300 - Disaster Preparedness	5005 - Alternative H&W Payout	(210.71)
101 - General Fund	20300 - Disaster Preparedness	5101 - Life Ins Allocation	(139.16)
101 - General Fund	20300 - Disaster Preparedness	5103 - Optical Ins Allocation	(71.23)
101 - General Fund	20300 - Disaster Preparedness	5107 - Medicare	(894.40)
101 - General Fund	20300 - Disaster Preparedness	5110 - Employer Retirement Contribution	(6,787.25)
101 - General Fund	20300 - Disaster Preparedness	5116 - Health Insurance Premiums	(5,322.07)
101 - General Fund	20300 - Disaster Preparedness	5117 - Dental Insurance Premiums	(435.35)
101 - General Fund	20300 - Disaster Preparedness	5122 - LTD Ins Premium	(351.39)
101 - General Fund	20300 - Disaster Preparedness	5124 - STD Ins Premium	(208.99)
101 - General Fund	20300 - Disaster Preparedness	5125 - Other Employee Benefits	(107.28)
101 - General Fund	20300 - Disaster Preparedness	6112 - Office Supplies	(500.00)
101 - General Fund	20300 - Disaster Preparedness	6119 - Emergency Medical Supplies	(500.00)
101 - General Fund	20400 - Public Safety Communications	5000 - Salaries/Full-Time Regular	(42,290.60)
101 - General Fund	20400 - Public Safety Communications	5008 - Other Salaries & Wages	311.00
101 - General Fund	20400 - Public Safety Communications	5101 - Life Ins Allocation	(144.04)
101 - General Fund	20400 - Public Safety Communications	5105 - STD Ins Allocation	1,400.00
101 - General Fund	20400 - Public Safety Communications	5107 - Medicare	2,566.80
101 - General Fund	20400 - Public Safety Communications	5110 - Employer Retirement Contribution	(22,178.66)
101 - General Fund	20400 - Public Safety Communications	5116 - Health Insurance Premiums	(34,892.99)
101 - General Fund	20400 - Public Safety Communications	5117 - Dental Insurance Premiums	(1,596.21)
101 - General Fund	20400 - Public Safety Communications	5122 - LTD Ins Premium	(566.85)
101 - General Fund	20400 - Public Safety Communications	5125 - Other Employee Benefits	1,558.52
101 - General Fund	20600 - Information Technology	5000 - Salaries/Full-Time Regular	13,838.41
101 - General Fund	20600 - Information Technology	5101 - Life Ins Allocation	65.09
101 - General Fund	20600 - Information Technology	5105 - STD Ins Allocation	400.00
101 - General Fund	20600 - Information Technology	5107 - Medicare	240.78
101 - General Fund	20600 - Information Technology	5110 - Employer Retirement Contribution	874.01
101 - General Fund	20600 - Information Technology	5116 - Health Insurance Premiums	5,928.54
101 - General Fund	20600 - Information Technology	5117 - Dental Insurance Premiums	179.46
101 - General Fund	20600 - Information Technology	5122 - LTD Ins Premium	21.81
101 - General Fund	20600 - Information Technology	5125 - Other Employee Benefits	363.30
101 - General Fund	30000 - Community Service Administration	5000 - Salaries/Full-Time Regular	34,630.49
101 - General Fund	30000 - Community Service Administration	5101 - Life Ins Allocation	(7.26)
101 - General Fund	30000 - Community Service Administration	5105 - STD Ins Allocation	400.00
101 - General Fund	30000 - Community Service Administration	5107 - Medicare	825.83
101 - General Fund	30000 - Community Service Administration	5109 - Employers' PARS/ARS	1,074.79
101 - General Fund	30000 - Community Service Administration	5110 - Employer Retirement Contribution	3,022.09
101 - General Fund	30000 - Community Service Administration	5116 - Health Insurance Premiums	2,951.61
101 - General Fund	30000 - Community Service Administration	5117 - Dental Insurance Premiums	70.00
101 - General Fund	30000 - Community Service Administration	5122 - LTD Ins Premium	64.97
101 - General Fund	30000 - Community Service Administration	5125 - Other Employee Benefits	(124.47)
101 - General Fund	30000 - Community Service Administration	6312 - Printing & Binding	(6,000.00)
101 - General Fund	30100 - Recreation Services	5000 - Salaries/Full-Time Regular	41,373.39
101 - General Fund	30100 - Recreation Services	5101 - Life Ins Allocation	(139.69)

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	30100 - Recreation Services	5105 - STD Ins Allocation	500.00
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5107 - Medicare	8,065.51
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5109 - Employers' PARS/ARS	18,255.41
101 - General Fund	30100 - Recreation Services	5110 - Employer Retirement Contribution	(3,487.21)
101 - General Fund	30100 - Recreation Services	5110 - Employer Retirement Contribution	(3,487.21)
101 - General Fund	30100 - Recreation Services	5110 - Employer Retirement Contribution	(3,487.21)
101 - General Fund	30100 - Recreation Services	5116 - Health Insurance Premiums	(38,937.89)
101 - General Fund	30100 - Recreation Services	5117 - Dental Insurance Premiums	(2,501.72)
101 - General Fund	30100 - Recreation Services	5122 - LTD Ins Premium	(339.18)
101 - General Fund	30100 - Recreation Services	5125 - Other Employee Benefits	251.42
101 - General Fund	30100 - Recreation Services	6400 - Professional Services	(1,200.00)
101 - General Fund	30300 - Park Maintenance	5000 - Salaries/Full-Time Regular	(43,719.89)
101 - General Fund	30300 - Park Maintenance	5008 - Other Salaries & Wages	360.19
101 - General Fund	30300 - Park Maintenance	5101 - Life Ins Allocation	(153.39)
101 - General Fund	30300 - Park Maintenance	5105 - STD Ins Allocation	200.00
101 - General Fund	30300 - Park Maintenance	5107 - Medicare	(557.81)
101 - General Fund	30300 - Park Maintenance	5109 - Employers' PARS/ARS	6.71
101 - General Fund	30300 - Park Maintenance	5110 - Employer Retirement Contribution	(6,248.51)
101 - General Fund	30300 - Park Maintenance	5116 - Health Insurance Premiums	(17,958.05)
101 - General Fund	30300 - Park Maintenance	5117 - Dental Insurance Premiums	(379.64)
101 - General Fund	30300 - Park Maintenance	5122 - LTD Ins Premium	(59.14)
101 - General Fund	30300 - Park Maintenance	5125 - Other Employee Benefits	219.65
101 - General Fund	30300 - Park Maintenance	9305 - Sidewalk Replacement	200,000.00
101 - General Fund	40000 - Development Services Admin	5000 - Salaries/Full-Time Regular	30,386.28
101 - General Fund	40000 - Development Services Admin	5101 - Life Ins Allocation	(4.54)
101 - General Fund	40000 - Development Services Admin	5107 - Medicare	896.52
101 - General Fund	40000 - Development Services Admin	5109 - Employers' PARS/ARS	1,069.21
101 - General Fund	40000 - Development Services Admin	5110 - Employer Retirement Contribution	(1,230.16)
101 - General Fund	40000 - Development Services Admin	5116 - Health Insurance Premiums	221.86
101 - General Fund	40000 - Development Services Admin	5117 - Dental Insurance Premiums	58.91
101 - General Fund	40000 - Development Services Admin	5122 - LTD Ins Premium	13.90
101 - General Fund	40000 - Development Services Admin	5125 - Other Employee Benefits	(124.47)
101 - General Fund	40100 - Planning	5000 - Salaries/Full-Time Regular	34,041.00
101 - General Fund	40100 - Planning	5101 - Life Ins Allocation	(96.76)
101 - General Fund	40100 - Planning	5105 - STD Ins Allocation	500.00
101 - General Fund	40100 - Planning	5107 - Medicare	786.21
101 - General Fund	40100 - Planning	5109 - Employers' PARS/ARS	23.45

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	40100 - Planning	5110 - Employer Retirement Contribution	(182.62)
101 - General Fund	40100 - Planning	5116 - Health Insurance Premiums	(8,547.64)
101 - General Fund	40100 - Planning	5117 - Dental Insurance Premiums	(873.46)
101 - General Fund	40100 - Planning	5122 - LTD Ins Premium	(262.35)
101 - General Fund	40100 - Planning	5125 - Other Employee Benefits	752.41
101 - General Fund	40200 - Building & Safety	5000 - Salaries/Full-Time Regular	10,926.10
101 - General Fund	40200 - Building & Safety	5101 - Life Ins Allocation	180.75
101 - General Fund	40200 - Building & Safety	5105 - STD Ins Allocation	600.00
101 - General Fund	40200 - Building & Safety	5107 - Medicare	223.51
101 - General Fund	40200 - Building & Safety	5110 - Employer Retirement Contribution	(7,118.45)
101 - General Fund	40200 - Building & Safety	5116 - Health Insurance Premiums	(30,942.14)
101 - General Fund	40200 - Building & Safety	5117 - Dental Insurance Premiums	608.83
101 - General Fund	40200 - Building & Safety	5122 - LTD Ins Premium	650.78
101 - General Fund	40200 - Building & Safety	5125 - Other Employee Benefits	590.49
101 - General Fund	40300 - Code Enforcement	5000 - Salaries/Full-Time Regular	26,126.60
101 - General Fund	40300 - Code Enforcement	5101 - Life Ins Allocation	47.63
101 - General Fund	40300 - Code Enforcement	5105 - STD Ins Allocation	300.00
101 - General Fund	40300 - Code Enforcement	5107 - Medicare	700.78
101 - General Fund	40300 - Code Enforcement	5109 - Employers' PARS/ARS	729.74
101 - General Fund	40300 - Code Enforcement	5110 - Employer Retirement Contribution	1,834.23
101 - General Fund	40300 - Code Enforcement	5116 - Health Insurance Premiums	2,790.68
101 - General Fund	40300 - Code Enforcement	5117 - Dental Insurance Premiums	(6.55)
101 - General Fund	40300 - Code Enforcement	5122 - LTD Ins Premium	38.09
101 - General Fund	40300 - Code Enforcement	5125 - Other Employee Benefits	607.68
101 - General Fund	50000 - Finance	5000 - Salaries/Full-Time Regular	56,462.80
101 - General Fund	50000 - Finance	5101 - Life Ins Allocation	14.08
101 - General Fund	50000 - Finance	5105 - STD Ins Allocation	1,000.00
101 - General Fund	50000 - Finance	5107 - Medicare	1,116.79
101 - General Fund	50000 - Finance	5109 - Employers' PARS/ARS	624.51
101 - General Fund	50000 - Finance	5110 - Employer Retirement Contribution	(6,515.52)
101 - General Fund	50000 - Finance	5116 - Health Insurance Premiums	(14,360.98)
101 - General Fund	50000 - Finance	5117 - Dental Insurance Premiums	(692.22)
101 - General Fund	50000 - Finance	5122 - LTD Ins Premium	(169.89)
101 - General Fund	50000 - Finance	5125 - Other Employee Benefits	996.92
101 - General Fund	60000 - Fire Administration	5000 - Salaries/Full-Time Regular	109,598.69
101 - General Fund	60000 - Fire Administration	5101 - Life Ins Allocation	(27.15)
101 - General Fund	60000 - Fire Administration	5105 - STD Ins Allocation	600.00
101 - General Fund	60000 - Fire Administration	5107 - Medicare	2,023.88
101 - General Fund	60000 - Fire Administration	5109 - Employers' PARS/ARS	27,819.49
101 - General Fund	60000 - Fire Administration	5110 - Employer Retirement Contribution	(5,315.94)
101 - General Fund	60000 - Fire Administration	5116 - Health Insurance Premiums	5,985.29
101 - General Fund	60000 - Fire Administration	5117 - Dental Insurance Premiums	63.46
101 - General Fund	60000 - Fire Administration	5122 - LTD Ins Premium	(8.34)
101 - General Fund	60000 - Fire Administration	5125 - Other Employee Benefits	363.30
101 - General Fund	60100 - Fire Operations	5000 - Salaries/Full-Time Regular	(133,117.89)
101 - General Fund	60100 - Fire Operations	5003 - Overtime	300,000.00
101 - General Fund	60100 - Fire Operations	5101 - Life Ins Allocation	105.43
101 - General Fund	60100 - Fire Operations	5105 - STD Ins Allocation	3,000.00
101 - General Fund	60100 - Fire Operations	5107 - Medicare	3,627.63
101 - General Fund	60100 - Fire Operations	5109 - Employers' PARS/ARS	145,743.15
101 - General Fund	60100 - Fire Operations	5110 - Employer Retirement Contribution	(141,400.00)
101 - General Fund	60100 - Fire Operations	5116 - Health Insurance Premiums	3,052.93
101 - General Fund	60100 - Fire Operations	5117 - Dental Insurance Premiums	1,966.03
101 - General Fund	60100 - Fire Operations	5122 - LTD Ins Premium	(384.73)
101 - General Fund	60100 - Fire Operations	5125 - Other Employee Benefits	(893.57)
101 - General Fund	60200 - Community Risk Reduction	5000 - Salaries/Full-Time Regular	95,941.65
101 - General Fund	60200 - Community Risk Reduction	5101 - Life Ins Allocation	168.32

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	60200 - Community Risk Reduction	5105 - STD Ins Allocation	500.00
101 - General Fund	60200 - Community Risk Reduction	5107 - Medicare	1,349.81
101 - General Fund	60200 - Community Risk Reduction	5109 - Employers' PARS/ARS	13,820.03
101 - General Fund	60200 - Community Risk Reduction	5110 - Employer Retirement Contribution	(4,041.13)
101 - General Fund	60200 - Community Risk Reduction	5116 - Health Insurance Premiums	11,551.61
101 - General Fund	60200 - Community Risk Reduction	5117 - Dental Insurance Premiums	646.56
101 - General Fund	60200 - Community Risk Reduction	5122 - LTD Ins Premium	285.45
101 - General Fund	60200 - Community Risk Reduction	5125 - Other Employee Benefits	(136.70)
101 - General Fund	70000 - Police Administration	5000 - Salaries/Full-Time Regular	173,724.69
101 - General Fund	70000 - Police Administration	5008 - Other Salaries & Wages	5,357.67
101 - General Fund	70000 - Police Administration	5101 - Life Ins Allocation	(75.13)
101 - General Fund	70000 - Police Administration	5105 - STD Ins Allocation	1,500.00
101 - General Fund	70000 - Police Administration	5107 - Medicare	3,269.88
101 - General Fund	70000 - Police Administration	5110 - Employer Retirement Contribution	41,900.58
101 - General Fund	70000 - Police Administration	5116 - Health Insurance Premiums	(16,928.79)
101 - General Fund	70000 - Police Administration	5117 - Dental Insurance Premiums	(292.19)
101 - General Fund	70000 - Police Administration	5122 - LTD Ins Premium	(294.79)
101 - General Fund	70000 - Police Administration	5125 - Other Employee Benefits	1,134.97
101 - General Fund	70100 - Police Field Services	5000 - Salaries/Full-Time Regular	1,335,518.46
101 - General Fund	70100 - Police Field Services	5003 - Overtime	100,000.00
101 - General Fund	70100 - Police Field Services	5008 - Other Salaries & Wages	1,458.83
101 - General Fund	70100 - Police Field Services	5101 - Life Ins Allocation	(9.42)
101 - General Fund	70100 - Police Field Services	5105 - STD Ins Allocation	5,900.00
101 - General Fund	70100 - Police Field Services	5107 - Medicare	23,224.35
101 - General Fund	70100 - Police Field Services	5109 - Employers' PARS/ARS	3,566.78
101 - General Fund	70100 - Police Field Services	5110 - Employer Retirement Contribution	120,168.43
101 - General Fund	70100 - Police Field Services	5116 - Health Insurance Premiums	54,395.15
101 - General Fund	70100 - Police Field Services	5117 - Dental Insurance Premiums	4,651.22
101 - General Fund	70100 - Police Field Services	5122 - LTD Ins Premium	37,207.16
101 - General Fund	70100 - Police Field Services	5125 - Other Employee Benefits	(1,204.25)
101 - General Fund	70100 - Police Field Services	6105 - K9 Expenses	7,000.00
101 - General Fund	70100 - Police Field Services	6117 - Uniforms	15,000.00
101 - General Fund	70200 - Police Investigation	5000 - Salaries/Full-Time Regular	110,709.34
101 - General Fund	70200 - Police Investigation	5003 - Overtime	95,000.00
101 - General Fund	70200 - Police Investigation	5008 - Other Salaries & Wages	154.46
101 - General Fund	70200 - Police Investigation	5101 - Life Ins Allocation	(105.52)
101 - General Fund	70200 - Police Investigation	5105 - STD Ins Allocation	1,100.00
101 - General Fund	70200 - Police Investigation	5107 - Medicare	3,866.19
101 - General Fund	70200 - Police Investigation	5110 - Employer Retirement Contribution	9,133.29
101 - General Fund	70200 - Police Investigation	5116 - Health Insurance Premiums	(2,065.25)
101 - General Fund	70200 - Police Investigation	5117 - Dental Insurance Premiums	(484.03)
101 - General Fund	70200 - Police Investigation	5122 - LTD Ins Premium	(499.66)
101 - General Fund	70200 - Police Investigation	5125 - Other Employee Benefits	425.72
101 - General Fund	70300 - Police Support Services	5000 - Salaries/Full-Time Regular	(41,399.85)
101 - General Fund	70300 - Police Support Services	5101 - Life Ins Allocation	(259.98)
101 - General Fund	70300 - Police Support Services	5105 - STD Ins Allocation	600.00
101 - General Fund	70300 - Police Support Services	5107 - Medicare	844.18
101 - General Fund	70300 - Police Support Services	5109 - Employers' PARS/ARS	3,259.45
101 - General Fund	70300 - Police Support Services	5110 - Employer Retirement Contribution	(5,675.20)
101 - General Fund	70300 - Police Support Services	5116 - Health Insurance Premiums	(54,100.32)
101 - General Fund	70300 - Police Support Services	5117 - Dental Insurance Premiums	(1,328.14)
101 - General Fund	70300 - Police Support Services	5122 - LTD Ins Premium	(525.96)
101 - General Fund	70300 - Police Support Services	5125 - Other Employee Benefits	1,026.77
101 - General Fund	70400 - Traffic	5000 - Salaries/Full-Time Regular	(213,690.08)
101 - General Fund	70400 - Traffic	5008 - Other Salaries & Wages	154.46
101 - General Fund	70400 - Traffic	5101 - Life Ins Allocation	(148.73)
101 - General Fund	70400 - Traffic	5105 - STD Ins Allocation	300.00

FY2025-26 Midyear Requests

FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	70400 - Traffic	5107 - Medicare	(2,495.06)
101 - General Fund	70400 - Traffic	5109 - Employers' PARS/ARS	535.00
101 - General Fund	70400 - Traffic	5110 - Employer Retirement Contribution	(43,018.29)
101 - General Fund	70400 - Traffic	5116 - Health Insurance Premiums	(37,339.07)
101 - General Fund	70400 - Traffic	5117 - Dental Insurance Premiums	(3,244.86)
101 - General Fund	70400 - Traffic	5122 - LTD Ins Premium	(579.12)
101 - General Fund	70400 - Traffic	5125 - Other Employee Benefits	(8.40)
101 - General Fund	80000 - Public Works Administration	5000 - Salaries/Full-Time Regular	67,039.13
101 - General Fund	80000 - Public Works Administration	5101 - Life Ins Allocation	(94.93)
101 - General Fund	80000 - Public Works Administration	5105 - STD Ins Allocation	600.00
101 - General Fund	80000 - Public Works Administration	5107 - Medicare	3,350.80
101 - General Fund	80000 - Public Works Administration	5109 - Employers' PARS/ARS	4,173.87
101 - General Fund	80000 - Public Works Administration	5110 - Employer Retirement Contribution	6,245.71
101 - General Fund	80000 - Public Works Administration	5116 - Health Insurance Premiums	(469.26)
101 - General Fund	80000 - Public Works Administration	5117 - Dental Insurance Premiums	19.41
101 - General Fund	80000 - Public Works Administration	5122 - LTD Ins Premium	(304.78)
101 - General Fund	80000 - Public Works Administration	5125 - Other Employee Benefits	445.49
101 - General Fund	80100 - Engineering	5000 - Salaries/Full-Time Regular	232,582.17
101 - General Fund	80100 - Engineering	5101 - Life Ins Allocation	53.57
101 - General Fund	80100 - Engineering	5105 - STD Ins Allocation	600.00
101 - General Fund	80100 - Engineering	5107 - Medicare	3,796.80
101 - General Fund	80100 - Engineering	5109 - Employers' PARS/ARS	362.03
101 - General Fund	80100 - Engineering	5110 - Employer Retirement Contribution	16,374.50
101 - General Fund	80100 - Engineering	5116 - Health Insurance Premiums	(21,420.71)
101 - General Fund	80100 - Engineering	5117 - Dental Insurance Premiums	(1,533.73)
101 - General Fund	80100 - Engineering	5122 - LTD Ins Premium	262.19
101 - General Fund	80100 - Engineering	5125 - Other Employee Benefits	1,171.52
101 - General Fund	80100 - Engineering	6400 - Professional Services	1,000.00
101 - General Fund	80401 - Street Maintenance	5000 - Salaries/Full-Time Regular	(7,090.02)
101 - General Fund	80401 - Street Maintenance	5008 - Other Salaries & Wages	190.39
101 - General Fund	80401 - Street Maintenance	5101 - Life Ins Allocation	(150.18)
101 - General Fund	80401 - Street Maintenance	5105 - STD Ins Allocation	500.00
101 - General Fund	80401 - Street Maintenance	5107 - Medicare	1,543.42
101 - General Fund	80401 - Street Maintenance	5109 - Employers' PARS/ARS	1,285.11
101 - General Fund	80401 - Street Maintenance	5110 - Employer Retirement Contribution	(5,622.37)
101 - General Fund	80401 - Street Maintenance	5116 - Health Insurance Premiums	(2,879.59)
101 - General Fund	80401 - Street Maintenance	5117 - Dental Insurance Premiums	170.28
101 - General Fund	80401 - Street Maintenance	5122 - LTD Ins Premium	(238.92)
101 - General Fund	80401 - Street Maintenance	5125 - Other Employee Benefits	405.40
101 - General Fund	80402 - Facilities Maintenance	5000 - Salaries/Full-Time Regular	69,389.00
101 - General Fund	80402 - Facilities Maintenance	5008 - Other Salaries & Wages	412.13
101 - General Fund	80402 - Facilities Maintenance	5101 - Life Ins Allocation	17.72
101 - General Fund	80402 - Facilities Maintenance	5105 - STD Ins Allocation	500.00
101 - General Fund	80402 - Facilities Maintenance	5107 - Medicare	1,790.47
101 - General Fund	80402 - Facilities Maintenance	5109 - Employers' PARS/ARS	728.41
101 - General Fund	80402 - Facilities Maintenance	5110 - Employer Retirement Contribution	5,307.89
101 - General Fund	80402 - Facilities Maintenance	5116 - Health Insurance Premiums	19,748.65
101 - General Fund	80402 - Facilities Maintenance	5117 - Dental Insurance Premiums	542.40
101 - General Fund	80402 - Facilities Maintenance	5122 - LTD Ins Premium	(6.55)
101 - General Fund	80402 - Facilities Maintenance	5125 - Other Employee Benefits	197.92
101 - General Fund	80500 - Fleet Operations	5000 - Salaries/Full-Time Regular	4,769.04
101 - General Fund	80500 - Fleet Operations	5101 - Life Ins Allocation	37.66
101 - General Fund	80500 - Fleet Operations	5105 - STD Ins Allocation	200.00
101 - General Fund	80500 - Fleet Operations	5107 - Medicare	85.21
101 - General Fund	80500 - Fleet Operations	5110 - Employer Retirement Contribution	513.27
101 - General Fund	80500 - Fleet Operations	5116 - Health Insurance Premiums	694.36
101 - General Fund	80500 - Fleet Operations	5117 - Dental Insurance Premiums	86.90

FY2025-26 Midyear Requests

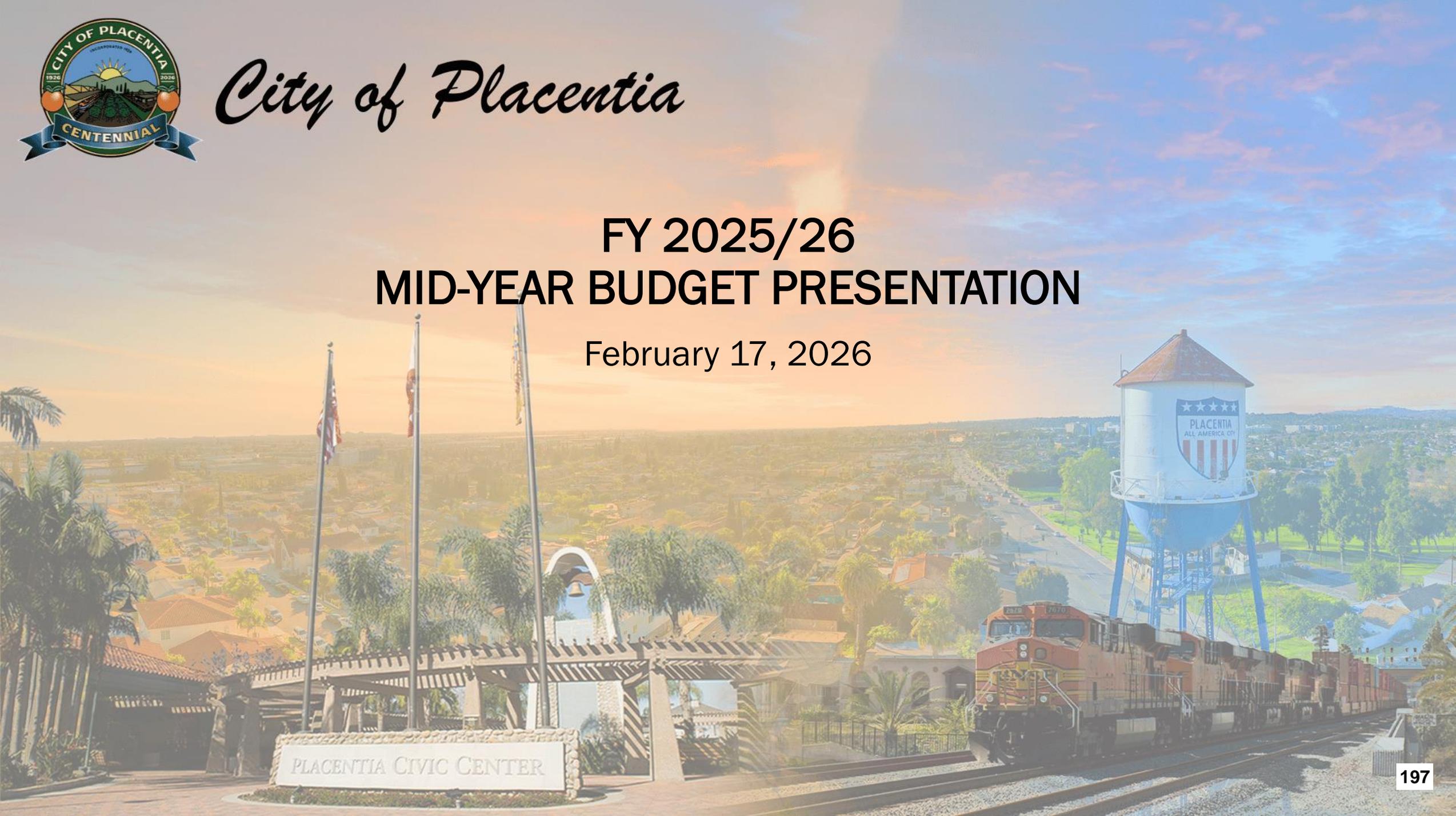
FUND	DEPARTMENT	ACCOUNT	Midyear Request
101 - General Fund	80500 - Fleet Operations	5122 - LTD Ins Premium	13.50
101 - General Fund	80500 - Fleet Operations	5125 - Other Employee Benefits	107.68
101 - General Fund	90000 - Non-Departmental	5004 - Leave Accrual Payout	(46,000.00)
101 - General Fund	90000 - Non-Departmental	5006 - Signing Bonus Payout	(500,000.00)
101 - General Fund	90000 - Non-Departmental	6901 - City Admin Services	(1,381,937.26)
101 - General Fund	90000 - Non-Departmental	6908 - Telephone/Internet	165,000.00
102 - Measure U	90000 - Non-Departmental	8101 - Transfer Out - General Fund	160,000.00
102 - Measure U	90500 - Reserve Contribution	8101 - Transfer Out - General Fund	40,000.00
214 - PEG	40400 - Economic Development	6410 - Photo Services & Supplies	3,000.00
221 - Technology Impact Fees	40000 - Development Services Admin	6400 - Professional Services	71,384.92
229 - Asset Seizure Treasury	90300 - Capital (Constuction)	8101 - Transfer Out - General Fund	1,000,000.00
303 - Traffic Impact Fee	90300 - Capital (Constuction)	9800 - Infrastructure - Traffic	150,000.00
311 - Fire Impact Fee	60100 - Fire Operations	9304 - Computer Hardware	19,800.00
311 - Fire Impact Fee	60100 - Fire Operations	6602 - Software Maintenance	46,500.00
501 - Employee Health and Welfare	20100 - Human Resources	5116 - Health Insurance Premiums	(883,941.26)
502 - Risk Management	20700 - Risk Management Admin	5121 - Workers' Comp Premiums	(498,096.00)
502 - Risk Management	20700 - Risk Management Admin	6121 - Ergonomics	3,000.00
		Total Net Expense	2,166,314.67



City of Placentia

FY 2025/26 MID-YEAR BUDGET PRESENTATION

February 17, 2026



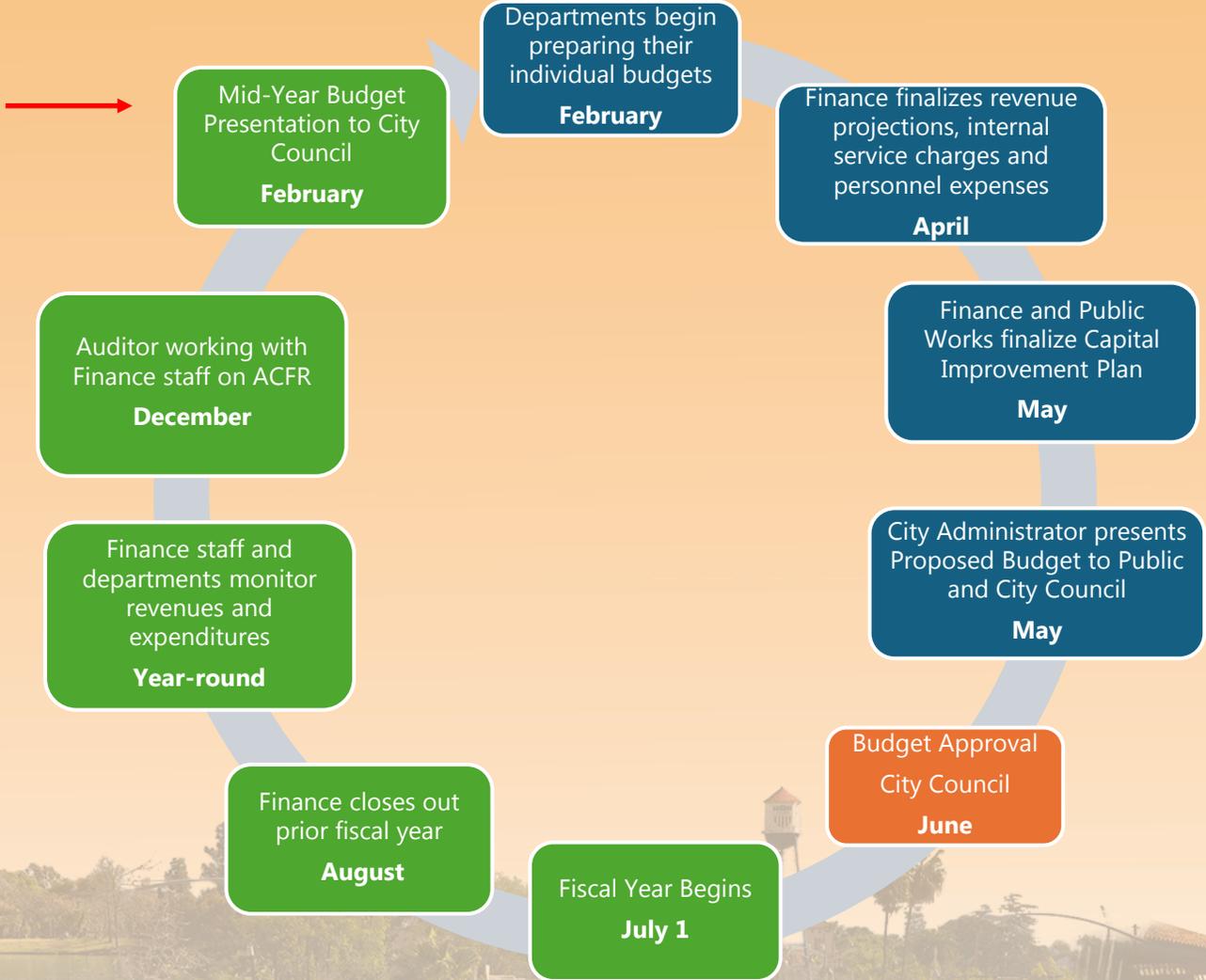
Presentation Overview

- Budget Process
- Adopted FY25/26 Budget- Where we started
- Projected FY25/26 Budget- Where we now think we'll be
- Proposed Budget Modifications
- Next Steps- Where we are going
- Long Term Fiscal Sustainability



Annual Budget Process

We are here →

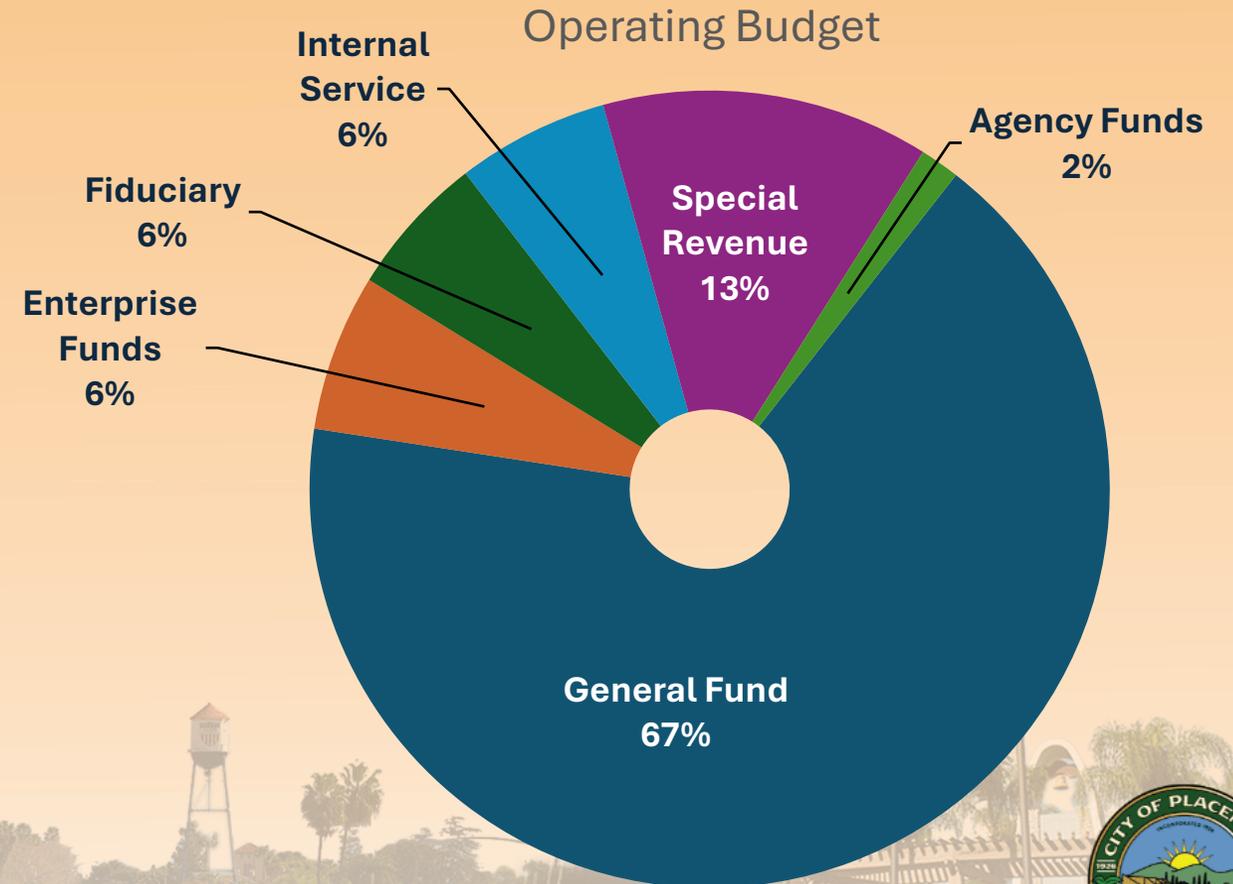
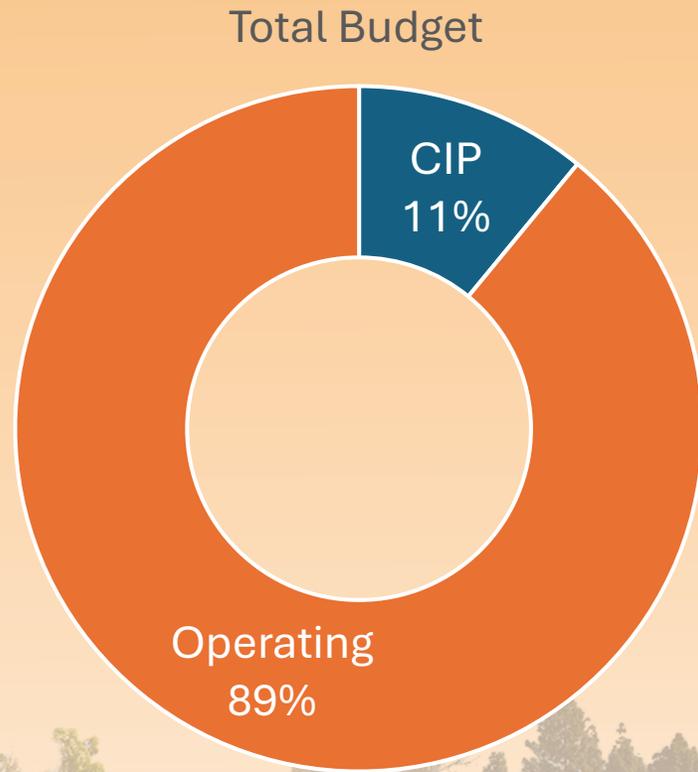


PLACENTIA CIVIC CENTER

Adopted FY 2025/26 Budget All Funds

Total Adopted Revenues-
Total Adopted Expenditures-

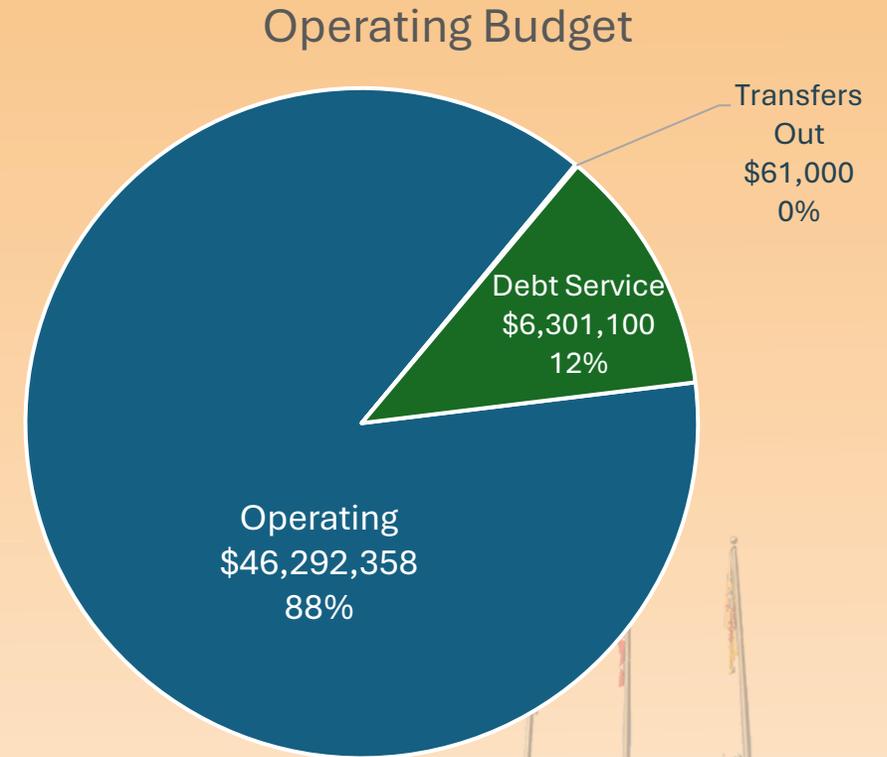
\$89,665,707.74
\$92,686,877.88



PLACENTIA CIVIC CENTER

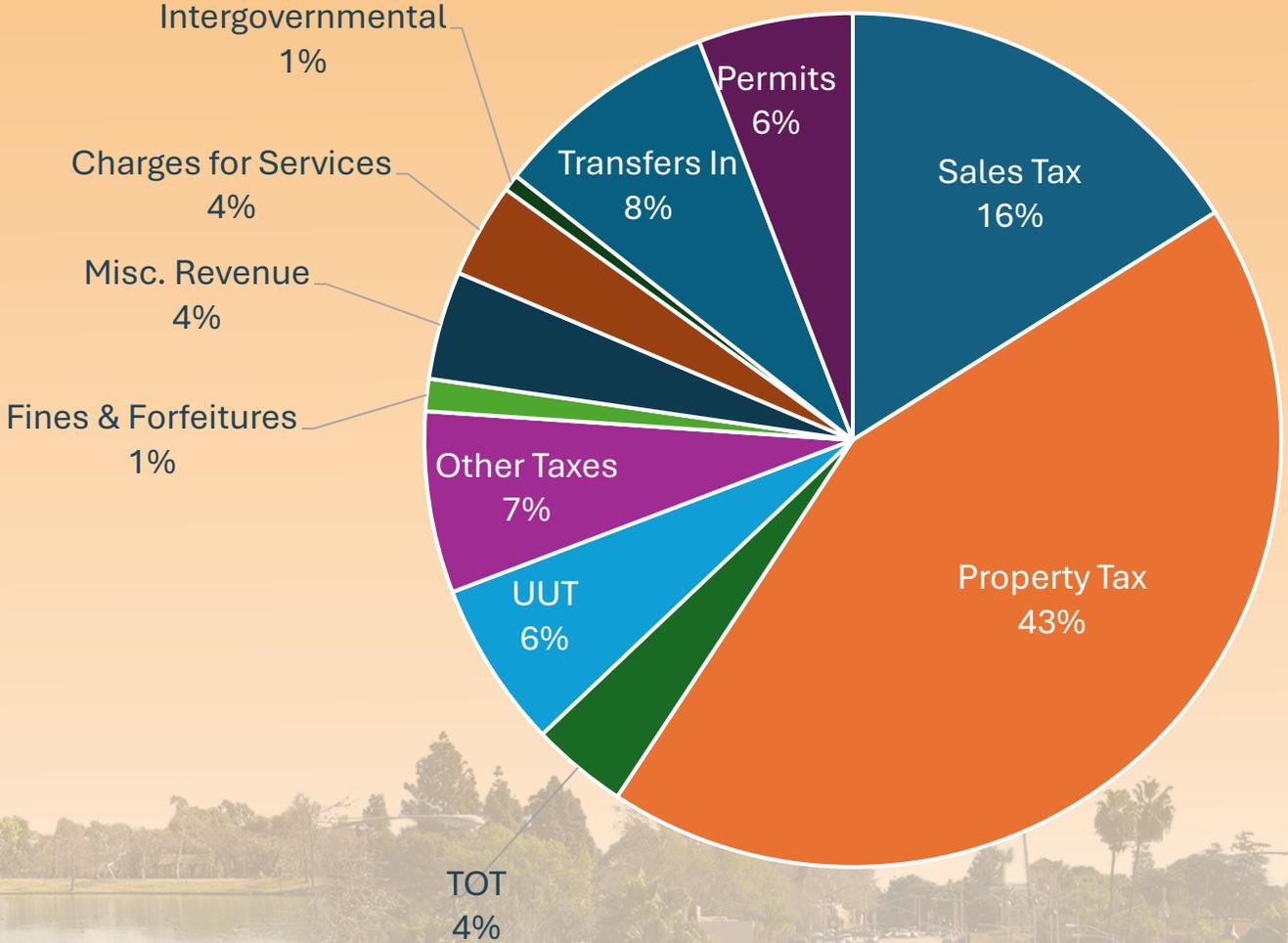
Adopted FY 2025/26 Budget

General Fund Expenditures- \$52,654,458



PLACENTIA CIVIC CENTER

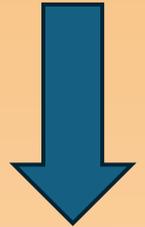
Adopted FY 2025/26 Budget General Fund Revenues- \$52,654,458



PLACENTIA CIVIC CENTER

Economy & Inflation Impacts

- Prolonged vacancy at former CVS at Kraemer & Bastanchury
- Hesitancy to invest due to federal tariffs, interest rate uncertainty
- Two refineries closing in CA
- Mid year elections uncertainty



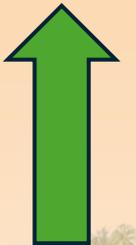
Sen. Valladares Calls on Governor to Convene Emergency Special Session on Refinery Closures

Up in the Air: Elections Landscape Uncertain Ahead of 2026

Legal wrangling over mid-decade redistricting and mail ballots could have consequences for state and local election officials.

By Luke Belant | November 21, 2025

- New businesses have opened such as Chick-fil-A, Carrot & Daikon (Phonatics), Better Buzz, Tony's Deli



Projected FY 2025/26 General Fund Revenues

	2025-26 Amended	2025-26 Midyear Request	2025-26 Midyear Amended
REVENUE			
Property Taxes	22,755,799	60,811	22,816,610
Sales & Use Taxes	8,449,079	200,000	8,649,079
Other Taxes	8,852,995	-	8,852,995
Permits & Licenses	3,484,117	-	3,484,117
Fines & Forfeitures	692,300	-	692,300
Intergovernmental	450,915	-	450,915
Charges for Services	2,288,360	-	2,288,360
Miscellaneous Revenue	1,123,000	-	1,123,000
Subtotal Revenues	48,096,565	260,811	48,357,376
Operating Transfers-In	950,493	1,000,000	1,950,493
Measure U Transfers-in:			
Employee Retention	2,665,800	120,000	2,785,800
Measure U Reserve Contribution	888,600	40,000	928,600
OPEB	888,600	40,000	928,600
Subtotal Transfers-in	5,393,493	1,200,000	6,593,493
TOTAL OPERATING RESOURCES	53,490,058	1,460,811	54,950,869



Notable Proposed Mid-Year Adjustments

- **General Government**

- \$1,300,000 for MOU wage increases (all bargaining groups)
- \$165,000 for phone/internet

- **Police- \$217,000**

- \$200,000 - Needed to cover anticipated overtime in the detective unit due to a homicide investigation.
- \$10,000 - Uniform expenses due to a higher-than-normal number of uniforms needed for department personnel.
- \$7,000 - Unexpected boarding of Placentia Police Department's canine (K9) and veterinary bills.



Notable Proposed Mid-Year Adjustments

- **Fire & Life Safety- \$366,300**

- \$46,500 – Mandated in the field software (Fire Development Impact Fund)
- \$19,800 - Installation and configuration of field software in each vehicle (Fire Development Impact Fund)
- \$300,000 – Needed to cover overtime due to absences

- **Public Works- \$480,700**

- \$200,000 – Citywide park walkway improvements (Toll Brothers Funding from General Fund Reserve)
- \$150,000 – Traffic light synchronization project (Traffic Impact Fund)
- \$81,200 – Traffic signal repairs (Traffic Impact Fund)



Mid Year Summary

General Fund Net Operating Balance

- As of: 7/1/25
 - Beginning balance - \$11,609,800
 - Projected 6/30/26 - \$12,498,401
 - Projected Reserve % - 25.03%
- As of today:
 - Projected 6/30/26 - \$9,400,198
 - Projected Reserve % - 17.87%

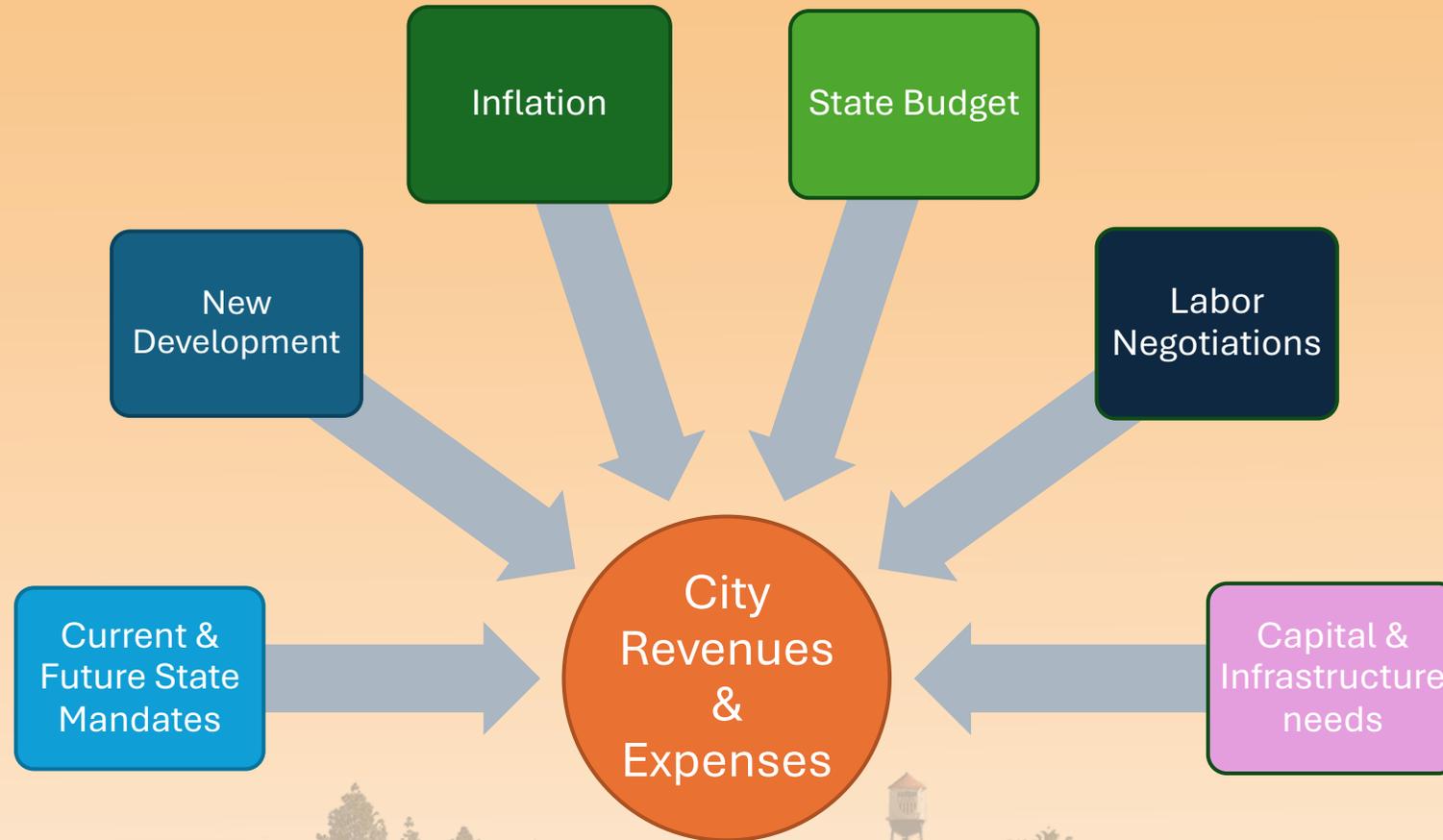


Mid Year Summary of All Adjustments

Fund	Revenues (Including Transfers-In)	Appropriations (Including Capital & Transfers-Out)
General Fund	1,460,811	2,054,667
Special Revenue	400,000	1,490,685
Capital Projects	-	-
Enterprise Funds	-	-
Internal Service Fund	(1,382,037)	(1,379,037)
Total	478,774	2,166,315

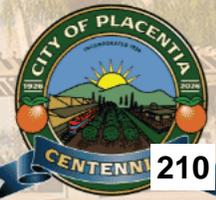


Potential Impacts on City Finances



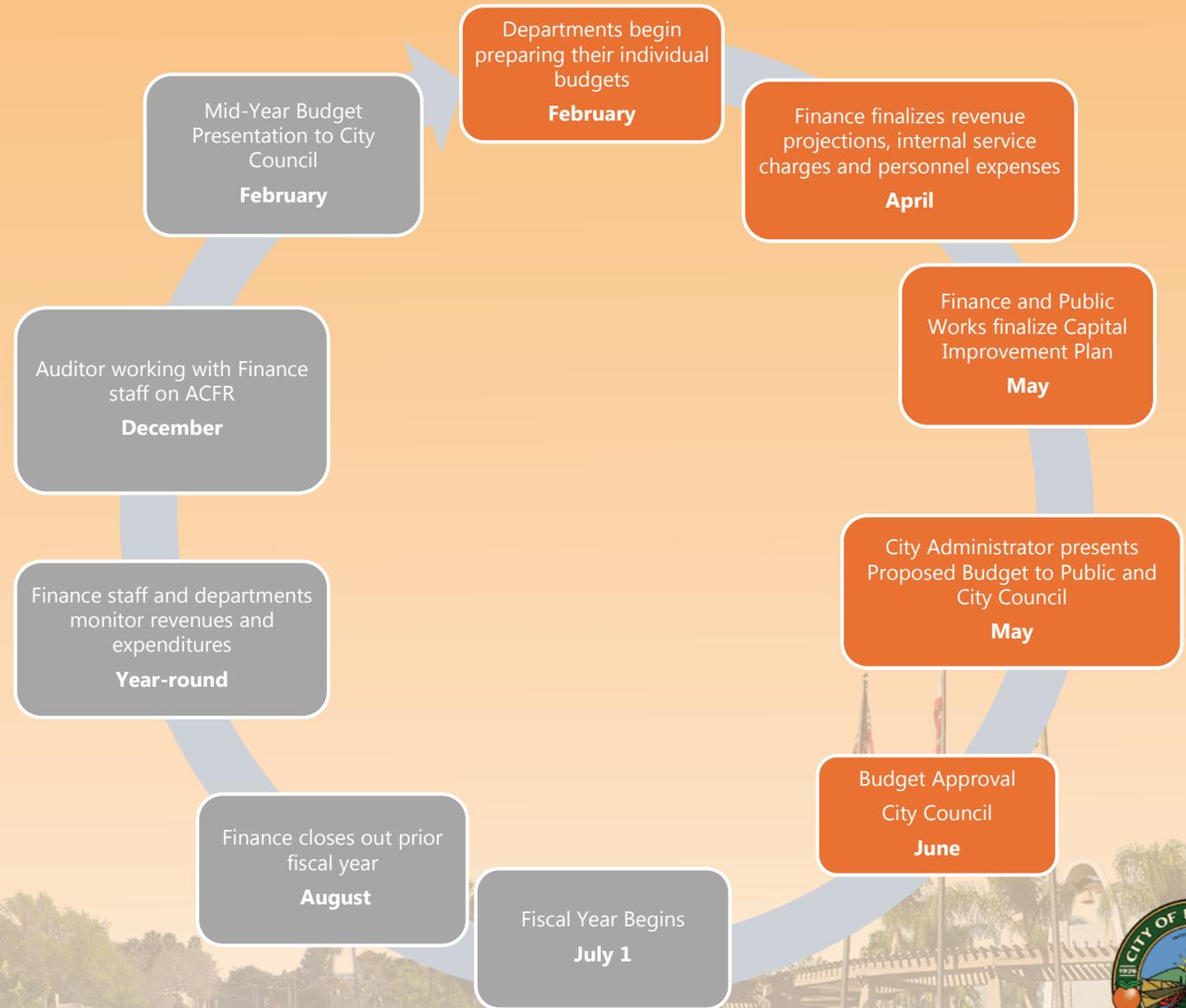
FY 2026/27 Budget – Known Challenges

- Anticipated Unfunded Actuarial Liability (UAL) of \$1,252,057 based on CalPERS returns- *\$333,686 increase over FY25/26*
- Increased contract costs
- Election cost - *\$70,000*
- Increased labor costs
- Funding needed for capital projects, facility maintenance, ADA improvements, Sewer and Storm Drain upgrades identified in various studies
- Moderate revenue increases
- Public Safety Equipment replacement (Fire apparatus, radios, turnouts)



Next Steps

- Q3 Budget Review
 - April 2026 (if needed)
- Proposed FY 2026/27 Budget Presentation
 - May 19, 2026
- Proposed FY 2026/27 Budget Adoption
 - June 2, 2026



Questions & Comments

