



Recreation & Parks Commission Agenda

March 8, 2010
7:00 p.m. - Regular Meeting
City Hall

Danny McDermott
Chair

Todd Emrick
Vice Chair

Linda Bartelt
Commissioner

Michael Dougherty
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
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Recreation & Parks Commission

March 8, 2010

REGULAR MEETING

7:00 p.m. – Community Meeting Room

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner McDermott
Vice Chair / Commissioner Emrick
Commissioner Bartelt
Commissioner Dougherty
Commissioner Granger
Commissioner Hunt
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Council Agenda.

RECREATION AND PARKS AGENDA

1. **Approval of Minutes – February 8, 2010**
2. **Monthly Reports** - Staff to provide a summary of upcoming projects, programs and special events within the Community Services Department.
3. **Tri-City Park Master Plan Update** - Staff and Commissioner Bartelt to provide update on Tri-City Park Master Plan process and concepts.
4. **Senior Center Rehabilitation Project Update** - Staff to provide update on Senior Center Rehabilitation Project.
5. **One Year Review of Field Rental Fees** - Staff and Commission to discuss One Year Review of Field Rental Fees.
6. **Wireless Communication Facilities** – Staff to update Commission on Wireless Communication Facility proposal for Tuffree Park and concept proposal for Koch Park.

7. **Update City activities related to the Boys & Girls Club facilities and programs in Placentia** – Staff to provide update on status of Boys & Girls Club facility and program relocation concepts.
8. **Budget Update** – Staff to provide update on 2009-2010 City budget and proposed 2010-2011 budget process.
9. **Alternate Transportation Committee** - Staff and Commission Sub-Committee members to report on meeting held on February 17, 2010.
10. **Park Inspection Reports** - Commission to submit and review inspection reports with staff.

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings.

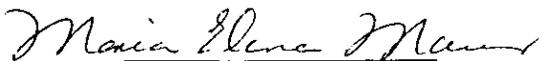
STAFF COMMENTS

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, March 8, 2010 at 7:00 p.m. in the Community Meeting Room located at City Hall, 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Administrative Assistant for the City of Placentia, hereby certify that the Agenda for the March 8, 2010 meeting of the Recreation and Parks Commission was posted on March 4, 2010.



Maria Elena Maurer
Recording Secretary

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION MEETING
FEBRUARY 8, 2010

Meeting called to order at 7:09 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, McDermott, Newman
Staff Present: Steve Pischel, Director of Community Services
Mike Kudron, Recreation Services Manager
Maria Elena Maurer, Administrative Assistant, Community Services

PLEDGE OF ALLEGIANCE – Led by Commissioner McDermott.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER'S COMMENTS – None.

APPROVAL OF MINUTES –

Commissioner Granger noted that under General Plan Steering Committee, third sentence, it should read "She provided information to update the parks and recreation elements".

MOTION by Commissioner Dougherty to approve the minutes of January 11, 2010 as amended, **SECOND** by Commissioner Emrick and **CARRIED by 7-0 VOICE VOTE**.

MONTHLY REPORTS – Staff Kudron reviewed the monthly report for February, 2010 highlighting the following: Serve Day held on January 30, 2010 that included painting of the iron fencing at Placentia Champions Sports Complex, planting bushes and ground cover. The Serve Day volunteers from Friends Church, in conjunction with Public Works Staff, assisted Cypress Street residents in disposing of large personal items and also weed abatement. Additionally, one of the apartment landlords has donated part of his property to provide a soccer field area for kids to play and this has been positive for the neighborhood. Staff Pischel added that two of the volunteers were carpet installers and they were able to install new carpet at the Koch Building.

The great partnership with the Friendly Center, working out of the Gomez Center, to offer tutoring and homework assistance is underway. The City's adult slow pitch softball program started last week. Major League Softball coordinates, manages the program, and maintains the fields. Commissioner Hunt asked if this program is considered City sponsored thus it qualifies as an "A" priority user. Staff Kudron responded that this is correct. Staff tries to accommodate the sports groups field needs first and all the groups were allocated what they needed. City Staff met with the Heritage Committee's Chairperson and Treasurer to discuss and clarify finance operations and it was a very good meeting. The ideas shared will help establish better communication with the Committee to insure another successful event in 2010.

SPRING SEASON FIELD USE UPDATES – Staff Kudron reported that the Spring field allocation process was completed. Permits and schedules were finalized after negotiating schedule changes between user groups. This process was more challenging due to Little League alleging that Pony Baseball is allowing Brea Pony to use Placentia fields. Commissioner Hunt stated that he had looked into this allegation, and it is not true.

TRI-CITY PARK MASTER PLAN UPDATE - Commissioner Bartelt reviewed the Tri-City Park Master Plan. Some of the main new features considered include: additional bathroom at the sound end, a Coffee House, additional shelters, gazebo that can be rented for weddings or corporate events, an additional discovery playground, a bike path that would come off of Rolling Hills and go out to Kraemer Blvd., adding 40 additional parking spaces on the south side, relocating all the parking to the exterior of the park, etc. Commissioner Bartelt also mentioned that discussion had taken place to consider charging for parking at Tri-City Park as part of a revenue source. She does not like this idea. Commissioner Hunt added that this will affect the neighboring streets when park users will opt for parking on the street instead of paying.

Commissioner Bartelt will be attending one more meeting of the Tri-City Park Master Plan Committee. The main focus still remains reinforcement of the lake and improvements to the irrigation system.

SENIOR CENTER REHABILITATION PROJECT UPDATE - Staff Pischel reported that Staff will be meeting with Onyx Architects for additional concepts and he should have a good package to bring back to the Commission at the next meeting.

WIRELESS COMMUNICATION FACILITIES AT TUFFREE PARK - Mike Kudron indicated Royal Communications' design concept for Tuffree Park is going to Planning Commission for approval. In the meantime, two other wireless providers are proposing to add to the proposed building enclosure and tie in to the monopine tree. These design concepts will be coming in. Commissioner Hunt mentioned that two of his neighbors received a letter from the City regarding the proposal and they are concerned about what it is going to look like and they will be opposing it. Staff Pischel indicated that the needs of the park need to be met first and be a benefit to the City. Staff Kudron added that proposals for other parks are coming in and some have already being denied because of the poor design.

BUDGET UPDATE – Staff Pischel indicated that each department's budget information needs to go to the Finance Department by the end of next week. It will be analyzed internally, followed by study sessions and final City Council approval by the end of May early June. It is still a zero budget based. Commissioner McDermott asked if the article in the newspaper regarding cuts was accurate. Staff Pischel responded that the employee association had come to the table and agreed to pay the 7% of salary contribution to the PERS retirement in lieu of furloughs/employee lay-offs, and this will be a significant savings to the City through June 2011 when the contract ends. Management and Mid-management are also included. Negotiations are still pending with the Police bargaining groups.

Commissioner Granger asked if the graffiti truck that the City had recently purchased was operating. Staff Pischel responded that it was purchased, but it has not been received. It will have the capability of matching colors and be able to take care of graffiti removal on private property for a charge.

ALTERNATE TRANSPORTATION COMMITTEE – Commissioner Dougherty reported that the main issue discussed at the Alternate Transportation Committee meeting was the intersection of Kraemer and Bastanchury. A group of bicyclists are upset about the bike lane elimination due to the reconfiguration of the traffic lanes. This issue initiated the formation of this committee. The Committee will be meeting on Wednesday, February 17, 2010 to discuss its mission, goals, and recommendations and to make sure the Committee has structure

PARK INSPECTION REPORTS - Commissioner Granger asked what happens to the park maintenance on the weekends when City Hall is closed and how long before reported graffiti is addressed. Staff Pischel responded that there is not a full crew from Public Works on the weekends. Park restrooms are opened and closed and trash is picked-up by minimal staff. A stand-by staff is also available in the event of an emergency. Commissioner Hunt added that the handball courts at Tuffree Park are constantly being graffiti and when the graffiti is painted over, the paint does not match the previously used paint, and sometimes it takes several days before the graffiti is removed. Staff Pischel will check with Public Works to find out the order of priority to remove graffiti. He also mentioned that when the Graffiti Mobile starts operation, this problem will be solved.

AGENDA BUILDING AND MEETING SCHEDULE – Items for next month's meeting will include: Tri-City Master Plan Update, Senior Center Rehabilitation Project Update, Wireless Communication Facility at Tuffree Park Update, Budget Update and Alternative Transportation Subcommittee Update.

STAFF COMMENTS – Staff Kudron indicated that last Saturday the Tynes Gym was flooded and the scheduled games were moved to Oberle Gym. Commissioner Emrick provided assistance to an injured player. A Neighborhood Conversation meeting is scheduled on Thursday, February 11 at 6:00 p.m. at the Aguirre building to talk about issues and events, neighborhood concerns and to learn about City services and programs. Staff Kudron distributed a "Save the Date" announcing the first fundraising event for the Placentia Community Foundation taking place on Saturday, April 24. This will be a 1920's theme that will include a Casino Night, live music, silent auction and much more.

Staff Kudron added that Kelliegh Brown, Community Services Coordinator, will be splitting her duties between Administration and Community Services Departments. She and Coordinator Felipe Zambrano will be reallocating duties. Staff Zambrano will be taking over the P.A.R.K.S programming and Kelliegh will be overseeing the Class and Facility coordination. Both individuals are very excited about bringing new ideas to their new assignments.

Shred Day is scheduled on Saturday, April 24, 2010. A meeting is scheduled to meet with members of the Rotary Club. They have expressed an interest in sponsoring the Easter Egg-citment event.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Hunt to adjourn to the regular meeting at 7:00 p.m. on Monday, March 8, 2010; **SECOND** by Commissioner Granger, **MOTION CARRIED 7-0.** Meeting adjourned on February 8, 2010 at 9:09 p.m.

Maria Elena Maurer

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission

COMMUNITY SERVICES DEPARTMENT

Monthly Report – March, 2010

Fund 130 Projects

Staff is working to finalize several projects from Fund 130 grant funds provided by the County of Orange. The deadline to submit all necessary paperwork required for reimbursement is Wednesday, March 10, 2010. The projects include pool improvements at Parque de Los Ninos and purchase of new life guard towers; installation of a basketball standard at Koch Park; upgrade of park lighting at various park sites including purchase of two portable light towers; Torii Hunter Softball Field improvements; purchase and installation of automated lighting controls and two sites; creation of a historical wall display at City Hall; sand replacement at various parks; and the Placentia Library P-Lab development. The total grant funds allocated for these project is approximately \$134,000.

Jr. Pee-Wee and Pee Wee Indoor Soccer

Registration for the Junior Pee-Wee and Pee Wee Indoor Soccer programs is underway! The classes will begin during the week of April 5 and will continue through early May. The programs are designed to teach the fundamentals of indoor soccer to youth ages 3 ½ to 7 years old. Community Services Leaders will act as coaches and conduct drills during each class session with games being held towards the end of the five week session.

Teen Hoops

Teen Hoops registration is underway! The league is designed for teens in grades 9-12. No formal basketball experience is necessary to play in the league. The skills evaluations are scheduled to be held at Oberle Gym on Saturday, March 13 at 10:00 a.m. Practices are scheduled to begin during the week of March 22 with games starting Saturday, March 27.

Special Events

The Community Services Department receives many requests to hold events at City park sites. Most of the requests are from non-profit groups and a majority of the requests are for use of Tri-City Park. Each request requires analysis and coordination with other Departments to identify the potential needs for over-time personnel or additional supply costs the City would incur from the event. Any additional costs incurred by the City are then added to the rental fees for each event. Upcoming events that include additional staff support are a Valadez Middle School 5K Fun Run on March 27, a Cystic Fibrosis Foundation 5K on May 22, a dachshund dog show on May 22, a Juneteenth Festival on June 12, the Valencia High School Tiger Fest on July 10, and an American Cancer Society 24-Hour Relay for Life on August 6-7. Some examples of staff support during these events includes: coordinating logistics for drop off and pick up of portable restrooms and additional trash bins; supervising during the event to insure park rules and safety guideline are being followed; conducting street closures; and coordinating traffic safety.

Ronald Reagan Presidential Library and Museum Excursion

The excursion to the Ronald Reagan Presidential Library and Museum scheduled for Saturday, April 10 sold out extremely fast. Community Services has received enough people on the waiting list to schedule an additional trip. Staff is working to coordinate a second trip tentatively scheduled for Saturday, April 17.

Proposed Wireless Communication Facility at Koch Park

Development Services and Community Services staff met with Tim Miller of Trillium Consulting, Inc. on Wednesday, February 17, 2010 at Koch Park. AT&T would like to build a wireless communication facility at the site and has already submitted two separate design concepts for this

project. Both designs were very poor and would have a significant impact on the park. This meeting was held to conduct a site visit and to discuss the guidelines for cell projects located at park sites.

A follow up meeting was held on Wednesday, March 3, 2010 to discuss a new design option. The new proposal includes disguising the cellular equipment enclosure to look and function as a picnic shelter. The cell tower would resemble a pine tree.

New Adult Slow Pitch Softball Leagues

The inaugural adult slow pitch season offered in partnership with Major League Softball is coming to an end. The City of Placentia received the first quarterly royalty check for \$1,706.25. The City receives 35% of gross revenue. League participation is expected to increase significantly for the spring and summer seasons. Staff originally estimated that revenue from this program would be approximately \$7,000 - \$14,000 per year. Staff has adjusted the revenue estimate to \$10,000 - \$15,000 per year based on actual winter league registration and preliminary registration numbers for the upcoming spring season. The City of Placentia is also benefiting through assistance with field maintenance. Part of the contract stipulates that Major League Softball is responsible for routine field maintenance on days that they operate league games. This has assisted the Public Works Department. In addition, Major League Softball recently laser graded the Melrose and Valadez softball fields at no charge. Normally, a contractor would charge \$800 - \$1,500 per field to perform this type of work.

Miracle League of North Orange County

Staff has been working with representatives of the Miracle League of North Orange County to find a baseball field in Placentia to conduct their league. The Miracle League provides opportunities for children and adults with disabilities to play baseball, regardless of their abilities. After working with the Placentia Yorba Linda Girls' Softball Association, the Miracle League will utilize George Key School during the first half of their season and then move to Torii Hunter Field at Kraemer Park for the second half of their season. The Miracle League will conduct games on Sunday afternoons. Currently, the league has four teams registered and their opening day is schedule for March 14.

Placentia Youth Basketball (PYB)

The PYB season has concluded and proved to be an exciting season. Division championships were held at Oberle Gym on Saturday, February 27. Team photos and trophies were presented during recognition ceremonies.

12:00pm-1:00pm	C Division game – Thunder 37 vs. Lakers 33
1:00pm-1:45pm-	C Division recognition ceremony (ALL C TEAMS INVITED)
2:00pm-3:00pm-	B Division game- Cougars 42 vs. Tar heels 30
3:00pm-3:45pm-	B Division & coaches' recognition (ALL B TEAMS INVITED & PYB COACHES)
4:00pm-5:00pm-	A Division game- Cavs 42 vs. Cougars 34
5:00pm-5:45pm-	A Division recognition ceremony (ALL A TEAMS INVITED)

Placentia Quarterly

The spring edition of the Placentia Quarterly was delivered to Placentia households on February 19. This issue covers the months of March, 2010 to May 2010 and highlights a few summer programs such as the Learn-to Swim program and summer employment opportunities. Development of the summer 2010 Placentia Quarterly is now underway. Each Department is in the process of submitting photographs, captions and short articles to the Community Services Department. Layout is scheduled to begin the week of March 8, 2010. The summer issue will cover the months from June, 2010 through August, 2010. The issue will also highlight fall events

(examples: Heritage Festival teaser, save the date blurbs, etc.). The summer edition of the Placentia Quarterly will be mailed to residents in late April.

Valencia High School Tiger Fest

Valencia High School celebrated its 75th Anniversary in June, 2009 by conducting a Tiger Fest, an Alumni Picnic and other commemorative events. The Tiger Fest was held on the Valencia campus featuring entertainment, food booths, craft booths, campus tours and a dance. It also featured a beer garden held on Bradford Avenue with live bands performing adjacent to this area. City Council authorized this event by approving a resolution to temporarily suspension two ordinances related to noise standards and consumption of alcohol of public property. The City of Placentia supported the event by providing assistance from the Police, Community Services and Public Works Departments necessary for street closures, event security, and coordination between all City Departments. The committee was billed for all direct costs incurred by the City including personnel and supplies.

The 2009 Tiger Fest event was so successful that the planning committee has decided to make this an annual event. The 2nd Annual Tiger Fest is scheduled for July 10, 2010 from 2:00 p.m. to 10:00 p.m. The proposed event will feature food booths, craft booths, live entertainment and a beer garden. The Tiger Fest Committee has submitted a letter requesting the temporary suspensions of two ordinances to conduct this event; use of amplified music which may exceed noise standards, and consumption of alcohol of public property. The Tiger Fest Committee is also requesting authorization to close Bradford Avenue between Ruby Drive and Orange Grove Street along with the necessary City support to conduct a safe street closure and beer garden. The Tiger Fest Committee has committed to notifying all residents impacted by the event, obtaining necessary ABC permits, completing necessary City of Placentia Special Event Permits and Encroachments Permits, and paying for all direct costs incurred by the City. Staff will be developing an Agenda Report for an up-coming City Council meeting.

Field Ambassador Meeting

The Community Services Department utilizes part-time staff to serve as Field Ambassadors. The primary function of this position is to turn on athletic field lights, lock park restrooms, monitor athletic field use and resolve field conflicts. They also help by acting as an on call staff person to assist with items that come up during their shift. A Field Ambassador meeting was held on Wednesday, February 17 to review duties and assignments. The Community Services Department has six part-time staff members that act as Field Ambassadors on a rotating schedule. Field Ambassadors are scheduled seven days a week form 4:00pm-10:00pm.

CAPES Grants

On Tuesday, February 16, the recipients of the 2010 Cultural Arts Project for Every Student (CAPES) grants were recognized during the City Council meeting. Cultural Arts Commissioner Evelyn Lawrence presented a brief overview of the CAPES program and presented recognition certificates to grant recipients with the help of CAPES Chair, Dan Davis. The CAPES program sponsored by the City of Placentia Cultural Arts Commission provides grants to help teachers bring curriculum related art projects to life for students in grades K through 12. CAPES funding is provided through opportunity drawings held during City of Placentia Concerts in the Park and through sponsorships. Eight CAPES grants were awarded to Placentia schools in 2010 for unique art related projects totaling \$3,573.22. All teachers in the Placentia Yorba-Linda Unified School District were invited to apply for a CAPES grant. To apply, PYLUSD teachers completed an application and a detailed budget of their project. The application deadline was January 28, 2010. To be considered, projects must have been curriculum based and related to music, visual arts, dance, drama, poetry, photography or graphic arts. Winners were selected by a subcommittee of

the Cultural Arts Commission and judged on originality/uniqueness, creativity, and student involvement with hands-on learning experiences.