



## Regular Meeting Agenda

November 20, 2012

Placentia City Council  
Placentia City Council as Successor to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial  
Development Authority

Jeremy B. Yamaguchi  
Mayor

Chad P. Wanke  
Mayor Pro Tem

Joseph V. Aguirre  
Council Member

Scott W. Nelson  
Council Member

Constance M. Underhill  
Council Member

Patrick J. Melia  
City Clerk

Craig S. Green  
City Treasurer

Troy L. Butzlaff, ICMA-CM  
City Administrator

Andrew V. Arczynski  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**

**Fax: (714) 961-0283**

**Email:**  
**administration@placentia.org**

**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA – EXECUTIVE SESSION  
November 20, 2012  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Aguirre  
Councilmember/Board Member Nelson  
Councilmember/Board Member Underhill  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Yamaguchi

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – One (1) Item
  - a. City of Placentia vs. Woodruff, Spradlin & Smart, Orange County Superior Court Case No. 30-2010-00367949
2. Pursuant to Government Code Section 54956.9(b) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
4. Pursuant to Government Code Section 54956.8 for Real Property Negotiations:
  - a. Property: Four (4) Unimproved Parcels at or near 1616 Atwood Avenue and 1617 Oak Street (APN: 346-181-05, 346-181-06, 346-181-07)  
City Negotiator: Troy L. Butzlaff, City Administrator  
Negotiating Party: Mark Korando Habitat for Humanity of Orange County  
Under Negotiations: Price and Terms of Payment
5. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator (Troy L. Butzlaff, City Administrator) concerning Labor Negotiations with the Following Employee Group:
  - a. Unrepresented Employees
6. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluations
  - a. City Administrator
  - b. City Attorney

**SUCCESSOR AGENCY:** None

**ICDA:** None

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA  
November 20, 2012  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Aguirre  
Councilmember/Board Member Nelson  
Councilmember/Board Member Underhill  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Yamaguchi

**INVOCATION:** Police Chaplain Gary Drabek

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

**1. Requests for Commendations and Proclamations**

- a. Orange County Human Relations Commission  
Presenter: Commissioner Ruben Barron

Recommended Action: It is recommended that the City Council:  
Approve requests as submitted and make presentations to those present

**EXECUTIVE SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items, it will be placed on a future Council or Board Agenda.

**1. CONSENT CALENDAR (Items 1.a. through 1.t.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

**COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve
- b. **Minutes**  
**City Council/Successor/ICDA Regular Meeting – October 16, 2012**  
Recommended Action: Approve
- c. **City Fiscal Year 2012-13 Warrant Register for October 17, 2012 through November 20, 2012**  
Financial Impact: \$3,534,276.65  
Recommended Action: Approve
- d. **Successor Agency Fiscal Year 2012-13 Warrant Register for October 17, 2012 through November 20, 2012**  
Financial Impact: \$198.00  
Recommended Action: Approve

**COUNCIL CONSENT CALENDAR:**

- e. **Interfund Reimbursement Agreement for Fiscal Year 2011-12**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
  - 1) Approve the Interfund Reimbursement Agreement in the amount of \$2,198,415.23
- f. **Resolution Approving Investment Policy for 2013**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
  - 1) Adopt Resolution No. R-2012-63, A Resolution of the City Council of the City of Placentia, California, acknowledging the receipt and filing of the Annual Statement of Investment Policy for the calendar year 2013
  - 2) Receive and file the Investment Policy for calendar year 2013
- g. **State Mandated Imposition of a "\$1.00 State Business License Fee" Pursuant to Senate Bill 1186**  
Financial Impact: Revenues: \$1,900 (Estimate)  
Recommended Action: It is recommended that the City Council:
  - 1) Adopt Resolution No. R-2012-64, A Resolution of the City Council of the City of Placentia, California, complying with Senate Bill 1186 to implement a new \$1.00 State fee on new and renewal business license applicants effective January 1, 2013
- h. **Budget Amendment – Asset Forfeiture Funds and Authorization to Purchase Computer Equipment**  
Financial Impact: \$45,000 Expenditure of Asset Forfeiture Funds to purchase equipment (Account No.: 213041-6840) Fiscal Year 2012-13 Budget  
Recommended Action: It is recommended that the City Council:
  - 1) Adopt Resolution R-2012-65, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2012-13 in the aggregate amount of \$45,000 in compliance with City Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures

- 2) Authorize the purchase of the computers and related peripheral equipment and software with Asset Forfeiture funds in an amount not to exceed \$45,000
- 3) Authorize the City Administrator or his designee to execute all necessary document to effectuate these actions

i. **Request for Additional Appropriations for Patrol Overtime Budget to Participate in the Office of Traffic Safety Grant – “Sobriety Checkpoint Grant Program for 2012-2013”**

Financial Impact: Expense: \$62,225

Offsetting Revenue: \$62,225

Recommended Action: It is recommended that the City Council:

- 1) Approve the acceptance of the Office of Traffic Safety grant in the form presented and direct the Chief of Police to complete the final paperwork
- 2) Adopt Resolution R-2012-66, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2012-13 in the aggregate amount of \$62,225 in compliance with City Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures

j. **Resolutions of Support for the Kraemer Boulevard/Glassell Street/Grand Avenue Corridor Traffic Signal Synchronization Project and Orangethorpe Avenue Widening and Rehabilitation Project**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-67, A Resolution of the City Council of the City of Placentia, California, approving the submittal of the Kraemer Boulevard/Glassell Street/Grand Avenue Traffic Signal Synchronization Project to the Orange County Transportation Authority for funding under the Comprehensive Transportation Program
- 2) Adopt Resolution R-2012-68, A Resolution of the City Council of the City of Placentia, California, approving the submittal of the Orangethorpe Avenue Widening and Rehabilitation Project to the Orange County Transportation Authority for funding under the Comprehensive Transportation Program

k. **Recommendation to Approve Award of Contract to Willdan Engineering for City Preparation of a Sewer GIS Layer**

Financial Impact: Expense: Not to Exceed \$71,700

Budgeted: (Account No.: 484376-6120)

Recommended Action: It is recommended that the City Council:

- 1) Award an agreement, in a form approved by the City Attorney, to Willdan Engineering for preparation of a sewer GIS layer
- 2) Authorize the City Administrator to sign the required documents in a form approved by the City Attorney

l. **Approve Cooperative Agreement for Project No. C-2-1844 (Rose Drive and Yorba Linda Boulevard Intersection Improvement Project) between the City of Placentia and Orange County Transportation Authority**

Financial Impact: Expense: \$280,000

Offsetting Revenue: Proposition 1B SLPP, Measure M2 Fairshare, and Developer Funds

Budgeted: \$280,000 (CIP Account No.: 333552-6185 J/L 61105) - Rose Drive /Yorba Linda Boulevard

Recommended Action: It is recommended that the City Council:

- 1) Approve the attached Cooperative Agreement for Project No. C-2-1844 between the City of Placentia and OCTA for the implementation of the Rose Drive and Yorba Linda Boulevard Intersection Improvement Project funded as part of the State Proposition 1B State-Local Partnership Program (SLPP)
  - 2) Authorize the Mayor to execute the Cooperative Agreement on behalf of the City
- m. **Approve Cooperative Agreement for Project No. C-2-1821 (Valencia Avenue Rehabilitation Project) Between the City of Placentia and Orange County Transportation Authority**  
Financial Impact: Expense: \$636,000  
 Offsetting Revenue: \$318,000 PROP 1B SLPP, \$318,000 Measure M2 Fairshare  
 Budgeted: \$636,000 (CIP Account No.: 333552-6185 J/L 61034 Valencia Avenue Rehabilitation)  
Recommended Action: It is recommended that the City Council:
- 1) Approve the attached Cooperative Agreement for Project No. C-2-1821 between the City of Placentia and OCTA for the implementation of the Valencia Avenue Rehabilitation Project funded as part of the State Proposition 1B State-Local Partnership Program (SLPP)
  - 2) Authorize the Mayor to execute the Cooperative Agreement on behalf of the City
- n. **Orange County Transportation Authority- Amendment No. 15 to Cooperative Agreement No. C-95-987 to Update the Combined Transportation Funding Programs (CTFP) Active Project List**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Approve Amendment No. 15 to Cooperative Agreement No. C-95-987 with the Orange County Transportation Authority
  - 2) Authorize the Mayor to execute Amendment No. 15 to Cooperative Agreement on behalf of the City
- o. **Adoption of Resolution No. R-2012-69, Authorizing the City Administrator or his Designee to Execute all Necessary Documents for Securing Grant Funds from the Department of Resources Recycling and Recovery (CalRecycle) for the Rubberized Pavement Grant Program Cycle TRP3 and Adoption of Resolution No. R-2012-70, Approving the Amendment of City Policy 523 (Recycled Products – Procurement)**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution No. R-2012-69, A Resolution of the City Council of the City of Placentia, California, approving the submittal of applications(s) for all CalRecycle Grants for which the City of Placentia is eligible
  - 2) Adopt Resolution No. R-2012-70, A Resolution of the City Council of the City of Placentia, California, approving and adopting amendments to the City of Placentia Policy and Procedure Manual regarding Recycled Products: Environmentally Preferable Procurement (Policy No. 523)
- p. **Approval of Plans and Specifications and Award of Construction to Bali Construction, Inc., for the City Yard Clarifier and Sewer Improvement Project**  
Financial Impact: Expense: \$117,936 for Construction  
 Offsetting Revenue: \$117,936 Sewer Maintenance Fund

Budgeted: \$215,000 (Account No.: 333556-6185 J/L 61026)

Recommended Action: It is recommended that the City Council:

- 1) Approve plans and specifications prepared by Hunsaker & Associates dated October 15, 2012, for City Yard Clarifier and Sewer Improvement Project
- 2) Award construction contract to the lowest responsive and responsible bidder, Bali Construction, Inc., for an amount not to exceed \$117,936
- 3) Reject all other bids
- 4) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an aggregate amount not to exceed 20% of the project construction
- 5) Authorize the City Administrator to execute contracts documents on behalf of the City, in a form approved by the City Attorney

q. **Declaration of Surplus Property**

Financial Impact: Revenue realized from the sale of surplus property will be deposited in the City's Equipment Replacement Fund

Recommended Action: It is recommended that the City Council:

- 1) Declare the attached list of equipment as surplus property and authorize their disposal

r. **Authorization of Designated Staff to Sign Emergency Management Assistance Program Applications**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2012-71, A Resolution of the City Council of the City of Placentia, California, authorizing certain individuals to sign Emergency Management Assistance Program applications

s. **Change in Title of City Employees Authorized to Accept and Consent to Deeds or Grants or Easements to the City**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2012-72, A Resolution of the City Council of the City of Placentia, California, authorizing certain persons to accept and consent to deeds or grants conveying any interest in or easement to real estate to the City of Placentia

t. **Earthquake Insurance for Specified City Facilities**

Financial Impact: Expenses: \$36,344

Budgeted: \$36,334 (Account No.: 404582-6201)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2012-73, A Resolution of the City Council of the City of Placentia, California, approving the purchase of earthquake insurance for specified City facilities from Alliant Insurance Services, acting as the City's insurance broker, in an amount not-to-exceed \$37,000 for policy year 2012-2013
- 2) Authorize the City Administrator to execute all documents necessary to effectuate insurance coverage

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA:** None

**COUNCIL:** None

**SUCCESSOR AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:** None

**SUCCESSOR AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:** None

**SUCCESSOR AGENCY NEW BUSINESS:** None

**ICDA NEW BUSINESS:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to December 4, 2012.

*In  
Memory  
Of  
Michael Melia  
Son of City Clerk Patrick J. Melia*

*Phil Bush  
Placentia Police Detective*

*Richard Jensen  
Former Recreation & Parks Commissioner  
Long Time Placentia Resident*

**CERTIFICATION OF POSTING**

I, Tania Moreno, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the November 20, 2012 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on November 15, 2012.

---

Tania Moreno, Deputy City Clerk

**ORANGE COUNTY HUMAN RELATIONS HATE CRIMES REPORT  
CITY COUNCIL AGENDA NOVEMBER 20, 2012**

Mayor Yamaguchi to introduce Orange County Human Relations (OCHR) Commissioner Ruben Barron who will present the OCHR Hate Crimes Report. This is an annual presentation to the City Council and the Chief of Police. A copy of the report is filed with City Clerk's Office.

**Presenter: OCHR Commissioner Ruben Barron**

**Presentation A.  
November 20, 2012**

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES – EXECUTIVE SESSION  
October 16, 2012  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:** Mayor/Board Chair Yamaguchi called the meeting to order at 5:32 p.m.

**ROLL CALL:**

**PRESENT:** Council/Agency Members Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
**ABSENT:** None

**ORAL COMMUNICATIONS:** None

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
  - a. City of Placentia vs. Woodruff, Spradlin & Smart, Orange County Superior Court Case No. 30-2010-00367949
  - b. PIMA Corp. v. City of Placentia, Orange County Superior Court Case No. 30-2011-004-7011
2. Pursuant to Government Code Section 54956.9(b) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – One (1) Item

**SUCCESSOR AGENCY:** None

**ICDA:** None

**RECESS:** The City Council and Boards of Directors recessed to the Regular Meeting at 7:00 p.m.

**CALL TO ORDER:**

**PRESENT:** Council/Agency Members Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
**ABSENT:** None

**STAFF PRESENT:** City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Authority Counsel, Andrew V. Arczynski; Assistant City Administrator, Ken Domer; Director of Administrative and Community Services, Steve Pischel; Director of Finance, Karen Ogawa; Director of Public Works, Steve Drinovsky; Senior Management Analyst, Michael McConaha; Police Chief, Rick Hicks; Deputy Chief of Police, Ward Smith; City Clerk, Patrick Melia; Deputy City Clerk, Tania Moreno; City Clerk Specialist, Candice Martinez

**INVOCATION:** Police Chaplain Kenneth Milhandler

**PLEDGE OF ALLEGIANCE:** Battalion Chief Jeff Adams

**PRESENTATIONS:**

**1. Requests for Commendations and Proclamations**

- a. Proclamation Designating the Week of October 7 - 13, 2012, as Fire Prevention Week  
Recipient: Battalion Chief Jeff Adams  
Presenter: Mayor Yamaguchi
- b. Proclamation Designating the Week of October 21 - 27, 2012, as Childhood Lead Poisoning Prevention Program Week  
Recipient: Childhood Lead Poisoning Prevention Program Coordinator Cecile Truong  
Presenter: Mayor Yamaguchi
- c. Proclamation Designating the Week of October 14 - 20, 2012, as Freedom from Workplace Bullies Week  
Presenter: Mayor Yamaguchi

Recommended Action: It is recommended that the City Council:  
Approve requests as submitted and make presentations to those present

A motion was made by Mayor Pro Tem Wanke, seconded by Councilmember Nelson, to approve presentations item 1.a. to 1.c. as submitted and make presentations to those present.

Mayor Yamaguchi presented a proclamation to Battalion Chief Adams recognizing October 7 -13, 2012 as Fire Prevention Week.

Battalion Chief Jeff Adams thanked the City for the proclamation and explained the importance of fire prevention.

Childhood Lead Poisoning Prevention Program Coordinator Truong thanked the City for the proclamation and explained the importance of lead poisoning prevention.

Mayor Yamaguchi presented a proclamation to Ms. Truong recognizing October 21-27, 2012 as Childhood Lead Poisoning Prevention Program Week.

Mayor Yamaguchi presented a proclamation recognizing October 14-20, 2012 as Freedom from Workplace Bullies Week.

**EXECUTIVE SESSION REPORT:**

City Attorney/Agency Counsel Arczynski reported the Council/Agency met in Executive Session to discuss the items listed on the agenda. He stated there was no reportable action from Executive Session this evening.

**CITY ADMINISTRATOR REPORT:**

City Administrator Butzlaff announced the upcoming Free Flu Shoot event on October 19<sup>th</sup> at Placentia Champions Sports Complex, and the Pros and Cons presentation on State Ballots/Initiatives hosted by the League of Women Voters of North Orange County on October 23<sup>rd</sup>. He reported on the 2012 City Residential Street Rehabilitation Project status.

**ORAL COMMUNICATIONS:**

Joe Serrano, Orange County LAFCO Representative, presented the Government Leadership Award 2012 to the City for their collaboration on the North Orange County Group.

Meredith Castillo, resident, thanked Staff and Council for their work on the Heritage Festival and Parade. He expressed his concerns regarding an unmaintained swimming pool of a foreclosed home in this community.

City Administrator Butzlaff noted that there are codes that regulate the maintenance of foreclosed homes. He reported that the home has been foreclosed and the City is working with the bank to resolve the problem.

Pat Irot, resident, announced the Pros and Cons presentation on State Ballots/Initiatives hosted by the League of Women Voters of North Orange County on October 23<sup>rd</sup>.

Peggie Yamaguchi, resident, noted that she has served as a volunteer for over 30 years and 15 years in the Heritage Festival and Parade. She expressed her concerns regarding a comment made to her by Councilmember Underhill.

Suzanne Wolfe, resident, thanked Council for their work on the Heritage Festival and Parade event. She expressed her concerns on the traffic signal timing on Madison and Bradford.

Craig Green, City Treasurer, reported on the January to May Treasurer Report. He noted that he met with City Auditors and his concerns were addressed. He asked Council to agendaize the June to August preliminary report.

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

Councilmember Underhill apologized to Ms. Peggy Yamaguchi if she felt offended with her comment. She noted that the Heritage Festival and Parade was a great success thanks to the committee, volunteers and Staff.

Councilmember Nelson noted that the Government Leadership Award 2012 presented to the City is a great accomplishment. He reported that he attended a State League meeting in Sacramento last week. He thanked Staff, committee members and volunteers for their work on the Heritage Festival and Parade. He announced the Pros and Cons presentation on October 23<sup>rd</sup> and the Shred-Day event on November 3<sup>rd</sup>. He acknowledged the passing of Marie Schmidt and expressed his condolences.

Councilmember Aguirre thanked Staff, committee members and volunteers involved in the Heritage Festival and Parade. He acknowledged the passing of Marie Schmidt and expressed his condolences. He noted the importance of voting in the upcoming election.

Mayor Pro Tem Wanke raised awareness on the West Nile Virus. He noted that the street sweepers are not spraying water and encouraged the residents to contact the local supervisor. He thanked all the volunteers that helped in the Heritage Festival and Parade.

Mayor Yamaguchi congratulated the students of the Kumon Math and Reading Center. He thanked Staff, committee members and volunteers involved in the Heritage Festival and Parade. He noted that he actively participated in the Heritage Festival and Parade preparation and event.

**1. CONSENT CALENDAR (Items 1.a. through 1.j.):**

A motion was made by Councilmember Nelson, seconded by Councilmember Aguirre, to approve Consent Calendar Item Nos. 1.a. through 1.j.

**COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve  
**(5 – 0, as recommended)**
- b. **Minutes**  
**City Council/Successor/ICDA Regular Meeting – October 2, 2012**  
Recommended Action: Approve  
**(5 – 0, as recommended)**
- c. **City Fiscal Year 2012-13 Warrant Register for October 3, 2012 through October 16, 2012**  
Financial Impact: \$386,442.92  
Recommended Action: Approve  
**(5 – 0, as recommended)**
- d. **Successor Agency Fiscal Year 2012-13 Warrant Register for October 3, 2012 through October 16, 2012**  
Financial Impact: \$3,643.50  
Recommended Action: Approve  
**(5 – 0, as recommended)**

**COUNCIL CONSENT CALENDAR:**

- e. **Budget Amendment - Asset Forfeiture Funds and Authorization to Outfit Four (4) New Patrol Vehicles and Four (4) New Undercover Vehicles**  
Financial Impact: \$36,000.00 Expenditure of Asset Forfeiture Funds to Purchase Equipment and Outfit Vehicles (Account #213041-6840) Fiscal Year 2012-13 Budget  
Recommended Action: It is recommended that the City Council:
  - 1) Adopt Resolution No. R-2012-59, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2012-13 in the aggregate amount of \$36,000.00 in compliance with the City Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures
  - 2) Authorize the purchase of equipment and services from West Coast Lights and Sirens, the Department's current vendor for police vehicle outfitting, with Asset Forfeiture funds in an amount not to exceed \$36,000
  - 3) Authorize the City Administrator or his designee to execute all necessary documents to effectuate these actions**(5 – 0, as recommended)**
- f. **Request to Establish Stop Sign Control on Richfield Road at Orchard Drive for an All-Way Stop**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
  - 1) Adopt Resolution No. R-2012-60, A Resolution of the City Council of the City of Placentia, California, establishing stop sign control on Richfield

Road at Orchard Drive for an All-Way Stop, as an interim measure for a traffic signal

**(5 – 0, as recommended)**

g. **Approval of Contract Amendment with Onward Engineering for the Construction Management of the 2012 City Residential Street Rehabilitation Project**

Financial Impact: Expense: \$35,338.00

Budgeted: \$35,338.00 (Account No.: 333552-6185 J/L 6110540033 Gas Tax Bond)

Recommended Action: It is recommended that the City Council:

- 1) Approve an amendment to Consulting Services Agreement Onward Engineering for construction management services under a pre-approved hourly rate in an amount not to exceed \$35,338
- 2) Authorize the City Administrator to execute contract change order documents on behalf of the City, in a form approved by the City Attorney

**(5 – 0, as recommended)**

h. **Approval of Contract Amendment with Galvin Preservation Associates, Inc., for Preparation of Environmental Documentation (NEPA & CEQA Compliance) for the City of Placentia Metrolink Station Project**

Financial Impact: Expense: \$35,259.00

Budgeted: \$35,259.00 (Account No.: 333552-6015 J/L 61088) OCTA Cooperative Agreement & CFD Funds

Recommended Action: It is recommended that the City Council:

- 1) Approve an amendment to consulting services agreement with Galvin Preservation Associates, Inc., under a pre-approved hourly rate in an amount not to exceed \$35,259
- 2) Authorize the City Administrator to execute contract amendment documents on behalf of the City, in a form approved by the City Attorney

**(5 – 0, as recommended)**

i. **Award of Contract to Cyber-Rain for Installation of Weather Based Irrigation Controllers within Landscape Maintenance District 92-1**

Financial Impact: Budgeted: \$69,244.15 Capital Improvement Program (Account No.: 333558-6842 J/L 61112) Fiscal Year 2012-13

Recommended Action: It is recommended that the City Council:

- 1) Award of contract to Cyber-Rain for installation of weather based irrigation controllers within Landscape Maintenance District 92-1 in an amount not to exceed \$69,244.15
- 2) Reject all other proposals
- 3) Authorize the City Administrator to execute contract documents on behalf of the City, in a form approved by the City Attorney

**(5 – 0, as recommended)**

j. **Approval of Resolution Authorizing Temporary Suspension of Regulatory Ordinance Section 10.28.010 to Facilitate the Placentia Founders Society Special Event Scheduled for December 2, 2012**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2012-61, A Resolution of the City Council of the City of Placentia, California, authorizing the temporary suspension of Regulatory Ordinance Section 10.28.010 of the Placentia Municipal Code to facilitate the Placentia Founders Society Special Event scheduled for December 2, 2012

**(5 – 0, as recommended)**

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA:** None

**COUNCIL:** None

**SUCCESSOR AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:**

- a. **Second Reading and Adoption of City Council Ordinance Amending the Official Zoning Map of the City by Changing Zoning Designation**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Conduct second reading by title only and adopt Ordinance O-2012-02, An Ordinance of the City Council of the City of Placentia, California, amending the official Zoning Map of the City by changing Zoning Designation from "R-1" Single Family Residential to "R-G" Medium Density Multiple-Family District on A +/- 0.52 Acre Site on the east side of Bradford Avenue at 1022 N. Bradford Avenue (Zone Change 2012-01)

**(5 – 0, as recommended)**

City Administrator Butzlaff provided a brief staff report on item 3.a.

A motion was made by Mayor Yamaguchi, seconded by Mayor Pro Tem Wanke, and carried (5 – 0) to conduct second reading by title only and adopt Ordinance O-2012-02, An Ordinance of the City Council of the City of Placentia, California, amending the official Zoning Map of the City by changing Zoning Designation from "R-1" Single Family Residential to "R-G" Medium Density Multiple-Family District on A +/- 0.52 Acre Site on the east side of Bradford Avenue at 1022 N. Bradford Avenue (Zone Change 2012-01).

**SUCCESSOR AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

a. **Consideration of a Temporary Commercial Signage Pilot Program to Provide Flexibility in the City's Sign Code Ordinance Relating to Portable Signs**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Provide direction to Staff on the Temporary Commercial Signage Pilot Program
- 2) Approve the Temporary Commercial Signage Pilot Program guidelines, as amended
- 3) Adopt Resolution No. R-2012-62, A Resolution of the City Council of the City of Placentia, California, implementing the Temporary Commercial Signage Pilot Program

**(5 – 0, as recommended)**

City Administrator Butzlaff noted that the pilot program would assist businesses during hard economical times.

Assistant City Administrator Domer provided a staff report on item 4.a. He noted that the pilot program would allow the business owners to use signs and bring immediate relief. He noted that Staff would monitor the program for a year. He recommended the approval of the pilot program.

Discussion ensued among City Council and Staff. They discussed the temporary sign code, possible fees, different type of signs and the benefits of the program.

A motion was made by Mayor Yamaguchi, seconded by Mayor Pro Tem Wanke, and carried (5 – 0) to provide direction to Staff on the Temporary Commercial Signage Pilot Program; approve the Temporary Commercial Signage Pilot Program guidelines, as amended; and adopt Resolution No. R-2012-62, A Resolution of the City Council of the City of Placentia, California, implementing the Temporary Commercial Signage Pilot Program.

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:** None

**ADJOURNMENT:** The City Council/Successor Agency/ICDA Agency Board of Directors adjourned to November 6, 2012 at 4:30 p.m. in memory of Marie Schmidt.

---

JEREMY B. YAMAGUCHI  
MAYOR/AGENCY CHAIR

ATTEST:

---

PATRICK J. MELIA, CITY CLERK/AGENCY  
SECRETARY

**City of Placentia  
Warrant Register  
For 11/20/12**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
------	----------------	-------------	---------------------	----------	--------	----------	------	---------	------------

Grand Total: 3,534,276.65

Warrant Totals by ID	
AP	3,457,507.73
EP	76,768.92
IP	0.00
OP	0.00

Fund Name	Warrant Totals by Fund
101-General Fund	565,598.49
208-Successor Agency Ret Oblg Fnd	2,442.30
260-Street Lighting District	29,608.88
265-Landscape Maintenance	27,941.91
270-Housing and Community Develop.	600.00
275-Sewer Maintenance	8,510.85
280-Misc Grants Fund	189.40
401-City Capital Projects	1,932,476.82
501-Refuse Administration	420,438.69
601-Employee Health & Welfare	217,762.32
605-Risk Management	44,897.25
615-Information Technology	55,471.63
620-Citywide Services	179,291.93
701-Special Deposits	49,046.18
<b>Warrant Total:</b>	<b>3,534,276.65</b>

Void Total: 0.00  
Warrant Total: 3,534,276.65

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

**1c**

**November 20, 2012**

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	ACOSTA, JOAQUIN E000017	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003900	11/01/2012
		<b>Vendor Total:</b>			<b>258.00</b>				
EP	ALDWIR, MAMOUN E000113	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,187.00	NOVEMBER 12		00003901	11/01/2012
		<b>Vendor Total:</b>			<b>1,187.00</b>				
EP	ARMSTRONG, JOHN T E000046	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,145.00	NOVEMBER 12		00003902	11/01/2012
		<b>Vendor Total:</b>			<b>1,145.00</b>				
EP	BABCOCK, CHARLES A E000015	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	286.00	NOVEMBER 12		00003903	11/01/2012
		<b>Vendor Total:</b>			<b>286.00</b>				
EP	BEALS, SHARLENE E000076	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003904	11/01/2012
		<b>Vendor Total:</b>			<b>258.00</b>				
EP	BONESCHANS, DENNIS E000020	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003905	11/01/2012
		<b>Vendor Total:</b>			<b>258.00</b>				
EP	BUNNELL, DONALD E000062	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003906	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	BURGNER, ARTHUR E000074	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003907	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	CHANDLER, JOHN P E000109	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	877.00	NOVEMBER 12		00003908	11/01/2012
		<b>Vendor Total:</b>			<b>877.00</b>				
EP	CHANG, ROBERT E000107	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,187.00	NOVEMBER 12		00003909	11/01/2012
		<b>Vendor Total:</b>			<b>1,187.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
		<b>Vendor Total:</b>			<b>1,187.00</b>				
EP	COBBETT, GEOFFREY E000007	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,258.00	NOVEMBER 12		00003910	11/01/2012
		<b>Vendor Total:</b>			<b>1,258.00</b>				
EP	COOK, ARLENE M E000018	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003911	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	D'AMATO, ROBERT E000056	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	758.00	NOVEMBER 12		00003912	11/01/2012
		<b>Vendor Total:</b>			<b>758.00</b>				
EP	DAVID, PRESTON E000112	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	888.00	NOVEMBER 12		00003913	11/01/2012
		<b>Vendor Total:</b>			<b>888.00</b>				
EP	DAVIS, CAROLYN E000005	DEC MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003914	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	DELOS SANTOS, JAMIE E000045	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	888.00	NOVEMBER 12		00003915	11/01/2012
		<b>Vendor Total:</b>			<b>888.00</b>				
EP	DICKSON, ROBERTA JO E000011	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003916	11/01/2012
		<b>Vendor Total:</b>			<b>258.00</b>				
EP	DOWNEY, CAROL E000082	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003917	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	DURNIL, RODNEY E000036	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	888.00	NOVEMBER 12		00003918	11/01/2012
		<b>Vendor Total:</b>			<b>888.00</b>				
EP	ECKENRODE, NORMAN	DEC MEDICAL REIMBURSEMENT	395083-5161	R1023A	628.00	NOVEMBER 12		00003919	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000029		Health Insurance Premiums						
EP	ELSTRO, ANN M E000027	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b> 628.00	NOVEMBER 12		00003920	11/01/2012
EP	ESCOBOSA, LILLIAN E000055	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b> 628.00	NOVEMBER 12		00003921	11/01/2012
EP	ESPINOZA, ROSALINDA E000016	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>388.00</b> 388.00	NOVEMBER 12		00003922	11/01/2012
EP	FIGUEROA, DANIEL E000057	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>388.00</b> 388.00	NOVEMBER 12		00003923	11/01/2012
EP	FISCHER, HAROLD A E000023	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>388.00</b> 628.00	NOVEMBER 12		00003924	11/01/2012
EP	FRICKE, JUERGEN E000075	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b> 680.00	NOVEMBER 12		00003925	11/01/2012
EP	FULLER, GLENN H E000081	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>680.00</b> 666.00	NOVEMBER 12		00003926	11/01/2012
EP	GALLANT, KAREN E000008	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>666.00</b> 628.00	NOVEMBER 12		00003927	11/01/2012
EP	GARNER, JO ANN E000047	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b> 628.00	NOVEMBER 12		00003928	11/01/2012
				<b>Vendor Total:</b>	<b>628.00</b>				

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	GARNER, KITTY E000080	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	888.00	NOVEMBER 12		00003929	11/01/2012
			<b>Vendor Total:</b>		<b>888.00</b>				
EP	GOMEZ, DANIEL E000049	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	758.00	NOVEMBER 12		00003930	11/01/2012
			<b>Vendor Total:</b>		<b>758.00</b>				
EP	GRIMM, DENNIS L E000042	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	409.00	NOVEMBER 12		00003931	11/01/2012
			<b>Vendor Total:</b>		<b>409.00</b>				
EP	HOCH, ELEANOR M E000078	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003932	11/01/2012
			<b>Vendor Total:</b>		<b>258.00</b>				
EP	ICMA RETIREMENT TRUST V000496	P/E 10/13/12 PD DATE 10/19/12	0037-2170 Deferred Comp Payable - ICMA	PY12021	122.00	2995/1201021		00003899	10/18/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/13/12 PD DATE 10/19/12	0048-2170 Deferred Comp Payable - ICMA	PY12021	109.21	2995/1201021		00003899	10/18/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/13/12 PD DATE 10/19/12	0029-2170 Deferred Comp Payable - ICMA	PY12021	57.81	2995/1201021		00003899	10/18/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/13/12 PD DATE 10/19/12	0043-2170 Deferred Comp Payable - ICMA	PY12021	50.00	2995/1201021		00003899	10/18/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/13/12 PD DATE 10/19/12	0010-2170 Deferred Comp Payable - ICMA	PY12021	8,270.80	2995/1201021		00003899	10/18/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/27/12 PD DATE 11/2/12	0029-2170 Deferred Comp Payable - ICMA	PY12022	62.00	2995/1201022		00003989	11/02/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/27/12 PD DATE 11/2/12	0037-2170 Deferred Comp Payable - ICMA	PY12022	112.34	2995/1201022		00003989	11/02/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/27/12 PD DATE 11/2/12	0010-2170 Deferred Comp Payable - ICMA	PY12022	8,769.98	2995/1201022		00003989	11/02/2012
EP	ICMA RETIREMENT TRUST V000496	P/E 10/27/12 PD DATE 11/2/12	0048-2170 Deferred Comp Payable - ICMA	PY12022	115.50	2995/1201022		00003989	11/02/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	ICMA RETIREMENT TRUST V000496	P/E 10/27/12 PD DATE 11/2/12	0043-2170 Deferred Comp Payable - ICMA	PY12022	50.00	2995/1201022		00003989	11/02/2012
				<b>Vendor Total:</b>	<b>17,719.64</b>				
EP	IRVINE, SUZETTE E000019	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	758.00	NOVEMBER 12		00003933	11/01/2012
				<b>Vendor Total:</b>	<b>758.00</b>				
EP	JENKINS, ROBERT E000084	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	654.88	NOVEMBER 12		00003934	11/01/2012
				<b>Vendor Total:</b>	<b>654.88</b>				
EP	JOHNSON, SHARON E000099	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003935	11/01/2012
				<b>Vendor Total:</b>	<b>628.00</b>				
EP	JONES, ROBERT E000053	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	225.99	NOVEMBER 12		00003936	11/01/2012
				<b>Vendor Total:</b>	<b>225.99</b>				
EP	JUDD, TERRELL E000115	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,187.00	NOVEMBER 12		00003937	11/01/2012
				<b>Vendor Total:</b>	<b>1,187.00</b>				
EP	KIRKLAND, RICHARD L E000110	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	388.00	NOVEMBER 12		00003938	11/01/2012
				<b>Vendor Total:</b>	<b>388.00</b>				
EP	LITTLE, DIANE M E000098	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	409.00	NOVEMBER 12		00003939	11/01/2012
				<b>Vendor Total:</b>	<b>409.00</b>				
EP	LOWREY, B.J E000041	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	279.00	NOVEMBER 12		00003940	11/01/2012
				<b>Vendor Total:</b>	<b>279.00</b>				
EP	MAERTZWEILER, MICHAEL E000032	DEC MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003941	11/01/2012
				<b>Vendor Total:</b>	<b>628.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	MANNING, VEDA M E000063	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b>	NOVEMBER 12		00003942	11/01/2012
EP	MARMOLEJO, PACO E000068	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>258.00</b>	NOVEMBER 12		00003943	11/01/2012
EP	MILANO, JAMES E000054	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>1,187.00</b>	NOVEMBER 12		00003944	11/01/2012
EP	MILLER, RICHARD E000106	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>628.00</b>	NOVEMBER 12		00003945	11/01/2012
EP	MONTOOTH, MARLENE E000021	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>877.00</b>	NOVEMBER 12		00003946	11/01/2012
EP	MOORE, LARRY W E000044	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>258.00</b>	NOVEMBER 12		00003947	11/01/2012
EP	NAJERA, ROBERT JR E000065	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>1,187.00</b>	NOVEMBER 12		00003948	11/01/2012
EP	NISSSEN, JANICE E000073	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>888.00</b>	NOVEMBER 12		00003949	11/01/2012
EP	OLEA, ARLENE J E000014	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>258.00</b>	NOVEMBER 12		00003950	11/01/2012
EP	ORTEGA, MANUEL E	NOV MEDICAL REIMBURSEMENT	395083-5161	<b>Vendor Total:</b> R1023A	<b>1,187.00</b>	NOVEMBER 12		00003951	11/01/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000100		Health Insurance Premiums						
EP	PALMER, GEORGE E000094	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	740.00 791.00	NOVEMBER 12		00003952	11/01/2012
EP	PASCUA, RAYNALD E000114	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	791.00 1,187.00	NOVEMBER 12		00003953	11/01/2012
EP	PASPALL, MIHAJLO E000085	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	1,187.00 563.98	NOVEMBER 12		00003954	11/01/2012
EP	PEREZ, ROBERT E000111	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	563.98 225.99	NOVEMBER 12		00003955	11/01/2012
EP	PICHON, WALTER E000103	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	225.99 286.00	NOVEMBER 12		00003956	11/01/2012
EP	PONCE, EDMUND M E000040	DEC MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	286.00 258.00	NOVEMBER 12		00003957	11/01/2012
EP	REDIFER, KIM R E000022	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	258.00 791.00	NOVEMBER 12		00003958	11/01/2012
EP	RENDEN, BRIAN E000083	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	791.00 1,126.00	NOVEMBER 12		00003959	11/01/2012
EP	REYES, ROGER T E000024	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	1,126.00 758.00	NOVEMBER 12		00003960	11/01/2012
				<b>Vendor Total:</b>	758.00				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	RICE, RUSSELL J E000059	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	888.00	NOVEMBER 12		00003961	11/01/2012
		<b>Vendor Total:</b>			<b>888.00</b>				
EP	RISHER, THOMAS A E000013	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	758.00	NOVEMBER 12		00003962	11/01/2012
		<b>Vendor Total:</b>			<b>758.00</b>				
EP	RITCHIE, SYLVIA E000072	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003963	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	RIVERA, AIDA E000026	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	258.00	NOVEMBER 12		00003964	11/01/2012
		<b>Vendor Total:</b>			<b>258.00</b>				
EP	ROACH, MICHAEL E000105	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	1,145.00	NOVEMBER 12		00003965	11/01/2012
		<b>Vendor Total:</b>			<b>1,145.00</b>				
EP	ROBB, SANDRA E000043	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	628.00	NOVEMBER 12		00003966	11/01/2012
		<b>Vendor Total:</b>			<b>628.00</b>				
EP	ROBERTSON, JAMES S E000093	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	271.44	NOVEMBER 12		00003967	11/01/2012
		<b>Vendor Total:</b>			<b>271.44</b>				
EP	RODARTE, JOE R E000034	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	666.00	NOVEMBER 12		00003968	11/01/2012
		<b>Vendor Total:</b>			<b>666.00</b>				
EP	ROKOSZ, KEN A E000035	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	388.00	NOVEMBER 12		00003969	11/01/2012
		<b>Vendor Total:</b>			<b>388.00</b>				
EP	ROSE, RICHARD D E000050	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R1023A	998.00	NOVEMBER 12		00003970	11/01/2012
		<b>Vendor Total:</b>			<b>998.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	SALE, LEE R E000031	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	998.00	NOVEMBER 12		00003971	11/01/2012
EP	SANCHEZ, LAURA E000058	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	628.00	NOVEMBER 12		00003972	11/01/2012
EP	SANGOLUISA, ZORA G E000048	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	258.00	NOVEMBER 12		00003973	11/01/2012
EP	SCHULTZ, DANIEL E000070	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	258.00	NOVEMBER 12		00003974	11/01/2012
EP	SOMOYA, JOHN P E000089	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	388.00	NOVEMBER 12		00003975	11/01/2012
EP	SOTO, PHILIP J E000052	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	791.00	NOVEMBER 12		00003976	11/01/2012
EP	SPRAGUE, GARY A E000064	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	628.00	NOVEMBER 12		00003977	11/01/2012
EP	TAYLOR, DAVID M E000088	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	1,145.00	NOVEMBER 12		00003978	11/01/2012
EP	THOMANN, DARYLL L E000101	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	877.00	NOVEMBER 12		00003979	11/01/2012
EP	TOTH, STEVE	NOV MEDICAL REIMBURSEMENT	395083-5161	<b>Vendor Total:</b> R1023A	628.00	NOVEMBER 12		00003980	11/01/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000067		Health Insurance Premiums						
EP	TRIFOS, WILLIAM E000104	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>791.00</b> 1,126.00	NOVEMBER 12		00003981	11/01/2012
EP	VAN HOUTEN, BROOKS E000028	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>1,126.00</b> 258.00	NOVEMBER 12		00003982	11/01/2012
EP	VERSTYNEN, WILLIAM E000092	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>258.00</b> 388.00	NOVEMBER 12		00003983	11/01/2012
EP	WAHL, KATHLEEN A E000030	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>388.00</b> 258.00	NOVEMBER 12		00003984	11/01/2012
EP	WIEST, STEPHEN E000079	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>258.00</b> 758.00	NOVEMBER 12		00003985	11/01/2012
EP	WORDEN, LARRY M E000116	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>758.00</b> 1,126.00	NOVEMBER 12		00003986	11/01/2012
EP	ZAMORA, JERRY E000037	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>1,126.00</b> 877.00	NOVEMBER 12		00003987	11/01/2012
EP	ZINN, JOHN E000009	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R1023A	<b>877.00</b> 888.00	NOVEMBER 12		00003988	11/01/2012
MW OH	1ST JON V007920	HERITAGE SINK, FENCE RENTAL	0044-2067 / 79392-2067 Heritage Committee	<b>Vendor Total:</b> <b>Type Total:</b> ITK1107A	<b>888.00</b> <b>76,768.92</b> 340.41	A-17439A		00078420	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	IST JON V007920	HERITAGE RESTROOM RENTAL	0044-2067 / 79392-2067 Heritage Committee	ITK1107A	2,058.86	A-17439	P07688	00078420	11/20/2012
				<b>Vendor Total:</b>	<b>2,399.27</b>				
MW OH	A-I AUTO BODY AND TOWI V005848	JULY TOWING SERVICES	103041-6181 Towing Services	ITK1107A	4,900.50	JULY 12	P07689	00078421	11/20/2012
MW OH	A-I AUTO BODY AND TOWI V005848	JULY CSUF PD TOWING SERVICES	103041-6181 Towing Services	ITK1107A	330.00	JULY CSUF PD	P07689	00078421	11/20/2012
				<b>Vendor Total:</b>	<b>5,230.50</b>				
MW OH	ABERNETHY, JOANNE V008266	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	ITK1107A	60.00	83453		00078422	11/20/2012
				<b>Vendor Total:</b>	<b>60.00</b>				
MW IP	ADMINSURE V004980	SEPT WORKERS COMP ADMIN	404580-6025 Third Party Administration	ITK1107B	3,293.12	6093	P07799	00078401	11/07/2012
				<b>Vendor Total:</b>	<b>3,293.12</b>				
MW OH	AGUIRRE, MONICA V008688	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	ITK1107A	100.00	83633		00078423	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	ALARM CENTRAL INC. V006825	ALARM MONITORING JULY-SEPT	433654-6127 Alarm Monitoring	ITK1107A	1,134.00	80226	P07784	00078424	11/20/2012
MW OH	ALARM CENTRAL INC. V006825	ALARM MONITORING OCT-DEC	433654-6127 Alarm Monitoring	ITK1107A	1,134.00	80226	P07784	00078424	11/20/2012
				<b>Vendor Total:</b>	<b>2,268.00</b>				
MW IP	ALBERT GROVER & ASSOC V007111	JULY TRAFFIC SIGNAL UPGRADE	333552-6185 / 6800140141-6185 Construction Services	ITK1101A	13,076.25	12218-IN	P07533	00078374	11/05/2012
MW IP	ALBERT GROVER & ASSOC V007111	AUG TRAFFIC SIGNAL UPGRADE	333552-6185 / 6800140141-6185 Construction Services	ITK1101A	7,178.78	12249-IN	P07533	00078374	11/05/2012
MW OH	ALBERT GROVER & ASSOC V007111	SEPT TRAFFIC SIGNAL UPGRADE	333552-6185 / 6800140141-6185 Construction Services	ITK1107A	3,129.99	12279-IN	P07533	00078425	11/20/2012
				<b>Vendor Total:</b>	<b>23,385.02</b>				
MW IP	ALEXANDER, KENNETH	POP CONFERENCE-MEALS	103041-6250	ITK1018A	160.00	3419A	P07746	00078301	10/18/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V003107		Staff Training						
MW OH	ALEXANDER, KENNETH V003107	POST MANAGEMENT-MEALS	103041-6250 Staff Training	ITK1107A	104.00	14	P07805	00078426	11/20/2012
MW OH	ALEXANDER, KENNETH V003107	CSULB INTERNAL AFFAIRS-REG.N	103041-6250 Staff Training	ITK1107A	324.00	39331	P07806	00078426	11/20/2012
MW OH	ALEXANDER, KENNETH V003107	CATO-MEALS	103041-6250 Staff Training	ITK1107A	160.00	3195	P07808	00078426	11/20/2012
				<b>Vendor Total:</b>	<b>748.00</b>				
MW IP	ALL CITY MANAGEMENT SI 9/2-9/15 CROSSING GUARD SRVS V000005		103041-6099 Other Professional Services	ITK1101A	7,086.24	28321	P07330	00078375	11/05/2012
MW IP	ALL CITY MANAGEMENT SI 9/16-9/29 CROSSING GUARD SRVS V000005		103041-6099 Other Professional Services	ITK1101A	7,873.60	28480	P07330	00078375	11/05/2012
MW OH	ALL CITY MANAGEMENT SI 9/30-10/13 CROSSING GUARD SRVS V000005		103041-6099 Other Professional Services	ITK1107A	7,873.60	28620	P07330	00078427	11/20/2012
				<b>Vendor Total:</b>	<b>22,833.44</b>				
MW OH	ALMOND, ALBERT V004382	PROPERTY INSPECTION	302535-6401 Community Programs	ITK1107A	150.00	4472	P07726	00078428	11/20/2012
MW OH	ALMOND, ALBERT V004382	PROPERTY INSPECTION	302535-6401 Community Programs	ITK1107A	150.00	4473	P07726	00078428	11/20/2012
MW OH	ALMOND, ALBERT V004382	PROPERTY INSPECTION	302535-6401 Community Programs	ITK1107A	150.00	4475	P07726	00078428	11/20/2012
MW OH	ALMOND, ALBERT V004382	PROPERTY INSPECTION	302535-6401 Community Programs	ITK1107A	150.00	4478	P07726	00078428	11/20/2012
				<b>Vendor Total:</b>	<b>600.00</b>				
MW OH	ANAHEIM FULLERTON TOW JULY TOWING SERVICES V006631		103041-6181 Towing Services	ITK1107A	5,362.50	JULY 12	P07690	00078429	11/20/2012
				<b>Vendor Total:</b>	<b>5,362.50</b>				
MW OH	ANDERSON, CHRIS V002769	CATO-MEALS	103041-6250 Staff Training	ITK1107A	160.00	00135	P07809	00078430	11/20/2012
				<b>Vendor Total:</b>	<b>160.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	ANTHEM LIFE INSURANCE - NOV OPTIONAL LIFE INSURANCE V000046		0010-2186 Optional Life Insurance	ITK1107B	5.00	11612A		00078402	11/07/2012
<b>Vendor Total: 5.00</b>									
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	327.75	502-7297010	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	129.41	502-7297011	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	476.99	502-7317630	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	79.18	502-7317631	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	460.87	502-7335708	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	119.61	502-7335709	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	323.20	502-7353728	P07318	00078431	11/20/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	ITK1107A	79.18	502-7353729	P07318	00078431	11/20/2012
<b>Vendor Total: 1,996.19</b>									
MW IP	ARCZYNSKI, ANDREW V V005588	SEPT LEGAL SERVICES	101005-6005 Legal Services	ITK1011B	22,536.17	100412	P07107	00078253	10/11/2012
MW IP	ARCZYNSKI, ANDREW V V005588	OCT CITY ATTORNEY FEES	101005-6005 Legal Services	ITK1107B	27,992.17	103112	P07107	00078403	11/07/2012
<b>Vendor Total: 50,528.34</b>									
MW OH	ARZOLA, JENNIFER V008619	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	ITK1107A	100.00	83360		00078432	11/20/2012
MW IP	AT&T V004144	SEPT PHONE CHARGES	431010-6215 Telephone	ITK1011B	2,383.28	092012		00078254	10/11/2012
<b>Vendor Total: 100.00</b>									

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	AT&T V004144	SEPT PHONE CHARGES	296561-6215 Telephone	ITK1011B	261.25	092012		00078254	10/11/2012
MW IP	AT&T V004144	SEPT PHONE CHARGES	0010-1220 Accts Rec/Plac Library Dist	ITK1011B	15.70	092012		00078254	10/11/2012
MW IP	AT&T V004144	SEPT PHONE CHARGES	431010-6215 Telephone	ITK1025A	1,359.50	100212		00078334	10/24/2012
MW IP	AT&T V004144	SEPT PHONE CHARGES	296561-6215 Telephone	ITK1025A	188.66	100212		00078334	10/24/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	296561-6215 Telephone	ITK1101A	16.51	101712		00078376	11/05/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	431010-6215 Telephone	ITK1101A	244.42	101712		00078376	11/05/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	431010-6215 Telephone	ITK1101A	750.35	102512		00078376	11/05/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	296561-6215 Telephone	ITK1101A	47.07	102512		00078376	11/05/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	296561-6215 Telephone	ITK1107B	15.66	102812		00078404	11/07/2012
MW IP	AT&T V004144	SEPT-OCT PHONE CHARGES	431010-6215 Telephone	ITK1107B	140.73	102812		00078404	11/07/2012
MW OH	AT&T V004144	SEPT ENVIRONMENTAL ENGINEER **VOID**	484356-6017 Special Studies	TK1107D	1,242.16	20123340		00078433	11/20/2012
				<b>Vendor Total:</b>	<b>6,665.29</b>				
MW OH	ATHENS SERVICES V006622	SEPT STREET SWEEPING	374387-6099 Other Professional Services	ITK1107A	12,097.31	3899190912	P07571	00078434	11/20/2012
				<b>Vendor Total:</b>	<b>12,097.31</b>				
MW IP	AUDISS, JAY S V003366	DRIVING FORCE-MEALS,MILEAGE	103041-6250 Staff Training	ITK1018A	14.58	333A	P07748	00078302	10/18/2012
MW OH	AUDISS, JAY S V003366	SLI #7-MEALS	103041-6250 Staff Training	ITK1107A	120.00	13291	P07811	00078435	11/20/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Vendor Total:</b>	<b>134.58</b>				
MW OH	BAKER, ANA V008663	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107C	50.00	83354		00078436	11/20/2012
MW OH	BAKER, ANA V008663	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107C	50.00	83357		00078436	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	BAKERNOWICKI DESIGN S1 AUG PARKING STRUCTURE DOCS V008150		333554-6015 / 61037-6015 Engineering Services	ITK1101A	10,000.00	11006-00-07	P07670	00078377	11/05/2012
MW IP	BAKERNOWICKI DESIGN S1 SEPT PARKING STRUCTURE DOCS V008150		333554-6015 / 61037-6015 Engineering Services	ITK1101A	34,980.25	11006-00-08	P07670	00078377	11/05/2012
MW OH	BAKERNOWICKI DESIGN S1 OCT PARKING STRUCTURE DOCS V008150		333554-6015 / 61037-6015 Engineering Services	TK1107C	4,455.90	12024-00-01	P07670	00078437	11/20/2012
				<b>Vendor Total:</b>	<b>49,436.15</b>				
MW OH	BANK OF SACRAMENTO V008705	RETENTION #1-STREET REHAB	333552-6185 / 6110540033-6185 Construction Services	TK1107G	86,560.36	RETENTION #1	P07826	00078438	11/20/2012
				<b>Vendor Total:</b>	<b>86,560.36</b>				
MW OH	BARKER, APRIL V008678	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107C	50.00	83537		00078439	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW IP	BARTA, LAURA V008491	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	ITK1101A	100.00	81303A		00078378	11/05/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	178.67	11-270122	P07258	00078440	11/20/2012
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	105.55	11-270321	P07258	00078440	11/20/2012
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	118.53	11-270342	P07258	00078440	11/20/2012
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	94.99	11-270441	P07258	00078440	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	232.65	11-270687	P07258	00078440	11/20/2012
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK1107C	105.55	11-270704	P07258	00078440	11/20/2012
			<b>Vendor Total:</b>		<b>835.94</b>				
MW OH	BEE MAN, THE V000117	BEE REMOVAL	103655-6130 Repair & Maint/Facilities	TK1107C	175.00	78934	P07244	00078441	11/20/2012
MW OH	BEE MAN, THE V000117	BEE REMOVAL	103655-6130 Repair & Maint/Facilities	TK1107C	175.00	78935	P07244	00078441	11/20/2012
			<b>Vendor Total:</b>		<b>350.00</b>				
MW OH	BERENS, JENNIFER V007340	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107C	50.00	83536		00078442	11/20/2012
MW OH	BREA ELECTRIC COMPANY V007990	CITY ELECTRICAL REPAIRS	433654-6130 Repair & Maint/Facilities	TK1107C	597.36	18384	P07247	00078443	11/20/2012
			<b>Vendor Total:</b>		<b>50.00</b>				
MW OH	BROWN, SUSAN V008695	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107C	100.00	83630		00078444	11/20/2012
MW OH	BROWN, SUSAN V008695	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107C	30.00	83654		00078444	11/20/2012
			<b>Vendor Total:</b>		<b>597.36</b>				
MW IP	BRYANT, CRAIG V008323	AUG RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	ITK1018A	350.00	AUG 12	P07653	00078303	10/18/2012
MW OH	BURCAR, JACQUELINE V008671	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107C	50.00	83361		00078445	11/20/2012
			<b>Vendor Total:</b>		<b>350.00</b>				
MW IP	BURKE WILLIAMS & SOREN V006247	AUG LEGAL SERVICES	101005-6005 Legal Services	ITK1101A	10,295.88	160096	P07108	00078379	11/05/2012
MW OH	BURKE WILLIAMS & SOREN	SEPT LEGAL SERVICES	101005-6005	TK1107C	18,342.55	160672	P07108	00078446	11/20/2012
			<b>Vendor Total:</b>		<b>50.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006247		Legal Services						
MW IP	BURNETTE, DANILLA V008704	PARKING CITATION REFUND	100000-4410 City Ord Fines (Parking)	ITK1107B	28,638.43	32.00 PK442690		00078405	11/07/2012
MW IP	BURNETTE, DANILLA V008704	PARKING CITATION REFUND	0044-2038 Parking Fines	ITK1107B	15.00	PK442690		00078405	11/07/2012
			<b>Vendor Total:</b>		<b>47.00</b>				
MW IP	BURNETTE, LARRY V008703	PARKING CITATION REFUND	100000-4410 City Ord Fines (Parking)	ITK1107B	32.00	PK442280		00078406	11/07/2012
MW IP	BURNETTE, LARRY V008703	PARKING CITATION REFUND	0044-2038 Parking Fines	ITK1107B	15.00	PK442280		00078406	11/07/2012
			<b>Vendor Total:</b>		<b>47.00</b>				
MW OH	BUSINESS PRODUCTS DISTI V000152	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107C	9.64	23997	P07766	00078447	11/20/2012
			<b>Vendor Total:</b>		<b>9.64</b>				
MW IP	BUSSE, MICHAEL V002621	SLI #8-MEALS,MILEAGE	103040-6250 Staff Training	ITK1018A	228.28	348A	P07741	00078304	10/18/2012
MW IP	BUSSE, MICHAEL V002621	SLI #7 MEALS,MILEAGE	103040-6250 Staff Training	ITK1018A	228.28	9634A	P07744	00078304	10/18/2012
			<b>Vendor Total:</b>		<b>456.56</b>				
MW IP	BUTTS, BRAD V002941	DRIVING FORCE-MEALS,MILEAGE	103041-6250 Staff Training	ITK1018A	14.58	34195	P07754	00078305	10/18/2012
MW OH	BUTZLAFF, TROY V005326	TRAVEL REIMBURSEMENT	101511-6245 Meetings & Conferences	TK1107C	18.00	092412		00078448	11/20/2012
			<b>Vendor Total:</b>		<b>18.00</b>				
MW IP	CALIFORNIA DENTAL NETV V008102	DEC DENTAL PREMIUMS	395083-5162 Dental Insurance Premiums	ITK1107B	178.86	DEC 2012		00078407	11/07/2012
MW IP	CALIFORNIA DENTAL NETV	DEC DENTAL PREMIUMS	395000-4720	ITK1107B	892.18	DEC 2012		00078407	11/07/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008102		ISF Dental Ins Reimbursement						
MW IP	CALIFORNIA DENTAL NETV NOV DENTAL INSURANCE V008102		395083-5162 Dental Insurance Premiums	ITK1011B	178.86	NOV 12		00078255	10/11/2012
MW IP	CALIFORNIA DENTAL NETV NOV DENTAL INSURANCE V008102		395000-4720 ISF Dental Ins Reimbursement	ITK1011B	982.18	NOV 12		00078255	10/11/2012
			<b>Vendor Total:</b>		<b>2,232.08</b>				
MW IP	CALIFORNIA MUNICIPAL MEMBERSHIP DUES V001673		101003-6255 Dues & Memberships	ITK1011B	155.00	4072515	P07644	00078256	10/11/2012
			<b>Vendor Total:</b>		<b>155.00</b>				
MW IP	CALIFORNIA PUBLIC EMPL NOV MEDICAL PREMIUMS V006234		395000-4715 ISF Health Ins Reimbursement	ITK1018A	116,937.08	1000001385670		00078306	10/18/2012
MW IP	CALIFORNIA PUBLIC EMPL NOV MEDICAL PREMIUMS V006234		395083-5161 Health Insurance Premiums	ITK1018A	11,915.69	1000001385670		00078306	10/18/2012
			<b>Vendor Total:</b>		<b>128,852.77</b>				
MW OH	CALIFORNIA STATE DISBUI P/E 10/13/12 PD DATE 10/19/12 V004813		0048-2196 Garnishments W/H	PY12021	31.15	2700/1201021		00078291	10/19/2012
MW OH	CALIFORNIA STATE DISBUI P/E 10/13/12 PD DATE 10/19/12 V004813		0010-2196 Garnishments W/H	PY12021	1,270.30	2700/1201021		00078291	10/19/2012
MW OH	CALIFORNIA STATE DISBUI P/E 10/13/12 PD DATE 10/19/12 V004813		0029-2196 Garnishments W/H	PY12021	20.77	2700/1201021		00078291	10/19/2012
MW OH	CALIFORNIA STATE DISBUI P/E 10/27/12 PD DATE 11/2/12 V004813		0010-2196 Garnishments W/H	PY12022	1,270.30	2700/1201022		00078364	11/02/2012
MW OH	CALIFORNIA STATE DISBUI P/E 10/27/12 PD DATE 11/2/12 V004813		0029-2196 Garnishments W/H	PY12022	20.77	2700/1201022		00078364	11/02/2012
MW OH	CALIFORNIA STATE DISBUI P/E 10/27/12 PD DATE 11/2/12 V004813		0048-2196 Garnishments W/H	PY12022	31.15	2700/1201022		00078364	11/02/2012
			<b>Vendor Total:</b>		<b>2,644.44</b>				
MW OH	CALIFORNIA STATE UNIVEI AUG CSUFPP IMPOUND FEES V006510		103041-6183 CSUF PD Reimburse Impound Fee	TK1107C	3,255.10	AUG 12 CSUFPP P07579		00078449	11/20/2012
			<b>Vendor Total:</b>		<b>3,255.10</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	CALRECYCLE V008547	OPPIA-09-0056-OPP UNSPENT FUN	104315-6999 Other Expenditure	ITK1018A	2,129.00	OPP1A090056C P07767		00078307	10/18/2012
				<b>Vendor Total:</b>	<b>2,129.00</b>				
MW IP	CAMPL MARK V008652	UNIFORM ALLOWANCE	103041-6360 Uniforms	ITK1011B	100.00	100812F		00078257	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	CARDENAS, JOEL V002648	NOV MONTHLY EXPENSES	103650-5001 Salaries/Full-Time Regular	TK1107C	50.00	NOVEMBER 12		00078450	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW IP	CARL WARREN & CO V008011	JUL 3RD PARTY LIABILITY CLAIM	404582-6025 Third Party Administration	ITK1025B	1,481.00	1399912	P07671	00078347	10/25/2012
MW IP	CARL WARREN & CO V008011	AUG 3RD PARTY LIABILITY CLAIM	404582-6025 Third Party Administration	ITK1025B	1,481.00	1406481	P07671	00078347	10/25/2012
				<b>Vendor Total:</b>	<b>2,962.00</b>				
MW IP	CARTER, CARLOS V006511	2012 HERITAGE CAR SHOW DJ	0044-2067 / 79392-2067 Heritage Committee	ITK1011A	450.00	301	P07704	00078250	10/11/2012
				<b>Vendor Total:</b>	<b>450.00</b>				
MW IP	CARWASH OF AMERICA V000771	AUG CITY CAR WASHES	433658-6301 Special Department Supplies	ITK1101A	538.38	0810	P07256	00078380	11/05/2012
MW IP	CARWASH OF AMERICA V000771	SEPT CITY CAR WASHES	433658-6301 Special Department Supplies	ITK1101A	414.52	0901	P07256	00078380	11/05/2012
				<b>Vendor Total:</b>	<b>952.90</b>				
MW OH	CASTRO-GRAHAM, ANTONI V008605	NOVEMBER MONTHLY EXPENSES	103550-5001 Salaries/Full-Time Regular	TK1107C	50.00	NOVEMBER 12		00078451	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	CBE V008124	SEPT COPIER OVERAGE-ADMIN	431010-6175 Office Equipment Rental	TK1107C	388.13	IN1468013	P07114	00078452	11/20/2012
MW OH	CBE V008124	SEPT COPIER OVERAGE-REC	431010-6175 Office Equipment Rental	TK1107C	377.33	IN1468014	P07115	00078452	11/20/2012
MW OH	CBE	SEPT COPIER SERVICES	101572-6315	TK1107C	90.51	IN1468015	P07786	00078452	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008124		Office Supplies						
	<b>Vendor Total:</b>				<b>855.97</b>				
MW OH	CHAVEZ, ROSA V008662	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK1107C	150.00	83430		00078453	11/20/2012
	<b>Vendor Total:</b>				<b>150.00</b>				
MW OH	CITY CLERK MANAGEMENT V008458	OCT CITY CLERK CONSULTING	101002-6290 Dept. Contract Services	TK1107C	5,450.00	12-15	P07210	00078454	11/20/2012
	<b>Vendor Total:</b>				<b>5,450.00</b>				
MW OH	CITY CLERKS ASSOCIATION V000197	2012 CITY CLERK HANDBOOK	101513-6315 Office Supplies	TK1107C	40.00	100312A		00078455	11/20/2012
	<b>Vendor Total:</b>				<b>40.00</b>				
MW OH	CITY OF BREA V000125	CITYWIDE PRINTING SERVICES	431010-6230 Printing & Binding	TK1107C	1,132.48	6-1582	P07116	00078456	11/20/2012
MW OH	CITY OF BREA V000125	CITYWIDE PRINTING SERVICES	431010-6230 Printing & Binding	TK1107C	267.72	6-1583	P07116	00078456	11/20/2012
	<b>Vendor Total:</b>				<b>1,400.20</b>				
MW IP	CITY OF BREA V008654	DISPATCH FEASIBILITY STUDY	101511-6001 Management Consulting Services	ITK1101A	4,068.60	6-458	P07716	00078381	11/05/2012
	<b>Vendor Total:</b>				<b>4,068.60</b>				
MW OH	CITY OF LA HABRA V000600	1ST QTR COURT LIAISON SRVS	103043-6290 Dept. Contract Services	TK1107C	6,517.75	LH13-301-AR	P07405	00078457	11/20/2012
	<b>Vendor Total:</b>				<b>6,517.75</b>				
MW OH	CLEAN CITY V007411	SEPT GRAFFITI REMOVAL	103652-6290 Dept. Contract Services	TK1107C	28,564.52	P121	P07361	00078458	11/20/2012
	<b>Vendor Total:</b>				<b>28,564.52</b>				
MW OH	CLEAR CHOICE LIEN SALES V005847	SEPT LIEN SERVICES	103041-6182 Lien Services	TK1107C	87.50	149C	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES V005847	SEPT LIEN SERVICES	103041-6182 Lien Services	TK1107C	87.50	154C	P07611	00078459	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CLEAR CHOICE LIEN SALES SEPT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	25.00	154D	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	50.00	159A	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	75.00	159B	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	12.50	164B	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	100.00	164C	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	12.50	165	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	12.50	167	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	75.00	169B	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	12.50	175	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	87.50	175A	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES SEPT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	75.00	338I	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	25.00	3382	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	25.00	3383	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	25.00	3384	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES SEPT LIEN SERVICES V005847		103041-6182 Lien Services	TK1107C	15.00	6240	P07611	00078459	11/20/2012
MW OH	CLEAR CHOICE LIEN SALES OCT LIEN SERVICES		103041-6182	TK1107C	7.50	6259	P07611	00078459	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005847		Lien Services						
	<b>Vendor Total:</b>				<b>810.00</b>				
MW OH	COMMERCIAL AQUATIC SE V005203	JULY CHEMICAL DELIVERY	GOMI 433654-6290 Dept. Contract Services	TK1107C	397.60	50606	P07346	00078460	11/20/2012
MW OH	COMMERCIAL AQUATIC SE V005203	AUG CHEMICAL DELIVERY	GOME 433654-6290 Dept. Contract Services	TK1107C	397.60	50769	P07346	00078460	11/20/2012
MW OH	COMMERCIAL AQUATIC SE V005203	AUG CHEMICAL DELIVERY	GOME 433654-6290 Dept. Contract Services	TK1107C	397.60	50844	P07346	00078460	11/20/2012
MW OH	COMMERCIAL AQUATIC SE V005203	AUG CHEMICAL DELIVERY	GOME 433654-6290 Dept. Contract Services	TK1107C	44.80	51019	P07346	00078460	11/20/2012
MW OH	COMMERCIAL AQUATIC SE V005203	AUG CHEMICAL DELIVERY	GOME 433654-6290 Dept. Contract Services	TK1107C	397.60	51027	P07346	00078460	11/20/2012
MW OH	COMMERCIAL AQUATIC SE V005203	SEPT CHEMICAL DELIVERY	GOMI 433654-6290 Dept. Contract Services	TK1107C	89.60	51265	P07346	00078460	11/20/2012
	<b>Vendor Total:</b>				<b>1,724.80</b>				
MW OH	COMMUNITY HEALTH CHA V000192	P/E 10/13/12 PD DATE	10/19/12	PY12021	1.00	2640/1201021		00078292	10/19/2012
MW OH	COMMUNITY HEALTH CHA V000192	P/E 10/13/12 PD DATE	10/19/12	PY12021	14.00	2640/1201021		00078292	10/19/2012
MW OH	COMMUNITY HEALTH CHA V000192	P/E 10/27/12 PD DATE	11/2/12	PY12022	0.87	2640/1201022		00078365	11/02/2012
MW OH	COMMUNITY HEALTH CHA V000192	P/E 10/27/12 PD DATE	11/2/12	PY12022	14.13	2640/1201022		00078365	11/02/2012
	<b>Vendor Total:</b>				<b>30.00</b>				
MW OH	COMPUTER SERVICES COM V000258	SEPT ROUTINE SIGNAL MAINT	AR/City of Yorba Linda	TK1107C	207.31	3858-99	P07702	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM V000258	SEPT ROUTINE SIGNAL MAINT	AR/County of Orange	TK1107C	45.61	3858-99	P07702	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM V000258	SEPT ROUTINE SIGNAL MAINT	AR/City of Fullerton	TK1107C	494.76	3858-99	P07702	00078461	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	COMPUTER SERVICES COM SEPT ROUTINE SIGNAL MAINT V000258		103652-6099 Other Professional Services	TK1107C	1,434.98	3858-99	P07702	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM SEPT ROUTINE SIGNAL MAINT V000258		0010-1232 Accts Rec/Other Agencies	TK1107C	397.34	3858-99	P07702	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM JULY TRAFFIC SIGNAL MAINT V000258		0010-1228 AR/County of Orange	TK1107C	50.76	3859-2613:2641	P07720	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM JULY TRAFFIC SIGNAL MAINT V000258		103652-6099 Other Professional Services	TK1107C	3,875.26	3859-2613:2641	P07720	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM JULY TRAFFIC SIGNAL MAINT V000258		0010-1224 AR/City of Fullerton	TK1107C	611.34	3859-2613:2641	P07720	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM JULY TRAFFIC SIGNAL MAINT V000258		0010-1232 Accts Rec/Other Agencies	TK1107C	342.47	3859-2613:2641	P07720	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM AUG EXTRAORDINARY SIGNAL M V000258		0010-1226 AR/City of Yorba Linda	TK1107C	70.29	3859-2642:2662	P07789	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM AUG EXTRAORDINARY SIGNAL M V000258		0010-1228 AR/County of Orange	TK1107C	23.20	3859-2642:2662	P07789	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM AUG EXTRAORDINARY SIGNAL M V000258		0010-1224 AR/City of Fullerton	TK1107C	276.18	3859-2642:2662	P07789	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM AUG EXTRAORDINARY SIGNAL M V000258		103652-6099 Other Professional Services	TK1107C	4,734.81	3859-2642:2662	P07789	00078461	11/20/2012
MW OH	COMPUTER SERVICES COM AUG EXTRAORDINARY SIGNAL M V000258		0010-1232 Accts Rec/Other Agencies	TK1107C	72.75	3859-2642:2662	P07789	00078461	11/20/2012
<b>Vendor Total:</b>					<b>12,637.06</b>				
MW IP	COUNTY OF ORANGE V006392	ASSET FORFEITURE PPD 12-2238	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1011B	5,072.00	PPD 12-2238		00078258	10/11/2012
MW IP	COUNTY OF ORANGE V006392	ASSET FORFEITURE CASE	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1101A	5,072.00	PPD 12-2238A		00078382	11/05/2012
MW IP	COUNTY OF ORANGE V006392	ASSET FORFEITURE PPD 12-2403	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1011B	4,035.00	PPD 12-2403		00078258	10/11/2012
MW IP	COUNTY OF ORANGE V006392	ASST FORFEITURE CASE	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1101A	4,035.00	PPD 12-2403A		00078382	11/05/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	COUNTY OF ORANGE V006392	ASSET FORFEITURE PPD 12-2646	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1011B	1,596.50	PPD 12-2646		00078258	10/11/2012
MW IP	COUNTY OF ORANGE V006392	ASSET FORFEITURE CASE	0044-2044 / 80025-2044 Asset Seizure Deposit	ITK1101A	1,597.00	PPD 12-2646A		00078382	11/05/2012
			<b>Vendor Total:</b>		<b>21,407.50</b>				
MW OH	COUNTY OF ORANGE V000715	TREA OCT OCATS SERVICES	103043-6299 Other Purchased Services	TK1107C	784.00	SH32822	P07311	00078462	11/20/2012
MW OH	COUNTY OF ORANGE V000715	TREA 2ND QTR 800 MHZ ALLOCATION	103043-6137 Repair Maint/Equipment	TK1107C	7,859.00	SC06684	P07312	00078462	11/20/2012
			<b>Vendor Total:</b>		<b>8,643.00</b>				
MW IP	CRADDOCK, KATHERINE V006342	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812G		00078259	10/11/2012
MW OH	CRON & ASSOC V001603	TRANSCRIPTION SERVICES	103040-6290 / 50072-6290 Dept. Contract Services	TK1107C	300.00	3722	P07793	00078463	11/20/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW OH	CUEVAS, JOSE V007954	PRINTER MAINT	422023-6135 Repair/Maint Off Furn & Eqp	TK1107C	267.79	12-50	P07308	00078464	11/20/2012
			<b>Vendor Total:</b>		<b>300.00</b>				
MW OH	DATA TICKET INC. V006119	SEPT ADMIN CITATIONS	102533-6290 Dept. Contract Services	TK1107D	200.00	43164	P07368	00078465	11/20/2012
MW IP	DATA TICKET INC. V006119	AUGUST AR COLLECTION	102021-6099 Other Professional Services	ITK1025B	825.00	42792	P07719	00078348	10/25/2012
MW OH	DATA TICKET INC. V006119	SEPT AR SERVICES	102021-6099 Other Professional Services	TK1107D	87.00	43319	P07774	00078465	11/20/2012
			<b>Vendor Total:</b>		<b>1,112.00</b>				
MW OH	DE LA TORRE, EDUARDO V003527	NOV MONTHLY EXPENSES	101511-5001 Salaries/Full-Time Regular	TK1107D	5.00	NOVEMBER 1:		00078466	11/20/2012
MW OH	DE LA TORRE, EDUARDO V003527	NOV MONTHLY EXPENSES	374386-5001 Salaries/Full-Time Regular	TK1107D	25.00	NOVEMBER 1:		00078466	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	DE LA TORRE, EDUARDO V003527	NOV MONTHLY EXPENSES	101514-5001 Salaries/Full-Time Regular	TK1107D	20.00	NOVEMBER 12		00078466	11/20/2012
MW IP	DEAN, ANDREW V003077	FTO UPDATE-MEALS_MILEAGE	103041-6250 Staff Training	Vendor Total: ITK1018A	50.00 147.48	3195	P07753	00078308	10/18/2012
MW OH	DELL MARKETING L.P. V000301	APC BATTERY REPLACEMENT	422023-6135 Repair/Maint Off Furrn & Eqp	Vendor Total: TK1107D	147.48 382.72	AFXTT8425	P07727	00078467	11/20/2012
MW IP	DEPARTMENT OF JUSTICE V000213	AUG LIVESCAN PROCESSING	101512-6099 Other Professional Services	Vendor Total: ITK1101A	382.72 160.00	922796	P07623	00078383	11/05/2012
MW IP	DEPARTMENT OF JUSTICE V000213	SEPT LIVESCAN PROCESSING	101512-6099 Other Professional Services	ITK1101A	137.00	928065	P07623	00078383	11/05/2012
MW IP	DEPARTMENT OF JUSTICE V000213	OCT LIVESCAN PROCESSING	101512-6099 Other Professional Services	ITK1101A	130.00	933588	P07623	00078383	11/05/2012
MW OH	DFS FLOORING INC V000099	OCT CARPET CLEANING	433654-6130 Repair & Maint/Facilities	Vendor Total: TK1107D	427.00 605.00	300098-89	P07552	00078468	11/20/2012
MW IP	DRABEK, GARY V004197	AUG RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	Vendor Total: ITK1018A	605.00 200.00	AUG 12	P07652	00078309	10/18/2012
MW IP	DRLIK, GARY V004475	JULY RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	Vendor Total: ITK1018A	200.00 200.00	JULY 12	P07709	00078310	10/18/2012
MW OH	E.J. WARD INC V001108	FUEL READER PARTS	433658-6301 Special Department Supplies	Vendor Total: TK1107D	200.00 1,159.60	0037771-IN	P07163	00078469	11/20/2012
MW OH	ECHEVERRIA, LEONEL	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385	Vendor Total: TK1107D	1,159.60 50.00	83676		00078470	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005193		Facility Rental						
MW OH	ECHEVERRIA, LEONEL V005193	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK1107D	100.00	83677		00078470	11/20/2012
			<b>Vendor Total:</b>		<b>150.00</b>				
MW IP	EMERGENCY RESPONSE CR BLOOD CLEAN UP V003861		103043-6299 / 50040-6299 Other Purchased Services	ITK1101A	700.00	T2012-436	P07732	00078384	11/05/2012
			<b>Vendor Total:</b>		<b>700.00</b>				
MW IP	EMPIRE PIPE CLEANING AN SEWER CLEANING V003109		484376-6120 R & M/Sewer & Storm Drain	ITK1101A	700.00	9046	P07231	00078385	11/05/2012
			<b>Vendor Total:</b>		<b>700.00</b>				
MW IP	ENTENMANN-ROVIN CO V000342	PD MEDALS	103041-6301 Special Department Supplies	ITK1025B	3,227.75	86915	P07582	00078349	10/25/2012
			<b>Vendor Total:</b>		<b>3,227.75</b>				
MW OH	ESCOBAR, TERESA V008696	FACILITY REFUND	100000-4385 / 79188-4385 Facility Rental	TK1107D	145.00	83652		00078471	11/20/2012
			<b>Vendor Total:</b>		<b>145.00</b>				
MW OH	ESTRADA, RICHARD V008658	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107D	55.00	83460		00078472	11/20/2012
			<b>Vendor Total:</b>		<b>55.00</b>				
MW OH	EVANS, ROSALENA V008677	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107D	50.00	83538		00078473	11/20/2012
			<b>Vendor Total:</b>		<b>50.00</b>				
MW IP	FABIAN, MELINA V005136	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812H		00078260	10/11/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	33.60	178679	P07347	00078350	10/25/2012
			<b>Vendor Total:</b>		<b>33.60</b>				
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	327.05	179044	P07347	00078350	10/25/2012
			<b>Vendor Total:</b>		<b>327.05</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	159.45	179245	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	348.73	179341	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	339.02	179430	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	341.73	C43895	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	264.00	C44134	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	801.13	C44301	P07347	000783350	10/25/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1025B	105.00	C44307	P07347	000783350	10/25/2012
					<b>Vendor Total:</b>	<b>2,719.71</b>			
MW IP	FEDEX V000394	SHIPPING CHARGES	333555-6185 Construction Services	ITK1018A	83.27	7-973-63857	P07765	00078311	10/18/2012
MW IP	FEDEX V000394	SHIPPING CHARGES	101511-6325 Postage	ITK1018A	21.00	7-973-63857	P07765	00078311	10/18/2012
					<b>Vendor Total:</b>	<b>104.27</b>			
MW OH	FELDSTEIN, ALICIA V003915	WOMEN IN LAW ENFORCEMENT	103040-6250 Staff Training	TK1107D	99.33	0123A	P07706	00078474	11/20/2012
MW IP	FENSTERMAKER, DANIEL V005067	OCT MEDIA SERVICES	441573-6099 Other Professional Services	ITK1107B	4,176.90	PLA-12-010	P07401	00078408	11/07/2012
					<b>Vendor Total:</b>	<b>4,176.90</b>			
MW OH	FERGUSON PRAET & SHERA V000396	AUG LEGAL SERVICES:VOHRA Litigation	404582-6006 / 10031-6006	TK1107D	2,890.35	16398	P07724	00078475	11/20/2012
MW OH	FERGUSON PRAET & SHERA V000396	SEPT LEGAL SERVICES:VOHRA Litigation	404582-6006 / 10031-6006	TK1107D	5,810.95	16482	P07724	00078475	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Vendor Total:</b>	<b>8,701.30</b>				
MW OH	FERNANDEZ, GUADALUPE V008681	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107D	100.00	83530		00078476	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	FIDELITY SECURITY LIFE IT V008132	OCT VISION PREMIUMS	395000-4740 ISF Employee Optical Costs	ITK1011B	1,897.85	1747724		00078261	10/11/2012
MW IP	FIDELITY SECURITY LIFE IT V008132	OCT VISION PREMIUMS	395083-5164 Optical Insurance Premiums	ITK1011B	1,085.80	1747724		00078261	10/11/2012
MW IP	FIDELITY SECURITY LIFE IT V008132	NOV VISION PREMIUMS	395083-5164 Optical Insurance Premiums	ITK1107B	1,085.80	1889470		00078409	11/07/2012
MW IP	FIDELITY SECURITY LIFE IT V008132	NOV VISION PREMIUMS	395000-4740 ISF Employee Optical Costs	ITK1107B	1,788.35	1889470		00078409	11/07/2012
				<b>Vendor Total:</b>	<b>5,857.80</b>				
MW IP	FIS V008518	SEPT BUSINESS LICENSE FEES	102021-6025 Third Party Administration	ITK1025B	5.32	34183937	P07479	00078351	10/25/2012
				<b>Vendor Total:</b>	<b>5.32</b>				
MW IP	FUJITEC AMERICA INC V006496	BRIDGE ELEVATOR MAINT	433654-6130 Repair & Maint/Facilities	ITK1025B	1,170.00	1100094848	P07139	00078352	10/25/2012
				<b>Vendor Total:</b>	<b>1,170.00</b>				
MW OH	GALLEGOS, MARIA V008669	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK1107D	150.00	83353		00078477	11/20/2012
				<b>Vendor Total:</b>	<b>150.00</b>				
MW IP	GAS CO, THE V000909	SEPT-OCT GAS CHARGES	431010-6340 Natural Gas	ITK1025A	209.14	101812		00078335	10/24/2012
MW IP	GAS CO, THE V000909	SEPT-OCT GAS CHARGES	431010-6340 Natural Gas	ITK1101A	35.50	102512		00078386	11/05/2012
				<b>Vendor Total:</b>	<b>244.64</b>				
MW OH	GHD INC. V008535	SEPT VALENCIA DESIGN REHAB	333552-6015 / 6103440033-6015 Engineering Services	TK1107D	13,819.68	67862	P07471	00078478	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	GILLIS, JOSEPH V008160	JULY RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	ITK1018A	180.00	JULY 12	P07650	00078312	10/18/2012
				<b>Vendor Total:</b>	<b>13,819.68</b>				
MW IP	GILLIS, JOSEPH V008160	AUG OFFICER RESERVE STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	ITK1018A	225.00	AUG 12	P07651	00078312	10/18/2012
				<b>Vendor Total:</b>	<b>405.00</b>				
MW OH	GOLAN REMODELING V008697	REFUND-PERMIT OVERPAYMENT	100000-4166 Heat/Ventilation Air Cond	TK1107D	0.01	110512		00078479	11/20/2012
MW OH	GOLAN REMODELING V008697	REFUND-PERMIT OVERPAYMENT	100000-4162 Plumbing Permits	TK1107D	94.00	110512		00078479	11/20/2012
MW OH	GOLAN REMODELING V008697	REFUND-PERMIT OVERPAYMENT	100000-4164 Electrical Permits	TK1107D	37.00	110512		00078479	11/20/2012
MW OH	GOLAN REMODELING V008697	REFUND-PERMIT OVERPAYMENT	100000-4365 10% CBSC Collect Fees	TK1107D	0.10	110512		00078479	11/20/2012
				<b>Vendor Total:</b>	<b>131.11</b>				
MW IP	GOLDEN STATE WATER CO V000928	JULY-OCT WATER CHARGES	296561-6335 Water	ITK1011B	18,709.12	092012		00078262	10/11/2012
MW IP	GOLDEN STATE WATER CO V000928	JULY-OCT WATER CHARGES	431010-6335 Water	ITK1011B	9,763.41	092012		00078262	10/11/2012
MW IP	GOLDEN STATE WATER CO V000928	AUG-OCT WATER CHARGES	431010-6335 Water	ITK1025A	14,212.10	101012		00078336	10/24/2012
MW IP	GOLDEN STATE WATER CO V000928	SEPT-OCT WATER CHARGES	431010-6335 Water	ITK1101A	24,363.18	102212		00078387	11/05/2012
MW IP	GOLDEN STATE WATER CO V000928	SEPT-OCT WATER CHARGES	296561-6335 Water	ITK1101A	7,983.64	102212		00078387	11/05/2012
				<b>Vendor Total:</b>	<b>75,031.45</b>				
MW IP	GOLDEN WEST COLLEGE V001174	REMEDIATION RANGE FEES-HUN	103041-6301 Special Department Supplies	ITK1025B	248.42	CJ44-9	P07711	00078353	10/25/2012
MW OH	GONSALVES & SON, JOE	NOV LEGISLATIVE SERVICES	101001-6099	TK1107D	4,000.00	23192	P07112	00078480	11/20/2012
				<b>Vendor Total:</b>	<b>248.42</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005577		Other Professional Services						
MW OH	GONZALES, INEZ V008690	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107D	4,000.00	50.00 83628		00078481	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	GONZALEZ, AURORA V007982	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK1107D	150.00	83632		00078482	11/20/2012
				<b>Vendor Total:</b>	<b>150.00</b>				
MW IP	GONZALEZ, ERIC V004934	UNIFORM ALLOWANCE	103041-6360 Uniforms	ITK1011B	100.00	100812A		00078263	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	GOVERNMENT FINANCE OF NOV 10 MB DEDICATED CHARGES V000450	TELEPHONE	431010-6215 Telephone	ITK1101A	1,784.04	102112		00078388	11/05/2012
				<b>Vendor Total:</b>	<b>1,784.04</b>				
MW IP	GOVPARTNER V005751	JULY WEB HOSTING	422023-6136 Software Maintenance	ITK1101A	550.00	5714	P07737	00078389	11/05/2012
MW IP	GOVPARTNER V005751	AUG WEB HOSTING	422023-6136 Software Maintenance	ITK1101A	550.00	5744	P07737	00078389	11/05/2012
MW IP	GOVPARTNER V005751	SEPT WEB HOSTING	422023-6136 Software Maintenance	ITK1101A	550.00	5776	P07737	00078389	11/05/2012
MW IP	GOVPARTNER V005751	OCT WEB HOSTING	422023-6136 Software Maintenance	ITK1101A	550.00	5807	P07737	00078389	11/05/2012
				<b>Vendor Total:</b>	<b>2,200.00</b>				
MW OH	GREAT WEST V006983	P/E 10/13/12 PD DATE 10/19/12	0029-2172 Deferred Comp Pay. - Gr West	PY12021	19.54	2607/1201021		00078293	10/19/2012
MW OH	GREAT WEST V006983	P/E 10/13/12 PD DATE 10/19/12	0010-2172 Deferred Comp Pay. - Gr West	PY12021	881.73	2607/1201021		00078293	10/19/2012
MW OH	GREAT WEST V006983	P/E 10/13/12 PD DATE 10/19/12	0048-2172 Deferred Comp Pay. - Gr West	PY12021	43.06	2607/1201021		00078293	10/19/2012
MW OH	GREAT WEST	P/E 10/27/12 PD DATE 11/2/12	0029-2172	PY12022	33.87	2607/1201022		00078366	11/02/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006983		Deferred Comp Pay. - Gr West						
MW OH	GREAT WEST V006983	P/E 10/27/12 PD DATE 11/2/12	0010-2172 Deferred Comp Pay. - Gr West	PY12022	974.01	2607/1201022		00078366	11/02/2012
MW OH	GREAT WEST V006983	P/E 10/27/12 PD DATE 11/2/12	0048-2172 Deferred Comp Pay. - Gr West	PY12022	66.43	2607/1201022		00078366	11/02/2012
			<b>Vendor Total:</b>		<b>2,018.64</b>				
MW OH	GUEVARA, TRINH V008664	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107D	50.00	83364		00078483	11/20/2012
MW OH	GUPTS, VENNA V008665	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK1107D	50.00	83363		00078484	11/20/2012
			<b>Vendor Total:</b>		<b>150.00</b>				
MW OH	GUTIERREZ, MIA V008659	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107D	55.00	83455		00078485	11/20/2012
			<b>Vendor Total:</b>		<b>55.00</b>				
MW OH	HAGG, DEBRA V008661	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107D	55.00	83456		00078486	11/20/2012
			<b>Vendor Total:</b>		<b>55.00</b>				
MW OH	HARTE-HANKS SHOPPERS V000788	HERITAGE ADVERTISING	0044-2067 / 79392-2067 Heritage Committee	TK1107D	155.47	11135235	P07790	00078487	11/20/2012
MW OH	HARTE-HANKS SHOPPERS V000788	HERITAGE ADVERTISING	0044-2067 / 79392-2067 Heritage Committee	TK1107D	133.95	11135262	P07790	00078487	11/20/2012
MW OH	HARTE-HANKS SHOPPERS V000788	HERITAGE ADVERTISING	0044-2067 / 79392-2067 Heritage Committee	TK1107D	145.47	11640389	P07790	00078487	11/20/2012
MW OH	HARTE-HANKS SHOPPERS V000788	HERITAGE ADVERTISING	0044-2067 / 79392-2067 Heritage Committee	TK1107D	164.94	11640393	P07790	00078487	11/20/2012
			<b>Vendor Total:</b>		<b>599.83</b>				
MW IP	HASKELL & WHITE LLP V007823	FY 11/12 AUDITING SERVICES	102020-6010 Accounting & Auditing Service	ITK1025A	27,616.50	NPB60454	P07777	00078337	10/24/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	HDL SOFTWARE V007926	CAFR SERVICES	102021-6099 Other Professional Services	Vendor Total: ITK1011B	27,616.50	695.00 0018511-IN	P07643	00078264	10/11/2012
MW OH	HDL SOFTWARE V007926	BUSINESS LICENSE USER FEE	422023-6136 Software Maintenance	TK1107D	7,895.40	0030018	P07825	00078488	11/20/2012
MW OH	HENDRICKSON, ERIC V007376	NOV MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	Vendor Total: TK1107D	8,590.40	50.00 NOVEMBER 12		00078489	11/20/2012
MW OH	HERNANDEZ, ALFREDO V008674	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK1107D	50.00	150.00 83528		00078490	11/20/2012
MW OH	HERNANDEZ, MARK V008670	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK1107D	150.00	100.00 83352		00078491	11/20/2012
MW OH	HIGGINS, JOE V003026	BOOT REIMBURSEMENT	103650-6360 Uniforms	Vendor Total: TK1107D	100.00	44.87 91912		00078492	11/20/2012
MW OH	HIGGINS, KENDRA V008700	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK1107D	44.87	50.00 83679		00078493	11/20/2012
MW OH	HIKAWA, KATHLEEN V008699	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK1107D	50.00	150.00 83678		00078494	11/20/2012
MW OH	HILARIO, KRISTIE V008676	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK1107D	150.00	100.00 83540		00078495	11/20/2012
MW OH	HODGE, PAUL V008684	SWIMMING POOL BOND RELEASE	0044-2045 Construction Deposits(Swim)	Vendor Total: TK1107D	100.00	500.00 102912	P07800	00078496	11/20/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Vendor Total:</b>	<b>500.00</b>				
MW IP	HOLTSLAW, KATHERINE V002626	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	1008121		00078265	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	HONEYWELL INTERNATIONAL V001388	HVAC MAINT.	433654-6290 Dept. Contract Services	TK1107D	473.80	1025782	P07404	00078497	11/20/2012
				<b>Vendor Total:</b>	<b>473.80</b>				
MW OH	HUNTER, RYAN JAMES V004682	CATO-MEALS	103042-6245 Meetings & Conferences	TK1107D	160.00	0013	P07820	00078498	11/20/2012
				<b>Vendor Total:</b>	<b>160.00</b>				
MW OH	HUONG, TRAN V008682	CLASS REFUND	100000-4340 / 79248-4385 Recreation Programs	TK1107D	49.00	83544		00078499	11/20/2012
				<b>Vendor Total:</b>	<b>49.00</b>				
MW IP	ICMA RETIREMENT TRUST V000496	P/E 10/13 PD 10/19	0048-2170 Deferred Comp Payable - ICMA	ITK1025A	107.22	101812A		00078346	10/24/2012
MW IP	ICMA RETIREMENT TRUST V000496	P/E 10/13 PD 10/19	0043-2170 Deferred Comp Payable - ICMA	ITK1025A	50.00	101812A		00078346	10/24/2012
MW IP	ICMA RETIREMENT TRUST V000496	P/E 10/13 PD 10/19	0010-2170 Deferred Comp Payable - ICMA	ITK1025A	8,274.12	101812A		00078346	10/24/2012
MW IP	ICMA RETIREMENT TRUST V000496	P/E 10/13 PD 10/19	0037-2170 Deferred Comp Payable - ICMA	ITK1025A	122.00	101812A		00078346	10/24/2012
MW IP	ICMA RETIREMENT TRUST V000496	P/E 10/13 PD 10/19	0029-2170 Deferred Comp Payable - ICMA	ITK1025A	56.48	101812A		00078346	10/24/2012
				<b>Vendor Total:</b>	<b>8,609.82</b>				
MW IP	IMPERIAL SPRINKLER SUPPLY V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	387.63	1535797-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPPLY V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	143.41	1535797-01	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPPLY V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	50.26	1536614-00	P07313	00078354	10/25/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	96.95	1538366-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	34.35	1538366-01	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	30.10	1542328-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	121.86	1543095-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	10.37	1563276-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	51.61	1564133-00	P07313	00078354	10/25/2012
MW OH	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK1107D	77.42	1564133-01	P07313	00078500	11/20/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	-76.94	1564146-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	45.34	1564150-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	45.34	1564151-00	P07313	00078354	10/25/2012
MW OH	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK1107D	83.86	1564153	P07313	00078500	11/20/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	65.84	1564153-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	156.82	1564161-00	P07313	00078354	10/25/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	38.93	1566678-00	P07313	00078354	10/25/2012
MW OH	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK1107D	45.34	1566678-01	P07313	00078500	11/20/2012
MW IP	IMPERIAL SPRINKLER SUPP V006506	IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	ITK1025B	41.55	1566711-00	P07313	00078354	10/25/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006506		Special Department Supplies						
MW IP	IMPERIAL SPRINKLER SUPP IRRIGATION SUPPLIES V006506		103655-6301 Special Department Supplies	ITK1025B	19.54	1567413-00	P07313	00078354	10/25/2012
MW OH	IMPERIAL SPRINKLER SUPP IRRIGATION SUPPLIES V006506		103655-6301 Special Department Supplies	TK1107D	177.08	1572637	P07313	00078500	11/20/2012
MW OH	IMPERIAL SPRINKLER SUPP IRRIGATION SUPPLIES V006506		103655-6301 Special Department Supplies	TK1107D	278.44	1574344	P07313	00078500	11/20/2012
			<b>Vendor Total:</b>		<b>1,925.10</b>				
MW OH	IN & OUT PAINT & COLLISK VEHICLE PAINT/BODY REPAIR V000520		433658-6134 Vehicle Repair & Maintenance	TK1107D	1,659.06	12575	P07796	00078501	11/20/2012
			<b>Vendor Total:</b>		<b>1,659.06</b>				
MW OH	INTERNATIONAL INSTITUT IIMC MEMBERSHIP-MELIA V000506		101002-6255 Dues & Memberships	TK1107D	185.00	101512	P07718	00078502	11/20/2012
			<b>Vendor Total:</b>		<b>185.00</b>				
MW OH	JHUNG, ELAINE V008657	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107D	55.00	83459		00078503	11/20/2012
			<b>Vendor Total:</b>		<b>55.00</b>				
MW OH	KAY, JOSEPH V008680	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107D	50.00	83535		00078504	11/20/2012
			<b>Vendor Total:</b>		<b>50.00</b>				
MW IP	KENEHAN, KELLY V002879	SLI #5-MEALS	103042-6250 Staff Training	ITK1018A	120.00	31132	P07757	00078313	10/18/2012
MW OH	KENEHAN, KELLY V002879	SLI #8-MEALS	103042-6250 Staff Training	TK1107D	120.00	39132	P07814	00078505	11/20/2012
MW OH	KENEHAN, KELLY V002879	SLI #7-MEALS	103042-6250 Staff Training	TK1107D	120.00	39128	P07815	00078505	11/20/2012
MW OH	KENEHAN, KELLY V002879	SLI #6-MEALS	103042-6250 Staff Training	TK1107D	120.00	39121	P07817	00078505	11/20/2012
			<b>Vendor Total:</b>		<b>480.00</b>				
MW IP	KEY GOVERNMENT FINANC NOV PHONE SYSTEM LEASE		333523-6840 / 30016-6840	ITK1011B	3,000.92	153495001211	P07301	00078266	10/11/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007864		Machinery & Equipment						
MW OH	KEY GOVERNMENT FINANC	DEC PHONE SYSTEM LEASE FEES	333523-6840 / 30016-6840	TK1107E	3,000.92	153495001212	P07301	00078506	11/20/2012
	V007864		Machinery & Equipment						
MW OH	KHUAT, KATHERINE	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385	TK1107D	6,001.84	100.00 83539		00078507	11/20/2012
	V008639		Facility Rental						
MW OH	KIDZ LOVE SOCCER	FALL INSTRUCTOR PAYMENT	104071-6060 / 79248-6060	TK1107D	100.00	2,386.80 FALL 2012	P07736	00078508	11/20/2012
	V008469		Instructional Services						
MW OH	KLEIN & WILSON	SEPT LEGAL SERVICES:WOODRUF	101005-6006 / 10017-6006	TK1107D	2,386.80	20,881.00 19735	P07775	00078509	11/20/2012
	V008149		Litigation						
MW OH	KNOWLES-MCNIFF INC	SEPT SOFTWARE MAINT	422023-6136	TK1107D	20,881.00	1,417.50 90485	P07500	00078510	11/20/2012
	V000558		Software Maintenance						
MW OH	KNOWLES-MCNIFF INC	OCT SOFTWARE MAINT	422023-6136	TK1107D	1,890.00	90488	P07500	00078510	11/20/2012
	V000558		Software Maintenance						
MW OH	KOA CORPORATION	SEPT TRAFFIC STUDY SERVICES	333552-6015	TK1107D	3,307.50	3,497.00 JB13154X8	P07420	00078511	11/20/2012
	V006654		Engineering Services						
MW OH	KOSMONT COMPANIES	SEPT REAL ESTATE ADVISORY SR	540000-6001	TK1107D	3,497.00	2,442.30 0021	P07795	00078512	11/20/2012
	V006131		Management Consulting Services						
MW IP	KUHN, JANICE	UNIFORM ALLOWANCE	103043-6360	ITK1011B	2,442.30	100.00 100812J		00078267	10/11/2012
	V002975		Uniforms						
MW IP	KUHN, JANICE	ASSESS SUICIDAL CALLER-MEAL,	103043-6250	ITK1018A	50.04	50.04 34100	P07761	00078314	10/18/2012
	V002975		Staff Training						
MW IP	KUHN, JANICE	DOMESTIC VIOLENCE-MEAL,MILF	103043-6250	ITK1018A	50.04	50.04 34957	P07762	00078314	10/18/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V002975		Staff Training						
MW IP	KUHSE, JENNIFER V005622	UNIFORM ALLOWANCE	103043-6360 Uniforms	<b>Vendor Total:</b> ITK1011B	<b>200.08</b>	100.00 100812K		00078268	10/11/2012
MW OH	KURUVILLA, ABRAHAM V008698	FACILITY REFUND	104071-6275 / 79364-6275 Officiating	<b>Vendor Total:</b> TK1107D	<b>100.00</b>	425.00 7897		00078513	11/20/2012
MW OH	KUSUNOKI HEARING EXAM SEPT PARKING CITATION HEARIN V004347		103041-6099 Other Professional Services	<b>Vendor Total:</b> TK1107D	<b>425.00</b>	100.00 2011-253	P07331	00078514	11/20/2012
MW OH	LADD, TRISHA V008655	FALL 12 INSTRUCTOR PAYMENT	104071-6060 / 79248-6060 Instructional Services	<b>Vendor Total:</b> TK1107E	<b>100.00</b>	271.05 FALL 2012	P07782	00078515	11/20/2012
MW OH	LANAGAN, JOANNE V008687	CLASS REFUND	100000-4340 / 79506-4340 Recreation Programs	<b>Vendor Total:</b> TK1107E	<b>271.05</b>	25.00 83594		00078516	11/20/2012
MW OH	LAW OFFICE OF DIMITRI P ( SEPT LEGAL SERVICES:BECKER V008162		101005-6006 / 10017-6006 Litigation	<b>Vendor Total:</b> TK1107E	<b>25.00</b>	11,239.90 1218	P07768	00078517	11/20/2012
MW OH	LAWSON, GLENN V007184	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	<b>Vendor Total:</b> TK1107E	<b>11,239.90</b>	50.00 83355		00078518	11/20/2012
MW OH	LE BARD & UNDERWOOD H PD MOTOR REPAIRS V004044		433658-6290 Dept. Contract Services	<b>Vendor Total:</b> TK1107E	<b>50.00</b>	1,043.42 W088030	P07323	00078519	11/20/2012
MW OH	LE BARD & UNDERWOOD H PD MOTOR REPAIRS V004044		433658-6290 Dept. Contract Services	TK1107E		1,550.60 W088082	P07323	00078519	11/20/2012
MW OH	LE BARD & UNDERWOOD H PD MOTOR REPAIRS V004044		433658-6290 Dept. Contract Services	TK1107E		758.60 W088085	P07323	00078519	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Vendor Total:</b>	<b>3,352.62</b>				
MW OH	LE-NGUYEN, MAGGIE V007345	NOV MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	TK1107E	50.00	NOVEMBER 12		00078520	11/20/2012
MW OH	LE-NGUYEN, MAGGIE V007345	MILEAGE REIMBURSEMENT	102020-6245 Meetings & Conferences	TK1107E	23.54	102512	P07771	00078520	11/20/2012
				<b>Vendor Total:</b>	<b>73.54</b>				
MW OH	LEAL, MERCEDES V008666	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107E	100.00	83359		00078521	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	LEGAL SHIELD V008104	OCT LEGAL SERVICES	0043-2192 Police Legal Services	ITK1011B	14.96	101112A		00078269	10/11/2012
MW IP	LEGAL SHIELD V008104	OCT LEGAL SERVICES	0037-2192 Police Legal Services	ITK1011B	12.44	101112A		00078269	10/11/2012
MW IP	LEGAL SHIELD V008104	OCT LEGAL SERVICES	0010-2192 Police Legal Services	ITK1011B	485.85	101112A		00078269	10/11/2012
MW IP	LEGAL SHIELD V008104	OCT LEGAL SERVICES	0048-2192 Police Legal Services	ITK1011B	33.80	101112A		00078269	10/11/2012
MW IP	LEGAL SHIELD V008104	OCT LEGAL SERVICES	0029-2192 Police Legal Services	ITK1011B	11.80	101112A		00078269	10/11/2012
				<b>Vendor Total:</b>	<b>558.85</b>				
MW OH	LEONDEANAY, MILAGRO V008683	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107E	100.00	83529		00078522	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	LIEBERT CASSIDY WHITMC V000597	JULY PERSONNEL INVESTIGATION	404582-6210 Liability Claims	ITK1025B	1,135.51	154578		00078355	10/25/2012
MW IP	LIEBERT CASSIDY WHITMC V000597	AUG PERSONNEL INVESTIGATION	404582-6210 Liability Claims	ITK1025B	2,832.26	155821		00078355	10/25/2012
				<b>Vendor Total:</b>	<b>3,967.77</b>				
MW IP	LILLEY PLANNING GROUP V008540	9/25-10/3 CONTRACT SVCS:PASCU	102531-6290 Dept. Contract Services	ITK1025B	1,840.00	PLA105	P07460	00078356	10/25/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	LILLEY PLANNING GROUP V008540	9/25-10/3 CONTRACT SVCS:CHANC	102532-6045 Building Inspection Services	ITK1025B	2,880.00	PLA105	P07460	00078356	10/25/2012
MW OH	LILLEY PLANNING GROUP V008540	10/8-17 CONTRACT SVCS:PASCUA	102531-6290 Dept. Contract Services	TK11107E	1,932.00	PLA106	P07460	00078523	11/20/2012
MW OH	LILLEY PLANNING GROUP V008540	10/10-19 CONTRACT SVCS:CHANG	102532-6045 Building Inspection Services	TK11107E	2,952.00	PLA106	P07460	00078523	11/20/2012
MW OH	LILLEY PLANNING GROUP V008540	10/22-31 CONTRACT SVCS:PASCU/	102531-6290 Dept. Contract Services	TK11107E	1,472.00	PLA107	P07460	00078523	11/20/2012
MW OH	LILLEY PLANNING GROUP V008540	10/24-11/2 CONTRACT SVCS:CHAN	102532-6045 Building Inspection Services	TK11107E	3,312.00	PLA107	P07460	00078523	11/20/2012
MW IP	LITTLE REID & KARZAI LLP V008578	JULY-AUG LEGAL SRVS: BECKER	101005-6006 Litigation	ITK1101A	12,146.00	11476	P07713	00078390	11/05/2012
MW IP	LOAD MAXIMIZER GROUP V008627	VEHICLE LOCKING HANDLES	433658-6134 Vehicle Repair & Maintenance	ITK1025B	193.95	P12049	P07647	00078357	10/25/2012
MW OH	LOMA VISTA NURSERY V000595	PLANTS, FLOWERS, TREES	103655-6115 Landscaping	TK1107E	30.17	152481	P07240	00078524	11/20/2012
MW IP	LOOMIS, CORINNE V002634	UNIFORM ALLOWANCE	103042-6360 Uniforms	ITK1011B	100.00	100812E		00078270	10/11/2012
MW OH	LUNA, JUAN V003288	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK1107E	91.58	92312	P07722	00078525	11/20/2012
MW OH	MACIAS, JOEL V005072	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK1107E	91.58	10112	P07781	00078526	11/20/2012
MW OH	MAIER, MARK	AUGUST STAFF TRAINING	101512-6250	TK1107E	1,000.00	100212	P07824	00078527	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008686		Staff Training						
MW IP	MAILFINANCE V008685	POSTAGE MACHINE LEASE 8/22-11	431010-6325 Postage	ITK1107B	1,140.85	H3615030	P07821	00078410	11/07/2012
				<b>Vendor Total:</b>	<b>1,000.00</b>				
MW OH	MAKOWSKI, ROBERT V005712	NOV MONTHLY EXPENSES	484356-5001 Salaries/Full-Time Regular	TK1107E	12.50	NOVEMBER 12		00078528	11/20/2012
MW OH	MAKOWSKI, ROBERT V005712	NOV MONTHLY EXPENSES	374386-5001 Salaries/Full-Time Regular	TK1107E	12.50	NOVEMBER 12		00078528	11/20/2012
MW OH	MAKOWSKI, ROBERT V005712	NOV MONTHLY EXPENSES	102533-5001 Salaries/Full-Time Regular	TK1107E	25.00	NOVEMBER 12		00078528	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW IP	MANAGED HEALTH NETWORK V008122	NOV EAP CHARGES	395083-5161 Health Insurance Premiums	ITK1107B	557.44	3200042324		00078411	11/07/2012
MW IP	MANAGED HEALTH NETWORK V008122	EAP/OCTOBER 2012	395083-5161 Health Insurance Premiums	ITK1018A	557.44	3200041453	P07738	00078315	10/18/2012
				<b>Vendor Total:</b>	<b>1,114.88</b>				
MW OH	MARIPOSA HORTICULTURE V000647	SEPT LANDSCAPE SERVICES	103655-6115 Landscaping	TK1107E	8,896.32	56850	P07341	00078529	11/20/2012
MW OH	MARIPOSA HORTICULTURE V000647	SEPT LANDSCAPE SERVICES	103655-6115 Landscaping	TK1107E	49,799.77	56851	P07341	00078529	11/20/2012
MW OH	MARIPOSA HORTICULTURE V000647	SEPT LANDSCAPE SERVICES	103655-6115 Landscaping	TK1107E	980.00	56890	P07341	00078529	11/20/2012
				<b>Vendor Total:</b>	<b>59,676.09</b>				
MW IP	MARTINEZ, AUSTIN V004930	UNIFORM ALLOWANCE	103041-6360 Uniforms	ITK1011B	100.00	100812B		00078271	10/11/2012
MW IP	MARTINEZ, JUANITA V002976	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812L		00078272	10/11/2012
MW IP	MARTINEZ, JUANITA	911 CUSTOMER SERVICE-REG,ME,	103043-6250	ITK1018A	144.74	3132	P07758	00078316	10/18/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V002976		Staff Training						
MW IP	MARTINEZ, JUANITA V002976	FAMILY DOMESTIC REG, MEAL, MI	103043-6250 Staff Training	ITK1018A	144.74	3939	P07759	00078316	10/18/2012
MW IP	MARTINEZ, JUANITA V002976	ASSESS SUICIDAL CALLER-MEAL,	103043-6250 Staff Training	ITK1018A	50.04	3419	P07760	00078316	10/18/2012
				<b>Vendor Total:</b>	<b>439.52</b>				
MW OH	MARTINEZ, LIZZET V008701	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107E	100.00	83680		00078530	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	MAYO, HUBERTO V008694	FACILITY REFUND	100000-4385 / 79195-4385 Facility Rental	TK1107E	145.00	83033		00078531	11/20/2012
				<b>Vendor Total:</b>	<b>145.00</b>				
MW IP	MC CULLOUGH, JASON V002627	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812M		00078273	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	MC FADDEN-DALE HARDW V000635	VEHICLE PARTS	433658-6301 Special Department Supplies	TK1107E	17.26	74712/5	P07097	00078532	11/20/2012
MW OH	MC FADDEN-DALE HARDW V000635	VEHICLE PARTS	433658-6301 Special Department Supplies	TK1107E	115.48	76560/5	P07097	00078532	11/20/2012
				<b>Vendor Total:</b>	<b>132.74</b>				
MW OH	MCCONAHA, MICHAEL V002517	NOV MONTHLY EXPENSES	103550-5001 Salaries/Full-Time Regular	TK1107E	50.00	NOVEMBER 12		00078533	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	MCGUIRE, GLORIA V008693	CLASS REFUND	100000-4340 / 79506-4340 Recreation Programs	TK1107E	25.00	83648		00078534	11/20/2012
				<b>Vendor Total:</b>	<b>25.00</b>				
MW OH	MCKENZIE, TOM V006560	CATO-MEALS	103042-6245 Meetings & Conferences	TK1107E	160.00	0012	P07819	00078535	11/20/2012
				<b>Vendor Total:</b>	<b>160.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	MEDINA, MARIA V008672	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107E	100.00	83362		00078536	11/20/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW OH	MENDOZA, JESUS V008702	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK1107E	150.00	83675		00078537	11/20/2012
			<b>Vendor Total:</b>		<b>150.00</b>				
MW IP	MENELY, RICKI V003570	DRIVING FORCE-MEAL, MILEAGE	103041-6250 Staff Training	ITK1018A	14.58	3695	P07750	00078317	10/18/2012
			<b>Vendor Total:</b>		<b>14.58</b>				
MW OH	MEYER, STEPHANIE V008667	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107E	100.00	83358		00078538	11/20/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW OH	MICON CONSTRUCTION INC V007849	1ST PROGRESS PYMT-PARK LIGHT Construction Services	333555-6185 / 6104740023-6185	TK1107E	31,154.31	7704-01	P07497	00078539	11/20/2012
			<b>Vendor Total:</b>		<b>31,154.31</b>				
MW IP	MILLSAP, SCOTT V003801	SLI #6-MEALS, MILEAGE	103041-6250 Staff Training	ITK1018A	159.05	3491	P07747	00078318	10/18/2012
			<b>Vendor Total:</b>		<b>159.05</b>				
MW OH	MORENO, TANIA V007723	NOV MONTHLY EXPENSES	101002-5001 Salaries/Full-Time Regular	TK1107E	25.00	NOVEMBER 12		00078540	11/20/2012
			<b>Vendor Total:</b>		<b>25.00</b>				
MW OH	MORENO, TANIA V007723	NOV MONTHLY EXPENSES	101513-5001 Salaries/Full-Time Regular	TK1107E	25.00	NOVEMBER 12		00078540	11/20/2012
			<b>Vendor Total:</b>		<b>25.00</b>				
MW IP	MUSCO SPORTS LIGHTING V008602	LIGHTING CONTROL MODULE PC	433654-6130 Repair & Maint/Facilities	ITK1025B	754.25	238936	P07618	00078358	10/25/2012
			<b>Vendor Total:</b>		<b>754.25</b>				
MW IP	NATURE'S SELECT V008316	DOG FOOD FOR K9 UNITS	103041-6301 Special Department Supplies	ITK1025B	232.55	292101	P07794	00078359	10/25/2012
			<b>Vendor Total:</b>		<b>232.55</b>				

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	NEXTEL COMMUNICATION V000670	SEPT-OCT PD DATA LINK CHARGE	431010-6215 Telephone	ITK1101A	766.36	521311782-055		00078391	11/05/2012
				<b>Vendor Total:</b>	<b>766.36</b>				
MW OH	NGUYEN, MICHAEL V005291	NOV MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	TK1107E	50.00	NOVEMBER 12		00078541	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW IP	NICKEY PETROLEUM COM V000696	COMF FLEET GASOLINE	433658-6345 Gasoline & Diesel Fuel	ITK1011B	31,424.51	304319	P07322	00078274	10/11/2012
				<b>Vendor Total:</b>	<b>31,424.51</b>				
MW OH	NICKS, JONATHAN V004909	NOV MONTHLY EXPENSES	104072-5001 Salaries/Full-Time Regular	TK1107E	50.00	NOVEMBER 12		00078542	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	NIEVES, MIGUEL V002675	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK1107E	110.00	92112	P07649	00078543	11/20/2012
				<b>Vendor Total:</b>	<b>110.00</b>				
MW IP	NORCO DELIVERY SERVICE V007294	SERVIC SHIPPING CHARGES	103550-6325 Postage	ITK1101A	18.62	429067	P07783	00078392	11/05/2012
				<b>Vendor Total:</b>	<b>18.62</b>				
MW OH	NORCUTT, SUSAN V008675	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107E	100.00	83542		00078544	11/20/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	OCE IMAGISTICS INC. V006549	OCT PD FAX MACHINE MAINT	431010-6175 Office Equipment Rental	ITK1025A	30.10	1921477		00078338	10/24/2012
MW IP	OCE IMAGISTICS INC. V006549	OCT COPIER MAINT	431010-6175 Office Equipment Rental	ITK1025A	1,607.64	1921478		00078338	10/24/2012
MW IP	OCE IMAGISTICS INC. V006549	SEPT COPIER SUPPLIES	431010-6175 Office Equipment Rental	ITK1025A	185.03	418038424		00078338	10/24/2012
MW IP	OCE IMAGISTICS INC. V006549	SEPT COPIER MAINT	431010-6175 Office Equipment Rental	ITK1025A	418.66	418038426		00078338	10/24/2012
MW IP	OCE IMAGISTICS INC. V006549	SEPT COPIER MAINT	431010-6175 Office Equipment Rental	ITK1107B	418.66	418038426A		00078412	11/07/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006549		Office Equipment Rental						
MW IP	OCE IMAGISTICS INC. V006549	SEPT COPIER SUPPLIES	431010-6175 Office Equipment Rental	ITK1107B	185.03	41803842A		00078412	11/07/2012
				<b>Vendor Total:</b>	<b>2,845.12</b>				
MW IP	OFFICE INDUSTRIES V007477	RECYCLED PAPER	374386-6315 Office Supplies	ITK1018A	471.41	0403238	P07111	00078319	10/18/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	TK1107E	51.24	041116	P07251	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	TK1107E	15.94	0414781	P07251	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	TK1107E	6.02	041488	P07251	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	TK1107E	12.41	0415181	P07251	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	104070-6315 Office Supplies	TK1107E	318.07	0414111	P07348	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	13.08	0411461	P07402	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	48.44	0411721	P07402	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	22.74	0411991	P07402	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	24.29	0412521	P07402	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	274.59	0414471	P07402	00078545	11/20/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK1107E	55.23	0414531	P07402	00078545	11/20/2012
				<b>Vendor Total:</b>	<b>1,313.46</b>				
MW IP	OFSI	OCT PD FAX MAINT	431010-6175	ITK1107B	30.10	1921477A		00078413	11/07/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	V000703 OFISI V000703	OCT COPIER MAINT	Office Equipment Rental 431010-6175 Office Equipment Rental	ITK1107B	1,607.64	1921478A		00078413	11/07/2012
MW IP	V000703 OFISI V000703	NOV PD FAX MAINT	Office Equipment Rental 431010-6175 Office Equipment Rental	ITK1107B	30.10	1943122		00078413	11/07/2012
MW IP	V000703 OFISI V000703	NOV COPIER MAINT	Office Equipment Rental 431010-6175 Office Equipment Rental	ITK1107B	1,607.64	1943123		00078413	11/07/2012
MW OH	OGAWA, KAREN V005894	REIMBURSEMENT-EMPLOYEE BB	431010-6301 Special Department Supplies	TK1107E	<b>3,275.48</b> 275.96	101512	P07714	00078546	11/20/2012
MW OH	ONWARD ENGINEERING V008092	AUG-SEPT CONSTRUCTION MNGM	333552-6185 / 6110540033-6185 Construction Services	TK1107E	<b>42,883.00</b> 42,883.00	1866	P07484	00078547	11/20/2012
MW OH	OPSTEEGH, PAUL V008679	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107E	<b>100.00</b> 100.00	83541		00078548	11/20/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/13/12 PD DATE 10/19/12	0029-2176 PCEA/OCEA Assoc Dues	PY12021	<b>100.00</b> 10.28	2610/1201021		00078294	10/19/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/13/12 PD DATE 10/19/12	0048-2176 PCEA/OCEA Assoc Dues	PY12021	<b>19.82</b> 19.82	2610/1201021		00078294	10/19/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/13/12 PD DATE 10/19/12	0037-2176 PCEA/OCEA Assoc Dues	PY12021	<b>6.69</b> 6.69	2610/1201021		00078294	10/19/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/13/12 PD DATE 10/19/12	0043-2176 PCEA/OCEA Assoc Dues	PY12021	<b>19.24</b> 19.24	2610/1201021		00078294	10/19/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/13/12 PD DATE 10/19/12	0010-2176 PCEA/OCEA Assoc Dues	PY12021	<b>299.91</b> 299.91	2610/1201021		00078294	10/19/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/27/12 PD DATE 11/2/12	0029-2176 PCEA/OCEA Assoc Dues	PY12022	<b>11.41</b> 11.41	2610/1201022		00078367	11/02/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 10/27/12 PD DATE 11/2/12	0037-2176 PCEA/OCEA Assoc Dues	PY12022	<b>6.39</b> 6.39	2610/1201022		00078367	11/02/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY EMPLOY	P/E 10/27/12 PD DATE 11/2/12	0048-2176	PY12022	22.11	2610/1201022		00078367	11/02/2012
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY EMPLOY	P/E 10/27/12 PD DATE 11/2/12	0010-2176	PY12022	296.79	2610/1201022		00078367	11/02/2012
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY EMPLOY	P/E 10/27/12 PD DATE 11/2/12	0043-2176	PY12022	19.24	2610/1201022		00078367	11/02/2012
	V000699		PCEA/OCEA Assoc Dues						
			<b>Vendor Total:</b>		<b>711.88</b>				
MW IP	ORANGE COUNTY FIRE AUT	JULY-SEPT OCFA PLAN CHECK BUI	0044-2055	ITK1011B	2,112.00	AR003		00078275	10/11/2012
	V000704		Or Co Fire Auth/Plan Rev Depos						
MW IP	ORANGE COUNTY FIRE AUT	PLAN CHECK CHARGES	0044-2055	ITK1025B	352.00	PC156159		00078360	10/25/2012
	V000704		Or Co Fire Auth/Plan Rev Depos						
MW IP	ORANGE COUNTY FIRE AUT	PLAN CHECK CHARGES	0044-2055	ITK1025B	352.00	PC156161		00078360	10/25/2012
	V000704		Or Co Fire Auth/Plan Rev Depos						
			<b>Vendor Total:</b>		<b>2,816.00</b>				
MW IP	ORANGE COUNTY REGISTE	AUG LEGAL ADVERTISING	101002-6225	ITK1011B	502.92	092612	P07202	00078276	10/11/2012
	V003211		Advertising/Promotional						
			<b>Vendor Total:</b>		<b>502.92</b>				
MW OH	ORANGE COUNTY SHERIFF	P/E 10/13/12 PD DATE 10/19/12	0010-2196	PY12021	112.50	2714/1201021		00078295	10/19/2012
	V005007		Garnishments W/H						
MW OH	ORANGE COUNTY SHERIFF	P/E 10/13/12 PD DATE 10/19/12	0029-2196	PY12021	15.00	2714/1201021		00078295	10/19/2012
	V005007		Garnishments W/H						
MW OH	ORANGE COUNTY SHERIFF	P/E 10/13/12 PD DATE 10/19/12	0048-2196	PY12021	22.50	2714/1201021		00078295	10/19/2012
	V005007		Garnishments W/H						
MW OH	ORANGE COUNTY SHERIFF	P/E 10/27/12 PD DATE 11/2/12	0029-2196	PY12022	15.00	2714/1201022		00078368	11/02/2012
	V005007		Garnishments W/H						
MW OH	ORANGE COUNTY SHERIFF	P/E 10/27/12 PD DATE 11/2/12	0048-2196	PY12022	22.50	2714/1201022		00078368	11/02/2012
	V005007		Garnishments W/H						
MW OH	ORANGE COUNTY SHERIFF	P/E 10/27/12 PD DATE 11/2/12	0010-2196	PY12022	112.50	2714/1201022		00078368	11/02/2012
	V005007		Garnishments W/H						

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				<b>Vendor Total:</b>	<b>300.00</b>				
MW OH	ORANGE COUNTY TREASURY V007306	OCT PARKING CITATIONS	0044-2038 Parking Fines	TK1107G	5,900.00	103112		00078549	11/20/2012
MW OH	ORANGE COUNTY TREASURY V007306	PROBABLE CAUSE FORMS	103041-6260 Booking Fees	TK1107E	46.70	SH32614	P07792	00078549	11/20/2012
				<b>Vendor Total:</b>	<b>5,946.70</b>				
MW OH	ORTEGA, JEANETTE V007724	NOV MONTHLY EXPENSES	101572-5001 Salaries/Full-Time Regular	TK1107E	50.00	NOVEMBER 12		00078550	11/20/2012
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	PAK WEST PAPER & PACK V000815	JANITORIAL SUPPLIES	433654-6130 Repair & Maint/Facilities	TK1107F	1,750.14	898718-00	P07315	00078551	11/20/2012
				<b>Vendor Total:</b>	<b>1,750.14</b>				
MW OH	PALAFX, ANGELICA V007186	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK1107F	200.00	83531		00078552	11/20/2012
				<b>Vendor Total:</b>	<b>200.00</b>				
MW IP	PAPCO IRRIGATION V000799	BACKFLOW REPAIR	103655-6290 Dept. Contract Services	ITK1025B	75.00	10930	P07314	00078361	10/25/2012
				<b>Vendor Total:</b>	<b>75.00</b>				
MW IP	PARKER, EVA V005887	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812N		00078277	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW IP	PARS V006999	OCT PARS TRUST ADMIN	395083-6025 Third Party Administration	ITK1018A	400.00	24104		00078320	10/18/2012
				<b>Vendor Total:</b>	<b>400.00</b>				
MW OH	PARIS SOURCE V000817	VEHICLE/EQUIP PARTS	433658-6301 Special Department Supplies	TK1107F	46.89	3955	P07148	00078553	11/20/2012
				<b>Vendor Total:</b>	<b>46.89</b>				
MW OH	PARIS SOURCE V000817	VEHICLE/EQUIP PARTS	433658-6301 Special Department Supplies	TK1107F	19.20	4210	P07148	00078553	11/20/2012
				<b>Vendor Total:</b>	<b>66.09</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/13/12 PD DATE 10/19/12	0010-2176 PCEA/OCEA Assoc Dues	PY12021	31.18	2615/1201021		00078296	10/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/13/12 PD DATE 10/19/12	0048-2176 PCEA/OCEA Assoc Dues	PY12021	2.06	2615/1201021		00078296	10/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/13/12 PD DATE 10/19/12	0043-2176 PCEA/OCEA Assoc Dues	PY12021	2.00	2615/1201021		00078296	10/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/13/12 PD DATE 10/19/12	0037-2176 PCEA/OCEA Assoc Dues	PY12021	0.70	2615/1201021		00078296	10/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/13/12 PD DATE 10/19/12	0029-2176 PCEA/OCEA Assoc Dues	PY12021	1.06	2615/1201021		00078296	10/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/27/12 PD DATE 11/2/12	0010-2176 PCEA/OCEA Assoc Dues	PY12022	30.85	2615/1201022		00078369	11/02/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/27/12 PD DATE 11/2/12	0048-2176 PCEA/OCEA Assoc Dues	PY12022	2.30	2615/1201022		00078369	11/02/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/27/12 PD DATE 11/2/12	0043-2176 PCEA/OCEA Assoc Dues	PY12022	2.00	2615/1201022		00078369	11/02/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/27/12 PD DATE 11/2/12	0029-2176 PCEA/OCEA Assoc Dues	PY12022	1.19	2615/1201022		00078369	11/02/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 10/27/12 PD DATE 11/2/12	0037-2176 PCEA/OCEA Assoc Dues	PY12022	0.66	2615/1201022		00078369	11/02/2012
				<b>Vendor Total:</b>	<b>74.00</b>				
MW IP	PELAGIC ENGINEERING V008252	RETENTION PAYMENT	333552-6185 / 6108940033-6185 Construction Services	ITK1018A	3,668.25	0000005	P07734	00078321	10/18/2012
				<b>Vendor Total:</b>	<b>3,668.25</b>				
MW OH	PEREZ, FRANK V001550	REIMBURSEMENT-CAR SHOW T-S	0044-2067 / 79392-2067 Heritage Committee	TK1107F	267.05	101312	P07803	00078554	11/20/2012
				<b>Vendor Total:</b>	<b>267.05</b>				
MW OH	PERRY, BRIAN V002942	SLI #3-MEALS,RENTAL CAR	103041-6250 Staff Training	TK1107F	348.28	39135	P07812	00078555	11/20/2012
				<b>Vendor Total:</b>	<b>348.28</b>				

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	PIMA CORP V000806	CASE #30-2011-004701 SETTLEMENT	333552-6185 / 61009-6185 Construction Services	ITK1017A	25,000.00	30-2011-004701	P07740	00078290	10/17/2012
				<b>Vendor Total:</b>	<b>25,000.00</b>				
MW OH	PINEDA, MATEO V002647	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK1107F	74.99	091912	P07648	00078556	11/20/2012
				<b>Vendor Total:</b>	<b>74.99</b>				
MW IP	PIRANO, DENA V007932	HERITAGE ENTERTAINMENT	0044-2067 / 79392-2067 Heritage Committee	ITK1011A	300.00	101012	P07705	00078251	10/11/2012
				<b>Vendor Total:</b>	<b>300.00</b>				
MW OH	PISCHEL, STEVE V002520	REIMBURSEMENT-EMPLOYEE LU	431010-6301 Special Department Supplies	TK1107F	57.25	100912	P07710	00078557	11/20/2012
				<b>Vendor Total:</b>	<b>57.25</b>				
MW IP	PLACENTIA CITY OF V000778	OCT DENTAL CLAIMS	395083-5130 Dental Claim	ITK1107B	13,862.60	1003-1028		00078414	11/07/2012
				<b>Vendor Total:</b>	<b>13,862.60</b>				
MW IP	PLACENTIA CITY OF V000810	HERITAGE PETTY CASH	0044-2067 / 79392-2067 Heritage Committee	ITK1011A	1,100.00	100912	P07703	00078252	10/11/2012
				<b>Vendor Total:</b>	<b>1,100.00</b>				
MW OH	PLACENTIA POLICE EXPLOI V001973	REIMBURSEMENT-HERITAGE EXP	0044-2067 / 79392-2067 Heritage Committee	TK1107F	613.76	101312	P07797	00078558	11/20/2012
				<b>Vendor Total:</b>	<b>613.76</b>				
MW OH	PLACENTIA POLICE MANAC V000839	P/E 10/13/12 PD DATE 10/19/12	0010-2180 Police Mgmt Assn Dues	PY12021	997.97	2625/1201021		00078297	10/19/2012
				<b>Vendor Total:</b>	<b>997.97</b>				
MW OH	PLACENTIA POLICE MANAC V000839	P/E 10/27/12 PD DATE 11/2/12	0010-2180 Police Mgmt Assn Dues	PY12022	997.97	2625/1201022		00078370	11/02/2012
				<b>Vendor Total:</b>	<b>1,995.94</b>				
MW OH	PLACENTIA POLICE OFFICE V003519	P/E 10/13/12 PD DATE 10/19/12	0010-2178 Placentia Police Assoc Dues	PY12021	3,025.57	2620/1201021		00078298	10/19/2012
				<b>Vendor Total:</b>	<b>94.70</b>				
MW OH	PLACENTIA POLICE OFFICE	P/E 10/13/12 PD DATE 10/19/12	0050-2178	PY12021	94.70	2620/1201021		00078298	10/19/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V003519		Placentia Police Assoc Dues						
MW OH	PLACENTIA POLICE OFFICE P/E 10/27/12 PD DATE 11/2/12		0050-2178	PY12022	94.70	2620/1201022		00078371	11/02/2012
	V003519		Placentia Police Assoc Dues						
MW OH	PLACENTIA POLICE OFFICE P/E 10/27/12 PD DATE 11/2/12		0010-2178	PY12022	3,025.57	2620/1201022		00078371	11/02/2012
	V003519		Placentia Police Assoc Dues						
			<b>Vendor Total:</b>		<b>6,240.54</b>				
MW OH	PLACENTIA YORBA LINDA CITYWIDE PRINTING SERVICES		431010-6230	TK1107F	301.70	310427	P07122	00078559	11/20/2012
	V000794		Printing & Binding						
			<b>Vendor Total:</b>		<b>301.70</b>				
MW IP	PLACENTIA, CITY OF	HERITAGE PETTY CASH	0044-2067 / 79392-2067	ITK1011C	1,100.00	101112		00078289	10/11/2012
	V000773		Heritage Committee						
			<b>Vendor Total:</b>		<b>1,100.00</b>				
MW IP	PLACENTIA, CITY OF	OCT WORKER'S COMP REIMBURS	404580-5165	ITK1107B	25,765.65	1001-1026		00078415	11/07/2012
	V000782		Workers' Compensation Claims						
			<b>Vendor Total:</b>		<b>25,765.65</b>				
MW IP	PMW ASSOCIATES	CIVILIAN MNGMT REG-ROWE	103040-6250	ITK1018A	561.00	596A	P07742	00078322	10/18/2012
	V005647		Staff Training						
MW OH	PMW ASSOCIATES	MANAGING WORKERS REG-POINT	103040-6250	TK1107F	434.00	36129	P07818	00078560	11/20/2012
	V005647		Staff Training						
			<b>Vendor Total:</b>		<b>995.00</b>				
MW OH	POINT, ERIC	MANAGING WORKERS COMP-ME/	103040-6250	TK1107F	24.00	39121	P07804	00078561	11/20/2012
	V002831		Staff Training						
			<b>Vendor Total:</b>		<b>24.00</b>				
MW OH	PONCE, JOSE	BOOT REIMBURSEMENT	103650-6360	TK1107F	110.00	092912	P07721	00078562	11/20/2012
	V002656		Uniforms						
			<b>Vendor Total:</b>		<b>110.00</b>				
MW IP	PRINCIPAL LIFE	OCT DENTAL PREMIUMS	395083-5162	ITK1025A	746.44	OCT 2012		00078339	10/24/2012
	V008141		Dental Insurance Premiums						
MW IP	PRINCIPAL LIFE	OCT DENTAL PREMIUMS	395000-4720	ITK1025A	713.40	OCT 2012		00078339	10/24/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008141		ISF Dental Ins Reimbursement						
			<b>Vendor Total:</b>		<b>1,459.84</b>				
MW IP	PRINCIPAL LIFE INSURANC V000844	NOV LIFE INSURANCE PREMIUMS	102020-5163 Life Insurance Premiums	ITK1107B	86.73	NOV 2012		00078416	11/07/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	NOV LIFE INSURANCE PREMIUMS	101512-5163 Life Insurance Premiums	ITK1107B	126.23	NOV 2012		00078416	11/07/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	NOV LIFE INSURANCE PREMIUMS	101511-5163 Life Insurance Premiums	ITK1107B	445.05	NOV 2012		00078416	11/07/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	NOV LIFE INSURANCE PREMIUMS	103040-5163 Life Insurance Premiums	ITK1107B	244.32	NOV 2012		00078416	11/07/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	NOV LIFE INSURANCE PREMIUMS	103650-5163 Life Insurance Premiums	ITK1107B	234.87	NOV 2012		00078416	11/07/2012
			<b>Vendor Total:</b>		<b>1,137.20</b>				
MW IP	PROFESSIONAL SERVICE IN V008093	IN GEOTECHNICAL SVCS	333552-6015 / 61037-6015 Engineering Services	ITK1101A	750.00	BR00179455	P07723	00078393	11/05/2012
			<b>Vendor Total:</b>		<b>750.00</b>				
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	48.48	R503463001029	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	116.35	R503495501012	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	75.41	R503495501020	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	116.35	R503502301018	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	150.83	R503504801015	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	137.90	R503530001028	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORMS V005761	UNIFORMS	103041-6360 Uniforms	TK1107F	249.94	R503546900015	P07206	00078563	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	97.64	R503550700012	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	116.33	R503560800018	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	4.31	R503583700013	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	112.04	R503594500014	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	112.04	R503594700010	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	194.94	R503594801016	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	124.98	R503594801024	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	112.04	R503594900016	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	116.35	R503630500010	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	1.93	R538808001011	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103041-6360 Uniforms	TK1107F	51.70	R538813301018	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103040-6360 Uniforms	TK1107F	209.00	R538922400016	P07206	00078563	11/20/2012
MW OH	QUARTERMASTER UNIFORM PD UNIFORMS V005761		103040-6360 Uniforms	TK1107F	58.17	R538922501011	P07206	00078563	11/20/2012
<b>Vendor Total:</b>					<b>2,206.73</b>				
MW IP	QUICKCRETE PRODUCTS V000868	BOLLARDS FOR CITY HALL	433654-6137 Repair Maint/Equipment	ITK1101A	665.90	93307	P07778	00078394	11/05/2012
<b>Vendor Total:</b>					<b>665.90</b>				
MW IP	RADOMSKI, DAVID	INTERNAL AFFAIRS-MEALS	103042-6250	ITK1018A	24.00	3341	P07756	00078323	10/18/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V002832		Staff Training						
MW OH	RADOMSKI, DAVID V002832	BACKGROUND INVESTIGATION-N	103042-6250 Staff Training	TK1107F	32.00	39121	P07816	00078564	11/20/2012
			<b>Vendor Total:</b>		<b>56.00</b>				
MW OH	RAMIREZ, ANTONIETTE V008668	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK1107F	100.00	83356		00078565	11/20/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW IP	REINKER, DANIEL V004860	IDENTITY THEFT-MEALS	103042-6250 Staff Training	ITK1018A	40.00	7714	P07755	00078324	10/18/2012
MW OH	REINKER, DANIEL V004860	ICI-MEALS	103042-6250 Staff Training	TK1107F	80.00	39132	P07813	00078566	11/20/2012
			<b>Vendor Total:</b>		<b>120.00</b>				
MW IP	RELIANCE STANDARD LIFE V008214	SEPT LIFE INSURANCE PREMIUMS	395000-4725 ISF Life Ins Reimbursements	ITK1018A	1,437.31	OCT 12		00078325	10/18/2012
MW IP	RELIANCE STANDARD LIFE V008214	SEPT LIFE INSURANCE PREMIUMS	395083-5163 Life Insurance Premiums	ITK1018A	721.70	OCT 12		00078325	10/18/2012
MW IP	RELIANCE STANDARD LIFE V008214	SEPT LIFE INSURANCE PREMIUMS	395000-4730 ISF LTD Ins Reimbursements	ITK1018A	2,774.06	OCT 12		00078325	10/18/2012
MW IP	RELIANCE STANDARD LIFE V008214	SEPT LIFE INSURANCE PREMIUMS	0010-2186 Optional Life Insurance	ITK1018A	804.02	OCT 12		00078325	10/18/2012
			<b>Vendor Total:</b>		<b>5,737.09</b>				
MW OH	REPUBLIC WASTE SERVICE V007205	AUG REFUSE SERVICE	374386-6101 Disposal	TK1107F	203,705.46	AUGUST 12	P07321	00078567	11/20/2012
MW OH	REPUBLIC WASTE SERVICE V007205	SEPT REFUSE SERVICE	374386-6101 Disposal	TK1107F	203,705.46	SEPTEMBER 1	P07321	00078567	11/20/2012
			<b>Vendor Total:</b>		<b>407,410.92</b>				
MW OH	RICHARD FISHER ASSOCIA V007459	OCT ARCHITECTURAL SRVS	333555-6185 / 6109940023-6185 Construction Services	TK1107F	1,591.00	3287	P07527	00078568	11/20/2012
MW OH	RIVAS, RUBIA	WOMEN IN LAW ENFORCEMENT-I	103041-6250	TK1107F	99.33	3415A	P07708	00078569	11/20/2012
			<b>Vendor Total:</b>		<b>1,591.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004557		Staff Training						
	<b>Vendor Total:</b>				<b>99.33</b>				
MW IP	RIVERSIDE COUNTY SHERIFF DISPATCHER ROLE REG-J. KHUSE V008065		103043-6250 Staff Training	ITK1011B	32.00	2131A	P07660	00078278	10/11/2012
MW IP	RIVERSIDE COUNTY SHERIFF DISPATCHER SAFETY REG-J. KHU; V008065		103043-6250 Staff Training	ITK1011B	76.00	1121A	P07661	00078278	10/11/2012
MW IP	RIVERSIDE COUNTY SHERIFF FTO UPDATE REG-STUBER, DEAN V008065		103041-6250 Staff Training	ITK1018A	198.00	8391	P07749	00078326	10/18/2012
MW IP	RIVERSIDE COUNTY SHERIFF DOMESTIC VIOLENCE REG-KUHN V008065		103043-6250 Staff Training	ITK1018A	32.00	39125	P07763	00078326	10/18/2012
MW IP	RIVERSIDE COUNTY SHERIFF ASSESS SUICIDAL CALLER REG-K V008065		103043-6250 Staff Training	ITK1018A	64.00	3951	P07764	00078326	10/18/2012
	<b>Vendor Total:</b>				<b>402.00</b>				
MW OH	RJ NOBLE COMPANY V006779	OCT STREET REHAB SRVS	333552-6185 / 6110540033-6185 Construction Services	TK1107F	1,351,205.49	39628	P07470	00078570	11/20/2012
MW OH	RJ NOBLE COMPANY V006779	OCT STREET REHAB SVCS	333552-6185 / 6110540600-6185 Construction Services	TK1107F	152,431.51	39628	P07470	00078570	11/20/2012
MW OH	RJ NOBLE COMPANY V006779	OCT STREET REHAB SVCS	333552-6185 / 6110540020-6185 Construction Services	TK1107F	141,009.94	39628	P07470	00078570	11/20/2012
	<b>Vendor Total:</b>				<b>1,644,646.94</b>				
MW IP	RODRIGUEZ, DONNA V005014	REIMBURSEMENT-SHEET MUSIC	0044-2040 / 80034-2040 Special Deposits	ITK1101A	126.04	10540645	P07733	00078395	11/05/2012
MW OH	RODRIGUEZ, EDWARD V003419	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK1107F	75.41	92912	P07780	00078571	11/20/2012
	<b>Vendor Total:</b>				<b>126.04</b>				
MW IP	ROMERO, BENJAMIN V008247	UNIFORM ALLOWANCE	103041-6360 Uniforms	ITK1011B	100.00	100812C		00078279	10/11/2012
	<b>Vendor Total:</b>				<b>100.00</b>				
MW OH	ROSA, STACY	FALL INSTRUCTOR PAYMENT	104071-6060 / 79248-6060	TK1107F	1,105.65	FALL 2012	P07798	00078572	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007433		Instructional Services						
	<b>Vendor Total:</b>				<b>1,105.65</b>				
MW OH	ROWE, KIRSTEN V008392	NOV MONTHLY EXPENSES	103040-5001 Salaries/Full-Time Regular	TK1107F	50.00	NOVEMBER 1:		00078573	11/20/2012
MW IP	ROWE, KIRSTEN V008392	CIVILIAN MNGMT SEMINAR-MEA	103040-6250 Staff Training	ITK1018A	238.72	963A	P07743	00078327	10/18/2012
MW IP	ROWE, KIRSTEN V008392	ASSET FORFEITURE CLASS-MILE	103040-6250 Staff Training	ITK1018A	101.20	00234A	P07745	00078327	10/18/2012
	<b>Vendor Total:</b>				<b>389.92</b>				
MW IP	RUBALCAVA, SANTOS V002671	UNIFORM ALLOWANCE	103041-6360 Uniforms	ITK1011B	100.00	100812D		00078280	10/11/2012
	<b>Vendor Total:</b>				<b>100.00</b>				
MW OH	SA AQUATICS V002842	SEPT FOUNTAIN MAINT	0010-1220 Accts Rec/Plac Library Dist	TK1107G	142.50	203386	P07399	00078574	11/20/2012
MW OH	SA AQUATICS V002842	SEPT FOUNTAIN MAINT	103655-6115 Landscaping	TK1107G	142.50	203386	P07399	00078574	11/20/2012
	<b>Vendor Total:</b>				<b>285.00</b>				
MW OH	SALONGA, JACQUELYN V008660	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107G	55.00	83457		00078575	11/20/2012
	<b>Vendor Total:</b>				<b>55.00</b>				
MW OH	SANCHEZ, DANYELLE V003402	NOV MONTHLY EXPENSES	101512-5001 Salaries/Full-Time Regular	TK1107G	50.00	NOVEMBER 1:		00078576	11/20/2012
	<b>Vendor Total:</b>				<b>50.00</b>				
MW IP	SANTA ANA RIVER FLOOD V000943	MEMBERSHIP DUES	101001-6255 Dues & Memberships	ITK1025B	1,100.00	100212	P07715	00078362	10/25/2012
	<b>Vendor Total:</b>				<b>1,100.00</b>				
MW OH	SANTIAGO, REGINA V008599	WOMEN IN LAW ENFORCEMENT	103041-6250 Staff Training	TK1107G	99.33	321A	P07707	00078577	11/20/2012
	<b>Vendor Total:</b>				<b>99.33</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	SCHLIEDER, BEVERLY V002503	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	1008120		00078281	10/11/2012
MW OH	SCHWARTZ, MONIQUE V004447	NOV MONTHLY EXPENSES	102531-5001 Salaries/Full-Time Regular	<b>Vendor Total:</b> TK1107G	<b>100.00</b> 50.00	NOVEMBER 12		00078578	11/20/2012
MW OH	SCIENTIA CONSULTING GR V005617	SEPT MDC MAINT SVCS	103043-6099 Other Professional Services	<b>Vendor Total:</b> TK1107G	<b>50.00</b> 1,254.00	6875	P07396	00078579	11/20/2012
MW OH	SCIENTIA CONSULTING GR V005617	OCT MDC MAINT SVCS	103043-6099 Other Professional Services	TK1107G	1,254.00	6903	P07396	00078579	11/20/2012
MW OH	SHAH, BHARATI V007343	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	<b>Vendor Total:</b> TK1107G	<b>2,508.00</b> 50.00	83634		00078580	11/20/2012
MW IP	SIMONIAN, ANDRE V007971	HERITAGE GAMES VENDOR PAYC	0044-2067 / 79392-2067 Heritage Committee	<b>Vendor Total:</b> ITK1018A	<b>50.00</b> 3,503.25	101812	P07739	00078328	10/18/2012
MW OH	SMITH, WARD V002806	NOV MONTHLY EXPENSES	103040-5001 Salaries/Full-Time Regular	<b>Vendor Total:</b> TK1107G	<b>3,503.25</b> 50.00	NOVEMBER 12		00078581	11/20/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	AUG-OCT ELECTRIC CHARGES	286560-6330 Electricity	<b>Vendor Total:</b> ITK1011B	<b>50.00</b> 29,560.52	100512		00078282	10/11/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	AUG-OCT ELECTRIC CHARGES	103552-6330 Electricity	ITK1011B	7.66	100512		00078282	10/11/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	AUG-OCT ELECTRIC CHARGES	296561-6330 Electricity	ITK1011B	87.18	100512		00078282	10/11/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	AUG-OCT ELECTRIC CHARGES	431010-6330 Electricity	ITK1011B	12,754.19	100512		00078282	10/11/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	AUG-OCT ELECTRIC CHARGES	0010-1226 AR/City of Yorba Linda	ITK1025A	74.41	101112		00078340	10/24/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	SOUTHERN CALIFORNIA EL V000910	EL AUG-OCT ELECTRIC CHARGES	103552-6330 Electricity	ITK1025A	50.90	101112		00078340	10/24/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL AUG-OCT ELECTRIC CHARGES	296561-6330 Electricity	ITK1025A	157.57	101112		00078340	10/24/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL AUG-OCT ELECTRIC CHARGES	431010-6330 Electricity	ITK1025A	12,612.27	101112		00078340	10/24/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL AUG-OCT ELECTRIC CHARGES	0010-1228 AR/County of Orange	ITK1025A	14.46	101112		00078340	10/24/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	431010-6330 Electricity	ITK1101A	7,464.66	102312		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	286560-6330 Electricity	ITK1101A	48.36	102312		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	296561-6330 Electricity	ITK1101A	25.19	102312		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	431010-6330 Electricity	ITK1101A	8,065.31	103012		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	296561-6330 Electricity	ITK1101A	73.59	103012		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	0010-1224 AR/City of Fullerton	ITK1101A	108.30	103012		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	0010-1220 Accts Rec/Plac Library Dist	ITK1101A	4,192.58	103012		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	0010-1232 Accts Rec/Other Agencies	ITK1101A	21.42	103012		00078396	11/05/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	431010-6330 Electricity	ITK1107B	115.28	103112		00078417	11/07/2012
MW IP	SOUTHERN CALIFORNIA EL V000910	EL SEPT-OCT ELECTRIC CHARGES	296561-6330 Electricity	ITK1107B	18.11	103112		00078417	11/07/2012
				<b>Vendor Total:</b>	<b>75,451.96</b>				
MW OH	SPARKLETTTS V000967	OCT WATER DELIVERY	431010-6301 Special Department Supplies	TK1107G	87.28	4106122	101712 P07113	00078582	11/20/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoiced#	PO #	Check #	Check Date
MW IP	SPRINT V006126	SEPT RELAY SERVICES	431010-6215 Telephone	<b>Vendor Total:</b> ITK1011B	87.28	100212		00078283	10/11/2012
MW IP	SPRINT V006533	SEPT-OCT RELAY SERVICES	431010-6215 Telephone	<b>Vendor Total:</b> ITK1101A	574.62	102912		00078397	11/05/2012
MW IP	STAPLES ADVANTAGE V007323	RUBBER STAMP	102020-6315 Office Supplies	<b>Vendor Total:</b> ITK1018A	1,063.95	8022470429	P07731	00078329	10/18/2012
MW OH	STEINBERGER, ADRAIN V008691	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	<b>Vendor Total:</b> TK1107G	23.48	83629		00078583	11/20/2012
MW IP	STUBER, CHRIS V002807	DRIVING FORCE-MEALS, MILEAGE	103041-6250 Staff Training	<b>Vendor Total:</b> ITK1018A	100.00	3491	P07751	00078330	10/18/2012
MW IP	STUBER, CHRIS V002807	FTO UPDATE-MEALS, MILEAGE	103041-6250 Staff Training	<b>Vendor Total:</b> ITK1018A	14.58	1447	P07752	00078330	10/18/2012
MW OH	SUBURBAN PROPANE V000971	PROPANE	433658-6345 Gasoline & Diesel Fuel	<b>Vendor Total:</b> TK1107G	162.06	1152947	P07152	00078584	11/20/2012
MW IP	SUNGARD PUBLIC SECTOR V005987	JULY-AUG IT SERVICES	422023-6136 Software Maintenance	<b>Vendor Total:</b> ITK1011B	5.68	56144	P07302	00078284	10/11/2012
MW OH	SUNGARD PUBLIC SECTOR V005987	NOV ASP IT SERVICES	422023-6136 Software Maintenance	<b>Vendor Total:</b> TK1107G	3,094.40	56706	P07302	00078585	11/20/2012
MW OH	SUNGARD PUBLIC SECTOR V005987	FY 12/13 BI TECH OS-IT SUPPORT	422023-6136 Software Maintenance	<b>Vendor Total:</b> TK1107G	5,480.72	56480	P07730	00078585	11/20/2012
MW OH	SUNSTATE EQUIPMENT CO.	HERITAGE GENERATOR RENTAL	0044-2067 / 79392-2067	<b>Vendor Total:</b> TK1107G	23,851.46	5293995-001	P07691	00078586	11/20/2012
					<b>32,426.58</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000963		Heritage Committee						
MW OH	SUNSTATE EQUIPMENT CO. V000963	HERITAGE GENERATOR RENTAL	0044-2067 / 79392-2067 Heritage Committee	TK1107G	363.37	5293996-001	P07691	00078586	11/20/2012
MW OH	SUNSTATE EQUIPMENT CO. V000963	HERITAGE GENERATOR RENTAL	0044-2067 / 79392-2067 Heritage Committee	TK1107G	1,046.26	5294100-001	P07691	00078586	11/20/2012
		<b>Vendor Total:</b>			<b>2,000.58</b>				
MW OH	SWAMM, JENNIFER V008673	CLASS REFUND	100000-4340 / 79248-4340 Recreation Programs	TK1107G	48.00	83563		00078587	11/20/2012
		<b>Vendor Total:</b>			<b>48.00</b>				
MW OH	SYNOPTEK INC V007863	SEPT IT SUPPORT SERVICES	422023-6290 Dept. Contract Services	TK1107G	7,611.50	216726	P07125	00078588	11/20/2012
MW OH	SYNOPTEK INC V007863	LASERFICH REPLACEMENT DRIV	422023-6135 Repair/Maint Off Furn & Eq	TK1107G	162.70	216486	P07728	00078588	11/20/2012
MW OH	SYNOPTEK INC V007863	VM-WARE LICENSE RENEWAL	422023-6136 Software Maintenance	TK1107G	1,124.00	216735	P07729	00078588	11/20/2012
		<b>Vendor Total:</b>			<b>8,898.20</b>				
MW IP	T-MOBILE V004339	SEPT CELL PHONE CHARGES	431010-6215 Telephone	ITK1025A	816.31	100212		00078341	10/24/2012
MW IP	T-MOBILE V004339	SEPT CELL PHONE CHARGES	431010-6215 Telephone	ITK1025A	1,106.63	100312		00078341	10/24/2012
		<b>Vendor Total:</b>			<b>1,922.94</b>				
MW OH	T-MOBILE USA V004368	WEB MAPPING SERVICES	103040-6099 Other Professional Services	TK1107G	300.00	39978	P07791	00078589	11/20/2012
MW IP	TALX UC eXpress V002944	UNEMPLOYMENT CLAIMS 9/1-11/3	404581-6025 Third Party Administration	ITK1025A	207.41	1158310	P07725	00078342	10/24/2012
		<b>Vendor Total:</b>			<b>207.41</b>				
MW IP	TIME WARNER CABLE V004450	NOV CABLE CHARGES	431010-6215 Telephone	ITK1025A	136.47	101112		00078343	10/24/2012
MW IP	TIME WARNER CABLE	NOV 10 MB DEDICATED CHARGES	431010-6215	ITK1107B	1,784.04	102112		00078418	11/07/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004450		Telephone						
MW IP	TIME WARNER CABLE V004450	NOV CABLE CHARGES	431010-6215 Telephone	ITK1025A	1,166.42	102512		00078343	10/24/2012
			<b>Vendor Total:</b>		<b>3,086.93</b>				
MW OH	TRAFFIC MANAGEMENT IN PAINT & SIGN SUPPLIES V008463		103652-6301 Special Department Supplies	TK1107G	161.63	142088	P07342	00078590	11/20/2012
MW OH	TRAFFIC MANAGEMENT IN PAINT & SIGN SUPPLIES V008463		103652-6301 Special Department Supplies	TK1107G	465.00	142679	P07342	00078590	11/20/2012
			<b>Vendor Total:</b>		<b>626.63</b>				
MW IP	TRI-CITY PARK AUTHORITY CITY CONTRIBUTION TOWARDS V001012		104075-6499 Other Program Expenditures	ITK1018A	68,801.00	2012/2013	P07770	00078331	10/18/2012
			<b>Vendor Total:</b>		<b>68,801.00</b>				
MW OH	TRILLIUM V007952	AUG CNG FUEL	433658-6345 Gasoline & Diesel Fuel	TK1107G	11.83	2012-0127	P07153	00078591	11/20/2012
MW OH	TRILLIUM V007952	SEPT CNG FUEL	433658-6345 Gasoline & Diesel Fuel	TK1107G	7.14	2012-0152	P07153	00078591	11/20/2012
MW OH	TRILLIUM V007952	OCT CNG FUEL	433658-6345 Gasoline & Diesel Fuel	TK1107G	10.72	2012-0167	P07153	00078591	11/20/2012
			<b>Vendor Total:</b>		<b>29.69</b>				
MW IP	TRUCPARCO V001047	TRUCK PARTS	433658-6134 Vehicle Repair & Maintenance	ITK1101A	65.94	299321	P07154	00078398	11/05/2012
			<b>Vendor Total:</b>		<b>65.94</b>				
MW IP	TURBO DATA SYSTEMS INC SEPT CITATION PROCESSING V001238		103041-6099 Other Professional Services	ITK1101A	1,725.96	19411	P07310	00078399	11/05/2012
			<b>Vendor Total:</b>		<b>1,725.96</b>				
MW OH	UNITED WAY OF ORANGE C P/E V001062	10/13/12 PD DATE	0010-2193 Charity	PY12021	14.00	2635/1201021		00078299	10/19/2012
MW OH	UNITED WAY OF ORANGE C P/E V001062	10/13/12 PD DATE	0037-2193 Charity	PY12021	1.00	2635/1201021		00078299	10/19/2012
MW OH	UNITED WAY OF ORANGE C P/E V001062	10/27/12 PD DATE	0010-2193	PY12022	14.13	2635/1201022		00078372	11/02/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V001062		Charity						
MW OH	UNITED WAY OF ORANGE C V001062	P/E 10/27/12 PD DATE 11/2/12	0037-2193 Charity	PY12022	0.87	2635/1201022		00078372	11/02/2012
			<b>Vendor Total:</b>		<b>30.00</b>				
MW IP	URBAN, ASHLEY V004861	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812P		00078285	10/11/2012
			<b>Vendor Total:</b>		<b>100.00</b>				
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	73.34	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	CONFERENCE CREDIT-BUTZLAFF	101511-6245 Meetings & Conferences	ITK1022A	-325.66	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	64.02	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	CONFERENCE MEAL-BUTZLAFF	101511-6245 Meetings & Conferences	ITK1022A	36.54	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	CONFERENCE HOTEL-BUTZLAFF	101511-6245 Meetings & Conferences	ITK1022A	549.80	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	CONFERENCE BEVERAGE-BUTZLAFF	101511-6245 Meetings & Conferences	ITK1022A	5.86	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	76.92	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	61.37	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	FASTRAK	101511-5199 Other Employee Benefits	ITK1022A	30.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	63.42	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	GASOLINE	101511-5199 Other Employee Benefits	ITK1022A	54.48	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY] V005008	PW CONFERENCE BOOKS	103550-6255	ITK1022A	38.77	SEPTEMBER 1:		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005008		Dues & Memberships						
MW IP	US BANK CORPORATE PAY V005008	SERVANT LEADERSHIP BOOKS	101512-6320 Books & Periodicals	ITK1022A	428.50	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	DEV SRV PASS THRU PAYMENT	100000-4305 Planning Division Fees	ITK1022A	50.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	TRAINING HOTEL-PASCARELLA	103041-6250 Staff Training	ITK1022A	675.61	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	HOTEL PARKING-PASCARELLA	103041-6250 Staff Training	ITK1022A	36.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	PD OFFICE SUPPLIES	103040-6315 Office Supplies	ITK1022A	160.89	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	PD OFFICE SUPPLIES	103040-6315 Office Supplies	ITK1022A	431.02	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	PD COMM CENTER TV	103043-6350 Small Tools/Equipment	ITK1022A	209.44	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SLI AIRFARE-MILLSAP	103041-6250 Staff Training	ITK1022A	419.56	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	DISPATCH HEADSET BATTERIES	103043-6350 Small Tools/Equipment	ITK1022A	199.60	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	BACKGROUND INVEST REG-BRYA	103040-6250 Staff Training	ITK1022A	211.50	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	K9 MANAGEMENT REG-PERRY	103041-6250 Staff Training	ITK1022A	207.03	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	K9 MANAGEMENT-ALEXANDER	103041-6250 Staff Training	ITK1022A	393.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	CODE ENFORCEMENT REG-MAKO	102533-6245 Meetings & Conferences	ITK1022A	325.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	LEADERSHIP DEV REG-RIVAS	103041-6250 Staff Training	ITK1022A	143.00	SEPTEMBER 1		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	US BANK CORPORATE PAY: V005008	MISC HR SUPPLIES	101512-6301 Special Department Supplies	ITK1022A	26.44	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	SLI HOTEL-AUDISS	103041-6250 Staff Training	ITK1022A	288.78	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	SLI HOTEL-AUDISS	103041-6250 Staff Training	ITK1022A	288.78	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PRESENTATION BOARD	103041-6301 Special Department Supplies	ITK1022A	43.09	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	CHALLENGE COINS	103041-6301 Special Department Supplies	ITK1022A	390.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	SLI HOTEL-BUSSE	103040-6250 Staff Training	ITK1022A	378.22	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PROMOTION CEREMONY SUPPLIE	103041-6301 Special Department Supplies	ITK1022A	79.17	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	MISC PD SUPPLIES	103042-6301 Special Department Supplies	ITK1022A	105.50	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	TILLER RENTAL	103655-6170 Equipment & Tool Rental	ITK1022A	250.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	AMMUNITION	103043-6162 / 50043-6162 Range Training	ITK1022A	969.75	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	KEY DUPLICATION	103041-6301 / 50040-6301 Special Department Supplies	ITK1022A	8.08	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	THUMB DRIVE	103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	26.24	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	CONVERT VHS TAPE TO DVD	103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	43.10	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PD UNIFORM CLEANING	103041-6360 / 50142-6360 Uniforms	ITK1022A	13.02	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	SHIPPING CHARGES	103040-6325 / 50100-6325 Postage	ITK1022A	12.58	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PTC VGA CABLE	103043-6301 / 50080-6301	ITK1022A	13.46	SEPTEMBER 1		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005008		Special Department Supplies						
MW IP	US BANK CORPORATE PAY: YELLOW HARD HAT V005008		103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	6.77	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: EVIDENCE PACKAGING V005008		103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	19.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: EVIDENCE PACKAGING V005008		103041-6301 / 50040-6301 Special Department Supplies	ITK1022A	346.19	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: REPAIR PAS EQUIPMENT V005008		103043-6137 / 50040-6137 Repair Maint/Equipment	ITK1022A	203.43	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: CSI ROOM KEYS V005008		103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	16.16	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PACKING TAPE V005008		103043-6301 / 50100-6301 Special Department Supplies	ITK1022A	52.35	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: TONER-PROPERTY DIVISION V005008		103040-6315 / 50100-6315 Office Supplies	ITK1022A	128.91	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: MISC PD SUPPLIES V005008		103040-6301 Special Department Supplies	ITK1022A	12.30	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PD OFFICE SUPPLIES V005008		103040-6315 Office Supplies	ITK1022A	15.07	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PD OFFICE SUPPLIES V005008		103040-6315 Office Supplies	ITK1022A	19.33	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: ORAL PANEL MEAL V005008		103040-6301 Special Department Supplies	ITK1022A	37.82	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: WATER-PC245 INVESTIGATION V005008		103040-6301 Special Department Supplies	ITK1022A	27.97	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: MEAL-PC245 HOMEOWNER V005008		103040-6301 Special Department Supplies	ITK1022A	16.25	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: MEAL-PC245 HOMEOWNER V005008		103040-6301 Special Department Supplies	ITK1022A	16.36	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: SLJ HOTEL-KENEHAN V005008		103042-6250 Staff Training	ITK1022A	283.65	SEPTEMBER 1:		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	US BANK CORPORATE PAY V005008	SOFTWARE	422023-6136 Software Maintenance	ITK1022A	14.99	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SOFTWARE	422023-6136 Software Maintenance	ITK1022A	29.97	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	RACES MEETING SUPPLIES	101514-6245 Meetings & Conferences	ITK1022A	8.87	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SUPPLIES-CONCERTS IN THE PAR	104071-6301 Special Department Supplies	ITK1022A	60.86	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	67.88	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	30.51	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	11/3/12 EXCURSION	104071-6270 / 79506-6270 Excursions	ITK1022A	343.98	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SR. CENTER SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	185.03	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	CHALK SPRAY	104071-6301 Special Department Supplies	ITK1022A	99.49	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	209.04	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	70.57	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	24.39	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	OFFICE CHAIR-COMM SRV	104070-6315 Office Supplies	ITK1022A	178.68	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	16.13	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	ANT KILLER	103655-6301 Special Department Supplies	ITK1022A	10.75	SEPTEMBER I		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	BATTERIES	103655-6301	ITK1022A	53.71	SEPTEMBER I		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005008		Special Department Supplies						
MW IP	US BANK CORPORATE PAY: LANDSCAPE SUPPLIES V005008		103655-6301 Special Department Supplies	ITK1022A	80.18	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PLANTS & FLOWERS V005008		103655-6301 Special Department Supplies	ITK1022A	48.32	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: LANDSCAPE SUPPLIES V005008		103655-6301 Special Department Supplies	ITK1022A	74.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: ICE MAKER REPAIR V005008		103655-6301 Special Department Supplies	ITK1022A	98.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: SEMINAR HAND BOOKS V005008		103652-6301 Special Department Supplies	ITK1022A	25.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PW CLIPBOARDS V005008		103652-6301 Special Department Supplies	ITK1022A	732.52	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: ROOFING MATERIALS V005008		433654-6399 Other Supplies	ITK1022A	680.46	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: PW CHAIRS V005008		433654-6399 Other Supplies	ITK1022A	488.08	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: 8/21/12 COUNCIL DINNER V005008		101001-6245 Meetings & Conferences	ITK1022A	61.91	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: 9/18/12 COUNCIL DINNER V005008		101001-6245 Meetings & Conferences	ITK1022A	83.89	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: POLE REPAIR SUPPLIES V005008		103655-6301 Special Department Supplies	ITK1022A	13.32	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: TABLE REPAIR SUPPLIES V005008		103655-6301 Special Department Supplies	ITK1022A	80.79	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: SPRAY PAINT V005008		103655-6301 Special Department Supplies	ITK1022A	32.22	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: TAPE V005008		103655-6301 Special Department Supplies	ITK1022A	36.58	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: LOCKS FOR PARKS V005008		103655-6301 Special Department Supplies	ITK1022A	82.42	SEPTEMBER 1:		00078333	10/22/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	US BANK CORPORATE PAY: V005008	SOAP DISPENSER	103655-6301 Special Department Supplies	ITK1022A	129.30	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	MISC PW SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	11.94	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	ELECTRIC SUPPLY COVERS	103655-6301 Special Department Supplies	ITK1022A	59.78	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	ROOFING MATERIALS	103655-6301 Special Department Supplies	ITK1022A	32.33	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	LOCK REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	30.71	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	ROOFING MATERIALS	103655-6301 Special Department Supplies	ITK1022A	32.33	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	ANT KILLER	103655-6301 Special Department Supplies	ITK1022A	15.01	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	ICE MACHINE REPAIR	103655-6301 Special Department Supplies	ITK1022A	378.57	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	MISC PW SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	39.43	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	LOCK	103655-6301 Special Department Supplies	ITK1022A	29.74	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	BENCH REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	53.70	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PLUMBING SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	62.50	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	PLUMBING SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	40.53	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	BALLAST PARTS	103655-6301 Special Department Supplies	ITK1022A	447.66	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	REPLACEMENT BALLARDS	103655-6301 Special Department Supplies	ITK1022A	216.97	SEPTEMBER 1,		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY: V005008	MISC PW SUPPLIES	103655-6301 Special Department Supplies	ITK1022A	8.18	SEPTEMBER 1,		00078333	10/22/2012

**City of Placentia**  
**Warrant Register**  
**For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005008		Special Department Supplies						
MW IP	US BANK CORPORATE PAY  RENTAL CAR-MILLSAP V005008		103041-6250 Staff Training	ITK1022A	261.04	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  SLI HOTEL-MILLSAP V005008		103041-6250 Staff Training	ITK1022A	288.78	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  KEYS V005008		103041-6301 Special Department Supplies	ITK1022A	19.40	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  DUI CHECKPOINT MEALS V005008		103041-6301 Special Department Supplies	ITK1022A	107.75	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  RADAR TRAILER REPAIRS V005008		103041-6301 Special Department Supplies	ITK1022A	195.50	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  ENVIRONMENT FILTERS V005008		103043-6350 Small Tools/Equipment	ITK1022A	100.29	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  PD RADIO PARTS V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	95.20	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  CPRS BROCHURE EXCHANGE V005008		104071-6245 Meetings & Conferences	ITK1022A	10.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  PW SHOP LIGHTS V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	300.69	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  MISC SUPPLIES V005008		101001-6301 Special Department Supplies	ITK1022A	27.58	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  COFFEE FILTERS V005008		103650-6315 Office Supplies	ITK1022A	10.75	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  PD AUTO REPAIRS V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	790.62	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  MEETING REG-NELSON V005008		101001-6245 Meetings & Conferences	ITK1022A	30.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  PLYWOOD V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	70.69	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  CERTIFICATE PAPER V005008		431010-6230 Printing & Binding	ITK1022A	103.57	SEPTEMBER 1		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	US BANK CORPORATE PAY V005008	WRITABLE DVDS	422023-6301 Special Department Supplies	ITK1022A	48.48	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	PESTICIDE SEMINAR	103655-6301 Special Department Supplies	ITK1022A	80.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SIGN SHOP SUPPLIES	103652-6301 Special Department Supplies	ITK1022A	63.38	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	TIRES	433658-6134 Vehicle Repair & Maintenance	ITK1022A	539.61	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	TIRES	433658-6134 Vehicle Repair & Maintenance	ITK1022A	125.74	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	AUTO REPAIR	433658-6134 Vehicle Repair & Maintenance	ITK1022A	283.23	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	REPLACE MANIFOLD GASKET	433658-6134 Vehicle Repair & Maintenance	ITK1022A	368.64	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	PD RADIO TIMER SWITCH	433658-6134 Vehicle Repair & Maintenance	ITK1022A	162.84	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	CREDIT	103655-6170 Equipment & Tool Rental	ITK1022A	-167.03	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	BALL BEARING BELT	433658-6134 Vehicle Repair & Maintenance	ITK1022A	24.76	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SCSBOA MEMBERSHIP	0044-2067 / 79392-2067 Heritage Committee	ITK1022A	100.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	MISC SUPPLIES	101572-6301 Special Department Supplies	ITK1022A	41.91	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SOUND EQUIPMENT RENTAL	104071-6301 / 79397-6301 Special Department Supplies	ITK1022A	160.00	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SR. CENTER EXCURSION	104071-6301 Special Department Supplies	ITK1022A	51.90	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SWIM PROGRAM SUPPLIES	104071-6301 Special Department Supplies	ITK1022A	695.73	SEPTEMBER 1		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY V005008	SR. CENTER SUPPLIES	104071-6301	ITK1022A	90.33	SEPTEMBER 1		00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005008		Special Department Supplies						
MW IP	US BANK CORPORATE PAY  MOVIE RENTAL V005008		104071-6301 Special Department Supplies	ITK1022A	16.15	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  FACILITIES SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	63.04	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  AC UNIT SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	225.14	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  PD DOOR REPAIR SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	23.04	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  MISC PW SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	279.96	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  CARPORT REPAIR SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	399.91	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  ROOFING MATERIALS V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	172.36	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  ROOFING MATERIALS V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	151.69	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  CARPORT PAINT V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	195.28	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  MISC PW SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	56.71	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  MISC PW SUPPLIES V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	140.08	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  BUG SPRAY V005008		433654-6130 Repair & Maint/Facilities	ITK1022A	24.69	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  FASTRAK V005008		101511-5199 Other Employee Benefits	ITK1022A	30.00	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  GASOLINE V005008		101511-5199 Other Employee Benefits	ITK1022A	60.90	SEPTEMBER 1:		00078333	10/22/2012
MW IP	US BANK CORPORATE PAY  TRUCK AC SERVICE V005008		433658-6301 Special Department Supplies	ITK1022A	55.00	SEPTEMBER 1:	P07150	00078333	10/22/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	US BANK CORPORATE PAY/ TIRES V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	124.99	SEPTEMBER 1: P07159	00078333	10/22/2012	
MW IP	US BANK CORPORATE PAY/ TIRES V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	389.22	SEPTEMBER 1: P07159	00078333	10/22/2012	
MW IP	US BANK CORPORATE PAY/ KEY DUPLICATION V005008		433658-6301 Special Department Supplies	ITK1022A	26.02	SEPTEMBER 1: P07161	00078333	10/22/2012	
MW IP	US BANK CORPORATE PAY/ DETAIL PD TRUCK/REPAIR AC V005008		433658-6134 Vehicle Repair & Maintenance	ITK1022A	585.86	SEPTEMBER 1: P07347	00078333	10/22/2012	
			<b>Vendor Total:</b>		<b>22,862.42</b>				
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0043-2126 Employee PARS/ARS W/H	ITK1107B	66.70	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0037-2131 Employer PARS/ARS Payable	ITK1107B	1.38	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0037-2126 Employee PARS/ARS W/H	ITK1107B	1.38	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0048-2126 Employee PARS/ARS W/H	ITK1107B	22.66	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0010-2126 Employee PARS/ARS W/H	ITK1107B	985.28	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0043-2131 Employer PARS/ARS Payable	ITK1107B	66.70	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0048-2131 Employer PARS/ARS Payable	ITK1107B	22.66	110112A	00078419	11/07/2012	
MW IP	Union Bank PARS #674602240 PARS/ARS P/E 10/27 PD 11/2 V006596		0010-2131 Employer PARS/ARS Payable	ITK1107B	985.28	110112A	00078419	11/07/2012	
			<b>Vendor Total:</b>		<b>2,152.04</b>				
MW OH	VALENTINE, THOMAS V003076	ACT-MILEAGE,MEALS	103041-6250 Staff Training	TK1107G	23.58	39342	P07807	00078592	11/20/2012
MW OH	VANTAGEPOINT TRANSFER P/E 10/13/12 PD DATE 10/19/12		0029-2170	PY12021	10.24	2606/1201021	00078300	10/19/2012	
			<b>Vendor Total:</b>		<b>23.58</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/13/12 PD DATE 10/19/12	Deferred Comp Payable - ICMA	PY12021	17.06	2606/1201021		00078300	10/19/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/13/12 PD DATE 10/19/12	Deferred Comp Payable - ICMA	PY12021	501.64	2606/1201021		00078300	10/19/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/13/12 PD DATE 10/19/12	Deferred Comp Payable - ICMA	PY12021	15.35	2606/1201021		00078300	10/19/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/27/12 PD DATE 11/2/12	Deferred Comp Payable - ICMA	PY12022	11.14	2606/1201022		00078373	11/02/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/27/12 PD DATE 11/2/12	Deferred Comp Payable - ICMA	PY12022	501.67	2606/1201022		00078373	11/02/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/27/12 PD DATE 11/2/12	Deferred Comp Payable - ICMA	PY12022	16.71	2606/1201022		00078373	11/02/2012
MW OH	V007191	VANTAGEPOINT TRANSFER P/E 10/27/12 PD DATE 11/2/12	Deferred Comp Payable - ICMA	PY12022	14.77	2606/1201022		00078373	11/02/2012
				<b>Vendor Total:</b>	<b>1,088.58</b>				
MW IP	VANTILBORG, KIMBERLY V002630	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812Q		00078286	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	VENTURA, VIVIANA V008689	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK1107G	140.00	83631		00078593	11/20/2012
MW OH	VENTURA, VIVIANA V008689	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK1107G	10.00	83639		00078593	11/20/2012
				<b>Vendor Total:</b>	<b>150.00</b>				
MW OH	VILLEGAS, YAJAIRA V008692	CLASS REFUND	100000-4340 / 79240-4340 Recreation Programs	TK1107G	36.00	83635		00078594	11/20/2012
MW IP	VOIGT, SARAH V004058	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	100.00	100812R		00078287	10/11/2012
				<b>Vendor Total:</b>	<b>100.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	225.25	151345	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	299.25	177735	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	301.45	177736	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	299.25	177737	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	88.36	177738	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	44.18	177739	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	44.18	177740	P07334	00078595	11/20/2012
MW OH	VULCAN MATERIALS COMI PAVING ASPHALT V001102		103652-6301 Special Department Supplies	TK1107G	77.97	184291	P07334	00078595	11/20/2012
					<b>Vendor Total:</b>	<b>1,379.89</b>			
MW IP	WALTER F STEPHENS INC. RIBBON BARS V000968		103041-6301 Special Department Supplies	ITK1025B	148.60	75388-IN	P07581	00078363	10/25/2012
					<b>Vendor Total:</b>	<b>148.60</b>			
MW OH	WEST COAST ARBORISTS IN AUG TREE TRIMMING SVCS V001124		103655-6115 Landscaping	TK1107G	40,500.00	82614	P07362	00078596	11/20/2012
MW OH	WEST COAST ARBORISTS IN SEPT TREE TRIMMING SVCS V001124		103655-6115 Landscaping	TK1107G	8,073.00	82960	P07362	00078596	11/20/2012
MW OH	WEST COAST ARBORISTS IN JULY RIGHT OF WAY TREE REMO V001124		0044-2039 Tree Trimming Deposits	TK1107G	270.00	81849	P07635	00078596	11/20/2012
MW OH	WEST COAST ARBORISTS IN SEPT RIGHT OF WAY TREE REMO V001124		0044-2039 Tree Trimming Deposits	TK1107G	1,386.00	82958	P07635	00078596	11/20/2012
					<b>Vendor Total:</b>	<b>50,229.00</b>			
MW OH	WEST, ANDREA	CLASS REFUND	100000-4340 / 79248-4340	TK1107G	55.00	83458		00078597	11/20/2012

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008656		Recreation Programs						
MW OH	WILLDAN ASSOCIATES V001127	AUG TRAFFIC ENGINEERING	103550-6015 Engineering Services	TK1107G	55.00	00611599	P07337	00078598	11/20/2012
MW OH	WILLDAN ASSOCIATES V001127	AUG CITY ENGINEERING	484356-6015 Engineering Services	TK1107G	5,600.00	003-14091	P07339	00078598	11/20/2012
MW OH	WILLDAN ASSOCIATES V001127	AUG PERMIT PARKING ANALYSIS	103550-6015 Engineering Services	TK1107G	840.00	00611601	P07400	00078598	11/20/2012
MW OH	WILLIAMS, MIKE V005935	CATO-MEALS	103041-6250 Staff Training	TK1107G	9,800.00	63129	P07810	00078599	11/20/2012
MW IP	WOLFLEY, CHRISTOPHER V002623	UNIFORM ALLOWANCE	103043-6360 Uniforms	ITK1011B	160.00	100812S		00078288	10/11/2012
MW IP	WRIGHT EXPRESS V007269	OCT FLEET GAS	433658-6345 Gasoline & Diesel Fuel	ITK1101A	100.00	30977586	P07141	00078400	11/05/2012
MW IP	YORBA LINDA WATER DISI V001148	SEPT-OCT WATER CHARGES	431010-6335 Water	ITK1025A	1,799.01	101512		00078344	10/24/2012
MW IP	YORBA LINDA WATER DISI V001148	SEPT-OCT WATER CHARGES	431010-6335 Water	ITK1025A	2,405.99	102312		00078344	10/24/2012
MW IP	YORBA LINDA WATER DISI V006633	SEPT SEWER CHARGES	484356-6297 Billing Services	ITK1025A	3,775.82	7623		00078345	10/24/2012
MW IP	ZAMORA, JERRY V003249	AUG RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	ITK1018A	250.00	AUG 12	P07700	00078332	10/18/2012
				<b>Vendor Total:</b>	<b>200.00</b>				

**City of Placentia  
Warrant Register  
For 11/13/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW/OH	ZUMAR INDUSTRIES INC V001156	STREET SIGNS	103652-6310 Street Signs	TK1107G	603.40	0140396	P07319	00078600	11/20/2012
MW/OH	ZUMAR INDUSTRIES INC V001156	STREET SIGNS	103652-6310 Street Signs	TK1107G	55.97	0140435	P07319	00078600	11/20/2012
MW/OH	ZUMAR INDUSTRIES INC V001156	STREET SIGNS	103652-6310 Street Signs	TK1107G	72.78	0141009	P07319	00078600	11/20/2012
<b>Vendor Total:</b>					<b>732.15</b>				
<b>Type Total:</b>					<b>3,457,507.73</b>				
<b>Warrant Total:</b>					<b>3,534,276.65</b>				

**City of Placentia**

**Successor Agency - Warrant Register**

For 11/20/12

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoiced	PO #	Check #	Check Date
------	----------------	-------------	---------------------	----------	--------	----------	------	---------	------------

Grand Total: 198.00

Warrant Totals by ID	
AP	198.00
EP	0.00
IP	0.00
OP	0.00

Fund Name	
410-RDA Capital Projects	198.00

Void Total: 0.00  
Warrant Total: 198.00

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total: 198.00

**1d**

**November 20, 2012**

**City of Placentia**  
**Successor Agency - Warrant Register**  
**For 11/14/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	ARCZYNSKI, ANDREW V V005588	SEPT LEGAL SERVICE	357536-6005 Legal Services	ITK1011B	198.00	100412A	P07525	00078253	10/11/2012

Vendor Total: 198.00

Type Total: 198.00

Warrant Total: 198.00



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF FINANCE  
DATE: NOVEMBER 20, 2012  
SUBJECT: **INTERFUND REIMBURSEMENT AGREEMENT FOR FISCAL YEAR 2011-12**  
FISCAL  
IMPACT: EXPENSE: N/A

### **SUMMARY:**

On a quarterly basis, the Director of Finance must submit a report with the amount of transfers and funds that were utilized per the City's Cash Basis Fund Records and Transfer Policy. In the event the fund to which cash was transferred is unable to repay the amount advanced on June 30<sup>th</sup>, an Interfund Payment Note must be presented for City Council consideration. As of June 30, 2012, five (5) funds do not have sufficient cash on hand to pay back advanced funds. This action adopts the proposed Interfund Reimbursement Agreement for advancements made during Fiscal Year 2011-12.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Approve the Interfund Reimbursement Agreement in the amount of \$2,198,415.23.

### **DISCUSSION:**

On October 19, 2010 the City Council approved Resolution R-2010-61, amending the City's policy and procedures manual pertaining to the Cash Basis Funds Records and Transfers. As stated in the policy, if at fiscal year end the benefitting fund(s) has insufficient cash on hand to reallocate cash to the fund(s) from which the cash was originally allocated, an Interfund Payment Note shall be prepared for City Council's consideration. Based upon the completion of the year-end closing, Staff has determined as of June 30, 2012 five (5) funds do not have sufficient cash on hand to pay back the advanced funds. The funds advanced were from General Fund (\$1,701,932.10) and Sewer Fund (\$496,483.13).

These five (5) funds are City Capital Projects, HCD, Housing Agency (formerly Low and Moderate), Sewer Construction and Street Lighting funds. Per Cash Basis Fund Records and Transfers policy, attached is the Interfund Reimbursement Agreement, which provides that the benefitting fund(s) will reimburse the source fund(s) when there is sufficient cash on hand.

Submitted by:

Reviewed and approved:



---

Karen Ogawa  
Director of Finance



---

Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachment: Interfund Reimbursement Agreement

CITY OF PLACENTIA  
INTERFUND REIMBURSEMENT AGREEMENT

This Agreement is made and entered into this 20<sup>th</sup> day of November, 2012, by and between the City of Placentia City Capital Projects, HCD, Housing Agency (formerly Low and Moderate), Sewer Construction and Street Lighting Funds and the City General Fund and Sewer Maintenance Fund.

**A. Recitals.**

(i). The City Capital Projects, HCD, Housing Agency (formerly Low and Moderate), Sewer Construction and Street Lighting Funds (“Use Funds”) each received cash transfer advances from either the General Fund and/or the Sewer Fund (“Source Fund”) during the 2011-12 Fiscal Year with the source and application of said cash transfers in the following amounts:

<u>FUND DESCRIPTION</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
<u>USE FUNDS:</u>		
Sewer Construction	0024-2201	\$ 20,740.63
Street Lighting District	0028-2201	\$ 217,926.44
Housing Community Development	0030-2201	\$ 228,939.10
City Capital Projects	0033-2201	\$ 824,186.56
Housing Authority	0053-2201	\$ 410,139.37
		<u>\$ 1,701,932.10</u>
<u>SOURCE FUND:</u>		
General Fund	0010-1301	<u>\$ 1,701,932.10</u>
 <u>FUND DESCRIPTION</u>		
<u>USE FUNDS:</u>		
Street Lighting District	0028-2201	\$ 146,483.13
City Capital Projects	0033-2201	\$ 350,000.00
		<u>\$ 496,483.13</u>
<u>SOURCE FUND:</u>		
Sewer Maintenance	0048-1301	<u>\$ 496,483.13</u>
Total Inter Fund Reimbursement		<u><u>\$ 2,198,415.23</u></u>

(ii). The advances of monies to the Use Funds were required due to delays in receivables payable to the Use Funds which are anticipated to be received during the 2012-13 Fiscal Year.

(iii). In accordance with the provisions of Policy 430, Cash Basis Funds Records, the Director of Finance has reported the source and application of said cash allocations and maintained appropriate records thereof.

(iv) Based upon year-end closing data available to the City Council, it has been determined that the Use Funds will be required to reimburse the Source Funds for cash allocations made during the 2011-12 Fiscal Year.

**B. Agreement.**

NOW, THEREFORE, in consideration of the following covenants, terms, promises and conditions herein set forth, it is agreed by and between the Trash Fund and the General Fund as follows:

1. In all respects as set forth in the Recitals, Part A., of this Agreement.
2. The Use Funds shall, on or before the 30<sup>th</sup> day of June, 2013, transfer to the Source Funds the sums identified in § A.(i). above.
3. This Agreement supersedes any and all other agreements, either oral or in writing, between the Funds with respect to the subject matter herein. Any modification of this Agreement shall be effective only if it is in writing executed by authorized representatives of the City of Placentia.

IN WITNESS WHEREOF, this Agreement has been executed as of the day and year first set forth above.

CITY OF PLACENTIA

\_\_\_\_\_  
Jeremy B. Yamaguchi, Mayor

ATTEST: \_\_\_\_\_  
Patrick J. Melia, City Clerk

Approved as to form:

\_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF FINANCE  
DATE: NOVEMBER 20, 2012  
SUBJECT: **RESOLUTION APPROVING INVESTMENT POLICY FOR 2013**

FISCAL  
IMPACT: EXPENSE: NONE  
BUDGETED: NONE

### **SUMMARY:**

In 1984, the State Legislature passed Assembly Bill 1073 (AB 1073) requiring public agencies to annually adopt a Statement of Investment Policy. Even though the requirements set forth by AB 1073 "sunset" a number of years ago, the Director of Finance continued to provide an annual resolution outlining the subsequent calendar year's Statement of Investment Policy.

As a direct result of the Orange County Investment Pool bankruptcy, the State passed new legislation effective January 1, 1996 reestablishing the requirement for both an annual Investment Policy and a monthly Treasurer's Report. Senate Bill 564 (Johnson) and Senate Bill 866 (Craven) also modified existing authorized investment securities that a local agency may invest in. Although subsequent legislation no longer requires that a Statement of Investment Policy be presented to the City Council, the Director of Finance believes that presentation of a Statement of Investment Policy continues to be appropriate action to maintain transparency. This action approves a resolution establishing the City's investment policy for calendar year 2013.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2012-\_\_\_\_, A Resolution of the City Council of the City of Placentia, California Acknowledging the Receipt and Filing of the Annual Statement of Investment Policy for calendar year 2013; and
2. Receive and file the Investment Policy for calendar year 2013.

**1f**

**November 20, 2012**

## **DISCUSSION:**

Attached is the resolution describing the City's investment policy. The 2013 Investment Policy incorporates professional standards recommended by the California Municipal Treasurer's Association, the California Society of Municipal Finance Officers, and the California County Treasurers' Association.

### **Constraints**

The City of Placentia operates its investment program with many Federal, State and self-imposed constraints. It does not buy stocks, commercial paper or medium term notes; it does not deal in futures and options. The City does not invest in inverse floaters, range notes, structured notes, or interest only strips that are derived from a pool of mortgages. Longer term investments are limited to remaining maturities of five years or less.

### **Daily Operations**

Normally, the City of Placentia places most of its surplus funds in the State Local Agency Investment Fund (LAIF); U.S. Treasury Securities Mutual Funds; in short-term (one-year or less) government securities and in certificates of deposit (CD's) with banks and savings and loan associations. As a matter of policy, CD's are invested in lots of \$99,000 so as to be insured 100% by the Federal Government through FSLIC or FDIC. In the event that deposits are made in lots greater than \$100,000, we require collateralization at 110% of value. These investment tools allow a competitive investment yield, while providing a high level of safety and liquidity for the City's portfolio.

### **Scope**

The City's Investment Policy applies to all City pooled idle cash. This policy does not apply to the investment of bond monies or other monies required to be segregated in separate bank accounts. Bond proceeds include, but are not limited to, tax-exempt general obligation bonds, special assessment bonds, Mello/Marks-Roos bonds, tax and revenue anticipation notes (TRANS) and taxable notes and bonds. Bond proceeds will be invested

according to the terms of the City Council approved bond documents. Bond proceeds are usually invested 100% in either a guaranteed investment contract (GIC), U.S. government securities, LAIF, and/or deposited with a bank trustee.

Reviewed and approved:



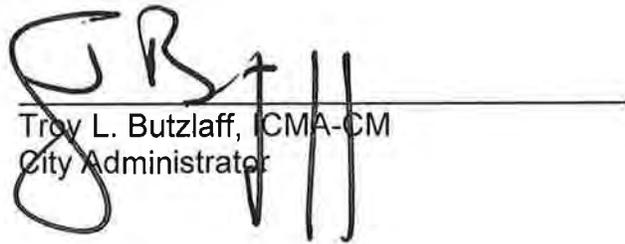
Craig Green  
City Treasurer

Reviewed and approved:



Karen Ogawa  
Director of Finance

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachment:

Resolution No. R-2012-\_\_\_

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA ACKNOWLEDGING THE RECEIPT AND FILING OF THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR THE YEAR 2013.

**A. Recitals.**

(i). California Government Code § 53646 provides that the Treasurer or Chief Fiscal Officer of the City of Placentia may annually provide a Statement of Investment Policy to the City Council and the Financial Audit Committee.

(ii). The Director of Finance and City Treasurer of the City of Placentia have prepared for approval the 2013 Annual Statement of Investment Policy as set forth below.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

**B. Resolution.**

NOW, THEREFORE, the City Council of the City of Placentia hereby finds, determines and resolves as follows:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The following Annual Statement of Investment Policy for the City of Placentia hereby is adopted for the calendar year 2013, in compliance with California Government Code § 53646.

3. The Director of Finance shall provide the Annual Statement of Investment Policy to each member of the Financial Audit Committee.

4. The City of Placentia Calendar Year 2013 Investment Policy shall be as set forth herein:

**2013 INVESTMENT POLICY**

**A. PURPOSE**

This Statement of Investment Policy is intended to provide guidelines for the prudent investment of the City's temporary idle cash, excluding bond proceeds, and outline the policies for

maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash investments.

## **B. OBJECTIVE**

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to obtain a market-average rate of return after the fundamental requirements of safety and liquidity have been met.

## **C. POLICY**

The City of Placentia operates its temporary pooled idle cash investments under the Prudent Person Rule (California Civil Code § 2261, *et seq.*) This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California (California Government Code § 53600, *et seq.*) Criteria for selecting investments and the absolute order of priority are:

- (1). **Safety:** Safeguard the City's invested principal.
- (2). **Liquidity:** Sufficient liquidity to meet anticipated and emergency cash needs.
- (3). **Yield:** Investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

Most investments are highly liquid, with the exception of collateralized or insured term certificates of deposit issued by banks and savings and loans. Certificate maturities are selected to anticipate cash needs, thereby obviating the need for forced liquidation and the accompanying loss of interest payment.

**D. City Constraints.** The City of Placentia operates its investment program with many Federal, State and self-imposed constraints. It does not buy stocks, commercial paper or medium term notes; it does not deal in futures and options.

The City shall not invest in inverse floaters, range notes, structured notes, or interest only strips that are derived from a pool of mortgages. The City is prohibited from investing in any security that could result in zero interest accrual if held to maturity.

The City does not invest directly in reverse repurchase agreements. However, the City invests in the State of California Investment Pool which may periodically invest up to 10% of its portfolios in reverse repurchase agreements. This Investment Policy further does not permit investments in non-government asset-backed securities such as mortgage pass-through securities, collateralized mortgage obligations, equipment lease-backed certificates and receivable-backed securities. Longer term investments (over one year) are limited to remaining maturities of five years or less, unless specifically authorized on a case-by-case basis by the City Council less than three (3) months before the investment.

#### **E. CITY AUTHORIZED INVESTMENTS**

**(1) Securities of the U.S. Government:** United States Treasury bills, notes, and bonds are backed by the full faith and credit of the United States Government. There shall be no limitation as to the percentage of the portfolio invested in this category. Maturities are limited to a remaining maximum of five years.

**(2) Securities of U.S. Government-Sponsored Agencies:**  
The purchase of instruments of, or issued by, a federal agency or a United States government-sponsored enterprise will be limited to a maximum of 30 percent of the City's total portfolio (maximum of 15% invested with any one issuer) with a maximum remaining maturity of five years. Such agencies include, but are not limited to, the Federal Farm Credit Bank, Federal Home Loan Bank, Federal Home Loan Mortgage Corporation, Student Loan Marketing Association, Tennessee Valley Authority, and the Federal National Mortgage Corporation.

The City may purchase U.S. Government securities on a forward commitment/when issued basis at fixed purchase terms of periods of up to 45 days between the commitment and settlement dates.

**(3) Negotiable Certificates of Deposit (NCDs):** NCDs will only be placed with federal and state savings and loan associations and federal and state chartered banks with an office in the State of California. The City may invest up to 30 percent of surplus funds in NCDs limited to institutions rated "Aa" or better by Moody's or "AA-" or better by Standard and Poor's CD Rating Services. NCDs are liquid, trading actively in the secondary market.

**(4) Certificates of Deposit (or Time Deposits):** CDs allow the City to select the exact amount and day of maturity as

well as the exact depository. The first \$100,000 of a deposit is federally insured by FSLIC or FDIC. Beyond that amount, these CDs must be collateralized with the collateral held separately from the issuing institution. The value of the investment must have collateral of at least 110 percent if government securities, or collateral of at least 150 percent if mortgage-backed securities. The law does not limit investments in CDs, however, this Investment Policy shall limit such investments to a maximum of 40 percent of the portfolio and to a maximum of 15 percent deposited in any one institution. In addition, time deposits shall only be placed in institutions which are profitable, with an office in the State of California, have a debt to total asset ratio of 5% or better, a Sheshunoff rating of 3 or less, and \$100,000,000 or more in total assets.

**(5) Bankers Acceptances:** BAs are bills of exchange or time drafts drawn on and accepted by commercial banks which are eligible for purchase by the Federal Reserve System. BAs are used to facilitate the shipment and storage of specific merchandise both internationally and within the United States. They are collateralized by the goods being shipped as well as the credit worthiness of the issuing institution. Purchases of these instruments may not exceed 180 bankers days maturity and this Investment Policy limits such investments to a maximum of 30 percent of the portfolio.

**(6) Local Agency Investment Fund (LAIF):** LAIF was created by the State Treasury in 1977 by Assembly Bill 3107 for the benefit of local agencies. Temporary surplus cash deposited by local governments are pooled with State surplus cash on a daily basis creating a multi-billion dollar professionally administered money pool which earns a competitive money market rate of return. It offers high liquidity because deposits can be converted to cash and wired to the City/Agency checking account in 24 hours. Because interest earnings are computed on a daily basis no interest is lost when withdrawing (transferring) funds. Government Code Section 16429.3 specifically states that deposits in LAIF are not subject to impoundment or seizure by any State agency or official.

**(7) Repurchase Agreements (Repos):** Repos are an agreement to purchase a security with the contractual obligation to sell such a security back at a future time at a higher fixed price. The maturity of repurchase agreements per this Investment Policy shall be limited to between one and 30 days and shall not exceed 30 percent of the City's portfolio. The market value of securities used as collateral for repurchase agreements shall be monitored and will not be allowed to fall below 102 percent of the value of the repurchase agreement. In order to conform with provisions of the Federal Bankruptcy Code,

which provide for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be securities that are direct obligations of or that are fully guaranteed by the United States or any agency of the United States.

**(8) U.S. Treasury Securities Mutual Funds:** Mutual Funds qualifying for City investment must restrict their portfolios to U.S. Treasury bills, notes, bonds or repurchase agreements secured by those obligations. The Mutual Fund must invest in securities that mature in 397 days or less, maintain a dollar-weighted average of 90 days or less, and provide daily liquidity. Additionally, their portfolios must be S.E.C. registered, subject to independent annual audits, and be rated in the highest category of Standard & Poor's and Moody's. A maximum of 20 percent of the City's portfolio may be so invested with a State-imposed 10 percent limit invested in any one mutual fund.

**(9) Passbook Savings:** Passbook Savings account allows the City to transfer money from checking to savings and earn short-term on odd amounts of money which are not available for longer investment. The interest rates are relatively low but the savings account allows flexibility in that funds can be deposited and withdrawn according to daily needs.

**(10) Money Market Funds:** Money Mark Funds are limited to a maximum of 20 percent of the City's portfolio with a State-imposed 10 percent limit invested in any one mutual fund. The funds must be rated in the highest category of Moody's or Standard and Poor's, or must be administered by a domestic bank with long-term debt rated in one of the top two categories of Moody's or Standard and Poor's.

The City strives to maintain the level of investment of all funds as near 100% as possible, through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the City Treasurer and the Director of Finance.

**(11) Safekeeping:** Securities purchased from brokers/dealers (on which maturity is greater than 30 days) shall be held in third party safekeeping with BNY Western Trust Company or other City designee in local agency's name and control. All purchases will be on a delivery versus payment basis. Evidence of accounts for certificates of deposit will be held in the City's vault.

**F. REPORTING.** Monthly Report - A monthly investment report shall be submitted to the City Council. This report will include the following elements:

- (1) Type of investment, issuer, maturity, par and dollar amount invested.
- (2) Weighted average maturity of investments.
- (3) Funds managed by contracted parties including loans.
- (4) Market value and source of valuation.
- (5) Description of compliance with Policy.
- (6) City's ability to meet six (6) months cash needs; or why not.

To maximize investment income, the City of Placentia uses available, economically feasible investment aids. Economic conditions and various money markets are monitored in order to access the probable course of market rates.

The final basic premise underlying the City of Placentia investment policy is to ensure the safety of principal and to provide money when needed. Achieving a market average rate return (six-month Treasury bills) on investments, though important, ranks third in the priority of investment strategy.

2. The Mayor shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED AND ADOPTED this 20<sup>th</sup> day of November, 2012.

---

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

---

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20<sup>th</sup> day of November, 2012, by the following vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

---

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI,  
CITY ATTORNEY



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: NOVEMBER 20, 2012

SUBJECT: **STATE MANDATED IMPOSITION OF A "\$1.00 STATE BUSINESS LICENSE FEE" PURSUANT TO SENATE BILL 1186**

FISCAL  
IMPACT: REVENUES: \$1,900 (Estimate)

### **SUMMARY:**

In order to curb frivolous lawsuits filed under the guise of the Americans With Disabilities Act (ADA), State Senator Bob Dutton (R-Rancho Cucamonga) and Senator Pro Tem Darrell Steinberg (D-Sacramento) introduced Senate Bill No. 1186 (SB 1186), which was signed into law on September 19, 2012 by Governor Brown. SB 1186 goes into effect on January 1, 2013 and imposes a \$1.00 state fee on any applicant for a local business license or a renewal that is collected by local cities and will expire on December 31, 2018. This action adopts a Resolution to include this mandated fee within the City's current Fee Resolution effective January 1, 2013 in compliance with State law for all new and renewal business license applicants.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2012-\_\_\_\_, A Resolution of the City of the City Council of the City of Placentia, California, complying with Senate Bill 1186 to implement a new \$1.00 State fee on new and renewal business license applicants effective January 1, 2013.

### **DISCUSSION:**

In a response to the continued abuse of ADA lawsuits, SB 1186 was introduced to set new restrictions on people with disabilities' right to sue for violations of access to public accommodations under the State's Unruh Civil Rights Act (Act). The Act gives a specified time period for a business or property owner to respond to allegations of denied access and fix the violations. SB 1186 expands the restrictions to bar lawyers from issuing pre-litigation "demands for money" and regulates complaints involving construction-related violations. Other provisions of the bill include:

**1g**

**November 20, 2012**

- Reducing statutory damages and litigation protections for defendants who correct violations; and
- Preventing stacking of multiple claims to increase statutory damages; and
- Requiring specificity for demand letters and complaints; and
- Having the State Bar review demand letters and authorize attorney discipline for a violation in demand letters; and
- Allowing mandatory evaluation conferences; and
- Requiring notice to property tenants of the building's Certified Access Specialist program (CASp) status; and
- Having the California Commission of Disability Access receive copies of complaints in order post data on the top ten (10) types of violations; and
- Requiring the Commission to make education a top priority; and
- Requiring local governments to disseminate information on disability access on business license applications or renewals.

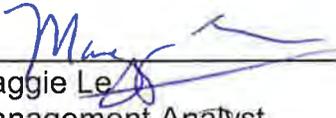
The provision that affects the City is the required collection of a \$1.00 fee for business licenses to commence on January 1, 2013 and expire December 31, 2018. The purpose of this mandated fee is to assist local jurisdictions in strengthening the CASp. The CASp is a State program designed to meet the public's need for experienced, trained, and tested individuals who can render opinions as to the compliance of buildings and sites with the State of California codes and regulations and ADA requirements for accessibility. The City has designated the Development Services Coordinator as the CASp. This position will receive the necessary training and certification to take an active role in ADA review for the Building Division and assist the Administration Department in addressing ADA liability issues. The State mandated fee will be split with 30 percent remitted to the State while the remaining 70 percent is to be used for training and education for the CASp Staff position. The City is required to send the State's share of the money on a quarterly basis and report to the Legislature on how the money is spent annually. These reporting requirements, when released by the State, will be shared between the Departments with the CASp Staff position taking the lead in processing the reports. Finally, SB 1186 requires that cities give information, specified in statute, to business license applicants and renewals related to the Legislation and CASp.

SB 1186 mandates that all local governments assess this new fee. Accordingly, Staff is recommending that the City Council adopt Resolution R-2012- \_\_\_\_ to include a new \$1.00 State fee on new and renewal business license applicants as mandated by SB 1186 beginning January 1, 2013.

**FISCAL IMPACT:**

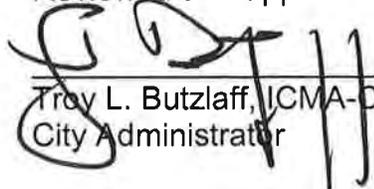
Based on previous business license applications and renewals on an annual basis, it is estimated that the City's 70 percent share of the SB 1186 revenue for training and education for the CASp will be \$1,900.00.

Submitted by:

  
\_\_\_\_\_  
Maggie Le  
Management Analyst

  
\_\_\_\_\_  
Karen Ogawa  
Director of Finance

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachment: Resolution No. R-2012-\_\_\_\_

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF PLACENTIA, CALIFORNIA,  
COMPLYING WITH SENATE BILL 1186 TO  
IMPLEMENT A \$1.00 STATE FEE ON NEW AND  
RENEWAL BUSINESS LICENSE APPLICANTS  
EFFECTIVE JANUARY 1, 2013

**A. Recitals**

(i). On September 19, 2012 Governor Brown signed into law Senate Bill No. 1186 imposes a new \$1.00 state fee on new and renewal business license applicants effective January 1, 2013 and expires on December 31, 2018;

(ii). The fee would be a 70/30 split, with 70 percent remains with the City and 30 percent to be sent to the State;

(iii). The fee collected is to assist local jurisdiction in strengthening the CASp;

(iv). The City is required to send the State's share of the money on a quarterly basis and report to the Legislature on how the money is spent annually;

(v). Finally, SB 1186 requires that cities give information, specified in statute, to business license applicants and renewals related to the Legislation and CASp.

**B. Resolution**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the recitals, of this Resolution.
2. The City of Placentia hereby will include a new \$1.00 state fee on new and renewal business license applicants pertaining to SB 1186 effective January 1, 2013 and expires on December 31, 2018.
3. The City of Placentia hereby will give information, specified in statute, to business license applicants or requests for renewals.
4. The City of Placentia hereby will amend the FY 2012-13 Budget to set up a line item trust account, 0044-2032, for CASp training and certification.

PASSED AND ADOPTED this 20<sup>th</sup> day of November, 2012.

---

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

---

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 20<sup>th</sup> day of November, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI, CITY ATTORNEY



# Placentia City Council

## AGENDA REPORT

**TO:** CITY COUNCIL

**VIA:** CITY ADMINISTRATOR

**FROM:** POLICE CHIEF

**DATE:** NOVEMBER 20, 2012

**SUBJECT: BUDGET AMENDMENT- ASSET FORFEITURE FUNDS AND  
AUTHORIZATION TO PURCHASE COMPUTER EQUIPMENT**

**FINANCIAL**

**IMPACT:** \$45,000.00 EXPENDITURE OF ASSET FORFEITURE FUNDS TO  
PURCHASE EQUIPMENT (ACCOUNT #213041-6840) FISCAL YEAR  
2012-2013 BUDGET

### INTRODUCTION:

Both state and federal law allows law enforcement agencies to use proceeds from the seizure of ill gotten assets obtained from drug trafficking and/or other criminal activity for direct law enforcement services.

This action will approve the transfer of funds from the Asset Forfeiture Revenue Account to the Asset Forfeiture Expenditure Account for the purchase of computers and related peripheral equipment and software for supervisors and detectives assigned to the Detective Bureau and a Patrol Lieutenant.

### RECOMMENDATION:

It is recommended that the City Council take the following action(s):

1. Adopt Resolution R-2012-\_\_, a resolution of the City Council of the City of Placentia, authorizing a budget amendment in Fiscal Year 2012/2013 in the aggregate amount of \$45,000.00 in compliance with City Charter Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and

**1h**

**November 20, 2012**

2. Authorize the purchase of computers and related peripheral equipment and software with Asset Forfeiture funds in an amount not to exceed \$45,000.00, and
3. Authorize the City Administrator or his designee to execute all necessary documents to effectuate these actions.

**DISCUSSION:**

Both state and federal laws permit law enforcement agencies to seize the ill-gotten assets obtained from drug trafficking and/or other criminal activity. The fundamental purpose of the Asset Forfeiture Program is to employ asset forfeiture powers in a manner that enhances public safety and security while protecting the rights of the accused. This is accomplished by removing the proceeds of crime and other assets relied upon by criminals and their associates to perpetuate their criminal activity against our society. The appropriate use of asset forfeiture has the ability to disrupt or dismantle criminal organizations by removing their financial support.

State and federal laws only permit law enforcement agencies to use these Asset Forfeiture funds for direct law enforcement purposes and only for programs that will enhance future investigations or support additional law enforcement measures against drug trafficking and other criminal acts. The purchase of equipment and services is specifically permissible under Asset Forfeiture guidelines and will enhance future Police Department efforts to detect and discover illicit drugs and their owners, identify and arrest gang members, enhance daily patrol functions and apprehend dangerous criminals.

The Detective Bureau consists of General Investigations, the Special Enforcement Detail, and Detectives assigned to local and federal task forces. Combined, the two supervisor and 10 Detective positions investigate nearly all crimes that occur in the City, including homicide, robbery, sexual assault, theft, narcotics, gangs, and property crimes. In addition to working their regular hours, Detectives are called out to crime scenes during their off duty hours, both day and night. While some investigative work can be accomplished at a work station in the police facility, often investigations dictate Detectives work in the field. Investigative personnel need computers to have access to various local, state, and federal databases as well as to write detailed reports.

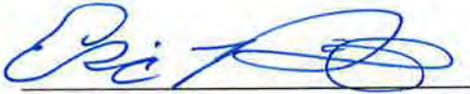
Currently, Detective personnel do not have mobile data computers assigned to them to complete the aforementioned tasks in the field. They must rely on dispatchers and/or Patrol officers to assist them with these tasks or return to their desks, often delaying investigations. The purchase of 12 laptop computers will greatly enhance the efficiency of the Detective Bureau.

Two Patrol Lieutenants are assigned as Area Commanders and each is responsible for managing one half of the City's Patrol operations. They are also assigned oversight of several supplementary units within the Department, such as Traffic, SWAT, K9, and the Field Training program. As part of their management duties, Patrol Lieutenants must frequently write staff reports, agenda reports, evaluations, and memorandums. Presently, one of the Lieutenants does not have a desktop computer assigned to his desk. The purchase of a desktop PC will permit the Lieutenant to complete work proficiently and in confidence.

**FISCAL IMPACT:**

The cost for the requested equipment is \$45,000. Since all of the equipment is being funded with Asset Forfeiture funds, no General Funds will be needed.

Submitted by:



Eric Point  
Lieutenant

Reviewed and Approved:



R.A. Hicks  
Chief of Police

Reviewed and Approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

Reviewed and Approved:



Karen Ogawa  
Finance Director

**ATTACHMENTS:** Attachment A; Written estimates from Dell, Best Buy, Tracker Products, CDW-G, and Verizon Wireless; Resolution

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2012/13 IN THE AGGREGATE AMOUNT OF \$45,000.00 IN COMPLIANCE WITH CITY CHARTER §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

**A. Recitals**

(i). The adopted budget for the 2012/13 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

**B. Resolution**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2012/13, Resolution No. R-2012-36, as heretofore amended, hereby is amended to reflect the following transfer of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Acct. #	Increase (Decrease)
Asset Forf	Mach & Equip	Public Safety	213041-6840	45,000.00
	Fund Balance	Public Safety	0021-3001	(45,000.00)
				\$ 0

PASSED, ADOPTED AND APPROVED this 20<sup>th</sup> day of November, 2012.

JEREMY B. YAMAGUCHI, MAYOR

Attest:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20<sup>th</sup> day of November, 2012 by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

**ATTACHMENT A**

<b>ITEM</b>	<b>QUANTITY</b>	<b>COST PER ITEM</b>	<b>TOTAL COST</b>
Dell Latitude XT3 Laptop Computer	12	\$2534.53*	\$31,000.00
Dell Optiplex 390 Desktop Computer	1	\$823.65*	\$825.00
HP Laserjet Pro 400 Printer	3	\$399.99	\$1350.00
Zebra Thermal Printer	1	\$655.42	\$700.00
4G LTE Data cards	12	\$41.03**	\$3,500.00
MS Office 2010	13	\$509.78	\$6,700.00
Total			\$45,000.00

\* WSCA Pricing

\*\*WSCA Pricing and data card pricing is per month and for seven months FY 2012/2013

**DELL****QUOTATION**

QUOTE #: 635906439

Customer #: 7315583

Contract #: WN99ABZ

Customer Agreement #: WSCA- B27160

Quote Date: 11/1/12

Date: 11/1/12 2:27:18 PM

Customer Name: CITY OF PLACENTIA

TOTAL QUOTE AMOUNT:	\$2,534.53		
Product Subtotal:	\$2,384.37		
Tax:	\$150.16		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$2,339.88	GROUP TOTAL: \$2,339.88
Base Unit:	Dell Latitude XT3 (225-0947)		
Processor:	Intel Core i7-2640M Dual Core 2.80GHz 4MB, Dell Latitude E6x20/XT3 (317-9248)		
Memory:	8.0GB, DDR3-1333 SDRAM, 2 DIMM, Dell Latitude (317-6438)		
Keyboard:	Internal Backlit Dual Pointing English Keyboard, Dell Latitude E (331-1201)		
Keyboard:	Documentation (English/French), Dell Latitude E-Family/Mobile Precision (331-2169)		
Keyboard:	Tech Setup Guide, English, Dell Latitude XT3 (331-2323)		
Video Card:	Intel HD Graphics 3000, Dell Latitude XT3 (320-2392)		
Hard Drive:	320GB Hard Drive 7200RPM, Dell Latitude E (342-2546)		
Hard Drive:	Hard Drive Assembly, Dell Latitude XT3 (318-1205)		
Hard Drive Controller:	FingerPrint Reader, Dell Latitude XT3 (318-1031)		
Floppy Disk Drive:	13.3 HD(1366x768) Wide View with Prem Panel Guar with Camera/MIC, Dell Latitude XT3 (318-0748)		
Floppy Disk Drive:	Stylus with Tip, Dell Latitude E (331-2322)		
Floppy Disk Drive:	Dell Webcam Central Software for Dell Latitude (313-6719)		
Operating System:	Windows 7 Professional, 64-bit, No Media, Latitude, English (421-8067)		
Operating System:	Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks (330-6322)		
NIC:	Dell Wireless 375 Bluetooth Module, Dell Latitude E (430-3982)		
TBU:	US - 3 foot Flat Power Cord, Dell Latitude (330-4016)		
TBU:	90W 3-Pin, AC Adapter, Dell Latitude E (331-1719)		
TBU:	Regulatory Label, Dell Latitude XT3 (331-3098)		
TBU:	CTO Label, 90W AC Adapter, Dell Latitude XT3 (331-3787)		
CD-ROM or DVD-ROM Drive:	Cyberlink Power DVD 9.5, No Media, Dell OptiPlex, Latitude and Precision Workstation (421-4370)		
CD-ROM or DVD-ROM Drive:	E/Module, External Media Bay, Dell Latitude E-Family/Mobile Precision (430-4163)		
CD-ROM or DVD-ROM Drive:	8X DVD, Dell Latitude E62X0/XT3 (318-1046)		
Processor Cable:	Intel WiFi Link 6300 (802.11a/g/n 3X3) 1/2 MiniCard, Dell Latitude/Mobile Precision (430-3963)		
Documentation Diskette:	Intel vPro Technology Advanced Management Features, Dell Latitude XT3 (331-2329)		
Bundled Software:	Adobe Reader X Factory Installation, Multi-Language (410-0564)		
Feature	9-Cell (76WH) Primary Lithium Ion Battery, Dell Latitude XT3 (312-1224)		
Feature	Dell Professional 14in Business Case for your Dell Notebook (318-1408)		
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 2 Year		

	Extended (954-5492)
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (957-7150)
Service:	Dell Limited Hardware Warranty Plus Service Extended Year(s) (936-7758)
Service:	Dell Limited Hardware Warranty Plus Service Initial Year (932-6867)
Service One:	Accidental Damage Protection, 3 Year (954-5622)
Service One:	Accidental Damage Service (988-7689)
Misc:	E/Port, Simple Port Replicator for Latitude E-Family/Mobile Precision (430-3097)
Misc:	E/Monitor, Flat Panel Monitor Stand for Latitude E-Family/Mobile Precision (311-8844)
Misc:	Dell 90W Auto/Air DC Travel Adapter, Dell Latitude E/Mobile Precision Workstation (330-7358)
Misc:	Energy Star Enabled/E-PEAT/Silver, Dell Latitude XT3 (331-2327)
	Intel Core i7 vPro Processor (331-1639)
	Resource DVD with Drivers, Dell Latitude XT3 (331-2326)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Dell Wireless Desktop Keyboard and Mouse Bundle - United States Customer Install Vostro (331-3761)	1	\$44.49	\$44.49
Number of S & A Items: 1		S&A Total Amount: \$44.49	

SALES REP:	MICHAEL COMPTON	PHONE:	1800-274-7799
Email Address:	Michael_Compton@Dell.com	Phone Ext:	513-9091

Please review this quote carefully. You may order online by signing into Premier at [www.premier.dell.com](http://www.premier.dell.com). Click on the eQuotes link. To order without Premier, go to [www.dell.com/qto](http://www.dell.com/qto).

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit [www.dell.com/assetrecovery](http://www.dell.com/assetrecovery).

Pre Tax  
Medical &  
Dental  
premiums

**CITY OF PLACENTIA**

Employee Benefit Election/Salary Reduction Agreement

#= Number of Deductions

Emp # \_\_\_\_\_

Employer: \_\_\_\_\_ Other Information: \_\_\_\_\_

Employee: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Plan Year Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

I have elected participation in the following benefits:

Status #	Effective Date	Benefit/Company	Section 125 Before-Tax	After-Tax/ Payroll Deduct	Employer Paid	**	
						403(b)/457(b)	Annuity
		Medical / AFA					
		*Disability / AFA					
		Cancer / AFA					
		Group Life / AFA					
		Dental / AFA					

Totals :

- \* This benefit will result in taxable income if selected on a before-tax basis.
- \*\* When indemnity premiums are pre-taxed, benefits paid in excess of the medical expenses incurred could be taxable.
- \*\*\* Any amount in the Employer Paid column reflects an annual contribution.
- \*\*\*\* Annuity amounts shown above are for informational purposes only. This form is not an authorization to reduce salary for 403(b) and 457(b) plans. A 403(b) or 457(b) salary reduction form must be completed and submitted to the employer.

**Terms and Conditions**

I hereby authorize the above payroll reductions as my contribution to my Employer's Section 125 Cafeteria Plan.

I understand that:

1. Changes in the cafeteria plan elections (other than with respect to the Health Savings Account) can only be made at the end of the plan year unless due to and consistent with a valid status change (e.g., change in legal marital status; change in number of dependents; change in employment status; dependent satisfies or ceases to satisfy dependent eligibility requirements; residence change, cost or coverage changes) and such other events as would permit a revocation or change of election under IRC 125 regulations. Participation in this plan will automatically cease upon termination of employment. In most cases NO change may be made in the Medical Expense Reimbursement Account except for termination of participation of employment. For special rules affecting your plan, please contact your employer. FICA taxes are not paid on Section 125 salary reduction. Therefore, your social security benefits at retirement may be reduced. Unused funds remaining in the flex spending accounts at the end of the current plan year will be forfeited.
2. Execution of this benefit election/salary reduction agreement does not automatically institute insurance coverage; in most instances an application for insurance must be completed. Premiums charged for insurance coverage may be adjusted by the carrier issuing the contract and my "take-home" pay may be higher or lower depending on the selections made.

If I have elected the Health Savings Account benefit, I certify that I have met all the Health Savings Account eligibility requirements, which have been separately disclosed to me, and that I will notify the Employer immediately in writing if I cease to meet any of the conditions for Health Savings Account eligibility during any month of the plan year.

This authorization replaces any previous authorization I have made.

Date: \_\_\_\_\_ Signature of Employee: \_\_\_\_\_

**DELL****QUOTATION**

QUOTE #: 631047007

Customer #: 7315583

Contract #: WN99ABZ

Customer Agreement #: WSCA- B27160

Quote Date: 9/5/12

Date: 9/5/12 1:38:20 PM

Customer Name: CITY OF PLACENTIA

TOTAL QUOTE AMOUNT:	\$823.65		
Product Subtotal:	\$764.11		
Tax:	\$51.54		
State Environmental Fee:	\$8.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$772.11	GROUP TOTAL: \$772.11
Base Unit:	OptiPlex 390 Desktop Standard PSU (225-1461)		
Processor:	2nd Gen Intel Core i3-2120 Processor (3M, 3.30GHz) w/HD2000 Graphics, Dell Optiplex 390 (317-7542)		
Memory:	4GB,Non-ECC,1333MHz DDR3,1X4GB,Dell OptiPlex 390 (317-7547)		
Keyboard:	Dell USB Entry Keyboard, No Hot Keys, English, OptiPlex (331-2024)		
Monitor:	Dell P Series P2412H,Widescreen,24in Viewable Image Size,HAS,OptiPlex,Precision and Latitude (320-2765)		
Video Card:	Integrated Video,HD Graphics 2000, Optiplex 390 (320-2480)		
Hard Drive:	250GB 3.5" SATA 3.0Gb/s and 8MB Data Burst Cache,Dell OptiPlex 390 (342-3283)		
Operating System:	Windows 7 Professional,,Media, 32-bit, Optiplex, English (421-5580)		
Operating System:	Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop (330-6228)		
Operating System:	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps),OptiPlex (421-5334)		
Mouse:	Dell MS111 USB Optical Mouse,OptiPlex and Fixed Precision (330-9458)		
CD-ROM or DVD-ROM Drive:	16X DVD-ROM SATA,Data Only,Dell OptiPlex 990 Desktop and Minitower (318-0483)		
CD-ROM or DVD-ROM Drive:	Cyberlink Power DVD 9.5,No Media, Dell OptiPlex, Latitude and Precision Workstation (421-4370)		
Sound Card:	Heat Sink, Mainstream, Dell OptiPlex 390 Desktop (331-3192)		
Speakers:	Internal Speaker, OPTiplex (318-0319)		
Cable:	OptiPlex 390 Desktop Standard Power Supply (331-3195)		
Cable:	Regulatory Label,Dell OptiPlex 390 Desktop (331-3430)		
Documentation Diskette:	Documentation,English and French,Dell OptiPlex (331-2030)		
Documentation Diskette:	Power Cord,125V,2M,C13,Dell OptiPlex (330-1711)		
Bundled Software:	No Productivity Software,Dell OptiPlex,Precision and Latitude (421-3872)		
Factory Installed Software:	Dell Energy Smart Power Management Settings Enabled,This Item is Not EStar Qualified,OptiPlex (330-4817)		
Feature	No Resource DVD for Dell Optiplex, Latitude, Precision (313-3673)		
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 2 Year Extended (953-4162)		
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year		

	(956-3780)
Service:	Dell Limited Hardware Warranty Plus Service Extended Year(s) (936-3268)
Service:	Dell Limited Hardware Warranty Plus Service Initial Year (932-1807)
Misc:	Chassis Intrusion Switch,Dell OptiPlex Ultra Small Form Factor and Desktop (317-2828)
Misc:	No Quick Reference Guide,Dell OptiPlex (310-9444)
Misc:	Shipping Material for System,Desktop,Dell OptiPlex 990 (331-1269)

SALES REP:	Ryan Saxen	PHONE:	5125139103
Email Address:	ryan_saxen@dell.com	Phone Ext:	5139103

For shipments of certain products to California, a State Environmental Fee has been added to your quote.

Please review this quote carefully. You may order online by signing into Premier at [www.premier.dell.com](http://www.premier.dell.com). Click on the eQuotes link. To order without Premier, go to [www.dell.com/qto](http://www.dell.com/qto).

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit [www.dell.com/assetrecovery](http://www.dell.com/assetrecovery).



DEMOS



## HP - LaserJet Pro 400 M451dn Network-Ready Color Printer

Model: CE957A SKU: 4842183

Be the first to write a review.

**Shipping:** Usually leaves our warehouse in 1 business day

Estimate Arrival Time

**Store Pickup:**

Check Stores



Learn about Store Pickup Plus

### Special Offers:

- \$20 Off In-Home Network Setup: See How
- Free Shipping

### Best Buy Cardholder Offers:

- 6-Month Financing
- Get 4% Back in Rewards: See How

### FREE SHIPPING

Sale: \$399.99

Reg. Price: \$499.99

You Save: \$100.00

### PROTECT YOUR PRODUCT

2-Year Protection Plan  
\$59.99

4-Year Protection Plan  
\$119.99

Print sharp documents quickly with this HP LaserJet Pro 400 M451dn CE957A network-ready color printer that features print speeds of up to 21 ppm\* in both black and color for fast results. Duplex printing lets you create 2-sided documents.

### WHAT'S INCLUDED

- HP LaserJet Pro 400 M451dn Network-Ready Color Printer
- 4 preinstalled toner cartridges
- Power cord
- Software CD-ROMs
- Owner's manual

### PRODUCT FEATURES

- From our expanded online assortment; not available in all Best Buy stores
- Prints up to 21 ppm\* in both black and color  
To generate documents quickly.
- Network-ready with built-in 10/100Base-TX Ethernet interface  
For simple Internet connection.
- 600MHz processor speed and 128MB memory (expandable to 384MB)  
For improved performance when printing complex documents.
- Black and color resolutions up to 600 dpi  
For crisp images.
- Prints on a variety of media  
Including paper (bond, brochure, color, glossy, letterhead, photo, plain, preprinted, prepunched, recycled and rough), postcards, transparencies, labels and envelopes.
- 5 buttons and 2-line LCD display  
For simple operation.
- 300-sheet input paper tray  
To print more documents without reloading.

# Tracker Products LLC

PO Box 1026  
 Florence KY 41022  
 859-746-9700

# Estimate

Date	Estimate #
11/1/2012	1129

**Name / Address**

Placentia Police Department  
 401 East Chapman Avenue  
 Placentia, CA 92870

Description	Qty	Cost	Total
GK42-102510-000 Bar Code printer ZEBRA, TLP2824 PLUS, PRINTER, 2" THERMAL TRANSFER DESKTOP PRINTER, EPL AND ZPL, 203DPI, USB, INTERNAL ETHERNET(10/100), STANDARD FLASH 4MB, STANDARD SDRAM 8 MB, NO REAL TIME CLOCK Shipping	1	599.00	599.00
	1	10.00	10.00
		<b>Subtotal</b>	\$609.00
		<b>Sales Tax (7.75%)</b>	\$46.42
		<b>Total</b>	\$655.42



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
CRRW483	8865496	5/2/2012

**BILL TO:**  
 CITY OF PLACENTIA  
 401 E CHAPMAN AVE

**SHIP TO:**  
 CITY OF PLACENTIA  
 Attention To: ERIC LOWY  
 401 E CHAPMAN AVE

Accounts Payable  
 PLACENTIA , CA 92870-6199

PLACENTIA , CA 92870-6199  
 Contact: MAGGIE LE 714.993.8135

Customer Phone #714.993.8134

Customer P.O. # CRRW483 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
RYAN DOW 877.509.5852		ELECTRONIC DISTRIBUTION	Net 30 Days-Govt State/Local	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
2	2077388	MS GSA OFFICE STD 2010 Mfg#: 021-09744 Contract: GSA Schedule GS-35F-0195J Electronic distribution - NO MEDIA	254.89	509.78
			SUBTOTAL	509.78
			FREIGHT	0.00
			TAX	0.00
				US Currency

**TOTAL** ↴ 509.78

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061  
 Phone: 847.371.5000

Fax: 847.371.7859

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.asp>  
 For more information, contact a CDW account manager.

**(WCSA 7-10-70-16) Quote- Valid 30 Days**

DATE:	October 23, 2012	Sales Rep	Thao Tran@VerizonWireless.com	E-CODE:	E002J							
<b>CUSTOMER INFORMATION</b>												
ACCOUNT NAME:	Placentia Police Department			SHIP TO Account Name:								
BILLING ADDRESS:	401 E. Chapman Ave.			SHIP TO Address:	401 E. Chapman Ave.							
BILLING ADDRESS:				SHIP TO Address:								
CITY / ST / ZIP	Placentia	CA	92870	CITY / ST / ZIP	Placentia	CA	92870					
ACCOUNT # / CUSTOMER ID:	<b>NEW</b>			FEDERAL TAX ID:	Acct Type:							
<b>TRANSACTION REQUEST INFO</b>												
TRANSACTION TYPE	Cell Ph. # / NPA	User Name	Rate Plan	MONTHLY RATE	Accessory	Phone Model	PAYMENT TYPE	*Taxable Price ea.	Actual Price ea.	Total Tax	# UNITS	Total
1			Unlimited Data	\$37.99		Franklin x720	PO # SEPARATE	\$249.99	\$0.00	\$19.37	18	\$348.66
2							PO # SEPARATE					\$0.00
3							PO # SEPARATE					\$0.00
4							PO # SEPARATE					\$0.00
5							SELECT ONE			\$0.00		\$0.00
6							SELECT ONE			\$0.00		\$0.00
7							SELECT ONE			\$0.00		\$0.00
8							SELECT ONE			\$0.00		\$0.00
9							SELECT ONE			\$0.00		\$0.00
10							SELECT ONE			\$0.00		\$0.00
11							SELECT ONE			\$0.00		\$0.00
				Estimated Monthly	\$683.82					Shipping Charge		\$0.00
CA State Sales & Use Regulation 1585 requires Verizon Wireless to assess sales tax on the retail price of cellular phones, aircards and modems.											8% Total	\$348.66
Credit Card #:		Exp. Date:		PO #								
<b>COMMENTS/SPECIAL INSTRUCTIONS</b>								<p>In CA, sales tax is based on full retail price of phone(s). This information is for estimating purposes only. Additional charges, taxes, fees, and surcharges apply. This pricing quote is based on pricing and equipment offers available under the existing contract between Verizon Wireless and the State of California Agreement No. 7-10-70-16 ("State Contract"). In the event of any ambiguities or inconsistencies between the information contained in the completed pricing quote and the State Contract pricing and equipment, the information contained in the State Contract shall prevail. Please refer to the State Contract for details.</p>				



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: NOVEMBER 20, 2012

SUBJECT: **REQUEST FOR ADDITIONAL APPROPRIATIONS FOR PATROL OVERTIME BUDGET TO PARTICIPATE IN THE OFFICE OF TRAFFIC SAFETY GRANT – “SOBRIETY CHECKPOINT GRANT PROGRAM FOR 2012-2013”**

FISCAL

IMPACT: EXPENSE: \$62,225.00  
OFFSETTING REVENUE: \$62,225.00

### **SUMMARY:**

The Police Department submitted a grant application to the Office of Traffic Safety (OTS) to acquire funds and supplement overtime staff costs in order to actively enforce Driving Under the Influence (DUI) laws through eight (8) additional DUI checkpoints in the City. OTS has completed the selection process for grant applications and the City of Placentia has been selected as a recipient. This action approves the acceptance of the OTS grant and enables staff to move forward with the final paperwork with OTS so the Police Department can begin scheduling the future DUI checkpoints.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the acceptance of the Office of Traffic Safety grant in the form presented and direct the Chief of Police to complete the final paperwork.
2. Adopt Resolution R-2012-\_\_\_\_, A Resolution of the City Council of the City of Placentia authorizing a budget amendment in Fiscal Year 2012/13 in the aggregate amount of \$62,225.00 in compliance with City Charter § § 1206 and 1209 pertaining to appropriations for actual expenditures.

### **DISCUSSION:**

To enhance the City's traffic safety program, the Placentia Police Department submitted a grant proposal entitled, "Sobriety Checkpoint Mini-Grant Program for Local Law Enforcement Agencies" to the Office of Traffic Safety. The primary goal of the project is to reduce the amount of people killed in alcohol-related crashes by using direct enforcement and education. The program will bring eight (8) additional DUI checkpoints as a tool for both enforcement and direct contact with and education of the public.

Sobriety checkpoints are an effective way to maximize the deterrent effect and increase the perception of apprehension of motorists who would operate a vehicle while impaired by alcohol. Studies conducted in California and other states point to the fact that cities conducting sobriety checkpoints report substantial reductions in alcohol-involved crashes. Additionally, organizations such as the National Highway Traffic Safety Administration, the National Transportation Safety Board, and Mothers Against Drunk Driving call sobriety checkpoints one of the most important DUI countermeasures available to law enforcement agencies.

The OTS mini-grants are administered by the University of California, Berkeley Safe Transportation Research and Education Center (SAFETREC). The mini-grant covers personnel overtime costs to conduct sobriety checkpoints during the following two (2) national mobilization periods:

- The Winter Holiday period in December 2012/January 2013
- The Labor Day period in August/September 2013

In addition, funds provided through this grant will allow for six (6) additional checkpoints outside of the designated mobilization periods. This allows for flexibility to utilize checkpoint operations during other special events that oftentimes result in persons drinking and driving.

At present time, staff has received confirmation from personnel at UC Berkeley that this grant has been awarded by the Office of Traffic Safety. There are a number of provisions to the grant and pre-determined goals that will be established in the final draft of the grant. Some of the terms and conditions of the grant include:

- Two of the checkpoints will be conducted during the NHTSA-specified Winter Holiday and Labor Day Mobilization periods, which are a priority for OTS and NHTSA.
- To maximize the traffic safety benefit of checkpoint operations, OTS recommends grantees conduct DUI checkpoints after 6:00 p.m. and operate until 3:00 a.m. if appropriate.
- Grantees are reimbursed only for the actual overtime costs for checkpoint operations up to the contractual cost per checkpoint and up to the award amount. OTS-approved checkpoint supplies (cones, signage, vests, PAS devices/supplies and lighting equipment) are reimbursable provided that the total cost of supplies, including tax and shipping, does not exceed the awarded amount specified.
- All checkpoints must inform the public (via press release) that driver licenses will be checked; the optimum time of releasing the notice prior to the date of the event is 10-20 days.

- Agencies must report statistics to UC Berkeley, SAFETREC to receive reimbursements.

Staff recommends City Council approve the acceptance of the Office of Traffic Safety grant in the form presented and direct the Chief of Police to sign the final paperwork upon receipt.

**FISCAL IMPACT:**

Revenue: \$62,225.00 from the Office of Traffic Safety through UC Berkeley, SAFETREC, for personnel and equipment costs associated with grant activities.

The current police department overtime budget does not include the amount needed to fund these details during the Fiscal Year. A budget amendment in the amount listed would be required to ensure payment during each pay period the details were completed, but the City would receive reimbursement from UC Berkeley, SAFETREC for the amount spent each quarter.

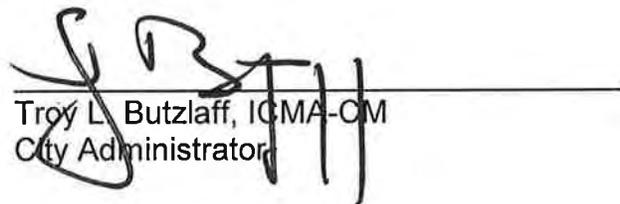
Additional revenue may occur due to fees, fines, penalty assessments, and emergency cost recovery. Revenue from these sources is difficult to estimate. Any income generated by the DUI checkpoint operations are to be deposited into the General Fund.

Prepared by:



Lt. Richard Pascarella  
Patrol Operations Commander

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

Reviewed and approved:



R. A. Hicks  
Chief of Police



Karen Ogawa  
Director of Finance

- Attachments:
1. Resolution: Additional Appropriation to Patrol Overtime Budget.
  2. Copy of Office of Traffic Safety Grant Agreement.

**RESOLUTION NO. R-2012-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2012/13 IN THE AGGREGATE AMOUNT OF \$62,225.00 IN COMPLIANCE WITH CITY CHARTER §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

**A. Recitals**

(i). The adopted budget for the 2012/13 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

**B. Resolution**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2012/13, Resolution No. R-2012-36, as heretofore amended, hereby is amended to reflect the following transfer of funds from the Account specified to the Account specified:

<b>Fund</b>	<b>Description</b>	<b>Department</b>	<b>GL Acct. #</b>	<b>Increase (Decrease)</b>
General	Overtime	Public Safety	103041-5015	60,800.00
	Equipment	Public Safety	103041-6301	1,425.00
	Fund Balance	Public Safety	0010-3001	(62,225.00)
				<hr/> \$ 0

PASSED, ADOPTED AND APPROVED this 20<sup>th</sup> day of November, 2012.

JEREMY B. YAMAGUCHI, MAYOR

Attest:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20<sup>th</sup> day of November, 2012 by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



The Regents of the University of California  
 School of Public Health, Berkeley,  
 with Primary Funding from the  
 California Office of Traffic Safety

GRANT NUMBER

SC13319

GRANT

1. Title of Program

**SOBRIETY CHECKPOINT GRANT PROGRAM FOR 2012-2013**

2. Name of Applicant Agency

PLACENTIA, CITY OF

4. Period of Grant

Month - Day - Year

From: 10/01/12

To: 09/30/13

3. University of California Berkeley, Safe Transportation Research and Education Center  
**DAVID RAGLAND, PRINCIPAL INVESTIGATOR, UC BERKELEY SAFE TRANSPORTATION RESEARCH AND EDUCATION CENTER**

5. Description of Program

The goal of the Sobriety Checkpoint Grant Program for 2012-2013 is to reduce the number of victims killed and injured in alcohol-involved crashes in participating cities. The period of this grant contract ("contract"), October 01, 2012 to September 30, 2013, encompasses two national mobilization periods: the Winter Holiday Mobilization period, December 14, 2012 - January 01, 2013, and the Labor Day Mobilization period, August 16, 2013 - September 02, 2013. The **Placentia Police Department** will conduct sobriety checkpoints in **Placentia** in accordance with this contract. The contract includes the attached Schedule A - Descriptions, Schedule B - Detailed Budget Estimate, Schedule B-1 - Budget Narrative, and Schedule C - Terms and Conditions.

6. Federal Funds Allocated Under This Grant Shall Not Exceed:

**\$62,225.00**

7. Approval Signatures (By signing this page, Agency agrees to the terms and conditions which follow and are attached)

A. The Regents of the University of California Authorized Signature

Name: Jyl Baldwin Phone: 510-642-8110

Title: Associate Director, SPO Fax: 510-642-8236

Address: UC Berkeley Sponsored Projects Office  
 2150 Shattuck Avenue, Suite 300  
 Berkeley, CA 94704-5940

Email: jbaldwin@berkeley.edu

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

B. Authorizing Official For Applicant Agency

Name: Rick Hicks Phone: (714) 993-8150

Title: Chief of Police Fax: (714) 996-2719

Address: 401 E. Chapman Avenue  
 Placentia, CA 92870

Email: rhicks@placentia.org

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

C. Agency Office Authorized to Receive Payments

Agency: Placentia, City of Phone: (714) 993-8136

Office: Finance Department

Address: 401 E. Chapman Avenue  
 Placentia, CA 92870

Tax ID #: 95-6000763

Contact Person: Mike Nguyen

Email: mnguyen@placentia.org

D. Optional: Individuals Authorized to Sign Claims (in addition to the Authorizing Official For Applicant Agency)

Name: Ward Smith Title: Deputy Chief

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

Name: Richard Pascarella Title: Lieutenant

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

**Schedule A - Description  
Sobriety Checkpoint Grant Program for 2012-2013**

**GOALS**

1. To reduce the number of victims killed in alcohol-involved crashes.
2. To reduce the number of victims injured in alcohol-involved crashes.
3. To reduce nighttime (2100 hours to 0259 hours) fatal crashes.
4. To reduce nighttime (2100 hours to 0259 hours) injury crashes.
5. To reduce hit and run fatal crashes.
6. To reduce hit and run injury crashes.

**AGENCY OBJECTIVES**

1. To conduct a total of 8 sobriety checkpoints by September 30, 2013 (should be a minimum of one checkpoint per mobilization).

NOTE: If a department elects to combine a Driver License (DL) checkpoint with a sobriety checkpoint, the department should: 1) inform the public (via the press release) that driver licenses will be checked and 2) conduct DUI/DL checkpoint operations with signs reading, "DUI/Driver License Checkpoint Ahead".

To better identify and apprehend drug-impaired drivers in addition to alcohol-impaired drivers, it is highly recommended that all personnel assigned to staff the greeting lane of the checkpoint be Drug Recognition Experts (DRE's) and/or Advanced Roadside Impaired Driving Enforcement (ARIDE) trained sworn officers. At the very minimum, all officers contacting drivers in the greeting lane should be National Highway Traffic Safety Administration (NHTSA) Standardized Field Sobriety Test (SFST) trained and certified.

To maximize effectiveness, checkpoint operations may be conducted at more than one location on any evening. Each checkpoint should be highly publicized and visible. **The Office of Traffic Safety (OTS) does not fund or support independent DL checkpoints.**

**Only on an exception basis and with OTS pre-approval will OTS fund checkpoint operations that begin prior to 1800 hours.** When practicable it is recommended that checkpoint operations run until 0300 hours.

2. If appropriate, a supervisor(s) should attend OTS-sponsored "DUI Checkpoints - Planning and Management" eight-hour, POST-certified training by December 31, 2012. Officers are encouraged to attend this training as well.
3. To collect and report checkpoint statistics on-line for checkpoints conducted during the Winter and Labor Day mobilization periods and submit the data by the deadlines established by the Safe Transportation Research and Education Center (SafeTREC).
4. To collect and report checkpoint statistics on-line for checkpoints conducted outside the mobilization periods and to submit the data by the end of the applicable quarter(s).

**Schedule A - Description (continued)**  
**Sobriety Checkpoint Grant Program for 2012-2013**

**MEDIA OBJECTIVES**

1. After the statewide kick-off press event, issue a press release announcing the kick-off of this grant, using the OTS kick-off press release template provided by SafeTREC.
2. During the mobilization periods (December 14 - January 1 and August 16 - September 2), if an AVOID media campaign is active in the county, grantee should notify the AVOID Coordinator of checkpoint locations, dates and times at least fourteen (14) days in advance of all planned checkpoints. The AVOID Coordinator should issue press releases including checkpoints conducted during the mobilization periods to all major media outlets in the region.
3. For each checkpoint operation, grantee should distribute a separate press release using the OTS template provided by SafeTREC unless multiple checkpoints are to be conducted within a seven (7) day period, in which case one press release covering the seven (7) day period that covers all operations will suffice. When using the OTS press release template provided by SafeTREC, grantee should forward press releases, media advisories, alerts and other press materials to SafeTREC concurrently with distribution to the media. If any other press release format or copy is used, grantee should submit the press release to the OTS Public Information Officer at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for his review. Optimum lead-time would be 10 – 20 days prior to the operation. The approved press release should also be sent to the SafeTREC. For post-operational media communications that report the results of checkpoints, grantee does not need to have the release approved by OTS.
4. Grantee should use OTS's Tagline "Report Drunk Drivers. Call 911" on all news releases and checkpoint publication materials.
5. To use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
6. Grantee should issue to the media a post-operational news release reporting the results of the checkpoint (do not submit to OTS media communications reporting the results of checkpoints). Any drug-impaired driving arrests (23152(a)) and other drug arrests (possession, transportation, for sale) made as the result of the checkpoint operation should be incorporated into the post-operational media release.

**METHOD OF PROCEDURE**

**Phase I: Program Preparation (October 1, 2012 – December 13, 2012)**

1. Review the contract to ensure compliance with contract provisions.
2. Notify the SafeTREC of any changes in contact information. The contract, purchase order number and Fact Blasts are emailed to the contact person listed in the agency application.
3. Attend OTS-sponsored "DUI Checkpoints – Planning and Management" eight-hour, POST-certified training by December 31, 2012.
4. Plan checkpoint staffing, e.g., supervisors, officers, clerical staff, or community service officers as needed to staff each sobriety checkpoint on an overtime basis.
5. Send a written request to the SafeTREC to seek approval of any changes to grant funded work or deliverables.
6. Order grant approved checkpoint supplies, if applicable.

**Schedule A - Description (continued)**  
**Sobriety Checkpoint Grant Program for 2012-2013**

**Phase II: Mobilization** (December 14, 2012 – January 1, 2013 and August 16, 2013 – September 2, 2013)

7. After the statewide kick-off press event in December, grantee should issue a press release announcing the kick-off of this grant using the OTS kick-off press release template provided by SafeTREC.
8. If an AVOID media campaign is active in the county, grantee should notify the AVOID Coordinator of checkpoint locations, dates and times at least fourteen (14) days in advance of all planned checkpoints. The AVOID Coordinator should issue press releases including checkpoints conducted during the mobilization periods to all major media outlets in the region.
9. For each checkpoint operation, grantee should distribute a separate press release using the OTS template provided by SafeTREC unless multiple checkpoints are to be conducted within a seven (7) day period, in which case one press release covering the seven (7) day period that covers all operations will suffice. When using the OTS press release template provided by SafeTREC, grantee should forward press releases, media advisories, alerts, and other press materials to SafeTREC concurrently with distribution to the media. If any other press release format or copy is used, grantee should submit the press release to the OTS Public Information Officer at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for his review. Optimum lead-time would be 10 – 20 days prior to the operation. The approved press release should also be sent to the SafeTREC. For post-operational media communications that report the results of checkpoints, grantee does not need to have the release approved by OTS.
10. Use OTS's tagline, "Report Drunk Drivers. Call 911" on all news releases and checkpoint publication materials.
11. Conduct roll call training. Roll call training costs are not reimbursable.
12. To better identify and apprehend drug-impaired drivers in addition to alcohol-impaired drivers, it is highly recommended that all personnel assigned to staff the greeting lane of the checkpoint be Drug Recognition Experts (DRE's) and/or Advanced Roadside Impaired Driving Enforcement (ARIDE) trained sworn officers. At the very minimum, all officers contacting drivers in the greeting lane should be NHTSA Standardized Field Sobriety Test (SFST) trained and certified.
13. Begin the checkpoint no earlier than 1800 hours and if possible and practicable, operate the checkpoint until 0300 hours.
14. Conduct the last checkpoint no later than September 30, 2013.

**Phase III: Post Operational Data Reporting** (at the end of each mobilization period and each applicable calendar quarter)

15. Submit post-operational data on-line for checkpoints conducted during the Winter Holiday and Labor Day mobilizations. Submit data by the SafeTREC deadlines.
16. Submit post-operational data on-line for checkpoints conducted outside the mobilization periods. Submit the data by the end of the applicable quarter. If multiple checkpoints are conducted during the quarter, summarize(total) the checkpoint statistics.
17. Issue to the media a post-operational news release reporting the results of the checkpoint. Any drug-impaired driving arrests (23152(a)) and other drug arrests (possession, transportation, for sale) made as the result of the checkpoint operation should be incorporated into the post-operational media release.

**Phase IV: Claim Submission** (at the end of the applicable calendar quarter)

18. Compile actual overtime and checkpoint supply costs incurred for operating the grant-funded checkpoints.
19. Download the claim form from the SafeTREC web site at:  
[http://www.safetrec.berkeley.edu/checkpointgrants/2012\\_2013checkpoint.html](http://www.safetrec.berkeley.edu/checkpointgrants/2012_2013checkpoint.html)
20. Complete the claim form for the applicable quarter in accordance with Schedule B – Detailed Budget Estimate and Schedule B-1 – Budget Narrative.
21. Mail the claim forms for the quarter, with the required supporting documentation (specified in Schedule B-1) to the SafeTREC following the end of the applicable calendar quarter.

**Schedule B - Detailed Budget Estimate  
Sobriety Checkpoint Grant Program for 2012-2013**

The **Placentia, City of** will conduct a total of **8** sobriety checkpoints in **Placentia** as described in Table B below.

Table B

	Number of Checkpoints	Cost Per Checkpoint	Total Cost
Winter Holiday Mobilization, December 14, 2012 – January 01, 2013 (should be a minimum of one checkpoint)	1	\$7,600.00	\$7,600.00
Labor Day Holiday Mobilization, August 16, 2013 – September 02, 2013 (should be a minimum of one checkpoint)	1	\$7,600.00	\$7,600.00
Number of checkpoints outside the mobilization periods	6	\$7,600.00	\$45,600.00
<b>Total Number of Checkpoints</b>	<b>8</b>	<b>Maximum Reimbursable Amount for Checkpoints</b>	<b>\$60,800.00</b>

The cost per checkpoint includes overtime benefits. Only actual benefits accrued from overtime hours will be covered (e.g., retirement, medical/dental/vision insurance, uniform allowances will not be covered). Allowable benefits include: Social Security (OASDI), Workers Compensation, Medicare, State-run disability, and unemployment insurance.

<b>Maximum Reimbursable Amount for Checkpoint Supplies</b>	<b>\$1,425.00</b>
--	-------------------

Only OTS-approved supplies will be reimbursed. The prices of supplies will be reimbursed in accordance with policies established by the OTS.

<b>Grant Total Amount</b> (Maximum Reimbursable Amount for Checkpoints + Maximum Reimbursable Amount for Checkpoint Supplies)	<b>\$62,225.00</b>
--	--------------------

**Schedule B-1 - Budget Narrative**  
**Sobriety Checkpoint Grant Program for 2012-2013**

**Placentia, City of** will be reimbursed for overtime personnel costs and checkpoint supplies to conduct the checkpoints.

Overtime reimbursement will reflect actual costs (overtime hourly rate and overtime benefit rates) of the personnel conducting the appropriate operation(s) up to the amount of the approved cost per check point and the grant total stated in Schedule B- Detailed Budget Estimate. Only actual benefits accrued from overtime hours will be covered (e.g., retirement, medical/dental/vision insurance, uniform allowances will not be covered). Allowable benefits include: Social Security (OASDI), Workers Compensation, Medicare, State-run disability, and unemployment insurance.

Budgeted grant activities will be conducted by personnel on an overtime basis. The grant covers only the costs of police department personnel. Grants do not cover contractual services (with the exception of contract cities). Grant-funded operations may be conducted by personnel such as an officer, sergeant, corporal, deputy, community service officer, dispatcher clerical/administrative, etc. depending on the titles used by the agency. Personnel will be deployed as needed to accomplish the grant goals and objectives. Administrative/clerical personnel are allowable only if they worked on the checkpoint operation, e.g., to process the larger than normal volume of citations, towing records, and arrest/incident reports. These reports must be a result of the operation and required to be processed quickly for distribution to the courts and the District Attorney's Office, or to meet statutory time limits. Clerical overtime incurred before the checkpoint or more than one business day after the last day of the checkpoint is not allowable. Costs for preparing claims are not reimbursable.

OTS-approved checkpoint supplies (cones, signage, vests, PAS devices/supplies and lighting equipment) are reimbursable provided that the total cost of supplies, including tax and shipping, does not exceed the awarded amount specified in Schedule B. The prices of supplies will be reimbursed at unit costs not to exceed OTS-established unit costs. Other direct costs are not reimbursable, except for OTS-approved checkpoint supplies.

Indirect costs are not reimbursable.

Reimbursements are contingent upon the following (exceptions must be approved by the SafeTREC):

- i. The applicable post-operational data have been submitted using the SafeTREC's on-line reporting system.
- ii. The claim form is correctly filled out, using the SafeTREC Excel-based form.
- iii. The claim amounts do not exceed the limits set forth in *Schedule B –Detailed Budget Estimate*.
- iv. The information in the overtime slips and the ledger report are consistent and fully support the claim.
- v. A ledger report(s) supporting the claim amount is attached to the claim. Only source documents are accepted to support the claim amount. Explanatory documentation such as spreadsheets may be submitted to provide additional information but cannot be accepted in lieu of a ledger report(s).
- vi. *Contract cities only:* A contract city must also provide the sheriff's department's invoice to the contract city for the checkpoint overtime costs described in the contract city's claim. The invoice (or an attachment to the invoice) must contain the contract rates that are the basis for the sheriff's department's invoiced amount. The contract city must provide a ledger report showing payment of the invoice amount. If a sheriff's department or police department is administering the grant for a contract city, then that administering agency must provide the ledger report only.
- vii. An invoice(s) for the amount of checkpoint supplies is attached to the claim. The invoice must contain a sufficient description of the purchased item(s), quantity, and unit cost.
- viii. The claim is signed by the Authorizing Official (Box B of the grant cover page) or Individuals Authorized to Sign Claims (Box D) as designated in the grant cover page.
- ix. Changes in the Authorizing Official For the Applicant Agency or the designation of any other additional individual(s) to sign claims are documented in accordance with SafeTREC documentation requirements.
- x. The final claim is submitted no later than October 31, 2013.

**Schedule C - Terms and Conditions  
Sobriety Checkpoint Grant Program for 2012-2013**

**A. INDEMNIFICATION**

Applicant Agency agrees to indemnify, defend, and save harmless the State of California, its officers, agents, and employees, the Regents of the University of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Applicant Agency in the performance of this contract.

**B. GOVERNING LAW**

This Contract shall be governed by and construed in accordance with the laws of the State of California.

**C. NON-ASSIGNABILITY**

The obligations of the applicant agency under this Contract are not assignable to any third party.

**D. USE OF UNIVERSITY NAME/TRADEMARKS**

Applicant Agency shall not use the name of the University of California, or any abbreviation thereof, or any name of which "University of California" is a part, or any trademarks of the University, in any commercial context, such as may appear on products, in media (including web sites) and print advertisements in cases when such use may imply an endorsement or sponsorship of the Applicant Agency, its products, or services. All uses of the University's name and trademarks, therefore, must first receive prior written consent of The Regents of the University of California through the Office of Marketing & Business Outreach. This policy is in compliance with the State of California Education Code Section 92000.

**E. TERMINATION**

Each party has the right to suspend, terminate or abandon the execution of any work by the Applicant Agency without cause at any time upon giving prior written notice. In the event that this contract is suspended, terminated, or abandoned, the Regents of the University of California shall pay the Applicant Agency for services provided hereunder prior to the effective date of said suspension, termination, or abandonment. Said payment shall be computed in accordance with Schedules B and B-1, provided that the maximum amount payable to the Applicant Agency for its services shall not exceed the Grant Total Amount on Schedule B for services provided hereunder prior to the effective date of suspension, termination, or abandonment.

**F. STATE OF CALIFORNIA TERMS, CONDITIONS, AND CERTIFICATIONS**

Applicant Agency agrees to abide by the General Terms, Conditions, and Certifications contained in OTS Grant Program Manual, Chapter 8, Exhibit D, Federal Certifications and Assurances.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **RESOLUTIONS OF SUPPORT FOR THE KRAEMER BOULEVARD / GLASSELL STREET / GRAND AVENUE CORRIDOR TRAFFIC SIGNAL SYNCHRONIZATION PROJECT AND ORANGETHORPE AVENUE WIDENING AND REHABILITATION PROJECT**

FINANCIAL  
IMPACT: NONE

### **SUMMARY:**

The Orange County Transportation Authority (OCTA) combined the Signal Improvement Program funds from Measure M with matching funds from Proposition 1B to create the Traffic Light Synchronization Program (TSLP). OCTA has requested a resolution of support for the traffic signal improvement and timing coordination on Kraemer Boulevard within city limits and to develop and implement the Kraemer Boulevard / Glassell Street Traffic Light Synchronization Program "TLSP" Project. In addition to signal synchronization timing development and implementation, the City will be receiving eight (8) new upgraded controllers and switches for improved traffic signal communications. An allocation for central system software and equipment at City Hall is also included.

In addition to the TSLP Program, Orange County Transportation Authority (OCTA) has created the Regional Capacity Program (RCP) under Measure M2. The RCP is a competitive program and will provide more than \$1 billion over a thirty year period for improvements to streets and roads. The RCP is made up of three (3) individual program categories: Arterial Capacity Enhancement (ACE), Intersection Capacity Enhancements (ICE), and Freeway Arterial/Streets Transition (FAST). The City of Placentia has applied for Measure M2 competitive funding through the ACE Program for the Orangethorpe Avenue Widening and Rehabilitation Project. The project will provide funding for plans for the street widening of the southside of Orangethorpe Avenue between Melrose Street and Kraemer Boulevard. This action will adopt resolutions of support that will be submitted to OCTA for inclusion with the project applications and consideration by the OCTA Board.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

**1j**

**November 20, 2012**

1. Adopt Resolution No. R-2012- , "A Resolution of the City Council of the City of Placentia approving the submittal of the Kraemer Blvd./Glassell St./Grand Ave. Traffic Signal Synchronization Project to the Orange County Transportation Authority for funding under the Comprehensive Transportation Program" and
2. Adopt Resolution No. R-2012- , "A Resolution of the City Council of the City of Placentia approving the submittal of the Orangethorpe Avenue Widening and Rehabilitation Project to the Orange County Transportation Authority for funding under the Comprehensive Transportation Program".

**DISCUSSION:**

OCTA considers coordinating traffic signals across jurisdictional boundaries a major component in enhancing Countywide traffic flow and reducing congestion. The City of Placentia, acting as lead agency, in coordination with the cities of Santa Ana, Orange, Anaheim, and Brea, has determined that the Kramer Boulevard / Glassell Street / Grand Avenue Corridor Traffic Signal Synchronization TLSP Project to be a corridor in Orange County worth consideration for Measure M2 funding. The traffic corridors considered for funding are reviewed for high traffic volumes and the measurable benefit of interagency signal synchronization through cooperative time-based coordination. The project will include approximately fifty-nine (59) traffic signals along Kraemer Boulevard between Lambert Road in the City of Brea and Dyer Road in the City of Santa Ana. The City of Placentia has nine (9) signals between Crowther Avenue and Golden Avenue that will be upgraded. The project will include primary implementation in the first year and eligible ongoing signal synchronization maintenance and operation through the balance of the three-year project period.

OCTA considers funding projects through the RCP Program that improve segments of street to mitigate current and future traffic circulation needs, while widening roadways to meet the Master Plan of Arterial Highways (MPAH). City Staff has identified an unimproved section along Orangethorpe Avenue, between Melrose Street and Kraemer Boulevard as a candidate under the current call for projects. The Orangethorpe Avenue Widening and Rehabilitation Project will not only conform to the MPAH needs, but will also contribute to vehicle and pedestrian safety issues that are created by eastbound traffic merging from three lanes to two lanes. The City's application requests funding to prepare the project for preliminary and final design phases.

**FISCAL IMPACT:**

The total grant amount for the Kraemer Boulevard Traffic Signal Synchronization Project is \$3,041,980 of which \$847,800 is allocated for the City of Placentia. A 20% local match, in the amount of \$169,560, is required by OCTA. As a result of the project improving traffic flow and helping to reduce emissions, Staff proposes the use of available AB 2766 funding from the Air Quality Management District to fund the local match.

The total grant amount for the design phase of the Orangethorpe Avenue Widening and Rehabilitation Project is \$240,000. A 40% local match, in the amount of \$95,000 is required by OCTA. As a result of the project improving traffic circulation and widening the roadway to meet the MPAH, Staff proposes the use of available Measure M Fairshare to fund the local match.

Once it is determined the projects have been approved by the OCTA Board, Staff will return to the City Council with agreements between that will outline responsibilities. At that time the actual amount of local match will be determined and a budget resolution will be brought before the City Council.

Submitted by:



Steve Drinovsky  
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

**RESOLUTION NO. R-2012-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING THE SUBMITTAL OF THE KRAEMER BLVD./GLASSELL ST./GRAND AVE. TRAFFIC SIGNAL SYNCHRONIZATION PROJECT TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPREHENSIVE TRANSPORTATION PROGRAM.**

**A. Recitals.**

(i). The City of Placentia desires to implement the transportation improvements listed below.

(ii). The City of Placentia has been declared by the Orange County Transportation Authority to meet the eligibility requirements to receive Measure M "turnback" funds.

(iii). The City's Circulation Element is consistent with the County of Orange Master Plan of Arterial Highways.

(iv). The City of Placentia will provide matching funds for each project as required by the Orange County Comprehensive Transportation Funding Programs Guidelines.

(v). The Orange County Transportation Authority intends to allocate funds for transportation improvement projects within the incorporated cities and the County.

(vi). The City of Placentia will not use Measure M funds to supplant Developer Fees or other commitments.

(vii). All legal prerequisites to the adoption of this resolution have occurred.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.

2. The City Council of the City of Placentia hereby requests the Orange county Transportation Authority to allocate funds in the amounts specified in the City's application to said City from the Comprehensive Transportation Programs. Said funds shall be matched by funds from said City as required and shall

be used as supplemental funding to aid the City with improvements related to the Kraemer Blvd./Glassell St./Grand Ave. Traffic Signal Synchronization Project.

3. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 20th day of November, 2012.

---

\_\_\_\_\_  
JEREMY B. YAMAGUCHI,  
MAYOR

ATTEST:

---

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 20th day of November, 2012 by the following vote:

AYES:COUNCILMEMBERS:

NOES:COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
ANDREW V. ARCZYNSKI,  
CITY ATTORNEY

**RESOLUTION NO. R-2012-  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF PLACENTIA APPROVING THE SUBMITTAL OF THE  
ORANGETHORPE AVENUE WIDENING AND  
REHABILITATION PROJECT TO THE ORANGE COUNTY  
TRANSPORTATION AUTHORITY FOR FUNDING UNDER  
THE COMPREHENSIVE TRANSPORTATION PROGRAM.**

**A. Recitals.**

(i). The City of Placentia desires to implement the transportation improvements listed below.

(ii). The City of Placentia has been declared by the Orange County Transportation Authority to meet the eligibility requirements to receive Measure M "turnback" funds.

(iii). The City's Circulation Element is consistent with the County of Orange Master Plan of Arterial Highways.

(iv). The City of Placentia will provide matching funds for each project as required by the Orange County Comprehensive Transportation Funding Programs Guidelines.

(v). The Orange County Transportation Authority intends to allocate funds for transportation improvement projects within the incorporated cities and the County.

(vi). The City of Placentia will not use Measure M funds to supplant Developer Fees or other commitments.

(vii). All legal prerequisites to the adoption of this resolution have occurred.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.

2. The City Council of the City of Placentia hereby requests the Orange county Transportation Authority to allocate funds in the amounts specified in the City's application to said City from the Comprehensive Transportation Programs. Said funds shall be matched by funds from said City as required and shall be used as supplemental funding to aid the City with improvement

at the roadway segment: Orangethorpe Avenue, between Melrose Street and Kraemer Boulevard.

3. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 20th day of November, 2012.

---

\_\_\_\_\_  
JEREMY B. YAMAGUCHI,  
MAYOR

ATTEST:

---

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 20th day of November, 2012 by the following vote:

AYES:COUNCILMEMBERS:

NOES:COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
ANDREW V. ARCZYNSKI,  
CITY ATTORNEY



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **RECOMMENDATION TO APPROVE AWARD OF CONTRACT TO WILLDAN ENGINEERING FOR CITY PREPARATION OF A SEWER GIS LAYER**

**FINANCIAL**

IMPACT: EXPENSE: NOT TO EXCEED \$71,700  
BUDGETED IN: (ACCOUNT #: 484376-6120)

**SUMMARY:**

The City operates and maintains three quarters of the sewer system located within its boundaries. The remaining quarter is operated by the Yorba Linda Water District. To continually operate the system efficiently and effectively to prevent sewer overflows the City has plans to update a comprehensive Sewer Master Plan. The last update of the Sewer Master Plan was 2005. Before updating the plan, it is recommended a GIS layer be created for the City in which many of the plan's required studies will be developed from. This action will award an agreement to Willdan Engineering for preparation of a sewer GIS layer.

**RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Award an agreement, in a form approved by the City Attorney, to Willdan Engineering for preparation of a sewer GIS layer, and
2. Authorize the City Administrator to sign the required documents in a form approved by the City Attorney.

**DISCUSSION:**

City Staff issued a Request for Proposals for preparation of a sewer GIS layer on October 2, 2012. The City has three proposals for the project. A normal GIS layer, such as a basic storm drain and catch basin layer, requires limited information utilizing only City maps. A sewer GIS layer requires not only the City's atlas maps, but hundreds of street improvement plans, as well as field verifications. Currently the City utilizes original mylars to review plans. While preparing

**1k**

**November 20, 2012**

Sewer GIS Layer Preparation Award Of Contract

November 20, 2012

Page 2 of 2

the sewer layer, the City will have opportunity to scan hundreds of sewer plans for permanent storage and retrieval.

A GIS sewer layer requires the ability to run technical studies while providing maintenance staff with information on current sewer cleaning activities and videos related to specific sewer line segments. Each City that owns and operates a sewer system will have varying needs that may or may not be similar to another agency. The City of Placentia has spent one year working with various consultants to establish the City's particular needs. Based on the City's needs, the firms of Stantec Consulting Engineering, Dudek Engineering, and Willdan Engineering provided proposals for preparation of a Sewer GIS layer.

Willdan Engineering is recommend as a result of their knowledge and experience working with Sewer Master Plans and preparing GIS layers very similar to what the City is requesting. Willdan has worked with the cities of Ridgecrest, Palmdale, Covina, South Gate, Paramount, Sierra Madre and Agoura Hills to provide a GIS layer similar to the one necessary for Placentia. Also, Willdan is familiar with the City's sewer cleaning and video contractor whose software has the ability to provide updates to the GIS layer as maintenance work occurs. City crews will have current and accurate knowledge for all activities that occur in the field to assist during any sewer emergency.

**FISCAL IMPACT:**

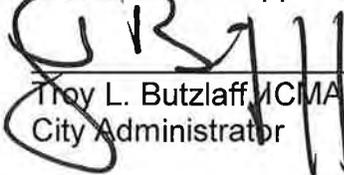
The preparation of the GIS layer is appropriated in the Fiscal Year 2012/2013 sewer maintenance budget, account number: 484376-6120.

Submitted by:



Steve Drinovsky  
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, MCMA-CM  
City Administrator

Attachments: As Stated

September 4, 2012

Michael McConaha, Senior Management Analyst  
Steve Drinovski, Public Works Director  
Department of Public Works  
City of Placentia  
401 East Chapman Avenue  
Placentia, CA 92870

Gentlemen:

Thank you for providing Willdan Engineering with the opportunity to submit a proposal for a sewer system Geographical Information System (GIS) for the City of Placentia.

Willdan has demonstrated expertise in providing GIS Asset Mapping Services for local agencies throughout California. Throughout our more than 40 years of experience, we have come to know the intricacies of the project development process as well as the players. As a large municipal services firm operating throughout California, Willdan is the best choice, both technically and operationally, to perform GIS mapping of the City of Placentia's sewer system.

To ensure that our project approach will meet the City's objectives on schedule and within budget, we have assembled a project team with the expertise, experience and availability to accomplish your goals.

**GIS Expertise.** Willdan Engineering provides a full range of GIS services to public agencies. Willdan has staff from a variety of disciplines trained in GIS including civil, environmental, and structural and transportation engineers, municipal planners, CAD operators and technicians. Willdan also has a dedicated GIS department that coordinates all GIS activities at the firm. For the project at hand, our highly qualified Senior GIS Analyst, Rex B. Miller, will act as the Project Manager. Mr. Miller has 15 years of experience as a civil engineer and 8 years experience providing technical support to civil engineering software users. He is responsible for training engineers and technicians in the use of GIS and works with the IT Department to acquire, install and configure GIS hardware, software and databases. The Willdan GIS Department is currently part of the Public Works Group.

If you have any questions about this proposal, please, do not hesitate to contact Rex Miller, Senior GIS Analyst at (714) 978-8263 or [rmiller@willdan.com](mailto:rmiller@willdan.com), or myself at (714) 978-8207 or [dhunt@willdan.com](mailto:dhunt@willdan.com)

Respectfully submitted,

**WILLDAN ENGINEERING**



David L. Hunt, PE  
Senior Vice President

## Project Understanding and Approach

---

### Introduction

The City of Placentia desires to perform an inventory of their sewer system using a Geographical Information System (GIS). The current process for accessing information about the sewer system is time consuming. One has to identify the tract that the sewer of interest is in, look in an index to determine the drawing number(s) that may contain the desired information, then pulling those drawings from the city's flat files. The sewer GIS will allow retrieval of the information simply by clicking on a diagram of the sewer system. Clicking on a sewer pipe will open a scanned image of the construction plans for that pipe and will expose tabular data about the pipe like length, diameter, invert elevation, construction date, etc.

Additional benefits the sewer GIS will provide include:

- Provide a seamless map of the entire sewer system
- Allow sewer atlas maps to be generated quickly and easily
- Allow database queries of the sewer system
- Provide a source of data for hydraulic modeling of the sewer system for the sanitary sewer master plan
- Provide an information management resource for CCTV inspection data and flow monitoring data
- Allow exhibits regarding the performance of the sewer system such as locations of deficient pipes, SSO's, etc. to be prepared quickly and easily
- Serve as the foundation for a work order tracking system

The process of preparing a sewer GIS will include:

- Creating an accurate base map of the City
- Scanning the sewer system record documents
- Drawing a graphical representation of the sewer system components
- Linking each graphical component to corresponding scanned record documents
- Linking each graphical component to tabular data from the record documents

Some tracts in the southeast portion of the City of Placentia are served by the Yorba Linda Water District. YLWD owns and maintains the sewers in this area, so those sewers will not be included in the City of Placentia Sewer GIS.

### Base Mapping

It is important to start with an accurate basemap to allow the sewer system features to be located at their correct spatial location. All mapping for the sewer GIS will utilize Orange County's GIS parcel base map and will reference California State Plane Zone 6 coordinate system, NAD 83 datum. The City has

recently purchased Orange County's GIS parcel basemap and street centerline files. These data will serve as the foundation for the sewer GIS base map.

Willdan will use Environmental Systems Research Institute (ESRI) *ArcGIS 10* software to prepare the base map and to map the City's sewer system.

### **Sewer System Record Document Research**

Willdan will work with City staff to identify all documents relevant to mapping the sewer system including:

- Sewer atlas maps
- Sewer system as-built construction plans
- Subdivision tract development plans (e.g. combined streets/water/sewer construction plans)
- Street improvement plans

Each plan sheet in the city's drawing vault has been assigned a number. Sheets are numbered consecutively according to an established numbering scheme.

The vault has steel cabinets with drawers for storing large sheet format drawings (a.k.a. flat files). Each drawer is labeled with the type of drawings and the range of drawing numbers it contains. Each drawer contains from 120-130 sheets.

There are two flat file drawers containing 250 sheets of sewer improvement plans. These plans are mostly for larger sewers in arterial streets.

There are 23 drawers of tract plans. The size of a particular plan set depends on the size of the tract. For example, Tract 6516 is a small tract. It contains about 6 blocks of residential access roads, 3 blocks of which terminate in cul-de-sacs. The plans for this tract are on 7 sheets, only one of which is needed for sewer plan and profile data.

There are 14 flat file drawers of street improvement plans. A quick audit of 1 drawer revealed that 22 sheets out of a total of 128 (approximately 20 percent) contained sewer data.

The City has a set of 47 sewer atlas maps. They show the arrangement of the sewer system and provide some basic information such as flow direction and plan numbers. They are arranged on a standard mapping grid and include street names and parcels labeled with their street address numbers. These documents have already been scanned.

Based on this information it is estimated that there are approximately 1,030 sheets containing sewer construction information.

### **Document Scanning**

All sewer system record documents identified in the research effort will be scanned to PDF files. This process is necessary for several reasons:

- The City cannot do without its record documents for an extended period.
- The scanned documents will provide a backup for the originals.

- Scanned images can be printed and marked up without harming the originals.
- Original documents will not have to be repeatedly handled to collect data from them.
- The scanned documents can be hyperlinked to the features they represent on the map. It will be possible to open a sewer construction plan for a particular pipe just by clicking on the pipe feature in the map.

The documents will be scanned in batches, a few flat file drawers at a time, and then returned to the city's vault. This way, the city will never be without access to any particular document for more than a few days. In addition, if need arises for a particular document while it is out of the vault for scanning, Willdan can immediately scan the document and transmit a PDF to the city by e-mail.

Each drawing will be logged in an index table in *Microsoft Excel* as it is scanned. Information to be logged will include:

Drawing title  
Sheet number  
Street name(s)  
Scanned image file name

Many of the documents in the city's drawing vault are irreplaceable. They must be handled carefully and protected against damage or loss. The city representative responsible for the care and safe keeping of the city's plan sets is Mamoun Aldwir, Public Works Inspector. Willdan will coordinate with Mamoun any time it is necessary to enter the vault and access the record drawings. Any drawings taken from the vault will have to be checked out by Mamoun or someone he designates, and checked back in when they are returned.

### **Sewer GIS Mapping**

The City's 47 sewer atlas maps will be used to prepare the basic diagram of the sewer system. The 47 sheets are arranged in a numbered grid. GIS software will be used to *georeference* the atlas map sheets onto the parcel base map at their correct spatial location to form a mosaic that will cover the entire city. Then a GIS technician will trace over the atlas maps to digitize the pipes, manholes, cleanouts, etc. This technique is known as heads-up digitizing. The expected feature placement accuracy using this method is +/- 5 feet. GIS software does allow features to be drawn at survey-grade accuracy however our scope of work does not include this level of accuracy as it multiplies the cost of the digitizing process by a factor of 5 or more while providing little additional value. For most asset inventory and document management purposes such accuracy is never necessary and seldom employed. For additional discussion of this topic, please see *High Precision GIS Mapping* under the *Optional Services* section below.

### GIS Database Setup

The next step in creating the sewer GIS will be to set up the database to receive data from the city's as-built drawings of the sewer system. Willdan typically includes the following fields in a sewer pipe GIS database:

- Pipe ID (a unique ID for each pipe)
- Upstream manhole ID (a unique ID for each manhole)
- Downstream manhole ID
- Upstream invert elevation
- Downstream invert elevation
- Upstream rim elevation
- Downstream rim elevation
- Pipe length (from as-built)
- GIS length (calculated from features)
- Pipe material
- Pipe diameter
- Year constructed
- Owner (City/County/Private)
- Status (In service/abandoned)
- Street name
- Tract
- As-built drawing number
- As-built drawing PDF file name (this field supports hyperlinking the as-built PDF's to the GIS map features)
- Second as-built drawing number (sometimes needed when a pipe is represented on two separate sheets that meet at a *match line*.)
- Second as-built drawing PDF file name
- CCTV Inspection Video File Name
- Date of Last Maintenance
- Date of Last Cleaning
- Other data fields as required by the City
- Comments

Willdan will discuss the database organization (a.k.a. *schema*) with city staff before setting up the database. Any additional fields that City staff feels may be needed now or in the future will be included in the database. The City will specify fields to add to the database to meet any future needs. The City will review, comment on and approve the data field types and the order in which they appear.

Instead of collecting manhole data separately, it is included in the sewer pipe database for upstream and downstream manholes. After all data is collected, manhole feature attributes are populated by migrating the data from the pipe attribute table.

### Establish Hyperlinks to As-Built Drawings

The next step in creating the sewer GIS will be to establish the hyperlinks to the as-built drawings. For each pipe, the correct sewer as-built PDF file name is entered into the as-built PDF file name field in the pipe's attribute table. As soon as this task is completed, it will be possible to open the correct as-built simply by clicking on the pipe using a hyperlink cursor tool that is part of the GIS software.

### Attribute Data Collection

Willdan will populate the GIS database with attributes from the as-built drawings. Since hyperlinks are already established, clicking on the pipe will open its as-built drawing. Data from the as-built will then be entered into the attribute table.

Willdan will coordinate with City staff to identify and incorporate all attribute data needed by the City.

Willdan will work closely with City staff to establish a correct, convenient and logical database schema for each GIS feature class attribute table prepared for this project. Geodatabase domains will be used to facilitate accurate data input. Object snapping and geodatabase topology rules will ensure connectivity between all feature classes that participate in a network.

Conflicts between actual field conditions and the City's sewer atlas maps exist at a few locations in the City. It is expected that most of these conflicts will be resolved during the process of collecting data from the as-built construction plans. Any remaining conflicts will be resolved by field visits conducted by City staff with assistance from Willdan as needed.

All work will be performed by Willdan's engineers and technicians under the supervision of the Senior GIS Analyst.

### **Pilot Study**

At the beginning of the project Willdan, in consultation with City staff, will select a pilot study area. It should consist of perhaps eight or ten blocks: small enough that data collection can be completed in a day or two. The pilot study area need not be contiguous. The area(s) selected should include locations representative of the City's overall sewer system, but where there are known inconsistencies between mapping and field conditions that need to be resolved. The entire process outlined above, from document scanning, sewer mapping to data collection from sewer construction plans will be applied to the pilot study area. The results will be reviewed for accuracy and completeness. City staff will have the opportunity to review and comment. Once the sewer GIS for the pilot study area has been approved by Willdan QA/QC processes and by city staff, the main data collection and mapping effort will go forward. This pilot study will ensure that the data collection and mapping process is resulting in a sewer GIS that will meet the city's needs and expectations.

### **CCTV Sewer Inspection Video Linking**

The City has a complete library of CCTV sewer inspection video files. Willdan will hyperlink each video file to its corresponding sewer pipe feature in the GIS. This will allow GIS users to view the inspection video by clicking on the pipe.

### **Fat, Oil and Grease (FOG) Program: Restaurant Location Mapping**

The City tracks FOG program inspections using a Microsoft Excel table. The current version of this table is named *ECIS-COP-GDCI-August 2011-GDMP-Jan2012.xls*. The City would like to have an additional layer as part of the sewer GIS that provides a point on the map for each inspection location in the Excel table. GIS users will be able to click on the points and see the information in the table for the selected point, for example, Location Name, Address, Contact Person, Inspector's Notes, etc.

GIS software allows the Excel table records to be converted to points on the map using a process known as *geocoding*. This procedure can convert all 92 records currently in the Excel table into map points with

the same attributes as the Excel table records in a single batch-style operation. However, in order to accurately geocode the locations, a field must be added to the Excel table to provide the street direction. If geocoding is attempted on the existing table, the software will report conflicts because there may be two possible locations for a given address: for example one on East Chapman and one on West Chapman. A new field to hold the direction should be added just to the left of the field that provides the street address number. City staff have indicated that they can do this revision quickly and easily. Once the City adds the direction field to the Excel table, Willdan will geocode the addresses and add the resulting new layer to the sewer GIS.

### **Quality Assurance**

Willdan's Senior GIS Analyst, Mr. Rex Miller, will be responsible for quality assurance and quality control for all tasks and activities throughout the duration of the Sewer GIS Mapping Project. He will include others familiar with the City in the quality assurance reviews.

Quality Assurance/Control will take place continuously throughout the project. As mentioned above, the project methodology will be tested with a pilot area study. In addition, a representative sampling of each day's data collection effort will be reviewed daily by the GIS Project Manager. Some software QA/QC tools will be employed, for example to look for locations where the downstream invert elevation of a pipe is higher than the upstream elevation, or to test for spelling errors in the attribute tables. Willdan will perform a comprehensive review of the sewer GIS before submitting draft deliverables. The City, or its consultant, will review the draft deliverables for accuracy and completeness and provide revision comments to Willdan.

### **Project Deliverables**

GIS data will be delivered to the City in ESRI ArcGIS 10 geodatabase format. Each GIS data set delivered will include metadata that will document the origin of all GIS data, the purpose for which it was prepared, accuracy, ownership, rights to use and edit the data, time period for which the data is relevant, and contact information for persons and organizations responsible for preparing the data. The metadata will also contain keywords to facilitate searches and queries.

- Scanned sewer record document PDF files
- Scanned sewer record document index table
- Sewer pipes GIS dataset: line features in ESRI geodatabase format
- Sewer manholes, cleanouts and grade breaks GIS dataset: point features in ESRI geodatabase format
- FOG Inspection Locations: point features in ESRI geodatabase format

### **City Review**

When preparation of all GIS layers has been completed, Willdan will submit preliminary deliverables to the City consisting of electronic maps and a GIS database in ESRI geodatabase format. The City staff or their consultant will review and comment on the GIS layers. Willdan will address all review comments, then submit the final deliverables to the City.

### Training

Willdan will conduct a two-hour training session to acquaint City staff with the new sewer GIS. The training will be oriented to beginning GIS users. Basics of operating ESRI ArcGIS software will be covered including opening maps, adding and editing data, performing database queries and other topics as requested by the training participants. Willdan will also provide a training handout illustrating the most commonly used ArcGIS software operations with step-by-step instructions and screen captures.

### Project Schedule

Willdan is prepared to initiate the Sewer GIS project immediately upon receiving *Notice To Proceed*. The following table provides a proposed schedule for executing the Placentia Sewer GIS project.

TASK	COMPLETION
1. Project Kick-Off Meeting	Week 1
2. Willdan and City staff designate pilot study area(s)	Week 1
3. Scan and index sewer record documents	Week 1 – Week 3
4. Prepare GIS base map	Week 2
5. Perform data collection on pilot study area(s)	Week 2 – Week 3
6. Georeference sewer atlas maps	Week 2 – Week 3
7. Digitize sewer atlas maps	Week 4 – Week 6
8. Willdan and City Staff review of pilot study results	Week 4
9. Set up sewer pipe database and review with City staff	Week 3 – Week 6
10. Enter scanned image PDF file name for each pipe in the GIS database	Week 7 – Week 9
11. Enter sewer attribute data into GIS database from sewer as-built drawings	Week 10 – Week 15
12. Assign unique feature ID's to sewer pipes, manholes and cleanouts	Week 16
13. Migrate manhole attribute data from pipe attribute table	Week 17
14. Hyperlink CCTV inspection video files to the sewer pipe GIS layer.	Week 18
15. Prepare metadata for sewer GIS feature classes	Week 19
16. Willdan QA/QC review	Week 19
17. Submit draft deliverables to City for review	Week 19
18. City review draft deliverables and provide comments	Week 20 – Week 21
19. Address city review comments and assist City staff with field verification as needed at locations where conflicts exist between maps and field conditions	Week 22
20. Prepare and submit final deliverables to City of Placentia	Week 23

### Project Budget Phases

If the full scope of the sewer GIS project cannot be performed due to budget constraints, the project could be performed in phases. In a first phase, a functional system could be created by scanning the sewer construction plan documents, digitizing the sewer pipes and manholes from the atlas maps, then hyperlinking the sewer plans to the digitized GIS features. This would provide a seamless map of the sewer system and would allow sewer construction plans to be opened by clicking on the pipes.

The second phase would consist of setting up the sewer attribute database and collecting the data from the sewer plans. This would provide a complete database that could then be used for hydraulic modeling and master planning.

### **Project Fee Schedule**

The following table provides a break-down of proposed fees by task, hours and Willdan staff position descriptions. The total proposed fee is \$71,700.

Item	Task	Project Manager \$180	Sr. GIS Analyst \$130	GIS Technician \$90	Scanning Technician \$50	Total
	Hourly Rate					
<b>PHASE 1</b>						
1	Project management	20	10			4,900
2	Scan and index sewer system record documents		3	20	52	4,790
3	Obtain Orange County GIS parcel data and prepare base map		4			520
4	Georeference sewer atlas maps with respect to parcel base map		8			1,040
5	Digitize sewer pipes, manholes and cleanouts on atlas maps as GIS features		1	36		3,370
6	Enter scanned image PDF file name for each pipe in the GIS database		2	80		7,460
	<b>Subtotal for Phase 1</b>					<b>\$22,080</b>
<b>PHASE 2</b>						
7	Set up sewer pipe GIS database and review with city staff	2	8			1,400
8	Collect sewer attribute data from as-built drawings and enter in GIS database		30	300		30,900
9	Assign unique feature ID's to sewer pipes, manholes and cleanouts		1	16		1,570
10	Migrate manhole attribute data from sewer pipe database to manhole feature class		8			1,040
11	Prepare metadata for sewer pipe, sewer manhole and sewer lateral GIS datasets		2			260
12	Quality Review/submit draft to the City for Review	2	8			1,400
13	Address City review comments and assist City staff with field verification	1	8	24		3,380
14	Prepare project deliverables and submit to the City		4			520
	<b>Subtotal for Phase 2</b>					<b>\$40,470</b>
15	Prepare FOG Inspection Sites GIS layer		3			\$390
16	Hyperline CCTV sewer inspection video files to sewer pipe GIS layer		2	80		\$7,460
17	Prepare sewer GIS step-by-step training guide and conduct 2-hour training class		10			\$1,300
	<b>Total Fee</b>					<b>\$71,700</b>

### **Assumptions Used to Prepare the Fee Estimate**

An estimated 1,030 sheets of sewer plans will need to be scanned, hyperlinked to GIS and data collected. This estimate is based on 20 trips to the city to retrieve plans from flat files at 1 hour per trip; estimated 3 minutes to scan and index each sheet.

An estimated 3,000 pipes will need to be drawn in GIS and have data entered into the attribute table. This estimate is based partly on counting pipes on selected atlas sheets and estimating the number on other similar sheets; this estimate is also based on the comparison of Placentia's population and area to that of other cities for which the number of sewer pipes is known.

Fee for additional work beyond the quantities assumed in this estimate shall be on a time and materials basis.

### **Optional Services**

Willdan Engineering provides a full range of GIS services to public agencies. Willdan has staff from a variety of disciplines trained in GIS and a dedicated GIS department that coordinates all GIS activities at the firm. The following list provides some of the options available to the City of Placentia for implementing and expanding your GIS.

#### Additional Document Scanning

Willdan can scan entire plan sets instead of just the sheets with sewer data on them for an additional fee.

#### High Precision GIS Mapping

GIS software has CAD-like tools that can be used to create or move linework at exact distances from other features such as street centerlines or property. Our scope of work does not include this level of accuracy as it can more than double the cost of the digitizing process. For most asset inventory and document management purposes such accuracy is never necessary. The as-built drawings will be hyperlinked to the GIS features, so if one wants to know the exact location of a sewer pipe with respect to a centerline or another utility, all one has to do is click on the pipe to view the as-built. There is also no advantage to precision placement of features for use in hydraulic models, because hydraulic modeling software uses the GIS table attributes for pipe length, invert elevation, etc., and uses the feature geometry only to establish the pipe network connectivity of nodes and links. However a few organizations use GIS for design instead of using a CAD program. In this case, highly accurate three-dimensional feature placement is needed. If the City desires GIS feature placement to within engineering tolerances, this can be accomplished for an additional fee, or can be performed under a separate contract at a later date.

#### Sewer Lateral Mapping

Sewer laterals can be mapped using data from subdivision construction plans and from sewer CCTV inspection data. Costs for digitizing by hand can be high because there are thousands of laterals in even a small sewer system. However some CCTV inspection services provide information on lateral locations as part of their product deliverables. Sometimes this information is delivered in a GIS compatible format. Willdan can coordinate with CCTV inspection contractors to facilitate easy linkage between the GIS and CCTV inspection data.

**GIS Training, Technical Support and On-Call GIS Services**

Willdan offers a full range of GIS services including training, technical support and on-call GIS services. We can conduct training classes tailored to your specific needs. On-call GIS services are available to provide you with instant access to technical support by phone or e-mail, and to allow our GIS staff to function as an extension of your own staff for small projects or special needs. You can contract annually for on-call service. You pay only for the service you use. There is no minimum charge for services.

**Web-Based GIS**

Willdan can implement a web-server based GIS at the city. Web-based GIS allows anyone with an internet connection and web browser to access the GIS. Rather than paying an annual fee to a vendor, the City of Placentia can have their own GIS web server.

**CITY OF PLACENTIA  
CONSULTING SERVICES AGREEMENT**

This Agreement is made and entered into this 20<sup>th</sup> day of November, 2012, by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter "CITY") and Willdan Engineering, a California Corporation, (hereinafter "CONSULTANT").

**A. Recitals.**

(i) CITY requires professional engineering services to prepare a GIS layer that will be used for preparation of a sewer master plan, as well as for field maintenance services. ("Work" hereinafter).

(ii) CONSULTANT has now submitted a proposal for the performance of such services, pursuant to the terms and provisions hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

**B. Agreement.**

**1. Definitions:** The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Administrator: The City Administrator of CITY or his or her designee.

(b) Scope of Services: The provision of Engineering Services, Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

**2. Time of Completion:** (a) The time for completion of the services is an essential condition of this Agreement. CONSULTANT shall prosecute regularly and diligently the Work in accordance with the agreed-upon schedule of performance set forth in Exhibit "A." CONSULTANT shall not be accountable for delays in the progress of its work caused by any condition beyond CONSULTANT's control and without the fault or negligence of

CONSULTANT. Delays shall not entitle CONSULTANT to any additional compensation regardless of the party responsible for the delay.

(b) CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified herein. Copies of the Documents shall be in such numbers as are required by Exhibit "A."

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

**3. Payment for Services:** (a) CITY shall pay CONSULTANT a maximum sum of \$ for the performance of the services. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below. Standard State prevailing wages apply to this contract.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with Exhibit "A" either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibit "A."

(c) CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final Documents, together with all supplemental technical documents, as described herein, and the Work is completed, acceptable in form and content to CITY. Final payment shall be made not later than 45 days after presentation of final Documents and acceptance thereof by CITY.

(d) Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A." Any such additional services must be approved, in advance, in writing, by the Administrator. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

**4. CITY Assistance to CONSULTANT:** CITY agrees to provide to CONSULTANT:

(a) Information and assistance as set forth in Exhibit "A" hereto.

(b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work.

(c) Such information as is generally available from CITY files applicable to the Work.

(d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

**5. Records and Documents:** (a) CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

**6. Suspension or Termination:** (a) CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to Section 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

**7. Default of CONSULTANT:** (a) CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b) If the Administrator CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

**8. Notices and Designated Representatives:** Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this Section 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City: City of Placentia  
401 E. Chapman Ave.  
Placentia, California 92870-6101  
Attention: City Administrator

To Consultant: Willdan Engineering  
374 Poli Street, Suite 101  
Ventura, CA 93001-2605  
Attn: David L. Hunt, PE

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

**9. Insurance:** (a) CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b) Minimum insurance limits shall be as specified in Exhibit "A."

(c) In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d) In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e) CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f) CONSULTANT may effect for its own account insurance not required under this Agreement.

**10. Indemnification:** CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT's services, to the maximum extent possible, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands for any negligent, intentional act or omission ("Claims"), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit "A" without the written consent of CONSULTANT.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c) General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, such failure shall be deemed a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this Section.

(d) Obligation to Defend. It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

**11. Assignment:** CONSULTANT shall not assign any interest in this contract without the prior written approval of CITY. Should CONSULTANT assign any interest in this contract without the prior written approval of the CITY, CITY shall have the option to immediately terminate this Agreement, within three (3) days of the close of said notice period. Upon termination of this Agreement, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and CONSULTANT.

**12. Licenses/Certifications:** At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

**13. Legal Responsibilities:** (a) Legal Requirements. CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b) Non-liability of City Officers and Employees. No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c) Undue Influence. CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d) No Benefit to Employees. No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Work during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Work performed under this Agreement.

(e) Nondiscrimination. In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

**14. Patent/Copyright:** (a) To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1) CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any

presently existing U.S. letters patent or copyright; or (2) the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b) CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall obtain for CITY the right to use and sell the item, or shall substitute an equivalent item acceptable to CITY and extend this patent and copyright indemnity thereto.

**15. Release of Information/Conflict of Interest:** (a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

**16. Damages:** In the event CONSULTANT fails to submit to CITY the completed Work, together with all documents and supplemental material required hereunder, in public hearing form to the reasonable satisfaction of CITY, within the time set forth herein, or as may be extended by written consent of the parties hereto, CONSULTANT shall pay to CITY, as liquidated damages and not as a penalty, the sum of One Hundred dollars (\$ 100 ) per day for each day CONSULTANT is in default, which sum represents a reasonable endeavor by the parties hereto to estimate a fair compensation for the foreseeable losses that might result from such a default in performance by CONSULTANT, and due to the difficulty which would otherwise occur in establishing actual damages resulting from such default, unless said default is caused by CITY or by acts of God, acts of the public enemy, fire, floods, epidemics, or quarantine restrictions.

**17. Independent Contractor:** The Parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

**18. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

**19. Attorneys' Fees:** In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

**20. Authority to Execute:** The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

**21. Entire Agreement:** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

\_\_\_\_\_  
\_\_\_\_\_

CITY

\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

ATTEST:

\_\_\_\_\_  
Patrick J. Melia  
City Clerk

Approved as to form:

\_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **APPROVE COOPERATIVE AGREEMENT FOR PROJECT NO. C-2-1844 (ROSE DRIVE AND YORBA LINDA BOULEVARD INTERSECTION IMPROVEMENT PROJECT) BETWEEN THE CITY OF PLACENTIA AND ORANGE COUNTY TRANSPORTATION AUTHORITY**

FINANCIAL

IMPACT: EXPENSE: \$280,000  
OFFSETTING REVENUE: PROP 1B SLPP, MEASURE M2 FAIRSHARE, AND DEVELOPER FUNDS  
BUDGETED: \$280,000 (CIP ACCOUNT NO.:333552-6185 J/L 61105) – ROSE DR./YORBA LINDA BLVD.

### **SUMMARY:**

The City of Placentia is approved by Orange County Transportation Authority (OCTA) to use State Proposition 1B State-Local Partnership Program (SLPP) funds on the Rose Drive and Yorba Linda Boulevard Intersection Improvement Project. SLPP Funds are available for allocation by the California Transportation Commission (CTC) to eligible transportation projects nominated by an applicant transportation agency, OCTA. The Rose Drive/Yorba Linda Boulevard Intersection Improvement Project will provide an exclusive right turn pocket on the northbound Rose Drive approach. OCTA requires a Cooperative Agreement that outlines the responsibilities related to construction and implementation of the Rose Drive and Yorba Linda Boulevard Intersection Improvement Project. This action will approve a Cooperative Agreement between the City of Placentia and OCTA for implementation of the project.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Approve the attached Cooperative Agreement for Project No. C-2-1844 between the City of Placentia and OCTA for the implementation of the Rose Drive and Yorba Linda Boulevard Intersection Improvement Project funded as part of the State Proposition 1B State-Local Partnership Program (SLPP), and
2. Authorize the Mayor to execute the Cooperative Agreement on behalf of the City.

**DISCUSSION:**

The City had submitted a project application for the intersection of Rose Drive and Yorba Linda Boulevard to provide an exclusive right turn pocket on the northbound Rose Drive approach under the Measure M - Intersection Capacity Enhancements (ICE) program. Although the project did not receive competitive funds under the ICE program, OCTA determined the project was eligible to receive SLPP funds. Eligibility consisted of having a project that was submitted, but did not receive funding under the Combined Transportation Funding Program (CTFP) call for projects. The City's approved SLPP funded project for the intersection of Rose Drive and Yorba Linda Boulevard provides an exclusive right turn pocket on the northbound Rose Drive approach. The work includes street widening, curb, gutter, sidewalk and appurtenant improvements. The right of way necessary for the street widening was provided via irrevocable offer of dedication by the developer of the new gas station/mini market at the southeast corner of the intersection.

The project reduces traffic congestion and maintains an acceptable level of service at the intersection to meet future traffic projections. The developer of the Vista Del Verde housing development in Yorba Linda was required to post an improvement bond for its "fair share" of improvements at this intersection due to the development's projected traffic trip generation. The total grant amount is \$95,000. A 50% local match using Measure M Local Fairshare Funding, in the amount of \$95,000, is required by OCTA.

**FISCAL IMPACT:**

This project is budgeted in the Fiscal Year 2012-13 Capital Improvement Program. Staff proposes to use all \$98,000 of available developer funding prior to using \$95,000 of SLPP Funds and \$95,000 of Measure M Local Fairshare Funds required for the local 50% match.

Submitted by:

  
\_\_\_\_\_  
Steve Drinovsky  
Director of Public Works

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments: Cooperative Agreement

1 **COOPERATIVE AGREEMENT C-2-1844**

2 **BETWEEN**

3 **ORANGE COUNTY TRANSPORTATION AUTHORITY**

4 **AND**

5 **CITY OF PLACENTIA**

6 **FOR**

7 **PROPOSITION 1B STATE-LOCAL PARTNERSHIP PROGRAM CALL FOR PROJECTS**

8 **THIS AGREEMENT** is effective this \_\_\_\_\_ day of \_\_\_\_\_ 2012, by and  
9 between the Orange County Transportation Authority, 550 South Main Street, P.O. Box 14184,  
10 Orange, California 92863, a public corporation of the State of California (hereinafter referred to as  
11 "AUTHORITY"), and the City of Placentia, 401 East Chapman Avenue, Placentia, California 92870,  
12 a municipal corporation duly organized and existing under the constitution and laws of the State of  
13 California (hereinafter referred to as "CITY"), mutually referred to herein as "PARTIES" or each  
14 individually as a "PARTY".

15 **RECITALS:**

16 **WHEREAS**, AUTHORITY and CITY desire to enter into a Cooperative Agreement to define  
17 the roles and responsibilities related to funding between AUTHORITY and CITY for the  
18 Rose Drive and Yorba Linda Boulevard Intersection Improvement (hereinafter referred to as  
19 "PROJECT") as defined by the project description provided by CITY in its application for the State-  
20 Local Partnership Program Formula Grant Call for Projects, incorporated herein by reference; and

21 **WHEREAS**, the California Transportation Commission (CTC) programs and allocates the  
22 Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006;  
23 (Proposition 1B) State-Local Partnership Program (SLPP) funds on behalf of the State of California;  
24 and

25 **WHEREAS**, the California Department of Transportation (Caltrans) administers the SLPP  
26 program on behalf of the State of California and the California Transportation Commission (CTC),



1 including direct reimbursement of SLPP funds to the CITY for project activities; and

2 **WHEREAS**, AUTHORITY is responsible for programming the formula SLPP funds to specific  
3 projects within Orange County; and

4 **WHEREAS**, the CITY will be the direct recipient of SLPP funds from the State and will act as  
5 lead agency for environmental, engineering, right-of-way, construction and construction  
6 management of the PROJECT; and

7 **WHEREAS**, CITY is responsible to request and receive approvals from the appropriate State  
8 and Local agencies in order to proceed or commence each phase of PROJECT for performance  
9 under this Agreement; and

10 **WHEREAS**, SLPP funding for PROJECT is contingent upon funding being available through  
11 both allocation by the CTC and availability of SLPP funds, and CITY maintaining eligibility for this  
12 funding for PROJECT and maintaining eligibility under Ordinance No. 3 to provide match funding;  
13 and

14 **WHEREAS**, on July 23, 2012 AUTHORITY's Board of Directors approved programming of  
15 Ninety Four Thousand Eight Hundred Thirty Five Dollars (\$94,835) in SLPP funds for the  
16 construction phase of PROJECT, to be matched dollar for dollar with Ninety Four Thousand Eight  
17 Hundred Thirty Five Dollars (\$94,835) of Measure M2 Fair Share (M2 Fair Share) local match, and  
18 One Hundred Ten Thousand Three Hundred Thirty Dollars (\$110,330) of local agency funds for a  
19 total construction phase cost of Three Hundred Thousand Dollars (\$300,000) for construction phase  
20 of PROJECT in accordance with Exhibit A titled "SLPP Funding Plan", which is attached herein and  
21 incorporated by reference; and

22 **WHEREAS**, PARTIES agree CITY will adhere to M2 Comprehensive Transportation Funding  
23 Programs Master Funding Agreement C-1-2778 executed between CITY and AUTHORITY; and

24 /  
25 /  
26 /

1           **WHEREAS**, PARTIES agree that CITY's SLPP local match funding requirements for  
2 PROJECT will be provided from CITY's Measure M Turnback or M2 Fair Share distribution and shall  
3 be used as a dollar-for-dollar match for the SLPP funds approved for PROJECT; and

4           **WHEREAS**, this Cooperative Agreement (Agreement) defines the specific terms and  
5 conditions and funding responsibilities between AUTHORITY and CITY for completion of the  
6 PROJECT; and

7           **WHEREAS**, AUTHORITY's Board of Directors approved this Cooperative Agreement on  
8 July 23, 2012; and

9           **WHEREAS**, CITY's Council approved this Cooperative Agreement on this \_\_\_\_\_ day of  
10 \_\_\_\_\_ 2012; and

11           **NOW, THEREFORE**, it is mutually understood and agreed by AUTHORITY and CITY as  
12 follows:

13           **ARTICLE 1. COMPLETE AGREEMENT**

14           A.       This Agreement, including any attachments incorporated herein and made applicable  
15 by reference, constitutes the complete and exclusive statement of the term(s) and condition(s) of  
16 this agreement between PARTIES and it supersedes all prior representations, understandings, and  
17 communications. The invalidity in whole or in part of any term or condition of this Agreement shall  
18 not affect the validity of other term(s) or condition(s) of this Agreement. The above referenced  
19 Recitals are true and correct and are incorporated by reference herein.

20           B.       AUTHORITY'S failure to insist on any instance(s) of CITY's performance of any  
21 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of  
22 AUTHORITY's right to such performance or to future performance of such term(s) or condition(s),  
23 and CITY's obligation in respect thereto shall continue in full force and effect. Changes to any  
24 portion of this Agreement shall not be binding upon AUTHORITY except when specifically confirmed  
25 in writing by an authorized representative of AUTHORITY by way of a written amendment to this  
26 Agreement and issued in accordance with the provisions of this Agreement.

1 C. CITY's failure to insist on any instance(s) of AUTHORITY's performance of any  
2 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of  
3 CITY's right to such performance or to future performance of such term(s) or condition(s), and  
4 AUTHORITY's obligation in respect thereto shall continue in full force and effect. Changes to any  
5 portion of this Agreement shall not be binding upon CITY except when specifically confirmed in  
6 writing by an authorized representative of CITY by way of a written amendment to this Agreement  
7 and issued in accordance with the provisions of this Agreement.

8 **ARTICLE 2. SCOPE OF AGREEMENT**

9 This Cooperative Agreement specifies the terms and conditions, roles and responsibilities of  
10 the PARTIES as they pertain to the subjects and projects addressed herein. PARTIES agree that  
11 each will cooperate and coordinate with the other in all activities covered by this Agreement and any  
12 other supplemental agreements that may be required to facilitate purposes thereof.

13 **ARTICLE 3. RESPONSIBILITIES OF AUTHORITY**

14 AUTHORITY agrees to the following responsibilities for PROJECT:

15 A. AUTHORITY shall formally request on behalf of CITY that the Southern California  
16 Association of Governments (SCAG) amend the Federal Transportation Improvement Program  
17 (FTIP) to program PROJECT in accordance with the funding plan outlined in Exhibit A, whereby  
18 AUTHORITY's performance under this Agreement is contingent upon SCAG, Caltrans, and Federal  
19 Highways Administration (FHWA) approval.

20 B. AUTHORITY shall request that the CTC program Ninety Four Thousand Eight  
21 Hundred Thirty Five Dollars (\$94,835) in SLPP funds for the construction phase of PROJECT  
22 contingent on the availability of funds, and is not obligated to program or provide any amount above  
23 the funding identified in this Article.

24 C. AUTHORITY shall provide assistance to CITY in securing the SLPP funds.

25 D. AUTHORITY shall review and approve CITY's request for allocation prior to submittal  
26 to Caltrans District 12.

1 E. AUTHORITY shall cancel PROJECT if CITY has not submitted a completed CTC  
2 allocation request to the AUTHORITY by December 31, 2012.

3 F. AUTHORITY shall cancel PROJECT if CITY has not completed preconstruction  
4 activities, including California Environmental Quality Act (CEQA) environmental approval and any  
5 required right of way certification allowing project to be ready to advertise by December 31, 2012.

6 G. AUTHORITY shall cancel project if CITY has not awarded a construction contract for  
7 project(s) within six (6) months of CTC allocation and has not received an approved extension from  
8 the CTC.

9 H. AUTHORITY shall cancel PROJECT if the CITY receives an approved extension from  
10 the CTC and does not award the project within the award extension deadline. If PROJECT is  
11 cancelled, CITY is not entitled to the SLPP funds.

12 **ARTICLE 4. RESPONSIBILITIES OF CITY**

13 CITY agrees to the following responsibilities for PROJECT:

14 A. CITY is the direct recipient of SLPP funds and will act as the lead agency for the  
15 environmental, engineering, right-of-way, construction, and construction management of PROJECT.

16 B. CITY agrees that AUTHORITY is responsible for programming Ninety Four Thousand  
17 Eight Hundred Thirty Five Dollars (\$94,835) in SLPP funds for the construction phase of PROJECT  
18 and is not obligated to program or provide any amount beyond the amount identified in this Article.

19 C. CITY is responsible for adhering to Chapter 378, Statutes of 2011 (Assembly Bill 436)  
20 Compliance Monitoring Unit.

21 D. CITY is responsible for preparing and submitting to AUTHORITY  
22 all CTC documentation needed for allocation vote for SLPP funds and completing all tasks required  
23 in order to legally advertise the project for construction ninety (90) calendar days prior to CTC  
24 meeting and no later than December 31, 2012.

25 E. CITY is responsible for notifying AUTHORITY immediately of any expected delays or  
26 changes to PROJECT that deviate from Exhibit A.

1 F. CITY is responsible for preparing and submitting all necessary CTC and Caltrans  
2 documentation including the allocation request. All prior approvals, including but not limited to CTC  
3 environmental approval by December 31, 2012 and right-of-way certification (if applicable) by  
4 December 31, 2012, must be attained prior to submittal of the construction allocation request.

5 G. CITY may proceed with advertisement of PROJECT prior to CTC allocation approval,  
6 but may not award any project contract or start any construction phase work prior to CTC allocation  
7 of SLPP funds or Letter of No Prejudice (LONP) approval.

8 H. CITY is required to award a contract within six (6) months following the date of CTC  
9 allocation but may request one six (6) month extension for contract award. Extension request must  
10 be submitted 90 calendar days before contract award deadline. If an extension is granted, CITY  
11 agrees to award a contract within the award extension deadline.

12 I. CITY agrees to provide a dollar-for-dollar match within the construction phase to  
13 match SLPP funding in CITY's Measure M1 Turnback or M2 Fair Share revenues. Based on the  
14 existing budget, this amount is estimated to be Ninety Four Thousand Eight Hundred Thirty Five  
15 Dollars (\$94,835). Actual funding amount will be determined at CTC allocation and at contract  
16 award.

17 J. CITY agrees that the overall construction and construction management budget for  
18 PROJECT is Three Hundred Thousand Dollars (\$300,000); contingent on availability of SLPP  
19 funding and CTC allocation.

20 K. CITY agrees that any cost overruns or any additional funding required to complete  
21 the project(s) shall be the responsibility of CITY and not the responsibility of AUTHORITY.

22 L. CITY will submit semi-annual project status reports for the PROJECT to the  
23 AUTHORITY due on January 15 for the prior six (6) month period, beginning on July 1, and ending  
24 on December 31, and due on July 15 for the prior six (6) month period, beginning on January 1 and  
25 ending on June 30 with Exhibit B titled "Semi-Annual Report".

26 M. CITY will submit a final project report to the CTC within six months of project



1 becoming operable in accordance with the 2011-2013 CTC SLPP Guidelines and Proposition 1B  
2 Project Close Out Process.

3 N. CITY will submit a final report to AUTHORITY within six (6) months of Caltrans  
4 payment of final billing for PROJECT in accordance with Exhibit C titled "Final Project Report Form."

5 O. CITY is responsible for completing PROJECT in accordance with the funding plan  
6 (EXHIBIT A), timely use of funds requirements, and for abiding by all 2011-2013 CTC SLPP  
7 Guidelines, OCTA SLPP Formula Grant Call for Projects program guidelines and procedures, State  
8 Transportation Improvement Program Guidelines, and any and all other requirements of the State,  
9 CTC, and Caltrans related to SLPP funding, including but not limited to the Caltrans Local  
10 Assistance Program Guidelines and Local Assistance Procedures Manual.

11 P. CITY is responsible for submitting quarterly review reports for PROJECT to Caltrans.  
12 Reports must be copied to AUTHORITY.

13 Q. CITY understands that if PROJECT is cancelled or cannot meet the  
14 December 31, 2012 allocation submittal deadline or allocate funds to a project by June 30, 2013, the  
15 SLPP funding will be withdrawn from CITY and will be redistributed to other AUTHORITY's projects.

16 **ARTICLE 5. DELEGATED AUTHORITY**

17 The actions required to be taken by CITY in the implementation of this Agreement are  
18 delegated to each Director of Public Works, or designee, and the actions required to be taken by  
19 AUTHORITY in the implementation of this Agreement are delegated to AUTHORITY's Chief  
20 Executive Officer, or designee.

21 **ARTICLE 6. AUDIT AND INSPECTION**

22 PARTIES shall maintain a complete set of records in accordance with generally accepted  
23 accounting principles. Upon reasonable notice, CITY shall permit the authorized representatives of  
24 AUTHORITY to inspect and audit all work, materials, payroll, books, accounts, and other data and  
25 records of CITY for a period of four (4) years after final payment, or until any on-going audit is  
26 completed. For purposes of audit, the date of completion of this Agreement shall be the date of

1 Caltrans' payment of CITY's final billing (so noted on the invoice) under this Agreement.  
2 AUTHORITY shall have the right to reproduce any such books, records, and accounts. The above  
3 provision with respect to audits shall extend to and/or be included in construction contracts with  
4 CITY's contractor.

5 **ARTICLE 7. INDEMNIFICATION**

6 A. CITY shall each indemnify, defend and hold harmless AUTHORITY, its officers,  
7 directors, employees and agents from and against any and all claims (including attorney's fees and  
8 reasonable expenses for litigation or settlement) for any loss or damages, bodily injuries, including  
9 death, worker's compensation subrogation claims, damage to or loss of use of property alleged to be  
10 caused by the negligent acts, omissions or willful misconduct by either CITY, its officers, directors,  
11 employees or agents in connection with or arising out of the performance of this Agreement.

12 B. AUTHORITY shall indemnify, defend and hold harmless both CITY, its officers,  
13 directors, employees and agents from and against any and all claims (including attorney's fees and  
14 reasonable expenses for litigation or settlement) for any loss or damages, bodily injuries, including  
15 death, worker's compensation subrogation claims, damage to or loss of use of property alleged to be  
16 caused by the negligent acts, omissions or willful misconduct by either AUTHORITY, its officers,  
17 directors, employees or agents in connection with or arising out of the performance of this  
18 Agreement.

19 C. The indemnification and defense obligations of this Agreement shall survive its  
20 expiration or termination.

21 **ARTICLE 8. ADDITIONAL PROVISIONS**

22 PARTIES agree to the following mutual responsibilities:

23 A. Term of Agreement: This Agreement shall continue in full force and effect through  
24 PROJECT completion, final acceptance by AUTHORITY, Caltrans' payment of the CITY's final  
25 billing, or 42 months from the date of CTC allocation, whichever is earlier. This Agreement may be  
26 extended at the mutual consent of all PARTIES.

1           B.     Termination: This Agreement is null and void if PROJECT is not funded. AUTHORITY  
2 shall cancel PROJECT for which CITY has not awarded a contract twelve months after the date of  
3 CTC allocation, or has not advanced the PROJECT to ready to list stage as determined by  
4 AUTHORITY. This Agreement may be terminated by either PARTY after giving thirty (30) calendar  
5 days written notice. This Agreement shall not be terminated without mutual agreement of all  
6 PARTIES.

7           C.     This Agreement may be amended in writing at any time by the mutual consent of all  
8 PARTIES. No amendment shall have any force or effect unless executed in writing by all PARTIES.

9           D.     PARTIES shall comply with all applicable federal, state, and local laws, statutes,  
10 ordinances and regulations of any governmental authority having jurisdiction over the PROJECT.

11          E.     Legal Authority: PARTIES hereto consent that they are authorized to execute this  
12 Agreement on behalf of said PARTIES and that, by so executing this agreement, the PARTIES  
13 hereto are formally bound to the provisions of this Agreement.

14          F.     Severability: If any term, provision, covenant or condition of this Agreement is held to  
15 be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the  
16 remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or  
17 condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

18          G.     Counterparts of Agreement: This Agreement may be executed and delivered in any  
19 number of counterparts, each of which, when executed and delivered shall be deemed an original  
20 and all of which together shall constitute the same agreement. Facsimile signatures will be  
21 permitted.

22          H.     Force Majeure: Each of the PARTIES shall be excused from performing its  
23 obligations under this Agreement during the time and to the extent that it is prevented from  
24 performing by an unforeseeable cause beyond its control, including but not limited to; any incidence  
25 of fire, flood; acts of God; commandeering of material, products, plants or facilities by the federal,  
26 state or local government; national fuel shortage; or a material act or omission by the other PARTY;



1 when satisfactory evidence of such cause is presented to the other PARTY, and provided further  
2 that such nonperformance is unforeseeable, beyond the control and is not due to the fault or  
3 negligence of the PARTY not performing.

4 I. Assignment: Neither this Agreement, nor any of the PARTIES' rights, obligations,  
5 duties, or authority hereunder may be assigned in whole or in part by any PARTY without the prior  
6 written consent of the other PARTIES in their sole and absolute discretion. Any such attempt of  
7 assignment shall be deemed void and of no force and effect. Consent to one assignment shall not  
8 be deemed consent to any subsequent assignment, nor the waiver of any right to consent to such  
9 subsequent assignment.

10 J. Obligations To Comply with Law: Nothing herein shall be deemed nor construed to  
11 authorize or require any PARTY to issue bonds, notes or other evidences of indebtedness under the  
12 terms, in amounts, or for purposes other than as authorized by local, state or federal law.

13 K. Governing Law: The laws of the State of California and applicable local and federal  
14 laws, regulations and guidelines shall govern this Agreement.

15 L. Litigation fees: Should litigation arise out of this Agreement for the performance  
16 thereof, the court shall award costs and expenses, including attorney's fees, to the prevailing  
17 PARTY.

18 /

19 /

20 /

21 /

22 /

23 /

24 /

25 /

26 /



M. Notices: Any notices, requests, or demands made between the PARTIES pursuant to this Cooperative Agreement are to be directed as follows:

To CITY:	To AUTHORITY:
City of Placentia	Orange County Transportation Authority
401 East Chapman Avenue Placentia, CA 92870	550 South Main Street P. O. Box 14184 Orange, CA 92863-1584
Attention: Michael McConaha Tel: 714-993-8120 E-mail: mmcconaha@placentia.org Cc:	Attention: Meena Katakia Manager, Capital Projects Tel: 714-560-5694 E-mail: mkatakia@octa.net Cc: Louis Zhao, Associate Transportation Funding Analyst

N. Successors and Assigns: The provisions of this Agreement shall bind and inure to the benefit of each of the PARTIES hereto, and all successors or assigns of the PARTIES hereto.

O. Time is of the Essence: Time is of the essence for the work identified in Exhibit A. All work must be completed no later than 36 months from contract award or consistent with CTC timely use of funds requirements.

/

/

/

/

/

/

/

This Cooperative Agreement shall be effective upon execution by all PARTIES.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No. C-2-1844 to be executed on the date first above written.

CITY OF PLACENTIA

ORANGE COUNTY TRANSPORTATION AUTHORITY

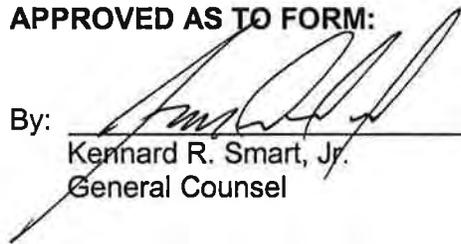
By: \_\_\_\_\_  
Jeremy B. Yamaguchi  
Mayor

By: \_\_\_\_\_  
Will Kempton  
Chief Executive Officer

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Patrick J. Melia  
City Clerk

By: \_\_\_\_\_  
  
Kennard R. Smart, Jr.  
General Counsel

APPROVED AS TO FORM:

APPROVAL RECOMMENDED:

By: \_\_\_\_\_  
Andrew V. Arczynski  
City Attorney

By: \_\_\_\_\_  
Kia Mortazavi  
Executive Director, Planning

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Attachments:

Exhibit A: SLPP Funding Plan

Exhibit B: Semi Annual Report Form

Exhibit C: Final Project Report Form



**SLPP FUNDING PLAN**

**PROPOSITION 1B STATE-LOCAL PARTNERSHIP PROGRAM  
CALL FOR PROJECTS**

**Rose Drive and Yorba Linda Boulevard intersection improvement**

Project Schedule and Funding

Schedule	Completion Date
Final Environmental Document	8/1/2012
Begin Design Engineering	6/1/2012
Plans, Specifications, and Cost Estimates complete	8/31/2012
Start Right-of-Way Acquisition	N/A
Right-of-Way Certification	N/A
California Transportation Commission Allocation	3/5/2013
Award Construction Deadline	9/5/2013
Project Completion (open for use)	6/30/2013

Construction funding authorized through this agreement:

Funding

P1B SLPP: **\$94,835**

M1 or M2 Fair Share: **\$94,835**

Preliminary Engineering

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
N/A	N/A	N/A	N/A
<b>TOTAL</b>		\$0	N/A

Right-of-Way

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
N/A	N/A	N/A	N/A
<b>TOTAL</b>		\$0	N/A

Construction

Fund Source	Fiscal Year	Original Planned Allocation Range	Proportion
P1B SLPP <sup>1</sup>	2012-2013	\$94,835	32%
M2 Fair Share <sup>1</sup>	2012-2013	\$94,835	32%
Developer	2012-2013	\$110,330	36%
<b>TOTAL</b>		\$300,000	100%

1. P1B SLPP and M1 or M2 Fair Share will remain equal. If needed, amounts will be reduced proportionally.

## SEMI ANNUAL REPORT FORM

Project Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Schedule	Original Completion Date	Current Completion Date
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Submit Request for Authorization for Const (E-76)		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		

**Funding Table:**

**Preliminary Engineering (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

**Right-of-Way (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

**Construction (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Revised Allocation	Actual Expended	Remaining Allocation

Major Activities:

---

---

---

---

Status:

---

---

---

---

Issues:

---

---

---

---

Name/Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**EXHIBIT C: FINAL PROJECT REPORT FORM**

Date \_\_\_\_\_

**Instructions**

The responsible agency should fill out the following: 1) Final Project Form, 2) Final Cost, 3) Certificate of Completion. In addition, the agency must attach before (if available) and after **photographs** of the project site and the address or location of the site under the Location and Scope of work section.

Agency

Project

Location and Scope of Work

Verification of Match  
(Actual Expenditures)

Phase	Local Match			SLPP Formula	Other OCTA Funding	Total
	(ENTER SOURCE)	(ENTER SOURCE)	(ENTER SOURCE)			
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right-of-Way	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>Match Rate</b>
0%

Project Schedule

Phase	Proposed	Actual
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		



SLPP: FINAL COST

Item #	Description	Unit	Quantity	Unit Price	Amount
				\$	-
				\$	-



**SLPP: FINAL COST**

I hereby certify that the statements provided here are true and correct.

Project Title

	Yes	No	N/A
1 The project is designed to city/county and other participating jurisdictions' standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 The project contract was awarded on: <input type="text" value="ENTER DATE"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 The total cost of the contract is equal to or less than the total TE funds awarded and matching funds provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 The city/county provided matching funds to the project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Right-of-way was acquired in conformance with city/county procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 All required environmental documentation is complete and certified.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 An updated project schedule is included with the final invoice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 The final invoice is attached with all the necessary documentation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name

Title

Signature

Date



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **APPROVE COOPERATIVE AGREEMENT FOR PROJECT NO. C-2-1821 (VALENCIA AVENUE REHABILITATION PROJECT) BETWEEN THE CITY OF PLACENTIA AND ORANGE COUNTY TRANSPORTATION AUTHORITY**

FINANCIAL

IMPACT: EXPENSE: \$636,000  
OFFSETTING REVENUE: \$318,000 PROP 1B SLPP, \$318,000 MEASURE M2 FAIRSHARE  
BUDGETED: \$636,000 (CIP ACCOUNT NO: 333552-6185 J/L 61034 VALENCIA AVENUE REHABILITATION)

### SUMMARY:

The City of Placentia is approved by Orange County Transportation Authority (OCTA) to use State Proposition 1B State-Local Partnership Program (SLPP) funds on the Valencia Avenue Rehabilitation Project. SLPP Funds are available for allocation by the California Transportation Commission (CTC) to eligible transportation projects nominated by an applicant transportation agency, OCTA. OCTA distributed \$21 million dollars of remaining SLPP funds among 35 Orange County agencies, with a minimum of \$318,000 disbursed to each agency. As a result of all design, engineering, and right of way issues needing to be completed and a project ready to list for construction by December 30, 2012, the Valencia Avenue Rehabilitation Project was selected to use the SLPP funds. OCTA requires a Cooperative Agreement that outlines the responsibilities related to construction and implementation of the Valencia Avenue Rehabilitation Project. This action will approve a Cooperative Agreement between the City of Placentia and OCTA for implementation of the project.

### RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve the attached Cooperative Agreement for Project No. C-2-1821 between the City of Placentia and OCTA for the implementation of the Valencia Avenue Rehabilitation Project funded as part of the State Proposition 1B State-Local Partnership Program (SLPP), and
2. Authorize the Mayor to execute the Cooperative Agreement on behalf of the City.

**1m**

**November 20, 2012**

**DISCUSSION:**

OCTA distributed \$21 million dollars of remaining SLPP funds among 35 Orange County agencies, with a minimum of \$318,000 disbursed to each agency. As a result of all design, engineering, and right of way issues needing to be completed and a project ready to list for construction by December 30, 2012 the Valencia Avenue Rehabilitation Project was selected to use the SLPP funds.

The Valencia Avenue Rehabilitation Project will begin at Yorba Linda Boulevard and end at the north City limits. The work includes pavement rehabilitation, grinding, and rubberized asphalt overlay, sidewalk and ADA curb ramps. The project cost is \$636,000. Total grant funding the City will receive is \$318,000. A 50% local match using Measure M Local Fairshare Funding, in the amount of \$318,000, is required by OCTA.

**FISCAL IMPACT:**

This project is budgeted in the Fiscal Year 2012-13 Capital Improvement Program. Staff proposes to use \$318,000 of SLPP Funds and \$318,000 of Measure M Local Fairshare Funds required for the local 50% match.

Submitted by:

  
\_\_\_\_\_  
Steve Drinovsky  
Director of Public Works

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments: Cooperative Agreement

1 **COOPERATIVE AGREEMENT C-2-1821**

2 **BETWEEN**

3 **ORANGE COUNTY TRANSPORTATION AUTHORITY**

4 **AND**

5 **CITY OF PLACENTIA**

6 **FOR**

7 **PROPOSITION 1B STATE-LOCAL PARTNERSHIP PROGRAM CALL FOR PROJECTS**

8 **THIS AGREEMENT** is effective this \_\_\_\_\_ day of \_\_\_\_\_ 2012, by and  
9 between the Orange County Transportation Authority, 550 South Main Street, P.O. Box 14184,  
10 Orange, California 92863, a public corporation of the State of California (hereinafter referred to as  
11 "AUTHORITY"), and the City of Placentia, 401 East Chapman Avenue, Placentia, California 92870,  
12 a municipal corporation duly organized and existing under the constitution and laws of the State of  
13 California (hereinafter referred to as "CITY"), mutually referred to herein as "PARTIES" or each  
14 individually as a "PARTY".

15 **RECITALS:**

16 **WHEREAS**, AUTHORITY and CITY desire to enter into a Cooperative Agreement to define  
17 the roles and responsibilities related to funding between AUTHORITY and CITY for the  
18 Valencia Avenue Rehabilitation from Yorba Linda Boulevard to North City Limits (hereinafter referred  
19 to as "PROJECT") as defined by the project description provided by CITY in its application for the  
20 State-Local Partnership Program Formula Grant Call for Projects, incorporated herein by reference;  
21 and

22 **WHEREAS**, the California Transportation Commission (CTC) programs and allocates the  
23 Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006;  
24 (Proposition 1B) State-Local Partnership Program (SLPP) funds on behalf of the State of California;  
25 and

26 /

1           **WHEREAS**, the California Department of Transportation (Caltrans) administers the SLPP  
2 program on behalf of the State of California and the California Transportation Commission (CTC),  
3 including direct reimbursement of SLPP funds to the CITY for project activities.

4           **WHEREAS**, AUTHORITY is responsible for programming the formula SLPP funds to specific  
5 projects within Orange County; and

6           **WHEREAS**, the CITY will be the direct recipient of SLPP funds from the State and will act as  
7 lead agency for environmental, engineering, right-of-way, construction and construction  
8 management of the PROJECT; and

9           **WHEREAS**, CITY is responsible to request and receive approvals from the appropriate State  
10 and Local agencies in order to proceed or commence each phase of PROJECT for performance  
11 under this Agreement; and

12           **WHEREAS**, SLPP funding for PROJECT is contingent upon funding being available through  
13 both allocation by the CTC and availability of SLPP funds, and CITY maintaining eligibility for this  
14 funding for PROJECT and maintaining eligibility under Ordinance No. 3 to provide match funding;  
15 and

16           **WHEREAS**, on July 23, 2012 AUTHORITY's Board of Directors, approved programming of  
17 Three Hundred Eighteen Thousand Dollars (\$318,000) in SLPP funds for PROJECT. Funds will be  
18 used for the construction phase of PROJECT contingent on availability of funds, to be matched  
19 dollar for dollar with Measure M Turnback (M1 Turnback) or Measure M2 Fair Share (M2 Fair Share)  
20 local match for a minimum construction phase cost of Six Hundred Thirty Six Thousand Dollars  
21 (\$636,000) for the construction phase of PROJECT in accordance with Exhibit A titled "SLPP  
22 Funding Plan", which is attached herein and incorporated by reference;

23           **WHEREAS**, PARTIES agree CITY will adhere to M2 Comprehensive Transportation Funding  
24 Programs Master Funding Agreement C-1-2778 executed between CITY and AUTHORITY; and

25 /  
26 /

1           **WHEREAS**, PARTIES agree that CITY's SLPP local match funding requirements for  
2 PROJECT will be provided from CITY's Measure M Turnback or M2 Fair Share distribution and shall  
3 be used as a dollar-for-dollar match for the SLPP funds approved for PROJECT; and

4           **WHEREAS**, this Cooperative Agreement (Agreement) defines the specific terms and  
5 conditions and funding responsibilities between AUTHORITY and CITY for completion of the  
6 PROJECT; and

7           **WHEREAS**, AUTHORITY's Board of Directors approved this Cooperative Agreement on  
8 July 23, 2012; and

9           **WHEREAS**, CITY's Council approved this Cooperative Agreement on this \_\_\_\_\_day of  
10 \_\_\_\_\_ 2012; and

11           **NOW, THEREFORE**, it is mutually understood and agreed by AUTHORITY and CITY as  
12 follows:

13           **ARTICLE 1. COMPLETE AGREEMENT**

14           A.       This Agreement, including any attachments incorporated herein and made applicable  
15 by reference, constitutes the complete and exclusive statement of the term(s) and conditions(s) of  
16 this agreement between PARTIES and it supersedes all prior representations, understandings, and  
17 communications. The invalidity in whole or in part of any term or condition of this Agreement shall  
18 not affect the validity of other term(s) or conditions(s) of this Agreement. The above referenced  
19 Recitals are true and correct and are incorporated by reference herein.

20           B.       AUTHORITY'S failure to insist on any instance(s) of CITY's performance of any  
21 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of  
22 AUTHORITY's right to such performance or to future performance of such term(s) or condition(s),  
23 and CITY's obligation in respect thereto shall continue in full force and effect. Changes to any  
24 portion of this Agreement shall not be binding upon AUTHORITY except when specifically confirmed  
25 in writing by an authorized representative of AUTHORITY by way of a written amendment to this  
26 Agreement and issued in accordance with the provisions of this Agreement.

1 C. CITY's failure to insist on any instance(s) of AUTHORITY's performance of any  
2 term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of  
3 CITY's right to such performance or to future performance of such term(s) or condition(s), and  
4 AUTHORITY's obligation in respect thereto shall continue in full force and effect. Changes to any  
5 portion of this Agreement shall not be binding upon CITY except when specifically confirmed in  
6 writing by an authorized representative of CITY by way of a written amendment to this Agreement  
7 and issued in accordance with the provisions of this Agreement.

8 **ARTICLE 2. SCOPE OF AGREEMENT**

9 This Cooperative Agreement specifies the terms and conditions, roles and responsibilities of  
10 the PARTIES as they pertain to the subjects and projects addressed herein. PARTIES agree that  
11 each will cooperate and coordinate with the other in all activities covered by this Agreement and any  
12 other supplemental agreements that may be required to facilitate purposes thereof.

13 **ARTICLE 3. RESPONSIBILITIES OF AUTHORITY**

14 AUTHORITY agrees to the following responsibilities for PROJECT:

15 A. AUTHORITY shall formally request on behalf of CITY that the Southern California  
16 Association of Governments (SCAG) amend the Federal Transportation Improvement Program  
17 (FTIP) to program PROJECT in accordance with the funding plan outlined in Exhibit A, whereby  
18 AUTHORITY's performance under this Agreement is contingent upon SCAG, Caltrans, and Federal  
19 Highways Administration (FHWA) approval.

20 B. AUTHORITY shall request that the CTC program Three Hundred Eighteen Thousand  
21 Dollars (\$318,000) in SLPP funds for the construction phase of PROJECT contingent on the  
22 availability of funds, and is not obligated to program or provide any amount above the funding  
23 identified in this Article.

24 C. AUTHORITY shall provide assistance to CITY in securing the SLPP funds.

25 D. AUTHORITY shall review and approve CITY's request for allocation prior to submittal  
26 to Caltrans District 12.

1 E. AUTHORITY shall cancel PROJECT if CITY has not submitted a completed CTC  
2 allocation request to the AUTHORITY by December 31, 2012.

3 F. AUTHORITY shall cancel PROJECT if CITY has not completed preconstruction  
4 activities, including California Environmental Quality Act (CEQA) environmental approval and any  
5 required right of way certification allowing project to be ready to advertise by December 31, 2012.

6 G. AUTHORITY shall cancel project if CITY has not awarded a construction contract for  
7 project(s) within six (6) months of CTC allocation and has not received an approved extension from  
8 the CTC.

9 H. AUTHORITY shall cancel PROJECT if the CITY receives an approved extension from  
10 the CTC and does not award the project within the award extension deadline. If PROJECT is  
11 cancelled, CITY is not entitled to the SLPP funds.

12 **ARTICLE 4. RESPONSIBILITIES OF CITY**

13 CITY agrees to the following responsibilities for PROJECT:

14 A. CITY is the direct recipient of SLPP funds and will act as the lead agency for the  
15 environmental, engineering, right-of-way, construction, and construction management of PROJECT.

16 B. CITY agrees that AUTHORITY is responsible for programming Three Hundred  
17 Eighteen Thousand Dollars (\$318,000) in SLPP funds for the construction phase of PROJECT and  
18 is not obligated to program or provide any amount beyond the amount identified in this Article.

19 C. CITY is responsible for adhering to Chapter 378, Statutes of 2011 (Assembly Bill 436)  
20 Compliance Monitoring Unit.

21 D. CITY is responsible for preparing and submitting to AUTHORITY  
22 all CTC documentation needed for allocation vote for SLPP funds and completing all tasks required  
23 in order to legally advertise the project for construction ninety (90) calendar days prior to CTC  
24 meeting and no later than December 31, 2012.

25 E. CITY is responsible for notifying AUTHORITY immediately of any expected delays or  
26 changes to PROJECT that deviate from Exhibit A.

1 F. CITY is responsible for preparing and submitting all necessary CTC and Caltrans  
2 documentation including the allocation request. All prior approvals, including but not limited to CTC  
3 environmental approval by December 31, 2012 and right-of-way certification (if applicable) by  
4 December 31, 2012, must be attained prior to submittal of the construction allocation request.

5 G. CITY may proceed with advertisement of PROJECT prior to CTC allocation approval,  
6 but may not award any project contract or start any construction phase work prior to CTC allocation  
7 of SLPP funds or Letter of No Prejudice (LONP) approval.

8 H. CITY is required to award a contract within six (6) months following the date of CTC  
9 allocation but may request one six (6) month extension for contract award. Extension request must  
10 be submitted 90 calendar days before contract award deadline. If an extension is granted, CITY  
11 agrees to award a contract within the award extension deadline.

12 I. CITY agrees to provide a dollar-for-dollar match within the construction phase to  
13 match SLPP funding in CITY's Measure M1 Turnback or M2 Fair Share revenues. Based on the  
14 existing budget, this amount is estimated to be Three Hundred Eighteen Thousand Dollars  
15 (\$318,000). Actual funding amount will be determined at CTC allocation and at contract award.

16 J. CITY agrees that the overall construction and construction management budget for  
17 PROJECT is Six Hundred Thirty Six Thousand Dollars (\$636,000); contingent on availability of  
18 SLPP funding and CTC allocation.

19 K. CITY agrees that any cost overruns or any additional funding required to complete  
20 the project(s) shall be the responsibility of CITY and not the responsibility of AUTHORITY.

21 L. CITY will submit semi-annual project status reports for the PROJECT to the  
22 AUTHORITY due on January 15 for the prior six (6) month period, beginning on July 1, and ending  
23 on December 31, and due on July 15 for the prior six (6) month period, beginning on January 1 and  
24 ending on June 30 with Exhibit B titled "Semi-Annual Report".

25 M. CITY will submit a final project report to the CTC within six months of project  
26 becoming operable in accordance with the 2011-2013 CTC SLPP Guidelines and Proposition 1B

1 Project Close Out Process.

2 N. CITY will submit a final report to AUTHORITY within six (6) months of Caltrans  
3 payment of final billing for PROJECT in accordance with Exhibit C titled "Final Project Report Form."

4 O. CITY is responsible for completing PROJECT in accordance with the funding plan  
5 (EXHIBIT A), timely use of funds requirements, and for abiding by all 2011-2013 CTC SLPP  
6 Guidelines, OCTA SLPP Formula Grant Call for Projects program guidelines and procedures, State  
7 Transportation Improvement Program Guidelines, and any and all other requirements of the State,  
8 CTC, and Caltrans related to SLPP funding, including but not limited to the Caltrans Local  
9 Assistance Program Guidelines and Local Assistance Procedures Manual.

10 P. CITY is responsible for submitting quarterly review reports for PROJECT to Caltrans.  
11 Reports must be copied to AUTHORITY.

12 Q. CITY understands that if PROJECT is cancelled or cannot meet the  
13 December 31, 2012 allocation submittal deadline or allocate funds to a project by June 30, 2013, the  
14 SLPP funding will be withdrawn from CITY and will be redistributed to other AUTHORITY's projects.

15 **ARTICLE 5. DELEGATED AUTHORITY**

16 The actions required to be taken by CITY in the implementation of this Agreement are  
17 delegated to each Director of Public Works, or designee, and the actions required to be taken by  
18 AUTHORITY in the implementation of this Agreement are delegated to AUTHORITY's Chief  
19 Executive Officer, or designee.

20 **ARTICLE 6. AUDIT AND INSPECTION**

21 PARTIES shall maintain a complete set of records in accordance with generally accepted  
22 accounting principles. Upon reasonable notice, CITY shall permit the authorized representatives of  
23 AUTHORITY to inspect and audit all work, materials, payroll, books, accounts, and other data and  
24 records of CITY for a period of four (4) years after final payment, or until any on-going audit is  
25 completed. For purposes of audit, the date of completion of this Agreement shall be the date of  
26 Caltrans' payment of CITY's final billing (so noted on the invoice) under this Agreement.

1 AUTHORITY shall have the right to reproduce any such books, records, and accounts. The above  
2 provision with respect to audits shall extend to and/or be included in construction contracts with  
3 CITY's contractor.

4 **ARTICLE 7. INDEMNIFICATION**

5 A. CITY shall each indemnify, defend and hold harmless AUTHORITY, its officers,  
6 directors, employees and agents from and against any and all claims (including attorney's fees and  
7 reasonable expenses for litigation or settlement) for any loss or damages, bodily injuries, including  
8 death, worker's compensation subrogation claims, damage to or loss of use of property alleged to be  
9 caused by the negligent acts, omissions or willful misconduct by either CITY, its officers, directors,  
10 employees or agents in connection with or arising out of the performance of this Agreement.

11 B. AUTHORITY shall indemnify, defend and hold harmless both CITY, its officers,  
12 directors, employees and agents from and against any and all claims (including attorney's fees and  
13 reasonable expenses for litigation or settlement) for any loss or damages, bodily injuries, including  
14 death, worker's compensation subrogation claims, damage to or loss of use of property alleged to be  
15 caused by the negligent acts, omissions or willful misconduct by either AUTHORITY, its officers,  
16 directors, employees or agents in connection with or arising out of the performance of this  
17 Agreement.

18 C. The indemnification and defense obligations of this Agreement shall survive its  
19 expiration or termination.

20 **ARTICLE 8. ADDITIONAL PROVISIONS**

21 PARTIES agree to the following mutual responsibilities:

22 A. Term of Agreement: This Agreement shall continue in full force and effect through  
23 PROJECT completion, final acceptance by AUTHORITY, Caltrans' payment of the CITY's final  
24 billing, or 42 months from the date of CTC allocation, whichever is earlier. This Agreement may be  
25 extended at the mutual consent of all PARTIES.

26 /

1           B.     Termination: This Agreement is null and void if PROJECT is not funded. AUTHORITY  
2 shall cancel PROJECT for which CITY has not awarded a contract twelve months after the date of  
3 CTC allocation, or has not advanced the PROJECT to ready to list stage as determined by  
4 AUTHORITY. This Agreement may be terminated by either PARTY after giving thirty (30) calendar  
5 days written notice. This Agreement shall not be terminated without mutual agreement of all  
6 PARTIES.

7           C.     This Agreement may be amended in writing at any time by the mutual consent of all  
8 PARTIES. No amendment shall have any force or effect unless executed in writing by all PARTIES.

9           D.     PARTIES shall comply with all applicable federal, state, and local laws, statutes,  
10 ordinances and regulations of any governmental authority having jurisdiction over the PROJECT.

11           E.     Legal Authority: PARTIES hereto consent that they are authorized to execute this  
12 Agreement on behalf of said PARTIES and that, by so executing this agreement, the PARTIES  
13 hereto are formally bound to the provisions of this Agreement.

14           F.     Severability: If any term, provision, covenant or condition of this Agreement is held to  
15 be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the  
16 remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or  
17 condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

18           G.     Counterparts of Agreement: This Agreement may be executed and delivered in any  
19 number of counterparts, each of which, when executed and delivered shall be deemed an original  
20 and all of which together shall constitute the same agreement. Facsimile signatures will be  
21 permitted.

22           H.     Force Majeure: Each of the PARTIES shall be excused from performing its  
23 obligations under this Agreement during the time and to the extent that it is prevented from  
24 performing by an unforeseeable cause beyond its control, including but not limited to; any incidence  
25 of fire, flood; acts of God; commandeering of material, products, plants or facilities by the federal,  
26 state or local government; national fuel shortage; or a material act or omission by the other PARTY;

1 when satisfactory evidence of such cause is presented to the other PARTY, and provided further  
2 that such nonperformance is unforeseeable, beyond the control and is not due to the fault or  
3 negligence of the PARTY not performing.

4 I. Assignment: Neither this Agreement, nor any of the PARTIES' rights, obligations,  
5 duties, or authority hereunder may be assigned in whole or in part by any PARTY without the prior  
6 written consent of the other PARTIES in their sole and absolute discretion. Any such attempt of  
7 assignment shall be deemed void and of no force and effect. Consent to one assignment shall not  
8 be deemed consent to any subsequent assignment, nor the waiver of any right to consent to such  
9 subsequent assignment.

10 J. Obligations To Comply with Law: Nothing herein shall be deemed nor construed to  
11 authorize or require any PARTY to issue bonds, notes or other evidences of indebtedness under the  
12 terms, in amounts, or for purposes other than as authorized by local, state or federal law.

13 K. Governing Law: The laws of the State of California and applicable local and federal  
14 laws, regulations and guidelines shall govern this Agreement.

15 L. Litigation fees: Should litigation arise out of this Agreement for the performance  
16 thereof, the court shall award costs and expenses, including attorney's fees, to the prevailing  
17 PARTY.

18 /

19 /

20 /

21 /

22 /

23 /

24 /

25 /

26 /

M. Notices: Any notices, requests, or demands made between the PARTIES pursuant to this Cooperative Agreement are to be directed as follows:

To CITY:	To AUTHORITY:
City of Placentia	Orange County Transportation Authority
401 East Chapman Avenue Placentia, CA 92870	550 South Main Street P. O. Box 14184 Orange, CA 92863-1584
Attention:  Michael McConaha  Tel: 714-993-8120  E-mail: mmconaha@placentia.org  Cc:	Attention: Meena Katakia  Manager, Capital Projects  Tel: 714-560-5694  E-mail: mkatakia@octa.net  Cc: Louis Zhao, Associate Transportation Funding Analyst

N. Successors and Assigns: The provisions of this Agreement shall bind and inure to the benefit of each of the PARTIES hereto, and all successors or assigns of the PARTIES hereto.

O. Time is of the Essence: Time is of the essence for the work identified in Exhibit A. All work must be completed no later than 36 months from contract award or consistent with CTC timely use of funds requirements.

/

/

/

/

/

/

/

This Cooperative Agreement shall be effective upon execution by all PARTIES.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No. C-2-1821 to be executed on the date first above written.

CITY OF PLACENTIA

ORANGE COUNTY TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Jeremy B. Yamaguchi  
Mayor

By: \_\_\_\_\_  
Will Kempton  
Chief Executive Officer

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Patrick J. Melia  
City Clerk

By: \_\_\_\_\_  
Kennard R. Smart, Jr.  
General Counsel

APPROVED AS TO FORM:

APPROVAL RECOMMENDED:

By: \_\_\_\_\_  
Andrew V. Arczynski  
City Attorney

By: \_\_\_\_\_  
Kia Mortazavi  
Executive Director, Planning

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Attachments:

- Exhibit A: SLPP Funding Plan
- Exhibit B: Semi Annual Report Form
- Exhibit C: Final Project Report Form

Handwritten initials and a circled number '22' on the left margin.

**SLPP FUNDING PLAN**

**PROPOSITION 1B STATE-LOCAL PARTNERSHIP PROGRAM  
CALL FOR PROJECTS**

**Valencia Avenue rehabilitation from Yorba Linda Boulevard to north city limits**

Project Schedule and Funding

Schedule	Completion Date
Final Environmental Document	5/10/2012
Begin Design Engineering	8/1/2012
Plans, Specifications, and Cost Estimates complete	8/31/2012
Start Right-of-Way Acquisition	N/A
Right-of-Way Certification	N/A
California Transportation Commission Allocation	3/5/2013
Award Construction Deadline	9/5/2013
Project Completion (open for use)	6/30/2013

Construction funding authorized through this agreement:

Funding

P1B SLPP: **\$318,000**

M1 or M2 Fair Share: **\$318,000**

Preliminary Engineering

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
N/A	N/A	N/A	N/A
<b>TOTAL</b>		<b>\$0</b>	<b>N/A</b>

Right-of-Way

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
N/A	N/A	N/A	N/A
<b>TOTAL</b>		<b>\$0</b>	<b>N/A</b>

Construction

Fund Source	Fiscal Year	Original Planned Allocation Range	Proportion
P1B SLPP <sup>1</sup>	2012-2013	\$318,000	50%
M2 Fair Share <sup>1</sup>	2012-2013	\$318,000	50%
<b>TOTAL</b>		<b>\$636,000</b>	<b>100%</b>

1. P1B SLPP and M1 or M2 Fair Share will remain equal. If needed, amounts will be reduced proportionally.

## SEMI ANNUAL REPORT FORM

Project Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Schedule	Original Completion Date	Current Completion Date
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Submit Request for Authorization for Const (E-76)		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		

**Funding Table:**

**Preliminary Engineering (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

**Right-of-Way (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

**Construction (\$000's)**

Fund Source	Fiscal Year	Planned Obligation	Revised Allocation	Actual Expended	Remaining Allocation

Major Activities:

---

---

---

---

Status:

---

---

---

---

Issues:

---

---

---

---

Name/Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**EXHIBIT C: FINAL PROJECT REPORT FORM**

Date \_\_\_\_\_

**Instructions**

The responsible agency should fill out the following: 1) Final Project Form, 2) Final Cost, 3) Certificate of Completion. In addition, the agency must attach before (if available) and after **photographs** of the project site and the address or location of the site under the Location and Scope of work section.

Agency

Project

Location and Scope of Work

Verification of Match  
(Actual Expenditures)

Phase	Local Match			SLPP Formula	Other OCTA Funding	Total
	(ENTER SOURCE)	(ENTER SOURCE)	(ENTER SOURCE)			
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right-of-Way	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Match Rate</b>
0%

Project Schedule

Phase	Proposed	Actual
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		



SLPP: FINAL COST

Item #	Description	Unit	Quantity	Unit Price	Amount
				\$ - \$	-



SLPP: FINAL COST

I hereby certify that the statements provided here are true and correct.

Project Title

	Yes	No	N/A
1 The project is designed to city/county and other participating jurisdictions' standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 The project contract was awarded on: <input type="text" value="ENTER DATE"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 The total cost of the contract is equal to or less than the total TE funds awarded and matching funds provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 The city/county provided matching funds to the project.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Right-of-way was acquired in conformance with city/county procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 All required environmental documentation is complete and certified.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 An updated project schedule is included with the final invoice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 The final invoice is attached with all the necessary documentation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name

Title

Signature

Date



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **ORANGE COUNTY TRANSPORTATION AUTHORITY –  
AMENDMENT NO. 15 TO COOPERATIVE AGREEMENT NO. C-95-987 TO UPDATE  
THE COMBINED TRANSPORTATION FUNDING PROGRAMS (CTFP) ACTIVE  
PROJECT LIST**

FISCAL  
IMPACT: NONE

### **SUMMARY:**

The Orange County Transportation Authority (OCTA) periodically updates the project funding lists for agencies that have OCTA obligated funds. Each agency has entered into a "Master Funding Agreement" with OCTA indicating eligibility to receive funding under the Combined Transportation Funding Programs (CTFP) and also the Bicycle and Pedestrian Facilities Program. This amendment allows the OCTA, or other agents of OCTA, upon close-out, to perform technical and or field reviews to ensure that CTFP policies and procedures were followed. This action will approve an Amendment to insure that our project funding remains eligible.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Approve Amendment No. 15 to Cooperative Agreement No.C-95-987 with the Orange County Transportation Authority; and
2. Authorize the Mayor to execute Amendment No. 15 to Cooperative Agreement on behalf of the City.

### **DISCUSSION:**

The OCTA requires each agency to enter into a Master Funding Agreement to insure that projects are implemented as agreed and is required for the City to maintain its funding eligibility.

This amendment to the Master Funding Agreement allows the OCTA, or other agents of OCTA, upon close-out, to perform technical and/or field reviews to ensure that CTFP policies and procedures were followed. In addition, an independent audit may be performed within 5 years

**1n**

**November 20, 2012**

of OCTA releasing the final payment for each project. If the audit determines that any of the activities performed are ineligible for CTFP funding or did not comply with CTFP policies and procedures, the City shall return the amount of funding used to perform ineligible activity to OCTA.

**FISCAL IMPACT:**

No fiscal impact.

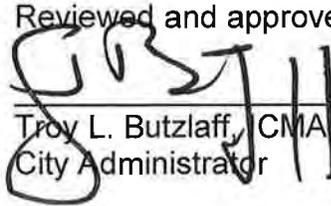
Prepared by:



---

Steve Drinovsky  
Director of Public Works

Reviewed and approved:



---

Troy L. Butzlaff, CMAA-CM  
City Administrator

Attachment: Amendment No. 15 to Cooperation Agreement No. C-95-987



1 determines that any of the activities performed are ineligible for CTFP funding or did not comply with  
2 CTFP policies and procedures, AGENCY shall return the amount of funding used to perform ineligible  
3 activity to AUTHORITY."

4 The balance of Agreement No. C-95-987 remains unchanged.

5 **IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 15 to  
6 Agreement No. C-95-987 to be effective as of the date first above written.

7 **CITY OF PLACENTIA**

**ORANGE COUNTY TRANSPORTATION AUTHORITY**

8  
9 By: \_\_\_\_\_

By: \_\_\_\_\_

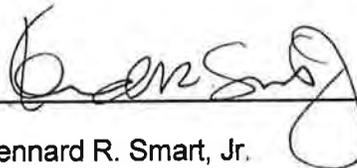
10 Jeremy B. Yamaguchi  
11 Mayor

Meena Katakia  
Manager, Capital Projects

12 **ATTEST:**

**APPROVED AS TO FORM:**

13  
14 By: \_\_\_\_\_

By:  \_\_\_\_\_

15 Patrick Melia  
16 City Clerk

Kennard R. Smart, Jr.  
General Counsel

17 **APPROVED AS TO FORM:**

18  
19 By: \_\_\_\_\_

20 Andrew V. Arczynski  
21 City Attorney

22 Dated \_\_\_\_\_  
23  
24  
25  
26



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

**SUBJECT: ADOPTION OF RESOLUTION NO. R-2012-XX AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS FOR SECURING GRANT FUNDS FROM THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR THE RUBBERIZED PAVEMENT GRANT PROGRAM - CYCLE TRP3 AND ADOPTION OF RESOLUTION NO. R-2012-XX APPROVING THE AMENDMENT OF CITY POLICY 523 (RECYCLED PRODUCTS – PROCUREMENT)**

FINANCIAL

IMPACT: NONE

### **SUMMARY:**

The City has submitted an application for the Rubberized Pavement Grant Program – Cycle TRP3 which if approved will provide grant funds to allow the City to pave Bastanchury Road and Kraemer Boulevard using rubberized asphalt concrete. In order to receive grant funds the City must amend its Procurement Policy. This action will amend City Policy 523 to include source reduction practices as part of the City's environmentally preferable purchasing policy.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Adopt Resolution No. R-2012-XX authorizing the City Administrator or his designee to execute all necessary documents for securing grant funds from the Department of Resources, Recycling, and Recovery (CalRecycle) for the Rubberized Pavement Grant Program – Cycle TRP3; and
2. Adopt Resolution No. R-2012-XX approving and adopting amendments to the City of Placentia Policy and Procedure Manual regarding Recycled Products: Environmentally Preferable Purchasing (Policy 523).

**DISCUSSION:**

CalRecycle offers the Rubberized Pavement Grant Program (previously known as the Rubberized Asphalt Concrete grant program) pursuant to Sections 42872 and 42873 of the Public Resources Code. The purpose of this grant is to promote markets for rubberized pavement products derived from one hundred percent recycled California generated waste tires. The program is designed to encourage first-time or limited users of rubberized pavement.

This will be the City's first application under this grant program thus making the City more competitive for this grant cycle. The City is requesting funding for two street improvement projects Bastanchury Road, from Kraemer Boulevard to East City limits and Kraemer Boulevard from Chapman Avenue to North City limits. The grant term starts on the date indicated in the Notice to Proceed (approximate award date in January 2013) from CalRecycle and ends on April 1, 2015.

In order to be eligible for grants from CalRecycle, agencies must have in place an Environmentally Preferable Purchasing and Practices Policy (EPPP). This policy must be consistent with CalRecycle's core values. CalRecycle encourages agencies to incorporate the following concepts; producer responsibility and source reduction, recycled content, energy and water savings, toxicity and pollution, and habitat preservation. In 1992, the City Council approved Policy No. 523 Recycled Products – Procurement policy. This policy outlined practices for the City to follow when purchasing products and encouraged staff to purchase recycled content products whenever practicable. As per CalRecycle's guidelines, Policy 523 has been amended to include source reduction. The amended policy (see attached) will institute practices that reduce waste by increasing product efficiency and effectiveness and will continue to encourage staff to purchase products that include recycled content whenever possible.

**FISCAL IMPACT:**

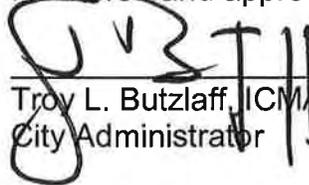
There is no fiscal impact to the City. The City is requesting the maximum grant award, \$250,000. There is no matching requirement for this grant.

Submitted by:



Steve Drinovsky  
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments: As Stated

**RESOLUTION NO. R-2012-  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF PLACENTIA APPROVING SUBMITTAL OF  
APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR  
WHICH THE CITY OF PLACENTIA IS ELIGIBLE**

**A. Recitals.**

- (i) Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle), to administer various Grant Programs (grants) in furtherance of the state of California's (State) efforts to reduce, recycle, and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and
- (ii) In furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and
- (iii) CalRecycle grant application procedures require among other things, an Applicant's governing body to declare by Resolution certain authorizations related to the administration of CalRecycle grants.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.
2. The City Council of the City of Placentia authorizes the submittal of application(s) to CalRecycle for all grants for which the City of Placentia is eligible.
3. The City Administrator or his designee is hereby authorized and empowered to execute in the name of the City of Placentia all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

4. These authorizations are effective for five years from the date of adoption of this Resolution.

5. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 20th day of November, 2012.

\_\_\_\_\_  
JEREMY B. YAMAGUCHI,  
MAYOR

ATTEST:

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 20th day of November, 2012 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

\_\_\_\_\_  
PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
ANDREW V. ARCZYNSKI,  
CITY ATTORNEY

**RESOLUTION NO. R-2012-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING AND ADOPTING AMENDMENTS TO THE CITY OF PLACENTIA POLICY AND PROCEDURE MANUAL REGARDING RECYCLED PRODUCTS: ENVIRONMENTALLY PREFERABLE PROCUREMENT (POLICY NUMBER 523).**

**A. Recitals.**

(i) The City of Placentia heretofore has adopted policies and procedures for the guidance of all elected and appointed officials, officers and employees of the City as well as to establish policies and procedures for the implementation of provisions of the Placentia Municipal Code and provisions of state and federal law.

(ii) The State of California Department of Resources Recycling and Recovery (CalRecycle) requires that all grant submittals include an Environmentally Preferable Purchasing and Practices (EPPP) Policy (AB 498 [Chan, Statutes of 2002, Chapter 575]).

(iii) The City's current Policy No. 523 was adopted in 1992 and did not include producer responsibility and source reduction. The amended policy now includes this language.

(iv) All legal prerequisites to the adoption of this Resolution have occurred.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. That Policy No. 523 is hereby amended and incorporated into the Policy and Procedure Manual of the City of Placentia.

PASSED AND ADOPTED this 20<sup>th</sup> day of November 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

---

PATRICK J. MELIA, CITY CLERK

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 20<sup>th</sup> day of November, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI,  
CITY ATTORNEY

**RECYCLED PRODUCTS: ENVIRONMENTALLY PREFERABLE  
PROCUREMENT**

**PURPOSE**

The purpose of this document is to establish the framework for incorporating an environmentally based purchasing program for the City of Placentia in accordance with the guidelines set forth by the Department of Resources Recycling and Recovery (CalRecycle).

It is the intent of the City Council that the City of Placentia place emphasis not only on recycling its waste materials, but also on the purchase of recycled products for use in the delivery of City services. This policy provides direction regarding procurement and use of recycled products for all City departments. The given preferences and standards should be adhered to as long as they meet performance needs and are available within a reasonable period of time and at a reasonable cost. .

**POLICY**

**Defining Environmentally Preferable Products**

All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines, such as those for printing paper, office paper, janitorial supplies, construction, landscaping, miscellaneous, and non-paper office products, shall contain the highest post-consumer content practicable, no less than the minimum recycled content standards established by the U.S. EPA Guidelines.

In general, environmentally preferable products and services are those that would have a reduced effect on human health and the environment when compared with competing products and services. More specifically, this comparison would include consideration of all phases of the product's life cycle, including raw materials, acquisition, production, manufacturing, packaging, distribution, operation, maintenance and disposal, including potential for reuse or the ability to be recycled.

**Purchasing Procedures and Standards**

Purchasing objectives will include acquisitions that:

- Conserve natural resources;
- Minimize environmental impacts such as pollution and use of water and energy;
- Eliminate or reduce toxics that create hazards to workers and to the community;
- When possible, support strong local recycling markets;

- Reduce materials that are put into landfills;
- Increase the use and availability of environmentally preferable products that protect the environment; and
- Create a model for successfully purchasing environmentally preferable products that encourage other purchasers in our community to adopt similar goals.

**Recycled Content Products**

1. To purchase and use recycled products whenever possible, except when such use negatively impacts health, safety, or operational efficiency.
2. The purchase of products that cannot be recycled or reused is strongly discouraged.
3. Recycled paper shall be purchased and used in all copy machines that will accept it and shall be used for all printing purposes possible. When feasible, a recycled paper logo (♻️) and/or statement "Recycled Paper" shall be used.  
Letterhead shall be printed on recycled paper with the logo and statement -  
♻️ Printed on Recycled Paper  
Envelopes and business cards shall be printed on recycled paper with the logo (♻️).
4. Purchasing specifications shall be structured or restructured to require the use of products that incorporate recycled materials in their manufacture. Whenever possible, these products shall state they are made of recycled materials. All specifications should include criteria regarding durability, recyclability, reusability, recycled content, and non-toxicity.

Recycled products shall include but are not limited to the following:

1. Paper products
2. Construction supplies
3. Automotive, road and highway supplies
4. Landscape materials and equipment
5. Janitorial supplies
6. Plastic materials and equipment
7. Glass and rubber supplies
8. White goods (appliances)
9. Office equipment

Purchasing specifications shall include requirements for maintenance service agreements when applicable.

5. A 10% preference, not to exceed \$1,000 per contract, shall be given to recycled products. The preference percentage shall be based on the lowest responsible bidder or price quoted by the vendor or contractor offering non-recycled products.

**Source Reduction**

1. The City of Placentia shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality.
2. Products that are durable, long lasting, reusable, refillable, recyclable, or otherwise create less waste shall be selected whenever possible.
3. Require vendors to minimize packaging to the greatest extent practicable.
4. Vendors shall be required whenever possible to take back and reuse pallets and packing materials.
5. Suppliers of electronic equipment shall be required to take back equipment for reuse or environmentally safe recycling when the City discards or replaces such equipment, whenever possible.
6. All documents shall be printed and copied on both sides to reduce the use and purchase of paper, whenever practical.

**Energy and Water Savings**

1. New and replacement equipment for lighting, heating, ventilation, refrigeration, and air conditioning systems, water consuming fixtures and process equipment and all such components shall meet or exceed Federal Energy Management Program (FEMP) recommended levels, whenever practicable.
2. All products purchased by the City of Placentia and for which the U.S. EPA Energy Star certification is available shall meet Energy Star certification, when practicable.
3. Demand water heaters shall be purchased whenever practicable.
4. Energy Star and power-saving features for copiers, computers, monitors, printers, and other office equipment shall be enabled during the initial installation and shall remain enabled unless the features conflict with the manufacturer's recommended operation and maintenance of the equipment.

**Conservation and Waste Reduction**

Wherever practicable and cost-effective, departments are responsible to institute practices that reduce waste and result in the purchase of fewer products without reducing safety or workplace quality.

Examples would include:

- ✓ Using electronic communication instead of printed
- ✓ Using double-sided photocopying and printing
- ✓ Using rechargeable batteries
- ✓ Streamlining and computerizing forms
- ✓ Using "On-demand" printing of documents and reports as they are needed
- ✓ Leasing long-life products when service agreements and support maintenance and repair rather than new purchases
- ✓ Choosing durable products rather than disposable
- ✓ Buying in bulk, when storage and operations exist to support it
- ✓ Re-using products such as, but not limited to, file folders, storage boxes, office supplies, and furnishings.

**Departmental Responsibilities**

Every Department is responsible to ensure that their respective employees, contractors, and vendors are fully aware and supportive of the City's initiative to purchase environmentally preferable goods and services. To this end, Departments are responsible to exercise due diligence in their procurement decisions as well as procurements made by their contractors and consultants, promoting the purchase and use of environmentally preferable products.



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **APPROVAL OF PLANS AND SPECIFICATIONS AND AWARD OF CONSTRUCTION TO BALI CONSTRUCTION, INC., FOR THE CITY YARD CLARIFIER AND SEWER IMPROVEMENT PROJECT**

FISCAL  
IMPACT: EXPENSE: \$117,936 FOR CONSTRUCTION  
OFFSETTING REVENUE: \$117,936 SEWER MAINTENANCE FUND  
BUDGETED: \$215,000 (ACCOUNT NO.:333556-6185 J/L 61026)

### **SUMMARY:**

The City currently utilizes a septic tank system for sewer collection at the City Yard facility. As a result of stricter stormwater and sewer regulations, septic tanks are highly discouraged in the private sector and virtually eliminated from use in the public sector. This action will approve plans and specifications and award a contract to Bali Construction, Inc., in an amount of \$117,936 to construct a clarifier at the City Yard facility which will directly connect to gravity fed sewer line.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Approve plans and specifications prepared by Hunsaker & Associates dated October 15, 2012, for the City Yard Clarifier and Sewer Improvement Project, and
2. Award construction contract to the lowest responsive and responsible bidder, Bali Construction, Inc., for an amount not to exceed \$117,936, and
3. Reject all other bids, and
4. Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an aggregate amount not to exceed 20% of the project construction, and
5. Authorize the City Administrator to execute contract documents on behalf of the City, in a form approved by the City Attorney.

**DISCUSSION:**

The City currently utilizes a septic tank system for sewer collection at the City Maintenance Yard facility. As a result of stricter stormwater and sewer regulations, septic tanks are highly discouraged in the private sector and virtually eliminated from use in the public sector. This project will eliminate the City Maintenance Yard's connection to the existing septic tank system by connecting directly to the sewer. A clarifier will also be included, which will allow maintenance vehicles to be cleaned and maintained with all water being collected and deposited directly into the sewer in compliance with California Water Quality Control Board regulations.

A copy of the plans and specifications is available for review in the Engineering Division.

This project was advertised on October 25th and November 1st. Bids for construction were received on November 8, 2012. The bid summary is as follows:

CONTRACTOR	BID
Bali Construction, Inc.	\$117,936
Atlas Allied, Inc.	\$137,000
Romona, Inc.	\$138,625
Nikola Corp.	\$139,597
Paulus Engineering	\$149,970
VCI Construction, Inc.	\$163,450
Kana Pipeline, Inc.	\$167,650
Perry Thomas Construction	\$197,911
Palp Inc., DBA Excel Paving	\$199,737
The Richards Group	\$228,026
Fleming Environmental	\$249,287

Bali Construction, Inc., which is based in South El Monte, California, has been performing this type of work since 1987. Their proposal, references, and qualifications have been reviewed and approved by the City Engineer. The construction period is scheduled for 30 working-days which will begin once all contract documents have been executed and a notice to proceed has been issued.

**FISCAL IMPACT:**

This project is budgeted in the Fiscal Year 2012-13 Capital Improvement Program. The project will use funding from the Sewer Maintenance Fund.

Prepared by:



---

Steve Drinovsky  
Director of Public Works

Reviewed and approved:



---

Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments: As Stated

## AGREEMENT

### CITY YARD CLARIFIER AND SEWER IMPROVEMENT PROJECT

THIS AGREEMENT is made and entered into this 20th day of November, 2012, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation, hereinafter referred to as "City" and Bali Construction, Inc., a California Corporation, hereinafter referred to as "Contractor". City and Contractor are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties".

### WITNESSETH:

That for and in consideration of the promises and agreements hereinafter made and exchanged, City and Contractor agree as follows:

#### 1. General Conditions

Contractor certifies and agrees that all the terms, conditions, and obligations of the Agreement Documents as hereinafter defined, the location of the job site, and the conditions under which the work is to be performed have been thoroughly reviewed, and enters into this Agreement based upon Contractor's investigation of all such matters and is in no way relying upon City's opinions or representations. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City of this and shall not proceed with further work under this Agreement until written instructions are received from the City.

The Parties agree that this Agreement represents the entire agreement between the Parties. The Agreement Documents are defined as and include the Notice to Contractors and Invitation for Bids, the Instructions to Bidders, the Contract Documents, the Contractor's Proposal, the General Provisions, the Special Provisions, the Specifications and Drawings, any of the other Contract Documents and all addenda issued by City with respect to the foregoing prior to the opening of bids. The Parties agree that the Agreement Documents are each incorporated into this Agreement by reference, with the same force and effect as if the same were set forth at length herein, and that Contractor and its subcontractors, if any, will be and are bound by any and all of the Agreement Documents insofar as they relate in any part or in any way, directly or indirectly, to the work covered by this Agreement.

"Project" as used herein defines the entire scope of the work covered by all the Agreement Documents. Anything mentioned in the Specifications and not indicated in the Drawings, or indicated in the Drawings and not mentioned in the Specifications, shall be of like effect as if indicated and mentioned in both. In case of discrepancy in the Drawings or Specifications, the matter shall be immediately submitted to the City's Public Works Director, without whose decision Contractor shall not adjust the discrepancy save only at Contractor's

own risk and expense. The decision of the Public Works Director shall be final.

2. Materials and Labor

Contractor shall furnish, under the conditions expressed in the Agreement Documents, at Contractor's own expense, all labor and materials necessary, except such as are mentioned in the Specifications to be furnished by City, to construct and complete the Project, in good workmanlike and substantial order. If Contractor fails to pay for labor or materials when due, City may settle such claims by making demand upon the surety to this Agreement. In the event of the failure or refusal of the surety to satisfy said claims, City may settle them directly and deduct the amount of payments from the Agreement price and any amounts due to Contractor. In the event City receives a stop notice from any laborer or material supplier alleging non-payment by Contractor, City shall be entitled to deduct all of its costs and expenses incurred relating thereto, including but not limited to administrative and legal fees. Nothing in this Agreement shall be deemed to limit the legal and/or equitable remedies available to City.

3. Project

The Project is described as:

**CITY PROJECT NO. 61026  
CITY YARD CLARIFIER AND SEWER IMPROVEMENT PROJECT.**

4. Plans and Specifications

The work to be done is shown in a set of Drawings and Specifications entitled:

**CITY YARD CLARIFIER AND SEWER IMPROVEMENT PROJECT**

The Drawings and Specifications and any revisions and amendments of addenda thereto are incorporated herein as part of this Agreement and referred to by reference.

5. Time of Commencement and Completion

Contractor agrees to commence the Project on the date set forth in the "Notice to Proceed" sent by City and shall diligently prosecute the work to completion within **thirty (30)** working days from the date of the "Notice to Proceed" issued by City excluding delays caused or authorized by City as set forth in §§ 8, 9, and 10 hereof.

\_\_\_\_\_  
Contractor Initials

\_\_\_\_\_  
City Initials

6. Legal Relationship between the Parties

A. The legal relationship between the Parties hereto is that of an independent contractor, and nothing herein shall be deemed to make Contractor a City employee. During the performance of this Agreement, Contractor and its officers, employees, agents, and subcontractors shall act in an independent capacity and shall not act as City officers, employees, or agents. The personnel performing the Services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any of its officers, employees, agents, or subcontractors shall have control over the conduct of Contractor or any of its officers, employees, or agents, except as set forth in this Agreement. Contractor, its officers, employees, agents, or subcontractors shall not maintain an office or any other type of fixed business location at City's offices.

B. Contractor shall not incur or have the power to incur any debt, obligation, or liability against City, or bind City in any manner.

C. No City benefits shall be available to Contractor, its officers, employees, agents, or subcontractors in connection with any performance under this Agreement. Except for fees paid to Contractor as provided for in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for the performance of Services under this Agreement. City shall not be liable for compensation or indemnification to Contractor, its officers, employees, agents, or subcontractors for injury or sickness arising out of performing Services hereunder.

7. Time is of the Essence

Time is of the essence of this Agreement. As required by the Agreement Documents, Contractor shall prepare and obtain approval of all shop drawings, details and samples, and do all other things necessary and incidental to the prosecution of Contractor's work in conformance with an approved construction progress schedule. Contractor shall coordinate the work covered by this Agreement with that of all other contractors, subcontractors and City, in a manner that will facilitate the efficient completion of the entire work in accordance with § 5 herein. City shall have complete control of the premises on which the work is to be performed and shall have the right to decide the time or order in which the various portions of the work shall be installed or the priority of the work of other subcontractors, and, in general, all matters representing the timely and orderly conduct of the work of Contractor on the premises.

8. Excusable Delays

Contractor shall be excused for any delay in the prosecution or completion

of the Project caused by acts of God; inclement weather which exceeds the number of calendar days estimated by City and set forth in § 5 hereof; damages caused by fire or other casualty for which Contractor is not responsible; any act, neglect, or default of City; failure of City to make timely payments to Contractor; late delivery of materials required by this Agreement to be furnished by City; combined action of the workers in no way caused by or resulting from default or collusion on the part of Contractor; a lockout by City; or any other delays reasonably unforeseen by Contractor and beyond Contractor's reasonable control.

City shall extend the time fixed in § 5 for completion of the project by the number of days Contractor has thus been delayed, provided that Contractor presents a written request to City for such time extension within fifteen (15) days of the commencement of such delay and City finds that the delay is justified. City's decision will be conclusive on the Parties to this Agreement. Failure to file such request within the time allowed shall be deemed a waiver of the claim by Contractor.

No claims by Contractor for additional compensation or damages for delays will be allowed unless Contractor satisfies City that such delays were unavoidable and not the result of any action or inaction of Contractor and that Contractor took all available measures to mitigate such damages.

#### 9. Extra Work

The Agreement price as set forth in § 13, includes compensation for all work performed by Contractor, unless Contractor obtains a written change order signed by City Engineer or Director of Public Works specifying the exact nature of the extra work and the amount of extra compensation to be paid as more particularly set forth in § 10 hereof.

City shall extend the time fixed in § 5 for completion of the project by the number of days reasonably required for Contractor to perform the extra work, as determined by the City Engineer. The decision of the City Engineer shall be final.

#### 10. Changes in Project

- A. City may at any time, without notice to any surety, by written order designated or indicated to be a change order, make any change in the work within the general scope of this Agreement, including but not limited to changes:
  1. In the Drawings and Specifications;
  2. In the time, or in the method or manner of performance of the work;
  3. In City-furnished facilities, equipment, materials, services, or site; or
  4. Directing acceleration in the performance of the work.

- B. A change order shall also be any other written order (including direction, instruction, interpretation, or determination) from City which causes any change, provided Contractor gives City written notice stating the date, circumstances, and source of the order and that Contractor regards the order as a change order.
- C. Except as provided in this section, no order, statement, or conduct of City or its representatives shall be treated as a change under this section or entitle Contractor to an equitable adjustment.
- D. If any change under this section causes an increase or decrease in Contractor's actual direct cost or the time required to perform any part of the work under this Agreement, whether or not changed by any order, City shall make an equitable adjustment and modify this Agreement in writing. Except for claims based on defective specifications, no claim for any change under paragraph (B) above shall be allowed for any costs incurred more than 20 days before Contractor gives written notice as required in paragraph (B). In the case of defective specifications for which City is responsible, the equitable adjustment shall include any increased direct cost Contractor reasonably incurs in attempting to comply with those defective specifications.
- E. If Contractor intends to assert a claim for an equitable adjustment under this section, it must, within 15 days after receipt of a written change order under paragraph (A) or the furnishing of a written notice under paragraph (B), submit a written statement to City setting forth the general nature and monetary extent of such claim. City may extend the 15-day period. Any such extension shall be valid only if in writing. Contractor may include the statement of claim in the notice under paragraph (B) of this section.
- F. No claim by Contractor for an equitable adjustment shall be allowed if made after final payment under this Agreement.
- G. Contractor hereby agrees to make any and all changes, furnish the materials, and perform the work that City may require without nullifying this Agreement. Contractor shall adhere strictly to the Drawings and Specifications unless a change therefrom is authorized in writing by City. Under no condition shall Contractor make any changes to the project, either in additions or deductions, without the written order of City, and City shall not pay for any extra charges made by

Contractor that have not been agreed upon in advance in writing by City. Contractor shall submit immediately to City written copies of its firm's cost or credit proposal for any change in the work. Disputed work shall be performed as ordered in writing by City and the proper cost or credit breakdowns therefore shall be submitted without delay by Contractor to City.

#### 11. Ownership of Documents

The documents and study materials for this project shall become the property of City upon the termination or completion of the work. Contractor agrees to furnish to City copies of all memoranda, correspondence, computation, and study materials in its files pertaining to the work described in this Agreement, which is requested in writing by City.

#### 12. Liquidated Damages for Delay

The Parties agree that if the total work called for under this Agreement, in all parts and requirements, is not completed within the time specified in § 5 plus the allowance made for delays or extensions authorized under §§ 8, 9, and 10, City will sustain damage, which would be extremely difficult and impracticable to ascertain. The Parties therefore agree that Contractor shall pay to City the sum of Five Hundred Dollars (\$500.00) per day, as liquidated damages, and not as a penalty, for each and every calendar day during which completion of the project is so delayed. The Parties agree that if the interim completion requirements are not reached within the time specified in the Drawings and Specifications, plus the allowances made for delays and extensions under the terms of this Agreement, Contractor shall pay City the sum of Five Hundred Dollars (\$500.00) per day, as liquidated damages, and not as a penalty for each day of delay in reaching the interim completion date(s). Contractor agrees to pay such liquidated damages and further agrees that City may offset the amount of liquidated damages from any monies due or that may become due Contractor under this Agreement.

#### 13. Agreement Price and Method of Payment

City agrees to pay and Contractor agrees to accept as full consideration for the faithful performance of this Agreement, subject to any subsequent additions or deductions as provided in approved change orders, the sum of **\$117,936, (One Hundred Seventeen Thousand Nine Hundred Thirty-Six Dollars)** as itemized in Contractor's Proposal attached as Exhibit "A" hereto.

Within thirty (30) days from the commencement of work and the receipt by City of Contractor's invoice, there shall be paid to Contractor a sum equal to ninety percent (90%) of the value of the actual work completed plus a like percentage of the value of material suitably stored at the worksite or approved storage yards subject to or under the control of City, since the commencement of the work as determined by City.

Thereafter, Contractor may submit monthly statements requesting payment based upon the value of the work completed and materials used. The monthly statements must include a detailed breakdown of all work completed and materials used during the period covered by the statement, as may be required by City. Upon approval of such payment request by City, payment shall be made to Contractor for ninety-five percent (95%) of the work completed and materials used. City shall retain five percent (5%) of the amount of each such progress estimate and material cost until the Final Payment.

Payments shall be made on demands drawn in the manner required by law, accompanied by a certificate signed by the City's Public Works Director, stating that the work for which payment is demanded has been performed in accordance with the terms of this Agreement and that the amount stated in the certificate is due under the terms of this Agreement. Partial payments on the Agreement price shall not be considered as an acceptance of any part of the work.

The City may withhold all or part of any progress payments to such extent as may be necessary to protect the City from losses on account of:

- A. Defective work not remedied;
- B. Claims filed or reasonable evidence indicating probable filing of claims;
- C. Failure of the Contractor to make payments properly to subcontractors for material or labor;
- D. A reasonable doubt that the contract can be completed for the balance then paid;
- E. Damage to another Contractor; and/or
- F. Default of the Contractor in the performance of the terms and/or conditions of the Contract.

Any subcontractor, material supplier, or workman, or anyone else having any claim against the Contractor for or on account of work done or material furnished for the performance of the work provided for hereunder, may give notice of said claim and of the amount thereof to the City, who may, but shall not be obliged to, thereupon withhold any and all payments due or to become due thereafter to the Contractor until said claims are adjusted and paid. The provisions of this article shall not lessen or diminish, but shall be in addition to, the right or duty of the City to withhold any payments under the provisions of the laws of the State of California requiring the withholding of sums due to the Contractor.

#### 14. Substitution of Securities in Lieu of Retention of Funds

Pursuant to Public Contract Code § 22300, *et seq.*, Contractor shall be entitled to post approved securities with City or an approved financial institution in order to have City release funds retained by City to insure performance of this Agreement. Contractor shall be required to execute an addendum to this

Agreement together with escrow instructions and any other documents in order to effect this substitution.

15. Completion

Within ten (10) days after the Agreement completion date of the project, Contractor shall file with the City's City Engineer its affidavit stating that all workers and persons employed, all firms supplying materials, and all subcontractors upon the project have been paid in full, and that there are no claims outstanding against the project for either labor or material, except those certain items, if any, to be set forth in an affidavit covering disputed claims, or items in connection with Stop Notices which have been filed under the provisions of the statutes of the State of California. City may require affidavits or certificates of payment and/or releases from any subcontractor, laborer, or material supplier.

16. Contractor's Employees Compensation

A. General Prevailing Rate:

City has ascertained from the State of California Director of Industrial Relations, the general prevailing rate of per diem wages and the general prevailing rate for legal holiday and overtime work in the locality in which the work is to be performed for each craft or type of work needed to execute this Agreement, and copies of the same are on file in the City Public Works Director's office. Contractor agrees that no less than these prevailing rates shall be paid to workers employed on this public works contract as required by California Labor Code § 1774. If both Federal and State wage rates are otherwise applicable, then the higher of the two shall prevail.

B. Forfeiture for Violation:

Contractor shall, as a penalty to City, forfeit fifty dollars (\$50.00) for each calendar day or portion thereof for each worker paid (either by Contractor or any subcontractor under it) less than the prevailing rate of per diem wages as set by the Director of Industrial Relations, in accordance with California Labor Code §§ 1770 through 1780 for the work provided for in this Agreement, all in accordance with California Labor Code § 1775.

C. Apprentices:

California Labor Code §§ 1777.5, 1777.6, and 1777.7, regarding the employment of apprentices are applicable to this

Agreement and Contractor shall comply therewith if the prime contract involves thirty thousand dollars (\$30,000.00) or more, twenty (20) working days or more, or if contracts of specialty contractors not bidding for work through the general or prime contractor are two thousand dollars (\$2,000.00) or more or five (5) working days or more.

D. Workday:

In the performance of this Agreement, not more than eight (8) hours shall constitute a day's work, and Contractor shall not require more than eight (8) hours of labor in a day from any person employed by him hereunder except as provided in paragraph (B) above. Contractor shall conform to California Labor Code § 1810, *et seq.*, and shall forfeit to City as a penalty, the sum of twenty-five dollars (\$25.00) for each worker employed in the execution of work pursuant to this Agreement by Contractor or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in any one calendar day and forty (40) hours in any one week in violation of such provision. Contractor shall keep an accurate record showing the name and actual hours worked each calendar day and each calendar week by each worker employed by Contractor in connection with this Project.

E. Record of Wages; Inspection:

Contractor agrees to maintain accurate payroll records showing the name, address, social security number, work classification, straight-time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with the Project and agrees to require that each of its subcontractors does the same. All payroll records shall be certified as accurate by the applicable Contractor or subcontractor or its agent having authority over such matters. Contractor further agrees that its payroll records and those of its subcontractors shall be available to the employee or employee's representative, the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards and shall comply with California Labor Code § 1776, *et seq.*

17. Surety Bonds

Contractor shall, before entering upon the performance of this Agreement furnish bonds approved by City's Attorney; one in the amount of One Hundred Percent (100%) percent of the contract price bid to guarantee the faithful

performance of the work, and the other in the amount of One Hundred Percent (100%) of the contract price bid to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by City. Bonds must be issued by a surety authorized by the State Insurance Commissioner to do business in California. The labor and material bond shall be maintained by Contractor in full force and effect until the work has been completed and accepted by City and all claims for labor and material have been paid. The performance bond shall remain in full force and effect through the warranty period. All bonds required to be submitted relating to this Agreement must comply with California Code of Civil Procedure § 995.630. Each bond shall be executed in the name of the surety insurer, under penalty of perjury, or the fact of execution of each bond shall be duly acknowledged before an officer authorized to take and certify acknowledgements, and either one of the following conditions shall be satisfied:

- A. A copy of the transcript or record of the unrevoked appointment, power of attorney, by-laws, or other instrument, duly certified by the proper authority and attested by the seal of the insurer entitling or authorizing the person who executed the bond to do so for and on behalf of the insurer, is on file in the Office of the County Clerk of the County of Orange; or
- B. A copy of a valid power of attorney is attached to the bond.

18. Insurance

- A. Contractor is aware of the provisions of California Labor Code § 3700 that requires every employer to be insured against liability for workers' compensation or undertake self-insurance in accordance with the provisions of that Code and will comply with such provisions before commencing the performance of the work of this Agreement.

Contractor, prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

- B. Contractor and all subcontractors shall carry workers' compensation insurance for the protection of their respective employees during the progress of the work. The insurer shall waive its rights of subrogation against City, its officers, agents, and employees and shall issue an endorsement certificate to

the policy evidencing same.

- C. Contractor agrees that it shall, at all times during the term of this Agreement, carry on all operations hereunder, comprehensive or commercial general liability insurance, including bodily injury, death, and property damage, and automotive operations. All insurance coverage of the above-required types, shall be in amounts specified by City in the Insurance Requirements, set forth in Subparagraph E below, and in the Bid Documents, and shall be evidenced by the issuance of a certificate in a form prescribed by City and shall be underwritten by insurance companies satisfactory to City for all operations, subcontract work, contractual obligations, product or completed operations, all owned vehicles and non-owned vehicles. All insurance coverage obtained by Contractor, excepting workers' compensation coverage, shall name City, its City Council Members, Officers, Agents, Employees, Engineers, and Contractors for this Agreement, as determined by City, as additional insured by endorsement to the policies.
- D. Before Contractor performs any work at, or prepares or delivers materials to, the site of construction, Contractor shall furnish certificates of insurance evidencing the foregoing insurance coverages and such certificates shall provide the name and policy number of each carrier and policy and that the insurance is in force and will not be canceled without thirty (30) days' written notice to City.
- E. Contractor shall maintain all of the foregoing insurance coverages in force until the work under this Agreement is fully completed. The requirement for carrying the foregoing insurance shall not derogate from the provisions for indemnification of City by Contractor under § 19 of this Agreement. Notwithstanding nor diminishing the obligations of Contractor with respect to the foregoing, Contractor shall subscribe for and maintain in full force and effect during the life of this Agreement, the following insurance in amounts not less than the amounts specified and issued by a company admitted in California and having an A.M. Best's Guide Rating of "A-" Class VII or better. City recognizes that State Compensation Insurance Fund has withdrawn from participation in the A.M. Best's Rating Guide process. Nevertheless, City will accept State Compensation Insurance Fund for the required policy of worker's compensation insurance, subject to City's option, at any time during the term of this Contract, to require a change in insurer upon twenty (20) days written notice. Further, City will require Contractor

to substitute any insurer whose rating drops below the levels herein specified. The substitution shall occur within twenty (20) days of written notice to Contractor, by City or its agent.

Contractor shall maintain the following insurance:

1. Workers' Compensation, in accordance with the Workers' Compensation Act of the State of California in at least the minimum amounts required by law.
2. Public Liability in the form of either Comprehensive General Liability or Commercial General Liability written on a per occurrence basis in the amount of either: \$1,000,000 Combined Single Limit, per occurrence for bodily injury, death, and property damage; or \$1,000,000 per occurrence with \$1,000,000 aggregate for bodily injury, death, and property damage; or \$1,000,000 aggregate, separate for this project for bodily injury, death and property damage
3. Automobile Liability, including non-owned and hired vehicles in the amount of \$1,000,000 combined single limit per occurrence.

City or its representatives shall at all times have the right to inspect and receive the original or a certified copy of all said policies of insurance, including certificates and endorsements. Contractor shall pay the premiums on the insurance hereinabove required.

#### 19. Indemnity

Contractor agrees to save, indemnify, and keep City, its Council Members, Officers, Agents, Employees, Engineers, and Contractors for this Agreement, harmless against any and all liability, claims, judgments, costs, and demands, including demands arising from injuries or death of persons (Contractor's employees included) and damage to property, arising directly or indirectly out of the obligations herein undertaken or out of the operations conducted by Contractor, save and except claims or litigation arising through the negligence or willful misconduct of City and will make good to and reimburse City for any expenditures, including reasonable attorneys' fees, City may incur by reason of such matters, and if requested by City, will defend any such suits at the sole cost and expense of Contractor. Contractor further agrees to promptly pay any judgment rendered against the Contractor or City covering such liability, claims, costs, and demands arising out of the obligations herein undertaken or out of the operations conducted by Contractor.

In the event Contractor or its insurer refuses or fails to provide a legal defense to City after receiving written notice of the legal action and a tender and demand for defense, City shall have the right to select counsel of its own choice to represent all City's interests. Contractor agrees that the amount of legal costs and expenses including attorneys' fees may be withheld by City from any Agreement amounts due and owing to Contractor until such time as a final determination is made as to the responsibility for payment of the fees and costs.

20. Termination

- A. City may terminate this Agreement for its convenience at any time, in whole or in part, without cause, by giving Contractor written notice thereof.
- B. City may terminate this Agreement for Contractor's default if a federal or state proceeding for the relief of debtors is undertaken by or against Contractor, or if Contractor makes an assignment for the benefit of creditors, or if Contractor breaches any term(s) or violates any provision(s) of this Agreement and does not cure such breach or violation within ten (10) calendar days after written notice thereof by City. Contractor shall be liable for any and all reasonable costs incurred by City as a result of such default including, but limited to, reprourement costs of the same or similar services defaulted by Contractor under this Agreement.
- C. If City terminates this Agreement, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for unperformed services or work, or for anticipated profit on unperformed services or other work, and (2) any payment due to Contractor at the time of termination may be adjusted to cover any additional costs to City because of Contractor's default. The equitable adjustment shall include a reasonable profit for services or other work performed, but no adjustment will be allowed for anticipated profits. The equitable adjustment for any termination shall provide for payment to Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to commitments which had become firm prior to the termination. Thereafter Contractor shall have no further claims against City under this Agreement.
- D. Upon receipt of a termination notice, Contractor shall (1) promptly discontinue all affected work (unless the notice directs otherwise), and (2) deliver or otherwise make available to City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by Contractor in performing this Agreement whether completed or in process.
- E. Upon termination, City may take over the work and may award another party an agreement to complete the work under this Agreement.



Contractor agrees to perform all work under this Agreement in accordance with City's designs, drawings, and specifications.

Contractor guarantees for a period of at least one (1) year from the date of substantial completion with beneficial occupancy of the work as mutually agreed by the Parties or the date of acceptance of the project as completed by City, that the completed work is free from all defects due to faulty materials, equipment, or workmanship and that it shall promptly make whatever adjustments or corrections which may be necessary to cure any defects, including repairs of any damage to other parts of the system resulting from such defects. City shall promptly give notice to Contractor of observed defects. In the event that Contractor fails to make adjustments, repairs, corrections, or other work made necessary by such defects, City may do so and charge Contractor the cost incurred. The performance bond shall remain in full force and effect through the guarantee period.

Contractor's obligations under this clause are in addition to Contractor's other express or implied assurances under this Agreement or state law and in no way diminish any other rights that City may have against the Contractor for faulty materials, equipment, or work.

#### 25. Assignments

No assignment by Contractor of this Agreement or any part hereof, or of funds to be received hereunder, will be recognized by City unless such assignment has had prior written approval and consent of City and the surety.

#### 26. Successors in Interest

This Agreement shall be binding upon and ensure to the benefit of the Parties' successors and assignees.

#### 27. Compliance with Law

Contractor certifies by the execution of this Agreement that it pays employees not less than the minimum wage as defined by law, and that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that Contractor is in compliance with all federal and state laws, local directives, and executive orders regarding non-discrimination in employment; and that Contractor agrees to demonstrate positively and aggressively the principle of equal opportunity in employment.

#### 28. Jurisdiction

This Agreement and any dispute arising hereunder shall be governed and interpreted in accordance with the laws of the State of California. This Agreement shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the Parties hereto,

and the rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not be employed in interpreting this Agreement, all Parties having been represented by counsel in the negotiation and preparation hereof. Any litigation concerning this Agreement shall take place in the Municipal, Superior, or Federal District Court, as appropriate, with jurisdiction over the City of Placentia.

#### 29. Dispute Resolution

City and Contractor shall comply with the provisions of California Public Contracts Code § 20104, *et seq.*, regarding resolution of construction claims for any claims, which arise between City and Contractor.

#### 30. Safety and Health

Contractor acknowledges the provisions of California Labor Code § 6400, *et seq.*, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened that may present a danger or hazard to any and all employees. In the event City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this section. City may also, at its sole authority and discretion, issue an immediate stop work order to Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by City to Contractor in accordance with the provisions of this section, shall not give rise to any claim or cause of action for delay damages by Contractor or Contractor's agents or subcontractors against City.

#### 31. Agreement Execution Authorization

Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Agreement and that such execution is binding upon the entity for which he or she is executing this document.

#### 32. Entire Agreement

This Agreement constitutes the entire understanding and agreement of the Parties hereto and supersedes all previous negotiations, discussions, and agreements between the Parties with respect to the subject matter hereof. No parol evidence shall be permitted to contradict or vary the terms of this Agreement.

#### 33. Severability

Whenever possible, each provision of this Agreement shall be interpreted

in such a manner as to be effective and valid under applicable law, but if any provision of this Agreement shall be invalid under the applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of that provision, or the remaining provisions of this Agreement.

34. Conflicts

To the extent that there is any conflict between the provisions of this Agreement and the City's Request for Proposals, the Contractor's Proposal and/or any of the other Agreement Documents, the terms and conditions of this IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first hereinabove written.

CITY OF PLACENTIA

By: \_\_\_\_\_  
Troy L. Butzlaff, City Administrator

ATTEST:

By: \_\_\_\_\_  
Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney

BALI CONSTRUCTION, INC.

By \_\_\_\_\_  
, President

By \_\_\_\_\_  
, Vice President



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: NOVEMBER 20, 2012

SUBJECT: **DECLARATION OF SURPLUS PROPERTY**

FINANCIAL

IMPACT: REVENUE REALIZED FROM THE SALE OF SURPLUS PROPERTY WILL BE DEPOSITED IN THE CITY'S EQUIPMENT REPLACEMENT FUND

### **INTRODUCTION:**

The City's vehicle and equipment inventory is reviewed periodically to determine whether or not individual assets have exceeded their economic life-cycle or usefulness. Items determined to be in need of replacement or retirement are then disposed in compliance with current policy. Sale proceeds will then be deposited into the City's Equipment Replacement Fund. This action authorizes disposal of items listed in the table below.

### **RECOMMENDATION:**

It is recommended that City Council declare the attached list of equipment as surplus property and authorize their disposal.

### **DISCUSSION:**

Vehicles and equipment are periodically examined to determine whether or not they should be kept in service for another year, replaced, re-assigned, or disposed. A variety of factors have been established within City Policy # 826 to objectively evaluate vehicles and equipment for replacement and/or disposal. Some of the basic factors utilized to make that determination include: user-department operating requirements, vehicle mileage, age, maintenance costs, operating costs, and resale value of the vehicle and/or equipment to be replaced. The following items have been evaluated and are being recommended for disposal at this time:

Declaration of Surplus Property  
 NOVEMBER 20, 2012  
 Page 2 of 2

UNIT NUMBER	MODEL YEAR	DESCRIPTION	V.I.N.	ASSIGNED DEPARTMENT
251306	2006	Crown Victoria	2FAFP71W96X103273	POLICE
251406	2006	Crown Victoria	2FAFP71W36X103270	POLICE
251507	2007	Crown Victoria	2FAFP71W87X108501	POLICE
252106	2006	Crown Victoria	2FAFP71W76X103272	POLICE
25M1005	2005	Motorcycle	JH2SC51725M300087	POLICE
25M1505	2005	Motorcycle	JH2SC51755M300195	POLICE
25M1605	2005	Motorcycle	JH2SC51765M300075	POLICE
253300	2000	Chevrolet Lumina	2G1WL52J3Y1203509	POLICE
253400	2000	Chevrolet Lumina	2G1WL52J2Y1235092	POLICE
250096	1996	Chevrolet Van	1GN0M19W6TB184718	POLICE
251004	2004	Chevrolet Trailblazer	1GNS135042118596	POLICE
102188	1988	Ford F-150	1FTDF15Y7JPA93692	PUBLIC WORKS
102196	1996	Ford F-150	1FTEF15Z3TLC18549	PUBLIC WORKS
107397	1997	GMC Sonoma	1GTCS19X3V8526452	PUBLIC WORKS
106996	1996	Ford F-250	1FTHF25Z6TLC20332	PUBLIC WORKS
106796	1996	Crafc0 SS60	1C9EU081551418274	PUBLIC WORKS
109797	1997	Jacobson Aerator	82591-2664	PUBLIC WORKS
		Misc. Office Furniture		

**FISCAL IMPACT:**

All funds derived from the sale of surplus equipment will be deposited into the City's equipment replacement fund. Funds received are not available for uses other than equipment replacement without City Council approval.

Submitted by:

Steve Drinovsky  
 Director of Public Works

Reviewed and approved:

Troy L. Butzlaff, ICMA-CM  
 City Administrator



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
 VIA: CITY ADMINISTRATOR  
 FROM: DIRECTOR OF ADMINISTRATIVE AND COMMUNITY SERVICES  
 DATE: NOVEMBER 20, 2012  
 SUBJECT: AUTHORIZATION OF DESIGNATED STAFF TO SIGN EMERGENCY  
 MANAGEMENT ASSISTANCE PROGRAM APPLICATIONS  
 FINANCIAL  
 IMPACT: EXPENSE: NONE  
 OFFSETTING REVENUE: NONE

### INTRODUCTION:

The Federal Emergency Management Agency (FEMA) requests that agencies designate individuals within their organization that are authorized to execute for and on behalf of the City of Placentia for Emergency Preparedness Grants. FEMA has provided clarification and requested that agencies redesignate authorized individuals every three years. Currently, Troy Butzlaff as designated Director of Emergency Services and Stephen Pischel as designated Emergency Services Coordinator are the recommended signatures. Staff requests that the City Council approve the attached resolution reauthorizing the designated individuals.

### RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt Resolution R-2012- "A resolution of the City Council of the City of Placentia, California, authorizing designated City staff to apply, document, and represent the City of Placentia for the purpose of obtaining financial assistance provided by the Federal Department of Homeland Security and subgranted through the State of California.

### DISCUSSION:

In order for the City to be eligible for and receive grant funding, emergency preparedness staff representatives must be named to represent the City. FEMA requests that individuals be designated by resolution every three years and as such the City is required to update their records. Consequently, the Director of Emergency Services needs to be redesignated in order for the City to be able to apply and obtain federal financial assistance provided by the Federal Department of Homeland Security and subgranted through the State of California. The alternate signature will remain as the City's Emergency Services Coordinator.

Submitted by:

Eduardo De La Torre  
 Management Analyst

Reviewed and Approved:

Troy L. Butzlaff, ICMA-CM  
 City Administrator

Reviewed by:

Stephen D. Pischel  
 Director of Administrative Services

Attachment: Resolution

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING DESIGNATED CITY STAFF TO APPLY, DOCUMENT, AND REPRESENT THE CITY OF PLACENTIA FOR THE PURPOSE OF OBTAINING FINANCIAL ASSISTANCE PROVIDED BY THE FEDERAL DEPARTMENT OF HOMELAND SECURITY AND SUBGRANTED THROUGH THE STATE OF CALIFORNIA

THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The following named individuals are hereby authorized to execute for and on behalf of the City of Placentia, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the Federal Department of Homeland Security and subgranted through the State of California.

SECTION 2. Effective Date. This resolution shall become effective, Tuesday, November 20, 2012 and thenceforth and thereafter the same shall be in full force and effect and shall supersede Resolution No. R-2008-52.

\_\_\_\_\_  
Troy L. Butzlaff  
City Administrator and  
Director of Emergency Services

\_\_\_\_\_  
Stephen D. Pischel  
Director of Administrative Services and  
Emergency Services Coordinator

PASSED AND ADOPTED THIS 20th DAY OF NOVEMBER 2012.

\_\_\_\_\_  
JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20th day of November, 2012, by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF ADMINISTRATIVE SERVICES/COMMUNITY SERVICES  
DATE: NOVEMBER 20, 2012  
SUBJECT: **CHANGE IN TITLE OF CITY EMPLOYEES AUTHORIZED TO ACCEPT AND CONSENT TO DEEDS OR GRANTS OR EASEMENTS TO THE CITY**

FISCAL  
IMPACT: NONE

### INTRODUCTION:

California Government Code § 27281 authorizes the City, by resolution, to authorize specified officers of the City to accept and consent to deeds or grants to the City.

### RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2012-\_\_\_, A Resolution of the City Council of the City of Placentia, California, authorizing certain persons to accept and consent to deeds or grants conveying any interest in or easement to real estate to the City of Placentia.

### DISCUSSION:

The City Council has adopted resolutions authorizing the City Administrator, City Clerk, and Chief Deputy City Clerk to accept and consent to deeds or grants conveying interest in real property to the City of Placentia.

The Deputy City Clerk position classification and training obtained by the incumbent provides for designation of that position to accept and consent to deeds or grants. Adding the Deputy City Clerk to the roster of individuals authorized to act on behalf of the City will permit timely execution and recordation of such documents.

Prepared by:

Reviewed and approved:

Stephen D. Pischel  
Director of Administrative Services/  
Community Services

Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:  
Resolution R-2012-xx

**1s**

**November 20, 2012**

**RESOLUTION NO R-2012-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING CERTAIN PERSONS TO ACCEPT AND CONSENT TO DEEDS OR GRANTS CONVEYING ANY INTEREST IN OR EASEMENT TO REAL ESTATE TO THE CITY OF PLACENTIA**

**A. Recitals.**

(i). California Government Code § 27281 authorizes the City of Placentia, by a general resolution, to authorize an officer or agent of the City to accept and consent to deeds or grants to the City.

(ii). Resolution No. 69 R 130 adopted May 6, 1969, Resolution No. 82 R 183 adopted November 16, 1982, Resolution No. R-2005-59 adopted November 1, 2005 and Resolution No. R-2009-113 adopted December 15, 2009 authorize the City Clerk, Chief Deputy City Clerk or the City Administrator to accept and consent to deeds or grants conveying any interest in real property to the City of Placentia.

(iii). Changes and modifications to the City classification plan require the authorization to accept and consent to deeds and grants to be amended to accurately reflect current titles and authority.

(iv). The City Council has determined that the Deputy City Clerk should be authorized to accept deeds to real property on behalf of the City of Placentia.

**B. Resolution.**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Clerk, Chief Deputy City Clerk, Deputy City Clerk and City Administrator of the City of Placentia each are hereby authorized to accept and consent to deeds

or grants conveying any interest in or easement upon real estate to the City of Placentia.

3. The City Clerk, Chief Deputy City Clerk, Deputy City Clerk or City Administrator of the City of Placentia shall attach to any deed or grant so accepted and consented to a certificate of acceptance which shall be in substantially the following form:

"This is to certify that the interest in real property conveyed by the deed or grant deed dated \_\_\_\_\_ from \_\_\_\_\_ to the City of Placentia, a Charter City and municipal corporation and/or governmental agency is hereby accepted by order of the City Council on \_\_\_\_\_, pursuant to authority conferred by Resolution No. R-2012- adopted on November 20, 2012 and the grantee consents to the recordation thereof by its duly authorized officer.

"DATED \_\_\_\_\_

CITY OF PLACENTIA

By: \_\_\_\_\_  
Title"

4. The City Clerk of the City of Placentia hereby is directed to cause a certified copy of this Resolution to be recorded in the Office of the Orange County Recorder.

PASSED AND ADOPTED this 20<sup>th</sup> day of November, 2012.

\_\_\_\_\_  
JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICK J. MELIA, CITY CLERK

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 20<sup>th</sup> day of November, 2012, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

---

PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI,  
CITY ATTORNEY



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE/COMMUNITY SERVICES

DATE: NOVEMBER 20, 2012

SUBJECT: EARTHQUAKE INSURANCE FOR SPECIFIED CITY FACILITIES  
FINANCIAL

IMPACT: EXPENSES: \$36,344  
BUDGETED: \$36,334 (ACCOUNT NO. 404582-6201)

### **INTRODUCTION:**

The City is a member of a risk sharing pool for its general liability, property and other lines of insurance coverage. The property insurance coverage the City carries through the risk sharing pool does not include flood or earthquake coverage. Typically cities either purchase separate lines of insurance for earthquake and flood coverage or rely solely on federal disaster assistance in the event of a catastrophic disaster. The City presently has 31 separate facilities with an estimated replacement value in excess of \$29.6 Million. Last year the City Council approved the purchase of Differences in Coverage (DIC) insurance to provide earthquake coverage for eight (8) facilities. The current earthquake policy expires December 8, 2012. With no earthquake insurance in place, the City could be held financially responsible by the federal government for the cost of replacing these facilities. While it would be cost prohibitive for the City to purchase insurance for all of its facilities, staff believes that it is prudent to maintain coverage for certain key facilities such as City Hall and the Police Department in order to protect our interests. This action will authorize the renewal of earthquake insurance from Alliant Insurance Services, acting as the City's insurance broker, for specified facilities in an amount not-to-exceed \$37,000 for Policy Year 2012-13.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2012-\_\_\_\_, "A resolution of the City Council of the City of Placentia, California, approving the purchase of earthquake insurance for specified city facilities from Alliant Insurance Services, acting as the City's insurance broker, in an amount not-to-exceed \$37,000 for policy year 2012-2013"; and
2. Authorize the City Administrator to execute all documents necessary to effectuate insurance coverage.

### **DISCUSSION:**

The City is a member of a liability risk sharing pool known as the Public Agency Risk Sharing Authority of California (PARSAC) for general liability insurance, property insurance, special event insurance and fidelity bonds. The property insurance the City has through PARSAC is a group purchased commercial

**1t**

**November 20, 2012**

insurance policy through the Public Entity Property Insurance Program (PEPIP) that is specifically designed for public entities. This policy provides replacement cost coverage with limits up to \$1 Billion including automatic coverage for new acquisitions, auto physical damage, boiler and machinery, and course of construction. Flood and earthquake coverage is excluded from this policy and must be purchased separately.

The City has a property schedule that includes 31 separate parks, buildings, and ancillary structures. This schedule has a present net property replacement value, excluding contents, of \$29.6 Million. While it is highly unlikely that the City would have to replace every single facility in the event of an earthquake, there are several facilities, such as City Hall, the Police Department and Corporation Yard, which are considered critical to the continued operations of the City. These three facilities alone have an estimated replacement cost of over \$8.3 Million. In reality, the actual cost is probably in excess of \$10 Million if these facilities were totally destroyed.

The City currently has earthquake coverage for eight (8) specified facilities. While there is no legal requirement that the City must have earthquake insurance on its facilities, recent regulations (44 CFR Part 206) adopted by the Federal Emergency Management Agency (FEMA) in the aftermath of Hurricane Katrina now require local government agencies requesting federal disaster assistance to have adequate insurance in place, or the financial capacity to purchase such insurance prior to providing such assistance. Failure to maintain proper property insurance can result in a denial of federal disaster assistance.

The current insurance market makes it financially cost prohibitive to purchase earthquake insurance to cover the City's entire property schedule. However, based on FEMA's policy regarding disaster assistance funding, the City Council approved the purchase of Differences in Coverage (DIC) insurance for eight (8) facilities last year. The current policy expires on December 8, 2012. The City's insurance broker, Alliant Insurance Services, has obtained a quote to renew its DIC insurance. Table 1.1 below shows the specific facilities that were solicited quotes for, the replacement value of that facility and the estimated cost of insurance by deductible level.

**TABLE 1.1**

<b>Building</b>	<b>Total Replacement Value</b>	<b>EQ Cost 20% Deductible</b>
BACKS COMMUNITY BUILDING	\$1,395,082	\$3,634
FIRE STATION 34	\$418,972	\$1,090
WHITTEN COMMUNITY CENTER	\$1,745,087	\$4,724
CORPORATION YARD	\$2,162,126	\$5,815
SHOP, STORAGE, VEHICLE CANOPY	\$340,791	\$1,090
CITY HALL/POLICE DEPARTMENT	\$5,853,926	\$15,991
E.T. POWELL BUILDING	\$653,455	\$1,817
L. JACK GOMEZ COMMUNITY CENTER	\$740,411	\$2,180
	<b>\$13,310,570</b>	<b>\$36,344</b>

The proposed coverage is being offered through Empire Indemnity Insurance (Empire), a subsidiary of Zurich American Insurance Company. Empire has an A.M. Best Rating of A+ and a Standard & Poors of financial rating of AA-. Empire has been providing insurance services since 1957. The proposed coverage through Empire Indemnity is approximately \$2,000 less than the current policy the City has with QBE Specialty Insurance.

Staff recommends that the City Council purchase insurance coverage for the facilities listed in the above table at a 20% deductible level. This means in the event that any or all of these facilities are damaged or destroyed in an earthquake the City will be responsible for 20% of the replacement cost. Based on an estimated value of \$13.3 Million, the City would be responsible to pay up to \$2.66 Million towards the cost of replacing and/or repairing these facilities. The cost of this insurance was budgeted within the current 2012-2013 fiscal year budget.

Prepared and submitted by:

Reviewed and approved by:



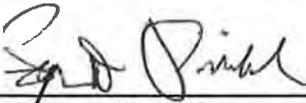
---

Eddie De La Torre  
Management Analyst



---

Troy L. Butzlaff, ICMA-CM  
City Administrator



---

Stephen D. Pischel  
Director of Administrative/  
Community Services

Attachment: As Stated

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING THE PURCHASE OF EARTHQUAKE INSURANCE FOR SPECIFIED CITY FACILITIES FROM ALLIANT INSURANCE SERVICES IN AN AMOUNT NOT-TO-EXCEED \$37,000 FOR POLICY YEAR 2012-2013

**A. Recitals**

(i) The City of Placentia is located in the vicinity of several known active and potentially active earthquake faults, including the San Andreas, the Puente Hills and the Newport-Inglewood fault.

(ii) The City presently has 31 separate facilities with an estimated replacement value in excess of \$29.6 Million

(iii) The City is a member of a risk sharing pool for its general liability, property and other lines of insurance coverage.

(iv) The property insurance coverage the City carries through the risk sharing pool does not include flood or earthquake coverage.

(v) Historically the City has relied on the federal government for disaster assistance following a major catastrophe such as a flood or earthquake.

(vi) Following the tremendous devastation left by Hurricane Katrina, the Federal Emergency Management Agency (FEMA) now requires local government agencies requesting federal disaster assistance to have adequate insurance in place, or the financial capacity to purchase such insurance prior to providing such assistance.

(vii) If the City fails to maintain proper property insurance FEMA could deny its request for federal disaster assistance.

(viii) The current insurance market makes it financially cost prohibitive to purchase earthquake insurance to cover the City's entire property schedule.

(ix) The City's risk sharing pool has solicited a proposal for earthquake insurance coverage and is recommending that the City purchase a policy from Alliant Insurance Services for specified facilities.

(x) The City Council desires to purchase earthquake coverage to maintain a reasonable level of coverage to protect its interests and to demonstrate good faith compliance with federal regulations concerning disaster assistance.

**B. Resolution**

NOW, THEREFORE, THE CITY COUNCIL OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. Approves the purchase of earthquake insurance from Alliant Insurance Services, acting as the City's insurance broker, at a 20% deductible level for the public facilities listed in Table 1.1 for policy year 2012-2013:

<b>Building</b>	<b>Total Replacement Value</b>	<b>EQ Cost 20% Deductible</b>
BACKS COMMUNITY BUILDING	\$1,395,802	\$3,634
FIRE STATION 34	\$418,972	\$1,090
WHITTEN COMMUNITY CENTER	\$1,745,087	\$4,725
CORPORATION YARD	\$2,162,126	\$5,815
SHOP, STORAGE, VEHICLE CANOPY	\$340,791	\$1,090
CITY HALL/POLICE DEPARTMENT	\$5,853,926	\$15,991
ET POWELL BUILDING	\$653,455	\$1,817
L JACK GOMEZ COMMUNITY CENTER	\$740,411	\$2,181
	<b>\$13,310,570</b>	<b>\$36,344</b>

**Table 1.1**

3. Authorizes the City Administrator to execute all documents necessary to effectuate insurance coverage.

PASSED AND ADOPTED THIS 20<sup>th</sup> DAY OF NOVEMBER 2012.

\_\_\_\_\_  
JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20<sup>th</sup> day of November, 2012, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI,  
CITY ATTORNEY



**CITY OF PLACENTIA  
DIC – EARTHQUAKE  
2012-2013 PROPOSAL**

**PRESENT**

**PROPOSED**

**INSURANCE COMPANY:**

QBE Specialty Insurance Company

Empire Indemnity Insurance Company

**A M BEST'S GUIDE RATING:**

A, Excellent; Financial Size X (\$500M - \$750M)

A+, Superior; Financial Size XV (\$2B or Greater

**STANDARD & POORS:**

A+

AA-

**CALIFORNIA STATUS:**

Non-Admitted

Non-Admitted

**COVERAGE TERM:**

December 8, 2011 to December 8, 2012

December 8, 2012 to December 8, 2013

**COVERAGE:**

Difference in Conditions, including Earthquake Buildings, Contents, Business Income/Extra Expense

Difference in Conditions, including Earthquake Buildings, Contents, Business Income/Extra Expense

**LIMIT OF LIABILITY:**

\$ 13,416,809 per Occurrence  
\$ 13,416,809 Annual Aggregate

\$ 13,310,570 per Occurrence  
\$ 13,310,570 Annual Aggregate

**PERILS:**

Earthquake only

Earthquake only

**LOCATIONS:**

Per Schedule submitted to carrier  
Total insurable values of \$13,416,809

Per Schedule submitted to carrier  
Total insurable values of \$13,310,570

**DEDUCTIBLE:**

20% Per Location  
Subject to \$50,000 Minimum

20% Per Location  
Subject to \$50,000 Minimum

**PREMIUM:**

\$ 36,961.00 Annual Premium  
\$ 150.00 Policy Fee  
\$ 1,206.11 Surplus Lines Taxes & Fees  
\$ 38,317.11 Total Annual Cost

\$ 35,000.00 Annual Premium  
\$ 200.00 Policy Fee  
\$ 1,144.00 Surplus Lines Taxes & Fees  
\$ 36,344.00 Total Annual Cost

**IMPORTANT NOTICE:** THE NONADMITTED & REINSURANCE REFORM ACT (NRRRA) GOES INTO EFFECT ON JULY 21, 2011. ACCORDINGLY, SURPLUS LINES TAX RATES AND REGULATIONS ARE SUBJECT TO CHANGE WHICH COULD RESULT IN AN INCREASE OR DECREASE OF THE TOTAL SURPLUS LINES TAXES AND/OR FEES OWED ON THIS PLACEMENT. IF A CHANGE IS REQUIRED, WE WILL PROMPTLY NOTIFY YOU. ANY ADDITIONAL TAXES AND/OR FEES OWED MUST BE PROMPTLY REMITTED TO ALLIANT INSURANCE SERVICES, INC



**CITY OF PLACENTIA  
DIC – EARTHQUAKE  
2012-2013 PROPOSAL**

PRESENT

**INSURANCE COMPANY:** QBE Specialty Insurance Company

Empire Indemnity Insurance Company

PROPOSED

**TERRORISM:**

Declined

Available for additional premium of \$17,500 plus taxes

**EXCLUSIONS:**

- Pollution, Asbestos, Mold
- Flood
- Earthquake Sprinkler Leakage
- Theft
- Building Ordinance, ICC and Demolition
- Boiler & Machinery
- Electronic Data & Computer Systems
- Ensuing Loss
- Terrorism
- All Risk Perils (Including Windstorm)

- Same as Present

**CONDITIONS:**

- Warrant All Risk Underlyer
- 25% Minimum Earned Premium

- Same as Present

**QUOTE VALID UNTIL:**

December 8, 2012

**BROKER:**

**ALLIANT INSURANCE SERVICES, INC.  
Newport Beach, CA 92660**

Mike Simmons                      Julia Gordon                      Mary Ann Elnor  
Vice Chair                              Assistant Vice President              Account Manager-Lead

THIS PROPOSAL IS FOR INFORMATION PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY IN ANY WAY.  
PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION.

*Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliantinsurance.com](http://www.alliantinsurance.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6<sup>th</sup> Floor, San Diego, CA 92101.*

*Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poors have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.*

*A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).*

*To learn more about companies doing business in California, visit the California Department of Insurance website at [www.insurance.ca.gov](http://www.insurance.ca.gov).*



**ZURICH**

## Declination of Terrorism Coverage

The Terrorism Risk Insurance Act of 2002 mandates that you be provided the opportunity to obtain coverage for certified acts of terrorism as defined by that act. To obtain that coverage, you must remit the premium specified on the notification you received informing you of the availability of coverage. You may decline this coverage for any or all of the lines of business shown below.

To decline coverage, mark the box (☒) in front of the line of business, sign and date this form, and return to us.

- Property
- General Liability
- Inland Marine (including cargo)
- All lines rejected (if this box is checked, there is no need to check any other)

I acknowledge that I have been offered Federal Terrorism coverage and have declined to purchase one or more lines of coverage as indicated above. I understand that an endorsement(s) will be added to my policy excluding coverage for certified acts of terrorism.

Policy Number

CITY OF PLACENTIA

Named Insured

\_\_\_\_\_  
Insured Signature

\_\_\_\_\_  
Date

**NOTICE:**

**1. THE INSURANCE POLICY THAT YOU ARE APPLYING TO PURCHASE IS BEING ISSUED BY AN INSURER THAT IS NOT LICENSED BY THE STATE OF CALIFORNIA. THESE COMPANIES ARE CALLED "NONADMITTED" OR "SURPLUS LINE" INSURERS.**

**2. THE INSURER IS NOT SUBJECT TO THE FINANCIAL SOLVENCY REGULATION AND ENFORCEMENT THAT APPLY TO CALIFORNIA LICENSED INSURERS.**

**3. THE INSURER DOES NOT PARTICIPATE IN ANY OF THE INSURANCE GUARANTEE FUNDS CREATED BY CALIFORNIA LAW. THEREFORE, THESE FUNDS WILL NOT PAY YOUR CLAIMS OR PROTECT YOUR ASSETS IF THE INSURER BECOMES INSOLVENT AND IS UNABLE TO MAKE PAYMENTS AS PROMISED.**

**4. THE INSURER SHOULD BE LICENSED EITHER AS A FOREIGN INSURER IN ANOTHER STATE IN THE UNITED STATES OR AS A NON-UNITED STATES (ALIEN) INSURER. YOU SHOULD ASK QUESTIONS OF YOUR INSURANCE AGENT, BROKER, OR "SURPLUS LINE" BROKER OR CONTACT THE CALIFORNIA DEPARTMENT OF INSURANCE AT THE FOLLOWING TOLL-FREE TELEPHONE NUMBER: 1-800-927-4357. ASK WHETHER OR NOT THE INSURER IS LICENSED AS A FOREIGN OR NON-UNITED STATES (ALIEN) INSURER AND FOR ADDITIONAL INFORMATION ABOUT THE INSURER. YOU MAY ALSO CONTACT THE NAIC'S INTERNET WEB SITE AT WWW.NAIC.ORG.**

**5. FOREIGN INSURERS SHOULD BE LICENSED BY A STATE IN THE UNITED STATES AND YOU MAY CONTACT THAT STATE'S DEPARTMENT OF INSURANCE TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.**

**6. FOR NON-UNITED STATES (ALIEN) INSURERS, THE INSURER SHOULD BE LICENSED BY A COUNTRY OUTSIDE OF THE UNITED STATES AND SHOULD BE ON THE NAIC'S INTERNATIONAL INSURERS DEPARTMENT (IID) LISTING OF**

**APPROVED NONADMITTED NON-UNITED STATES INSURERS. ASK YOUR AGENT, BROKER, OR "SURPLUS LINE" BROKER TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.**

**7. CALIFORNIA MAINTAINS A LIST OF APPROVED SURPLUS LINE INSURERS. ASK YOUR AGENT OR BROKER IF THE INSURER IS ON THAT LIST, OR VIEW THAT LIST AT THE INTERNET WEB SITE OF THE CALIFORNIA DEPARTMENT OF INSURANCE: WWW.INSURANCE.CA.GOV.**

**8. IF YOU, AS THE APPLICANT, REQUIRED THAT THE INSURANCE POLICY YOU HAVE PURCHASED BE BOUND IMMEDIATELY, EITHER BECAUSE EXISTING COVERAGE WAS GOING TO LAPSE WITHIN TWO BUSINESS DAYS OR BECAUSE YOU WERE REQUIRED TO HAVE COVERAGE WITHIN TWO BUSINESS DAYS, AND YOU DID NOT RECEIVE THIS DISCLOSURE FORM AND A REQUEST FOR YOUR SIGNATURE UNTIL AFTER COVERAGE BECAME EFFECTIVE, YOU HAVE THE RIGHT TO CANCEL THIS POLICY WITHIN FIVE DAYS OF RECEIVING THIS DISCLOSURE. IF YOU CANCEL COVERAGE, THE PREMIUM WILL BE PRORATED AND ANY BROKER'S FEE CHARGED FOR THIS INSURANCE WILL BE RETURNED TO YOU.**

**Date:** \_\_\_\_\_

**Insured:** \_\_\_\_\_