



Recreation & Parks Commission Meeting Agenda

December 10, 2012
7:00 p.m. – City Hall

Ira Newman
Chair

Mary Granger
Vice Chair

Linda Bartelt
Commissioner

Michael Dougherty
Commissioner

Todd Emrick
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

December 10, 2012

REGULAR MEETING

7:00 p.m. – Community Meeting Room

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Newman
Vice Chair / Commissioner Granger
Commissioner Bartelt
Commissioner Dougherty
Commissioner Emrick
Commissioner Hunt
Commissioner Jackson

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes – October 8, 2012**
2. **Monthly Report –**
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates –**
Staff to provide updates on status of current capital improvement projects.
4. **Tri-City Park/County of Orange Property Transfer Update –**
Staff to provide an update on the Tri-City Park transfer process into the County of Orange Regional Park System.

5. **Sports Advisory Subcommittee Update** – Subcommittee to report on meeting held with the Sports Advisory User Group Committee and recent actions taken regarding non-compliance of policies and procedures.
6. **Heritage Festival & Parade 2012** - Subcommittee to provide an overview of the Heritage Festival & Parade held at Tri-City Park on October 13, 2012.

Park Inspection Reports - Commission to review inspection reports with staff.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings including consideration of meetings at various City facilities.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, January 14, 2013 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the December 10, 2012 Regular Meeting of the Recreation and Parks Commission was posted on December 6, 2012.



Maria Elena Maurer
Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
October 8, 2012

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Bartelt, Emrick, Granger, Hunt, Jackson, Newman
Absent: Dougherty

Staff Present: Steve Pischel, Director of Community Services
Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator
Veronica Ortiz, Community Services Coordinator
Felipe Zambrano, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** – October 8, 2012

Commissioner Granger noted that the Minutes of October 8, 2012 title indicated that it was a “Special” meeting, and it was a “Regular” meeting.

MOTION by Commissioner Granger to approve the minutes of October 8, 2012 as corrected; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Dougherty, Absent).

2. **OVERVIEW OF COMMUNITY SERVICES SUMMER 2012 PROGRAMS -**

Staff Pischel recognized Community Services Coordinators Veronica Ortiz, Maria Elena Maurer and Felipe Zambrano, under the supervision of Jon Nicks, noting that they do a tremendous job and he is very proud of the programs and activities they each oversee. A video capturing summer programs, activities, and events was presented. Each of the Coordinators provided an overview and highlights of the programs they each supervise.

Commissioner Hunt suggested that the video be shared with Council and be shown on cable TV, allowing both, the community and City Council, to appreciate the types of programs the Community Services Department puts on. The video captured the happy faces and the importance of having recreational programs for the community. Staff Pischel commented that through the Weekly Communiqué,

each department has an opportunity to provide updates on current activities/developments to the City Council.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that the Neighborhood Parks Accessibility project was under construction. All the park projects at Parque de los Ninos, McFadden and Santa Fe Parks, and La Placita Parkette are estimated to be completed early December in time to comply with the Community Block Grants requirements. Commissioner Bartelt commented that the new lighting at Parque de los Vaqueros looks great and it has made a difference on how the park looks at night. Staff Nicks indicated that future facility renovations that include Powell Bldg., Koch Park, Tynes Gym, etc., were prioritized through a facility assessment last year and approved by City Council. These projects will be funded through the CFD (Communities Facilities District) and will not impact the park development fund.

4. **TRI-CITY PARK/COUNTY OF ORANGE PROPERTY TRANSFER CONSIDERATION UPDATE -**

Staff Pischel reported that the Orange County Parks Commission, representatives from each of the districts, conducted a tour of Tri-City Park on September 15. They all agreed that the park is a great value and addition to the county's park system. On October 4, 2012, they took it formally to their board where it was unanimously approved. As part of escrow, there are some items that will have to be processed i.e., hazardous materials evaluations, etc. It is anticipated that the proposal for this transfer will go to the Board of Supervisors in November for final approval. Commissioner Bartelt asked where the savings will go once this transfer takes place. Staff Pischel responded that it will go to the general fund.

5. **SPORTS ADVISORY SUBCOMMITTEE UPDATE -**

Commissioner Newman reported that a meeting with the subcommittee had taken place last week to discuss the "three strikes rule" referred to in the current policy and to be re-named "consequences for non-compliance". Suggestions were made to incorporate new terminology followed by a full review of the policy to send out to the sports users. The lack of lights at Kraemer Middle School fields was also discussed; it appears the organizers are working well to accommodate the needs of all the groups at this location. A copy of all the changes will be presented to the Sports Groups, followed by Commission review and final approval; implementation to take place in November.

Commissioner Bartelt witnessed that some people are still not picking up after their dog when they walk the parks.

6. **PARK ASSIGNMENTS & SUBCOMMITTEE REVIEW -**

Commissioners reviewed and updated park and subcommittee assignments for the upcoming year.

PARK INSPECTION REPORTS – Commissioner Granger reported a broken sprinkler at Arroyo Verde. Commissioner Bartelt reported graffiti at Parque de los Vaqueros restroom.

STAFF COMMENTS – Staff Pischel asked that Commissioners Bartelt and Granger meet at 9:45 a.m. at Tri-City Park to assist with traffic control at the Heritage Festival Parade.

AGENDA BUILDING AND MEETING SCHEDULE – Commissioners discussed that the next regular meeting on November 12, 2012, City Hall is closed due to Veterans Holiday observance. It was decided that the Commission will be dark and resume their regular meeting on December 10, 2012.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Hunt to adjourn to Monday, December 10, 2012 regular meeting; **SECOND** by Commissioner Granger and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Dougherty Absent). Meeting adjourned on October 8, 2012 at 8:35 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission