

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES – EXECUTIVE SESSION  
December 18, 2012  
6:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:** Mayor/Board Chair Nelson called the meeting to order at 6:00 p.m.

**ROLL CALL:**

**PRESENT:** Council/Agency Members Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
**ABSENT:** None

**ORAL COMMUNICATIONS:** None

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(b) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
3. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluations
  - a. City Administrator
  - b. City Attorney

**SUCCESSOR AGENCY:** None

**ICDA:** None

**RECESS:** The City Council and Boards of Directors recessed to the Regular Meeting at 7:00 p.m.

**CALL TO ORDER:**

**PRESENT:** Council/Agency Members Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
**ABSENT:** None

**STAFF PRESENT:** City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Authority Counsel, Andrew V. Arczynski; Assistant City Administrator, Ken Domer; Director of Administrative and Community Services, Steve Pischel; Director of Finance, Karen Ogawa; Director of Public Works, Steve Drinovsky; Police Chief, Rick Hicks; Finance Services Manager, Michael Nguyen; Accountant, Eric Hendrickson; City Clerk, Patrick Melia; Deputy City Clerk, Tania Moreno; City Clerk Specialist, Candice Martinez

**INVOCATION:** Police Chaplain Kenneth Milhandler

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:** None

**EXECUTIVE SESSION REPORT:**

City Attorney/Agency Counsel Arczynski reported the Council/Agency met in Executive Session to discuss the items listed on the agenda. He stated there was no reportable action from Executive Session this evening.

**CITY ADMINISTRATOR REPORT:**

City Administrator Butzlaff announced that free sand bags would be distributed at the City Yard on December 2, 2012. He announced that Placentia Disposal would be coordinating Christmas tree pickups. He noted that City Hall would be closed starting Thursday, December 20, 2012 at 2 pm through January 1, 2013. He wished everyone happy holidays.

**ORAL COMMUNICATIONS:** None

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

Councilmember Underhill wished everyone happy holidays.

Councilmember Yamaguchi attended an event held by the Youth Leadership of America in Anaheim. He reported that Mayor Pro Tem Aguirre and he attended a dinner held by the American Legions last week. He reported that the Mayor and he attended the Placentia Police Awards Ceremony. He wished everyone happy holidays.

Councilmember Wanke attended the Orange County Supervisor Christmas lunch. He reported that Councilmember Yamaguchi and he served as the wise men at the Brea Church of Jesus Christ of Latter Day Saints. He reported that there has been a death in Orange County from the West Nile Virus. He provided the City Clerk’s Office an informational DVD from the Vector Control District. He wished everyone happy holidays.

Mayor Pro Tem Aguirre thanked the Police Department for assisting with the Cal State Fullerton situation. He wished everyone happy holidays.

Mayor Nelson reported that the Annual Las Posadas and Tamale Festival was a success and thanked everyone involved in the event. He congratulated the Police Department on the new Mobile Command Vehicle and for assisting Cal State Fullerton. He attended the Police Awards Ceremony. He expressed his condolences to the Newtown victim’s families. He wished everyone happy holidays.

**1. CONSENT CALENDAR (Items 1.a. through 1.e.):**

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Aguirre, to approve Consent Calendar Item Nos. 1.a. through 1.e. Councilmember Wanke pulled item 1.d. for separate discussion

**COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve  
**(5 – 0, as recommended)**
- b. **Minutes**  
**City Council/Successor/ICDA Regular Meeting – November 20, 2012 and December 4, 2012**  
Recommended Action: Approve  
**(5 – 0, as recommended)**

- c. **City Fiscal Year 2012-13 Warrant Register for December 5, 2012 through December 18, 2012**  
Financial Impact: \$993,831.76  
Recommended Action: Approve  
**(5 – 0, as recommended)**

**COUNCIL CONSENT CALENDAR:**

- d. **June – October 2012 Treasurer’s Reports**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file the June – October 2012 Treasurer’s Reports  
**(5 – 0, as recommended)**

City Treasurer Green provided a brief presentation of item 1.d. He noted that he met with the auditors and his concerns were addressed.

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, and carried (5 – 0) to receive and file the June – October 2012 Treasurer’s Reports.

- e. **Acceptance of Construction Work by Micon Construction Inc. for the Neighborhood Park Facility and Accessibility Improvement Project**  
Financial Impact: Expense: \$229,320.27 Construction  
 Offsetting Revenue: \$229,320.27 CDBG and Park Development  
 Budgeted: \$240,500.00 (Account No.: 333554-6185 J/L 6109440133-6185)  
Recommended Action: It is recommended that the City Council:  
 1) Accept the contract work by Micon Construction Inc. for the Neighborhood Park Facility and Accessibility Improvement Project in the total amount of \$229,320.27  
 2) Authorize the City Administrator or designee to file a Notice of Completion with the office of the Orange County Clerk-Recorder for the project  
 3) Authorize the City Administrator or his designee to release the retention in accordance with the terms of the contract  
**(5 – 0, as recommended)**

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA:** None

**COUNCIL:** None

**SUCCESSOR AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:** None

**SUCCESSOR AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

a. **Discussion and Direction Regarding Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City Subcommittees and make appointments as desired
- 2) Adopt Resolution No. R-2012-76, A Resolution of the City Council of the City of Placentia, California designating and appointing its representative and alternate to the Orange County Fire Authority's Board of Directors
- 3) Direct Staff to notify the various intergovernmental agencies and associations of the Council's decision

**(5 – 0, as recommended)**

City Attorney Arczynski provided a brief review of the appointment process and Form 806 Agency Report of Public Officials Appointments.

Discussion ensued among Staff and Council.

City Council agreed to use Form 806 and post the form on the website.

**Orange County Fire Authority Delegate:**

A motion was made by Underhill, seconded by Mayor Nelson, was carried (4 - 1) to appoint Mayor Pro Tem Aguirre to the Orange County Fire Authority Board of Directors.

AYES: Aguirre, Nelson, Underhill, Wanke

NOES: Yamaguchi

**Orange County Fire Authority Alternate:**

A motion was made by Mayor Nelson, seconded by Mayor Pro Tem Aguirre, was carried (5 - 0) to appoint Councilmember Wanke to the Orange County Fire Authority Board of Directors.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi

NOES: None

**League of California Cities Orange County Division Delegate:**

A motion was made by Councilmember Yamaguchi, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Mayor Nelson to the League of California Cities Orange County Division.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi

NOES: None

**League of California Cities Orange County Division Alternate:**

A motion was made by Mayor Nelson, seconded by Councilmember Wanke, was carried (5 – 0) to appoint Councilmember Yamaguchi to the League of California Cities Orange County Division.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**City Selection Committee Delegate:**

A motion was made by Councilmember Yamaguchi, seconded by Councilmember Wanke, was carried (5 – 0) to appoint Mayor Nelson to the City Selection Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**City Selection Committee Alternate:**

A motion was made by Councilmember Yamaguchi, seconded by Councilmember Wanke, was carried (5 – 0) to appoint Councilmember Yamaguchi to the City Selection Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Association of California Cities Orange County:**

A motion was made by Mayor Nelson, seconded by Councilmember Yamaguchi, was carried (5 – 0) to bring back the item and discuss the renewal of the ACC-OC membership.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Orange County Sanitation District Delegate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 – 0) to appoint Mayor Nelson to the Orange County Sanitation District.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Orange County Sanitation District Alternate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 – 0) to appoint Councilmember Underhill to the Orange County Sanitation District.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Orange County Vector Control Delegate: (No alternate needed)**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 – 0) to appoint Councilmember Underhill to the Orange County Vector Control District Board of Trustees.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Santa Ana River Flood Protection Agency Delegate:**

A motion was made by Mayor Pro Tem Aguirre, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Yamaguchi to the Santa Ana River Flood Protection Agency.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Santa Ana River Flood Protection Agency Alternate:**

A motion was made by Mayor Pro Tem Aguirre, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Wanke to the Santa Ana River Flood Protection Agency.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Southern California Association of Governments Delegate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Mayor Nelson to the Southern California Association of Governments.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Southern California Association of Governments Alternate:**

A motion was made by Mayor Nelson, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Councilmember Yamaguchi to the Southern California Association of Governments.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Placentia Community Foundation: (No Alternate Needed)**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Underhill to the Placentia Community Foundation.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Downtown Parking Structure and Retail Development Subcommittee (Internal Committee) Delegate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Mayor Pro Tem Aguirre to the Downtown Parking Structure and Retail Development Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Downtown Parking Structure and Retail Development Subcommittee (Internal Committee) Alternate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Underhill to the Downtown Parking Structure and Retail Development Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Finance and Investment Committee (Internal Committee) Delegate:**

A motion was made by Councilmember Yamaguchi, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Mayor Nelson to the Finance and Investment Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Finance and Investment Committee (Internal Committee) Alternate:**

A motion was made by Councilmember Yamaguchi, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Mayor Pro Tem Aguirre to the Finance and Investment Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Financial Audit Oversight Subcommittee (Internal Committee) Delegate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Underhill to the Financial Audit Oversight Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Financial Audit Oversight Subcommittee (Internal Committee) Alternate:**

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Mayor Nelson to the Financial Audit Oversight Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Heritage Festival Committee (Internal Committee) Delegate:**

A motion was made by Mayor Nelson, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Councilmember Yamaguchi to the Heritage Festival Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Heritage Festival Committee (Internal Committee) Alternate:**

A motion was made by Mayor Nelson, seconded by Councilmember Wanke, was carried (5 - 0) to appoint Mayor Pro Tem Aguirre to the Heritage Festival Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Recycling Committee (Internal Committee) Delegate:**

A motion was made by Mayor Pro Tem Aguirre, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Wanke to the Recycling Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Recycling Committee (Internal Committee) Alternate:**

A motion was made by Mayor Pro Tem Aguirre, seconded by Councilmember Yamaguchi, was carried (5 - 0) to appoint Councilmember Underhill to the Recycling Committee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Yorba Linda Water District Subcommittee (Internal Committee):**

A motion was made by Councilmember Yamaguchi, seconded by Mayor Pro Tem Aguirre, was carried (5 - 0) to appoint Mayor Nelson to the Yorba Linda Water District Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

**Yorba Linda Water District Subcommittee (Internal Committee):**

A motion was made by Councilmember Yamaguchi, seconded by Mayor Pro Tem Aguirre, was carried (5 - 0) to appoint Councilmember Wanke to the Yorba Linda Water District Subcommittee.

AYES: Aguirre, Nelson, Underhill, Wanke, Yamaguchi  
NOES: None

b. **Appointment of Members to the Economic Development Committee**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Upon recommendation of the Mayor, appoint nine (9) individuals to a three (3) year term on the Economic Development Committee
- 2) Upon recommendation of the Mayor, appoint two (2) alternate members to a two (2) year term on the Economic Development Committee

**(5 - 0, as recommended)**

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Aguirre and carried (5 - 0) to approve upon recommendation of the Mayor, the appointment of nine (9) individuals to a three (3) year term on the Economic Development Committee; and to approve upon recommendation of the Mayor, the appointment of two (2) alternate members to a two (2) year term on the Economic Development Committee.

**Economic Development Committee (Internal Committee) Delegates:**

<i>Rosalina Davis</i>	<i>Dr. Kenny Binnings</i>
<i>Richard Landfield</i>	<i>Floyd Farano</i>
<i>David Nickey</i>	<i>Jo Ann Sowards</i>
<i>Michael McAdam</i>	<i>Sandy Patel</i>
<i>Melanie Smissen-Coward</i>	

**Economic Development Committee (Internal Committee) Alternates:**

<i>Victoria Mouroulis</i>	<i>Janet Levy</i>
---------------------------	-------------------

c. **Presentation of the Comprehensive Annual Financial Report and Single Audit Report for the Period Ended June 30, 2012**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Comprehensive Annual Financial Report for the period ended June 30, 2012
- 2) Receive and file the Single Audit Report for the period ended June 30, 2012

**(5 – 0, as recommended)**

City Administrator Butzlaff reported that the Comprehensive Annual Financial Report for the period ended June 30, 2012 came back clean. He noted that this was accomplished due to procedural changes, new Staff, department leadership, and policies.

Director of Finance Ogawa noted that the City goal is to receive a clean audit. She thanked Council and Staff for their support. She recognized City Treasurer Green and the Financial Audit Oversight Committee members.

City Council commended and thanked Staff for their work.

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, and carried (5 – 0) to receive and file the Comprehensive Annual Financial Report for the period ended June 30, 2012; and to receive and file the Single Audit Report for the period ended June 30, 2012.

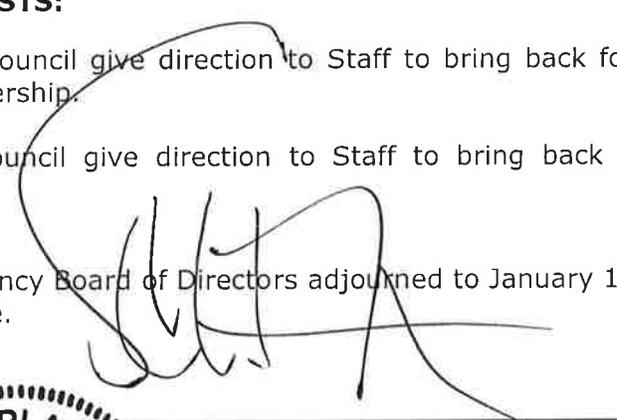
**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Yamaguchi requested that Council give direction to Staff to bring back for discussion the renewal of the ACC-OC membership.

Councilmember Underhill requested that Council give direction to Staff to bring back a financial update.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned to January 1, 2013 at 4:00 p.m. in memory of Carlos Felipe.



W. NELSON  
AGENCY CHAIR

ATTEST:



PATRICK J. MELIA, CITY CLERK/AGENCY SECRETARY

