

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
December 10, 2012

Meeting called to order at 7:03 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, Jackson, Newman

Staff Present: Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman

ORAL COMMUNICATIONS – Doug Knarr, JUSA representative in attendance.

COMMISSIONER COMMENTS AND REPORTS - Commissioner Hunt commented that he has participated in the Santa Visits for the last ten years. He had an opportunity to talk to other residents while waiting in line for the first day of registration, and they all agreed that this is a highly successful and appreciated program. Commissioner Bartelt suggested that instead of the City making mandatory that Commissioners attend a yearly Orientation and Training, that it should only be required to attend once per term.

1. **APPROVAL OF MINUTES** – October 8, 2012

MOTION by Commissioner Granger to approve the minutes of October 8, 2012 as submitted; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Dougherty, Abstained).

2. **MONTHLY REPORT**

Staff Nicks provided a brief report on the following activities: The Cultural Arts Commission will award up to \$500 to the schools that participated in the C.A.P.E.S. program; funds are raised through the Concerts in the Park raffles. Eighteen people participated in the excursion to the Riley's at Los Rios Ranchos and Oak Glenn excursion. Upcoming excursions include the Big Bad VooDoo Daddy concert and the Rose Parade.

The Tamale Festival event in old town on December 5 went very well. This is an event put on by the Placita Santa Fe Merchants; City staff costs are reimbursed by the merchants. Through the CCB registration (Christmas Clearing Bureau), 220 families were given food and toys and ten Christmas trees were raffled.

Community Services Staff is currently taking on registration for the popular Santa Visits and the skills evaluations for the PYB (Placentia Youth Basketball) program took place on December 8, 2012; this program is geared for 1st – 8th graders.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that Los Vaqueros and Goldenrod park lighting projects are completed. The additional light poles for Kraemer Park were back ordered. All the park improvements at the McFadden, Los Ninos, Santa Fe, and La Placita Parkette parks, which included new lighting, installation of new benches and table, resurfacing of the hand courts, have been completed through the Neighborhood Parks Project and pending final inspection. Still working in seeking funding for those projects outlined in the facility assessment. Commissioner Granger asked how much money is left in the park development fund. Staff Nicks responded that the fund has under \$100,000 and staff is looking for additional grant opportunities.

Commissioner Newman asked for an update on the Kraemer Middle School field lights replacement. Staff Nicks indicated that grant funding opportunities did not meet the requirements. He has, however, reached out to the School District for possible bond funds that might be available to improve the fields. He spoke with Rich McAlindin, he was the principal for this school a few years ago, and he was in support of improving the field conditions as well as advocating for replacing the wiring for the lights. He was going to speak with School Superintendant, Doug Domene, and do some follow up in support. So far nothing has come to fruition. Staff Nicks added the impact has been tough on the soccer and football groups. Melrose/Valadez fields have been made available as an alternative.

4. **TRI-CITY PARK/COUNTY OF ORANGE PROPERTY TRANSFER CONSIDERATION UPDATE -**

Staff Nicks reported that the agreement was approved by all three cities in August and the Orange County Board will be meeting on December 18 for the final approval. City of Placentia will continue to take reservations for Tri-City Park shelters for a couple of months after escrow closes and the County will honor the reservations.

JUSA representative, Doug Knarr, commented that he had attended the meeting in August and he had expressed concern about the parking and more specifically, about the light poles located in Tri-City Park (JUSA partially paid for these lights) that light Tuffree Middle School fields. Mr. Knarr asked if any of these items were included in the agreement; provide some easement to continue to have lights on this property and who would replace/repair them when needed. Staff Nicks responded that at the August meeting, this had been discussed with the Operations Manager. The agreement includes that the County will maintain all lights, parkways and everything within Tri-City Park and make improvements within the park's boundaries.

Staff Nicks added that at a minimum after the transfer, staff will meet with the County at least once a year to make sure the \$500,000 given by the three cities will be used for those capital improvement projects previously identified.

5. **SPORTS ADVISORY SUBCOMMITTEE UPDATE -**

Commissioner Hunt reported that at the last meeting with the Sports Advisory Committee, the new policy for non-compliance was put into effect and also reviewed certain rules, including rain-outs. This meeting turned out very good as

all the groups talked to each other and collectively worked out any field use conflict. It was also helpful that the Public Works staff attended this meeting. As part of the new budget, a full review of fees will be conducted sometime in March.

Doug Knarr stated that the last two weekends, the field condition hotline had been confusing due to rain. One weekend early on, the fields were closed and later opened. The second weekend, the field condition hotline had been updated too late in the day and people were frustrated. He noted that City Staff was flexible and willing to review field conditions for groups to access the fields although the intention is to protect them. He expressed concern that if in the future similar confusion occurs, and if one of the coaches uses a field when he shouldn't, the whole organization will be at risk.

6. **HERITAGE FESTIVAL & PARADE 2012**

Staff Nicks reported that the event went very well. The parade had record number of bands, 39 non-profit and 43 craft booths, 31 Business Showcase participants and a total of 226 car show entries. This was one of the best and well attended events and very successful for the non-profit groups.

PARK INSPECTION REPORTS –

STAFF COMMENTS – Staff Nicks reported that Staff Pischel was on a well deserved vacation.

AGENDA BUILDING AND MEETING SCHEDULE – Agenda items to consider for next meeting to include Cell Site Updates, Boys & Girls Club Program Updates and Boys & Girls Building Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Emrick to adjourn to Monday, January 14, 2013 regular meeting; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0 VOICE VOTE**. Meeting adjourned on December 10, 2012 at 7:53 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission