



CITY OF PLACENTIA

FISCAL YEAR

2024-25

Adopted BUDGET



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The City Council consists of five members elected by the district. Council terms are four years, with elections held every two years. Either two or three members are elected in any given election cycle. Every year, the current City Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing body for the Successor Agency, Public Finance Authority and the Placentia Industrial Commercial Development Authority. City Council members may not serve more than three consecutive terms and are responsible for selecting and reviewing the City Administrator who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

CITY COUNCIL MEMBERS



*Jeremy B. Yamaguchi
Mayor
District 3*



*Kevin Kirwin
Mayor Pro-Tem,
District 2*



*Chad P. Wanke
Councilmember,
District 4*



*Ward L. Smith
Councilmember,
District 5*



*Rhonda Shader
Councilmember,
District 1*

CITY OFFICIALS

City Clerk	Robert S. McKinnell
City Treasurer	Kevin Larson
City Administrator	Damien Arrula
Deputy City Administrator	Luis Estevez
Deputy City Administrator	Rosanna Ramirez
Chief of Police	Brad Butts
Fire Chief	Jason Dobine
Director of Finance	Jennifer Lampman
Director of Development Services	Joseph Lambert
Director of Community Services	Karen Crocker
Director of Human Resources	Alice Burnett

City Council meetings are held on the 1st & 3rd Tuesday of the month at 7:00 p.m. and are located in the City Hall Council Chambers.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Placentia
California**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrill

Executive Director



OFFICE OF THE CITY ADMINISTRATOR

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DAMIEN R. ARRULA, CITY ADMINISTRATOR

DATE: May 21, 2024

SUBJECT: FISCAL YEAR 2024-25 OPERATING BUDGET

In compliance with City Charter Section 1203, it is my pleasure to present the City of Placentia's Adopted FY 2024-25 Operating Budget and Capital Improvement Program. The Adopted Budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community. There are no changes in the Adopted Budget from the budget originally proposed to the City Council.

The Adopted budget was developed with a focus on maintaining balance in light of continuing economic challenges caused by persistently high inflation and interest rates. Inflation has affected the cost of everything, including supplies, gasoline, utilities, and service contracts as well as impacted consumer behavior leading to decreased sales tax, and has made it significantly more challenging to provide municipal services.

As a result, the City began the budget preparation process with a \$3.8 million deficit in the General Fund. To address this deficit, departments were asked to reduce their budgets by up to five percent (5%), and a hiring "frost" has been implemented wherein non-public safety or revenue generating positions will be intentionally left vacant as long as possible to generate salary savings.

With a focus on long-term fiscal sustainability, the City continues to prioritize economic development with an emphasis placed on attracting businesses that will increase the City's sales and or transient occupancy taxes, as well as intentional development that will boost the City's

overall assessed value. In addition, city staff is aggressively seeking new sources of revenue to support continued operations and maintenance of City facilities and infrastructure.

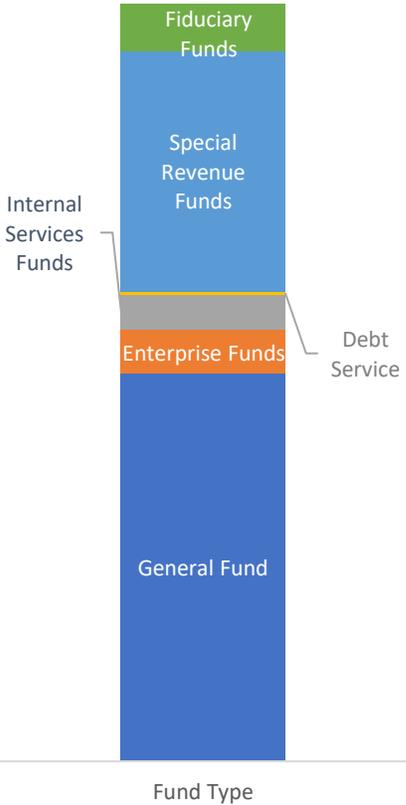
FY 2024-25 Adopted Budget Summary

The Adopted FY 2024-25 citywide operating budget is \$99.2 million, an increase of 14.8% over the Adopted FY 2023-24 budget. These expenses are supported by \$95.3 million in revenue, an increase of 12.3% from the current fiscal year’s Adopted budget, as well as unassigned fund balance in some special revenue funds. The primary reason for the increase in both revenue and expenditures is the Enhanced Infrastructure Financing District (EIFD) project which is anticipated to begin in FY 2024-25. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2024-25 for these funds are Adopted to be \$5.6 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Adopted FY 2024-25 budget includes \$4.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are Adopted at \$31.0 million for FY 2024-25 inclusive of Measure U.



Adopted revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	\$50,430,128	\$50,925,939	(\$495,811)
Special Revenue	27,579,237	31,021,820	(3,442,583)
Debt Service	407,750	407,750	-
Enterprise	6,169,640	5,646,040	523,600
Capital Projects Fund	-	456,000	(456,000)

Internal Service	4,593,969	4,613,969	(20,000)
Fiduciary	4,657,704	4,662,800	(5,096)
Agency Fund	1,491,050	1,491,050	-
Totals	95,329,478	99,225,368	(3,895,890)

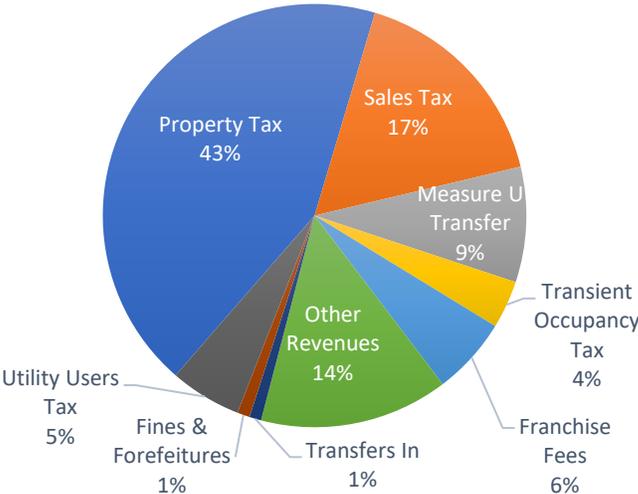
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Adopted Budget for FY 2024-25 for the General Fund is \$50.9 million in operating expenses, a decrease of \$1.4 million or (2.6%) from the Adopted FY 2023-24 budget, supported by \$50.4 million in operating revenue, an increase of \$628,710 or 1.3% from the Adopted FY 2023-24 budget, with the difference supported by \$495,811 from reserves.

Per Policy 460, 10% of funds received from Measure U are dedicated to the Measure U Contingency Reserve. The Adopted budget includes this transfer, \$888,600, into the Measure U Contingency Reserve, but proposes to use those funds to support operations in FY 2024-25. Staff met with and discussed this proposal with the Citizen’s Oversight Committee, and they support this recommendation.

General Fund Revenue Highlights

Property Tax revenue in FY 2024-25 is projected to be \$21,796,023, an increase of \$1,381,079, or 6.8% over the FY 2023-24 Amended budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. Property tax for FY 2024-25 includes the increase in assessed value of the Herald property following its property sale in 2022, and an increase in assessed value for the Cenza property reflective of construction activity at January 2023. The City continues to maintain a high number of properties assessed at their pre-1978 value, with 13.7% of all citywide parcels and 12.5% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City’s property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



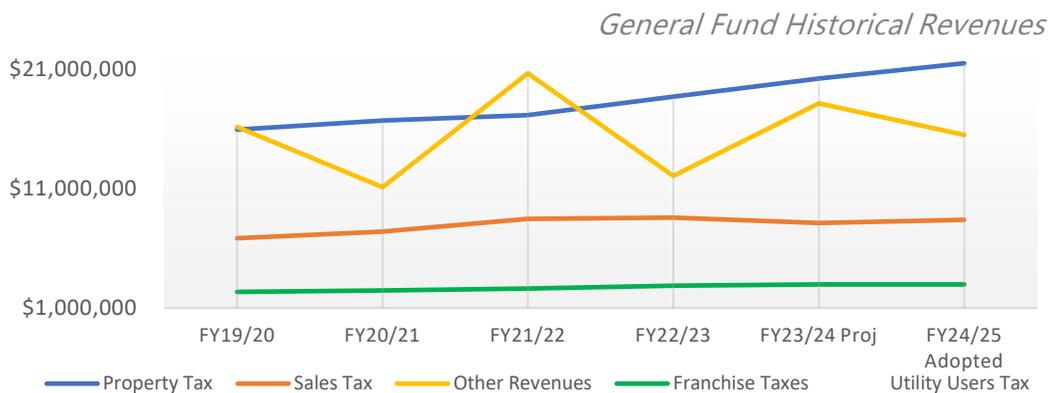
Sales Tax, excluding Measure U, is projected to decrease by approximately \$242,000, or 2.8% in FY 2024-25 from the Amended FY 2023-24 budget and totals approximately \$8.4 million. This decrease is not unique to Placentia as sales tax is trending downward statewide for a myriad of reasons including:

- Prolonged higher interest rates which have negatively impacted purchases of new and used automobiles, especially luxury vehicles.
- Lower fuel prices reducing receipts from fuel and services stations. As six of the City's top 25 sales tax producers are fuel stations, this has significantly impacted the City's sales tax receipts.
- Taxable sales for restaurants and general consumer goods are also down as inflation continues to affect consumer behavior with more people choosing to eat out less often, choose fast food restaurants instead of sit-down dining and/or spend disposable income on experiences such as travel, movies, concerts or escape rooms, and not consumer goods.
- Closure of larger chain store locations such as the 99 Cent Store and CVS Pharmacy.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Adopted Budget assumes \$1,840,000 in revenue, 7% higher than the FY 2023-24 Amended Budget. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 4.3% to \$485,000 from the prior fiscal year due to slight increases in administrative citations in code enforcement and parking citations.

Intergovernmental revenue is revenue from outside government agencies including County, State and/or Federal sources. Revenues for FY 2024-25 are decreasing by \$3.4 million, or 91.6% from the FY 2023-24 Amended budget due to the anticipated exhaustion of American Rescue Plan Act (ARPA) funds originating from the federal government during the pandemic. Per the Government Accounting Standards Board (GASB), these funds are recognized in the fiscal year in which they are spent, and the City expects to have spent all ARPA funds by June 30, 2024.



Operating Transfers-In are also decreasing due to the elimination of the transfer from the Sewer Fund to the General Fund. Existing sewer rates are not generating the level of revenue anticipated when the City adopted the current rate structure, largely driven by a consistent reduction in the amount of water usage citywide. As a result, the Sewer fund does not have sufficient revenue to reimburse the General Fund for administrative costs.

Revenue	FY 2023/24 Amended Budget	FY 2023/24 Year End Estimates	FY 2024/25 Adopted Budget	Variance to Amended Budget
Property Taxes	\$20,414,944	\$20,269,659	\$21,796,023	6.8%
Sales & Use Taxes	8,650,000	8,130,000	8,408,000	(2.8%)
Other Taxes	7,509,236	7,707,500	7,896,040	5.2%
Permits/Licenses	2,618,000	2,573,350	2,788,900	6.5%
Fines & Forfeitures	465,000	464,953	485,000	4.3%
Intergovernmental	3,712,950	3,714,350	312,000	(91.6%)
Charges for Services	1,684,000	1,584,122	1,716,990	2.0%
Miscellaneous	2,454,000	2,557,402	2,129,075	(13.2%)
<i>Total Operating Revenues</i>	<i>\$47,508,130</i>	<i>\$47,001,336</i>	<i>\$45,532,028</i>	<i>(4.2%)</i>
Transfers In	1,052,750	1,047,800	455,100	(56.8%)
Measure U Transfers-In				
Employee Retention	3,337,946	3,225,000	2,665,800	(20.1%)
Measure U Reserve	920,000	860,000	888,600	(3.4%)
OPEB	1,112,649	1,075,000	888,600	(20.1%)
Total Transfers In	6,423,345	6,207,800	4,898,100	(23.7%)
Total Resources	53,931,475	53,209,136	50,430,128	(6.5%)

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Adopted FY 2024-25 General Fund Budget includes \$44.1 Million in department expenses, \$6.6 million for debt service and transfers and \$180,000 in capital expenditures for a total of \$50.9 million. This represents a decrease of 28% for the General Fund from the current fiscal year's

amended budget. The primary reason for such a large decrease is the large investment in capital projects including the public safety building in the current fiscal year's budget that will be either completed by June 30th or carried over into the next fiscal year.

Adopted General Fund budgets for the respective departments are listed below:

Departments	FY 2023/24 Amended Budget	FY 2024/25 Adopted Budget	Variance
Legislative	\$1,139,000	1,075,316	(5.6%)
City Administrator	1,054,134	1,055,675	0.1%
Administrative Services	6,338,088	6,662,469	5.1%
Finance	1,346,368	1,370,550	1.8%
Development Services	1,819,556	1,782,450	(2.0%)
Police	13,913,476	14,738,672	5.9%
Fire & Life Safety	4,768,558	5,233,350	9.7%
Public Works	4,939,091	3,999,786	(19.0%)
Community Services	3,377,417	3,513,350	4.0%
General Government	5,498,200	4,711,700	(2.4%)
Total Department Expenses	44,193,888	44,143,318	(0.1%)
Capital Improvement Program	22,001,152	180,000	(99.2%)
Transfers Out	36,214	143,756	297.0%
Debt Service	5,760,900	6,458,866	12.1%
Total Expenditures	71,992,154	50,925,940	(29.3%)

Significant Changes

Initially, the budget preparation process revealed a deficit of approximately \$3.8 million due to decreasing sales tax and increased costs, many of which were outside the City's control including:

- Required addition of an Unfunded Actuarial Liability (UAL) payment of \$447,000 to CalPERS as a result of their rates of return for the past two fiscal years. This UAL payment is in addition to the \$4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.
- \$1.3 million increase in personnel expenses per various memoranda of understandings and anticipated merit increases citywide.
- An increase of \$400,000 for general liability and workers' compensation insurance citywide.
- An approximate increase of \$140,000 for the 800 MHz radio system for public safety.
- Increased costs of utilities including gasoline and electricity.

Debt Service- Debt service expenses are increasing due to the full annual payment for the bond issued to fund the public safety building construction, compared to only one payment in the FY 2023-24, as well as slight increases in the debt payment schedule for other obligations.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed an unfunded OPEB liability of approximately \$18.3 million, with the most recent Unfunded Actuarial Liability (UAL) measured at \$10.8 million by CalPERS. In Fall 2022 the City Council directed staff to transfer \$2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The City contributed an additional \$770,000 to the trust in the FY 2023-24 budget.

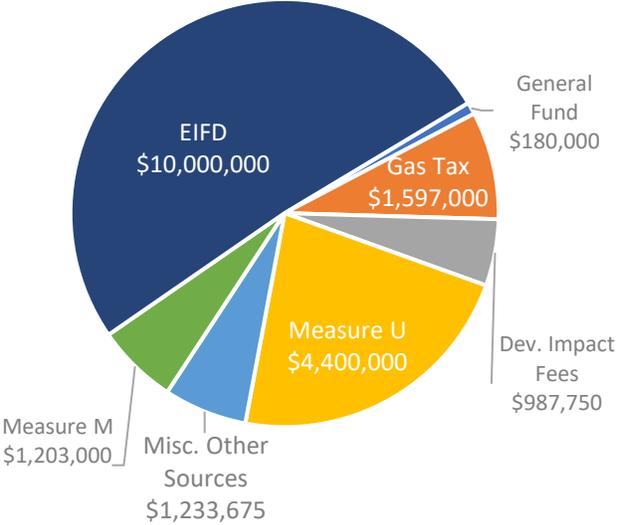
By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payments to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Adopted FY 2024-25 budget includes funding of the \$447,000 UAL payment and approximately seventy-five percent (75%) of the annual retiree medical costs, \$750,000, from the Section 115 trust. Staff is not proposing funding all retiree medical costs from the trust at this time in order to allow the funds remaining in the trust to continue to accrue interest and grow the trust in accordance with the OPEB funding policy.

Policy 460 - In October 2022 the City Council modified Policy No. 460 which guides the allocation of funds received from Measure U. Previously, once the City had achieved a reserve level of 25%, the allocation of Measure U monies was to change to the following: 60% to infrastructure, 30% for employee recruitment and retention, and 10% for Other Post-Employment Benefits (OPEB). The update modified the allocation to be: 50% allocated to infrastructure, 30% transferred to the General Fund for employee recruitment and retention, 10% to OPEB and the remaining 10% transferred to the General Fund Contingency Reserve. Transfers in from the Measure U fund total \$4,443,000 with \$2,665,800 for employee retention, \$888,600 for OPEB, and \$888,600 for reserve funding for FY 2024-25.

Position Allocation (Staffing)

The FY 2024-25 Adopted Budget includes 200 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and Public Safety Communication Departments. There are no Adopted staffing changes included in the FY 2024-25 budget. As previously mentioned, the City has implemented a hiring "frost" for the Adopted budget year with the goal of generating salary savings and easing the pressure on the General Fund. Public Safety and positions that generate revenue for the City will be filled as needed, but all other positions will be held vacant as long as possible.

Capital Improvement Program



The City’s Capital Improvement Program (CIP) identifies major public improvements to the City’s infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2024-25 are included in the Adopted budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, Development Impact Fees (DIFs), bonds, grants and other reimbursements. The Adopted CIP for FY 2024-25 includes 39 new projects/capital purchases for a combined total of approximately \$19.6 million.

FY 2024/25 Adopted CIP by Funding Source

In FY 2023-24, the City commissioned two important studies, a Facility Needs and Condition Assessment of all city facilities and an Information Technology Master Plan to assess and prioritize infrastructure needs. As expected, both studies revealed a significant backlog of capital needs with just under \$50 million in investment recommended over ten (10) years for facilities, and \$4 million for information technology needs over the next five (5) years. With limited financial resources available, staff prioritized projects based upon urgency and/or adherence to ongoing City Council priorities such as the Placentia Parks Initiative and street improvements.

Major projects scheduled include roadway rehabilitation, citywide concrete repair, information technology (IT) infrastructure replacement to address aging servers and technology, a new financial ERP system, citywide wayfinding signage, upgrades to the City Council chambers and media room, and large vehicle purchases like a reserve fire engine and loader.

In addition to the projects referenced above, the Adopted budget also includes a continued investment within the City’s parks and open spaces in accordance with the City’s Parks Initiative approved by the City Council on March 18, 2021. New park projects Adopted include completion of the design of a dog park, Tuffree park sports field lights, window replacement at the Powell building, McFadden Park playground replacement and roof replacement at Tynes gym.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 39 new projects Adopted for FY 2024-25, previously approved projects that are in progress and not yet complete will be carried over into FY 2024-25 after the close of the 2023-24 fiscal year by a separate City Council action. Including both new and carryover projects, the City is actively working on 92 CIP projects. Despite the large number of

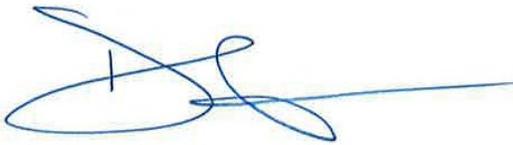
new and ongoing projects, several new, one-time capital projects remain unfunded this fiscal year, and future completion depends on identifying and securing additional funding.

Conclusion and Final Comments

In closing, I would like to express my sincere appreciation to City staff for their hard work and dedication to the community and for the collaborative effort demonstrated in the development of this budget and the capital improvement program. As our City and surrounding communities grapple with financial and economic challenges, our Staff continue to prioritize providing high quality customer service, public safety and improving infrastructure while remaining focused on long-term fiscal sustainability.

I want to also thank the City Council for its continued effective policy leadership and support, under which the City continues to be a leading example of resilience, excellence, and opportunity.

Respectfully submitted,

A handwritten signature in blue ink, consisting of a large, stylized 'D' followed by a horizontal line extending to the right.

Damien R. Arrula,
City Administrator

The City’s Strategic Plan is comprised of the City’s mission statement, goals and objectives, and an action plan. The Strategic Plan is reviewed and updated annually by the City Council and the City’s executive management team at focused strategic planning sessions. Strategic Planning sessions are facilitator led, open to the public and result in measurable objectives for the upcoming year.

The most recent Strategic Planning session took place in April 2024. Participants brainstormed the City’s current strengths, weaknesses, challenges, and opportunities before developing new objectives in line with the established Strategic Goals. These new measurable objectives will be presented to the City Council by staff within the upcoming year.

The FY 2024-25 budget was constructed and developed specifically to support these goals and objectives and reinforce the commitment the City makes to prioritize its core values.

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Strategic Plan Goals

Goal 1- Ensure Long-Term Fiscal Sustainability

Goal 2- Ensure that Public Safety Continues to be a High Priority

Goal 3- Promote Community and Economic Development

Goal 4- Increase Community Engagement

Goal 5- Implement Public Infrastructure to Meet Community Needs

Goal 6- Improve City Beautification

Goal 7- Enhance Employee Development

Goal 8- Improve City Governance

GOAL 1: ENSURE LONG-TERM FISCAL SUSTAINABILITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
1.1	Admin	Review and update Reserve Policy	1 Year
1.2	Admin	Continue efforts to seek and obtain new sources of state and federal grants, including Federal and State earmarks and Biden Infrastructure Package	1-3 Years
1.3	Finance	Update Fee Study/Cost Allocation Review	1-3 Years
1.4	Admin/Eco Dev	Protect and preserve existing economic development/property nodes throughout the City to maximize revenue opportunities.	1-3 Years
1.5	Admin/Finance	Continue seeking ways to diversify the City's revenue sources to prevent over-reliance on any one source (Measure U/Property Tax).	1-3 Years
1.6	Finance	Update the existing 10-Year Financial Plan	3+ Years
1.7	DS/Econ Dev	Identify ways to monetize the new Citywide fiber optic system	1-3 Years

GOAL 2: ENSURE THAT PUBLIC SAFETY CONTINUES TO BE A HIGH PRIORITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
2.1	Fire/Police	Consider sharing of services to other cities (Police and Fire)	1-3 Years
2.2	Fire/Police	Bolster ranks of police and fire personnel (fill all vacancies)	1-3 Years
2.3	Fire/Police	Maintain operational readiness and provide full-services during Pandemic	3+ Years
2.4	Police/Fire/Emergency Communications	Improve communication and operational efficiency between Police, Fire and Communications	1-3 Years
2.5	Admin	Implement Community Paramedic Pilot Program	1-3 Years
2.6	Fire	Create Community Risk Assessment Standards of Cover Document	1-3 Years
2.7	Fire	Hire Fire Marshal and Fire Prevention Specialist	1 Year

GOAL 3: COMMUNITY AND ECONOMIC DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
3.1	Admin/PW	Develop a lobbying plan that will result in construction of a Metrolink Station and Parking Structure	1-3 Years
3.2	DS/Econ Dev	Include promotion of Citywide fiber in City economic development recruitment and retention strategies	1-3 Years
3.3	DS/Econ Dev	Continue to recruit and attract retail, hotel and other commercial businesses that complement adjacent City assets and attractions (Anaheim Resort District, Cal State Fullerton, OC Vibe and Angel Stadium Projects)	1-3 Years
3.4	Admin/DS	Complete financing structure for Old Town EIFD	1 Year
3.5	DS	Initiate the Chapman Corridor Specific Plan	1 Year
3.6	DS	Create Design Review Guidelines and Procedures	1 Year
3.7	DS	Establish Old Town Historic District	1-3 Years
3.8	DS	Update Economic Development Strategic Plan	1-3 Years
3.9	DS	Facilitate Affordable Housing along Baker Street	1-3 Years
3.10	DS	Implementation of Housing Element Strategies	1 Year
3.11	CS/DS	Secure funding to address homelessness	1-3 Years
3.12	DS	Secure funding to address affordable housing	1-3 Years
3.13	CS	Recruit Homeless Analyst position	1 Year



GOAL 4: COMMUNITY ENGAGEMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
4.1	Admin	Evaluate alternative and more creative methods of community outreach	1 Year
4.2	Admin	Increase Community Engagement/Outreach	1 Year
4.3	Police	Examine the funding for a full-time Community Outreach Position	1 Year
4.4	Admin	Develop and implement Citizen’s Leadership Academy	1 Year
4.5	Admin	Implement bi-annual Community Satisfaction Survey	1 Year
4.6	Fire	Implement Engine Company level Fire Prevention Inspections of City Businesses	1 Year

GOAL 5: PUBLIC INFRASTRUCTURE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
5.1	CS/PW	Implement Placentia Senior/Community Center Project	1-3 Years
5.2	CS/PW	Implement the Placentia Parks Initiative Plan	1-3 Years
5.3	PW	Examine more multi-modal transportation options	1-3 Years
5.4	PD/PW/Admin	Construct the Placentia Public Safety Center	1-3 Year
5.5	PW/Finance	Update Vehicle and Major Equipment Replacement Policy	1 Year
5.6	Police	Analyze security improvements at all public facilities	1 Year
5.7	Admin	Create a Comprehensive Information Technology (IT) Master Plan	1 Year
5.8	PW	Implement the 2022 Pavement Management Plan Report to prioritize streets and roads	1 Year
5.9	PW	Complete the Civic Center Improvement Project (HVAC/Solar Battery/Roof/EV Charging)	1-3 Years
5.10	PW/Finance	Establish a 5-7 Year CIP	1 Year

GOAL 6: CITY BEAUTIFICATION

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
6.1	PW	Complete landscape renovations to remaining medians throughout the City	1-3 Years
6.2	PW	Select concept and install citywide wayfinding signage	1-3 Years
6.3	PW/Admin	Allocate more funding for façade improvement projects within eligible census tracts	1-3 Years
6.4	PW/Admin	Expand Urban Forest Plan to plant 100 trees per year	1-3 Years
6.5	DS	Examine beautification opportunities in disadvantaged areas per the General Plan	1-3 Years

GOAL 7: EMPLOYEE DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
7.1	HR	Bolster ranks of city employees	1-3 Years
7.2	Admin/HR	Enhance training and development opportunities for Staff	1 Year
7.3	Admin	Create employee leadership academy/management trainee program	1 Year
7.4	HR	Initiate class and comp survey	1 Year

GOAL 8: CITY GOVERNANCE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe
8.1	Admin/HR	Update all rules and procedures to be consistent with MOUs and State/Federal regulations	1-3 Years
8.2	Admin	Monitor Legislation, unfunded mandates and ballot measures from Sacramento	1 Year
8.3	Admin	Initiate Council/City Administrator team building process	1 Year
8.4	Admin	Update Administrative Policy Manual for Ad Hoc Committees	1 Year
8.5	Admin	City Attorney coordination and evaluation	1 Year
8.6	Admin	Update City Council Code of Conduct and Code of Ethics	1 Year



CITY OF PLACENTIA FIVE YEAR STRATEGIC PLAN GOALS AND OBJECTIVES

Plan Adopted: May 10, 2022
1 Year Mark: May 10, 2023
2 Year Mark: May 10, 2024
3 Year Mark: May 10, 2025

GOAL 1: ENSURE LONG-TERM FISCAL SUSTAINABILITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
1.1	Admin	Review and update Reserve Policy	1 Year	Completed. Amended Reserve Policy No. 460 on October 19, 2022.
1.2	All	Continue efforts to seek and obtain new sources of state and federal grants, including Federal and State earmarks and Biden Infrastructure Package	1-3 Years	Completed, ongoing. Secured Federal Earmark for the Public Safety Building in the amount of \$750K. Meetings with various dignitaries are underway. Congresswoman Michelle Steel meeting with Staff occurred on February 20, 2024.
1.3	Finance	Update Fee Study/Cost Allocation Review	1-3 Years	Completed. Updated Development Impact Fees and Cost Allocation Study on April 18, 2023. Fees for FY24/25 to be presented to CC for update again on 4/16/24.
1.4	All	Protect and preserve existing economic development/property nodes throughout the City to maximize revenue opportunities.	1-3 Years	Create comprehensive Economic Development Strategic Marketing Plan. Budget for this Plan has been submitted in the FY 24-25 CIP.
1.5	All	Continue seeking ways to diversify the City's revenue sources to prevent over-reliance on any one source (Measure U/Property Tax).	1-3 Years	Included this objective in the comprehensive Economic Development Strategic Marketing Plan. Budget for this Plan has been submitted in the FY 24-25 CIP.
1.6	All	Update the existing 10-Year Financial Plan	3+ Years	Completed. Draft shared with City Council on June 21, 2022. Draft sent to Measure U committee for review and input. 10-Year Financial Plan presented to the City Council with adoption of FY23/24 budget in June 2023. Will be included in FY24/25 budget presentation after review by Measure U committee. On-going update.
1.7	DS/Econ Dev	Identify ways to monetize the new Citywide fiber optic system	1-3 Years	Establish and create a policy/guidance document, On-going. Included in ICSC Marketing Material.

GOAL 2: ENSURE THAT PUBLIC SAFETY CONTINUES TO BE A HIGH PRIORITY

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
2.1	Fire/Police	Consider sharing of services to other cities (Police and Fire)	1-3 Years	We partner with several regional resources/task forces.

Updated 3/21/2024

				<p>a. County of Orange Social Services – Adult Protective Services (personnel currently works out of PPD Investigations)</p> <p>b. County of Orange Social Services - Child Protective Services (personnel currently works out of PPD Investigations)</p> <p>c. Orange County Probation Department (personnel currently works out of PPD Investigations)</p> <p>d. Drug Enforcement Administration (DEA)</p> <p>e. Internet Crimes Against Children Task Force (ICAC)</p> <p>f. Orange County Gang Investigators Association (OCGIA)</p> <p>g. OCDA Gang Reduction Intervention Partnership (G.R.I.P)</p> <p>h. Hope Center Fullerton</p> <p>The feasibility of us providing policing services for another City is unlikely. We have worked very hard to improve upon staffing challenges and I anticipate this level of additional staffing would be difficult to overcome.</p>
2.2	Fire/ Police	Bolster ranks of police and fire personnel (fill all vacancies)	1-3 Years	On-going recruitment. Hiring has been a major focus of Fire and Police Administration. All professional staff positions are filled. Hiring and retention levels have been unprecedented.
2.3	Fire/ Police	Maintain operational readiness and provide full-services during a disaster	3+ Years	Develop emergency planning protocol for staffing levels and scheduling. We have staffing models in place for large-scale disasters or pandemic events. We remain ready to pivot staffing as needed.
2.4	Police/ Fire/ Communica tions	Improve communication and operational efficiency between Police, Fire and Emergency Communications	1-3 Years	Continue on-going meetings for quality assurance and operational efficiency. We have greatly improved the communication and working efficiency between the police department and the communications center. We have dedicated staff that serve in working group meetings (Quality Assurance) that the Communications Manager facilitates. When problems and challenges come up, the public safety directors and management meet to work out solutions.
2.5	Admin	Research and recommend a Community Based Paramedic Pilot Program	1-3 Years	Conducting research.
2.6	Fire	Create Community Risk Assessment Standards of Cover Document	1-3 Years	Ongoing. Reviewing requirements to assign tasks to personnel.

2.7	Fire	Complete Fire Department CPSE Certification	3+ Years	Ongoing. Reviewing requirements to assign tasks to personnel.
2.8	Fire	Endeavor to maintain and improve Fire Department compliance	3+ Years	Ongoing research and policy updates to ensure Department compliance.

GOAL 3: PROMOTE COMMUNITY AND ECONOMIC DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
3.1	Admin/PW	Develop a lobbying plan that will result in construction of a Metrolink Station and Parking Structure	1-3 Years	OCTA approval of cooperative agreement extension required; working on alternative plan for community outreach. Metrolink triple track project.
3.2	DS/Econ Dev	Include promotion of Citywide fiber in City economic development recruitment and retention strategies	1-3 Years	Include Citywide Fiber in all future Marketing Plans. Included in ICSC Marketing Material.
3.3	DS/Econ Dev	Continue to recruit and attract retail, hotel and other commercial businesses that complement adjacent City assets and attractions (Anaheim Resort District, Cal State Fullerton, OC Vibe and Angel Stadium Projects)	3+ Years	Establish and create a comprehensive Marketing Plan, On-going. Ongoing, Admin/DS continue to market viable properties citywide including at multiple ICSC conferences annually.
3.4	Admin/DS	Complete financing structure for Old Town EIFD	1 Year	EIFD Amendment underway and scheduled for completion in April, 2024.
3.5	DS	Initiate the Chapman Corridor Specific Plan	1 Year	Chapman Corridor has been reviewed by City Council at two separate study sessions, and one community meeting has occurred. Anticipated Plan approval date is December 2024.
3.6	DS	Create Design Review Guidelines and Procedures	1 Year	RFP for these services in process, ongoing. Ongoing, to be funded in FY 24-25 CIP budget.
3.7	DS	Establish Old Town Historic District/Business Improvement District	1-3 Years	CFD adopted by City Council March 2024. Meetings with Merchants ongoing. Staff has already established weekly Old Town night-time programming in partnership with Chamber of Commerce.
3.8	DS	Update Economic Development Strategic Plan	1-3 Years	Retain Economic Development Consultant for this Plan. Ongoing, plan for funding in FY 24-25 CIP budget
3.9	DS	Facilitate Affordable Housing along Baker Street	1-3 Years	Complete. City Council approved DDA with Mercy Housing on March 5, 2024, entitlements for development approved March 7, 2024.

3.10	DS	Implementation of Housing Element Strategies	1 Year	Housing Element approved by HCD on February 29, 2024. Implementation ongoing.
3.11	CS/DS	Secure funding to address homelessness	1-3 Years	Ongoing. Housing Element approved by HCD on February 29, 2024 which allowed staff to apply for PLHA funding regarding Navigation Center. Also, continually working to find State, Federal and other grant opportunities to address homelessness and to fund housing for those at risk of homelessness.
3.12	DS	Secure funding to address affordable housing	1-3 Years	Housing Element approved by HCD on February 29, 2024 which allowed staff to apply for State ProHousing designation. Both efforts will significantly assist in securing State, Federal and other funding opportunities to fund housing for those at risk of homelessness.
3.13	CS	Recruit Homeless Analyst position	1 Year	Completed. Position filled.

GOAL 4: INCREASE COMMUNITY ENGAGEMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
4.1	Admin	Evaluate alternative and more creative methods of community outreach	1 Year	Review various cities methods and implement.
4.2	Admin	Increase Community Engagement/Outreach	1 Year	Review various cities methods and implement.
4.3	Police	Examine the funding for a full-time Community Outreach Position	1 Year	Completed. Finalized with adoption of FY 22/23. Hired in 2023.
4.4	Admin	Develop and implement Citizen's Leadership Academy	1-3 Years	Completed, ongoing. Successful Fall 2022 Academy. Spring 2024 Academy underway.
4.5	Admin	Implement bi-annual Community Satisfaction Survey	1 Year	Engage a consulting service to develop survey.
4.6	Fire	Implement Engine Company level Fire Prevention Inspections of City Businesses	1 Year	Ongoing implementation of fire prevention inspections of all City businesses.
4.7	Police	Conduct Community Oriented Policing and Proactive Policing (i.e., Neighborhood Watch, Community Watch, etc)	1 Year	Completed, ongoing. Retained a Community Outreach Specialist to increase department engagement opportunities. Revitalized Neighborhood Watch (added as a part of CERT), adopted a special needs soccer team, monthly community events (coffee w/a cop, etc.), revitalized National Night Out,

				engaged social media content, GRIP Program
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GOAL 5: IMPLEMENT PUBLIC INFRASTRUCTURE TO MEET COMMUNITY NEEDS

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
5.1	CS/PW	Construct Placentia Senior/Community Center	3+ Years	On September 20, 2023 the City Council approved a contract for 35% design and engineering concept plan. The consultant will be conducting community workshops and coordinating with the Blue Ribbon Committee and staff regarding the design. At the October 18, 2022 City Council meeting, a 99 year lease between the County of Orange and City was approved to construct a proposed Senior/Community Center at Tri City Park. Final design of project on hold until additional parking for new facility is secured. Staff will be presenting options to the City Council at an upcoming meeting.
5.2	CS/PW	Complete the Placentia Parks Initiative Plan	3+ Years	Ongoing, actively completing projects. Parks have been incorporated in the FY 24-25 CIP budget. All park/playground projects included in the Initiative have been completed or will be completed this year. Phase 2 design and construction of a dog park will be included in the FY 24-25 CIP Budget, along with 2 other playgrounds. CS will also be adding supply costs in FY 24-25 to renovated 3 park restrooms. This renovation will be done in-house by CS maintenance staff.
5.3	PW	Examine more multi-modal transportation options	1-3 Years	No update, this goal has yet to be fully defined.
5.4	PD/PW/ Admin	Construct the Placentia Public Safety Center	1-3 Years	PSB under construction. Butler Building to be occupied this Spring, the main building will be completed and ready for occupation by December 2024.
5.5	PW/ Finance	Update Vehicle and Major Equipment Replacement Policy	1 Year	Project assigned to Public Works Manager; anticipated to have a working draft policy update by December 2024. If funding available, plan to include initial funding for equipment replacement reserve in FY24/25 budget.
5.6	Police	Analyze security improvements at all public facilities	1 Year	Implement security audits at City facilities. Partnered with OCIAC and completed walk through security/threat assessments at all city facilities

5.7	Admin	Create a Comprehensive Information Technology (IT) Master Plan	1 Year	80% Completed. IT Manager working with IT Consultant. Will be completed by end of March.
5.8	PW	Implement the 2022 Pavement Management Plan Report to prioritize streets and roads	1 Year	Completed.
5.9	PW	Complete the Civic Center Improvement Project (HVAC/Solar Battery/Roof/EV Charging)	1-3 Years	Project should be retitled to: City Hall/Police Station Modernization Project. Project is in final design and staff anticipates being ready to solicit bids for construction in Summer 2025.
5.10	PW/ Finance	Establish a 5-7 Year CIP	1 Year	Completed. 7 Year CIP incorporated into FY23/24 Adopted Budget. Will be updated annually and presented with the budget.
5.11	PW	Transition all streetlights to LEDs	3+ Years	City Council provided final approvals to transition all City streetlights, including mission bell lights to LED. SCE anticipates work to begin August/September 2024.

GOAL 6: IMPROVE CITY BEAUTIFICATION

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
6.1	PW	Complete landscape renovations to remaining medians throughout the City	1-3 Years	Median renovations on Rose Drive completed. Median renovations on Yorba Linda Boulevard anticipated to begin Summer 2024 and median renovations on Bastanchury Road, Phase 1, to begin early 2025.
6.2	PW	Select concept and install citywide wayfinding signage	1-3 Years	Citywide wayfinding master plan adopted by City Council. Wayfinding signs identified in Phases 1 and 4 are currently being installed. Old Town wayfinding signage to be installed as part of the Old Town Streetscape Improvement Project.
6.3	PW/Admin	Allocate more funding for façade improvement projects within eligible census tracts	1-3 Years	Completed, ongoing. Tlaquepaque's façade improvement project for their building was completed.
6.4	PW/Admin	Expand Urban Forest Plan to plant 100 trees per year	1-3 Years	Completed. Funds budgeted in FY 2022-23 for urban forest planting project in Hamer Island. Budgeting additional funds for future Fiscal Years.
6.5	DS	Examine beautification opportunities in disadvantaged areas per the General Plan	1-3 Years	On-going, and substantially complete in that artwork was added to Crowther Ave./SR57 underpass and in process at Orangethorpe Avenue/SR57 intersection.

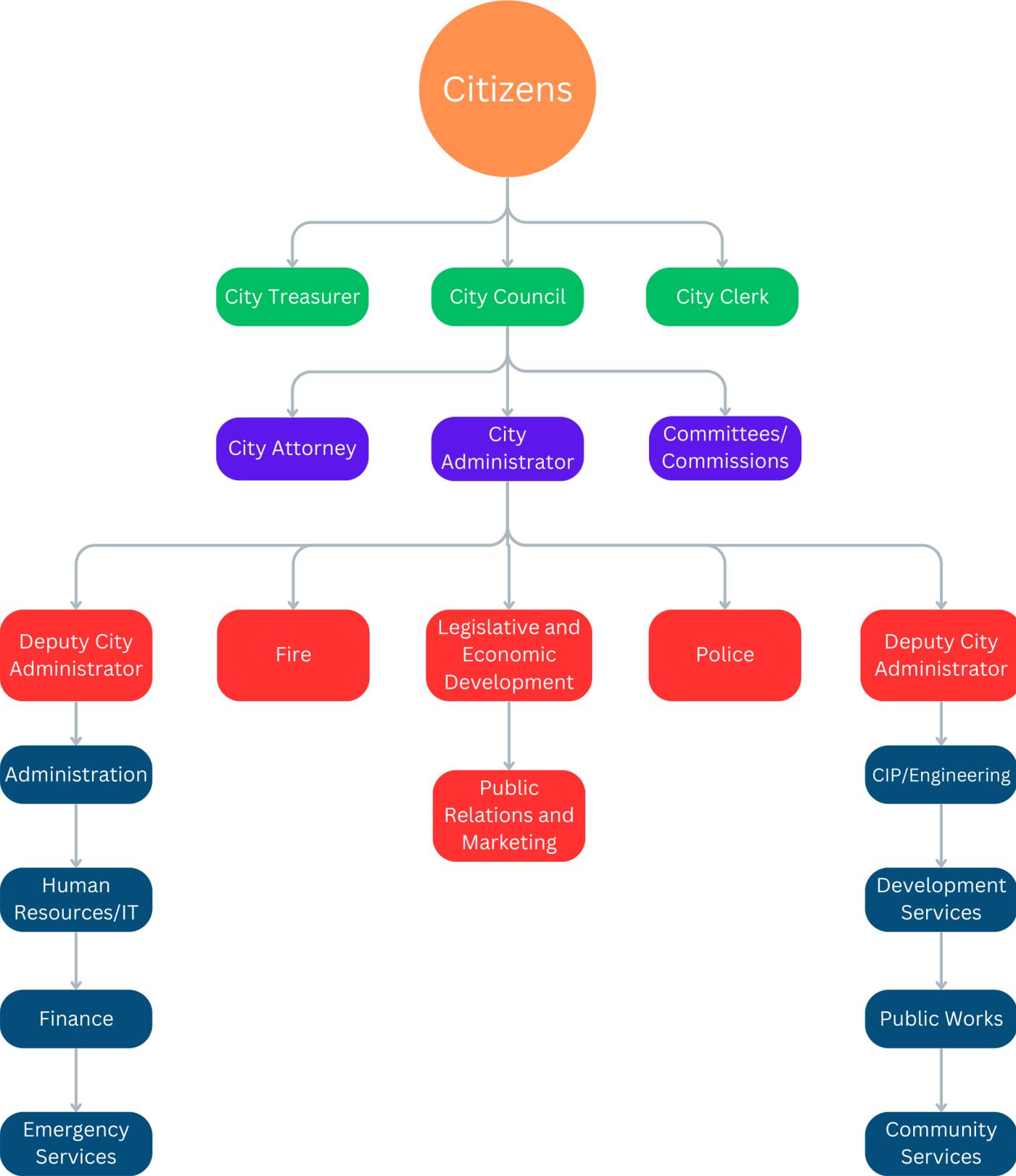
GOAL 7: ENHANCE EMPLOYEE DEVELOPMENT

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
7.1	HR	Bolster ranks of city employees	1-3 Years	Ongoing
7.2	Admin/HR	Enhance training and development opportunities for Staff	1 Year	Completed. City has developed a comprehensive “Invest in Your Team” initiative, which includes monthly Brown Bags, monthly training sessions (i.e. CPR/First Aid, Cybersecurity, Active Shooter), TED Talks, Executive Management Retreat and Department Retreats.
7.3	Admin	Create employee leadership academy/management trainee program	1-3 Year	Completed. Developed and scheduled a comprehensive leadership academy designed to empower employees to grow in their career. The Academy is scheduled for September, 2022 to January, 2023 and will feature keynote speakers in the areas of resilience, time management, health and wellness and leadership.
7.4	HR	Initiate class and comp survey	1 Year	RFP Initiated by HR Director. Consultant recommendation to the City Council in April, 2024.

GOAL 8: IMPROVE CITY GOVERNANCE

Obj. No.	Dept. Assigned	Objective Description	Completion Timeframe	Status
8.1	Admin/HR	Update all rules, policies and procedures to be consistent with MOUs and State/Federal regulations	1-3 Years	Ongoing. Administration is convening a meeting with staff to review rules, policies, and procedures to conduct comprehensive update.
8.2	Admin	Monitor Legislation, unfunded mandates and ballot measures from Sacramento	1 Year	Ongoing. Receive weekly updates by our Lobbyist and issue letters in conjunction with the Mayor’s office.
8.3	Admin	Initiate Council/City Administrator team building process	1 Year	Ongoing. Biennial retreat.
8.4	Admin	Update Administrative Policy Manual for Ad Hoc Committees	1 Year	Completed. Presented updated Committee, Commission and Advisory Board Manual on February 20, 2024. Annual updates.
8.5	Admin	Initiate City Attorney coordination and evaluation	1 Year	Completed. Executive Staff and City Council provided written comments to the Council Subcommittee. Performance evaluation occurred in July, 2022.
8.6	Admin	Update City Council Code of Conduct and Code of Ethics	1 Year	Completed. Updated Code of Ethics and Conduct Policy on November 15, 2022.

Citywide Organizational Chart



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25**

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
ELECTED				
MAYOR	1	1	1	1
CITY COUNCIL	4	4	4	4
CITY CLERK	1	1	1	1
CITY TREASURER	1	1	1	1
TOTALS	7	7	7	7

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
APPOINTED (DOES NOT INCLUDE ALTERNATES)				
CITIZENS' OVERSIGHT COMMITTEE	3	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5	5
HERITAGE COMMITTEE	7	8	8	8
HISTORICAL COMMITTEE	9	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5	5
PLANNING COMMISSION	7	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	5	6	6	6
VETERANS ADVISORY COMMITTEE	9	10	10	10
TOTALS	66	69	69	69

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
CITY ADMINISTRATOR				
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.65	0	0	0
CITY ADMINISTRATOR	1	1	1	1
COMMUNICATIONS & MARKETING MANAGER	0	1	1	1
DIGITAL MEDIA ANALYST	0	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1
SENIOR MANAGEMENT ANALYST	0	1	1	1
TOTALS	2.65	5	5	5

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
ADMINISTRATIVE SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	0	1	1	1
DIRECTOR OF HUMAN RESOURCES	1	1	1	1
HUMAN RESOURCES ANALYST	1	1	1	1

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25**

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
ADMINISTRATIVE SERVICES (CONTINUED)				
HUMAN RESOURCES OFFICE CLERK	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	0	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	0	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13	13
RISK MANAGER	1	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1	1
TOTALS	29	32	32	32

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
FINANCE				
ACCOUNT CLERK	1	0	0	0
ACCOUNTING MANAGER	1	1	1	1
ACCOUNTING TECHNICIAN	3	4	4	4
DIRECTOR OF FINANCE	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1	1
TOTALS	9	9	9	9

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
DEVELOPMENT SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.35	0	0	0
ASSOCIATE PLANNER	1	1	1	1
BUILDING INSPECTOR	1	1	1	1
BUILDING PERMIT TECHNICIAN	1	2	2	2
CODE ENFORCEMENT OFFICER	0	1	1	1
CODE ENFORCEMENT SUPERVISOR	0	1	1	1
DIGITAL MEDIA ANALYST	1	0	0	0
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1
GIS TECHNICIAN	1	1	1	1
MANAGEMENT ANALYST	1	0	0	0
PLANNING MANAGER	0	1	1	1
PLANNING TECHNICIAN	1	1	1	1
PLANS EXAMINER	0	1	1	1
SENIOR PLANNER	1	0	0	0
SR. CODE ENFORCEMENT OFFICER	1	0	0	0
TOTALS	11.35	12	12	12

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25**

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
PUBLIC SAFETY - POLICE				
CAPTAIN	2	2	2	2
CHIEF OF POLICE	1	1	1	1
COMMUNITY SERVICES OFFICER	2	2	2	2
CRIME ANALYST	1	1	1	1
IT SERGEANT	1	1	1	1
LIEUTENANT	3	3	3	3
MANAGEMENT ANALYST	1	1	1	1
OFFICE SPECIALIST - RECORDS	2	3	3	3
PARKING CONTROL OFFICER	2	2	2	2
POLICE ACADEMY TRAINEE	1	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39	39
POLICE SERVICES OFFICER	2	2	2	2
POLICE SERVICES SUPERVISOR	3	3	3	3
PROPERTY TECHNICIAN	1	1	1	1
SERGEANT	10	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1	1
SR. MANAGEMENT ANALYST	0	0	0	0
TOTALS	75	76	76	76

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
FIRE & LIFE SAFETY				
ADMINISTRATIVE ASSISTANT	0	0	1	1
BATTALION CHIEF	3	3	3	3
DEPUTY FIRE CHIEF	1	1	1	1
FIRE CAPTAIN	6	6	6	6
FIRE CHIEF	1	1	1	1
FIRE ENGINEER	6	6	6	6
FIRE MARSHAL	1	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1	1
FIREFIGHTER	6	9	9	9
OFFICE ASSISTANT	1	1	0	0
PATROL ENGINEER	1	0	0	0
SENIOR MANAGEMENT ANALYST	1	1	1	1
TRAINING OFFICER	0	0	0	0
TOTALS	28	30	30	30

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2024-25**

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
PUBLIC WORKS				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1	1
CITY ENGINEER	1	1	1	1
CUSTODIAN	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
ENGINEERING AIDE	1	1	1	1
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	2	2
MAINTENANCE WORKER	8	8	8	8
MANAGEMENT ASSISTANT	1	1	1	1
MECHANIC	2	2	2	2
PUBLIC WORKS INSPECTOR	1	1	1	1
PUBLIC WORKS MANAGER	0	1	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2	2
SENIOR CIVIL ENGINEER	1	1	1	1
SENIOR CUSTODIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1	1
TRANSPORTATION MANAGER	1	1	1	1
TOTALS	29	30	29	29

	Amended 22-23	Adopted 23-24	Amended 23-24	Adopted 24-25
COMMUNITY SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	4	4
COMMUNITY SERVICES SUPERVISOR	1	0	0	0
DEPUTY DIRECTOR OF COMMUNITY SERVICES	0	1	1	1
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	0	1	3	3
MAINTENANCE WORKER	1	1	0	0
MANAGEMENT ANALYST	1	1	1	1
OFFICE ASSISTANT	0	0	0	0
TOTALS	9	10	11	11

SUMMARY				
FULL-TIME FUNDED PERSONNEL	188	200	200	200
UNFUNDED OVERHIRES	5	4	4	4
ELECTED & APPOINTED PERSONNEL	73	76	76	76
GRAND TOTAL	266	280	280	280

*Overhires are not funded



PLACENTIA
Rich Heritage, Bright Future

PROJECTED CHANGE IN FINANCIAL POSITION



General Fund Budget
FISCAL YEAR 2024-25

	Unaudited Balance 6/30/2023	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Unaudited Balance 6/30/2024	Adopted Revenue	Adopted Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2024
General Fund									
101 General Fund (0010)	19,918,635.00	62,498,939.37	69,836,693.68	(7,337,754.31)	12,580,880.69	50,430,128.00	50,925,939.49	(495,811.49)	12,085,069.20
117 Measure U Fund (0079)	4,405,158.89	8,670,000.00	12,549,355.90	(3,879,355.90)	525,802.99	8,886,000.00	8,843,000.00	43,000.00	568,802.99
General Fund Total	24,323,793.89	71,168,939.37	82,386,049.58	(11,217,110.21)	13,106,683.68	59,316,128.00	59,768,939.49	(452,811.49)	12,653,872.19
Special Revenues									
215 Air Quality Management (0019)	288,864.97	65,900.00	318,278.00	(252,378.00)	36,486.97	65,900.00	79,100.00	(13,200.00)	23,286.97
225 Asset Seizure (0021)	1,381,444.07	-	1,155,000.00	(1,155,000.00)	226,444.07	-	226,444.07	(226,444.07)	-
282 CalRecycle Grant (0083)	821.31	-	13,181.36	(13,181.36)	(12,360.05)	144,054.00	131,693.00	12,361.00	0.95
270 CDBG Fund (0030)	(542,295.68)	359,997.14	390,061.14	(30,064.00)	(572,359.68)	322,998.00	322,998.00	-	(572,359.68)
229 Comm Trans Hous Grant (0062)	49,605.89	-	-	-	49,605.89	-	-	-	-
715 Community Fac District (0047)	-	-	-	-	-	-	-	-	-
118 COVID-19 Relief Fund (0081)	143,307.18	62,000.00	40,000.00	22,000.00	165,307.18	-	99,000.00	(99,000.00)	66,307.18
227 Explorer Grant NOC (0076)	1,513,898.46	-	119,594.04	(119,594.04)	1,394,304.42	-	-	-	1,394,304.42
283 County Annexation (0084)	2,072,650.99	-	-	-	2,072,650.99	-	-	-	2,072,650.99
207 Housing Successor Agency (0053)	(10,211.69)	450,858.00	432,866.89	17,991.11	7,779.42	457,992.00	440,000.00	17,992.00	25,771.42
265 Landscape Maintenance (0029)	527,264.40	1,275,373.00	1,200,374.00	74,999.00	602,263.40	1,300,538.00	1,683,516.50	(382,978.50)	219,284.90
210 Measure M (0018)	(70,460.36)	2,655,223.79	2,653,604.09	1,619.70	(68,840.66)	941,801.00	941,801.00	-	(68,840.66)
280 Misc Grants Fund (0050)	(66,054.91)	16,700.00	16,700.00	-	(66,054.91)	-	-	-	(66,054.91)
281 OCATT Fund (0077)	-	-	-	-	-	-	-	-	-
121 Oplods Settlement Fund (0091)	13,434.87	-	-	-	13,434.87	-	-	-	13,434.87
235 Park Development (0023)	20,461.25	-	-	-	20,461.25	-	-	-	20,461.25
211 PEG Fund (0058)	44,224.11	80,000.00	114,700.00	(34,700.00)	9,524.11	100,000.00	103,000.00	(3,000.00)	6,524.11
231 Placentia Reg Nav Cent(0078)	(1,774,164.29)	2,394,700.00	2,553,710.65	(159,010.65)	(1,933,174.94)	2,933,600.00	2,933,600.00	(3,000.00)	(1,933,174.94)
261 Public Safety CFD (0055)	149,801.99	-	-	-	149,801.99	-	142,875.00	(142,875.00)	6,926.99
209 State Gas Tax - RMRA (0060)	484,321.33	1,280,805.00	1,511,059.28	(230,254.28)	254,067.05	1,343,778.00	1,597,000.00	(253,222.00)	845.05
205 State Gas Tax (0017)	55,299.45	1,409,810.00	2,158,523.00	(748,713.00)	(693,413.55)	1,455,676.00	1,382,308.00	73,368.00	(620,045.55)
245 Storm Drain Constroction (0025)	530.37	-	-	-	530.37	-	-	-	530.37
260 Street Lighting District (0028)	-	171,500.00	171,500.00	-	-	280,000.00	280,000.00	-	-
230 Suppl Law Enfrcmnt (0022)	229,434.78	165,000.00	165,000.00	-	229,434.78	181,000.00	181,000.00	-	229,434.78
234 Technology Impact Fees (0075)	525,369.66	-	126,384.92	(126,384.92)	398,984.74	-	289,034.00	(289,034.00)	109,950.74
250 Thoroughfare Constroction (0026)	4,805.38	-	4,172.00	(4,172.00)	633.38	-	-	-	633.38
249 TOD District CFD (0080)	(843.84)	31,488.00	24,000.00	7,488.00	6,644.16	95,900.00	50,200.00	45,700.00	52,344.16
226 Traffic Offender Fund (0051)	5,750.30	-	-	-	5,750.30	-	-	-	5,750.30
201 Utility User Tax (0016)	222,682.26	-	-	-	222,682.26	-	-	-	222,682.26
285 EIFD (0086)	70,455.54	5,000.00	-	5,000.00	75,455.54	9,070,000.00	10,260,000.00	(1,190,000.00)	(1,114,544.46)

	Unaudited Balance 6/30/2023	Amended Revenue	Amended Expenditures	Est Change in Available Fund Balance	Unaudited Balance 6/30/2024	Adopted Revenue	Adopted Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2024
Special Revenues - Developer Impact Fees									
405 Afford Housing In-Lieu (0034)	404.18	-	-	-	404.18	-	-	-	404.18
242 City Pub Sfty Impact Fee (0067)	119,974.41	86,551.21	75,000.00	11,551.21	131,525.62	-	143,500.00	(143,500.00)	(11,974.38)
243 City Quimby In Lieu Fee (0069)	1,456,677.32	271,473.20	1,239,207.32	(967,734.12)	488,943.20	-	93,450.00	(93,450.00)	395,493.20
238 City Traffic Impact Fees (0065)	252,816.39	482,700.34	278,000.00	204,700.34	457,516.73	-	10,000.00	(10,000.00)	447,516.73
244 CW Aford House ImpactFee(0068)	1,246,744.91	384,911.60	126,000.00	258,911.60	1,505,656.51	-	75,000.00	(75,000.00)	1,430,656.51
237 Citywide Sewer Impact Fee (0064)	-	-	-	-	-	-	-	-	-
239 CW Stormdr Impact Fee (0066)	23,026.75	14,247.36	-	14,247.36	37,274.11	-	25,000.00	(25,000.00)	12,274.11
233 Gen Plan Update Fees (0074)	1,105,005.59	150,000.00	324,257.50	(174,257.50)	930,748.09	-	325,000.00	(325,000.00)	605,748.09
236 Parks & Rec Impact Fees (0063)	1,850,441.09	361,499.58	1,745,588.64	(1,384,089.06)	466,352.03	-	168,000.00	(168,000.00)	298,352.03
247 TOD Sewer Impact Fees (0071)	280,562.82	90,000.00	557,187.78	(467,187.78)	(186,624.96)	-	10,000.00	(10,000.00)	(196,624.96)
248 TOD Strscape Impct Fee (0072)	1,018,050.73	-	7,364.00	(7,364.00)	1,010,686.73	-	185,300.00	(185,300.00)	825,386.73
246 TOD Traffic Impact Fees (0070)	679,549.84	-	20,953.52	(20,953.52)	658,596.32	-	-	-	658,596.32
Special Revenues Total	13,373,651.82	12,265,738.22	17,542,268.13	(5,276,529.91)	8,097,121.91	18,693,237.00	22,178,819.57	(40,872,056.57)	4,611,539.34
Debt Service									
206 Gas Tax Debt Fund (0052)	83,540.84	403,750.00	403,750.00	-	83,540.84	407,750.00	407,750.00	-	83,540.84
Debt Service Total	83,540.84	403,750.00	403,750.00	-	83,540.84	407,750.00	407,750.00	-	83,540.84
Capital Projects									
401 City Capital Projects (0033)	(222,347.89)	4,842,647.61	4,226,103.53	616,544.08	394,196.19	-	456,000.00	(456,000.00)	(61,803.81)
Capital Projects Total	(222,347.89)	4,842,647.61	4,226,103.53	616,544.08	394,196.19	-	456,000.00	(456,000.00)	(61,803.81)
Enterprise Funds									
240 Sewer Construction (0024)	(100,228.66)	1,377,900.00	183,303.98	1,194,596.02	1,094,367.36	-	-	-	1,094,367.36
275 Sewer Maintenance (0048)	8,086,506.56	1,017,450.00	697,767.33	319,682.67	8,406,189.23	1,100,000.00	617,300.00	482,700.00	8,888,889.23
501 Refuse Administration (0037)	133,723.84	4,744,000.00	4,814,819.74	(70,819.74)	62,904.10	5,089,640.00	5,028,740.00	40,900.00	103,804.10
Enterprise Funds Total	8,120,001.74	7,139,350.00	5,695,891.05	1,443,458.95	9,563,460.69	6,189,640.00	5,646,040.00	523,600.00	10,087,060.69
Internal Service Funds									
601 Employee Health & Wife (0039)	19,015.69	1,206,400.00	1,206,400.00	-	19,015.69	1,569,969.00	1,569,969.00	-	19,015.69
605 Risk Management (0040)	(1,491,810.03)	3,048,475.66	2,537,100.00	511,375.66	(980,434.37)	3,024,000.00	3,024,000.00	-	(980,434.37)
610 Equipment Replacement (0041)	94,748.57	-	79,000.00	(79,000.00)	15,748.57	-	20,000.00	(20,000.00)	(4,251.43)
615 Information Technology (0042)	-	-	-	-	-	-	-	-	-
Internal Service Funds Total	(1,378,045.77)	4,254,875.66	3,822,500.00	432,375.66	(945,670.11)	4,593,969.00	4,613,969.00	(20,000.00)	(965,670.11)
Fiduciary Funds									
302 Public Financing Autho(0082)	(47,736,291.22)	4,083,700.00	4,083,700.00	-	(47,736,291.22)	4,657,704.00	4,662,800.00	(5,096.00)	(47,741,387.22)
119 Section 115 Trust (0087)	2,456,825.00	-	-	-	2,456,825.00	-	-	-	2,456,825.00
Fiduciary Funds Total	(45,279,466.22)	4,083,700.00	4,083,700.00	-	(45,279,466.22)	4,657,704.00	4,662,800.00	(5,096.00)	(45,284,562.22)
Agency Funds									
208 Scosr Agency RetOblig (0054)	(9,685,893.29)	1,628,035.00	1,634,951.71	(6,916.71)	(9,692,810.00)	1,491,050.00	1,491,050.00	-	(9,692,810.00)
Agency Funds Total	(9,685,893.29)	1,628,035.00	1,634,951.71	(6,916.71)	(9,692,810.00)	1,491,050.00	1,491,050.00	-	(9,692,810.00)
Grand Total	(10,753,368.07)	105,787,035.86	119,795,214.00	(14,008,178.14)	(24,672,943.02)	95,329,478.00	99,225,368.06	(3,895,890.06)	(28,568,833.08)



GENERAL FUND REVENUE AND EXPENSE



General Fund Budget FISCAL YEAR 2024-25

**ADOPTED BUDGET
FISCAL YEAR 2024-25**

**General Fund
Revenues vs. Expenditures**

	2021-22	2022-23	2023-24	2023-24	2024-25	% Change from 2023-24 Amended
	Audited	Audited	Amended	Projected	Adopted	
Beginning Fund Balance	20,133,806	19,918,635	19,918,635	19,918,635	14,370,851	
REVENUE						
Property Taxes	17,191,427	18,850,093	20,414,944	20,269,659	21,796,023	106.77%
Sales & Use Taxes	8,491,412	8,592,468	8,650,000	8,130,000	8,408,000	97.20%
Other Taxes	6,959,372	8,160,126	7,509,236	7,707,500	7,896,040	105.15%
Permits/Licenses	2,440,247	2,622,337	2,618,000	2,573,350	2,788,900	106.53%
Fines & Forfeitures	503,303	457,065	465,000	464,953	485,000	104.30%
Intergovernmental	976,416	7,182,343	3,712,950	3,714,350	312,000	8.40%
Charges for Services	1,400,033	1,498,727	1,684,000	1,584,122	1,716,990	101.96%
Miscellaneous Revenue	4,086,686	4,040,107	2,454,000	2,557,402	2,129,075	86.76%
Subtotal Revenues	42,048,896	51,403,267	47,508,130	47,001,335	45,532,028	95.84%
Operating Transfers-In	279,646	335,738	1,052,750	1,047,800	455,100	43.23%
Measure U Transfers-in:	-	-	-	-	-	
Employee Retention	2,626,970	2,681,367	3,337,946	3,225,000	2,665,800	79.86%
OPEB	875,657	893,789	1,112,649	1,075,000	888,600	79.86%
Subtotal Transfers-in	3,782,273	3,910,894	5,503,345	5,347,800	4,009,500	72.86%
TOTAL OPERATING RESOURCES	45,831,170	55,314,161	53,011,475	52,349,135	49,541,528	93.45%
EXPENDITURES						
Operating Expenditures						
Legislative	1,170,330	1,086,933	1,139,000	937,640	1,075,316	94.41%
City Administrator	629,427	672,198	1,054,134	1,064,696	1,055,675	100.15%
Administrative Services	4,578,230	5,229,121	6,338,088	6,297,332	6,662,469	105.12%
Finance	1,537,962	1,716,012	1,346,368	718,243	1,370,550	101.80%
Development Services	1,482,734	1,761,451	1,819,556	1,904,671	1,782,450	97.96%
Public Safety - Police	11,586,677	12,877,677	13,913,476	14,256,982	14,738,672	105.93%
Fire & Life Safety	3,855,296	4,180,487	4,768,558	4,835,881	5,233,350	109.75%
Public Works	3,528,964	4,150,108	4,939,091	4,575,085	3,999,786	80.98%
Community Services	2,295,034	2,626,947	3,377,417	3,048,361	3,513,350	104.02%
General Government	4,751,942	5,469,907	5,498,200	5,362,568	4,711,700	85.70%
Subtotal Operating Expenditures	35,416,598	39,770,841	44,193,887	43,001,459	44,143,318	99.89%
Operating Change in Fund balance	10,414,572	15,543,319	8,817,588	9,347,676	5,398,210	61.22%
Non-Operating Expenditures						
Interfund Transfers (Transfers Out)	374,811	417,154	36,214	250,000	143,756	396.96%
GF Debt Service	4,852,327	5,205,487	5,760,900	5,706,825	6,458,866	112.12%
Subtotal Non-Operating Expenditures	5,227,137	5,622,641	5,797,114	5,956,825	6,602,622	113.89%
CHANGE IN FUND BALANCE	5,187,435	9,920,678	3,020,474	3,390,852	(1,204,411)	-39.87%
Other Changes to Fund Balance						
Measure U Reserve Contribution	-	-	920,000	860,000	888,600	96.59%
Capital Projects Revenue	-	-	11,747,879	11,042,328	-	0.00%
Capital Projects	(1,119,156)	(8,193,832)	(18,503,636)	(20,840,963)	(180,000)	0.97%
Public Safety Building (GF Fund Balance)	-	-	(3,497,517)	-	-	0.00%
Net Change to Fund Balance	4,068,279	1,726,846	(6,312,799)	(5,547,784)	(495,811)	7.85%
Ending Total Fund Balance	24,202,085	21,645,481	13,605,836	14,370,851	13,875,040	101.98%
Fund Balance						
Nonspendable	1,766,691	1,766,691	1,766,691	1,766,691	1,766,691	
Measure U - Contingency Reserve	3,081,682	3,081,682	4,001,682	4,861,682	5,750,282	
General Fund Reserve	6,733,065	6,733,065	7,046,790	5,888,683	5,285,547	
Unassigned Fund Balance	8,248,593	8,248,593	790,673	1,853,796	1,072,520	
TOTAL FUND BALANCE	19,830,032	19,830,032	13,605,836	14,370,851	13,875,040	

General Fund Balance Reserve Target						
Operating Expenses	35,416,598	39,770,841	44,193,887	43,001,459	44,143,318	
Less: One Time Operating Expenses						
Adjusted Operating Expenses	35,416,598	39,770,841	44,193,887	43,001,459	44,143,318	
25% of Budgeted Operating Expenses	8,854,149	9,942,710	11,048,472	10,750,365	11,035,829	
General Fund Operating Reserves	18,063,341	18,063,341	11,839,145	12,604,160	12,108,349	
General Fund Operating Reserves %	51%	45.42%	26.79%	29.31%	27.43%	
% Funded	204%	182%	107%	117%	110%	

**Adopted Budget
FISCAL YEAR 2024-25**

**General Fund Summary
General Fund (0010)
Fund 101**

	2021-22	2022-23	2023-24	2023-24	2024-25	% Change from
	Audited	Audited	Amended	Projected	Adopted	2023-24 Amended
Revenues						
Property Taxes	17,191,427	18,850,093	20,414,944	20,269,659	21,796,023	106.8%
Sales & Use Taxes	8,491,412	8,592,468	8,650,000	8,130,000	8,408,000	97.2%
Other Taxes	6,959,372	8,160,126	7,509,236	7,707,500	7,896,040	105.2%
Permits/Licenses	2,440,247	2,622,337	2,618,000	2,573,350	2,788,900	106.5%
Fines & Forfeitures	503,303	457,065	465,000	464,953	485,000	104.3%
Intergovernmental	976,416	7,182,343	3,712,950	3,714,350	312,000	8.4%
Charges for Services	1,400,033	1,498,727	1,684,000	1,584,122	1,716,990	102.0%
Miscellaneous Revenue	4,086,686	4,040,107	2,454,000	2,557,402	2,129,075	86.8%
Total Operating Revenue	42,048,896	51,403,267	47,508,130	47,001,335	45,532,028	95.8%
Transfer In	279,646	335,738	1,052,750	1,047,800	455,100	43.2%
Measure U - Reserve Contribution	-	-	920,000	860,000	888,600	96.6%
Measure U - Employee Retention	2,626,970	2,681,367	3,337,946	3,225,000	2,665,800	79.9%
Measure U - OPEB	875,657	893,789	1,112,649	1,075,000	888,600	79.9%
Total Transfer in	3,782,273	3,910,894	6,423,345	6,207,800	4,898,100	76.3%
Grand Total Resources	45,831,170	55,314,161	53,931,475	53,209,135	50,430,128	93.5%
Expenditures						
Salaries & Benefits	22,221,745	23,730,240	27,345,162	28,606,509	28,174,866	103.0%
Materials, Supplies & Services	17,948,538	21,621,063	22,561,722	20,096,481	22,351,858	99.1%
CIP & Equipment	1,217,861	8,223,500	22,049,056	20,883,704	255,459	1.2%
Total Operating Expenditures	41,388,144	53,574,803	71,955,940	69,586,694	50,782,183	70.6%
Transfer out	374,747	417,154	36,214	250,000	143,756	397.0%
Grand Total Expenditures	41,762,891	53,991,957	71,992,154	69,836,694	50,925,939	70.7%
Net Change in Position	4,068,279	1,322,204	(18,060,679)	(16,627,558)	(495,811)	2.7%

**ADOPTED BUDGET
FISCAL YEAR 2024-25**

**General Fund Revenue
General Fund (0010)
101**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Current Year-Secured	9,151,358	9,886,634	10,450,000	10,450,000	11,500,000	110.0%
Property Tax (VLF)	5,708,260	6,131,122	6,601,944	6,731,659	6,925,000	104.9%
Current Year-Unsecured	291,436	295,424	335,000	335,000	381,063	113.8%
Prior Yrs-Secured/Unsecured	65,027	58,976	70,000	70,000	71,400	102.0%
Supplemental Roll	214,007	425,656	325,000	325,000	331,500	102.0%
Residual Property Tax	95,869	291,522	480,000	480,000	550,000	114.6%
Pass Through	142,217	91,410	400,000	125,000	180,000	45.0%
Public Utility Tax Apport	140,436	161,402	145,000	145,000	147,900	102.0%
OC St Light Assess Dist	1,321,547	1,447,901	1,550,000	1,550,000	1,650,000	106.5%
Homeowners Prop Tax Relief	42,556	43,718	43,000	43,000	43,860	102.0%
Prop Tax/Penalty & Interest	18,713	16,329	15,000	15,000	15,300	102.0%
Utility User Tax	2,466,632	3,199,994	2,750,000	2,750,000	2,750,000	100.0%
General Sales & Use Taxes	8,129,396	8,196,694	8,250,000	7,750,000	8,008,000	97.1%
Prop 172 Sales & Use Tax	362,016	395,774	400,000	380,000	400,000	100.0%
Franchise Taxes	2,650,604	2,869,628	1,350,000	1,450,000	1,479,000	109.6%
Franchise Taxes - Refuse	-	-	848,736	875,000	892,500	105.2%
Franchise Taxes - Cable	-	-	405,000	375,000	382,500	94.4%
Franchise Taxes - Water	-	-	150,000	227,000	231,540	154.4%
Real Property Transfer Tax	450,575	411,674	300,000	300,000	315,000	105.0%
Transient Occupancy Tax	1,385,271	1,672,519	1,700,000	1,725,000	1,840,000	108.2%
Business License Fees	1,016,694	1,127,370	1,150,000	1,150,000	1,275,000	110.9%
Oil Per Barrel B/L Tax	6,291	6,312	5,500	5,500	5,500	100.0%
Bicycle Licenses	-	4	-	-	-	0.0%
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Building Permits	763,782	763,550	800,000	775,000	815,000	101.9%
Banner Permits	350	350	-	350	350	100.0%
Plumbing Permits	86,980	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	98,766	81,262	40,000	55,000	60,000	150.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Inspections/Operating Permit	-	17,177	221,000	50,000	100,000	45.2%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	(1,000)	(13,046)	-	-	-	0.0%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
FOG Permit	-	1,330	2,000	266	2,000	100.0%
Federal Grants	-	18,073	700,000	8,685	-	0.0%
County Grants	-	-	132,000	126,449	-	0.0%
COVID-19 Relief Funds	943,753	6,824,192	1,642,875	1,642,875	-	0.0%
POST - Intergovernmental Rev	8,636	29,219	30,000	30,000	30,000	100.0%
Intergovernmental - CalTrans	-	-	1,626,075	1,626,075	-	0.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Planning Division Fees	206,800	250,364	250,000	267,576	290,000	116.0%
Developmt Impact Fee Admin Chg	5,931	8,510	6,500	2,206	4,000	61.5%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Old Town Parking Permit	3,560	240	-	-	-	0.0%
Parking Permit Fees	10,984	11,270	10,000	12,000	12,240	122.4%
Towing Fee	18,949	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	68,123	86,805	75,000	65,319	75,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%

**ADOPTED BUDGET
FISCAL YEAR 2024-25**

**General Fund Revenue
General Fund (0010)
101**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
DUI Vehicle Release Fee	19,297	21,356	17,500	25,000	-	0.0%
Alarm System Monitoring	147,027	82,400	80,000	130,000	141,700	177.1%
Recreation Programs	109,420	124,638	151,000	151,000	201,000	133.1%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	33,509	-	84,705	30,000	100.0%
Festival Revenue	24,066	28,339	75,000	36,699	85,000	113.3%
Sanitation Collect Fees	23,268	28,235	15,000	15,000	25,000	166.7%
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Sale of Map/Publication	534	819	500	544	500	100.0%
Business Site Insp Fee	8,716	7,600	6,000	8,835	9,450	157.5%
Athletic Field Light Fees	76,813	52,901	55,000	115,000	125,000	227.3%
Facility Rental	166,444	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Other Charges for Service	146,777	225,145	202,000	151,134	152,000	75.2%
Veh Code Fines (Moving)	48,978	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	360,911	292,874	300,000	299,953	310,000	103.3%
Administrative Citations	93,413	121,103	120,000	120,000	125,000	104.2%
Vacant Bldg Registration Fee	120	70	-	120	-	0.0%
Live Scan Rolling Fee	4,206	1,807	2,500	3,500	3,675	147.0%
Interest Revenue	32,476	340,145	600,000	600,000	800,000	133.3%
Fiscal Agent Interest Revenue	27	1	-	-	-	0.0%
Interest Revenue (GASB)	-	321,981	-	-	-	0.0%
Donations & Contributions	5,959	7,315	5,000	22,671	5,000	100.0%
Royalty Revenue	107,327	148,777	105,000	120,000	125,000	119.0%
NSF Check Fees	150	100	-	268	-	0.0%
Reimbursements/Other Revenue	632,769	539,290	660,000	708,923	110,000	16.7%
Lease Revenue	210,997	150,304	200,000	196,000	200,000	100.0%
SB 90 Reimbursements	14	1,126	-	-	-	0.0%
Recovery & Restitution	310	323	500	-	500	100.0%
Cell Tower Lease Revenue	284,354	(9,333)	285,000	285,000	285,000	100.0%
Billboard Revenue	471,197	-	471,000	471,000	471,000	100.0%
OCWR WDA Import Revenue	97,145	104,092	118,000	118,000	123,900	105.0%
Restitution Revenue	168	310	-	202	-	0.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Legal Settlement	-	630,000	-	-	-	0.0%
Sale of Surplus Property	-	-	-	900	-	0.0%
Sale of Auction Vehicles	44,300	65,615	-	38,900	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Lease Revenue (GASB)	-	840,756	-	-	-	0.0%
Bond Proceeds	2,189,027	-	9,289,804	9,289,804	-	0.0%
Other Financing Sources	-	908,004	-	-	-	0.0%
Total Revenues	42,048,904	51,403,267	57,497,934	56,291,139	45,532,028	79.2%
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
Transfer In From SLESF	100,000	153,689	150,000	150,000	181,000	120.7%
Transfer In From CDBG	-	-	39,100	39,100	39,100	100.0%
Transfer In From Sewer Maint	176,700	182,049	185,000	185,000	185,000	100.0%
Transfer In From Measure U	3,502,627	3,575,156	4,450,595	4,300,000	3,554,400	79.9%
Transfers In From S.A.	-	-	-	-	50,000	100.0%
Transfer in from GP Update	-	-	4,950	-	-	0.0%
Transfer in Measure U Reserve	-	-	920,000	860,000	888,600	96.6%
TOTAL TRANSFERS	3,782,265	3,910,894	6,423,345	6,207,800	4,898,100	76.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
GRAND TOTAL RESOURCES	45,831,170	55,314,161	63,921,279	62,498,939	50,430,128	78.9%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	13,915,731	15,059,351	18,156,550	18,259,222	19,789,400	109.0%
Salaries/Part-Time	1,272,855	1,460,477	1,508,930	1,178,466	1,311,200	86.9%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	1,625,660	1,828,693	1,408,500	1,464,297	1,455,450	103.3%
Leave Accrual Payout	347,649	391,638	-	-	110,000	100.0%
Alternative H&W Payout	168,289	78,857	89,004	89,004	152,100	170.9%
Signing Bonus Payout	410,132	231,935	627,932	627,932	-	0.0%
Salary Savings	-	-	(922,480)	-	(610,000)	66.1%
Other Salaries & Wages	2,894	1,301	-	5,112	-	0.0%
Health Insurance Allocation	2,152,122	2,308,582	2,998,700	2,980,725	2,850,136	95.0%
Life Ins Allocation	12,022	12,888	43,900	44,056	47,600	108.4%
Dental Ins Allocation	148,637	151,258	190,600	188,538	84,300	44.2%
Optical Ins Allocation	28,304	29,834	38,600	38,401	36,700	95.1%
LTD Ins Allocation	-	-	71,300	71,300	73,000	102.4%
STD Ins Allocation	-	-	67,700	67,700	67,300	99.4%
Medicare	265,312	282,758	266,100	267,679	289,300	108.7%
Employers' Social Security	478	214	900	210	300	33.3%
Employers' PARS/ARS	101,415	105,705	90,850	99,154	69,680	76.7%
Employer CalPERS UAL	-	107,475	-	-	-	0.0%
Employer CalPERS Retire NC	1,539,243	1,613,152	2,070,500	2,078,929	2,208,300	106.7%
ICMA Defined Contribution Plan	197,534	197,886	259,800	269,699	297,300	114.4%
Tuition Reimbursement	34,078	25,087	30,000	7,962	20,000	66.7%
Employee Medical Opt Out Plan	202,529	216,518	200,300	202,076	190,100	94.9%
Emp Bnft/Insurance Premiums	-	-	-	550	-	0.0%
Health Insurance Premiums	-	-	-	333,736	-	0.0%
Dental Insurance Premiums	-	-	-	22,157	-	0.0%
Life Insurance Premiums	72,079	49,985	-	24,942	-	0.0%
Optical Insurance Premiums	-	-	-	(4,194)	-	0.0%
LTD Ins Premium	-	-	-	9,740	-	0.0%
STD Ins Premium	75,849	113,968	-	67,577	-	0.0%
Sick Leave Buyback	12,584	32,961	-	26,185	-	0.0%
Leave Buyback	303,993	164,679	90,000	90,000	299,900	333.2%
Other Employee Benefits	1,153	(1,011)	95,200	95,171	106,500	111.9%
Contra - Salaries	(692,007)	(733,951)	(37,723)	-	(673,700)	1785.9%
TOTAL SALARIES & BENEFITS	22,221,745	23,730,240	27,345,162	28,606,509	28,174,866	103.0%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	280,483	116,109	150,000	124,128	122,475	81.7%
Legal Services	512,709	363,281	535,000	483,688	500,000	93.5%
Litigation	229,452	308,770	200,000	150,000	200,000	100.0%
Accounting & Auditing Service	56,535	69,094	80,000	72,001	75,000	93.8%
Engineering Services	17,665	2,041	45,000	40,044	20,000	44.4%
Special Studies	-	-	50,550	35,167	30,000	59.3%
Third Party Administration	13,367	18,254	12,700	19,346	16,500	129.9%
Trustee Fees	3,250	1,300	-	-	-	0.0%
Misc Bank Charges	64,059	75,042	64,500	52,495	43,500	67.4%
Bank Over/Short	810	(362)	500	(3,062)	-	0.0%
Payroll Penalty	-	2,864	-	-	-	0.0%
Credit Card Write-offs	-	1,039	-	545	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
Toll Roads Expense	-	-	-	203	-	0.0%
Common Area Expenses	-	-	-	2,491	45,000	100.0%
City Events	-	-	-	7,889	45,000	100.0%
Recruitment Exp	-	-	-	1,876	5,500	100.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	819,755	1,032,954	1,316,997	978,350	1,186,475	90.1%
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Sidewalk Replacement	-	300	-	-	-	0.0%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Repair & Maint/Facilities	686,139	818,293	345,424	300,685	556,426	161.1%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Vehicle Repair & Maintenance	162,616	178,068	296,000	267,307	230,000	77.7%
Repair/Maint Off Furn & Eqp	-	700	-	192	-	0.0%
Software Maintenance	815,405	628,207	1,144,485	910,731	1,317,000	115.1%
Repair Maint/Equipment	141,637	161,771	258,500	160,089	267,983	103.7%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Repair/Maint - Parks & Fields	-	-	450,211	394,601	481,700	107.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Repair/Maint - Park Lights	-	-	33,500	14,337	33,500	100.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Equipment Replacement	-	369	-	-	-	0.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Paint Supplies	-	-	-	43	35,000	100.0%
Janitorial Supplies	-	-	-	224	15,000	100.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	1,004	-	0.0%
Facility Rental	147,118	20,222	198,397	197,696	1,600	0.8%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	107,610	(20,001)	269,000	283,770	290,000	107.8%
Equipment & Tool Rental	5,647	24,908	22,500	10,168	19,000	84.4%
Office Equipment Rental	47,465	80,284	83,400	87,821	92,000	110.3%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Telephone/Internet	307,172	345,722	342,672	301,537	317,672	92.7%
Advertising/Promotional	23,840	35,797	19,875	12,689	13,500	67.9%
Printing & Binding	45,604	30,711	83,383	61,921	74,500	89.3%
Travel	-	17,622	500	37,579	14,000	2800.0%
Mileage Reimbursement	-	26	200	64	200	100.0%
Meetings & Conferences	90,115	178,447	116,645	79,313	79,090	67.8%
Staff Training	69,922	115,422	109,300	79,772	231,050	211.4%
Dues & Memberships	73,225	78,093	90,650	81,047	95,865	105.8%
Licenses & Permits	108,458	116,555	133,804	127,594	138,659	103.6%
Entertainment Services	-	12,015	18,150	17,047	21,500	118.5%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Dept. Contract Services	2,125,872	2,521,886	2,602,323	2,556,338	2,284,746	87.8%
City Admin Services	2,811,656	3,274,965	3,614,000	3,625,500	3,254,400	90.0%
Admin Service Fee	68,638	75,714	75,000	148,800	75,000	100.0%
Other Purchased Services	144,104	161,875	174,850	106,800	207,100	118.4%
Special Department Expenses	461,369	549,776	551,012	401,258	205,400	37.3%
Traffic Control Devices	378	1,986	5,000	3,420	15,000	300.0%
Street Signs	17,822	27,004	23,000	12,875	23,000	100.0%
Office Supplies	47,545	54,563	67,762	41,242	48,900	72.2%
Books & Periodicals	4,049	7,511	13,135	3,961	9,900	75.4%
Postage	49,001	43,255	59,900	40,864	59,800	99.8%
Electricity	635,827	703,355	800,000	597,515	800,000	100.0%
Water	491,529	383,010	437,800	358,443	437,800	100.0%
Natural Gas	15,951	15,542	10,000	11,296	15,000	150.0%
Gasoline & Diesel Fuel	192,993	528,994	415,000	333,470	376,000	90.6%
Small Tools/Equipment	4,489	13,439	7,250	3,367	6,700	92.4%
Small Furniture & Fixture	-	1,054	239	4,591	-	0.0%
Uniforms	94,517	134,784	126,000	114,861	109,150	86.6%
Personal Protection Equipment	26,682	52,120	70,700	56,152	24,300	34.4%
Emergency Medical Supples	6,585	23,535	20,000	7,468	10,000	50.0%
Resident Vehicle Rebate Prog	9,500	42,500	47,000	41,000	50,000	106.4%
Computer Software	3,041	17,612	23,956	15,091	8,000	33.4%
Web Based Service/Subscriptions	-	(28,657)	111	103,314	53,030	47779.1%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	41,925	17,389	53,805	42,900	246.7%
Community Programs	16,275	62,218	31,305	65,058	39,800	127.1%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
Property Taxes	2,017	7,102	10,000	2,257	10,000	100.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
Office Equipment	-	7,704	37	1,407	500	1353.9%
Market Value Adjustment	355,655	351,854	-	(705,546)	-	0.0%
Gain/Loss on Refunding	-	325,839	-	-	-	0.0%
Principal/Bonds/COP's/Leases	998,669	1,197,239	1,136,000	1,149,377	1,266,976	111.5%
CalPERS-Fire Term. Principal	355,791	362,791	369,500	338,825	344,900	93.3%
Lease Principal (GASB)	-	305,027	-	-	-	0.0%
Subscription Principal (GASB)	-	564,499	-	-	-	0.0%
Non-Subscription Component	-	21,972	-	-	-	0.0%
Interest/Bonds/COP's/Leases	282,530	200,150	161,000	125,444	185,886	115.5%
CalPERS-Fire Term Interest	24,177	17,177	10,700	9,478	3,400	31.8%
Lease Interest (GASB)	-	5,118	-	-	-	0.0%
Non-Lease Component (GASB)	-	2,555	-	-	-	0.0%
Subscription Interest (GASB)	-	27,084	-	-	-	0.0%
Lease Expenditure	3,069,763	3,505,634	-	-	-	0.0%
Lease Revenue Bond Exp	-	-	4,083,700	4,083,700	4,657,704	114.1%
Lease Expenditure (GASB)	-	345,526	-	-	-	0.0%
Other Financing Use	-	19	-	-	-	0.0%
Other Expenditure	100,745	164,654	141,000	110,634	126,000	89.4%
TOTAL MATERIALS, SUPPLIES & SERVICES	17,948,538	21,621,063	22,561,722	20,096,481	22,351,858	99.1%
CIP & EQUIPMENT						
Computer Hardware	1,680	451,171	1,000	1,613	-	0.0%
Laptops/Tablets	-	439,253	-	-	-	0.0%
Improvements Othr Thn Bldgs	-	290,000	1,336,075	1,250,466	-	0.0%
Infrastructure - Streets	7,140	-	770,000	769,630	-	0.0%
Infrastructure - Sewer	612,061	3,281,735	116,438	141,702	-	0.0%

**ADOPTED BUDGET
FISCAL YEAR 2024-25**

**General Fund (0010)
101**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Infrastructure - Parks	1,516	-	164,280	135,780	-	0.0%
Infrastructure - Major Studies	41,902	16,089	742,009	702,336	-	0.0%
Machinery & Equipment	174,653	266,524	36,591	186,597	213,209	582.7%
Vehicles	41,942	149,564	175,000	175,000	-	0.0%
Building & Facilities	149,474	3,282,331	18,696,962	17,516,861	-	0.0%
Furniture & Fixtures	6,393	46,832	10,700	3,719	42,250	394.9%
TOTAL CIP & EQUIPMENT	1,217,861	8,223,500	22,049,056	20,883,704	255,459	1.2%
TRANSFERS						
Trf Out to Lighting Dist	374,747	417,154	36,214	250,000	143,756	397.0%
TOTAL TRANSFERS	374,747	417,154	36,214	250,000	143,756	397.0%
EXPENDITURES GRAND TOTAL	41,762,891	53,991,957	71,992,154	69,836,694	50,925,939	70.7%
NET CHANGE IN POSITION	4,068,279	1,322,204	(8,070,875)	(7,337,754)	(495,811)	6.1%



PLACENTIA
Rich Heritage, Bright Future

SPECIAL REVENUE FUNDS



Special Revenue Funds Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Measure U Fund (0079)
Fund 117**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Measure U Sales Taxes	8,756,568	8,937,889	9,200,000	8,670,000	8,886,000	96.6%
Reimbursements/Other Revenue	-	11,648	-	-	-	0.0%
Total Revenues	8,756,568	8,949,537	9,200,000	8,670,000	8,886,000	96.6%
GRAND TOTAL RESOURCES	8,756,568	8,949,537	9,200,000	8,670,000	8,886,000	96.6%
SALARIES & BENEFITS						
Overtime	-	6,134	-	-	-	0.0%
Health Insurance Allocation	-	822	-	-	-	0.0%
Dental Ins Allocation	-	29	-	-	-	0.0%
Optical Ins Allocation	-	11	-	-	-	0.0%
Medicare	-	89	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	7,084	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maintenance/Streets	-	658	(658)	(658)	-	0.0%
Computer Peripheral/Accessory	-	-	5,000	5,000	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	658	4,342	4,342	-	0.0%
CIP & EQUIPMENT						
Construction Services	336,874	393,908	-	-	-	0.0%
Computer Hardware	-	67,675	433,615	433,615	-	0.0%
Infrastructure - Streets	2,729,258	3,026,135	3,780,820	3,780,820	-	0.0%
Infrastructure - Storm Drain	61,253	184,926	3,822	3,822	-	0.0%
Infrastructure - Parks	106,478	501,175	2,688,597	2,688,597	-	0.0%
Infrastructure - Major Studies	-	50,083	452,176	452,176	-	0.0%
Infrastructure- Network/Server	-	-	50,000	50,000	-	0.0%
Machinery & Equipment	85,693	305,740	-	-	4,400,000	100.0%
Vehicles	333,762	494,396	160,649	160,649	-	0.0%
Building & Facilities	94,197	744,852	640,335	640,335	-	0.0%
TOTAL CIP & EQUIPMENT	3,747,515	5,768,889	8,210,014	8,210,014	4,400,000	53.6%
TRANSFERS						
Transfer Out to GF	3,502,627	3,575,156	4,450,595	3,468,000	3,554,400	79.9%
Transfer out GF Reserve	-	-	920,000	867,000	888,600	96.6%
TOTAL TRANSFERS	3,502,627	3,575,156	5,370,595	4,335,000	4,443,000	82.7%
EXPENDITURES GRAND TOTAL	7,250,142	9,351,787	13,584,951	12,549,356	8,843,000	65.1%
NET CHANGE IN POSITION	1,506,426	(402,250)	(4,384,951)	(3,879,356)	43,000	-1.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
State Gas Tax (0017)
Fund 205**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
State Gas Tax (2103)	404,808	422,274	479,989	479,989	466,261	97.1%
State Gas Tax (2105)	284,197	294,935	325,056	325,056	325,976	100.3%
State Gas Tax (2106)	180,973	189,862	207,377	207,377	210,449	101.5%
State Gas Tax (2107)	339,841	401,948	389,888	389,888	445,490	114.3%
State Gas Tax (2107.5)	7,500	7,500	7,500	7,500	7,500	100.0%
Interest Revenue	501	3,857	-	-	-	0.0%
Total Revenues	1,217,821	1,320,377	1,409,810	1,409,810	1,455,676	103.3%
GRAND TOTAL RESOURCES	1,217,821	1,320,377	1,409,810	1,409,810	1,455,676	103.3%
SALARIES & BENEFITS						
Interfund Salaries	540,760	618,816	673,700	673,700	673,700	100.0%
TOTAL SALARIES & BENEFITS	540,760	618,816	673,700	673,700	673,700	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	31,927	-	20,000	20,000	-	0.0%
Landscaping	109,715	109,715	131,658	131,658	131,658	100.0%
Tree Maintenance	127,249	132,598	169,200	129,415	169,200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	268,890	242,313	320,858	281,073	300,858	93.8%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	800,000	800,000	-	0.0%
TOTAL CIP & EQUIPMENT	-	-	800,000	800,000	-	0.0%
TRANSFERS						
Transfer Out to GTBF	408,122	404,450	403,750	403,750	407,750	101.0%
TOTAL TRANSFERS	408,122	404,450	403,750	403,750	407,750	101.0%
EXPENDITURES GRAND TOTAL	1,217,772	1,265,578	2,198,308	2,158,523	1,382,308	62.9%
NET CHANGE IN POSITION	48	54,798	(788,498)	(748,713)	73,368	-9.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Measure M (0018)
Fund 210**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Measure M - Turnback	1,037,232	1,110,093	1,192,053	1,192,053	1,224,338	102.7%
County Grants	(9,878)	200,675	83,320	83,320	76,200	91.5%
Interest Revenue	1,262	7,661	-	-	-	0.0%
Total Revenues	1,028,616	1,318,429	1,275,373	1,275,373	1,300,538	102.0%
GRAND TOTAL RESOURCES	1,028,616	1,318,429	1,275,373	1,275,373	1,300,538	102.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	20,000	20,000	-	0.0%
Community Programs	-	3,984	130,560	130,560	76,200	58.4%
Principal/Bonds/COP's/Leases	403,055	413,344	400,000	400,000	404,317	101.1%
Interest/Bonds/COP's/Leases	13,648	47,588	13,750	13,750	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	416,703	464,916	564,310	564,310	480,517	85.2%
CIP & EQUIPMENT						
Infrastructure - Streets	-	1,106,061	636,064	636,064	1,203,000	189.1%
TOTAL CIP & EQUIPMENT	492,041	1,106,061	636,064	636,064	1,203,000	189.1%
EXPENDITURES GRAND TOTAL	908,744	1,570,977	1,200,374	1,200,374	1,683,517	140.2%
NET CHANGE IN POSITION	119,872	(252,548)	74,999	74,999	(382,979)	-510.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Air Quality Management (0019)
Fund 215**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
AB2766 Air Quality	49,003	84,423	65,900	65,900	65,900	100.0%
Interest Revenue	324	3,054	-	-	-	0.0%
Total Revenues	49,327	87,476	65,900	65,900	65,900	100.0%
GRAND TOTAL RESOURCES	49,327	87,476	65,900	65,900	65,900	100.0%
MATERIALS, SUPPLIES & SERVICES						
Community Programs	-	996	32,640	32,640	19,100	58.5%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	996	32,640	32,640	19,100	58.5%
CIP & EQUIPMENT						
Infrastructure - Traffic	-	-	145,638	145,638	-	0.0%
Building & Facilities	-	-	140,000	140,000	60,000	42.9%
TOTAL CIP & EQUIPMENT	-	-	285,638	285,638	60,000	21.0%
EXPENDITURES GRAND TOTAL	-	996	318,278	318,278	79,100	24.9%
NET CHANGE IN POSITION	49,327	86,480	(252,378)	(252,378)	(13,200)	5.2%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Asset Seizure (0021)
Fund 225**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Asset Seizure Funds	-	1,319,603	-	-	-	0.0%
Interest Revenue	590	5,625	-	-	-	0.0%
Total Revenues	590	1,325,228	-	-	-	0.0%
GRAND TOTAL RESOURCES	590	1,325,228	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Repair Maint/Equipment	40,267	-	10,000	10,000	-	0.0%
Travel	-	3,672	-	-	-	0.0%
Staff Training	27,171	76,732	26,896	26,896	-	0.0%
Special Department Expenses	990	1,593	-	-	226,444	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	72,870	81,996	36,896	36,896	226,444	613.7%
CIP & EQUIPMENT						
Machinery & Equipment	62,799	68,044	97,072	97,072	-	0.0%
Vehicles	-	-	16,031	16,031	-	0.0%
Building & Facilities	18,006	3,876	1,005,000	1,005,000	-	0.0%
TOTAL CIP & EQUIPMENT	80,805	71,920	1,118,104	1,118,104	-	0.0%
EXPENDITURES GRAND TOTAL	153,674	153,916	1,155,000	1,155,000	226,444	19.6%
NET CHANGE IN POSITION	(153,084)	1,171,312	(1,155,000)	(1,155,000)	(226,444)	19.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Suppl Law Enfrmnt (0022)
Fund 230**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
State Grants	161,285	165,271	165,000	165,000	181,000	109.7%
Interest Revenue	419	3,697	-	-	-	0.0%
Total Revenues	161,704	168,968	165,000	165,000	181,000	109.7%
GRAND TOTAL RESOURCES	161,704	168,968	165,000	165,000	181,000	109.7%
TRANSFERS						
Transfer Out to GF	100,000	153,689	165,000	165,000	181,000	109.7%
TOTAL TRANSFERS	100,000	153,689	165,000	165,000	181,000	109.7%
EXPENDITURES GRAND TOTAL	100,000	153,689	165,000	165,000	181,000	109.7%
NET CHANGE IN POSITION	61,704	15,279	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Street Lighting District (0028)
Fund 260**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Street Light Assessments	135,984	135,201	135,286	135,286	136,244	100.7%
Total Revenues	135,984	135,201	135,286	135,286	136,244	100.7%
TRANSFERS IN						
Trsf In From GF	374,747	417,154	36,214	36,214	143,756	397.0%
TOTAL TRANSFERS	374,747	417,154	36,214	36,214	143,756	397.0%
GRAND TOTAL RESOURCES	510,731	552,355	171,500	171,500	280,000	163.3%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	8,789	9,567	10,500	10,500	-	0.0%
Advertising/Promotional	-	-	1,000	1,000	-	0.0%
Electricity	501,942	542,788	160,000	160,000	280,000	175.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	510,730	552,355	171,500	171,500	280,000	163.3%
EXPENDITURES GRAND TOTAL	510,730	552,355	171,500	171,500	280,000	163.3%
NET CHANGE IN POSITION	1	-	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Landscape Maintenance (0029)
Fund 265**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Landscape Maint Assessments	449,956	450,873	450,858	450,858	457,992	101.6%
Total Revenues	449,956	450,873	450,858	450,858	457,992	101.6%
GRAND TOTAL RESOURCES	449,956	450,873	450,858	450,858	457,992	101.6%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	57,930	72,649	79,200	79,200	82,900	104.7%
Overtime	5,248	10,773	-	-	-	0.0%
Leave Accrual Payout	540	257	-	-	-	0.0%
Alternative H&W Payout	1,213	533	568	568	600	105.7%
Signing Bonus Payout	1,699	-	3,699	3,699	-	0.0%
Health Insurance Allocation	16,746	18,732	21,400	21,400	21,400	100.0%
Life Ins Allocation	-	-	100	100	100	100.0%
Dental Ins Allocation	1,147	1,273	1,300	1,300	400	30.8%
Optical Ins Allocation	204	223	300	300	200	66.7%
LTD Ins Allocation	-	-	400	400	400	100.0%
STD Ins Allocation	-	-	400	400	400	100.0%
Medicare	967	1,260	1,200	1,200	1,300	108.3%
Employers' PARS/ARS	481	466	500	500	500	100.0%
Employer CalPERS Retire NC	5,290	6,219	7,400	7,400	7,600	102.7%
Employee Medical Opt Out Plan	197	759	1,200	1,200	1,200	100.0%
Leave Buyback	-	1,801	-	-	2,200	100.0%
Other Employee Benefits	-	-	700	700	700	100.0%
TOTAL SALARIES & BENEFITS	91,663	114,945	118,367	118,367	119,900	101.3%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	8,789	9,567	12,600	12,600	12,600	100.0%
Landscaping	72,487	72,488	82,500	82,500	82,500	100.0%
Telephone/Internet	15,469	17,165	13,000	13,000	13,000	100.0%
Advertising/Promotional	-	2,780	-	-	-	0.0%
Special Department Expenses	-	-	-	-	5,600	100.0%
Electricity	19,476	22,815	18,000	18,000	18,000	100.0%
Water	219,534	150,710	188,400	188,400	188,400	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	335,754	275,524	314,500	314,500	320,100	101.8%
EXPENDITURES GRAND TOTAL	427,417	390,469	432,867	432,867	440,000	101.6%
NET CHANGE IN POSITION	22,539	60,405	17,991	17,991	17,992	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
CDBG Fund (0030)
Fund 270**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Federal Grants	155,258	518,363	359,997	359,997	322,998	89.7%
Total Revenues	155,258	518,363	359,997	359,997	322,998	89.7%
GRAND TOTAL RESOURCES	155,258	518,363	359,997	359,997	322,998	89.7%
SALARIES & BENEFITS						
Interfund Salaries	140,508	90,815	96,723	96,723	89,720	92.8%
TOTAL SALARIES & BENEFITS	140,508	90,815	96,723	96,723	89,720	92.8%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	61	-	-	-	0.0%
Special Department Expenses	-	374	-	-	-	0.0%
Community Programs	365,813	312,998	293,338	293,338	233,278	79.5%
TOTAL MATERIALS, SUPPLIES & SERVICES	365,813	313,433	293,338	293,338	233,278	79.5%
CIP & EQUIPMENT						
Construction Services	212,035	(10,602)	-	-	-	0.0%
Building & Facilities	-	12,252	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	212,035	1,650	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	718,356	405,898	390,061	390,061	322,998	82.8%
NET CHANGE IN POSITION	(563,098)	112,465	(30,064)	(30,064)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Misc Grants Fund (0050)
Fund 280**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Federal Grants	88,882	637,818	96,387	96,387	-	0.0%
State Grants	107,426	32,750	250,000	250,000	-	0.0%
State Grants - Prop 68	-	-	1,608,837	1,608,837	-	0.0%
County Grants	-	126,650	500,000	500,000	941,801	188.4%
Intergovernmental - OCTA	-	-	200,000	200,000	-	0.0%
Other Intergovernmental Rev	-	300,000	-	-	-	0.0%
Total Revenues	267,558	1,097,218	2,655,224	2,655,224	941,801	35.5%
GRAND TOTAL RESOURCES	267,558	1,097,218	2,655,224	2,655,224	941,801	35.5%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	3,850	1	-	-	-	0.0%
Salaries/Part-Time	-	457	-	-	-	0.0%
Overtime	(0)	11,682	-	-	-	0.0%
Health Insurance Allocation	552	1,185	-	-	-	0.0%
Dental Ins Allocation	72	155	-	-	-	0.0%
Optical Ins Allocation	10	28	-	-	-	0.0%
Medicare	56	176	-	-	-	0.0%
Employers' PARS/ARS	-	8	-	-	-	0.0%
Employer CalPERS Retire NC	663	0	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	5,204	13,691	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	25,000	52,969	97,031	97,031	-	0.0%
Software Maintenance	-	12,515	-	-	-	0.0%
Advertising/Promotional	-	271	-	-	-	0.0%
Special Department Expenses	1,550	281,303	-	-	-	0.0%
Other Supplies	-	1,566	-	-	-	0.0%
Community Programs	-	7,138	-	-	-	0.0%
Office Equipment	-	2,832	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	39,691	358,593	97,031	97,031	-	0.0%
CIP & EQUIPMENT						
Computer Hardware	-	578	-	-	-	0.0%
Infrastructure - Streets	18,000	151,478	63,272	63,272	-	0.0%
Infrastructure - Traffic	-	69,358	27,029	27,029	-	0.0%
Infrastructure - Parks	-	287,240	1,007,435	1,007,435	-	0.0%
Machinery & Equipment	163,961	5,104	208,837	208,837	-	0.0%
Building & Facilities	(0)	62,500	1,250,000	1,250,000	941,801	75.3%
TOTAL CIP & EQUIPMENT	386,300	576,257	2,556,573	2,556,573	941,801	36.8%
EXPENDITURES GRAND TOTAL	431,194	948,542	2,653,604	2,653,604	941,801	35.5%
NET CHANGE IN POSITION	(163,636)	148,677	1,620	1,620	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Housing Successor Agency (0053)
Fund 207**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Interest Revenue (GASB)	-	334	-	-	-	0.0%
Reimbursements/Other Revenue	130,358	102,411	-	-	-	0.0%
Lease Revenue (GASB)	-	(186)	-	-	-	0.0%
Total Revenues	137,958	102,559	-	-	-	0.0%
GRAND TOTAL RESOURCES	137,958	102,559	-	-	-	0.0%
CIP & EQUIPMENT						
Buildings	-	19,258	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	19,258	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	19,258	-	-	-	0.0%
NET CHANGE IN POSITION	137,958	83,301	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Sccssr Agency Ret Oblg (0054)
Fund 208**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Fiscal Agent Interest Revenue	115	13,696	-	-	-	0.0%
Reimbursements/Other Revenue	2,258,333	1,993,187	1,628,035	1,628,035	1,491,050	91.6%
Total Revenues	2,258,448	2,006,883	1,628,035	1,628,035	1,491,050	91.6%
GRAND TOTAL RESOURCES	2,258,448	2,006,883	1,628,035	1,628,035	1,491,050	91.6%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	73,158	71,819	63,800	63,800	-	0.0%
Overtime	28	2	-	-	-	0.0%
Leave Accrual Payout	2,418	1,341	-	-	-	0.0%
Alternative H&W Payout	775	285	341	341	-	0.0%
Signing Bonus Payout	1,090	407	2,975	2,975	-	0.0%
Health Insurance Allocation	9,441	10,060	9,000	9,000	-	0.0%
Life Ins Allocation	-	-	100	100	-	0.0%
Dental Ins Allocation	534	472	400	400	-	0.0%
Optical Ins Allocation	126	124	200	200	-	0.0%
LTD Ins Allocation	-	-	300	300	-	0.0%
STD Ins Allocation	-	-	300	300	-	0.0%
Medicare	1,147	1,110	1,000	1,000	-	0.0%
Employers' PARS/ARS	1,679	1,486	1,100	1,100	-	0.0%
Employer CalPERS Retire NC	6,270	5,869	6,200	6,200	-	0.0%
Employee Medical Opt Out Plan	300	111	-	-	-	0.0%
Sick Leave Buyback	102	89	-	-	-	0.0%
Leave Buyback	1,112	2,706	-	-	-	0.0%
Other Employee Benefits	-	-	1,300	1,300	-	0.0%
TOTAL SALARIES & BENEFITS	98,220	95,879	87,017	87,017	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	73	-	-	-	0.0%
Trustee Fees	3,500	3,750	2,250	2,250	3,500	155.6%
Professional Services	9,872	2,470	-	-	-	0.0%
Other Program Expenditures	-	-	93,856	93,856	-	0.0%
Gain/Loss on Refunding	-	(325,839)	-	-	-	0.0%
Principal/Bonds/COP's/Leases	-	-	695,000	695,000	720,000	103.6%
Interest/Bonds/COP's/Leases	367,952	348,490	339,538	339,538	315,619	93.0%
Lease Expenditure	110,997	96,031	417,291	417,291	401,931	96.3%
TOTAL MATERIALS, SUPPLIES & SERVICES	492,322	124,975	1,547,935	1,547,935	1,441,050	93.1%
TRANSFERS						
Transfer Out to GF	-	-	-	-	50,000	100.0%
TOTAL TRANSFERS	-	-	-	-	50,000	100.0%
EXPENDITURES GRAND TOTAL	590,541	220,854	1,634,952	1,634,952	1,491,050	91.2%
NET CHANGE IN POSITION	1,667,907	1,786,028	(6,917)	(6,917)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Public Safety CFD (0055)
Fund 261**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
CFD Assessments	39,904	85,336	-	-	-	0.0%
Interest Revenue	94	1,286	-	-	-	0.0%
Total Revenues	39,998	86,622	-	-	-	0.0%
GRAND TOTAL RESOURCES	39,998	86,622	-	-	-	0.0%
CIP & EQUIPMENT						
Construction Services	-	-	-	-	142,875	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	142,875	100.0%
EXPENDITURES GRAND TOTAL	7,866	-	-	-	142,875	100.0%
NET CHANGE IN POSITION	32,132	86,622	-	-	(142,875)	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
PEG Fund (0058)
Fund 211**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
PEG Cable Fees	82,556	64,372	80,000	80,000	100,000	125.0%
Interest Revenue	-	161	-	-	-	0.0%
Total Revenues	82,556	64,533	80,000	80,000	100,000	125.0%
GRAND TOTAL RESOURCES	82,556	64,533	80,000	80,000	100,000	125.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	15,851	4,950	3,500	3,500	-	0.0%
Repair & Maint/Facilities	-	329	-	-	-	0.0%
Software Maintenance	24,002	7,200	-	-	-	0.0%
Dept. Contract Services	2,779	3,472	40,000	40,000	30,000	75.0%
Web Based Service/Subscriptions	-	216	200	200	1,000	500.0%
Other Supplies	-	1,627	2,000	2,000	3,000	150.0%
Office Equipment	-	5,424	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	49,916	23,218	45,700	45,700	34,000	74.4%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	69,000	69,000	69,000	100.0%
TOTAL CIP & EQUIPMENT	-	-	69,000	69,000	69,000	100.0%
EXPENDITURES GRAND TOTAL	49,916	23,218	114,700	114,700	103,000	89.8%
NET CHANGE IN POSITION	32,640	41,315	(34,700)	(34,700)	(3,000)	8.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
State Gas Tax - RMRA (0060)
Fund 209**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Rd Maint RehabAcct(RMRA)(2031)	1,034,090	1,156,315	1,280,805	1,280,805	1,343,778	104.9%
Interest Revenue	1,928	8,840	-	-	-	0.0%
Total Revenues	1,036,018	1,165,155	1,280,805	1,280,805	1,343,778	104.9%
GRAND TOTAL RESOURCES	1,036,018	1,165,155	1,280,805	1,280,805	1,343,778	104.9%
CIP & EQUIPMENT						
Infrastructure - Streets	526,316	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
TOTAL CIP & EQUIPMENT	1,355,681	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
EXPENDITURES GRAND TOTAL	1,355,681	1,506,984	1,511,059	1,511,059	1,597,000	105.7%
NET CHANGE IN POSITION	(319,662)	(341,829)	(230,254)	(230,254)	(253,222)	110.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
NOC-Public Safety Grant(0061)
Fund 228**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
State Grants	118,181	-	16,700	16,700	-	0.0%
Interest Revenue	259	1,554	-	-	-	0.0%
Total Revenues	118,440	1,554	16,700	16,700	-	0.0%
GRAND TOTAL RESOURCES	118,440	1,554	16,700	16,700	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	76,361	120,444	-	-	-	0.0%
Salaries/Part-Time	-	-	16,700	16,700	-	0.0%
Overtime	9,068	18,124	-	-	-	0.0%
Leave Accrual Payout	581	2,229	-	-	-	0.0%
Alternative H&W Payout	-	250	-	-	-	0.0%
Signing Bonus Payout	-	4,881	-	-	-	0.0%
Health Insurance Allocation	15,794	23,082	-	-	-	0.0%
Dental Ins Allocation	800	1,078	-	-	-	0.0%
Optical Ins Allocation	203	271	-	-	-	0.0%
Medicare	1,252	2,115	-	-	-	0.0%
Employer CalPERS Retire NC	17,407	28,152	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	121,466	200,626	16,700	16,700	-	0.0%
EXPENDITURES GRAND TOTAL	127,964	200,626	16,700	16,700	-	0.0%
NET CHANGE IN POSITION	(9,524)	(199,072)	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Parks & Rec Impact Fees (0063)
Fund 236**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	279,458	261,354	361,500	361,500	-	0.0%
Interest Revenue	3,697	20,841	-	-	-	0.0%
Total Revenues	283,154	282,195	361,500	361,500	-	0.0%
GRAND TOTAL RESOURCES	283,154	282,195	361,500	361,500	-	0.0%
CIP & EQUIPMENT						
Construction Services	104,436	183,140	-	-	-	0.0%
Infrastructure - Parks	-	2,507	1,745,589	1,745,589	168,000	9.6%
TOTAL CIP & EQUIPMENT	666,982	185,648	1,745,589	1,745,589	168,000	9.6%
EXPENDITURES GRAND TOTAL	666,982	185,648	1,745,589	1,745,589	168,000	9.6%
NET CHANGE IN POSITION	(383,827)	96,547	(1,384,089)	(1,384,089)	(168,000)	12.1%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
City Traffic Impct Fees (0065)
Fund 238**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	105,045	174,971	482,700	482,700	-	0.0%
Interest Revenue	295	2,197	-	-	-	0.0%
Total Revenues	105,340	177,167	482,700	482,700	-	0.0%
GRAND TOTAL RESOURCES	105,340	177,167	482,700	482,700	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Traffic	124,834	136,460	243,000	243,000	10,000	4.1%
Infrastructure - Major Studies	-	-	35,000	35,000	-	0.0%
TOTAL CIP & EQUIPMENT	149,829	136,460	278,000	278,000	10,000	3.6%
EXPENDITURES GRAND TOTAL	149,829	136,460	278,000	278,000	10,000	3.6%
NET CHANGE IN POSITION	(44,490)	40,708	204,700	204,700	(10,000)	-4.9%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
CW Stormdr Impact Fee (0066)
Fund 239**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	5,888	16,926	14,247	14,247	-	0.0%
Interest Revenue	12	161	-	-	-	0.0%
Total Revenues	5,900	17,087	14,247	14,247	-	0.0%
GRAND TOTAL RESOURCES	5,900	17,087	14,247	14,247	-	0.0%
CIP & EQUIPMENT						
Construction Services	12,300	-	-	-	25,000	100.0%
TOTAL CIP & EQUIPMENT	12,300	-	-	-	25,000	100.0%
EXPENDITURES GRAND TOTAL	12,300	-	-	-	25,000	100.0%
NET CHANGE IN POSITION	(6,400)	17,087	14,247	14,247	(25,000)	-175.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
City Pub Sfty Impct Fee (0067)
Fund 242**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	94,210	105,257	86,551	86,551	-	0.0%
Interest Revenue	318	1,768	-	-	-	0.0%
Total Revenues	94,529	107,025	86,551	86,551	-	0.0%
GRAND TOTAL RESOURCES	94,529	107,025	86,551	86,551	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Software Maintenance	10,283	1,444	-	-	-	0.0%
Small Tools/Equipment	-	51,772	-	-	-	0.0%
Other Supplies	-	59	-	-	103,500	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	10,283	53,275	-	-	103,500	100.0%
CIP & EQUIPMENT						
Construction Services	19,706	-	-	-	40,000	100.0%
Building & Facilities	-	84,605	75,000	75,000	-	0.0%
TOTAL CIP & EQUIPMENT	168,179	84,605	75,000	75,000	40,000	53.3%
EXPENDITURES GRAND TOTAL	178,461	137,880	75,000	75,000	143,500	191.3%
NET CHANGE IN POSITION	(83,933)	(30,856)	11,551	11,551	(143,500)	-1242.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
CW Aford House ImpactFee(0068)
Fund 244**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	140,807	478,633	384,912	384,912	-	0.0%
Interest Revenue	2,918	22,448	-	-	-	0.0%
Total Revenues	143,725	501,080	384,912	384,912	-	0.0%
GRAND TOTAL RESOURCES	143,725	501,080	384,912	384,912	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	9,694	126,000	126,000	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	9,694	126,000	126,000	-	0.0%
CIP & EQUIPMENT						
Construction Services	-	-	-	-	75,000	100.0%
Land Acquisition	-	917,100	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	917,100	-	-	75,000	100.0%
EXPENDITURES GRAND TOTAL	-	926,794	126,000	126,000	75,000	59.5%
NET CHANGE IN POSITION	143,725	(425,714)	258,912	258,912	(75,000)	-29.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
City Quimby In Lieu Fee (0069)
Fund 243**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	105,084	372,994	271,473	271,473	-	0.0%
Interest Revenue	1,898	14,090	-	-	-	0.0%
Total Revenues	106,983	387,084	271,473	271,473	-	0.0%
GRAND TOTAL RESOURCES	106,983	387,084	271,473	271,473	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Traffic	-	17,339	5,697	5,697	-	0.0%
Infrastructure - Parks	64,967	41,522	1,233,510	1,233,510	93,450	7.6%
TOTAL CIP & EQUIPMENT	111,930	58,861	1,239,207	1,239,207	93,450	7.5%
EXPENDITURES GRAND TOTAL	111,930	58,861	1,239,207	1,239,207	93,450	7.5%
NET CHANGE IN POSITION	(4,947)	328,223	(967,734)	(967,734)	(93,450)	9.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
TOD Traffic Impact Fees (0070)
Fund 246**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Interest Revenue	1,403	9,054	-	-	-	0.0%
Total Revenues	1,403	9,054	-	-	-	0.0%
GRAND TOTAL RESOURCES	1,403	9,054	-	-	-	0.0%
CIP & EQUIPMENT						
Construction Services	60,740	2,805	-	-	-	0.0%
Infrastructure - Streets	-	-	95,000	95,000	-	0.0%
Infrastructure - Traffic	-	5,673	218,587	218,587	-	0.0%
Infrastructure - Major Studies	-	12,633	7,367	7,367	-	0.0%
TOTAL CIP & EQUIPMENT	60,740	21,111	320,954	320,954	-	0.0%
EXPENDITURES GRAND TOTAL	60,740	21,111	320,954	320,954	-	0.0%
NET CHANGE IN POSITION	(59,337)	(12,057)	(320,954)	(320,954)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
TOD Sewer Impact Fees (0071)
Fund 247**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	85,456	-	90,000	90,000	-	0.0%
Interest Revenue	3,172	16,662	-	-	-	0.0%
Total Revenues	88,628	16,662	90,000	90,000	-	0.0%
GRAND TOTAL RESOURCES	88,628	16,662	90,000	90,000	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	10,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	10,000	100.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	250,000	250,000	-	0.0%
Infrastructure - Sewer	204,092	1,277,037	307,188	307,188	-	0.0%
TOTAL CIP & EQUIPMENT	204,092	1,277,037	557,188	557,188	-	0.0%
EXPENDITURES GRAND TOTAL	204,092	1,277,037	557,188	557,188	10,000	1.8%
NET CHANGE IN POSITION	(115,464)	(1,260,375)	(467,188)	(467,188)	(10,000)	2.1%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
TOD Strscape Impct Fee (0072)
Fund 248**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Development Impact Fees	-	-	29,900	29,900	-	0.0%
CFD Assessments	-	-	(29,900)	(29,900)	-	0.0%
Interest Revenue	2,464	15,376	-	-	-	0.0%
Total Revenues	2,464	15,376	-	-	-	0.0%
GRAND TOTAL RESOURCES	2,464	15,376	-	-	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Traffic	3,285	188,000	-	-	-	0.0%
Infrastructure - Major Studies	31,798	10,838	7,364	7,364	185,300	2516.3%
TOTAL CIP & EQUIPMENT	113,621	198,838	7,364	7,364	185,300	2516.3%
EXPENDITURES GRAND TOTAL	113,621	198,838	7,364	7,364	185,300	2516.3%
NET CHANGE IN POSITION	(111,156)	(183,462)	(7,364)	(7,364)	(185,300)	2516.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Gen Plan Update Fees (0074)
Fund 233**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Waived Banner Permit Fees	-	(860)	-	-	-	0.0%
County Grants	-	33,350	-	-	-	0.0%
General Plan Update Fee	163,223	244,016	150,000	150,000	-	0.0%
Interest Revenue	1,444	12,644	-	-	-	0.0%
Total Revenues	164,522	289,150	150,000	150,000	-	0.0%
GRAND TOTAL RESOURCES	164,522	289,150	150,000	150,000	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	37,100	16,743	133,158	133,158	325,000	244.1%
Professional Services	-	3,945	191,100	191,100	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	37,100	20,688	324,258	324,258	325,000	100.2%
EXPENDITURES GRAND TOTAL	37,100	20,688	324,258	324,258	325,000	100.2%
NET CHANGE IN POSITION	127,422	268,462	(174,258)	(174,258)	(325,000)	186.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Technology Impact Fees (0075)
Fund 234**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Waived Banner Permit Fees	-	(65)	-	-	-	0.0%
Technology Fee	86,879	129,598	-	-	-	0.0%
Interest Revenue	731	6,000	-	-	-	0.0%
Total Revenues	87,570	135,534	-	-	-	0.0%
GRAND TOTAL RESOURCES	87,570	135,534	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	100,000	100.0%
Software Maintenance	-	-	55,000	55,000	-	0.0%
Web Based Service/Subscriptions	-	-	-	-	129,034	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	55,000	55,000	229,034	416.4%
CIP & EQUIPMENT						
Machinery & Equipment	32,340	-	71,385	71,385	60,000	84.1%
TOTAL CIP & EQUIPMENT	32,340	-	71,385	71,385	60,000	84.1%
EXPENDITURES GRAND TOTAL	32,340	-	126,385	126,385	289,034	228.7%
NET CHANGE IN POSITION	55,230	135,534	(126,385)	(126,385)	(289,034)	228.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Explorer Grant NOC (0076)
Fund 227**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
State Grants	-	-	62,000	62,000	-	0.0%
Interest Revenue	318	1,982	-	-	-	0.0%
Total Revenues	318	1,982	62,000	62,000	-	0.0%
GRAND TOTAL RESOURCES	318	1,982	62,000	62,000	-	0.0%
SALARIES & BENEFITS						
Overtime	4,790	13,242	-	-	-	0.0%
Health Insurance Allocation	478	1,120	-	-	-	0.0%
Dental Ins Allocation	34	51	-	-	-	0.0%
Optical Ins Allocation	6	11	-	-	-	0.0%
Medicare	69	173	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	5,378	14,597	-	-	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Staff Training	-	600	-	-	-	0.0%
Special Department Expenses	4,555	610	28,000	28,000	-	0.0%
Uniforms	-	270	12,000	12,000	99,000	825.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,555	1,480	40,000	40,000	99,000	247.5%
EXPENDITURES GRAND TOTAL	9,933	16,078	40,000	40,000	99,000	247.5%
NET CHANGE IN POSITION	(9,615)	(14,095)	22,000	22,000	(99,000)	-450.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
Placentia Reg Nav Cent(0078)
Fund 231**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
County Contribution	625,000	625,000	625,000	625,000	625,000	100.0%
NSPA Cities Operating Contrib	637,149	1,009,084	1,244,700	1,244,700	1,783,600	143.3%
SB2 Construction Funds	38,644	29,845	-	-	-	0.0%
SB2 Direct Funds to City	204,035	-	500,000	500,000	500,000	100.0%
SB2 Direct to City - Admin	10,739	-	25,000	25,000	25,000	100.0%
Total Revenues	1,515,568	1,663,930	2,394,700	2,394,700	2,933,600	122.5%
GRAND TOTAL RESOURCES	1,515,568	1,663,930	2,394,700	2,394,700	2,933,600	122.5%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	21,047	99,500	99,500	107,000	107.5%
Overtime	-	(932)	-	-	-	0.0%
Leave Accrual Payout	-	40	-	-	-	0.0%
Alternative H&W Payout	-	-	250	250	800	320.0%
Signing Bonus Payout	-	-	4,561	4,561	-	0.0%
Health Insurance Allocation	-	3,436	16,200	16,200	20,500	126.5%
Life Ins Allocation	-	-	200	200	200	100.0%
Dental Ins Allocation	-	55	900	900	500	55.6%
Optical Ins Allocation	-	30	200	200	300	150.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	400	400	400	100.0%
Medicare	-	294	1,500	1,500	1,600	106.7%
Employer CalPERS Retire NC	-	1,745	18,800	18,800	20,300	108.0%
Leave Buyback	-	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	2,200	2,200	800	36.4%
Interfund Salaries	10,739	24,320	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	10,739	50,035	145,211	145,211	155,100	106.8%
MATERIALS, SUPPLIES & SERVICES						
Alarm Monitoring	-	285	3,500	3,500	3,500	100.0%
Telephone/Internet	2,353	1,081	2,500	2,500	2,500	100.0%
Dept. Contract Services	1,601,421	1,797,904	1,680,000	1,680,000	2,200,000	131.0%
SB2 Allocations to NSPA - Oper	165,090	177,859	500,000	500,000	500,000	100.0%
Lease Expenditure	18,000	18,000	22,500	22,500	22,500	100.0%
Other Expenditure	16,339	45,946	50,000	50,000	50,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,799,725	2,041,075	2,258,500	2,258,500	2,778,500	123.0%
CIP & EQUIPMENT						
Other Capital Outlay	45,493	-	150,000	150,000	-	0.0%
TOTAL CIP & EQUIPMENT	123,944	-	150,000	150,000	-	0.0%
EXPENDITURES GRAND TOTAL	1,934,407	2,091,110	2,553,711	2,553,711	2,933,600	114.9%
NET CHANGE IN POSITION	(418,840)	(427,181)	(159,011)	(159,011)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
TOD District CFD (0080)
Fund 249**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
CFD Assessments	-	-	31,488	31,488	95,900	304.6%
Total Revenues	-	-	31,488	31,488	95,900	304.6%
GRAND TOTAL RESOURCES	-	-	31,488	31,488	95,900	304.6%
MATERIALS, SUPPLIES & SERVICES						
Landscaping	-	-	15,000	15,000	10,000	66.7%
R & M/Sewer & Storm Drain	-	-	-	-	7,500	100.0%
Repair & Maint/Facilities	-	-	-	-	5,000	100.0%
R & M/Sewers/Storm Drains	-	-	-	-	10,000	100.0%
Special Department Expenses	-	-	5,000	5,000	10,000	200.0%
Electricity	-	-	1,000	1,000	1,200	120.0%
Water	-	-	3,000	3,000	6,500	216.7%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	24,000	24,000	50,200	209.2%
EXPENDITURES GRAND TOTAL	-	-	24,000	24,000	50,200	209.2%
NET CHANGE IN POSITION	-	-	7,488	7,488	45,700	610.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
CalRecycle Grant (0083)
Fund 282**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
State Grants	-	72,869	-	-	144,054	100.0%
Interest Revenue	18	804	-	-	-	0.0%
Other Financing Sources	-	55,000	-	-	-	0.0%
Total Revenues	18	128,672	-	-	144,054	100.0%
GRAND TOTAL RESOURCES	18	128,672	-	-	144,054	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	-	-	40,000	100.0%
Other Purchased Services	-	-	-	-	84,889	100.0%
Special Department Expenses	-	7,179	6,554	6,554	2,650	40.4%
Other Program Expenditures	-	9,690	6,627	6,627	4,154	62.7%
Subscription Principal (GASB)	-	55,000	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	71,869	13,181	13,181	131,693	999.1%
CIP & EQUIPMENT						
Laptops/Tablets	-	56,000	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	56,000	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	127,869	13,181	13,181	131,693	999.1%
NET CHANGE IN POSITION	18	804	(13,181)	(13,181)	12,361	-93.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
County Annexation (0084)
Fund 283**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Other Intergovernmental Rev	-	1,500,000	-	-	-	0.0%
Interest Revenue	-	14,304	-	-	-	0.0%
Total Revenues	-	1,514,304	-	-	-	0.0%
GRAND TOTAL RESOURCES	-	1,514,304	-	-	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	406	119,594	119,594	-	0.0%
TOTAL CIP & EQUIPMENT	-	406	119,594	119,594	-	0.0%
EXPENDITURES GRAND TOTAL	-	406	119,594	119,594	-	0.0%
NET CHANGE IN POSITION	-	1,513,898	(119,594)	(119,594)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Special Revenue Funds
EIFD (0086)
Fund 285**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Current Year-Secured	-	70,348	5,000	5,000	70,000	1400.0%
Interest Revenue	-	107	-	-	-	0.0%
Bond Proceeds	-	-	-	-	9,000,000	100.0%
Total Revenues	-	70,456	5,000	5,000	9,070,000	181400.0%
GRAND TOTAL RESOURCES	-	70,456	5,000	5,000	9,070,000	181400.0%
MATERIALS, SUPPLIES & SERVICES						
Public Notice	-	-	-	-	5,000	100.0%
City Admin Services	-	-	-	-	5,000	100.0%
Principal/Bonds/COP's/Leases	-	-	-	-	250,000	100.0%
Issuance Costs	1	5,000	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1	5,000	-	-	260,000	100.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	-	-	-	10,000,000	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	10,000,000	100.0%
EXPENDITURES GRAND TOTAL	1	5,000	-	-	10,260,000	100.0%
NET CHANGE IN POSITION	(1)	65,456	5,000	5,000	(1,190,000)	-23800.0%



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Rich Heritage, Bright Future

DEBT SERVICE FUND



Debt Service Fund Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Debt Service
Gas Tax Debt Fund (0052)
Fund 206**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Interest Revenue	136	1,500	-	-	-	0.0%
Total Revenues	136	1,500	-	-	-	0.0%
TRANSFERS IN						
Transfer In From Gas Tax	408,122	404,450	403,750	403,750	407,750	101.0%
TOTAL TRANSFERS	408,122	404,450	403,750	403,750	407,750	101.0%
GRAND TOTAL RESOURCES	408,258	405,950	403,750	403,750	407,750	101.0%
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,250	-	3,250	3,250	3,250	100.0%
Principal/Bonds/COP's/Leases	351,000	353,000	358,000	358,000	368,000	102.8%
Interest/Bonds/COP's/Leases	53,906	48,106	42,500	42,500	36,500	85.9%
TOTAL MATERIALS, SUPPLIES & SERVICES	408,156	401,106	403,750	403,750	407,750	101.0%
EXPENDITURES GRAND TOTAL	408,156	401,106	403,750	403,750	407,750	101.0%
NET CHANGE IN POSITION	102	4,844	-	-	-	0.0%



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ENTERPRISE FUNDS



Enterprise Funds Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Enterprise Funds
Sewer Construction (0024)
Fund 240**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Sewer Capital Fee	-	-	1,377,900	1,377,900	-	0.0%
Total Revenues	41	-	1,377,900	1,377,900	-	0.0%
GRAND TOTAL RESOURCES	41	-	1,377,900	1,377,900	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	81,707	138,500	138,500	-	0.0%
Alternative H&W Payout	-	-	250	250	-	0.0%
Signing Bonus Payout	-	-	6,454	6,454	-	0.0%
Health Insurance Allocation	-	10,127	17,400	17,400	-	0.0%
Life Ins Allocation	-	-	400	400	-	0.0%
Dental Ins Allocation	-	641	1,100	1,100	-	0.0%
Optical Ins Allocation	-	104	200	200	-	0.0%
LTD Ins Allocation	-	-	500	500	-	0.0%
STD Ins Allocation	-	-	600	600	-	0.0%
Medicare	-	1,187	2,100	2,100	-	0.0%
Employer CalPERS Retire NC	-	7,400	14,800	14,800	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	-	0.0%
TOTAL SALARIES & BENEFITS	-	101,166	183,304	183,304	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Sewer	-	21,083	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	21,083	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	-	122,248	183,304	183,304	-	0.0%
NET CHANGE IN POSITION	41	(122,248)	1,194,596	1,194,596	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Enterprise Funds
Refuse Administration (0037)
Fund 501**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
City Admin Fee	488,622	512,626	500,000	500,000	530,000	106.0%
Contractor	3,204,108	3,731,000	4,244,000	4,244,000	4,498,640	106.0%
Interest Revenue	513	4,875	-	-	-	0.0%
Reimbursements/Other Revenue	38,996	39,523	-	-	41,000	100.0%
Total Revenues	3,732,240	4,288,025	4,744,000	4,744,000	5,069,640	106.9%
GRAND TOTAL RESOURCES	3,732,240	4,288,025	4,744,000	4,744,000	5,069,640	106.9%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	185,164	223,539	228,000	228,000	223,000	97.8%
Overtime	450	1,163	-	-	-	0.0%
Leave Accrual Payout	2,469	624	-	-	-	0.0%
Alternative H&W Payout	1,538	1,328	1,098	1,098	1,300	118.5%
Signing Bonus Payout	4,944	569	10,172	10,172	-	0.0%
Health Insurance Allocation	18,390	23,438	23,800	23,800	36,700	154.2%
Life Ins Allocation	-	-	300	300	300	100.0%
Dental Ins Allocation	1,201	1,506	1,600	1,600	2,000	125.0%
Optical Ins Allocation	265	313	400	400	500	125.0%
LTD Ins Allocation	-	-	1,100	1,100	1,100	100.0%
STD Ins Allocation	-	-	900	900	900	100.0%
Medicare	2,902	3,430	3,400	3,400	3,300	97.1%
Employers' PARS/ARS	7,333	7,547	7,200	7,200	6,500	90.3%
Employer CalPERS Retire NC	(292,841)	217,488	22,000	22,000	20,700	94.1%
OPEB Expense	67,213	(78,697)	-	-	-	0.0%
Employee Medical Opt Out Plan	4,437	4,611	4,500	4,500	4,500	100.0%
Sick Leave Buyback	340	297	-	-	-	0.0%
Leave Buyback	1,423	7,909	-	-	7,300	100.0%
Other Employee Benefits	-	-	3,000	3,000	3,000	100.0%
TOTAL SALARIES & BENEFITS	5,228	415,065	307,470	307,470	311,100	101.2%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	36,771	18,060	95,000	95,000	35,000	36.8%
Disposal	3,218,507	3,719,481	4,244,000	4,244,000	4,498,640	106.0%
Advertising/Promotional	9,626	-	150	150	-	0.0%
Public Notice	-	-	-	-	15,000	100.0%
Dept. Contract Services	144,582	168,882	148,000	148,000	169,000	114.2%
Other Purchased Services	5,826	19,065	20,200	20,200	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	3,415,311	3,925,488	4,507,350	4,507,350	4,717,640	104.7%
EXPENDITURES GRAND TOTAL	3,420,540	4,340,553	4,814,820	4,814,820	5,028,740	104.4%
NET CHANGE IN POSITION	311,700	(52,529)	(70,820)	(70,820)	40,900	-57.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Enterprise Funds
Sewer Maintenance (0048)
Fund 275**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Sewer Maintenance Fee	790,965	1,447,930	1,017,450	1,017,450	1,100,000	108.1%
Interest Revenue	1,444	13,769	-	-	-	0.0%
Total Revenues	792,409	1,461,698	1,017,450	1,017,450	1,100,000	108.1%
GRAND TOTAL RESOURCES	792,409	1,461,698	1,017,450	1,017,450	1,100,000	108.1%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	260,837	323,888	321,700	321,700	330,000	102.6%
Overtime	8,480	11,440	-	-	-	0.0%
Leave Accrual Payout	2,129	21,099	-	-	-	0.0%
Alternative H&W Payout	3,186	1,998	1,365	1,365	3,400	249.0%
Signing Bonus Payout	5,638	407	14,002	14,002	-	0.0%
Health Insurance Allocation	44,952	44,639	44,400	44,400	32,400	73.0%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	2,431	2,673	2,400	2,400	1,000	41.7%
Optical Ins Allocation	579	555	700	700	600	85.7%
LTD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
STD Ins Allocation	-	-	1,400	1,400	1,400	100.0%
Medicare	4,190	5,389	4,800	4,800	4,900	102.1%
Employers' PARS/ARS	3,841	4,057	3,800	3,800	2,900	76.3%
Employer CalPERS Retire NC	(1,164,522)	1,151,653	31,500	31,500	30,700	97.5%
OPEB Expense	21,681	(112,428)	-	-	-	0.0%
Employee Medical Opt Out Plan	3,452	6,583	6,300	6,300	7,100	112.7%
Leave Buyback	1,017	5,597	-	-	12,500	100.0%
Other Employee Benefits	-	-	3,300	3,300	3,300	100.0%
TOTAL SALARIES & BENEFITS	(802,108)	1,467,548	437,767	437,767	432,300	98.8%
MATERIALS, SUPPLIES & SERVICES						
R & M/Sewer & Storm Drain	116,728	204,620	226,000	226,000	-	0.0%
Sewer User Fees	34,069	34,516	20,400	20,400	-	0.0%
Staff Training	-	225	-	-	-	0.0%
Dues & Memberships	-	202	-	-	-	0.0%
Billing Services	13,614	14,198	10,000	10,000	-	0.0%
Special Department Expenses	3,148	4,286	3,600	3,600	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	175,584	258,046	260,000	260,000	-	0.0%
CIP & EQUIPMENT						
Infrastructure - Streets	-	79,000	-	-	-	0.0%
Building & Facilities	-	19,082	-	-	-	0.0%
Depreciation	527,316	527,316	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	600,066	625,398	-	-	-	0.0%
TRANSFERS						
Transfer Out to GF	176,700	182,049	-	-	185,000	100.0%
TOTAL TRANSFERS	176,700	182,049	-	-	185,000	100.0%
EXPENDITURES GRAND TOTAL	150,241	2,533,041	697,767	697,767	617,300	88.5%
NET CHANGE IN POSITION	642,168	(1,071,343)	319,683	319,683	482,700	151.0%



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INTERNAL SERVICE FUNDS



Internal Service Funds Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Internal Service
Employee Health & Wifre (0039)
Fund 601**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
City Admin Fee	14	60	-	-	-	0.0%
Other Charges for Service	981,765	1,013,965	1,076,900	1,076,900	228,900	21.3%
Section 115 Trust Disbursement Recovery & Restitution	-	-	-	-	1,196,569	100.0%
ISF Health Ins Reimbursement	(84,880)	88,056	-	-	-	0.0%
ISF Dental Ins Reimbursement	130,162	126,542	129,500	129,500	129,500	100.0%
ISF Employee Optical Costs	77	(67)	-	-	15,000	100.0%
Total Revenues	1,027,137	1,034,805	1,206,400	1,206,400	1,569,969	130.1%
GRAND TOTAL RESOURCES	1,027,137	1,034,805	1,206,400	1,206,400	1,569,969	130.1%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	(64,443)	(102,107)	-	-	-	0.0%
Overtime	(4,439)	(1)	-	-	-	0.0%
Dental Claim	122,161	225,378	142,000	142,000	142,000	100.0%
Employer CalPERS UAL	-	-	-	-	446,569	100.0%
Health Insurance Premiums	920,798	875,652	1,007,000	1,007,000	924,000	91.8%
Dental Insurance Premiums	10,436	4,191	12,000	12,000	12,000	100.0%
Life Insurance Premiums	5,423	4,066	9,000	9,000	9,000	100.0%
Optical Insurance Premiums	13,813	13,343	17,000	17,000	17,000	100.0%
Pers Survivor Premiums	9,095	-	7,400	7,400	7,400	100.0%
TOTAL SALARIES & BENEFITS	1,010,791	1,020,523	1,194,400	1,194,400	1,557,969	130.4%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	16,347	14,282	12,000	12,000	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	16,347	14,282	12,000	12,000	12,000	100.0%
EXPENDITURES GRAND TOTAL	1,027,137	1,034,805	1,206,400	1,206,400	1,569,969	130.1%
NET CHANGE IN POSITION	-	-	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Internal Service
Risk Management (0040)
Fund 605**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Other Charges for Service	1,829,892	2,261,000	2,537,100	2,537,100	3,024,000	119.2%
Reimbursements/Other Revenue	269,945	607,731	511,376	511,376	-	0.0%
Total Revenues	2,099,837	2,868,731	3,048,476	3,048,476	3,024,000	99.2%
GRAND TOTAL RESOURCES	2,099,837	2,868,731	3,048,476	3,048,476	3,024,000	99.2%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	121,000	121,000	146,900	121.4%
Alternative H&W Payout	-	-	-	-	1,300	100.0%
Health Insurance Allocation	-	-	22,600	22,600	-	0.0%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	-	-	1,600	1,600	200	12.5%
Optical Ins Allocation	-	-	300	300	100	33.3%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	500	500	600	120.0%
Medicare	-	-	1,800	1,800	2,200	122.2%
Employer CalPERS Retire NC	-	-	9,300	9,300	11,300	121.5%
Employee Insurance Claims	11,126	8,889	14,000	14,000	14,000	100.0%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Workers' Compensation Claims	849,108	(98,166)	438,335	438,335	438,335	100.0%
Workers' Comp Premiums	218,133	300,448	402,865	402,865	402,865	100.0%
Other Employee Benefits	-	-	100	100	1,000	1000.0%
TOTAL SALARIES & BENEFITS	1,078,367	211,171	1,013,300	1,013,300	1,024,600	101.1%
MATERIALS, SUPPLIES & SERVICES						
Litigation	98,143	142,296	45,000	45,000	150,000	333.3%
Third Party Administration	96,035	89,218	105,000	105,000	88,000	83.8%
Ergonomics	-	-	-	-	5,000	100.0%
Liability Insurance Premiums	973,165	1,048,341	1,154,100	1,154,100	1,550,000	134.3%
Liability Claims	986,798	(54,629)	154,700	154,700	154,700	100.0%
Meetings & Conferences	-	-	1,800	1,800	1,000	55.6%
Dues & Memberships	-	-	-	-	400	100.0%
Dept. Contract Services	11,028	-	58,200	58,200	50,000	85.9%
Special Department Expenses	1,011	552	5,000	5,000	-	0.0%
Office Supplies	-	-	-	-	300	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,166,179	1,225,777	1,523,800	1,523,800	1,999,400	131.2%
EXPENDITURES GRAND TOTAL	3,244,546	1,436,948	2,537,100	2,537,100	3,024,000	119.2%
NET CHANGE IN POSITION	(1,144,709)	1,431,782	511,376	511,376	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Internal Service
Equipment Replacement (0041)
Fund 610**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Reimbursements/Other Revenue	-	24,000	-	-	-	0.0%
Sale of Surplus Property	24,601	83,654	-	-	-	0.0%
Total Revenues	24,601	107,654	-	-	-	0.0%
GRAND TOTAL RESOURCES	24,601	107,654	-	-	-	0.0%
CIP & EQUIPMENT						
Vehicles	12,418	63,965	79,000	79,000	20,000	25.3%
TOTAL CIP & EQUIPMENT	12,418	63,965	79,000	79,000	20,000	25.3%
EXPENDITURES GRAND TOTAL	12,418	63,965	79,000	79,000	20,000	25.3%
NET CHANGE IN POSITION	12,182	43,689	(79,000)	(79,000)	(20,000)	25.3%



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FIDUCIARY FUND



Fiduciary Fund Budget
FISCAL YEAR 2024-25

**Adopted BUDGET FISCAL
YEAR 2024-25**

**Fiduciary Fund
Public Financing Autho(0082)
Fund 302**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Fiscal Agent Interest Revenue	1,583	149,405	-	-	-	0.0%
Lease Revenue	3,069,763	3,505,634	4,083,700	4,083,700	4,657,704	114.1%
Total Revenues	3,071,346	3,655,039	4,083,700	4,083,700	4,657,704	114.1%
GRAND TOTAL RESOURCES	3,071,346	3,655,039	4,083,700	4,083,700	4,657,704	114.1%
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,550	3,750	4,000	4,000	2,500	62.5%
Professional Services	-	-	-	-	2,500	100.0%
Principal/Bonds/COP's/Leases	-	1,500,000	1,860,000	1,860,000	2,330,000	125.3%
Interest/Bonds/COP's/Leases	2,022,522	2,004,248	2,219,700	2,219,700	2,327,800	104.9%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,089,882	3,507,998	4,083,700	4,083,700	4,662,800	114.2%
TRANSFERS						
Transfer Out - Section 115	-	2,456,825	-	-	-	0.0%
TOTAL TRANSFERS	-	2,456,825	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	2,089,882	5,964,823	4,083,700	4,083,700	4,662,800	114.2%
NET CHANGE IN POSITION	981,464	(2,309,784)	-	-	(5,096)	100.0%



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CAPITAL PROJECTS FUND



Capital Project Fund Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Capital Projects Fund
City Capital Projects (0033)
Fund 401**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Federal Grants	-	-	2,200,000	2,200,000	-	0.0%
State Grants	-	-	45,000	45,000	-	0.0%
State Grants - Prop 68	-	-	1,643,000	1,643,000	-	0.0%
Other Intergovernmental Rev	-	425,730	245,286	245,286	-	0.0%
Reimbursements/Other Revenue	503,183	1,191,573	709,362	709,362	-	0.0%
Total Revenues	503,183	1,617,303	4,842,648	4,842,648	-	0.0%
GRAND TOTAL RESOURCES	503,183	1,617,303	4,842,648	4,842,648	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	1,286	214,600	214,600	368,400	171.7%
Alternative H&W Payout	-	-	1,900	1,900	2,700	142.1%
Health Insurance Allocation	-	-	39,100	39,100	33,800	86.4%
Life Ins Allocation	-	-	600	600	1,000	166.7%
Dental Ins Allocation	-	-	2,700	2,700	2,200	81.5%
Optical Ins Allocation	-	-	500	500	600	120.0%
LTD Ins Allocation	-	-	800	800	1,300	162.5%
STD Ins Allocation	-	-	900	900	1,500	166.7%
Medicare	-	21	3,200	3,200	5,400	168.8%
Employer CalPERS Retire NC	-	96	16,500	16,500	28,300	171.5%
Employee Medical Opt Out Plan	-	-	-	-	8,900	100.0%
Other Employee Benefits	-	-	900	900	1,900	211.1%
TOTAL SALARIES & BENEFITS	-	1,403	281,700	281,700	456,000	161.9%
CIP & EQUIPMENT						
Construction Services	760,977	358,836	-	-	-	0.0%
Infrastructure - Streets	-	494,452	3,394,567	3,394,567	-	0.0%
Infrastructure - Traffic	-	376,725	904,837	904,837	-	0.0%
Infrastructure - Major Studies	-	-	45,000	45,000	-	0.0%
TOTAL CIP & EQUIPMENT	760,977	1,230,013	4,344,404	4,344,404	-	0.0%
EXPENDITURES GRAND TOTAL	760,977	1,231,416	4,626,104	4,626,104	456,000	9.9%
NET CHANGE IN POSITION	(257,793)	385,887	216,544	216,544	(456,000)	-210.6%



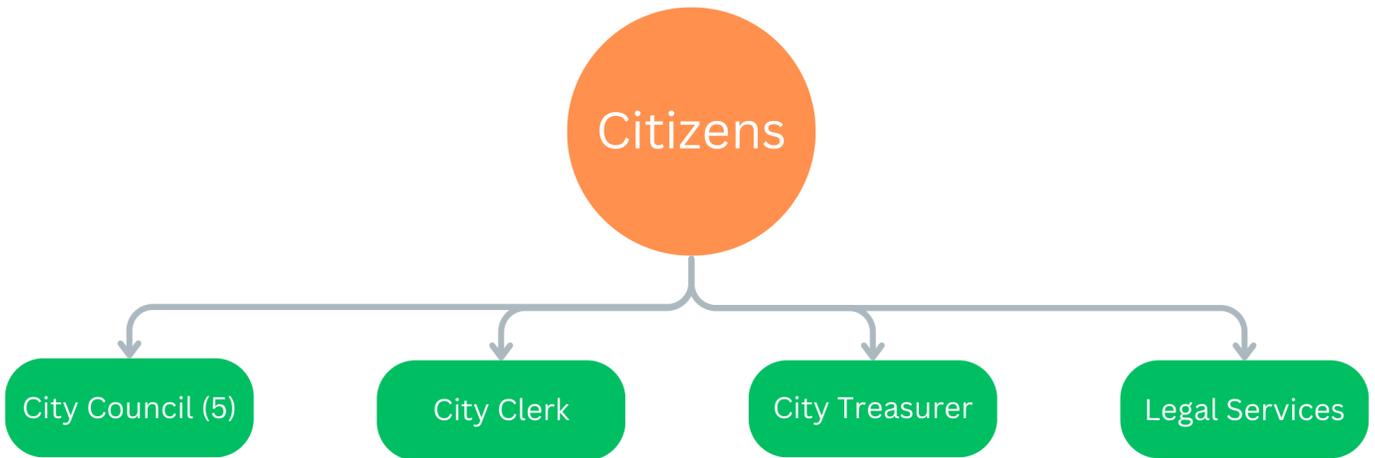
PLACENTIA
Rich Heritage, Bright Future

LEGISLATIVE DEPARTMENT



General Fund Budget
FISCAL YEAR 2024-25

Legislative Organizational Chart



The Legislative Department includes all services provided by the City Council, City Clerk, City Treasurer, and City Attorney. Detailed descriptions of these services are provided below.

City Council

The City Council is the governing body of the City and exercises legal powers designated in the City Charter. On an annual basis, a Mayor is appointed by the City Council from amongst its members. The Mayor presides over City Council meetings and exercises those powers established in the City Charter. The Mayor Pro Tempore acts in the Mayor's absence. The Mayor and City Council are active in the areas listed below.



Intergovernmental Relations

City Council Members hold a number of special assignments and appointments to various boards and commissions involving other government agencies such as the Criminal Justice Council, Orange County Sanitation District, Vector Control District, Orange County Transit Authority, Santa Ana River Flood Protection Agency, Southern California Association of Governments (SCAG), League of California Cities, Orange County Human Relations Agency, and other county, state and federal agencies.

Policy Development

The City Council sets the overall policy and direction for the City. They exercise planning in the areas of operational and financial management, analyze public issues, conduct public hearings and study sessions for the citizens and set policy through ordinances, resolutions, and motions. The City's programs and services are established by the adoption of the annual budget. New programs and services can only be approved by the City Council.

Citizen Relations

To create an open government, and be responsive to the concerns of citizens, the City Council is actively involved in ongoing programs promoting citizen relations. These programs include the annual Mayor's State of the City address, Cable Television, Placentia Quarterly newsletter, City Website, conducting Town Hall and Neighborhood Conversation meetings, issuance of commendations and proclamations, and public speaking engagements and presentations. News releases and public notices are issued to make citizens aware of programs, events and activities. In addition, a weekly on-line newsletter entitled the "The Weekly Briefing" provides City updates and information for the citizens and businesses.

Citizen Advisory Bodies

The City Council actively seeks the advice of citizens individually and via appointed advisory bodies. These groups include but aren't limited to the Planning Commission, Recreation and Parks Commission, Traffic Safety Commission, Cultural Arts Commission, Historical Committee, Veterans Committee, Senior Advisory Committee, Recycling Committee, and Financial Audit Oversight Committee. Issues are referred to these advisory bodies for analysis and recommendation on a course of action to the City Council. Recommendations are advisory only, final decisions are made by City Council unless otherwise set by the Charter, Municipal Code and/or State or Federal regulations.

City Clerk



The City Clerk is an elected position and, by Charter, carries out those programs outlined below. The City Clerk's primary responsibilities encompass attending City Council meetings, maintaining official City records, attesting to City Council actions and other official acts. In addition, the City Clerk conducts election activities, administers oaths and acts as custodian of the City Seal.

City Treasurer

The City Treasurer is an elected position and, by charter, is custodian of all public funds belonging to, or under the control of, the City or any office, department, or agency thereof. The City Treasurer invests idle funds in accordance with the City's Investment Policy with the priority of investments being safety, liquidity, and yield.



Legal Services

The City Attorney is the legal counsel to the City of Placentia, its elected officials, Successor Agency, and the Planning Commission. The City Attorney is primarily responsible for preparation and review of all legal documents, legal advice, litigation, and attending public meetings.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Legislative
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	9,450	9,200	9,600	9,425	9,600	100.0%
Other Salaries & Wages	-	-	-	5,050	-	0.0%
Health Insurance Allocation	56,777	48,080	62,400	44,425	44,036	70.6%
Life Ins Allocation	-	-	-	3	-	0.0%
Dental Ins Allocation	6,164	5,394	6,300	4,238	7,700	122.2%
Optical Ins Allocation	1,006	917	1,100	782	1,000	90.9%
Medicare	457	475	500	526	600	120.0%
Employers' Social Security	478	214	900	210	300	33.3%
Employers' PARS/ARS	-	-	-	353	480	100.0%
Employer CalPERS Retire NC	-	-	-	97	-	0.0%
ICMA Defined Contribution Plan	-	-	-	518	-	0.0%
Employee Medical Opt Out Plan	21,879	24,279	21,900	23,676	26,800	122.4%
Emp Bnft/Insurance Premiums	-	-	-	11	-	0.0%
Health Insurance Premiums	-	-	-	2,503	-	0.0%
Dental Insurance Premiums	-	-	-	329	-	0.0%
Optical Insurance Premiums	-	-	-	(54)	-	0.0%
LTD Ins Premium	-	-	-	170	-	0.0%
Other Employee Benefits	-	-	-	(11)	-	0.0%
TOTAL SALARIES & BENEFITS	96,361	88,559	102,700	92,252	90,516	88.1%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	100,361	71,712	100,000	81,000	70,000	70.0%
Legal Services	512,709	363,281	535,000	483,511	500,000	93.5%
Litigation	229,452	308,770	200,000	150,000	200,000	100.0%
Misc Bank Charges	64,059	71,066	61,000	48,693	40,000	65.6%
City Events	-	-	-	280	-	0.0%
Advertising/Promotional	23,019	17,943	12,525	5,822	12,000	95.8%
Travel	-	1,917	-	2,918	-	0.0%
Mileage Reimbursement	-	-	200	64	200	100.0%
Meetings & Conferences	27,359	29,151	21,775	11,830	20,900	96.0%
Dues & Memberships	52,949	57,797	54,600	59,110	60,400	110.6%
Other Purchased Services	57,303	70,386	45,000	-	75,000	166.7%
Special Department Expenses	6,598	5,754	5,700	1,533	-	0.0%
Office Supplies	-	43	-	55	100	100.0%
Books & Periodicals	162	338	500	-	500	100.0%
Uniforms	-	135	-	-	-	0.0%
Web Based Service/Subscriptions	-	65	-	64	-	0.0%
Other Supplies	-	18	-	508	5,700	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,073,970	998,374	1,036,300	845,388	984,800	95.0%
EXPENDITURES GRAND TOTAL	1,170,330	1,086,933	1,139,000	937,640	1,075,316	94.4%
NET CHANGE IN POSITION	(1,170,330)	(1,086,933)	(1,139,000)	(937,640)	(1,075,316)	94.4%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Legislative
City Council
101001**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	8,850	8,625	9,000	9,000	9,000	100.0%
Other Salaries & Wages	-	-	-	1,972	-	0.0%
Health Insurance Allocation	56,744	48,048	62,400	44,400	44,000	70.5%
Life Ins Allocation	-	-	-	3	-	0.0%
Dental Ins Allocation	4,623	3,853	4,700	3,082	6,100	129.8%
Optical Ins Allocation	730	641	800	552	600	75.0%
Medicare	274	300	300	367	400	133.3%
Employers' Social Security	478	214	900	210	300	33.3%
Employer CalPERS Retire NC	-	-	-	97	-	0.0%
ICMA Defined Contribution Plan	-	-	-	518	-	0.0%
Employee Medical Opt Out Plan	9,867	12,267	9,900	14,667	14,700	148.5%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	2,503	-	0.0%
Dental Insurance Premiums	-	-	-	201	-	0.0%
Optical Insurance Premiums	-	-	-	(31)	-	0.0%
LTD Ins Premium	-	-	-	170	-	0.0%
Other Employee Benefits	-	-	-	(9)	-	0.0%
TOTAL SALARIES & BENEFITS	81,716	73,947	88,000	77,711	75,100	85.3%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Servics	100,361	71,712	100,000	48,000	70,000	70.0%
City Events	-	-	-	280	-	0.0%
Travel	-	1,917	-	2,918	-	0.0%
Mileage Reimbursement	-	-	100	-	100	100.0%
Meetings & Conferences	27,359	29,151	20,000	10,955	20,000	100.0%
Dues & Memberships	52,524	53,159	53,600	57,078	58,000	108.2%
Special Department Expenses	6,598	5,188	5,700	1,533	-	0.0%
Office Supplies	-	43	-	55	100	100.0%
Books & Periodicals	162	338	500	-	500	100.0%
Uniforms	-	135	-	-	-	0.0%
Web Based Service/Subscriptions	-	65	-	64	-	0.0%
Other Supplies	-	18	-	508	5,700	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	187,005	161,725	179,900	121,390	154,400	85.8%
EXPENDITURES GRAND TOTAL	268,721	235,673	267,900	199,101	229,500	85.7%
NET CHANGE IN POSITION	(268,721)	(235,673)	(267,900)	(199,101)	(229,500)	85.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Legislative
City Clerk
101002**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Advertising/Promotional	23,019	17,943	12,525	5,822	12,000	95.8%
Mileage Reimbursement	-	-	100	64	100	100.0%
Meetings & Conferences	-	-	875	875	-	0.0%
Dues & Memberships	330	4,543	800	2,032	2,200	275.0%
Other Purchased Services	57,257	70,372	35,000	-	75,000	214.3%
Special Department Expenses	-	565	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	81,141	93,423	49,300	8,794	89,300	181.1%
EXPENDITURES GRAND TOTAL	81,141	93,423	49,300	8,794	89,300	181.1%
NET CHANGE IN POSITION	(81,141)	(93,423)	(49,300)	(8,794)	(89,300)	181.1%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Legislative
City Treasurer
101003**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Part-Time	600	575	600	425	600	100.0%
Other Salaries & Wages	-	-	-	3,078	-	0.0%
Health Insurance Allocation	33	33	-	25	36	100.0%
Life Ins Allocation	-	-	-	1	-	0.0%
Dental Ins Allocation	1,541	1,541	1,600	1,156	1,600	100.0%
Optical Ins Allocation	276	276	300	230	400	133.3%
Medicare	183	175	200	159	200	100.0%
Employers' PARS/ARS	-	-	-	353	480	100.0%
Employee Medical Opt Out Plan	12,012	12,012	12,000	9,009	12,100	100.8%
Emp Bnft/Insurance Premiums	-	-	-	2	-	0.0%
Dental Insurance Premiums	-	-	-	128	-	0.0%
Optical Insurance Premiums	-	-	-	(23)	-	0.0%
Other Employee Benefits	-	-	-	(2)	-	0.0%
TOTAL SALARIES & BENEFITS	14,645	14,612	14,700	14,541	15,416	104.9%
MATERIALS, SUPPLIES & SERVICES						
Misc Bank Charges	64,059	71,066	61,000	48,693	40,000	65.6%
Meetings & Conferences	-	-	900	-	900	100.0%
Dues & Memberships	95	95	200	-	200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	64,154	71,161	62,100	48,693	41,100	66.2%
EXPENDITURES GRAND TOTAL	78,798	85,773	76,800	63,234	56,516	73.6%
NET CHANGE IN POSITION	(78,798)	(85,773)	(76,800)	(63,234)	(56,516)	73.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Legislative
Legal Services
101005**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	-	-	-	33,000	-	0.0%
Legal Services	512,709	363,281	535,000	483,511	500,000	93.5%
Litigation	228,916	308,770	200,000	150,000	200,000	100.0%
Other Purchased Services	46	14	10,000	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	741,671	672,064	745,000	666,511	700,000	94.0%
EXPENDITURES GRAND TOTAL	741,671	672,064	745,000	666,511	700,000	94.0%
NET CHANGE IN POSITION	(741,671)	(672,064)	(745,000)	(666,511)	(700,000)	94.0%

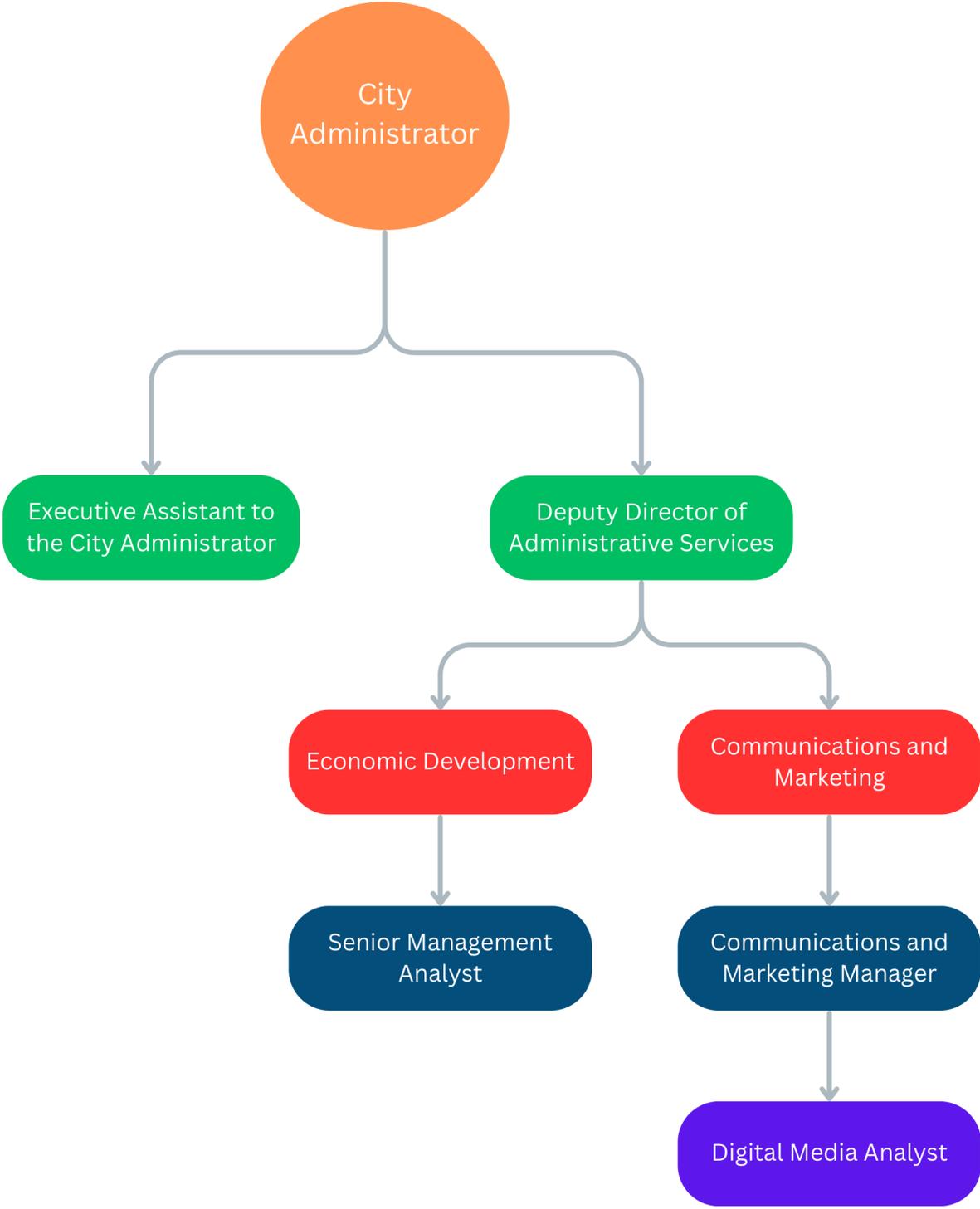


CITY ADMINISTRATOR



General Fund Budget FISCAL YEAR 2024-25

City Administrator's Department Organizational Chart



The City Administrator's Office provides professional leadership in the management of the City and is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Administrator implements the vision of the City Council. The City Administrator assists members of the City Council in formulating policies and responds to City Council concerns to recommend potential solutions.

In addition to managing the administrative functions of the City, the City Administrator also ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of all City departments. The City Administrator's Office implements City policies and procedures; participates in major negotiations; and coordinates strategic planning efforts, budget development, special planning and assigned activities with other City departments and outside agencies. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and assisting City departments to secure outside funding sources to support the City's ongoing major initiatives.

Communications

The Communications division develops strategies to communicate City news, programs and policies to the community. The Communications & Marketing Manager generates outreach and marketing materials, including press releases, multiple websites, public service announcements, crisis communications, town halls, community events, and social media postings. The Manager also implements the City's communication plan, maintains strong working relationships with media outlets, broadcasts of City Council meetings, and implements various strategies for improved communication within the community.



Economic Development

Economic Development activities include business development efforts via business retention, expansion and attraction programs which strive to grow the local tax base, create jobs, and enhance neighborhood quality of life. The Division acts as liaison with the Chamber of Commerce, merchant associations, the Small Business Development Center, the Orange County Business Council, and the Workforce Investment Board. These strategic partnerships allow the City to leverage resources and relationships to provide businesses the support to grow their businesses.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**City Administrator
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Special Events	-	-	-	3,300	-	0.0%
Total Revenues	-	-	-	3,300	-	0.0%
GRAND TOTAL RESOURCES	-	-	-	3,300	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	438,246	452,954	636,400	636,400	640,600	100.7%
Overtime	-	-	-	133	-	0.0%
Leave Accrual Payout	14,982	5,777	-	-	-	0.0%
Alternative H&W Payout	4,031	2,769	2,794	2,794	6,100	218.3%
Signing Bonus Payout	3,902	6,750	20,163	20,163	-	0.0%
Health Insurance Allocation	56,419	58,475	97,500	97,500	74,800	76.7%
Life Ins Allocation	-	-	1,500	1,500	1,500	100.0%
Dental Ins Allocation	2,217	2,139	5,400	5,400	1,600	29.6%
Optical Ins Allocation	691	708	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	2,200	2,200	2,100	95.5%
STD Ins Allocation	-	-	2,100	2,100	2,000	95.2%
Medicare	7,098	7,460	9,300	9,300	9,400	101.1%
Employers' PARS/ARS	21,877	22,812	17,200	17,200	11,200	65.1%
Employer CalPERS Retire NC	39,478	40,630	60,100	60,100	61,300	102.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	9,290	-	0.0%
Dental Insurance Premiums	-	-	-	406	-	0.0%
Optical Insurance Premiums	-	-	-	(108)	-	0.0%
LTD Ins Premium	-	-	-	342	-	0.0%
STD Ins Premium	-	-	-	192	-	0.0%
Sick Leave Buyback	2,955	2,587	-	-	-	0.0%
Leave Buyback	22,174	42,850	90,000	90,000	31,800	35.3%
Other Employee Benefits	-	-	9,300	9,300	9,600	103.2%
Contra - Salaries	(9,041)	-	(37,723)	-	-	0.0%
TOTAL SALARIES & BENEFITS	605,028	645,911	917,434	965,425	852,900	93.0%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	3,500	6,600	-	2,475	2,475	100.0%
City Events	-	-	-	158	30,000	100.0%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Professional Services	-	-	28,700	4,006	55,000	191.6%
Advertising/Promotional	-	-	1,500	1,300	1,500	100.0%
Printing & Binding	-	-	1,300	35	1,300	100.0%
Travel	-	903	-	6,413	1,000	100.0%
Meetings & Conferences	14,921	13,356	19,400	10,803	20,500	105.7%
Staff Training	-	166	-	25	-	0.0%
Dues & Memberships	3,726	1,500	5,000	2,980	4,600	92.0%
Licenses & Permits	-	-	-	5	-	0.0%
Special Department Expenses	1,176	2,298	28,000	26,094	-	0.0%
Office Supplies	1,001	954	1,500	1,096	1,600	106.7%
Postage	74	97	300	-	300	100.0%
Small Tools/Equipment	-	-	-	1,724	-	0.0%
Uniforms	-	49	-	380	-	0.0%
Resident Vehicle Rebate Prog	-	-	47,000	41,000	50,000	106.4%
Web Based Service/Subscriptions	-	1	-	518	5,500	100.0%
Other Supplies	-	-	-	20	-	0.0%
Community Programs	-	363	4,000	240	4,000	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**City Administrator
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
TOTAL MATERIALS, SUPPLIES & SERVICES	24,399	26,288	136,700	99,271	202,775	148.3%
EXPENDITURES GRAND TOTAL	629,427	672,198	1,054,134	1,064,696	1,055,675	100.1%
NET CHANGE IN POSITION	(629,427)	(672,198)	(1,054,134)	(1,061,396)	(1,055,675)	100.1%

Significant Changes

No significant changes in the City Administrator's budget for FY24/25.

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	438,246	452,954	372,100	372,100	355,800	95.6%
Overtime	-	-	-	133	-	0.0%
Leave Accrual Payout	14,982	5,777	-	-	-	0.0%
Alternative H&W Payout	4,031	2,769	2,794	2,794	2,300	82.3%
Signing Bonus Payout	3,902	6,750	20,163	20,163	-	0.0%
Health Insurance Allocation	56,419	58,475	47,500	47,500	40,100	84.4%
Life Ins Allocation	-	-	700	700	600	85.7%
Dental Ins Allocation	2,217	2,139	2,000	2,000	900	45.0%
Optical Ins Allocation	691	708	600	600	500	83.3%
LTD Ins Allocation	-	-	1,000	1,000	800	80.0%
STD Ins Allocation	-	-	1,100	1,100	900	81.8%
Medicare	7,098	7,460	5,400	5,400	5,200	96.3%
Employers' PARS/ARS	21,877	22,812	17,200	17,200	11,200	65.1%
Employer CalPERS Retire NC	39,478	40,630	39,800	39,800	39,400	99.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	4,958	-	0.0%
Dental Insurance Premiums	-	-	-	230	-	0.0%
Optical Insurance Premiums	-	-	-	(62)	-	0.0%
LTD Ins Premium	-	-	-	193	-	0.0%
STD Ins Premium	-	-	-	100	-	0.0%
Sick Leave Buyback	2,955	2,587	-	-	-	0.0%
Leave Buyback	22,174	42,850	45,000	45,000	27,200	60.4%
Other Employee Benefits	-	-	7,300	7,300	7,600	104.1%
TOTAL SALARIES & BENEFITS	605,028	645,911	562,657	568,214	492,500	87.5%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	3,500	6,600	-	2,475	2,475	100.0%
City Events	-	-	-	158	-	0.0%
Travel	-	903	-	6,413	1,000	100.0%
Meetings & Conferences	14,921	13,356	19,000	8,447	10,000	52.6%
Staff Training	-	166	-	25	-	0.0%
Dues & Memberships	3,726	1,500	4,600	2,055	3,000	65.2%
Licenses & Permits	-	-	-	5	-	0.0%
Special Department Expenses	1,176	2,298	3,000	3,286	-	0.0%
Office Supplies	1,001	885	1,200	807	1,000	83.3%
Postage	74	97	300	-	300	100.0%
Uniforms	-	49	-	380	-	0.0%
Web Based Service/Subscriptions	-	1	-	-	-	0.0%
Other Supplies	-	-	-	20	-	0.0%
Community Programs	-	363	-	240	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	24,399	26,218	28,100	24,312	17,775	63.3%
EXPENDITURES GRAND TOTAL	629,427	672,129	590,757	592,526	510,275	86.4%
NET CHANGE IN POSITION	(629,427)	(672,129)	(590,757)	(592,526)	(510,275)	86.4%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Special Events	-	-	-	3,300	-	0.0%
Total Revenues	-	-	-	3,300	-	0.0%
GRAND TOTAL RESOURCES	-	-	-	3,300	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	264,300	264,300	284,800	107.8%
Alternative H&W Payout	-	-	-	-	3,800	100.0%
Health Insurance Allocation	-	-	50,000	50,000	34,700	69.4%
Life Ins Allocation	-	-	800	800	900	112.5%
Dental Ins Allocation	-	-	3,400	3,400	700	20.6%
Optical Ins Allocation	-	-	600	600	400	66.7%
LTD Ins Allocation	-	-	1,200	1,200	1,300	108.3%
STD Ins Allocation	-	-	1,000	1,000	1,100	110.0%
Medicare	-	-	3,900	3,900	4,200	107.7%
Employer CalPERS Retire NC	-	-	20,300	20,300	21,900	107.9%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	4,332	-	0.0%
Dental Insurance Premiums	-	-	-	176	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	149	-	0.0%
STD Ins Premium	-	-	-	91	-	0.0%
Leave Buyback	-	-	45,000	45,000	4,600	10.2%
Other Employee Benefits	-	-	2,000	2,000	2,000	100.0%
Contra - Salaries	-	-	(37,723)	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	-	354,777	397,212	360,400	101.6%
MATERIALS, SUPPLIES & SERVICES						
City Events	-	-	-	-	30,000	100.0%
Chamber of Commerce	-	-	-	-	25,000	100.0%
Professional Services	-	-	28,700	4,006	55,000	191.6%
Advertising/Promotional	-	-	1,500	1,300	1,500	100.0%
Printing & Binding	-	-	1,300	35	1,300	100.0%
Meetings & Conferences	-	-	400	2,356	10,500	2625.0%
Dues & Memberships	-	-	400	925	1,600	400.0%
Special Department Expenses	-	-	25,000	22,807	-	0.0%
Office Supplies	-	70	300	288	600	200.0%
Small Tools/Equipment	-	-	-	1,724	-	0.0%
Resident Vehicle Rebate Prog	-	-	47,000	41,000	50,000	106.4%
Web Based Service/Subscriptions	-	-	-	518	5,500	100.0%
Community Programs	-	-	4,000	-	4,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	70	108,600	74,959	185,000	170.3%
EXPENDITURES GRAND TOTAL	-	70	463,377	472,170	545,400	117.7%
NET CHANGE IN POSITION	-	(70)	(463,377)	(468,870)	(545,400)	117.7%



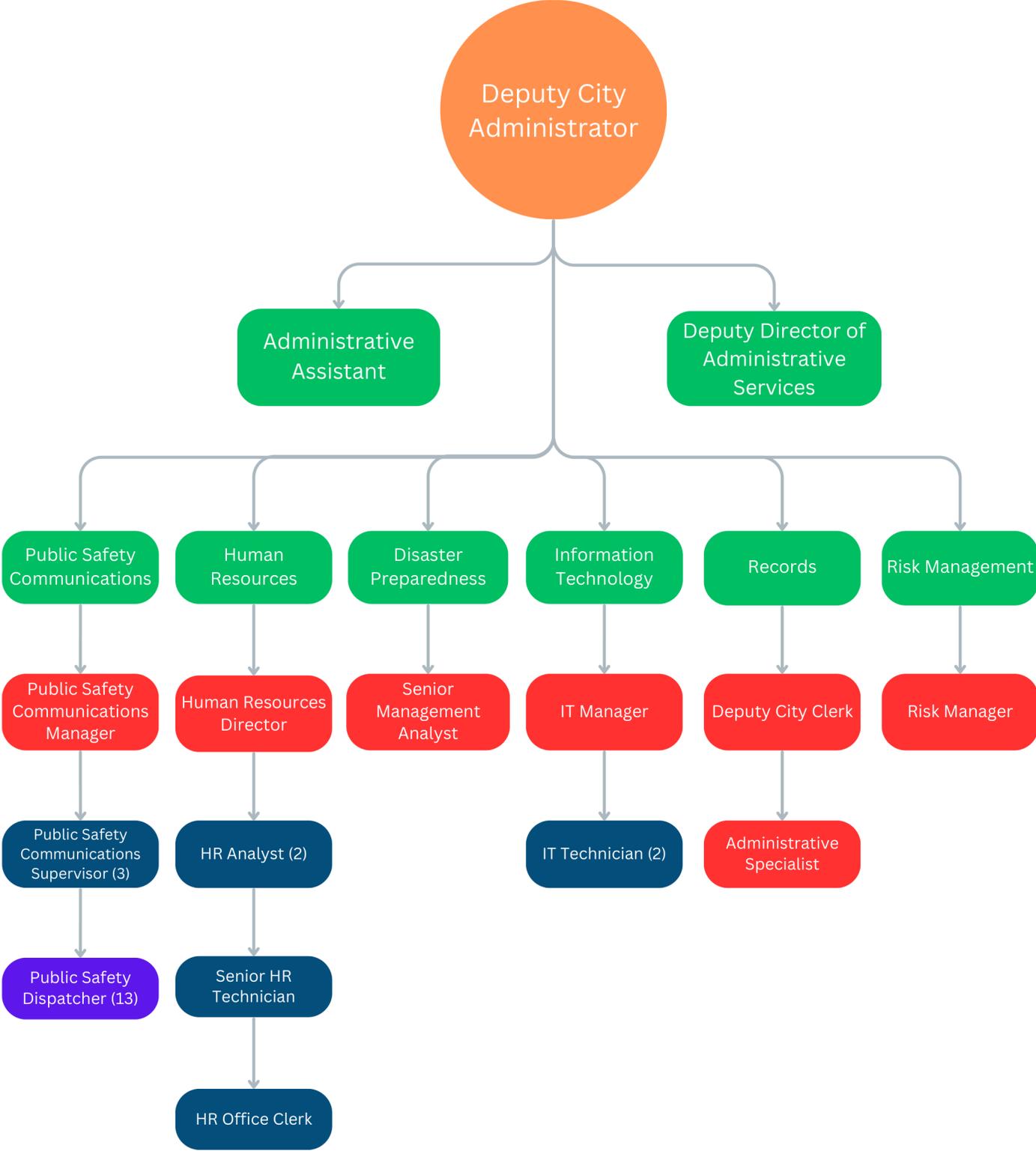
PLACENTIA
Rich Heritage, Bright Future

ADMINISTRATIVE SERVICES



General Fund Budget
FISCAL YEAR 2024-25

Administrative Services Organizational Chart



The Administrative Services Department's primary role is managing the day-to-day administrative operations of the City including Human Resources, Records, Disaster Preparedness, Public Safety Communications (dispatch), Information Technology, Risk Management and Emergency Medical Services. The functions of each division are detailed below:

Human Resources



Human Resources provides centralized human resources services for the City in the areas of employee relations, recruitment/testing, hiring, and training, classification, salary and benefits, disciplinary actions, retirements, and related issues. Human Resources administers the Equal Employment Opportunity Plan, Employee Safety Program, Employee Development Program, Employee Health and Welfare programs, and Worker's Compensation Claims.

Records

City Clerk/Records provides support to the City Clerk and City Council. The Deputy City Clerk prepares and distributes City Council agendas, packets with supporting documentation, legal notices, and minutes, maintains official City records, coordinates records management and retention program, coordinates the electronic records imaging program, coordinates Municipal Code codification and City Policy Manual implementation/updates, assists the public, coordinates municipal elections, and conducts special studies as needed.

Public Safety Communications

The Placentia Public Safety Communications Center is the primary answering point for all 9-1-1 emergency calls and is responsible for the dispatching of police, fire, and EMS resources. The Communications Center is the critical link between community members calling in for assistance and the police and fire personnel in the field. They are in constant contact with public safety field personnel and are responsible for the deployment and coordination of resources for both emergency and non-emergency requests for assistance. The Communications Center operates the computer aided dispatch (CAD) system and an 800 MHz trunked radio system.



Emergency and Health Services / Disaster Preparedness

This division is responsible for the oversight and management of the City's 911/ALS service contract with Lynch, EMS Inc. The division also tracks County, State, and Federal financial reimbursement programs, maintains plans for mitigation, preparedness, response and recovery to natural and man-made disasters and emergencies, provides and/or coordinates training, drills/exercises for all Departments; provides public assistance and information programs; coordinates intergovernmental cooperation, prepares and coordinates pertinent grant and funding requests and implementation; and coordinates CERT and RACES activities.

Information Technology (IT)

IT is responsible for the City's computer system maintenance, improvement, and replacement. The telephone system and copiers are also considered a part of the City's Information Technology responsibilities. The IT division also has a strong Geographic Information System (GIS) subdivision that organizes, and updates parcel information and creates map books for City Fire and Police Departments to access in the event the system is down.

Accomplishments

- ✓ Conducted second successful Placentia Citizens Academy
- ✓ Successfully conducted Marketing & Communications Strategic Plan RFP
- ✓ Completed new draft Return to Work Program related to workers' compensation and other leaves
- ✓ Completed Final Draft of City's first ever Local Hazard Mitigation Plan
- ✓ Initiated Granicus peak agenda to streamline review of all City Council staff report processing
- ✓ Conducted cost-benefit analysis for IT Support Services and successfully developed IT division,
- ✓ Implemented successful recruitments for 45 full-time positions and 14 part-time positions during the 2023 calendar year
- ✓ Developed and launched the "Health & Wellness for You Initiative" for all employees.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability" and "Enhance Employee Development".

- Review and make revisions to City Policies and Personnel Rules
- Contract for a citywide Classification and Compensation Study
- Conduct 2024 Leadership Retreat for Executive Management Staff
- Establish Medical Provider Network for Workers' Compensation Program to reduce WC

fraud

- Expand paperless records retention for HR processes, including expanded use of DocuSign and Adobe Sign
- Review and update the Employee Employer Relations Resolution
- Complete the updated City Leave Policy

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Reimbursements/Other Revenue	1,238	5,318	15,000	2,481	10,000	66.7%
Other Financing Sources	-	31,578	-	-	-	0.0%
Total Revenues	1,238	36,896	15,000	2,481	10,000	66.7%
GRAND TOTAL RESOURCES	1,238	36,896	15,000	2,481	10,000	66.7%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,444,952	1,894,040	2,665,800	2,739,544	2,903,900	108.9%
Salaries/Part-Time	126,503	105,741	125,000	70,093	125,000	100.0%
Overtime	306,136	303,424	220,000	257,434	303,000	137.7%
Leave Accrual Payout	85,593	24,708	-	-	-	0.0%
Alternative H&W Payout	19,688	9,725	9,990	9,990	21,200	212.2%
Signing Bonus Payout	40,013	-	110,835	110,835	-	0.0%
Salary Savings	-	-	(65,280)	-	-	0.0%
Other Salaries & Wages	-	928	-	62	-	0.0%
Health Insurance Allocation	216,568	271,469	430,000	430,000	381,500	88.7%
Life Ins Allocation	-	-	7,400	7,517	8,100	109.5%
Dental Ins Allocation	11,639	14,909	26,000	26,000	9,400	36.2%
Optical Ins Allocation	2,395	3,071	5,400	5,477	5,000	92.6%
LTD Ins Allocation	-	-	10,700	10,700	11,600	108.4%
STD Ins Allocation	-	-	10,100	10,100	11,000	108.9%
Medicare	30,174	34,509	38,900	39,992	42,400	109.0%
Employers' PARS/ARS	7,660	6,746	22,450	23,519	17,300	77.1%
Employer CalPERS Retire NC	116,166	148,507	224,300	230,615	248,700	110.9%
ICMA Defined Contribution Plan	-	-	-	2,384	-	0.0%
Employee Medical Opt Out Plan	12,012	17,090	16,900	16,900	26,500	156.8%
Emp Bnft/Insurance Premiums	-	-	-	92	-	0.0%
Health Insurance Premiums	-	-	-	49,261	-	0.0%
Dental Insurance Premiums	-	-	-	2,982	-	0.0%
Life Insurance Premiums	-	-	-	(20)	-	0.0%
Optical Insurance Premiums	-	-	-	(656)	-	0.0%
LTD Ins Premium	-	-	-	1,590	-	0.0%
STD Ins Premium	-	-	-	974	-	0.0%
Leave Buyback	41,377	15,562	-	-	45,100	100.0%
Other Employee Benefits	-	-	17,900	17,885	24,500	136.9%
TOTAL SALARIES & BENEFITS	2,460,876	2,850,428	3,876,395	4,063,270	4,184,200	107.9%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	176,622	37,798	50,000	40,653	50,000	100.0%
Credit Card Write-offs	-	595	-	-	-	0.0%
Common Area Expenses	-	-	-	598	5,000	100.0%
City Events	-	-	-	1,163	-	0.0%
Recruitment Exp	-	-	-	1,609	5,500	100.0%
Professional Services	164,219	198,284	256,500	147,073	301,500	117.5%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Repair & Maint/Facilities	-	-	-	46	-	0.0%
Software Maintenance	402,562	375,997	575,000	527,166	671,000	116.7%
Repair Maint/Equipment	10,695	16,297	46,000	20,324	35,000	76.1%
Equipment Replacement	-	369	-	-	-	0.0%
Telephone/Internet	-	300	-	-	-	0.0%
Advertising/Promotional	149	3,056	5,350	5,541	-	0.0%
Printing & Binding	158	39	2,288	-	1,000	43.7%
Travel	-	812	-	4,850	10,000	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Meetings & Conferences	1,835	13,844	10,000	6,087	16,000	160.0%
Staff Training	13,023	64,331	27,600	16,758	30,000	108.7%
Dues & Memberships	3,781	4,404	7,400	4,355	11,300	152.7%
Dept. Contract Services	1,223,625	1,342,565	1,324,193	1,317,993	1,188,819	89.8%
City Admin Services	-	-	-	1,500	1,500	100.0%
Other Purchased Services	5,427	-	5,000	1,435	2,500	50.0%
Special Department Expenses	24,032	52,438	27,000	27,557	12,500	46.3%
Office Supplies	7,015	8,516	7,662	5,463	7,300	95.3%
Books & Periodicals	814	-	1,000	-	1,000	100.0%
Postage	755	260	700	137	350	50.0%
Small Furniture & Fixture	-	-	-	2,956	-	0.0%
Uniforms	2,562	9,386	15,000	5,547	15,000	100.0%
Emergency Medical Supples	-	226	-	194	-	0.0%
Computer Software	-	68	-	-	-	0.0%
Web Based Service/Subscriptions	-	1,024	-	1,540	-	0.0%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	724	-	1,357	-	0.0%
Community Programs	-	237	-	2,560	5,000	100.0%
Office Equipment	-	4,578	-	177	-	0.0%
Subscription Principal (GASB)	-	78,498	-	-	-	0.0%
Subscription Interest (GASB)	-	1,335	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	2,037,273	2,215,981	2,460,693	2,233,004	2,478,269	100.7%
CIP & EQUIPMENT						
Computer Hardware	1,088	44,794	1,000	1,057	-	0.0%
Laptops/Tablets	-	31,578	-	-	-	0.0%
Machinery & Equipment	78,059	83,315	-	-	-	0.0%
Building & Facilities	-	-	-	1	-	0.0%
Furniture & Fixtures	934	3,025	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	80,081	162,712	1,000	1,057	-	0.0%
EXPENDITURES GRAND TOTAL	4,578,230	5,229,121	6,338,088	6,297,332	6,662,469	105.1%
NET CHANGE IN POSITION	(4,576,992)	(5,192,224)	(6,323,088)	(6,294,851)	(6,652,469)	105.2%

Significant Changes

No significant changes in the Administrative Services budget for FY24/25. Department reductions were offset by increases related to previously negotiated memoranda of understanding.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Administrative Services Admin
101510**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	-	73,744	477,000	100.0%
Overtime	-	-	-	305	-	0.0%
Alternative H&W Payout	-	-	-	-	2,800	100.0%
Health Insurance Allocation	-	-	-	-	39,900	100.0%
Life Ins Allocation	-	-	-	117	1,000	100.0%
Dental Ins Allocation	-	-	-	-	900	100.0%
Optical Ins Allocation	-	-	-	77	500	100.0%
LTD Ins Allocation	-	-	-	-	1,200	100.0%
STD Ins Allocation	-	-	-	-	1,400	100.0%
Medicare	-	-	-	1,092	7,000	100.0%
Employers' PARS/ARS	-	-	-	1,069	10,200	100.0%
Employer CalPERS Retire NC	-	-	-	6,315	44,700	100.0%
ICMA Defined Contribution Plan	-	-	-	1,184	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	15	-	0.0%
Health Insurance Premiums	-	-	-	6,753	-	0.0%
Dental Insurance Premiums	-	-	-	377	-	0.0%
Optical Insurance Premiums	-	-	-	(77)	-	0.0%
LTD Ins Premium	-	-	-	342	-	0.0%
STD Ins Premium	-	-	-	209	-	0.0%
Leave Buyback	-	-	-	-	23,000	100.0%
Other Employee Benefits	-	-	-	(15)	9,500	100.0%
TOTAL SALARIES & BENEFITS	-	-	-	91,507	619,100	100.0%
MATERIALS, SUPPLIES & SERVICES						
Travel	-	-	-	-	1,000	100.0%
Meetings & Conferences	-	-	-	-	3,000	100.0%
Office Supplies	-	-	-	-	500	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	4,500	100.0%
EXPENDITURES GRAND TOTAL	-	-	-	91,507	623,600	100.0%
NET CHANGE IN POSITION	-	-	-	(91,507)	(623,600)	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Human Resources
101512**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Reimbursements/Other Revenue	-	-	-	2,481	-	0.0%
Total Revenues	-	-	-	2,481	-	0.0%
GRAND TOTAL RESOURCES	-	-	-	2,481	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	355,886	610,676	834,500	834,500	489,100	58.6%
Overtime	31	58	-	2,887	3,000	100.0%
Alternative H&W Payout	4,975	1,975	2,745	2,745	4,300	156.6%
Signing Bonus Payout	7,402	-	29,048	29,048	-	0.0%
Other Salaries & Wages	-	928	-	62	-	0.0%
Health Insurance Allocation	35,811	64,532	99,600	99,600	71,100	71.4%
Life Ins Allocation	-	-	1,800	1,800	1,200	66.7%
Dental Ins Allocation	2,190	4,305	5,400	5,400	1,600	29.6%
Optical Ins Allocation	420	931	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	2,700	2,700	1,900	70.4%
STD Ins Allocation	-	-	2,900	2,900	1,800	62.1%
Medicare	6,037	9,155	12,100	12,100	7,100	58.7%
Employers' PARS/ARS	5,637	5,760	22,450	22,450	7,100	31.6%
Employer CalPERS Retire NC	22,941	43,610	79,000	79,000	45,900	58.1%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	8,880	-	0.0%
Dental Insurance Premiums	-	-	-	670	-	0.0%
Optical Insurance Premiums	-	-	-	(116)	-	0.0%
LTD Ins Premium	-	-	-	254	-	0.0%
STD Ins Premium	-	-	-	156	-	0.0%
Leave Buyback	14,246	10,134	-	-	7,900	100.0%
Other Employee Benefits	-	-	12,400	12,400	10,400	83.9%
TOTAL SALARIES & BENEFITS	484,086	752,064	1,105,843	1,119,850	653,300	59.1%
MATERIALS, SUPPLIES & SERVICES						
Management Consulting Services	176,622	37,798	50,000	40,653	50,000	100.0%
Credit Card Write-offs	-	(0)	-	-	-	0.0%
Common Area Expenses	-	-	-	598	-	0.0%
City Events	-	-	-	913	-	0.0%
Recruitment Exp	-	-	-	1,609	2,500	100.0%
Professional Services	155,963	158,136	154,000	144,652	200,000	129.9%
Repair & Maint/Facilities	-	-	-	46	-	0.0%
Advertising/Promotional	149	1,998	5,350	5,490	-	0.0%
Travel	-	812	-	3,131	2,000	100.0%
Meetings & Conferences	578	5,554	4,000	3,193	4,000	100.0%
Staff Training	4,085	54,024	17,600	3,220	15,000	85.2%
Dues & Memberships	2,726	3,070	5,000	2,378	5,000	100.0%
City Admin Services	-	-	-	1,500	1,500	100.0%
Special Department Expenses	3,841	10,243	7,000	15,310	-	0.0%
Office Supplies	4,629	4,298	3,000	2,291	3,000	100.0%
Books & Periodicals	814	-	1,000	-	1,000	100.0%
Postage	678	159	400	93	200	50.0%
Small Furniture & Fixture	-	-	-	2,956	-	0.0%
Other Supplies	-	12	-	-	-	0.0%
Office Equipment	-	-	-	177	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	350,085	276,102	247,350	228,209	284,200	114.9%

CIP & EQUIPMENT						
Computer Hardware	-	337	-	-	-	0.0%
Building & Facilities	-	-	-	1	-	0.0%
Furniture & Fixtures	-	2,424	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	2,761	-	1	-	0.0%
EXPENDITURES GRAND TOTAL	834,171	1,030,926	1,353,193	1,348,060	937,500	69.3%
NET CHANGE IN POSITION	(834,171)	(1,030,926)	(1,353,193)	(1,345,579)	(937,500)	69.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Records
101513**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	92,333	109,051	121,800	121,800	146,800	120.5%
Overtime	287	28	-	26	-	0.0%
Leave Accrual Payout	12,178	79	-	-	-	0.0%
Alternative H&W Payout	2,463	250	495	495	500	101.0%
Signing Bonus Payout	3,318	-	7,739	7,739	-	0.0%
Health Insurance Allocation	13,599	16,419	17,200	17,200	17,400	101.2%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	631	665	800	800	400	50.0%
Optical Ins Allocation	162	177	200	200	200	100.0%
LTD Ins Allocation	-	-	600	600	700	116.7%
STD Ins Allocation	-	-	500	500	600	120.0%
Medicare	1,599	1,590	1,800	1,800	2,200	122.2%
Employer CalPERS Retire NC	6,945	8,085	9,400	9,400	15,600	166.0%
Emp Bnft/Insurance Premiums	-	-	-	6	-	0.0%
Health Insurance Premiums	-	-	-	2,151	-	0.0%
Dental Insurance Premiums	-	-	-	91	-	0.0%
Optical Insurance Premiums	-	-	-	(23)	-	0.0%
LTD Ins Premium	-	-	-	66	-	0.0%
STD Ins Premium	-	-	-	41	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	133,515	136,344	161,934	164,291	185,900	114.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	7,535	13,944	2,500	-	1,500	60.0%
Printing & Binding	-	-	1,288	-	1,000	77.7%
Dues & Memberships	-	200	200	-	200	100.0%
Other Purchased Services	3,335	-	5,000	1,435	2,500	50.0%
Special Department Expenses	15	379	-	-	-	0.0%
Office Supplies	2,386	2,802	2,712	1,526	1,200	44.2%
Postage	77	-	100	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	13,347	17,324	11,800	2,961	6,400	54.2%
EXPENDITURES GRAND TOTAL	146,861	153,669	173,734	167,251	192,300	110.7%
NET CHANGE IN POSITION	(146,861)	(153,669)	(173,734)	(167,251)	(192,300)	110.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Disaster Preparedness
101514**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	101,946	110,514	109,200	109,200	118,100	108.2%
Alternative H&W Payout	1,250	250	250	250	300	120.0%
Signing Bonus Payout	2,882	-	5,455	5,455	-	0.0%
Health Insurance Allocation	8,288	8,617	8,700	8,700	8,700	100.0%
Life Ins Allocation	-	-	400	400	400	100.0%
Dental Ins Allocation	185	188	200	200	200	100.0%
Optical Ins Allocation	94	94	100	100	100	100.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	500	500	500	100.0%
Medicare	1,536	1,609	1,600	1,600	1,800	112.5%
Employer CalPERS Retire NC	7,669	8,189	8,400	8,400	9,100	108.3%
Emp Bnft/Insurance Premiums	-	-	-	3	-	0.0%
Health Insurance Premiums	-	-	-	1,083	-	0.0%
Dental Insurance Premiums	-	-	-	25	-	0.0%
Optical Insurance Premiums	-	-	-	(12)	-	0.0%
LTD Ins Premium	-	-	-	61	-	0.0%
STD Ins Premium	-	-	-	37	-	0.0%
Leave Buyback	-	-	-	-	4,400	100.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	123,872	129,460	136,305	137,502	145,100	106.5%
MATERIALS, SUPPLIES & SERVICES						
Meetings & Conferences	358	90	1,500	-	1,000	66.7%
Special Department Expenses	7,758	14,498	10,000	510	7,500	75.0%
Office Supplies	-	-	-	135	500	100.0%
Emergency Medical Supplies	-	226	-	194	-	0.0%
Web Based Service/Subscriptions	-	198	-	198	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	8,116	15,011	11,500	1,038	9,000	78.3%
EXPENDITURES GRAND TOTAL	131,988	144,471	147,805	138,539	154,100	104.3%
NET CHANGE IN POSITION	(131,988)	(144,471)	(147,805)	(138,539)	(154,100)	104.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Public Safety Communications
101515**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Reimbursements/Other Revenue	1,238	5,318	15,000	-	10,000	66.7%
Total Revenues	1,238	5,318	15,000	-	10,000	66.7%
GRAND TOTAL RESOURCES	1,238	5,318	15,000	-	10,000	66.7%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	862,175	994,354	1,351,900	1,351,900	1,413,300	104.5%
Salaries/Part-Time	118,409	105,741	125,000	70,093	125,000	100.0%
Overtime	305,818	303,338	220,000	254,216	300,000	136.4%
Leave Accrual Payout	46,289	24,629	-	-	-	0.0%
Alternative H&W Payout	9,750	7,250	6,250	6,250	9,500	152.0%
Signing Bonus Payout	24,168	-	62,563	62,563	-	0.0%
Salary Savings	-	-	(65,280)	-	-	0.0%
Health Insurance Allocation	151,485	171,028	244,400	244,400	213,200	87.2%
Life Ins Allocation	-	-	4,000	4,000	4,200	105.0%
Dental Ins Allocation	8,084	9,201	15,400	15,400	5,400	35.1%
Optical Ins Allocation	1,631	1,731	3,100	3,100	2,800	90.3%
LTD Ins Allocation	-	-	5,900	5,900	6,200	105.1%
STD Ins Allocation	-	-	5,300	5,300	5,600	105.7%
Medicare	20,386	21,147	19,700	19,700	20,500	104.1%
Employers' PARS/ARS	2,024	985	-	-	-	0.0%
Employer CalPERS Retire NC	76,184	83,475	108,400	108,400	113,400	104.6%
Employee Medical Opt Out Plan	12,012	17,090	16,900	16,900	21,700	128.4%
Emp Bnft/Insurance Premiums	-	-	-	46	-	0.0%
Health Insurance Premiums	-	-	-	26,495	-	0.0%
Dental Insurance Premiums	-	-	-	1,578	-	0.0%
Life Insurance Premiums	-	-	-	(20)	-	0.0%
Optical Insurance Premiums	-	-	-	(370)	-	0.0%
LTD Ins Premium	-	-	-	716	-	0.0%
STD Ins Premium	-	-	-	438	-	0.0%
Leave Buyback	27,131	5,428	-	-	9,800	100.0%
Other Employee Benefits	-	-	1,500	1,500	1,500	100.0%
TOTAL SALARIES & BENEFITS	1,665,545	1,745,397	2,125,033	2,198,506	2,252,100	106.0%
MATERIALS, SUPPLIES & SERVICES						
Common Area Expenses	-	-	-	-	5,000	100.0%
City Events	-	-	-	250	-	0.0%
Recruitment Exp	-	-	-	-	3,000	100.0%
Software Maintenance	-	8,862	-	-	-	0.0%
Repair Maint/Equipment	10,695	16,297	46,000	20,324	35,000	76.1%
Advertising/Promotional	-	1,059	-	51	-	0.0%
Printing & Binding	158	39	1,000	-	-	0.0%
Travel	-	-	-	1,719	7,000	100.0%
Meetings & Conferences	899	2,389	2,500	2,219	3,000	120.0%
Staff Training	8,938	10,308	10,000	13,538	15,000	150.0%
Dues & Memberships	796	933	1,500	899	5,000	333.3%
Special Department Expenses	6,792	7,133	10,000	10,144	5,000	50.0%
Office Supplies	-	1,068	1,500	1,034	1,600	106.7%
Postage	-	81	200	44	150	75.0%
Uniforms	2,562	9,386	15,000	5,547	15,000	100.0%
Web Based Service/Subscriptions	-	-	-	1	-	0.0%
Other Supplies	-	213	-	1,357	-	0.0%
Community Programs	-	237	-	2,560	5,000	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Public Safety Communications
101515**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Office Equipment	-	348	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	31,560	58,353	87,700	59,688	99,750	113.7%
CIP & EQUIPMENT						
Computer Hardware	-	1,123	-	1,057	-	0.0%
TOTAL CIP & EQUIPMENT	934	1,123	-	1,057	-	0.0%
EXPENDITURES GRAND TOTAL	1,698,040	1,804,874	2,212,733	2,259,251	2,351,850	106.3%
NET CHANGE IN POSITION	(1,696,802)	(1,799,556)	(2,197,733)	(2,259,251)	(2,341,850)	106.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Emergency Medical Services
101516**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Dept. Contract Services	1,004,250	1,034,377	1,154,193	1,154,193	1,188,819	103.0%
Special Department Expenses	-	-	-	1,592	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,004,250	1,034,377	1,154,193	1,155,785	1,188,819	103.0%
EXPENDITURES GRAND TOTAL	1,004,250	1,034,377	1,154,193	1,155,785	1,188,819	103.0%
NET CHANGE IN POSITION	(1,004,250)	(1,034,377)	(1,154,193)	(1,155,785)	(1,188,819)	103.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Information Technology
101523**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Other Financing Sources	-	31,578	-	-	-	0.0%
Total Revenues	-	31,578	-	-	-	0.0%
GRAND TOTAL RESOURCES	-	31,578	-	-	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	32,612	69,446	248,400	248,400	259,600	104.5%
Alternative H&W Payout	1,250	-	250	250	3,800	1520.0%
Signing Bonus Payout	2,242	-	6,030	6,030	-	0.0%
Health Insurance Allocation	7,385	10,873	60,100	60,100	31,200	51.9%
Life Ins Allocation	-	-	800	800	800	100.0%
Dental Ins Allocation	549	549	4,200	4,200	900	21.4%
Optical Ins Allocation	89	138	800	800	500	62.5%
LTD Ins Allocation	-	-	1,000	1,000	1,100	110.0%
STD Ins Allocation	-	-	900	900	1,100	122.2%
Medicare	615	1,009	3,700	3,700	3,800	102.7%
Employer CalPERS Retire NC	2,427	5,148	19,100	19,100	20,000	104.7%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	3,899	-	0.0%
Dental Insurance Premiums	-	-	-	242	-	0.0%
Optical Insurance Premiums	-	-	-	(58)	-	0.0%
LTD Ins Premium	-	-	-	151	-	0.0%
STD Ins Premium	-	-	-	92	-	0.0%
Other Employee Benefits	-	-	2,000	2,000	1,100	55.0%
TOTAL SALARIES & BENEFITS	53,858	87,163	347,280	351,614	328,700	94.6%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	595	-	-	-	0.0%
Professional Services	-	26,205	100,000	2,421	100,000	100.0%
Video Monitoring	-	-	100,000	88,366	100,000	100.0%
Software Maintenance	402,562	367,135	575,000	527,166	671,000	116.7%
Equipment Replacement	-	369	-	-	-	0.0%
Telephone/Internet	-	300	-	-	-	0.0%
Meetings & Conferences	-	5,811	2,000	675	5,000	250.0%
Dues & Memberships	259	201	700	1,078	1,100	157.1%
Dept. Contract Services	219,375	308,188	170,000	163,800	-	0.0%
Special Department Expenses	5,626	20,186	-	-	-	0.0%
Office Supplies	-	347	450	477	500	111.1%
Postage	-	19	-	-	-	0.0%
Computer Software	-	68	-	-	-	0.0%
Web Based Service/Subscriptions	-	826	-	1,341	-	0.0%
Computer Peripheral/Accessory	-	-	-	-	8,000	100.0%
Other Supplies	-	499	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Administrative Services
Information Technology
101523**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Office Equipment	-	4,230	-	-	-	0.0%
Subscription Principal (GASB)	-	78,498	-	-	-	0.0%
Subscription Interest (GASB)	-	1,335	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	629,914	814,812	948,150	785,324	885,600	93.4%
CIP & EQUIPMENT						
Computer Hardware	1,088	43,334	1,000	-	-	0.0%
Laptops/Tablets	-	31,578	-	-	-	0.0%
Machinery & Equipment	78,059	83,315	-	-	-	0.0%
Furniture & Fixtures	-	601	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	79,147	158,828	1,000	-	-	0.0%
EXPENDITURES GRAND TOTAL	762,919	1,060,804	1,296,430	1,136,938	1,214,300	93.7%
NET CHANGE IN POSITION	(762,919)	(1,029,225)	(1,296,430)	(1,136,938)	(1,214,300)	93.7%



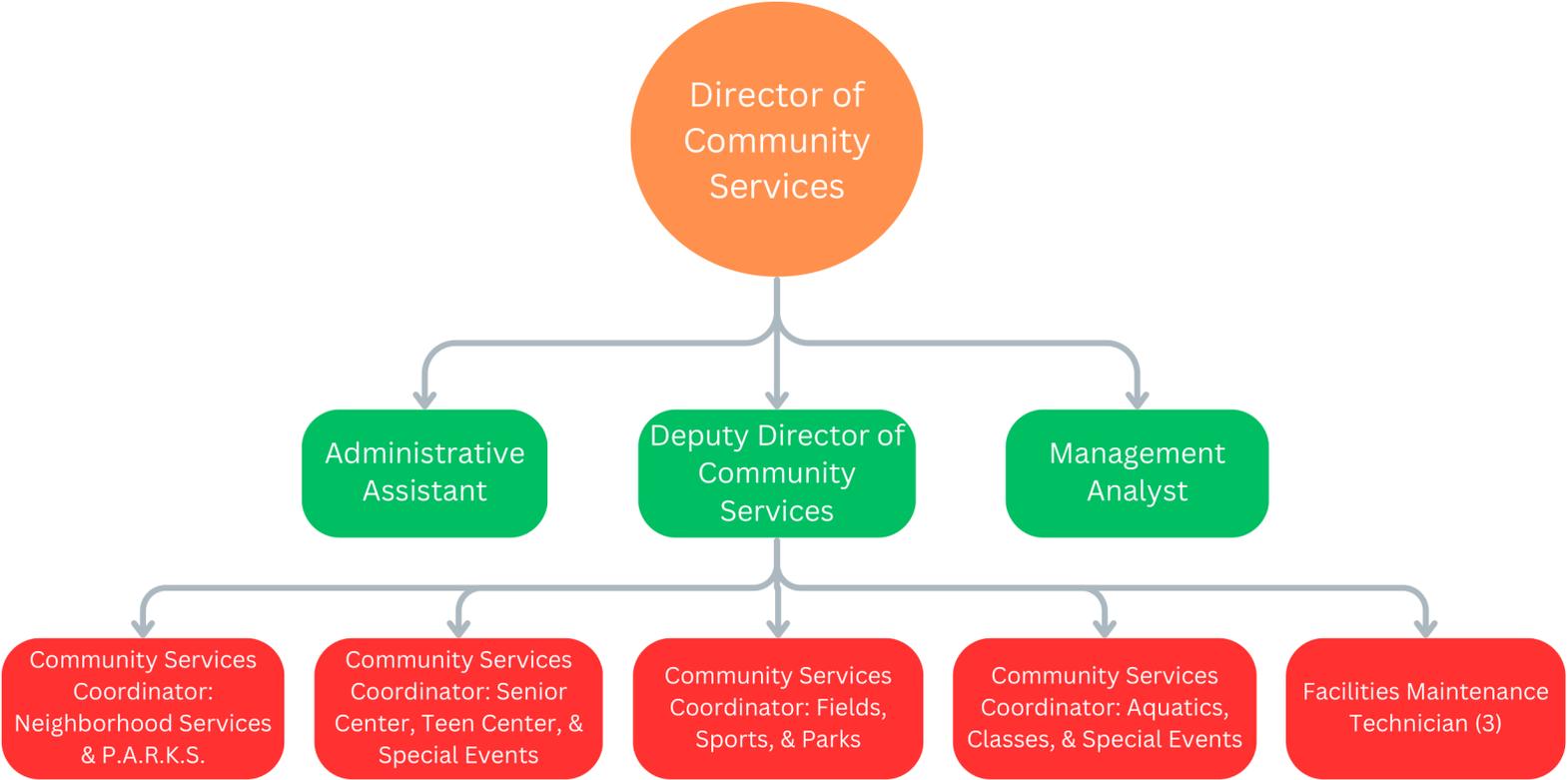
PLACENTIA
Rich Heritage, Bright Future

COMMUNITY SERVICES DEPARTMENT



General Fund Budget
FISCAL YEAR 2024-25

Community Services Department Organizational Chart





The Community Services Department's primary roles are to manage and coordinate the delivery of recreation services, cultural arts programs, special events, sports programs, Tiny Tots, and senior services, programs to the community. The Department also oversees the operations of the Neighborhood Services Office, CIP projects, grants, and the general maintenance and renovation of City parks, facilities, and athletic fields. Additionally, the Department oversees the contracted services responsible for the management and operations of the Placentia Navigation Center.

To achieve this end, the Department serves as liaison to the Parks, Arts, and Recreation Commission, Heritage Festival Committee, Chamber of Commerce/Santa Fe Merchants Association, Sports Advisory Committee, Placentia Community Chorus, Placentia Community Foundation, the Navigation Center Advisory Board, and the Senior Citizens Advisory Committee. The Department also partners with non-profit organizations to assist with special programs and events. The purpose of each division is detailed below:

Recreation Services Division

Provides educational, recreational, and leisure opportunities for the residents of the community by coordinating, planning, and implementing after-school activities for youth and teens, providing classes for all ages, sports programs for youths and adults, and community wide special events. The Division works closely with the School District and several community organizations to plan programs, events, and services in a cost-effective manner while at the same time avoiding duplication of services. Major community wide events include the Heritage Festival and Parade, Movies in the Park, Concerts in the Park, and the Tamale Festival. The Division manages reservations for City Buildings and picnic shelters as well as schedules, processes, and coordinates athletic field permits and operations for fields in the City. The division also oversees general maintenance and manages renovation projects of City facilities, parks, and athletic fields. The Division is also responsible for the preparation and publication of the City's newsletter, *The Placentia Palm Quarterly*, and social media and webpage management.

Neighborhood Services Division

Coordinates the implementation of family support services and programs for all ages. The Division operates at the Whitten Community Center and provides emergency food programs, translation services, referrals to medical and mental health providers, nutrition education programs, and fitness classes. The Division is also responsible for the planning, coordination, and implementation of the annual Thanksgiving Basket Food giveaway, and the Holiday Food Giveaway programs.

Cultural Arts Division

Coordinates the implementation of cultural and fine arts activities and events throughout the community in collaboration with the Parks, Arts, and Recreation Commission. Special programs provided include, the Photography Contest, Cultural Arts Projects for Every Student (CAPES) Scholarship Program. The Division's most high profile and successful activity is the Summer Concerts in the Parks series. The series is held on a bi-weekly basis during the months of July and August. The Recreation Division serves as liaison to the Parks, Arts, and Recreation Commission who provides direction and programming assistance to ensure the program's ultimate success.



Senior Services Division

Coordinates the implementation of senior citizen programs and oversees the daily operations of the Senior Center. The Division also plans and organizes the Senior Center annual Health Fair, programs, presentations, and various special events. The Division works closely with local food providers, medical services providers, and food banks to provide congregate and shelf stable meals to the senior citizen community. Additionally, the Division oversees the daily transportation to and from the Senior Center through a contracted service provider. The Community Services Coordinator also serves as the staff liaison to the Senior Citizens Advisory Committee.

Navigation Center Division



As part of the North Orange County Service Planning Area (NSPA) the division provides oversight of the Navigation Center. The Division oversees the contracted services provider for the Navigation Center operations and management. The Navigation Center provides wrap around services for individuals experiencing homelessness. Services include medical and mental health referrals, family reunification, transitional and permanent housing referrals, and counseling

services. The Management Analyst serves as the staff liaison to the Navigation Center Advisory Board and coordinates meetings with the Board, and NSPA cities. Coordinates with the County of Orange for services and attends regional meetings. Additionally, the Division works closely with law enforcement to manage services provided.

Accomplishments

- ✓ Completed extensive site visits, community outreach and feedback with Blue-Ribbon Committee and Consultant to prepare and present design and engineering drawings as well as business plan of the proposed Senior/Community Center to City Council
- ✓ Completed/Initiated second year of projects identified in the Placentia Parks Initiative, which includes the following parks playgrounds and park amenities:

- Wagner Park Playground replacement
 - Santa Fe Park Playground replacement
 - Koch Park Playground Phase II
 - Parque del Arroyo Verde renovation
 - La Placita Parkette renovation – Design completed, construction to begin January , 2024
 - Tuffree Park Playground
- ✓ Developed and implemented several enhancements for the 2023 Heritage Festival and Parade resulting in substantially reduced medical aids and increased attendance at Festival
 - ✓ Conducted 2nd successful operation of Tamale Festival (reduced City financial contribution)
 - ✓ Finalized/installed new City standardized park rule signage at all community parks to address various matters
 - ✓ Re-launched Senior Transportation program, resulting in an increase in ridership
 - ✓ Jaycee Parkette renovation – water district renovations completed, design consultant to meet with staff regarding site plans
 - ✓ Parque de Los Ninos Park Playground Renovation – two community meetings were held, and playground subsequently approved by community, Parks Commission and City Council
 - ✓ Facilitated Dog Park RFP and selected consultant to assist Ad-Hoc Committee and Staff
 - ✓ Completed painting and new flooring of the Backs Building Youth Rooms for operation of Cathy Torres Program
 - ✓ Partnered with the Boys and Girls Club for Enrichment Program – via a grant, the Boys and Girls Club is providing a once-a-week enrichment program for elementary and middle-school aged youth as part of the Cathy Torres Program
 - ✓ Reorganized maintenance staffing with Public Works and assigned two maintenance technicians to Community Services, resulting in more proactive maintenance of parks and non-city hall facilities. Have received positive comments from the public and sports user groups
 - ✓ Established New Summer Day Camp – this was a revenue neutral program that was held during the summer, and it was very successful. Provided significant value to working parents.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", "Implement Public Infrastructure to Meet Community Needs", and "Improve City Beautification".

- Continue to work with County of Orange, Blue Ribbon Committee and City Council regarding use of Tri-City Park for additional parking spaces for the proposed Community/Senior Center and present options for acquisition or modified lease
- Initiate final design of Placentia Senior/Community Center
- Develop a process to determine the events, activities and other celebrations to recognize Placentia's Centennial in 2026, including Centennial Committee
- Replace ballfield lights at Tuffree Ball field
- Finalize location and design of Dog Park with Commission, Ad-Hoc and Council. Obtain cost proposals and include in budget for construction

- Finalize Standardized Park Monument Sign Designs and History Boards for all Parks and implement phasing for all Parks
- Continue replacement of benches, BBQs, picnic tables and other park amenities at remaining parks
- Complete replacement of Koch Park Shelters
- Complete replacement of McFadden Pergola
- Complete Jaycee Parquette playground renovation and County fencing
- Replace Parque de los Vaqueros Park Playground
- Replace McFadden Park Playground
- Replace flooring at Whitten Community Center
- Replace Kraemer Park Playground
- Replace Samp Park Playground
- Replace Roof and Wooden Eaves at Aguirre Building
- Complete an in-house assessment of park restroom renovations and costs. Goal is to standardize and replace toilets, sinks and partitions as well as paint interior and exterior park restrooms utilizing in house CS maintenance technicians to save on costs
- Re-landscape around Gomez Center as an in-house project. CS received design plans at no cost, CS maintenance team will purchase plants per plans and install. The project will also include re-aligning the irrigation system
- Continue to provide quality programs to our residents and visitors
- Conduct updated RFP for park maintenance and landscape services and examine cost-benefit analysis of bringing landscape maintenance of parks and fields in-house
- Develop new ordinance for Council consideration to allow for streamlining of City approved special events which include beer or wine

COMMUNITY SERVICES



- The City's five-year Strategic Plan Goals are (not in priority order):*
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

**FY 2024/25 is the first year of the City's Performance Measure Initiative so historical data will be added in future fiscal years*

DEPARTMENT GOALS AND OBJECTIVES – COMMUNITY SERVICES

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Renovate park amenities citywide to improve usage and safety					✓	✓		
2	Continue to provide quality programs to our residents and visitors	✓			✓				
3	Continue to provide clean and safe temporary housing in collaboration with the North Spa		✓		✓				

PERFORMANCE MEASURES/INDICATORS – COMMUNITY SERVICES

Department Performance Measures	Dept. Goal	FY 22/23 Actuals	FY 23/24 Estimate	FY 24/25 Target
Number of individuals served at Navigation Center	3	-	225	230
Positive exits from the Navigation Center into housing, rehab or reunification with family	3	-	36	40
Families receiving food from Neighborhood Services	2	-	1,635	1,650
Families receiving a Thanksgiving Basket	2	-	288	295
Families receiving toys and food from Community Christmas Basket	2	-	120	130
Individuals receiving hot meals at the Senior Center	2	-	3,347	3,400
Enrollment in day camp program	2	-	234	245
Enrollment in P.A.R.K.'s program	2	-	100	115
Attendance at Concerts in the Park (5 concerts)	2	-	3,000	3,100

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Recreation Programs	109,420	124,593	151,000	151,000	201,000	133.1%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	33,509	-	81,405	30,000	100.0%
Festival Revenue	24,066	28,339	75,000	36,699	85,000	113.3%
Athletic Field Light Fees	76,813	49,435	55,000	115,000	125,000	227.3%
Facility Rental	160,079	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Donations & Contributions	1,163	6,350	5,000	11,300	5,000	100.0%
Total Revenues	375,860	419,069	441,000	616,559	681,000	154.4%
GRAND TOTAL RESOURCES	375,860	419,069	441,000	616,559	681,000	154.4%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	637,178	658,689	856,100	856,100	930,800	108.7%
Salaries/Part-Time	683,462	898,504	893,902	757,982	884,800	99.0%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	23,268	36,882	45,000	42,806	45,000	100.0%
Leave Accrual Payout	4,369	6,979	-	-	-	0.0%
Alternative H&W Payout	7,750	6,250	3,875	3,875	7,800	201.3%
Signing Bonus Payout	18,126	-	30,390	30,390	-	0.0%
Other Salaries & Wages	654	374	-	-	-	0.0%
Health Insurance Allocation	81,170	86,792	140,000	140,000	164,800	117.7%
Life Ins Allocation	-	-	2,300	2,300	2,400	104.3%
Dental Ins Allocation	6,800	6,996	9,500	9,500	4,700	49.5%
Optical Ins Allocation	1,316	1,345	2,000	2,000	2,100	105.0%
LTD Ins Allocation	-	-	3,500	3,500	3,700	105.7%
STD Ins Allocation	-	-	3,400	3,400	3,500	102.9%
Medicare	20,241	23,503	12,500	12,500	13,800	110.4%
Employers' PARS/ARS	29,181	35,413	5,700	5,700	8,500	149.1%
Employer CalPERS Retire NC	53,795	59,111	80,700	80,700	91,300	113.1%
ICMA Defined Contribution Plan	-	-	-	1,731	-	0.0%
Employee Medical Opt Out Plan	12,012	12,474	12,100	12,100	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	30	-	0.0%
Health Insurance Premiums	-	-	-	16,352	-	0.0%
Dental Insurance Premiums	-	-	-	1,162	-	0.0%
Optical Insurance Premiums	-	-	-	(232)	-	0.0%
LTD Ins Premium	-	-	-	465	-	0.0%
STD Ins Premium	-	-	-	284	-	0.0%
Leave Buyback	1,248	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	9,400	9,400	9,500	101.1%
Contra - Salaries	(68,318)	(78,809)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,512,253	1,754,503	2,110,367	1,992,229	2,174,900	103.1%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	3,925	5,618	3,500	4,623	4,500	128.6%
Misc Bank Charges	-	3,976	3,500	3,802	3,500	100.0%
Credit Card Write-offs	-	422	-	44	-	0.0%
Toll Roads Expense	-	-	-	30	-	0.0%
City Events	-	-	-	310	-	0.0%
Recruitment Exp	-	-	-	187	-	0.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	47,439	92,864	119,800	99,304	100,200	83.6%
Repair & Maint/Facilities	448,945	432,413	102,886	79,675	178,000	173.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Repair/Maint - Parks & Fields	-	-	450,211	394,601	481,700	107.0%
Repair/Maint - Park Lights	-	-	33,500	14,337	33,500	100.0%
Paint Supplies	-	-	-	43	-	0.0%
Telephone/Internet	-	351	-	-	-	0.0%
Printing & Binding	28,823	24,590	55,095	44,278	54,600	99.1%
Travel	-	-	-	1,282	-	0.0%
Meetings & Conferences	12,934	27,470	17,200	12,144	-	0.0%
Staff Training	1,604	2,506	4,000	2,098	5,000	125.0%
Dues & Memberships	2,050	2,270	4,500	1,455	4,700	104.4%
Entertainment Services	-	12,015	18,150	17,047	21,500	118.5%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Dept. Contract Services	-	-	114,200	84,200	114,200	100.0%
Other Purchased Services	73,133	83,552	109,850	99,951	114,100	103.9%
Special Department Expenses	96,762	69,083	108,300	60,395	112,700	104.1%
Street Signs	-	-	-	55	-	0.0%
Office Supplies	9,252	7,545	8,400	1,231	8,400	100.0%
Postage	15,300	15,291	15,300	10,661	16,000	104.6%
Gasoline & Diesel Fuel	-	-	-	464	-	0.0%
Small Tools/Equipment	-	2,934	-	19	-	0.0%
Small Furniture & Fixture	-	900	-	732	-	0.0%
Uniforms	8,583	8,200	10,000	4,435	10,000	100.0%
Computer Software	-	708	-	-	-	0.0%
Web Based Service/Subscriptions	-	402	-	983	2,000	100.0%
Other Supplies	-	6,567	-	5,070	-	0.0%
Community Programs	-	43,772	12,805	47,544	5,000	39.0%
Office Equipment	-	2,372	-	-	-	0.0%
Other Expenditure	-	249	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	778,838	862,595	1,230,147	1,018,772	1,306,700	106.2%
CIP & EQUIPMENT						
Computer Hardware	571	3,094	-	-	-	0.0%
Machinery & Equipment	-	-	36,203	36,203	26,000	71.8%
Furniture & Fixtures	3,373	6,756	700	1,156	5,750	821.4%
TOTAL CIP & EQUIPMENT	3,944	9,849	36,903	37,359	31,750	86.0%
EXPENDITURES GRAND TOTAL	2,295,034	2,626,947	3,377,417	3,048,361	3,513,350	104.0%
NET CHANGE IN POSITION	(1,919,175)	(2,207,879)	(2,936,417)	(2,431,802)	(2,832,350)	96.5%

Significant Changes

Slight changes in the Community Services budget for FY24/25 include increases related to previously negotiated memoranda of understanding as well as contract increases for park maintenance. Expenses contain City's cost for citywide events such as Heritage Festival and Tamale Festival.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Park Maintenance
104055**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	-	-	-	222,300	100.0%
Alternative H&W Payout	-	-	-	-	2,800	100.0%
Health Insurance Allocation	-	-	-	-	67,600	100.0%
Life Ins Allocation	-	-	-	-	700	100.0%
Dental Ins Allocation	-	-	-	-	1,500	100.0%
Optical Ins Allocation	-	-	-	-	900	100.0%
LTD Ins Allocation	-	-	-	-	1,000	100.0%
STD Ins Allocation	-	-	-	-	900	100.0%
Medicare	-	-	-	-	3,300	100.0%
Employer CalPERS Retire NC	-	-	-	-	27,800	100.0%
Other Employee Benefits	-	-	-	-	200	100.0%
TOTAL SALARIES & BENEFITS	-	-	-	-	329,000	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	1,152	-	-	-	10,000	100.0%
Repair & Maint/Facilities	-	-	-	-	178,000	100.0%
Repair/Maint - Parks & Fields	-	-	-	-	481,700	100.0%
Repair/Maint - Park Lights	-	-	-	-	33,500	100.0%
Dept. Contract Services	-	-	-	-	114,200	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,152	-	-	-	817,400	100.0%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	-	-	26,000	100.0%
Furniture & Fixtures	-	-	-	-	5,750	100.0%
TOTAL CIP & EQUIPMENT	-	-	-	-	31,750	100.0%
EXPENDITURES GRAND TOTAL	1,152	-	-	-	1,178,150	100.0%
NET CHANGE IN POSITION	(1,152)	-	-	-	(1,178,150)	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Comm Svc Administration
104070**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	214,195	221,907	248,300	248,300	257,100	103.5%
Overtime	-	(932)	-	1,117	-	0.0%
Leave Accrual Payout	1,778	4,618	-	-	-	0.0%
Alternative H&W Payout	1,250	750	375	375	900	240.0%
Signing Bonus Payout	5,547	-	9,847	9,847	-	0.0%
Health Insurance Allocation	8,697	12,133	13,000	13,000	17,400	133.8%
Life Ins Allocation	-	-	400	400	400	100.0%
Dental Ins Allocation	1,098	1,154	700	700	400	57.1%
Optical Ins Allocation	178	208	200	200	200	100.0%
LTD Ins Allocation	-	-	700	700	700	100.0%
STD Ins Allocation	-	-	800	800	800	100.0%
Medicare	3,347	3,284	3,600	3,600	3,800	105.6%
Employers' PARS/ARS	5,188	4,895	5,700	5,700	8,500	149.1%
Employer CalPERS Retire NC	11,918	12,727	19,100	19,100	19,800	103.7%
ICMA Defined Contribution Plan	-	-	-	1,731	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	7	-	0.0%
Health Insurance Premiums	-	-	-	2,694	-	0.0%
Dental Insurance Premiums	-	-	-	195	-	0.0%
Optical Insurance Premiums	-	-	-	(40)	-	0.0%
LTD Ins Premium	-	-	-	183	-	0.0%
STD Ins Premium	-	-	-	112	-	0.0%
Leave Buyback	-	-	-	-	2,200	100.0%
Other Employee Benefits	-	-	9,000	9,000	9,000	100.0%
Contra - Salaries	(10,739)	(24,320)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	242,457	236,424	311,722	317,720	321,200	103.0%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	3,925	276	-	-	-	0.0%
Professional Services	1,152	1,455	1,400	892	-	0.0%
Printing & Binding	22,544	19,194	37,600	31,937	37,600	100.0%
Travel	-	-	-	799	-	0.0%
Meetings & Conferences	4,462	5,885	4,000	1,088	-	0.0%
Dues & Memberships	170	340	2,000	170	2,000	100.0%
Special Department Expenses	28	454	-	-	-	0.0%
Office Supplies	7,577	1,894	5,000	619	5,000	100.0%
Postage	15,300	15,001	15,300	10,320	16,000	104.6%
Computer Software	-	459	-	-	-	0.0%
Web Based Service/Subscriptions	-	228	-	-	2,000	100.0%
Office Equipment	-	109	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	55,157	45,295	65,300	45,824	62,600	95.9%
CIP & EQUIPMENT						
Computer Hardware	-	97	-	-	-	0.0%
Furniture & Fixtures	3,373	2,761	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	3,373	2,859	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	300,987	284,577	377,022	363,544	383,800	101.8%
NET CHANGE IN POSITION	(300,987)	(284,577)	(377,022)	(363,544)	(383,800)	101.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Comm Svc/Recreation Svc
104071**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Recreation Programs	109,420	124,593	115,000	151,000	165,000	143.5%
Excursions	-	-	-	1,155	-	0.0%
Special Events	-	85	-	27,660	-	0.0%
Festival Revenue	-	(2,718)	-	(298)	-	0.0%
Athletic Field Light Fees	76,813	49,435	55,000	115,000	125,000	227.3%
Facility Rental	160,079	119,960	120,000	150,000	160,000	133.3%
Field Use Fees	-	56,884	35,000	70,000	75,000	214.3%
Donations & Contributions	1,000	6,200	5,000	10,300	5,000	100.0%
Total Revenues	346,190	354,438	330,000	524,817	530,000	160.6%
GRAND TOTAL RESOURCES	346,190	354,438	330,000	524,817	530,000	160.6%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	361,335	399,964	376,500	376,500	387,100	102.8%
Salaries/Part-Time	559,994	695,836	695,800	630,792	687,500	98.8%
Salaries/Temporary Employees	-	-	-	185	-	0.0%
Overtime	17,288	28,901	30,000	27,768	30,000	100.0%
Leave Accrual Payout	2,591	2,361	-	-	-	0.0%
Alternative H&W Payout	5,250	5,250	2,250	2,250	2,800	124.4%
Signing Bonus Payout	10,835	-	17,507	17,507	-	0.0%
Other Salaries & Wages	654	374	-	-	-	0.0%
Health Insurance Allocation	64,185	70,027	48,600	48,600	71,100	146.3%
Life Ins Allocation	-	-	1,100	1,100	1,100	100.0%
Dental Ins Allocation	5,517	5,733	3,400	3,400	2,600	76.5%
Optical Ins Allocation	1,044	1,082	700	700	900	128.6%
LTD Ins Allocation	-	-	1,700	1,700	1,700	100.0%
STD Ins Allocation	-	-	1,500	1,500	1,500	100.0%
Medicare	14,083	16,601	5,500	5,500	5,700	103.6%
Employers' PARS/ARS	19,421	24,189	-	-	-	0.0%
Employer CalPERS Retire NC	37,081	41,099	37,800	37,800	38,700	102.4%
Employee Medical Opt Out Plan	12,012	12,474	12,100	12,100	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	6,318	-	0.0%
Dental Insurance Premiums	-	-	-	604	-	0.0%
Optical Insurance Premiums	-	-	-	(106)	-	0.0%
LTD Ins Premium	-	-	-	182	-	0.0%
STD Ins Premium	-	-	-	112	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
Contra - Salaries	-	(21,000)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,112,539	1,282,891	1,234,657	1,174,726	1,230,900	99.7%
MATERIALS, SUPPLIES & SERVICES						
Third Party Administration	-	5,343	3,500	4,623	4,500	128.6%
Misc Bank Charges	-	3,976	3,500	3,802	3,500	100.0%
Credit Card Write-offs	-	422	-	44	-	0.0%
Toll Roads Expense	-	-	-	30	-	0.0%
City Events	-	-	-	310	-	0.0%
Recruitment Exp	-	-	-	187	-	0.0%
Instructional Services	25,798	9,412	25,000	16,556	25,000	100.0%
Professional Services	33,665	72,695	55,700	52,027	49,700	89.2%
Repair & Maint/Facilities	448,945	432,413	-	1,293	-	0.0%
Paint Supplies	-	-	-	43	-	0.0%
Telephone/Internet	-	351	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Comm Svc/Recreation Svc
104071**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Printing & Binding	4,208	4,296	4,700	2,764	4,700	100.0%
Travel	-	-	-	483	-	0.0%
Meetings & Conferences	8,472	21,356	13,200	10,584	-	0.0%
Staff Training	1,604	2,506	4,000	2,098	5,000	125.0%
Dues & Memberships	1,880	1,930	2,500	1,285	2,700	108.0%
Excursions	-	2,828	7,600	6,933	7,600	100.0%
Officiating	4,292	4,284	6,350	4,284	4,500	70.9%
Other Purchased Services	21,448	23,987	23,000	16,464	31,500	137.0%
Special Department Expenses	57,812	49,278	70,000	33,889	71,400	102.0%
Office Supplies	-	3,764	-	150	-	0.0%
Postage	-	290	-	143	-	0.0%
Gasoline & Diesel Fuel	-	-	-	464	-	0.0%
Small Tools/Equipment	-	2,830	-	19	-	0.0%
Small Furniture & Fixture	-	729	-	732	-	0.0%
Uniforms	8,583	8,200	10,000	4,365	10,000	100.0%
Computer Software	-	249	-	-	-	0.0%
Web Based Service/Subscriptions	-	174	-	983	-	0.0%
Other Supplies	-	6,508	-	5,070	-	0.0%
Community Programs	-	24,468	-	24,137	-	0.0%
Office Equipment	-	1,778	-	-	-	0.0%
Other Expenditure	-	249	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	616,705	684,315	229,050	193,762	220,100	96.1%
CIP & EQUIPMENT						
Computer Hardware	-	2,374	-	-	-	0.0%
Furniture & Fixtures	-	3,549	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	5,923	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,729,244	1,973,129	1,463,707	1,368,487	1,451,000	99.1%
NET CHANGE IN POSITION	(1,383,054)	(1,618,691)	(1,133,707)	(843,670)	(921,000)	81.2%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Neighborhood Services
104072**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Donations & Contributions	-	-	-	1,000	-	0.0%
Total Revenues	3,440	-	-	1,000	-	0.0%
GRAND TOTAL RESOURCES	3,440	-	-	1,000	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	61,649	35,210	54,100	54,100	64,300	118.9%
Salaries/Part-Time	67,083	104,228	83,000	68,241	94,600	114.0%
Overtime	5,980	8,775	10,000	3,719	10,000	100.0%
Alternative H&W Payout	1,250	250	-	-	1,300	100.0%
Health Insurance Allocation	8,288	4,632	22,600	22,600	8,700	38.5%
Life Ins Allocation	-	-	200	200	200	100.0%
Dental Ins Allocation	185	110	1,600	1,600	200	12.5%
Optical Ins Allocation	94	55	300	300	100	33.3%
LTD Ins Allocation	-	-	300	300	300	100.0%
STD Ins Allocation	-	-	300	300	300	100.0%
Medicare	1,993	2,156	800	800	1,000	125.0%
Employers' PARS/ARS	2,458	2,647	-	-	-	0.0%
Employer CalPERS Retire NC	4,795	5,143	4,200	4,200	5,000	119.0%
Emp Bnft/Insurance Premiums	-	-	-	4	-	0.0%
Health Insurance Premiums	-	-	-	2,053	-	0.0%
Dental Insurance Premiums	-	-	-	67	-	0.0%
Optical Insurance Premiums	-	-	-	(21)	-	0.0%
LTD Ins Premium	-	-	-	51	-	0.0%
STD Ins Premium	-	-	-	31	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
Contra - Salaries	(36,879)	(33,489)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	118,640	129,716	177,500	158,643	186,100	104.8%
MATERIALS, SUPPLIES & SERVICES						
Other Purchased Services	-	532	2,000	-	2,000	100.0%
Special Department Expenses	5,215	1,202	3,000	2,202	3,000	100.0%
Office Supplies	1,675	849	2,500	449	2,500	100.0%
Small Furniture & Fixture	-	171	-	-	-	0.0%
Other Supplies	-	24	-	-	-	0.0%
Community Programs	-	3,271	-	4,339	-	0.0%
Office Equipment	-	485	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	6,890	6,533	7,500	6,991	7,500	100.0%
CIP & EQUIPMENT						
Computer Hardware	571	622	-	-	-	0.0%
Furniture & Fixtures	-	445	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	571	1,067	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	126,100	137,316	185,000	165,634	193,600	104.6%
NET CHANGE IN POSITION	(122,660)	(137,316)	(185,000)	(164,634)	(193,600)	104.6%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Tamale Festival
104073**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Special Events	-	-	-	27,660	30,000	100.0%
Festival Revenue	-	-	45,000	-	45,000	100.0%
Total Revenues	-	-	45,000	27,660	75,000	166.7%
GRAND TOTAL RESOURCES	-	-	45,000	27,660	75,000	166.7%
SALARIES & BENEFITS						
Salaries/Part-Time	-	-	7,500	-	7,600	101.3%
TOTAL SALARIES & BENEFITS	-	-	7,500	-	7,600	101.3%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	13,700	13,669	11,500	83.9%
Printing & Binding	-	-	2,000	1,095	1,500	75.0%
Entertainment Services	-	-	650	250	4,000	615.4%
Other Purchased Services	-	-	32,250	28,002	28,000	86.8%
Special Department Expenses	-	-	2,000	932	2,000	100.0%
Community Programs	-	-	-	554	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	50,600	44,502	47,000	92.9%
EXPENDITURES GRAND TOTAL	-	-	58,100	44,502	54,600	94.0%
NET CHANGE IN POSITION	-	-	(13,100)	(16,842)	20,400	-155.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Summer Programs
104074**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Recreation Programs	-	-	36,000	-	36,000	100.0%
Total Revenues	-	-	36,000	-	36,000	100.0%
GRAND TOTAL RESOURCES	-	-	36,000	-	36,000	100.0%
SALARIES & BENEFITS						
Salaries/Part-Time	-	-	23,402	-	9,500	40.6%
TOTAL SALARIES & BENEFITS	-	-	23,402	-	9,500	40.6%
MATERIALS, SUPPLIES & SERVICES						
Meetings & Conferences	-	-	-	14	-	0.0%
Entertainment Services	-	12,015	17,500	16,797	17,500	100.0%
Other Purchased Services	12,700	6,800	8,500	8,500	8,500	100.0%
Special Department Expenses	467	172	2,000	785	2,000	100.0%
Community Programs	-	-	9,800	6,079	5,000	51.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	13,423	18,987	37,800	32,174	33,000	87.3%
EXPENDITURES GRAND TOTAL	13,423	18,987	61,202	32,174	42,500	69.4%
NET CHANGE IN POSITION	(13,423)	(18,987)	(25,202)	(32,174)	(6,500)	25.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Community Special Events
104075**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Special Events	-	33,424	-	26,085	-	0.0%
Total Revenues	-	33,424	-	26,085	-	0.0%
GRAND TOTAL RESOURCES	-	33,424	-	26,085	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Other Purchased Services	-	37,997	-	51	-	0.0%
Community Programs	-	1,614	-	61	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	39,611	-	112	-	0.0%
EXPENDITURES GRAND TOTAL	-	39,611	-	112	-	0.0%
NET CHANGE IN POSITION	-	(6,187)	-	25,973	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	1,330	177,200	177,200	-	0.0%
Overtime	-	139	5,000	10,202	5,000	100.0%
Alternative H&W Payout	-	-	1,250	1,250	-	0.0%
Signing Bonus Payout	-	-	3,036	3,036	-	0.0%
Health Insurance Allocation	-	-	55,800	55,800	-	0.0%
Life Ins Allocation	-	-	600	600	-	0.0%
Dental Ins Allocation	-	-	3,800	3,800	-	0.0%
Optical Ins Allocation	-	-	800	800	-	0.0%
LTD Ins Allocation	-	-	800	800	-	0.0%
STD Ins Allocation	-	-	800	800	-	0.0%
Medicare	-	30	2,600	2,600	-	0.0%
Employer CalPERS Retire NC	-	128	19,600	19,600	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	5,287	-	0.0%
Dental Insurance Premiums	-	-	-	297	-	0.0%
Optical Insurance Premiums	-	-	-	(65)	-	0.0%
LTD Ins Premium	-	-	-	49	-	0.0%
STD Ins Premium	-	-	-	30	-	0.0%
Other Employee Benefits	-	-	100	100	-	0.0%
TOTAL SALARIES & BENEFITS	-	1,627	271,386	282,191	5,000	1.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	20,000	8,736	-	0.0%
Repair & Maint/Facilities	-	-	102,886	77,647	-	0.0%
Repair/Maint - Parks & Fields	-	-	450,211	394,601	-	0.0%
Repair/Maint - Park Lights	-	-	33,500	14,337	-	0.0%
Dept. Contract Services	-	-	114,200	84,200	-	0.0%
Special Department Expenses	-	-	-	238	-	0.0%
Uniforms	-	-	-	70	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	720,797	579,830	-	0.0%
CIP & EQUIPMENT						
Machinery & Equipment	-	-	36,203	36,203	-	0.0%
Furniture & Fixtures	-	-	700	1,156	-	0.0%
TOTAL CIP & EQUIPMENT	-	-	36,903	37,359	-	0.0%
EXPENDITURES GRAND TOTAL	-	1,627	1,029,086	899,380	5,000	0.5%
NET CHANGE IN POSITION	-	(1,627)	(1,029,086)	(899,380)	(5,000)	0.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Heritage Festival
104078**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Festival Revenue	24,066	31,057	30,000	36,997	40,000	133.3%
Total Revenues	24,229	31,057	30,000	36,997	40,000	133.3%
GRAND TOTAL RESOURCES	24,229	31,057	30,000	36,997	40,000	133.3%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	272	-	-	-	0.0%
Salaries/Part-Time	-	17,263	18,000	48	18,000	100.0%
Medicare	-	254	-	-	-	0.0%
Employers' PARS/ARS	-	637	-	-	-	0.0%
Employer CalPERS Retire NC	-	14	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	-	18,440	18,000	48	18,000	100.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	11,470	18,714	29,000	23,981	29,000	100.0%
Repair & Maint/Facilities	-	-	-	415	-	0.0%
Printing & Binding	1,816	1,101	10,795	8,481	10,800	100.0%
Meetings & Conferences	-	229	-	425	-	0.0%
Other Purchased Services	36,935	14,236	41,900	46,034	41,900	100.0%
Special Department Expenses	21,250	15,112	19,300	19,881	22,300	115.5%
Street Signs	-	-	-	55	-	0.0%
Office Supplies	-	929	900	-	900	100.0%
Postage	-	-	-	198	-	0.0%
Community Programs	-	5,646	3,005	6,029	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	71,471	55,966	104,900	105,498	104,900	100.0%
EXPENDITURES GRAND TOTAL	71,471	74,406	122,900	105,546	122,900	100.0%
NET CHANGE IN POSITION	(47,242)	(43,349)	(92,900)	(68,549)	(82,900)	89.2%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Community Services
Senior Services
104079**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Donations & Contributions	-	150	-	-	-	0.0%
Total Revenues	2,000	150	-	-	-	0.0%
GRAND TOTAL RESOURCES	2,000	150	-	-	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	6	-	-	-	0.0%
Salaries/Part-Time	55,737	81,178	66,200	58,901	67,600	102.1%
Medicare	808	1,177	-	-	-	0.0%
Employers' PARS/ARS	2,090	3,045	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	37,936	85,405	66,200	58,901	67,600	102.1%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	-	-	320	-	0.0%
Meetings & Conferences	-	-	-	34	-	0.0%
Other Purchased Services	2,050	-	2,200	900	2,200	100.0%
Special Department Expenses	11,990	2,866	12,000	2,469	12,000	100.0%
Office Supplies	-	109	-	13	-	0.0%
Small Tools/Equipment	-	105	-	-	-	0.0%
Other Supplies	-	36	-	-	-	0.0%
Community Programs	-	8,773	-	6,345	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	14,040	11,888	14,200	10,081	14,200	100.0%
EXPENDITURES GRAND TOTAL	51,976	97,293	80,400	68,982	81,800	101.7%
NET CHANGE IN POSITION	(49,976)	(97,143)	(80,400)	(68,982)	(81,800)	101.7%



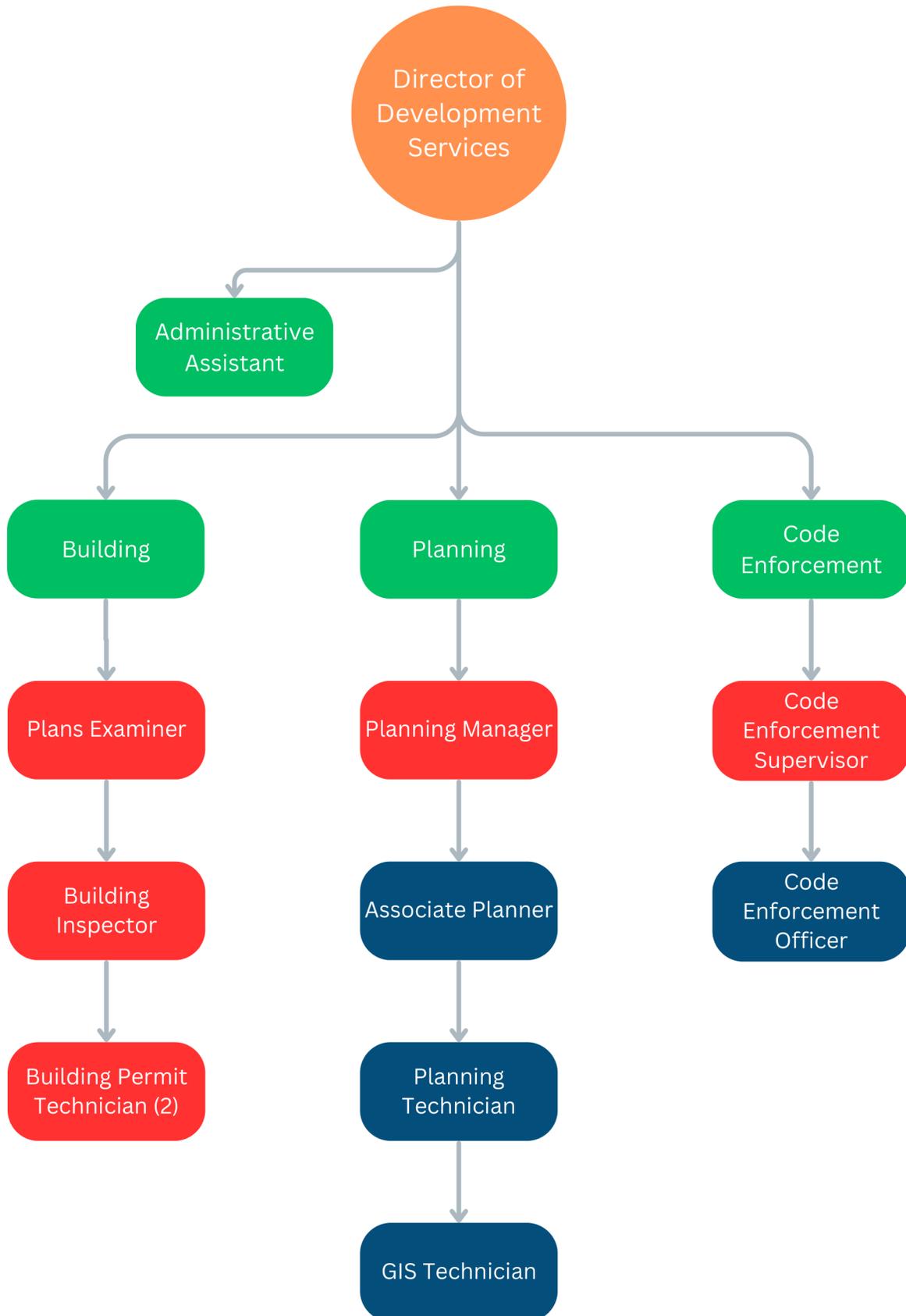
PLACENTIA
Rich Heritage, Bright Future

DEVELOPMENT SERVICES DEPARTMENT



General Fund Budget
FISCAL YEAR 2024-25

Development Services Department Organizational Chart



The Development Services Department provides support, guidance, and coordination to the community by implementing the General Plan, Zoning Ordinances and Building Codes, as adopted by City Council for all land planning and development activities throughout the City. The department is composed of four Divisions: Planning, Building, Code Enforcement and Economic Development.

Planning Division

The Planning Division provides current and advanced planning needs. Current planning coordinates project review with other departments and public agencies as well as processes and makes recommendations to the Planning Commission and City Council on various discretionary applications including, but not limited to General Plan Amendments, Zone Changes, Tentative Maps, Development Plan Reviews for residential, commercial, and industrial projects, Use Permits and Variances. In addition, current planning evaluates all development proposals for compliance with the California Environmental Quality Act (CEQA) and City Environmental Guidelines. Advanced Planning provides long range land planning and zoning services including the maintenance and updating of the City's General Plan, Specific Plans, and other visioning documents.



Building Division

The Building Division administers and enforces all building codes and ordinances adopted by the City Council. There are three primary functions within this division: Permit Services, Plan Checking Services and Inspection Services. Permit Services assists with building and planning related phone and counter inquiries, calculates and collects permit and development fees and issues permits. Plan check is responsible for reviewing plans for new residential, commercial and industrial construction, commercial/industrial tenant improvements and home improvements. This is accomplished through the implementation of the Building, Plumbing, Mechanical, Electrical and Energy Codes as well as local and State laws for all buildings in the City of Placentia.

Inspection Services conducts field inspections of projects under construction to verify compliance with Building, Plumbing and Electrical codes and ensures that projects are constructed according to approved plans. Building Inspectors also issue Stop Work Notices for active construction projects that do not have appropriate City permits.

Code Enforcement

The Code Enforcement division's key objective is maintaining and preserving value and appearance in residential, commercial, and industrial properties throughout the City. The Placentia Municipal Code (PMC) contains development and property maintenance standards and staff draw upon the City Council adopted California or International Residential and Building Codes for further assistance to protect the livability of the City. Code Compliance efforts are focused on property maintenance practices and standards to avoid conditions which can be detrimental to the public health, safety, or general welfare.

Economic Development

Economic Development assists with business retention and attraction activities by developing relationships with real estate brokers, property owners and business tenants. Staff actively engage property owners and potential business owners in order to bring new businesses to the City of Placentia.



Accomplishments

- ✓ Rebranded Economic Development City Booth and Materials and attended SoCal ICSC show
- ✓ Continued Old Town Façade Improvement Program funded by CDBG
- ✓ Worked with Chamber and Old Town Merchants to examine other "new" events in Old Town, resulting in Old Town CFD establishment. BID in final analysis
- ✓ Completed new Chamber of Commerce Lease and MOU and successfully moved them into Old City Hall property
- ✓ Successfully recruited new Chick-Fil-A restaurant at Alta Vista/Rose.
- ✓ Completed process for Baker Street affordable housing RFP
- ✓ Worked with JPI to achieve Temporary Certificate of Occupancy for all 418 units of their luxury apartment development resulting in significant property tax revenue
- ✓ Worked with Toll Brothers to entitle 100 homes
- ✓ Worked with CORE to facilitate inspections, client prioritization and near completion of Santa Angelina Senior Affordable Housing development
- ✓ Adopted expanded Development Impact Fee schedule to specifically include PFLSD along with PD and Animal Control, and updated the TOD sewer impact fee along with other annual adjustments
- ✓ Utilizing new Outdoor Dining Program Permitting, facilitated three new Administrative Use Permits for businesses that requested outdoor dining post Covid, two of those Use

- Permit applicants received additional CDBG funding City secured
- ✓ Adopted key Zoning Code Amendment (Ordinance) to address sidewalk vending, temporary outdoor vendors, and food trucks
- ✓ Implemented citywide Permit Tracking Software with online public portal
- ✓ Initiated records scanning project for DSD and for all departments to utilize. Active scanning and file naming convention is underway. Will streamline records/searches for all properties in the City

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", "Implement Public Infrastructure to Meet Community Needs", and "Improve City Beautification".

- Finish Chapman Corridor Revitalization Plan and Rezoning/General Plan Amendment
- Finish establishment of BID for Old Town
- Achieve State-certified 6th Cycle Housing Element
- Issue final Certificate of Occupancy to Santa Angelina Senior Housing development and coordinate a grand opening of the 65 units of senior housing and new parish hall
- Complete TOD Zone Expansion, Zoning Code Amendment and General Plan Amendment Phase 3 rezoning effort Element
- Complete miscellaneous rezoning efforts related to latest General Plan update(s)
- Finish entitlement and DBOM amendment for billboard #4 adjacent to the 91 Freeway
- Continue to work with developer on 777 W. Orangethorpe entitlement process
- Continue Economic Development efforts to maximize revenue utilizing land use (hotels, sales tax, etc.)
- Conduct Vision Casting and Master Planning process with City Council regarding potential establishment of Orangethorpe 2026 Plan and Hotel District
- Finalize and Present options to City Council to determine future of Santa Fe Avenue
- Continue to initiate key Zoning Code Amendments to modernize Zoning Code such as:
 - Updated Property Maintenance Standards
 - Updated CEQA Guidelines
 - Citywide Architectural Design Review Guidelines
- Work with developer to construct Chick Fil A on the SEC of Alta Vista/Rose
- Finish entitlement process and DDA for Baker Street affordable housing development
- Provide assistance and seek funding solutions for USA properties development

DEVELOPMENT SERVICES



- The City's five-year Strategic Plan Goals are (not in priority order):**
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

**FY 2024/25 is the first year of the City's Performance Measure Initiative. Goals and measures will be continuously reviewed and updated in future years to ensure they best reflect City's Strategic Plan goals*

DEPARTMENT GOALS AND OBJECTIVES – DEVELOPMENT SERVICES

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Finish Chapman Corridor Revitalization Plan and Rezoning/General Plan			✓		✓			✓
2	Finish key Municipal Code Amendments to modernize/update Graffiti Abatement Ordinance					✓	✓		✓
3	Update local CEQA Guidelines			✓					✓
4	Initiated SP-5 Specific Plan and SP-5 Corridor Update			✓		✓			✓
5	Continue Economic Development efforts to maximize revenue utilizing land use	✓		✓					
6	Initiate Citywide Architectural Design Review Guidelines			✓	✓		✓		
7	Work with developer to construct Chick-Fil-a on Alta Vista/Rose	✓		✓					
8	Create applications and workflow for sidewalk and mobile food vendor permitting	✓		✓					✓
9	Provide consistently high-quality customer service to the community at front counter and within community	✓		✓					✓

PERFORMANCE MEASURES/INDICATORS –DEVELOPMENT SERVICES

Department Performance Measures	Dept. Goal	FY 22-23 Actuals	FY 23-24 Estimate	FY 24-25 Target
Number of check-ins at front counter	9	-	3,474	3,500
Number of permits issued	9	-	1,509	1,500
Number of inspections	9	-	4,074	4,075
Number of plan check reviews conducted	9	-	474	475
Planning entitlements issued	9	-	45	45
Number of code enforcement cases closed	9	-	1,497	1,500
Number of code enforcement notice of violations/citations issued	9	-	2,137	2,150

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Business License Fees	-	69	-	-	-	0.0%
Building Permits	763,782	764,782	800,000	775,000	815,000	101.9%
Banner Permits	-	350	-	350	350	100.0%
Plumbing Permits	87,050	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	94,773	63,031	-	-	-	0.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	-	(13,046)	-	-	-	0.0%
Planning Division Fees	-	250,364	250,000	275,000	290,000	116.0%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Sanitation Collect Fees	-	25,632	15,000	15,000	25,000	166.7%
Business Site Insp Fee	-	6,400	6,000	9,000	9,450	157.5%
Administrative Citations	(1,515)	121,103	120,000	120,000	125,000	104.2%
Reimbursements/Other Revenue	-	13,003	-	9,612	-	0.0%
Total Revenues	1,204,015	1,612,996	1,603,000	1,605,962	1,702,050	106.2%
TRANSFERS IN						
Transfer in from GP Update	-	-	4,950	-	-	0.0%
TOTAL TRANSFERS	-	-	4,950	-	-	0.0%
GRAND TOTAL RESOURCES	1,204,015	1,612,996	1,607,950	1,605,962	1,702,050	105.9%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	802,269	823,243	956,200	956,200	1,106,100	115.7%
Salaries/Part-Time	75,718	71,466	45,600	46,713	50,000	109.6%
Overtime	894	1,497	-	1,232	500	100.0%
Leave Accrual Payout	7,059	11,153	-	-	-	0.0%
Alternative H&W Payout	9,438	6,013	5,513	5,513	10,300	186.8%
Signing Bonus Payout	22,131	-	40,094	40,094	-	0.0%
Salary Savings	-	-	(100,000)	-	-	0.0%
Health Insurance Allocation	111,565	107,841	183,100	183,100	147,400	80.5%
Life Ins Allocation	-	-	2,600	2,600	3,000	115.4%
Dental Ins Allocation	10,865	10,900	13,200	13,200	7,600	57.6%
Optical Ins Allocation	1,982	2,018	2,500	2,500	2,200	88.0%
LTD Ins Allocation	-	-	4,000	4,000	4,400	110.0%
STD Ins Allocation	-	-	4,000	4,000	4,200	105.0%
Medicare	14,217	13,797	15,000	15,000	16,100	107.3%
Employers' PARS/ARS	7,245	7,127	5,800	5,800	8,700	150.0%
Employer CalPERS Retire NC	59,545	60,879	79,000	79,000	85,100	107.7%
Employee Medical Opt Out Plan	26,193	26,512	16,900	16,900	26,500	156.8%
Emp Bnft/Insurance Premiums	-	-	-	25	-	0.0%
Health Insurance Premiums	-	-	-	12,779	-	0.0%
Dental Insurance Premiums	-	-	-	1,094	-	0.0%
Life Insurance Premiums	-	-	-	(49)	-	0.0%
Optical Insurance Premiums	-	-	-	(210)	-	0.0%
LTD Ins Premium	-	-	-	377	-	0.0%
STD Ins Premium	-	-	-	231	-	0.0%
Leave Buyback	31,257	11,175	-	-	28,600	100.0%
Other Employee Benefits	-	-	12,600	12,600	12,600	100.0%
Contra - Salaries	(64,846)	(36,326)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	1,138,741	1,117,294	1,286,106	1,402,697	1,513,300	117.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	-	-	176	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
City Events	-	-	-	289	-	0.0%
Professional Services	15,709	65,302	25,050	18,153	25,050	100.0%
Software Maintenance	-	7,454	-	-	-	0.0%
Printing & Binding	36	305	-	-	-	0.0%
Travel	-	1,485	-	4,895	-	0.0%
Meetings & Conferences	5,969	10,443	6,470	7,702	7,000	108.2%
Staff Training	129	464	1,200	594	1,300	108.3%
Dues & Memberships	2,070	2,773	3,000	1,350	650	21.7%
Dept. Contract Services	253,895	454,181	464,300	440,600	213,000	45.9%
Special Department Expenses	13,010	-	200	108	-	0.0%
Office Supplies	2,241	3,265	7,000	5,921	2,500	35.7%
Books & Periodicals	-	1,558	-	-	600	100.0%
Postage	-	27	-	-	100	100.0%
Small Tools/Equipment	-	168	-	-	200	100.0%
Uniforms	883	560	2,000	3,584	1,750	87.5%
Personal Protection Equipment	848	974	-	-	2,000	100.0%
Resident Vehicle Rebate Prog	9,500	42,500	-	-	-	0.0%
Web Based Service/Subscriptions	-	320	-	-	-	0.0%
Community Programs	-	-	-	21	-	0.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	343,993	644,144	533,450	501,974	269,150	50.5%
CIP & EQUIPMENT						
Computer Hardware	-	12	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	12	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,482,734	1,761,451	1,819,556	1,904,671	1,782,450	98.0%
NET CHANGE IN POSITION	(278,719)	(148,455)	(211,606)	(298,709)	(80,400)	38.0%

Significant Changes

No significant changes in Development Services for FY24/25. Department reductions offset by increases due to previously negotiated memoranda of understanding.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Planning
102531**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Waived Banner Permit Fees	-	(7,880)	-	-	-	0.0%
Planning Division Fees	-	250,364	250,000	275,000	290,000	116.0%
Landscape Review Fees	-	2,820	15,000	15,000	20,000	133.3%
Business Site Insp Fee	-	80	-	-	-	0.0%
Reimbursements/Other Revenue	-	13,000	-	9,612	-	0.0%
Total Revenues	-	258,384	265,000	299,612	310,000	117.0%
TRANSFERS IN						
Transfer in from GP Update	-	-	4,950	-	-	0.0%
TOTAL TRANSFERS	-	-	4,950	-	-	0.0%
GRAND TOTAL RESOURCES	-	258,384	269,950	299,612	310,000	114.8%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	501,681	555,858	639,200	639,200	765,000	119.7%
Salaries/Part-Time	22,815	12,053	16,600	8,976	15,000	90.4%
Overtime	472	642	-	370	500	100.0%
Leave Accrual Payout	3,608	9,059	-	-	-	0.0%
Alternative H&W Payout	5,000	4,250	3,500	3,500	6,000	171.4%
Signing Bonus Payout	12,828	-	25,879	25,879	-	0.0%
Salary Savings	-	-	(100,000)	-	-	0.0%
Health Insurance Allocation	64,829	63,109	88,000	88,000	93,600	106.4%
Life Ins Allocation	-	-	1,800	1,800	1,900	105.6%
Dental Ins Allocation	6,089	6,597	6,600	6,600	4,500	68.2%
Optical Ins Allocation	1,063	1,184	1,300	1,300	1,300	100.0%
LTD Ins Allocation	-	-	2,500	2,500	2,700	108.0%
STD Ins Allocation	-	-	2,500	2,500	2,700	108.0%
Medicare	8,490	8,829	10,300	10,300	11,100	107.8%
Employers' PARS/ARS	6,146	5,969	5,800	5,800	8,700	150.0%
Employer CalPERS Retire NC	33,503	37,200	54,500	54,500	58,800	107.9%
Employee Medical Opt Out Plan	11,966	15,428	16,900	16,900	16,900	100.0%
Emp Bnft/Insurance Premiums	-	-	-	12	-	0.0%
Health Insurance Premiums	-	-	-	6,714	-	0.0%
Dental Insurance Premiums	-	-	-	603	-	0.0%
Life Insurance Premiums	-	-	-	(49)	-	0.0%
Optical Insurance Premiums	-	-	-	(115)	-	0.0%
LTD Ins Premium	-	-	-	192	-	0.0%
STD Ins Premium	-	-	-	118	-	0.0%
Leave Buyback	21,767	11,175	-	-	28,600	100.0%
Other Employee Benefits	-	-	11,400	11,400	11,400	100.0%
TOTAL SALARIES & BENEFITS	700,258	731,353	786,779	886,998	1,028,700	130.7%
MATERIALS, SUPPLIES & SERVICES						
Legal Services	-	-	-	176	-	0.0%
Landscape Review Expense	-	2,820	15,000	9,350	15,000	100.0%
City Events	-	-	-	289	-	0.0%
Professional Services	10,909	58,445	24,950	18,153	24,950	100.0%
Travel	-	-	-	3,057	-	0.0%
Meetings & Conferences	837	3,893	6,270	6,879	5,000	79.7%
Staff Training	15	-	500	-	500	100.0%
Dues & Memberships	1,535	1,625	1,600	663	650	40.6%
Office Supplies	568	634	3,700	2,536	1,500	40.5%
Postage	-	-	-	-	100	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Planning
102531**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Uniforms	-	-	500	644	250	50.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	14,138	67,417	52,520	41,748	47,950	91.3%
CIP & EQUIPMENT						
Computer Hardware	-	12	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	12	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	714,396	798,783	839,299	928,746	1,076,650	128.3%
NET CHANGE IN POSITION	(714,396)	(540,399)	(569,349)	(629,133)	(766,650)	134.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Building & Safety
102532**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Business License Fees	-	69	-	-	-	0.0%
Building Permits	763,782	764,782	800,000	775,000	815,000	101.9%
Banner Permits	-	350	-	350	350	100.0%
Plumbing Permits	87,050	105,687	90,000	90,000	94,500	105.0%
Fire Plan Check/Permit	94,773	63,031	-	-	-	0.0%
Electrical Permits	138,445	128,204	125,000	135,000	141,750	113.4%
Heat/Ventilation Air Cond	78,376	103,855	112,000	120,000	126,000	112.5%
Swimming Pool Permits	43,105	40,742	70,000	42,000	55,000	78.6%
Waived Banner Permit Fees	-	(5,166)	-	-	-	0.0%
Sanitation Collect Fees	-	25,632	15,000	15,000	25,000	166.7%
Business Site Insp Fee	-	6,320	6,000	9,000	9,450	157.5%
Reimbursements/Other Revenue	-	3	-	-	-	0.0%
Total Revenues	1,205,530	1,233,509	1,218,000	1,186,350	1,267,050	104.0%
GRAND TOTAL RESOURCES	1,205,530	1,233,509	1,218,000	1,186,350	1,267,050	104.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	97,774	37,441	180,700	180,700	185,100	102.4%
Overtime	-	-	-	202	-	0.0%
Leave Accrual Payout	3,007	480	-	-	-	0.0%
Alternative H&W Payout	2,500	500	250	250	2,800	1120.0%
Signing Bonus Payout	3,593	-	2,803	2,803	-	0.0%
Health Insurance Allocation	13,025	9,222	53,800	53,800	31,200	58.0%
Life Ins Allocation	-	-	300	300	600	200.0%
Dental Ins Allocation	2,529	2,055	3,700	3,700	2,000	54.1%
Optical Ins Allocation	452	368	600	600	500	83.3%
LTD Ins Allocation	-	-	800	800	900	112.5%
STD Ins Allocation	-	-	900	900	800	88.9%
Medicare	1,721	658	2,700	2,700	2,700	100.0%
Employer CalPERS Retire NC	7,402	2,786	14,000	14,000	14,300	102.1%
Employee Medical Opt Out Plan	12,012	7,392	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	3,249	-	0.0%
Dental Insurance Premiums	-	-	-	299	-	0.0%
Optical Insurance Premiums	-	-	-	(49)	-	0.0%
LTD Ins Premium	-	-	-	103	-	0.0%
STD Ins Premium	-	-	-	63	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	144,017	60,902	260,753	264,629	245,900	94.3%
MATERIALS, SUPPLIES & SERVICES						
Fire Plan Check Services	39,071	49,464	9,230	9,230	-	0.0%
Software Maintenance	-	7,454	-	-	-	0.0%
Meetings & Conferences	-	-	200	200	-	0.0%
Staff Training	-	-	100	100	500	500.0%
Dues & Memberships	-	35	1,000	488	-	0.0%
Dept. Contract Services	238,616	439,607	449,000	425,600	213,000	47.4%
Office Supplies	1,087	2,509	3,000	2,932	500	16.7%
Books & Periodicals	-	1,558	-	-	600	100.0%
Community Programs	-	-	-	21	-	0.0%
Pass-Through Waived Permit Fee	-	82	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	278,774	500,708	462,530	438,571	214,600	46.4%

EXPENDITURES GRAND TOTAL

422,791	561,610	723,283	703,200	460,500	63.7%
782,739	671,899	494,717	483,151	806,550	163.0%

NET CHANGE IN POSITION

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Code Enforcement
102533**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Administrative Citations	(1,515)	121,103	120,000	120,000	125,000	104.2%
Total Revenues	(1,515)	121,103	120,000	120,000	125,000	104.2%
GRAND TOTAL RESOURCES	(1,515)	121,103	120,000	120,000	125,000	104.2%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	73,515	75,934	136,300	136,300	156,000	114.5%
Salaries/Part-Time	52,903	59,412	29,000	37,737	35,000	120.7%
Overtime	422	855	-	660	-	0.0%
Leave Accrual Payout	-	380	-	-	-	0.0%
Alternative H&W Payout	1,250	250	250	250	1,500	600.0%
Signing Bonus Payout	2,193	-	4,244	4,244	-	0.0%
Health Insurance Allocation	21,711	22,529	41,300	41,300	22,600	54.7%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	1,541	1,541	2,900	2,900	1,100	37.9%
Optical Ins Allocation	276	276	600	600	400	66.7%
LTD Ins Allocation	-	-	700	700	800	114.3%
STD Ins Allocation	-	-	600	600	700	116.7%
Medicare	1,887	1,987	2,000	2,000	2,300	115.0%
Employers' PARS/ARS	1,099	1,158	-	-	-	0.0%
Employer CalPERS Retire NC	7,351	7,784	10,500	10,500	12,000	114.3%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	5	-	0.0%
Health Insurance Premiums	-	-	-	2,816	-	0.0%
Dental Insurance Premiums	-	-	-	193	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	82	-	0.0%
STD Ins Premium	-	-	-	50	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	164,147	172,107	229,894	242,390	238,700	103.8%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	-	100	-	100	100.0%
Travel	-	-	-	30	-	0.0%
Meetings & Conferences	-	-	-	25	2,000	100.0%
Staff Training	114	464	600	494	300	50.0%
Dues & Memberships	285	200	400	200	-	0.0%
Dept. Contract Services	15,278	14,574	15,300	15,000	-	0.0%
Special Department Expenses	12,735	-	200	108	-	0.0%
Office Supplies	154	122	300	453	500	166.7%
Small Tools/Equipment	-	168	-	-	200	100.0%
Uniforms	883	560	1,500	2,940	1,500	100.0%
Personal Protection Equipment	848	974	-	-	2,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	30,298	17,063	18,400	19,250	6,600	35.9%
EXPENDITURES GRAND TOTAL	194,445	189,169	248,294	261,640	245,300	98.8%
NET CHANGE IN POSITION	(195,960)	(68,066)	(128,294)	(141,640)	(120,300)	93.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Development Services
Economic Development
102534**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	129,300	154,009	-	-	-	0.0%
Leave Accrual Payout	443	1,233	-	-	-	0.0%
Alternative H&W Payout	688	1,013	1,513	1,513	-	0.0%
Signing Bonus Payout	3,517	-	7,168	7,168	-	0.0%
Health Insurance Allocation	12,000	12,980	-	-	-	0.0%
Dental Ins Allocation	705	707	-	-	-	0.0%
Optical Ins Allocation	191	190	-	-	-	0.0%
Medicare	2,119	2,322	-	-	-	0.0%
Employer CalPERS Retire NC	11,289	13,110	-	-	-	0.0%
Employee Medical Opt Out Plan	2,215	3,692	-	-	-	0.0%
Contra - Salaries	(64,846)	(36,326)	-	-	-	0.0%
TOTAL SALARIES & BENEFITS	130,320	152,932	8,681	8,681	-	0.0%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	4,800	6,858	-	-	-	0.0%
Printing & Binding	36	305	-	-	-	0.0%
Travel	-	1,485	-	1,808	-	0.0%
Meetings & Conferences	5,133	6,550	-	598	-	0.0%
Dues & Memberships	250	913	-	-	-	0.0%
Postage	-	27	-	-	-	0.0%
Resident Vehicle Rebate Prog	9,500	42,500	-	-	-	0.0%
Web Based Service/Subscriptions	-	320	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	20,783	58,957	-	2,405	-	0.0%
EXPENDITURES GRAND TOTAL	151,102	211,888	8,681	11,086	-	0.0%
NET CHANGE IN POSITION	(151,102)	(211,888)	(8,681)	(11,086)	-	0.0%



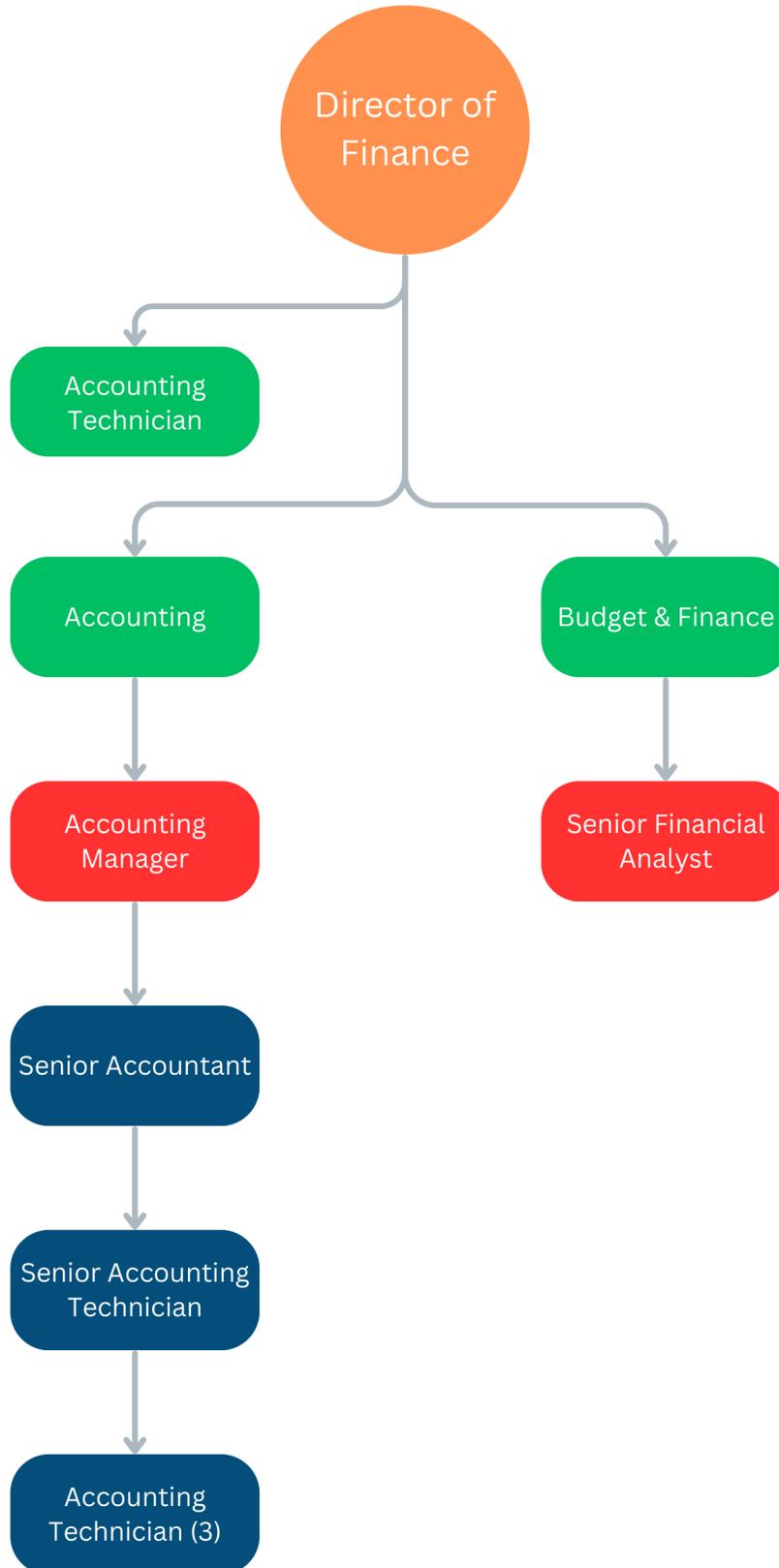
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FINANCE DEPARTMENT

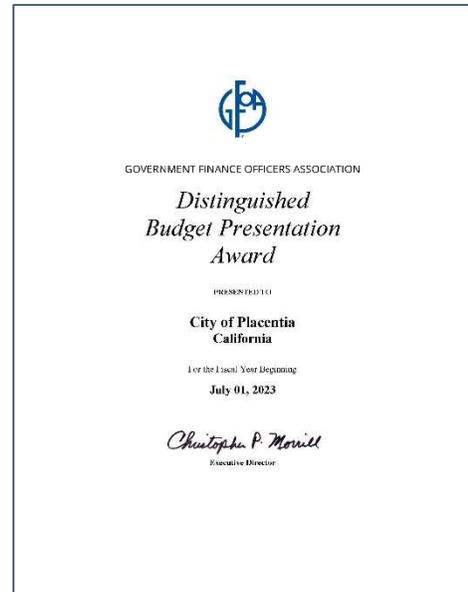


General Fund Budget
FISCAL YEAR 2024-25

Finance Department Organizational Chart



The Finance Department’s role in City government is to safeguard the City’s assets, assure timely payment of all financial obligations, process payroll for our employees and provide financial guidance to other City departments and the City Council. The Finance Department is the primary contact for the many vendors that various City departments use to purchase goods and services needed for the day-to-day operations of the City. The Finance Department maintains a fixed asset listing of all equipment and properties owned by the City. Current values and depreciation schedules are maintained and used by various underwriters who provide insurance for amounts that exceed the City’s self-insured limits. The Finance Department monitors compliance with established purchasing policies and guidelines.



The Finance Department prepares and monitors internal control policies, ensuring that all departments comply with current Government financial reporting standards.

The Finance Department works with the City Council’s Financial Audit Oversight Committee as well as independent auditors to comply with State and local ordinances regarding financial reporting. Quarterly financial reports are completed and submitted to City Council for review to keep Council Members aware of the City’s financial condition. The Finance Department is responsible for mandated reporting to other government agencies such as the State Controller’s Office. Various State and Federal Grants are monitored for compliance with grant conditions and reporting requirements.



The Finance Department is the lead department in preparing the City Administrator’s annual budget. Constant monitoring of the budget to ensure that each department is “living within our means” rests with the Finance Department. Comprehensive Annual Financial Reports and the City’s budget are placed on the City’s website and updated on a continual basis to be transparent in reporting to the citizens of Placentia.

Accomplishments

- ✓ Earned Government Finance Officers Association Distinguished Budget Award
- ✓ Implemented new electronic timekeeping and payroll system.
- ✓ Updated Travel Policy approved by the City Council
- ✓ Updated ten-year financial plan.
- ✓ Successfully transitioned to new bank.
- ✓ Participated in Placentia Citizen's Academy.
- ✓ Participated in S&P credit review resulting in two notch upgrade in City's credit rating.
- ✓ Issued bonds for public safety building construction
- ✓ Completed business license and utility users' tax audit.

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", and "Implement Public Infrastructure to Meet Community Needs".

- Procure and implement new ERP financial system
- Negotiate fiscally sound bargaining agreements with labor groups.
- Earn Government Finance Officers Association's Distinguished Budget Award.
- Earn Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting Award.
- In partnership with Public Works, implement seven-year Capital Improvement Program (CIP).
- Issue bonds on behalf of the Enhanced Infrastructure Financing District (EIFD).
- Establish equipment replacement policy and reserve.
- Cross train staff for redundancy and internal controls.
- Modernize and improve efficiency in finance processes.
- Review all internal controls utilizing new technologies.



- The City's five-year Strategic Plan Goals are (not in priority order):**
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

*FY 2024/25 is the first year of the City's Performance Measure Initiative so historical data will be added in future fiscal years

DEPARTMENT GOALS AND OBJECTIVES – FINANCE

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Provide relevant, accurate, and timely financial information through strong financial management and best practices	✓							
2	Streamline processes and improve efficiency in financial transactions	✓							✓
3	Assess opportunities for cost savings, new revenue sources, and operational efficiencies, while considering the effect on customer service	✓			✓				✓

PERFORMANCE MEASURES/INDICATORS – FINANCE

Department Performance Measures	Dept. Goal	FY 22-23 Actuals	FY 23-24 Estimate	FY 24-25 Target
Number of recognition awards of excellence in financial reporting and budgeting	1	0	1	2
Number of weeks between fiscal year-end and issuance of the Annual Comprehensive Financial Report (ACFR)	1	-	-	26
Number of purchase orders issued	2	-	478	475
Number of accounts payable checks issued	2	-	10,030	9,500
Percentage of vendors receiving electronic payments versus paper checks	3	-	-	10%
Number of payroll checks issued	2	-	6,997	7,000
Number of business licenses issued	3	-	2,801	2,850

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Finance
Finance Administration
102020**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Other Financing Sources	-	129,849	-	-	-	0.0%
Total Revenues	-	129,849	-	-	-	0.0%
GRAND TOTAL RESOURCES	-	129,849	-	-	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	670,323	681,799	762,900	762,900	856,900	112.3%
Overtime	1,597	2,503	3,000	2,255	-	0.0%
Leave Accrual Payout	19,834	4,457	-	-	-	0.0%
Alternative H&W Payout	10,395	3,126	5,140	5,140	7,100	138.1%
Signing Bonus Payout	19,285	-	32,228	32,228	-	0.0%
Health Insurance Allocation	111,180	124,786	135,600	135,600	126,900	93.6%
Life Ins Allocation	-	-	1,900	1,900	2,200	115.8%
Dental Ins Allocation	8,591	9,038	7,700	7,700	3,400	44.2%
Optical Ins Allocation	1,719	1,949	1,800	1,800	1,700	94.4%
LTD Ins Allocation	-	-	3,100	3,100	3,300	106.5%
STD Ins Allocation	-	-	2,900	2,900	3,200	110.3%
Medicare	10,680	10,257	11,100	11,100	12,500	112.6%
Employers' PARS/ARS	4,722	-	9,900	9,900	7,900	79.8%
Employer CalPERS Retire NC	53,123	48,015	58,600	58,600	65,900	112.5%
ICMA Defined Contribution Plan	-	-	-	2,397	-	0.0%
Employee Medical Opt Out Plan	13,477	15,255	16,900	16,900	9,000	53.3%
Emp Bnft/Insurance Premiums	-	-	-	22	-	0.0%
Health Insurance Premiums	-	-	-	14,762	-	0.0%
Dental Insurance Premiums	-	-	-	1,014	-	0.0%
Life Insurance Premiums	-	-	-	(62)	-	0.0%
Optical Insurance Premiums	-	-	-	(209)	-	0.0%
LTD Ins Premium	-	-	-	392	-	0.0%
STD Ins Premium	-	-	-	240	-	0.0%
Leave Buyback	5,331	2,595	-	-	25,100	100.0%
Other Employee Benefits	1,153	-	10,200	10,200	10,700	104.9%
TOTAL SALARIES & BENEFITS	922,728	903,779	1,062,968	1,080,780	1,135,800	106.9%
MATERIALS, SUPPLIES & SERVICES						
Accounting & Auditing Service	56,535	69,094	80,000	72,001	75,000	93.8%
Third Party Administration	9,442	12,636	9,200	14,723	12,000	130.4%
Bank Over/Short	810	(362)	500	(3,062)	-	0.0%
Payroll Penalty	-	2,864	-	-	-	0.0%
Credit Card Write-offs	-	-	-	(1,020)	-	0.0%
City Events	-	-	-	493	-	0.0%
Professional Services	109,823	154,067	175,000	139,640	100,000	57.1%
Software Maintenance	-	-	-	250	-	0.0%
Printing & Binding	4,240	-	2,500	-	-	0.0%
Travel	-	3,103	-	857	-	0.0%
Mileage Reimbursement	-	26	-	-	-	0.0%
Meetings & Conferences	2,442	12,998	7,000	2,651	2,000	28.6%
Staff Training	1,100	1,728	2,000	2,043	750	37.5%
Dues & Memberships	1,075	1,070	1,500	1,495	1,000	66.7%
Admin Service Fee	67,558	68,970	-	71,447	-	0.0%
Special Department Expenses	570	946	-	684	-	0.0%
Office Supplies	4,892	1,808	5,500	1,051	4,000	72.7%
Books & Periodicals	-	-	-	50	-	0.0%
Postage	-	198	200	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Finance
Finance Administration
102020**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Uniforms	-	181	-	-	-	0.0%
Computer Software	-	250	-	-	-	0.0%
Web Based Service/Subscriptions	-	(31,150)	-	39,420	40,000	100.0%
Other Supplies	-	130	-	-	-	0.0%
Community Programs	-	104	-	-	-	0.0%
Office Equipment	-	-	-	203	-	0.0%
Subscription Principal (GASB)	-	25,650	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	258,500	324,310	283,400	342,925	234,750	82.8%
CIP & EQUIPMENT						
Computer Hardware	-	107	-	84	-	0.0%
Laptops/Tablets	-	135,349	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	135,456	-	84	-	0.0%
EXPENDITURES GRAND TOTAL	1,181,228	1,363,545	1,346,368	1,423,789	1,370,550	101.8%
NET CHANGE IN POSITION	(1,181,228)	(1,233,697)	(1,346,368)	(1,423,789)	(1,370,550)	101.8%

Significant Changes

No significant changes in Finance for FY24/25. Department reductions offset by increases due to previously negotiated memoranda of understanding.



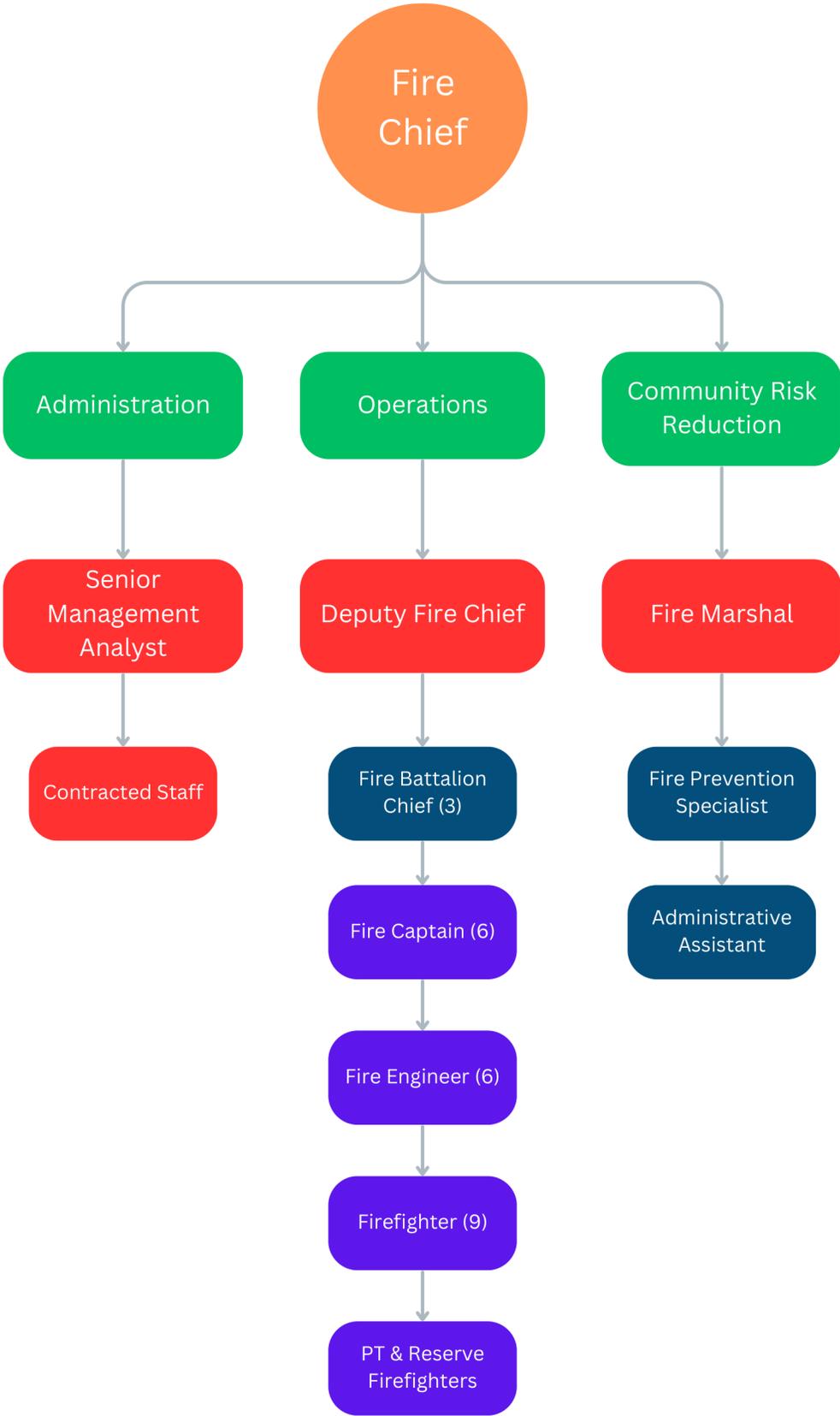
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FIRE AND LIFE SAFETY



General Fund Budget
FISCAL YEAR 2024-25

Fire and Life Safety Department Organizational Chart



We are dedicated to protecting the community and providing services for life safety, environmental protection, and property conservation through education, hazard reduction, and emergency response.

Administration

The Placentia Fire and Life Safety Department (PFLSD) officially began serving the City of Placentia on July 1, 2020. The Administration division includes the Fire Chief, Deputy Chief, and administrative staff. Administration oversees operations, strategic planning, policies, procedures, fire prevention, oversight of the department budget, and personnel.

Goals for FY 23/24 include hosting an open house at our new Administrative Headquarters on Bradford Avenue, increasing the registration of residents into the *Community Connects* database, and continuing to lead and train the Department to best serve the Placentia community.

Operations

The Operations division is comprised of the front-line staff that work out of Fire Stations 1 & 2. Our full-time staff include dedicated career fire service personnel including three Battalion Chiefs, Captains, Engineers, and Firefighters. The division also employs part-time and reserve firefighters.



The Department has two stations, one engine, one truck, a patrol truck, and a reserve engine. PFLSD also works together with Lynch EMS to provide advanced life support and emergency medical services during medical-related emergency calls. Together, we have a combination of specialized training, emergency experience, and formal education that has prepared us to provide "All Risk" emergency services to the citizens of Placentia. Together we

stand in our commitment to uphold our core values: "Integrity, dedication, community, and respect."

Community Risk Reduction

The Community Risk Reduction Division is responsible for enforcement of the California Fire Code as adopted by the State of California and the City of Placentia. Under direction of the Fire Chief, the division, consisting of a Fire Marshal, Fire Prevention Specialist, and Fire Administrative Assistant provides an all-hazard approach to life and fire safety hazards within the community through education, engineering, enforcement, and evaluation.

The division oversees the review of development and new construction projects, the state mandated annual and routine fire inspection program, special events, provides logistical support to major emergencies, and serves as a liaison to city committees. Additionally, code management and policy development are performed by the division. The goal of the Community Risk Reduction

Division is to reduce the likelihood of life and fire hazards through public outreach and enforcement.

Accomplishments

- ✓ Working with PW, successfully relocated Fire Headquarters to Old City Hall
- ✓ Working with PW installed new EV charging stations at Old City Hall and modernized administration fleet to EVs
- ✓ Prepared and presented comprehensive Biennial Report resulting in positive OC Register article about the City and PFLSD
- ✓ Fire Chief was successfully appointed to the Placentia-Linda Hospital Governing Board
- ✓ Successfully launched PulsePoint
- ✓ Completed all coursework for Executive Fire Chief certification from the State of California Fire Marshal's office
- ✓ Hired new/promoted personnel: Deputy Fire Chief, Fire Marshal, Fire Prevention Specialist, (1) Battalion Chief, (2) Captains, (2) Engineers, (4) Firefighters, and Reserves
- ✓ Held Porter Street Fire After Action Review for local/assisting agencies
- ✓ Held first in-person Command Staff Workshop with all management
- ✓ Held Captains Workshop
- ✓ Launched Patrol Firefighter Pilot Plan
- ✓ Held successful Battalion Chief Exams
- ✓ Applied for FEMA grant funding for the first time
- ✓ Secured new utility truck
- ✓ Engine/Truck manuals issued and being used by all PFLSD personnel
- ✓ Participated in the annual Citizens Academy
- ✓ Raffle Dinners at the Stations
- ✓ Increased involvement in the Rotary Club
- ✓ Participated in the Spark of Love Campaign



Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Ensure that Public Safety Continues to be a High Priority", and "Increase Community Engagement".

- Locate and secure funding for a second reserve fire apparatus
- Revamp Reserve Firefighter recruitment and look for ways for greater retention
- Update MOU for acting positions to improve management flexibility on staffing
- Create accident review process
- CAD to CAD implementation
- Hold an open house for the stations
- Hold Captain and Firefighter exam so that an updated eligibility list can be in place for all ranks

FIRE



- The City's five-year Strategic Plan Goals are (not in priority order):**
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

*FY 2024/25 is the first year of the City's Performance Measure Initiative so historical data and additional measures will be added in future fiscal years

DEPARTMENT GOALS AND OBJECTIVES – FIRE

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Establish comprehensive fire inspection program	✓	✓						
2	Complete CAD to CAD integration		✓						
3	Implement comprehensive training and succession plan		✓					✓	✓
4	Protect life and property within the community		✓					✓	✓

PERFORMANCE MEASURES/INDICATORS –FIRE

Department Performance Measures	Dept. Goal	FY 22-23 Actuals	FY 23-24 Estimate	FY 24-25 Target
Overall response time (fire and EMS)	4	-	5:22	5:10
Revenue collected from plan check fees	1	-	\$49,955	\$55,000
Revenue collected from permits & inspections	1	-	\$25,562	\$30,000
Annual hours of training across all department personnel	3	-	7,000	7,000
Total routine and/or State mandated inspections	1	-	113	115
New construction inspections	1	-	121	125

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Fire Plan Check/Permit	3,993	18,577	40,000	55,000	60,000	150.0%
Inspections/Operating Permit	-	17,177	221,000	50,000	100,000	45.2%
Donations & Contributions	4,545	-	-	9,091	-	0.0%
Reimbursements/Other Revenue	-	-	-	11,359	-	0.0%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Total Revenues	8,538	48,591	261,000	144,403	160,000	61.3%
GRAND TOTAL RESOURCES	8,538	48,591	261,000	144,403	160,000	61.3%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	2,130,463	2,159,813	2,808,650	2,808,650	3,198,200	113.9%
Salaries/Part-Time	64,012	15,225	35,000	11,083	30,000	85.7%
Overtime	419,202	438,183	328,000	316,591	275,800	84.1%
Leave Accrual Payout	69,541	54,840	-	-	-	0.0%
Alternative H&W Payout	26,250	10,250	10,500	10,500	22,100	210.5%
Signing Bonus Payout	56,628	91,148	97,314	97,314	-	0.0%
Salary Savings	-	-	(121,456)	-	-	0.0%
Health Insurance Allocation	370,573	377,097	544,200	544,200	506,100	93.0%
Life Ins Allocation	-	-	8,100	8,100	9,000	111.1%
Dental Ins Allocation	25,606	24,416	34,300	34,300	12,500	36.4%
Optical Ins Allocation	4,665	4,584	6,800	6,800	6,200	91.2%
LTD Ins Allocation	-	-	11,800	11,800	12,200	103.4%
STD Ins Allocation	-	-	11,000	11,000	11,200	101.8%
Medicare	40,481	40,362	40,800	40,800	46,500	114.0%
Employers' PARS/ARS	1,172	394	-	5,851	-	0.0%
Employer CalPERS Retire NC	7,763	10,635	19,500	19,500	20,900	107.2%
ICMA Defined Contribution Plan	197,534	197,886	259,800	259,800	297,300	114.4%
Employee Medical Opt Out Plan	14,954	9,969	9,600	9,600	9,600	100.0%
Emp Bnft/Insurance Premiums	-	-	-	85	-	0.0%
Health Insurance Premiums	-	-	-	59,613	-	0.0%
Dental Insurance Premiums	-	-	-	3,799	-	0.0%
Life Insurance Premiums	-	-	-	(46)	-	0.0%
Optical Insurance Premiums	-	-	-	(691)	-	0.0%
LTD Ins Premium	-	-	-	1,497	-	0.0%
STD Ins Premium	-	-	-	916	-	0.0%
Leave Buyback	15,131	-	-	-	36,100	100.0%
Other Employee Benefits	-	-	2,200	2,200	3,200	145.5%
TOTAL SALARIES & BENEFITS	3,443,974	3,434,803	4,106,108	4,263,264	4,496,900	109.5%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	433	-	0.0%
City Events	-	-	-	1,080	-	0.0%
Professional Services	5,226	5,240	8,000	5,308	52,000	650.0%
Repair & Maint/Facilities	978	1,735	19,000	5,851	25,000	131.6%
Vehicle Repair & Maintenance	23,697	52,244	116,000	114,353	100,000	86.2%
Repair/Maint Off Furn & Eqp	-	331	-	192	-	0.0%
Software Maintenance	86,853	50,585	128,500	66,446	137,000	106.6%
Repair Maint/Equipment	22,554	31,068	30,000	30,150	20,000	66.7%
Equipment & Tool Rental	-	1,783	1,000	108	3,000	300.0%
Advertising/Promotional	-	947	-	-	-	0.0%
Printing & Binding	-	1,521	3,300	2,209	1,000	30.3%
Travel	-	3,313	-	4,545	-	0.0%
Meetings & Conferences	5,503	19,256	15,000	12,183	2,000	13.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Staff Training	37,216	21,817	30,000	18,590	175,000	583.3%
Dues & Memberships	457	898	3,200	1,258	1,600	50.0%
Dept. Contract Services	104,745	206,792	70,000	126,221	75,000	107.1%
City Admin Services	-	-	-	10,000	-	0.0%
Special Department Expenses	37,808	116,731	85,200	57,783	72,500	85.1%
Traffic Control Devices	-	-	-	126	-	0.0%
Office Supplies	3,693	5,543	4,500	3,724	2,300	51.1%
Books & Periodicals	167	-	2,300	-	-	0.0%
Postage	37	1,152	500	-	250	50.0%
Small Tools/Equipment	415	4,573	4,250	1,174	3,500	82.4%
Small Furniture & Fixture	-	107	-	522	-	0.0%
Uniforms	32,326	25,890	27,500	27,779	27,500	100.0%
Personal Protection Equipment	25,834	51,026	70,700	56,152	20,800	29.4%
Emergency Medical Supples	6,585	22,709	20,000	6,983	10,000	50.0%
Computer Software	-	1,701	6,000	4,580	-	0.0%
Web Based Service/Subscriptions	-	55	-	-	5,000	100.0%
Other Supplies	-	8,075	15,000	6,014	3,000	20.0%
Community Programs	16,275	6,554	2,500	542	-	0.0%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
Office Equipment	-	223	-	-	-	0.0%
Subscription Principal (GASB)	-	88,419	-	-	-	0.0%
Subscription Interest (GASB)	-	6,914	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	410,369	740,299	662,450	571,805	736,450	111.2%
CIP & EQUIPMENT						
Computer Hardware	-	32	-	-	-	0.0%
Machinery & Equipment	-	1,413	-	-	-	0.0%
Furniture & Fixtures	954	3,940	-	813	-	0.0%
TOTAL CIP & EQUIPMENT	954	5,385	-	813	-	0.0%
EXPENDITURES GRAND TOTAL	3,855,296	4,180,487	4,768,558	4,835,881	5,233,350	109.7%
NET CHANGE IN POSITION	(3,846,758)	(4,131,896)	(4,507,558)	(4,691,478)	(5,073,350)	112.6%

Significant Changes

Increases in Fire for FY24/25 are primarily due to previously negotiated memoranda of understanding as well as the need to fund state mandated training.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Fire Administration
103065**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Donations & Contributions	-	-	-	9,091	-	0.0%
Total Revenues	3,993	-	-	9,091	-	0.0%
GRAND TOTAL RESOURCES	3,993	-	-	9,091	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	416,169	355,937	437,400	437,400	493,000	112.7%
Overtime	-	88	-	-	-	0.0%
Leave Accrual Payout	30,473	9,491	-	-	-	0.0%
Alternative H&W Payout	2,750	2,500	2,250	2,250	3,800	168.9%
Signing Bonus Payout	6,390	-	19,744	19,744	-	0.0%
Health Insurance Allocation	24,816	35,507	45,100	45,100	45,100	100.0%
Life Ins Allocation	-	-	1,100	1,100	1,100	100.0%
Dental Ins Allocation	2,584	3,222	3,700	3,700	1,200	32.4%
Optical Ins Allocation	468	470	700	700	700	100.0%
LTD Ins Allocation	-	-	1,400	1,400	1,400	100.0%
STD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
Medicare	6,656	5,416	6,400	6,400	7,200	112.5%
Employers' PARS/ARS	-	-	-	3,908	-	0.0%
Employer CalPERS Retire NC	7,763	10,577	11,400	11,400	12,400	108.8%
ICMA Defined Contribution Plan	20,143	21,001	33,200	33,200	37,800	113.9%
Employee Medical Opt Out Plan	5,538	4,984	4,800	4,800	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	5,631	-	0.0%
Dental Insurance Premiums	-	-	-	452	-	0.0%
Optical Insurance Premiums	-	-	-	(81)	-	0.0%
LTD Ins Premium	-	-	-	241	-	0.0%
STD Ins Premium	-	-	-	147	-	0.0%
Leave Buyback	-	-	-	-	13,400	100.0%
Other Employee Benefits	-	-	1,100	1,100	2,000	181.8%
TOTAL SALARIES & BENEFITS	523,750	449,192	569,894	580,202	625,500	109.8%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	25	-	52	-	0.0%
Advertising/Promotional	-	947	-	-	-	0.0%
Printing & Binding	-	1,521	1,800	1,141	200	11.1%
Travel	-	2,636	-	4,505	-	0.0%
Meetings & Conferences	5,077	17,477	9,000	6,051	2,000	22.2%
Staff Training	2,100	2,482	-	1,005	-	0.0%
Dues & Memberships	412	781	1,200	227	1,000	83.3%
Special Department Expenses	3,682	11,059	14,000	9,642	12,000	85.7%
Traffic Control Devices	-	-	-	126	-	0.0%
Office Supplies	1,782	3,278	1,500	1,610	800	53.3%
Postage	-	1,152	-	-	250	100.0%
Small Tools/Equipment	-	361	-	-	-	0.0%
Uniforms	2,046	7,984	5,000	2,509	-	0.0%
Web Based Service/Subscriptions	-	55	-	-	5,000	100.0%
Other Supplies	-	747	-	256	-	0.0%
Community Programs	1,222	122	-	236	-	0.0%
Contributions/Donations	-	3,097	-	7,500	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	63,602	53,724	32,500	34,859	21,250	65.4%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Fire Administration
103065**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
EXPENDITURES GRAND TOTAL	587,352	502,916	602,394	615,061	646,750	107.4%
NET CHANGE IN POSITION	(583,359)	(502,916)	(602,394)	(605,970)	(646,750)	107.4%

Adopted BUDGET
FISCAL YEAR 2024-25

Fire & Life Safety
Fire Operations
103066

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Fire Plan Check/Permit	-	3,431	-	-	-	0.0%
Inspections/Operating Permit	-	12,880	-	-	-	0.0%
Reimbursements/Other Revenue	-	-	-	11,359	-	0.0%
Reimbursement - Strike Team	-	12,837	-	18,953	-	0.0%
Total Revenues	4,545	29,148	-	30,312	-	0.0%
GRAND TOTAL RESOURCES	4,545	29,148	-	30,312	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,714,294	1,800,676	2,130,500	2,130,500	2,384,800	111.9%
Salaries/Part-Time	64,012	15,225	35,000	11,083	30,000	85.7%
Overtime	419,202	438,095	325,000	316,260	275,000	84.6%
Leave Accrual Payout	39,068	45,349	-	-	-	0.0%
Alternative H&W Payout	23,500	7,750	7,750	7,750	14,300	184.5%
Signing Bonus Payout	50,239	91,148	69,317	69,317	-	0.0%
Salary Savings	-	-	(121,456)	-	-	0.0%
Health Insurance Allocation	345,757	341,590	445,300	445,300	421,100	94.6%
Life Ins Allocation	-	-	6,300	6,300	6,900	109.5%
Dental Ins Allocation	23,023	21,194	26,900	26,900	10,200	37.9%
Optical Ins Allocation	4,197	4,114	5,400	5,400	4,900	90.7%
LTD Ins Allocation	-	-	9,400	9,400	9,500	101.1%
STD Ins Allocation	-	-	8,400	8,400	8,300	98.8%
Medicare	33,824	34,896	30,900	30,900	34,600	112.0%
Employers' PARS/ARS	1,172	394	-	-	-	0.0%
ICMA Defined Contribution Plan	177,391	176,658	213,100	213,100	238,500	111.9%
Employee Medical Opt Out Plan	9,416	4,985	4,800	4,800	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	69	-	0.0%
Health Insurance Premiums	-	-	-	50,084	-	0.0%
Dental Insurance Premiums	-	-	-	3,059	-	0.0%
Life Insurance Premiums	-	-	-	(46)	-	0.0%
Optical Insurance Premiums	-	-	-	(564)	-	0.0%
LTD Ins Premium	-	-	-	1,127	-	0.0%
STD Ins Premium	-	-	-	690	-	0.0%
Leave Buyback	15,131	-	-	-	22,700	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Fire Operations
103066**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Other Employee Benefits	-	-	900	900	1,000	111.1%
TOTAL SALARIES & BENEFITS	2,920,224	2,982,075	3,197,511	3,340,728	3,461,800	108.3%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	433	-	0.0%
City Events	-	-	-	1,080	-	0.0%
Professional Services	5,226	5,240	8,000	5,308	52,000	650.0%
Repair & Maint/Facilities	978	1,710	19,000	5,799	25,000	131.6%
Vehicle Repair & Maintenance	23,697	52,244	116,000	114,353	100,000	86.2%
Repair/Maint Off Furn & Eqp	-	331	-	192	-	0.0%
Software Maintenance	86,853	50,585	128,500	66,446	137,000	106.6%
Repair Maint/Equipment	22,554	31,068	30,000	30,150	20,000	66.7%
Equipment & Tool Rental	-	1,783	1,000	108	3,000	300.0%
Travel	-	677	-	41	-	0.0%
Meetings & Conferences	426	1,779	4,000	5,342	-	0.0%
Staff Training	35,115	19,336	30,000	17,585	175,000	583.3%
Dues & Memberships	45	117	800	721	-	0.0%
Dept. Contract Services	57,463	206,792	70,000	125,401	-	0.0%
City Admin Services	-	-	-	10,000	-	0.0%
Special Department Expenses	34,125	105,671	70,000	48,107	60,000	85.7%
Office Supplies	1,911	2,264	2,000	1,932	1,000	50.0%
Books & Periodicals	167	-	1,000	-	-	0.0%
Postage	37	-	500	-	-	0.0%
Small Tools/Equipment	415	4,212	3,000	802	3,000	100.0%
Small Furniture & Fixture	-	107	-	522	-	0.0%
Uniforms	30,280	17,906	20,000	22,666	25,000	125.0%
Personal Protection Equipment	25,834	51,026	69,500	56,152	20,000	28.8%
Emergency Medical Supplies	6,585	22,709	20,000	6,983	10,000	50.0%
Computer Software	-	1,701	3,000	1,500	-	0.0%
Other Supplies	-	7,328	12,500	5,758	-	0.0%
Community Programs	15,053	6,432	-	306	-	0.0%
Office Equipment	-	223	-	-	-	0.0%
Subscription Principal (GASB)	-	88,419	-	-	-	0.0%
Subscription Interest (GASB)	-	6,914	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	346,766	686,575	608,800	527,687	631,000	103.6%
CIP & EQUIPMENT						
Computer Hardware	-	32	-	-	-	0.0%
Machinery & Equipment	-	1,413	-	-	-	0.0%
Furniture & Fixtures	954	3,940	-	813	-	0.0%
TOTAL CIP & EQUIPMENT	954	5,385	-	813	-	0.0%
EXPENDITURES GRAND TOTAL	3,267,944	3,674,034	3,806,311	3,869,229	4,092,800	107.5%
NET CHANGE IN POSITION	(3,263,399)	(3,644,886)	(3,806,311)	(3,838,916)	(4,092,800)	107.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Fire & Life Safety
Community Risk Reduction
103067**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Fire Plan Check/Permit	-	15,146	40,000	55,000	60,000	150.0%
Inspections/Operating Permit	-	4,297	221,000	50,000	100,000	45.2%
Total Revenues	-	19,443	261,000	105,000	160,000	61.3%
GRAND TOTAL RESOURCES	-	19,443	261,000	105,000	160,000	61.3%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	-	3,200	240,750	240,750	320,400	133.1%
Overtime	-	-	3,000	331	800	26.7%
Alternative H&W Payout	-	-	500	500	4,000	800.0%
Signing Bonus Payout	-	-	8,253	8,253	-	0.0%
Health Insurance Allocation	-	-	53,800	53,800	39,900	74.2%
Life Ins Allocation	-	-	700	700	1,000	142.9%
Dental Ins Allocation	-	-	3,700	3,700	1,100	29.7%
Optical Ins Allocation	-	-	700	700	600	85.7%
LTD Ins Allocation	-	-	1,000	1,000	1,300	130.0%
STD Ins Allocation	-	-	1,000	1,000	1,300	130.0%
Medicare	-	50	3,500	3,500	4,700	134.3%
Employers' PARS/ARS	-	-	-	1,943	-	0.0%
Employer CalPERS Retire NC	-	59	8,100	8,100	8,500	104.9%
ICMA Defined Contribution Plan	-	228	13,500	13,500	21,000	155.6%
Employee Medical Opt Out Plan	-	-	-	-	4,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	8	-	0.0%
Health Insurance Premiums	-	-	-	3,899	-	0.0%
Dental Insurance Premiums	-	-	-	288	-	0.0%
Optical Insurance Premiums	-	-	-	(46)	-	0.0%
LTD Ins Premium	-	-	-	129	-	0.0%
STD Ins Premium	-	-	-	79	-	0.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	-	3,537	338,703	342,334	409,600	120.9%
MATERIALS, SUPPLIES & SERVICES						
Printing & Binding	-	-	1,500	1,069	800	53.3%
Meetings & Conferences	-	-	2,000	790	-	0.0%
Dues & Memberships	-	-	1,200	310	600	50.0%
Dept. Contract Services	-	-	-	820	75,000	100.0%
Special Department Expenses	-	-	1,200	33	500	41.7%
Office Supplies	-	-	1,000	181	500	50.0%
Books & Periodicals	-	-	1,300	-	-	0.0%
Small Tools/Equipment	-	-	1,250	372	500	40.0%
Uniforms	-	-	2,500	2,604	2,500	100.0%
Personal Protection Equipment	-	-	1,200	-	800	66.7%
Computer Software	-	-	3,000	3,080	-	0.0%
Other Supplies	-	-	2,500	-	3,000	120.0%
Community Programs	-	-	2,500	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	21,150	9,258	84,200	398.1%
EXPENDITURES GRAND TOTAL	-	3,537	359,853	351,592	493,800	137.2%
NET CHANGE IN POSITION	-	15,906	(98,853)	(246,592)	(333,800)	337.7%



PLACENTIA
Rich Heritage, Bright Future

GENERAL FUND DEBT SERVICE



General Fund Budget
FISCAL YEAR 2024-25

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Trustee Fees	3,250	1,300	-	-	-	0.0%
Principal/Bonds/COP's/Leases	998,669	1,138,995	1,136,000	1,149,377	1,266,976	111.5%
CalPERS-Fire Term. Principal	355,791	362,791	369,500	338,825	344,900	93.3%
Interest/Bonds/COP's/Leases	282,530	179,591	161,000	125,444	185,886	115.5%
CalPERS-Fire Term Interest	24,177	17,177	10,700	9,478	3,400	31.8%
Lease Expenditure	3,069,763	3,505,634	-	-	-	0.0%
Lease Revenue Bond Exp	-	-	4,083,700	4,083,700	4,657,704	114.1%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,852,327	5,205,487	5,760,900	5,706,825	6,458,866	112.1%
EXPENDITURES GRAND TOTAL	4,852,327	5,205,487	5,760,900	5,706,825	6,458,866	112.1%
NET CHANGE IN POSITION	(2,663,299)	(5,205,487)	(5,760,900)	(5,706,825)	(6,458,866)	112.1%

Significant Changes

Increases in Debt service reflect a full year's payment for the bonds issued to fund construction of the public safety building.



PLACENTIA
Rich Heritage, Bright Future

GENERAL GOVERNMENT



General Fund Budget
FISCAL YEAR 2024-25

**Adopted BUDGET
FISCAL YEAR 2024-25**

**General Government
General Government
109595**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Leave Accrual Payout	-	-	-	-	110,000	100.0%
Salary Savings	-	-	(174,000)	-	(610,000)	350.6%
Life Ins Allocation	12,022	12,888	-	-	-	0.0%
Employer CalPERS UAL	-	107,475	-	-	-	0.0%
Tuition Reimbursement	34,078	25,087	30,000	7,962	20,000	66.7%
Life Insurance Premiums	72,079	49,985	-	25,172	-	0.0%
STD Ins Premium	75,849	113,968	-	61,735	-	0.0%
TOTAL SALARIES & BENEFITS	194,228	309,403	(144,000)	94,870	(480,000)	333.3%
MATERIALS, SUPPLIES & SERVICES						
Common Area Expenses	-	-	-	1,600	40,000	100.0%
City Events	-	-	-	3,518	15,000	100.0%
Recruitment Exp	-	-	-	80	-	0.0%
Professional Services	-	1,208	-	1,837	-	0.0%
Sidewalk Replacement	-	300	-	-	-	0.0%
Repair & Maint/Facilities	-	-	-	719	-	0.0%
Repair/Maint Off Furn & Eqp	-	316	-	-	-	0.0%
Repair Maint/Equipment	26,307	24,171	30,000	(4,454)	10,000	33.3%
Office Equipment Rental	47,465	80,284	83,400	87,821	92,000	110.3%
Telephone/Internet	307,172	344,775	325,000	283,865	300,000	92.3%
Advertising/Promotional	-	-	-	26	-	0.0%
Printing & Binding	769	1,036	2,200	328	2,200	100.0%
Travel	-	2,741	-	-	-	0.0%
Meetings & Conferences	5,214	8,015	-	4,851	-	0.0%
Staff Training	-	113	-	9	-	0.0%
Dues & Memberships	-	315	-	1,413	-	0.0%
Licenses & Permits	-	-	-	9	-	0.0%
City Admin Services	2,811,656	3,274,965	3,614,000	3,614,000	3,252,900	90.0%
Admin Service Fee	-	-	75,000	75,000	70,000	93.3%
Special Department Expenses	85,888	115,061	90,000	83,802	-	0.0%
Street Signs	-	-	-	447	-	0.0%
Office Supplies	11,307	14,411	18,000	12,182	15,000	83.3%
Postage	30,060	25,684	41,800	29,603	41,800	100.0%
Electricity	635,827	703,355	800,000	597,515	800,000	100.0%
Water	491,529	383,010	437,800	358,443	437,800	100.0%
Natural Gas	15,951	15,542	10,000	11,296	15,000	150.0%
Uniforms	-	1,269	-	485	-	0.0%
Other Supplies	-	1,493	-	17,940	-	0.0%
Community Programs	-	6,193	-	-	-	0.0%
Property Taxes	2,017	7,102	10,000	2,257	10,000	100.0%
Lease Principal (GASB)	-	4,443	-	-	-	0.0%
Lease Interest (GASB)	-	5	-	-	-	0.0%
Other Expenditure	86,552	139,562	105,000	83,105	90,000	85.7%
TOTAL MATERIALS, SUPPLIES & SERVICES	4,557,713	5,155,370	5,642,200	5,267,698	5,191,700	92.0%
CIP & EQUIPMENT						
Furniture & Fixtures	-	5,135	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	5,135	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	4,751,942	5,469,907	5,498,200	5,362,568	4,711,700	85.7%
NET CHANGE IN POSITION	(4,751,942)	(5,469,907)	(5,498,200)	(5,362,568)	(4,711,700)	85.7%



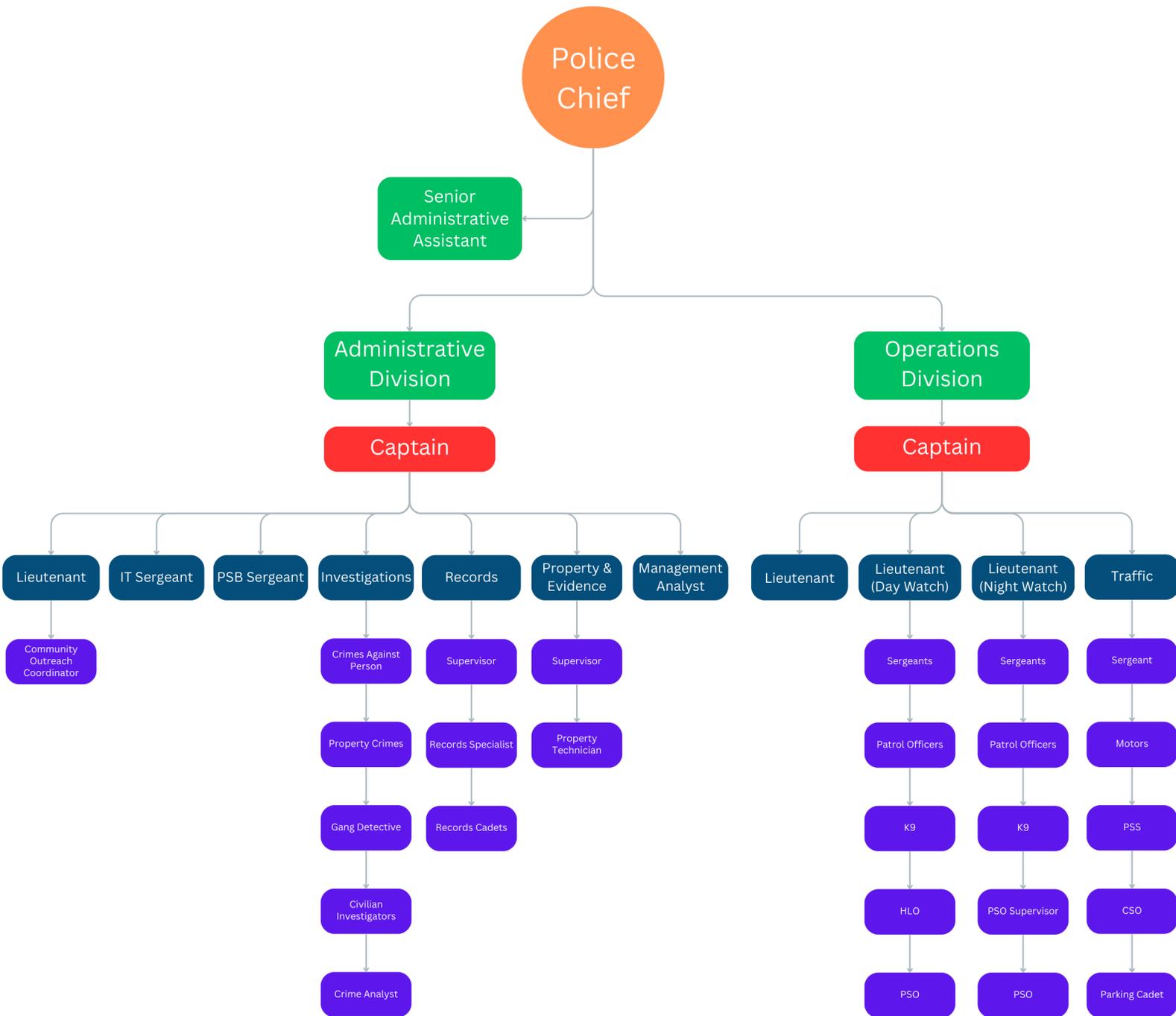
PLACENTIA
Rich Heritage, Bright Future

PUBLIC SAFETY - POLICE



General Fund Budget
FISCAL YEAR 2024-25

Police Department Organizational Chart



The Placentia Police Department is dedicated to improving the quality of life through proactive criminal enforcement, education and community partnerships. We act with integrity and accountability to reduce fear and crime, while treating all with respect, compassion and fairness.



Through the delivery of professional law enforcement services, the Placentia Police Department works to safely reduce crime in our community while building on a trusting partnership with the community and one another." Comprised of both sworn positions and civilian staff positions, the Department serves citizens, businesses and all those who visit Placentia.

The Placentia Police Department's two organizational divisions, Administrative Services and Operations, are structured to meet the Department's goals while, at the same time, ensuring the Department maintains a highly service-oriented outlook. Within the two Divisions are several Bureaus broken down between: Administration and Field Services which include Investigations, Support Services, and Traffic.

Administrative Division

The Administrative Services Division is overseen by the Administrative Services Commander. This Division has one Administrative Lieutenant, two Sergeants, one Management Analyst, one Community Outreach Coordinator and one Senior Administrative Assistant. Administrative Services oversees the financial operations of the Department; maintains various grants; provides human resource management through professional standards; tracks and monitors training for all employees; manages asset seizure funds; and, oversees the Investigations and Support Services which include records and property & evidence.

Operations Division

The Operations Division Commander oversees Field Services which is comprised of two patrol lieutenants, six patrol sergeants, 24 patrol officers and three police service officers. These positions are responsible for a variety of functions and enforcement activities critical to the safety of the residents of Placentia. The Field Services function provides responsive, professional, and caring law enforcement services by responding to calls for service promptly, protecting lives and property, and apprehending criminal offenders. These assignments include:

- Patrol
- Traffic
- SWAT
- K9 Units
- School Resource Officers (SRO)
- Traffic
- Homeless Liaison Officer (HLO)
- Volunteers
- Police Explorers

Investigations

Investigations is charged with the investigative and follow-up responsibilities of specific criminal action which has occurred in Placentia. All members of the Investigation Division maintain a high degree of professional knowledge and a comprehensive understanding of all investigative disciplines in order to pursue all investigations in full accordance with applicable laws, policies, and procedures.



Support Services

Support Services provide a variety of support and technical functions for the Police Department including Records and Property & Evidence.

- **Records Division**

Responds to California Public Records Act requests, processes subpoenas, maintains centralized record keeping systems, maintains records management systems, conducts record searches for authorized agencies, releases crime reports, and provides front counter assistance.

- **Property and Evidence Division**

Responsible for the custody, documentation, and preservation of all property seized or obtained by the Police Department. Property can include items of evidence, found property, and items stored for safekeeping. In addition to processing all property submitted to the Property and Evidence Division, members of this unit also respond as crime scene investigations.

Accomplishments

- ✓ Successful and Unprecedented Hiring for the PPD. The City will close 2023 with 52 sworn positions filled and 25 professional staff positions filled.
- ✓ Maintained response times under 5 minutes for emergency calls for service
- ✓ Secured \$239k funding (FY 24/25) for local and regional operations related to homelessness and gang violence reduction through the North OC Public Safety Collaborative
- ✓ Secured 50% reimbursement from NSPA for HLO salary and benefits (approximately \$100k)
- ✓ STRONG Grant was billed \$77k for detective gang enforcement overtime, parole sweeps and community gang awareness meetings
- ✓ Secured \$32k in grant funding for sworn first responder wellness programs.

- ✓ Bulletproof Vest Grant billing was completed for \$9k
- ✓ Byrne Grant billed \$14k for Coffee with a Cop and FTO training software
- ✓ Awarded an additional \$13k Byrne Grant to cover National Night Out expenses
- ✓ Secured asset forfeiture funds of \$1.1 Million. These funds assisted with public safety building project total financing
- ✓ Completed competitive Sergeant's promotional process. Made one Sergeant promotion and filled the vacancy in Patrol
- ✓ Completed one regular PPD Citizen Academy and one PPD Spanish speaking Citizen Academy
- ✓ Coordinated extremely well-attended National Night Out event and revitalized Neighborhood Watch program consistent with national model
- ✓ Increased Social Media presence and communication
- ✓ Created significant investment into GRIP (Gang Reduction Intervention Program) hosting award events, soccer camp and meetings
- ✓ Detective Bureau adopted a local special needs soccer team, providing coaching and mentoring for these young athletes
- ✓ Initiated formal mentoring program for our female sworn officers with two local female Police Captains. Offered specialty assignment and supervisory mentoring for all interested personnel
- ✓ Improved homeless problem solving, enforcement, clean-ups, engaging entire patrol teams with proactive approaches to solve persistent homeless issues that negatively impact the quality of life
- ✓ Provided active shooter training and security walk-throughs for all City of Placentia staff, PYLUSD staff, Placentia Library staff and for Placentia Linda Hospital staff
- ✓ Promoted healthy morale through clear communication of expectations, prioritizing patrol staffing levels, and a focus on recruitment and retention. Officers and staff appreciate the commitment to improving staffing and providing mentoring opportunities and training. We promote leadership and accountability at all levels
- ✓ Completed and presented the Placentia Police Department Biennial Report
- ✓ Organized successful Tip a Cop event at Craftsman to support Special Olympics Athletes
- ✓ Command Staff successfully provided leadership and staff liaison duties to the Veterans Advisory Committee and continue to expand Military Banner Recognition Program

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Ensure that Public Safety Continues to be a High Priority", "Promote Community & Economic Development", "Increase Community Engagement", "Enhance Employee Development", and "Implement Public Infrastructure to Meet Community Needs".

- Fill all vacant positions (sworn and professional staff). Identify planned retirements and over-hire for those positions
- Assign staff to all vacant specialty positions (Detectives, Motors, K9)

- Maintain response times under 5 minutes for emergency calls
- Develop and roll out a new 3-year strategic plan
- Complete a PPD Supervision/Management team building workshop
- Have Chief host another all-hands meeting for communication on current issues and for consistency of department expectations
- Continue to prioritize community engagement
- Host a community “Open House” event at PPD
- Maintain our focus on mentoring and succession planning. Roll out the “PPD Career Path Plan” and succession planning model at all levels
- Complete Lieutenant and Sergeant testing, establish an eligibility list and implement promotions
- Begin sending Sergeants to SLI (Supervisory Leadership Institute) for development and succession planning
- Move property and evidence to the new building, provide support for the entire public safety building project
- Complete remaining CIP projects. Begin the women’s locker room project upon vacancy of PSCC
- Reduce homeless complaints. Join operations with the Hope Center to broaden the problem-solving network for Placentia homeless complaints
- Reduce gang violence, graffiti and neighborhood complaints related to gangs. Utilize detectives and patrol officers for increased enforcement and work with community partners to be more effective
- Apply for the OTS Grant, FY 24/25
- Complete two PPD Citizen Academies (1 English, 1 Spanish)
- Implement a wellness “check-in” program for long-term officer wellness and staff retention

POLICE



- The City's five-year Strategic Plan Goals are (not in priority order):**
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

*FY 2024/25 is the first year of the City's Performance Measure Initiative so historical data will be added in future fiscal years

DEPARTMENT GOALS AND OBJECTIVES – POLICE

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Reduce and prevent crime		✓	✓	✓				
2	Homeless outreach		✓		✓				
3	Maintain priority one response times under five minutes		✓						
4	Continue community outreach		✓	✓	✓				
5	Maintain hiring and retention		✓		✓			✓	

PERFORMANCE MEASURES/INDICATORS –POLICE

Department Performance Measures	Dept. Goal	FY 22-23 Actuals	FY 23-24 Estimate	FY 24-25 Target
Number of arrests	1	1,360	1,428	1,499
Number of hazardous citations issued	1	968	1,016	1,066
Number of non-hazardous citations issued	1	279	292	306
Calls for service	1	32,034	33,635	35,316
Homeless contacts	2	2,594	2,723	2,859
Homeless placements	2	-	Will record for future	
Priority one call response time (in minutes)	3	4:14	Under 5 minutes for future	
Community outreach events	4	60	65	70
Police Officers hired	5	4	2	5
Police Officers tested	5	196	175	200
Police Officer backgrounds	5	11	10	12
Civilian personnel hired (at capacity 10/24)	5	3	Maintain Capacity	
Civilian personnel tested	5	156	Maintain Capacity	
Civilian personnel backgrounds	5	11	Maintain Capacity	

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Bicycle Licenses	-	4	-	-	-	0.0%
Federal Grants	-	18,073	-	8,685	-	0.0%
POST - Intergovernmental Rev	-	29,219	30,000	30,000	30,000	100.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Parking Permit Fees	-	10,976	10,000	12,000	12,240	122.4%
Towing Fee	19,240	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	67,166	86,805	75,000	65,000	75,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%
DUI Vehicle Release Fee	19,297	21,356	17,500	25,000	-	0.0%
Alarm System Monitoring	143,138	82,400	80,000	130,000	141,700	177.1%
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Other Charges for Service	-	1,944	2,000	1,134	2,000	100.0%
Veh Code Fines (Moving)	45,700	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	329,682	293,046	300,000	300,000	310,000	103.3%
Live Scan Rolling Fee	-	1,527	2,500	3,500	3,675	147.0%
Donations & Contributions	250	965	-	2,280	-	0.0%
Reimbursements/Other Revenue	-	300	-	471	-	0.0%
Recovery & Restitution	-	323	500	-	500	100.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Sale of Auction Vehicles	2,500	65,390	-	38,550	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Other Financing Sources	-	345,526	-	-	-	0.0%
Total Revenues	759,437	1,454,666	954,000	972,534	911,215	95.5%
GRAND TOTAL RESOURCES	759,437	1,454,666	954,000	972,534	911,215	95.5%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	6,365,444	6,837,401	7,951,800	7,951,800	8,616,200	108.4%
Salaries/Part-Time	175,668	194,550	180,000	152,687	152,000	84.4%
Overtime	817,598	967,184	740,000	753,640	767,000	103.6%
Leave Accrual Payout	140,551	250,915	-	-	-	0.0%
Alternative H&W Payout	70,750	30,000	40,375	40,375	59,400	147.1%
Signing Bonus Payout	209,779	134,037	228,878	228,878	-	0.0%
Salary Savings	-	-	(461,744)	-	-	0.0%
Health Insurance Allocation	808,594	887,358	1,074,300	1,074,300	1,112,700	103.6%
Life Ins Allocation	-	-	16,200	16,200	17,300	106.8%
Dental Ins Allocation	56,419	56,329	67,900	67,900	30,500	44.9%
Optical Ins Allocation	10,265	10,974	13,500	13,500	13,700	101.5%
LTD Ins Allocation	-	-	29,400	29,400	28,900	98.3%
STD Ins Allocation	-	-	28,100	28,100	25,900	92.2%
Medicare	116,865	125,244	115,600	115,600	125,300	108.4%
Employers' PARS/ARS	11,177	12,308	15,000	15,000	6,700	44.7%
Employer CalPERS Retire NC	1,078,264	1,106,898	1,399,400	1,399,400	1,494,300	106.8%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Employee Medical Opt Out Plan	98,248	104,830	98,300	98,300	84,000	85.5%
Emp Bnft/Insurance Premiums	-	-	-	196	-	0.0%
Health Insurance Premiums	-	-	-	125,413	-	0.0%
Dental Insurance Premiums	-	-	-	8,466	-	0.0%
Life Insurance Premiums	-	-	-	(53)	-	0.0%
Optical Insurance Premiums	-	-	-	(1,407)	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
LTD Ins Premium	-	-	-	3,715	-	0.0%
STD Ins Premium	-	-	-	2,274	-	0.0%
Sick Leave Buyback	9,629	30,374	-	26,185	-	0.0%
Leave Buyback	151,890	73,194	-	-	105,400	100.0%
Other Employee Benefits	-	(1,011)	22,700	22,700	26,500	116.7%
TOTAL SALARIES & BENEFITS	10,123,022	10,820,586	11,559,709	12,173,768	12,665,800	109.6%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	28	-	0.0%
Toll Roads Expense	-	-	-	173	-	0.0%
Common Area Expenses	-	-	-	293	-	0.0%
City Events	-	-	-	11	-	0.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Professional Services	55,846	67,378	121,947	44,659	104,825	86.0%
Repair & Maint/Facilities	62,538	62,073	65,415	61,377	65,145	99.6%
Vehicle Repair & Maintenance	-	-	-	874	-	0.0%
Software Maintenance	314,198	183,496	429,985	306,187	498,000	115.8%
Repair Maint/Equipment	76,884	76,531	128,500	87,308	148,775	115.8%
Janitorial Supplies	-	-	-	224	-	0.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	1,004	-	0.0%
Facility Rental	147,118	20,222	198,397	197,696	1,600	0.8%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	107,610	(20,001)	269,000	283,770	290,000	107.8%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Advertising/Promotional	-	551	-	-	-	0.0%
Printing & Binding	11,461	2,826	16,300	14,970	14,000	85.9%
Travel	-	1,412	500	5,626	3,000	600.0%
Meetings & Conferences	2,186	22,833	8,500	4,736	3,000	35.3%
Staff Training	16,851	24,296	44,500	39,590	19,000	42.7%
Dues & Memberships	3,684	3,535	6,840	4,392	5,100	74.6%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
Dept. Contract Services	227,459	262,612	377,830	371,687	314,727	83.3%
Admin Service Fee	-	6,150	-	2,353	5,000	100.0%
Other Purchased Services	8,241	7,938	15,000	5,414	15,500	103.3%
Special Department Expenses	74,852	41,332	70,012	30,193	7,700	11.0%
Office Supplies	6,289	9,359	12,000	7,284	5,000	41.7%
Books & Periodicals	2,254	5,540	9,335	3,589	7,300	78.2%
Postage	2,775	503	1,000	447	1,000	100.0%
Gasoline & Diesel Fuel	-	69	-	40	-	0.0%
Small Tools/Equipment	-	200	-	-	-	0.0%
Small Furniture & Fixture	-	-	239	381	-	0.0%
Uniforms	39,360	77,769	61,500	63,832	45,000	73.2%
Emergency Medical Supples	-	600	-	139	-	0.0%
Computer Software	-	965	-	-	-	0.0%
Web Based Service/Subscriptions	-	205	111	60,753	200	180.2%
Other Supplies	-	16,037	2,389	15,280	34,200	1431.6%
Community Programs	-	4,793	12,000	12,525	25,800	215.0%
Office Equipment	-	178	37	1,028	500	1353.9%
Lease Principal (GASB)	-	300,584	-	-	-	0.0%
Subscription Principal (GASB)	-	99,605	-	-	-	0.0%
Lease Interest (GASB)	-	5,113	-	-	-	0.0%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Non-Lease Component (GASB)	-	2,555	-	-	-	0.0%
Subscription Interest (GASB)	-	18,835	-	-	-	0.0%
Lease Expenditure (GASB)	-	345,526	-	-	-	0.0%
Other Expenditure	4,181	2,544	12,000	5,115	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,464,617	2,053,312	2,353,767	2,081,117	2,072,872	88.1%
CIP & EQUIPMENT						
Computer Hardware	22	1,033	-	472	-	0.0%
Building & Facilities	-	-	-	1,205	-	0.0%
Furniture & Fixtures	-	2,745	-	421	-	0.0%
TOTAL CIP & EQUIPMENT	(962)	3,779	-	2,098	-	0.0%
EXPENDITURES GRAND TOTAL	11,586,677	12,877,677	13,913,476	14,256,982	14,738,672	105.9%
NET CHANGE IN POSITION	(10,827,240)	(11,423,011)	(12,959,476)	(13,284,448)	(13,827,457)	106.7%

Significant Changes

Increases in Police for FY24/25 are primarily due to previously negotiated memoranda of understanding.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Police Administration
103040**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Federal Grants	-	16,088	-	4,434	-	0.0%
Parking Permit Fees	-	211	-	-	-	0.0%
Emergency Response Fee	7,515	400	1,000	1,000	1,100	110.0%
Special Police Services	67,166	22,635	25,000	25,000	30,000	120.0%
DUI Vehicle Release Fee	-	281	-	-	-	0.0%
Alarm System Monitoring	143,138	82,400	80,000	130,000	141,700	177.1%
Other Charges for Service	-	1,944	2,000	1,134	2,000	100.0%
Donations & Contributions	250	455	-	1,580	-	0.0%
Reimbursements/Other Revenue	-	300	-	471	-	0.0%
Reimbursements - SART Exam	701	7,727	7,000	1,531	5,000	71.4%
Sale of Auction Vehicles	-	475	-	-	-	0.0%
Total Revenues	218,770	132,917	115,000	165,149	179,800	156.3%
GRAND TOTAL RESOURCES	218,770	132,917	115,000	165,149	179,800	156.3%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,134,091	1,254,387	1,347,400	1,347,400	1,451,400	107.7%
Salaries/Part-Time	2,659	-	-	3,850	-	0.0%
Overtime	5,168	11,175	10,000	35,659	12,000	120.0%
Leave Accrual Payout	35,865	6,246	-	-	-	0.0%
Alternative H&W Payout	11,038	2,500	5,250	5,250	10,000	190.5%
Signing Bonus Payout	25,172	-	18,267	18,267	-	0.0%
Health Insurance Allocation	133,621	169,853	172,900	172,900	195,600	113.1%
Life Ins Allocation	-	-	3,000	3,000	3,500	116.7%
Dental Ins Allocation	9,825	9,986	9,900	9,900	5,000	50.5%
Optical Ins Allocation	1,652	1,837	2,000	2,000	2,300	115.0%
LTD Ins Allocation	-	-	3,500	3,500	3,400	97.1%
STD Ins Allocation	-	-	4,000	4,000	3,100	77.5%
Medicare	18,605	18,766	19,600	19,600	21,100	107.7%
Employer CalPERS Retire NC	247,454	273,826	339,700	339,700	324,100	95.4%
ICMA Defined Contribution Plan	-	-	-	1,200	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	63	-	0.0%
Health Insurance Premiums	-	-	-	44,449	-	0.0%
Dental Insurance Premiums	-	-	-	2,873	-	0.0%
Life Insurance Premiums	-	-	-	(45)	-	0.0%
Optical Insurance Premiums	-	-	-	(474)	-	0.0%
LTD Ins Premium	-	-	-	1,242	-	0.0%
STD Ins Premium	-	-	-	760	-	0.0%
Sick Leave Buyback	1,837	3,949	-	1,218	-	0.0%
Leave Buyback	69,244	12,971	-	-	46,200	100.0%
Other Employee Benefits	-	-	4,200	4,200	6,300	150.0%
TOTAL SALARIES & BENEFITS	1,704,547	1,765,496	1,939,717	2,020,513	2,084,000	107.4%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	-	-	28	-	0.0%
Toll Roads Expense	-	-	-	121	-	0.0%
Common Area Expenses	-	-	-	293	-	0.0%
City Events	-	-	-	11	-	0.0%
Medical Services	9,472	9,840	22,000	11,800	27,000	122.7%
Professional Services	6,540	18,200	20,000	5,675	19,025	95.1%
Advertising/Promotional	-	551	-	-	-	0.0%
Printing & Binding	3,335	801	6,300	4,982	6,500	103.2%
Travel	-	12	-	50	500	100.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Police Administration
103040**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Meetings & Conferences	2,186	21,014	5,500	2,362	2,000	36.4%
Staff Training	-	3,578	5,000	7,355	5,000	100.0%
Dues & Memberships	2,939	2,970	4,900	4,272	3,800	77.6%
Dept. Contract Services	85,419	106,478	135,000	130,338	131,300	97.3%
Other Purchased Services	8,241	7,938	15,000	5,414	15,500	103.3%
Special Department Expenses	6,751	9,106	15,300	8,178	3,000	19.6%
Office Supplies	6,268	7,079	10,000	5,129	5,000	50.0%
Books & Periodicals	2,254	5,389	9,035	3,589	7,000	77.5%
Postage	2,775	503	1,000	390	1,000	100.0%
Gasoline & Diesel Fuel	-	-	-	40	-	0.0%
Small Furniture & Fixture	-	-	-	142	-	0.0%
Uniforms	2,321	5,594	5,000	2,167	2,000	40.0%
Other Supplies	-	474	32	811	2,000	6293.3%
Community Programs	-	4,505	12,000	12,380	9,000	75.0%
Office Equipment	-	(6)	37	321	500	1353.9%
Other Expenditure	4,181	2,544	12,000	5,115	12,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	142,682	206,568	278,104	210,961	252,125	90.7%
CIP & EQUIPMENT						
Computer Hardware	22	241	-	-	-	0.0%
Furniture & Fixtures	-	2,008	-	421	-	0.0%
TOTAL CIP & EQUIPMENT	22	2,249	-	421	-	0.0%
EXPENDITURES GRAND TOTAL	1,847,251	1,974,313	2,217,821	2,231,895	2,336,125	105.3%
NET CHANGE IN POSITION	(1,628,481)	(1,841,397)	(2,102,821)	(2,066,746)	(2,156,325)	102.5%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Federal Grants	-	1,984	-	4,251	-	0.0%
POST - Intergovernmental Rev	-	29,219	30,000	30,000	30,000	100.0%
Other Intergovernmental Rev	-	269,412	250,000	250,000	250,000	100.0%
Donations & Contributions	-	(90)	-	-	-	0.0%
Auction-Unclaimed Items	-	2,578	-	-	-	0.0%
Other Financing Sources	-	258,814	-	-	-	0.0%
Total Revenues	-	561,917	280,000	284,251	280,000	100.0%
GRAND TOTAL RESOURCES	-	561,917	280,000	284,251	280,000	100.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	3,719,069	3,994,286	4,720,600	4,720,600	5,173,800	109.6%
Salaries/Part-Time	-	11,501	-	21,239	-	0.0%
Overtime	610,732	741,087	550,000	502,319	570,000	103.6%
Leave Accrual Payout	72,742	155,207	-	-	-	0.0%
Alternative H&W Payout	40,213	19,250	26,375	26,375	36,400	138.0%
Signing Bonus Payout	130,890	109,631	149,079	149,079	-	0.0%
Health Insurance Allocation	476,743	510,982	621,200	621,200	626,800	100.9%
Life Ins Allocation	-	-	8,700	8,700	9,200	105.7%
Dental Ins Allocation	31,447	31,329	39,000	39,000	15,400	39.5%
Optical Ins Allocation	6,008	6,214	7,600	7,600	7,700	101.3%
LTD Ins Allocation	-	-	18,200	18,200	17,700	97.3%
STD Ins Allocation	-	-	17,000	17,000	15,900	93.5%
Medicare	67,747	74,779	68,500	68,500	75,100	109.6%
Employers' PARS/ARS	5,351	6,219	6,100	6,100	6,700	109.8%
Employer CalPERS Retire NC	617,279	625,184	795,000	795,000	893,400	112.4%
Employee Medical Opt Out Plan	50,155	58,242	52,500	52,500	47,800	91.0%
Sick Leave Buyback	5,140	26,425	-	22,645	-	0.0%
Leave Buyback	47,226	33,908	-	-	31,400	100.0%
Other Employee Benefits	-	(1,011)	15,200	15,200	16,500	108.6%
TOTAL SALARIES & BENEFITS	5,880,740	6,403,234	7,095,054	7,091,257	7,543,800	106.3%
MATERIALS, SUPPLIES & SERVICES						
Toll Roads Expense	-	-	-	32	-	0.0%
Professional Services	2,659	1,050	31,947	6,333	17,500	54.8%
Software Maintenance	314,198	183,481	429,985	306,187	498,000	115.8%
Repair Maint/Equipment	10,185	3,321	16,000	4,919	13,000	81.3%
Janitorial Supplies	-	-	-	224	-	0.0%
K9 Expenses	-	-	-	923	-	0.0%
Jail Supplies	-	-	-	11	-	0.0%
Facility Rental	1,608	658	1,600	1,003	1,600	100.0%
Vehicle Rental	30,474	(62,065)	139,000	139,000	145,000	104.3%
Printing & Binding	-	46	500	518	500	100.0%
Travel	-	995	-	5,576	2,000	100.0%
Meetings & Conferences	-	303	-	1,267	-	0.0%
Staff Training	10,172	13,399	30,500	26,304	10,000	32.8%
Dues & Memberships	480	100	700	-	700	100.0%
Dept. Contract Services	-	-	-	15	-	0.0%
Special Department Expenses	41,774	23,842	23,053	20,574	3,000	13.0%
Office Supplies	-	206	-	71	-	0.0%
Small Tools/Equipment	-	200	-	-	-	0.0%
Uniforms	31,152	56,457	40,000	43,229	30,000	75.0%
Emergency Medical Supplies	-	600	-	-	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Police Field Services
103041**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Computer Software	-	920	-	-	-	0.0%
Web Based Service/Subscriptions	-	190	96	60,704	-	0.0%
Other Supplies	-	476	-	579	1,200	100.0%
Community Programs	-	288	-	145	16,800	100.0%
Office Equipment	-	184	-	-	-	0.0%
Lease Principal (GASB)	-	105,539	-	-	-	0.0%
Subscription Principal (GASB)	-	99,605	-	-	-	0.0%
Lease Interest (GASB)	-	2,085	-	-	-	0.0%
Non-Lease Component (GASB)	-	1,809	-	-	-	0.0%
Subscription Interest (GASB)	-	18,835	-	-	-	0.0%
Lease Expenditure (GASB)	-	258,814	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	442,702	711,337	713,381	617,612	739,300	103.6%
CIP & EQUIPMENT						
Computer Hardware	-	256	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	256	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	6,323,442	7,114,826	7,808,435	7,708,870	8,283,100	106.1%
NET CHANGE IN POSITION	(6,323,442)	(6,552,909)	(7,528,435)	(7,424,618)	(8,003,100)	106.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
AB 109 Public Safety Realign	24,027	40,118	30,000	30,000	30,000	100.0%
Donations & Contributions	-	600	-	700	-	0.0%
Recovery & Restitution	-	323	500	-	500	100.0%
Other Financing Sources	-	86,712	-	-	-	0.0%
Total Revenues	24,027	127,753	30,500	30,700	30,500	100.0%
GRAND TOTAL RESOURCES	24,027	127,753	30,500	30,700	30,500	100.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	977,800	1,011,701	1,151,900	1,151,900	1,242,100	107.8%
Salaries/Part-Time	2,354	127	20,000	-	22,000	110.0%
Overtime	170,354	162,466	125,000	123,025	130,000	104.0%
Leave Accrual Payout	22,212	79,873	-	-	-	0.0%
Alternative H&W Payout	10,250	5,250	5,250	5,250	8,000	152.4%
Signing Bonus Payout	36,411	24,406	37,648	37,648	-	0.0%
Health Insurance Allocation	108,815	125,558	157,500	157,500	135,000	85.7%
Life Ins Allocation	-	-	2,300	2,300	2,400	104.3%
Dental Ins Allocation	8,382	8,425	9,900	9,900	5,900	59.6%
Optical Ins Allocation	1,447	1,553	2,100	2,100	1,900	90.5%
LTD Ins Allocation	-	-	4,600	4,600	4,700	102.2%
STD Ins Allocation	-	-	4,200	4,200	4,300	102.4%
Medicare	19,009	19,472	16,800	16,800	18,100	107.7%
Employers' PARS/ARS	88	5	-	-	-	0.0%
Employer CalPERS Retire NC	150,800	141,389	173,700	173,700	179,700	103.5%
Employee Medical Opt Out Plan	29,715	28,860	28,900	28,900	33,700	116.6%
Leave Buyback	25,224	26,315	-	-	20,100	100.0%
Other Employee Benefits	-	-	2,800	2,800	3,200	114.3%
TOTAL SALARIES & BENEFITS	1,564,742	1,635,398	1,742,598	1,720,623	1,811,100	103.9%
MATERIALS, SUPPLIES & SERVICES						
Toll Roads Expense	-	-	-	20	-	0.0%
Repair & Maint/Facilities	-	-	-	990	-	0.0%
Vehicle Repair & Maintenance	-	-	-	345	-	0.0%
Software Maintenance	-	15	-	-	-	0.0%
Repair Maint/Equipment	-	124	-	-	-	0.0%
Vehicle Rental	77,135	41,935	130,000	144,693	145,000	111.5%
Travel	-	-	500	-	500	100.0%
Meetings & Conferences	-	1,404	3,000	1,106	1,000	33.3%
Staff Training	3,320	4,315	3,000	3,175	2,000	66.7%
Dues & Memberships	215	340	840	70	200	23.8%
Dept. Contract Services	21,151	48,037	44,800	45,989	38,750	86.5%
Special Department Expenses	2,825	3,464	3,959	1,040	200	5.1%
Office Supplies	-	874	2,000	1,900	-	0.0%
Uniforms	2,434	4,372	2,500	2,476	2,000	80.0%
Computer Software	-	45	-	-	-	0.0%
Web Based Service/Subscriptions	-	15	15	15	200	1333.3%
Other Supplies	-	392	26	796	6,000	22997.3%
Lease Principal (GASB)	-	43,787	-	-	-	0.0%
Lease Interest (GASB)	-	1,500	-	-	-	0.0%
Non-Lease Component (GASB)	-	746	-	-	-	0.0%
Lease Expenditure (GASB)	-	86,712	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	107,081	238,077	190,640	202,615	195,850	102.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Police Investigation
103042**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	536	-	-	-	0.0%
Furniture & Fixtures	-	738	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	1,274	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	1,671,823	1,874,749	1,933,238	1,923,238	2,006,950	103.8%
NET CHANGE IN POSITION	(1,647,796)	(1,746,997)	(1,902,738)	(1,892,538)	(1,976,450)	103.9%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Special Police Services	-	7,092	5,000	-	-	0.0%
Live Scan Rolling Fee	-	1,527	2,500	3,500	3,675	147.0%
Total Revenues	-	8,619	7,500	3,500	3,675	49.0%
GRAND TOTAL RESOURCES	-	8,619	7,500	3,500	3,675	49.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	225,935	297,689	418,300	418,300	423,100	101.1%
Salaries/Part-Time	139,725	149,484	120,000	105,701	100,000	83.3%
Overtime	15,447	35,218	35,000	81,624	35,000	100.0%
Leave Accrual Payout	8,269	7,366	-	-	-	0.0%
Alternative H&W Payout	3,000	1,250	1,750	1,750	2,000	114.3%
Signing Bonus Payout	5,064	-	18,364	18,364	-	0.0%
Salary Savings	-	-	(461,744)	-	-	0.0%
Health Insurance Allocation	43,721	58,443	100,100	100,100	83,200	83.1%
Life Ins Allocation	-	-	1,300	1,300	1,300	100.0%
Dental Ins Allocation	3,020	3,974	6,600	6,600	1,700	25.8%
Optical Ins Allocation	517	687	1,200	1,200	1,000	83.3%
LTD Ins Allocation	-	-	1,900	1,900	2,000	105.3%
STD Ins Allocation	-	-	1,700	1,700	1,700	100.0%
Medicare	5,740	7,146	6,100	6,100	6,200	101.6%
Employers' PARS/ARS	4,578	4,831	8,900	8,900	-	0.0%
Employer CalPERS Retire NC	17,881	23,205	34,400	34,400	35,100	102.0%
Employee Medical Opt Out Plan	-	1,292	-	-	-	0.0%
Emp Bnft/Insurance Premiums	-	-	-	133	-	0.0%
Health Insurance Premiums	-	-	-	80,964	-	0.0%
Dental Insurance Premiums	-	-	-	5,593	-	0.0%
Life Insurance Premiums	-	-	-	(8)	-	0.0%
Optical Insurance Premiums	-	-	-	(933)	-	0.0%
LTD Ins Premium	-	-	-	2,473	-	0.0%
STD Ins Premium	-	-	-	1,514	-	0.0%
Leave Buyback	-	-	-	-	3,200	100.0%
Other Employee Benefits	-	-	300	300	300	100.0%
TOTAL SALARIES & BENEFITS	472,897	590,585	294,170	877,975	695,800	236.5%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	46,648	48,128	70,000	32,651	68,300	97.6%
Vehicle Repair & Maintenance	-	-	-	529	-	0.0%
Repair Maint/Equipment	66,698	73,085	111,000	82,029	135,275	121.9%
Jail Supplies	-	-	-	993	-	0.0%
Facility Rental	145,510	19,564	196,797	196,693	-	0.0%
Range Training	20,310	35,374	32,430	21,636	23,500	72.5%
Vehicle Rental	-	129	-	77	-	0.0%
Travel	-	405	-	-	-	0.0%
Meetings & Conferences	-	112	-	-	-	0.0%
Staff Training	2,719	3,003	5,000	2,448	1,000	20.0%
Dues & Memberships	50	125	200	50	200	100.0%
Dept. Contract Services	28,324	10,546	80,030	80,030	44,561	55.7%
Special Department Expenses	22,158	4,920	26,000	(156)	1,000	3.8%
Office Supplies	22	1,201	-	185	-	0.0%
Postage	-	-	-	57	-	0.0%
Gasoline & Diesel Fuel	-	69	-	-	-	0.0%
Small Furniture & Fixture	-	-	239	239	-	0.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Police Support Services
103043**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Uniforms	2,332	7,843	7,000	8,453	7,000	100.0%
Emergency Medical Supplies	-	-	-	139	-	0.0%
Web Based Service/Subscriptions	-	-	-	34	-	0.0%
Other Supplies	-	14,695	2,331	13,053	25,000	1072.5%
Office Equipment	-	-	-	707	-	0.0%
Lease Principal (GASB)	-	151,258	-	-	-	0.0%
Lease Interest (GASB)	-	1,528	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	334,771	371,985	531,027	439,847	305,836	57.6%
CIP & EQUIPMENT						
Computer Hardware	-	-	-	472	-	0.0%
Building & Facilities	-	-	-	1,205	-	0.0%
TOTAL CIP & EQUIPMENT	(983)	-	-	1,677	-	0.0%
EXPENDITURES GRAND TOTAL	806,685	962,569	825,197	1,319,499	1,001,636	121.4%
NET CHANGE IN POSITION	(806,685)	(953,950)	(817,697)	(1,315,999)	(997,961)	122.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Animal Control
103045**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	62,538	62,073	65,415	60,387	65,145	99.6%
Animal Control Services	233,480	313,089	389,000	388,794	389,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	296,018	375,162	454,415	449,181	454,145	99.9%
EXPENDITURES GRAND TOTAL	296,018	375,162	454,415	449,181	454,145	99.9%
NET CHANGE IN POSITION	(296,018)	(375,162)	(454,415)	(449,181)	(454,145)	99.9%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Bicycle Licenses	-	4	-	-	-	0.0%
Parking Permit Fees	-	10,765	10,000	12,000	12,240	122.4%
Towing Fee	19,240	22,965	18,500	4,000	-	0.0%
Storage Fee	66,500	69,720	50,000	17,780	-	0.0%
Lien Fee	13,235	15,795	15,000	2,460	-	0.0%
Special Police Services	-	57,078	45,000	40,000	45,000	100.0%
Vehicle Impound/Releases	20,486	25,009	20,000	4,144	-	0.0%
DUI Vehicle Release Fee	19,297	21,075	17,500	25,000	-	0.0%
Veh Code Fines (Moving)	45,700	43,088	45,000	45,000	50,000	111.1%
City Ord Fines (Parking)	329,682	293,046	300,000	300,000	310,000	103.3%
Sale of Auction Vehicles	2,500	64,915	-	38,550	-	0.0%
Total Revenues	516,931	623,460	521,000	488,934	417,240	80.1%
GRAND TOTAL RESOURCES	516,931	623,460	521,000	488,934	417,240	80.1%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	308,549	279,338	313,600	313,600	325,800	103.9%
Salaries/Part-Time	30,929	33,437	40,000	21,897	30,000	75.0%
Overtime	15,898	17,238	20,000	11,012	20,000	100.0%
Leave Accrual Payout	1,462	2,224	-	-	-	0.0%
Alternative H&W Payout	6,250	1,750	1,750	1,750	3,000	171.4%
Signing Bonus Payout	12,241	-	5,519	5,519	-	0.0%
Health Insurance Allocation	45,695	22,523	22,600	22,600	72,100	319.0%
Life Ins Allocation	-	-	900	900	900	100.0%
Dental Ins Allocation	3,746	2,615	2,500	2,500	2,500	100.0%
Optical Ins Allocation	641	683	600	600	800	133.3%
LTD Ins Allocation	-	-	1,200	1,200	1,100	91.7%
STD Ins Allocation	-	-	1,200	1,200	900	75.0%
Medicare	5,763	5,081	4,600	4,600	4,800	104.3%
Employers' PARS/ARS	1,160	1,254	-	-	-	0.0%
Employer CalPERS Retire NC	44,850	43,295	56,600	56,600	62,000	109.5%
Employee Medical Opt Out Plan	10,062	16,435	16,900	16,900	2,500	14.8%
Sick Leave Buyback	2,652	-	-	2,321	-	0.0%
Leave Buyback	10,197	-	-	-	4,500	100.0%
Other Employee Benefits	-	-	200	200	200	100.0%
TOTAL SALARIES & BENEFITS	500,095	425,874	488,169	463,400	531,100	108.8%
MATERIALS, SUPPLIES & SERVICES						
Repair Maint/Equipment	-	-	1,500	360	500	33.3%
Towing Services	22,866	28,988	36,500	20,641	7,000	19.2%
Lien Services	3,566	4,477	2,500	1,262	-	0.0%
CSUF PD Reimburse Impound Fees	11,137	7,383	8,000	3,086	-	0.0%
Printing & Binding	8,126	1,979	9,500	9,470	7,000	73.7%
Staff Training	640	-	1,000	309	1,000	100.0%
Dues & Memberships	-	-	200	-	200	100.0%
Dept. Contract Services	92,566	97,551	118,000	115,316	100,116	84.8%
Admin Service Fee	-	6,150	-	2,353	5,000	100.0%
Special Department Expenses	1,343	-	1,700	557	500	29.4%
Books & Periodicals	-	151	300	-	300	100.0%
Uniforms	1,120	3,503	7,000	7,507	4,000	57.1%
Other Supplies	-	-	-	41	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	141,364	150,183	186,200	160,900	125,616	67.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Safety - Police
Traffic
103047**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
EXPENDITURES GRAND TOTAL	641,459	576,056	674,369	624,300	656,716	97.4%
NET CHANGE IN POSITION	(124,527)	47,403	(153,369)	(135,366)	(239,476)	156.1%



PLACENTIA
Rich Heritage, Bright Future

PUBLIC WORKS DEPARTMENT



General Fund Budget
FISCAL YEAR 2024-25

Public Works Department Organizational Chart



The mission of the Public Works Department is to improve and maintain the community's infrastructure to preserve and enhance the quality of life for our residents and facilitate economic development opportunities within the City.

The Department provides for the routine maintenance and improvement of public streets, landscapes, facilities, sewer collection systems, along with providing transportation management services, engineering services, and recycling/environmental programs. The Department is comprised of seven divisions: Administration, Building and Facility Maintenance, Fleet Maintenance, Engineering Services, Landscape Maintenance, Transportation Services, and Streets and Sanitation Maintenance. The Public Works Department accomplishes its mission by effectively defining and implementing needed capital improvements and maintenance programs. Maintenance work and capital improvement projects are completed utilizing a combination of City staff and contract services. The department also responds daily to citizen inquiries and requests.

Administration

The Administration Division of the Public Works Department is responsible for the overall management and leadership of the Department. Division staff are responsible for preparing and managing the Department budget, contracts and financial services, department payroll support, City Council agenda report coordination and management of recycling and environmental programs.

Engineering Services

The Engineering Services Division manages the City's Capital Improvement Program (CIP) and oversees the construction of major capital projects. The Division is also responsible for coordinating and performing plan check reviews for all private development projects in the City and provides technical engineering support to other departments and NPDES/stormwater program management and inspection compliance. In addition, the Division is also responsible for managing the public right-of-way by processing encroachment permit applications, provide inspection services on City CIP projects and encroachment permit inspections as well as issuing transportation permits.



Transportation Services

The Transportation Services Division of the Department is responsible for managing and maintaining the City's traffic signal system infrastructure and the City's Traffic Management Center. In addition, Division staff oversee and deliver traffic-related capital improvement projects, provide Citywide and neighborhood traffic and parking management services, review traffic impact analysis reports prepared for private development projects, provide traffic control plan check reviews and act as the City's ADA Coordinator.

Environmental Services

Under the supervision of the Administration Division, Environmental Services staff oversee the City's solid waste and recycling program and Fats, Oils, and Grease Program. Staff are responsible for ensuring the City is compliant with State recycling regulations and mandates and as part of that effort conduct site investigations and inspections, maintain extensive records and prepare annual recycling reports to the State, ensure compliance with the City's new recycling ordinance, and oversee City Shred and E-Waste Collection and Compost giveaway events.

Streets and Sanitation Maintenance

The Streets and Sanitation Maintenance Division provides for the maintenance and repair of streets, sidewalks/curb & gutter, storm drains, sewers, and public right-of-way areas. Street Maintenance is also responsible for pavement markings, weed abatement, dead animal collection, sign installation and maintenance, and graffiti removal services.



Building and Facilities Maintenance

The Building and Facility Maintenance Division performs and coordinates maintenance repairs and preventative maintenance for all City-occupied buildings and facilities and administers maintenance contracts for heating, ventilation, and air conditioning systems, elevator maintenance and carpet cleaning. The division conducts office renovations and buildouts, provides plumbing and electrical system repairs, and complete repairs to lighting systems and roofs.

Urban Forest and Landscape Maintenance

The Urban Forest and Landscape Maintenance Division maintains all City-owned landscaping through a combination of City staff and contract services. The Division is responsible for planning and constructing renovations to landscaped medians and parkways and it oversees the maintenance, preservation, and expansion of the City's Urban Forest. The City's Urban Forest consists of 6,734 City trees located in public parkways and City parks. In addition, the Division is responsible for landscape maintenance work at various City facilities and property in Old Town.

Fleet Maintenance

The Fleet Operations Division provides support to all City departments through the preventive maintenance and repair of over 123 vehicles and equipment used Citywide. The division manages the vehicle replacement program and maintains accurate repair records for all City vehicles and equipment. This division is responsible for City compliance with all State and County laws and regulations regarding vehicles, equipment, and fueling systems.

Accomplishments

- ✓ Successfully recruited and hired: Deputy Director of Public Works/City Engineer, Public Works Manager, Senior Civil Engineer
- ✓ Secured new Utility User Tax revenue via new Placentia FiberCity subscriptions
- ✓ Obtained final City Council approval to proceed with Citywide LED Streetlight Conversion Project with no out-of-pocket costs to City.
- ✓ Completed new façade improvement project at Tlaquepaque in Old Town
- ✓ Completed new façade improvement project mural at 191 W Santa Fe Avenue
- ✓ Constructed new temporary parking, outdoor dining platforms and landscaping improvements in Old Town to re-open Santa Fe Avenue
- ✓ Initiated negotiations with Republic Services for a new restated waste handling agreement and SB 1383 organics recycling
- ✓ Continued construction of Citywide fiber optic to the premises project
- ✓ Created new 7-Year Capital Improvement Program and Budget
- ✓ Implemented 2022 Pavement Management Plan and repaved 1.4 million square feet of arterial and residential streets
- ✓ Completed Urban Forest Tree Planting Project and planted over 150 new trees
- ✓ Broke ground on the Placentia Public Safety Center
- ✓ Initiated final design of the City Hall/Police Station Modernization Project
- ✓ Completed and adopted Storm Drain Master Plan
- ✓ Completed construction of the Crowther/TOD Sewer Line Project
- ✓ Completed design and construction of Main Street Parking Lot Improvement Project
- ✓ Completed construction of new roofs for the Fire Station Roof Replacement Project
- ✓ Completed Caltrans/City Public Art Mural Project and initiated construction of Gateway Monument Sculpture
- ✓ Completed FY 2022-23 Concrete Repair Project
- ✓ Completed TOD Packinghouse District improvements and Crowther Street Resurfacing Project
- ✓ Completed final installation of Opticom public safety traffic signal preemption device project All signalized traffic intersections now incorporate Opticom, which reduces response times and is safer for the public and first responders
- ✓ Initiated final engineering design of the Old Town Streetscape Improvement Project (EIFD) 75% complete

Goals

All goals support the City's Strategic Plan Goals to "Ensure Long-Term Fiscal Sustainability", "Promote Community & Economic Development", "Enhance Employee Development", "Improve City Beautification", and "Implement Public Infrastructure to Meet Community Needs".

- Complete cost benefit analysis of City fleet fueling system and initiate engineering

- design to remove and replace underground fuel storage tanks, as applicable, including remediation
- Complete negotiations and obtain Council approval of a restated waste services agreement
 - Complete Citywide Streetlight LED Conversion Project
 - Complete the integration of the Mission Bells project with the Citywide Streetlight LED Conversion Project.
 - Conduct Bi-Annual PW Department Retreat
 - Launch SB 1383 organics recycling program
 - Update City Fleet Policy
 - Obtain final Council approval and direction on the proposed Santa Fe Street Closure
 - Complete construction of the FY 2022-23 Street Resurfacing Project
 - Complete Powell Building Improvement Project
 - Complete the Admin Office Renovation Project
 - Complete Tuffree Park sidewalk replacement project
 - Complete Phases 1 and 3 and initiate Phase 4 of the citywide Wayfinding Program
 - Complete construction of the Caltrans Gateway Monument Public Art Project
 - Complete Koch Park sidewalk replacement project
 - Complete ADA Transition Plan and Report
 - Complete facility condition assessment/implement Asset Management Program
 - Complete both phases of construction of Placentia Public Safety Center
 - Complete construction of Placentia FiberCity Project
 - Working with IT/Ad-Hoc, issue an RFP and award an agreement for a Smart City Master Plan
 - Complete final engineering design and break ground on Old Town Streetscape Improvement Project funded by EIFD
 - Complete engineering and design of City Hall/Police Station Modernization Project and secure project financing

PUBLIC WORKS



- The City's five-year Strategic Plan Goals are (not in priority order):**
- ✓ Ensure long-term fiscal sustainability
 - ✓ Ensure that public safety continues to be a high priority
 - ✓ Promote community and economic development
 - ✓ Increase community engagement
 - ✓ Implement public infrastructure to meet community needs
 - ✓ Improve city beautification
 - ✓ Improve city Governance

**FY 2024/25 is the first year of the City's Performance Measure Initiative so historical data and additional measures will be added in future fiscal years*

DEPARTMENT GOALS AND OBJECTIVES – PUBLIC WORKS

Department Goals and Objectives		Fiscal Sustainability	Public Safety	Community & Economic Development	Community Engagement	Public Infrastructure	City Beautification	Employee Development	Improve City Governance
1	Complete capital projects on time and within budget	✓				✓	✓		
2	Maintain or enhance existing infrastructure					✓	✓		✓
3	Provide excellent customer service to community	✓			✓				✓

PERFORMANCE MEASURES/INDICATORS – PUBLIC WORKS

Department Performance Measures	Dept. Goal	FY 22-23 Actuals	FY 23-24 Estimate	FY 24-25 Target
Number of graffiti work orders complete	2	0	144	145
Number of catch basins cleaned	2	-	0	1
Number of curb miles swept	2	-	-	6,600
Miles of streets paved	2	-	13.35	13.35
Pavement PCI index	2	-	79.7	80.0
Number of check-ins at counter	3	-	251	275

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Other Charges for Service	146,171	223,201	200,000	150,000	150,000	75.0%
Sale of Surplus Property	-	-	-	900	-	0.0%
Total Revenues	617,590	679,711	676,000	531,900	581,300	86.0%
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
TOTAL TRANSFERS	-	-	673,700	673,700	-	0.0%
GRAND TOTAL RESOURCES	617,590	679,711	1,349,700	1,205,600	581,300	43.1%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	1,426,707	1,551,412	1,518,700	1,518,700	1,536,700	101.2%
Salaries/Part-Time	138,043	165,791	219,828	128,841	59,800	27.2%
Overtime	56,965	79,019	72,500	90,283	64,150	88.5%
Leave Accrual Payout	5,720	32,808	-	-	-	0.0%
Alternative H&W Payout	19,988	10,725	10,818	10,818	18,100	167.3%
Signing Bonus Payout	40,267	-	68,030	68,030	-	0.0%
Health Insurance Allocation	339,276	346,684	331,600	331,600	291,900	88.0%
Life Ins Allocation	-	-	3,900	3,900	4,100	105.1%
Dental Ins Allocation	20,334	21,137	20,300	20,300	6,900	34.0%
Optical Ins Allocation	4,265	4,268	4,300	4,300	3,900	90.7%
LTD Ins Allocation	-	-	6,600	6,600	6,800	103.0%
STD Ins Allocation	-	-	6,100	6,100	6,300	103.3%
Medicare	25,099	27,151	22,400	22,400	22,700	101.3%
Employers' PARS/ARS	18,380	20,905	14,800	14,800	8,900	60.1%
Employer CalPERS Retire NC	130,910	138,476	148,900	148,900	140,800	94.6%
ICMA Defined Contribution Plan	-	-	-	487	-	0.0%
Employee Medical Opt Out Plan	3,754	6,109	7,700	7,700	7,700	100.0%
Emp Bnft/Insurance Premiums	-	-	-	70	-	0.0%
Health Insurance Premiums	-	-	-	43,043	-	0.0%
Dental Insurance Premiums	-	-	-	2,666	-	0.0%
Optical Insurance Premiums	-	-	-	(585)	-	0.0%
LTD Ins Premium	-	-	-	1,065	-	0.0%
STD Ins Premium	-	-	-	652	-	0.0%
Leave Buyback	35,585	19,303	-	-	25,600	100.0%
Other Employee Benefits	-	-	10,900	10,900	9,900	90.8%
Contra - Salaries	(540,760)	(618,816)	-	-	(673,700)	100.0%
TOTAL SALARIES & BENEFITS	1,724,534	1,804,973	2,467,376	2,441,569	1,540,550	62.4%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	17,665	2,041	45,000	40,044	20,000	44.4%
Special Studies	-	-	50,550	35,167	30,000	59.3%
Credit Card Write-offs	-	21	-	-	-	0.0%
City Events	-	-	-	586	-	0.0%
Professional Services	421,492	448,611	582,000	518,369	447,900	77.0%
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Repair & Maint/Facilities	173,678	322,073	158,123	153,017	288,281	182.3%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Summary**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Vehicle Repair & Maintenance	138,919	125,824	180,000	152,080	130,000	72.2%
Repair/Maint Off Furn & Eqp	-	52	-	-	-	0.0%
Software Maintenance	11,793	10,676	11,000	10,682	11,000	100.0%
Repair Maint/Equipment	5,196	13,705	24,000	26,762	54,208	225.9%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Paint Supplies	-	-	-	-	35,000	100.0%
Janitorial Supplies	-	-	-	-	15,000	100.0%
Equipment & Tool Rental	5,647	23,125	21,500	10,060	16,000	74.4%
Telephone/Internet	-	297	17,672	17,672	17,672	100.0%
Advertising/Promotional	40	13,300	500	-	-	0.0%
Printing & Binding	117	394	400	100	400	100.0%
Travel	-	1,936	-	6,193	-	0.0%
Meetings & Conferences	11,754	21,081	11,300	6,326	7,690	68.1%
Staff Training	-	-	-	65	-	0.0%
Dues & Memberships	3,433	3,532	4,610	3,239	6,515	141.3%
Licenses & Permits	108,458	116,555	133,804	127,580	138,659	103.6%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%
Dept. Contract Services	316,148	255,735	251,800	215,637	379,000	150.5%
Special Department Expenses	120,674	146,133	136,600	113,110	-	0.0%
Traffic Control Devices	378	1,986	5,000	3,294	15,000	300.0%
Street Signs	17,822	27,004	23,000	12,373	23,000	100.0%
Office Supplies	1,855	3,118	3,200	3,235	2,700	84.4%
Books & Periodicals	650	75	-	322	500	100.0%
Postage	-	44	100	16	-	0.0%
Gasoline & Diesel Fuel	192,993	480,940	415,000	332,965	376,000	90.6%
Small Tools/Equipment	4,074	5,564	3,000	451	3,000	100.0%
Small Furniture & Fixture	-	48	-	-	-	0.0%
Uniforms	10,805	11,345	10,000	8,818	9,900	99.0%
Personal Protection Equipment	-	120	-	-	1,500	100.0%
Emergency Medical Supplies	-	-	-	152	-	0.0%
Computer Software	3,041	13,920	17,956	10,512	8,000	44.6%
Web Based Service/Subscriptions	-	421	-	36	330	100.0%
Other Supplies	-	8,880	-	7,615	-	0.0%
Community Programs	-	203	-	1,627	-	0.0%
Office Equipment	-	354	-	-	-	0.0%
Other Expenditure	10,000	22,300	24,000	22,415	24,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	1,789,743	2,295,511	2,461,715	2,132,188	2,415,527	98.1%
CIP & EQUIPMENT						
Computer Hardware	-	423	-	-	-	0.0%
Machinery & Equipment	6,415	23,970	-	-	7,209	100.0%
Furniture & Fixtures	1,132	25,231	10,000	1,329	36,500	365.0%
TOTAL CIP & EQUIPMENT	14,688	49,624	10,000	1,329	43,709	437.1%
EXPENDITURES GRAND TOTAL	3,528,964	4,150,108	4,939,091	4,575,085	3,999,786	81.0%
NET CHANGE IN POSITION	(2,911,375)	(3,470,398)	(3,589,391)	(3,369,485)	(3,418,486)	95.2%

Significant Changes

No significant changes in Public Works for FY24/25. Salaries and benefits are decreasing due to one-time payments in FY23/24 and anticipated vacancies due to restructuring of positions.

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Public Works Administration
103550**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Sale of Surplus Property	-	-	-	900	-	0.0%
Total Revenues	-	-	-	900	-	0.0%
GRAND TOTAL RESOURCES	-	-	-	900	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	223,445	250,186	261,500	261,500	186,900	71.5%
Salaries/Part-Time	-	-	-	4,969	29,900	100.0%
Overtime	40	197	1,000	428	1,000	100.0%
Leave Accrual Payout	458	179	-	-	-	0.0%
Alternative H&W Payout	2,425	1,583	1,593	1,593	1,400	87.9%
Signing Bonus Payout	5,295	-	10,696	10,696	-	0.0%
Health Insurance Allocation	19,027	23,055	23,300	23,300	16,500	70.8%
Life Ins Allocation	-	-	400	400	200	50.0%
Dental Ins Allocation	1,402	1,612	1,800	1,800	500	27.8%
Optical Ins Allocation	274	310	400	400	300	75.0%
LTD Ins Allocation	-	-	900	900	700	77.8%
STD Ins Allocation	-	-	900	900	800	88.9%
Medicare	3,715	3,893	3,800	3,800	2,800	73.7%
Employers' PARS/ARS	13,293	14,507	14,800	14,800	8,900	60.1%
Employer CalPERS Retire NC	18,692	21,588	26,700	26,700	15,800	59.2%
ICMA Defined Contribution Plan	-	-	-	487	-	0.0%
Employee Medical Opt Out Plan	3,754	3,894	3,800	3,800	3,800	100.0%
Emp Bnft/Insurance Premiums	-	-	-	9	-	0.0%
Health Insurance Premiums	-	-	-	4,011	-	0.0%
Dental Insurance Premiums	-	-	-	272	-	0.0%
Optical Insurance Premiums	-	-	-	(53)	-	0.0%
LTD Ins Premium	-	-	-	214	-	0.0%
STD Ins Premium	-	-	-	131	-	0.0%
Leave Buyback	16,630	12,319	-	-	12,800	100.0%
Other Employee Benefits	-	-	6,700	6,700	6,700	100.0%
TOTAL SALARIES & BENEFITS	308,451	333,322	358,288	367,756	289,000	80.7%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	-	-	11,750	11,117	-	0.0%
Professional Services	46,253	35,646	-	-	10,000	100.0%
Software Maintenance	-	120	-	-	-	0.0%
Advertising/Promotional	40	13,300	500	-	-	0.0%
Printing & Binding	117	394	400	100	400	100.0%
Travel	-	1,936	-	5,978	-	0.0%
Meetings & Conferences	11,579	19,665	9,000	5,501	5,000	55.6%
Staff Training	-	-	-	65	-	0.0%
Dues & Memberships	2,654	2,065	2,720	2,873	4,425	162.7%
Licenses & Permits	-	3,000	3,000	-	3,000	100.0%
Special Department Expenses	551	687	-	-	-	0.0%
Office Supplies	1,329	2,111	1,700	1,712	1,700	100.0%
Postage	-	25	100	-	-	0.0%
Gasoline & Diesel Fuel	-	63	-	-	-	0.0%
Small Furniture & Fixture	-	462	-	-	-	0.0%
Computer Software	120	-	-	309	-	0.0%
Web Based Service/Subscriptions	-	99	-	-	200	100.0%
Community Programs	-	59	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	73,024	79,631	29,170	27,655	24,725	84.8%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Public Works Administration
103550**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	332	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	6,531	332	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	388,006	413,285	387,458	395,411	313,725	81.0%
NET CHANGE IN POSITION	(388,006)	(413,285)	(387,458)	(394,511)	(313,725)	81.0%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Public Works Engineering
103551**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
Revenues						
Encroachment Permits	209,529	269,305	225,000	200,000	215,000	95.6%
Transportation Permit	5,221	7,174	6,000	6,000	6,300	105.0%
Engineering Fees	256,129	180,031	245,000	175,000	210,000	85.7%
Other Charges for Service	146,171	223,201	200,000	150,000	150,000	75.0%
Total Revenues	617,050	679,711	676,000	531,000	581,300	86.0%
GRAND TOTAL RESOURCES	617,050	679,711	676,000	531,000	581,300	86.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	228,809	240,042	104,300	104,300	115,000	110.3%
Salaries/Part-Time	2,217	-	29,300	8,121	29,900	102.0%
Overtime	562	1,271	1,500	913	1,500	100.0%
Leave Accrual Payout	-	15,207	-	-	-	0.0%
Alternative H&W Payout	2,313	1,888	1,375	1,375	1,400	101.8%
Signing Bonus Payout	6,960	-	5,315	5,315	-	0.0%
Health Insurance Allocation	43,134	43,733	28,600	28,600	28,600	100.0%
Life Ins Allocation	-	-	300	300	300	100.0%
Dental Ins Allocation	3,247	3,298	1,900	1,900	600	31.6%
Optical Ins Allocation	590	589	400	400	400	100.0%
LTD Ins Allocation	-	-	500	500	600	120.0%
STD Ins Allocation	-	-	500	500	500	100.0%
Medicare	3,503	3,762	1,600	1,600	1,700	106.3%
Employer CalPERS Retire NC	17,456	17,807	8,100	8,100	8,900	109.9%
Emp Bnft/Insurance Premiums	-	-	-	14	-	0.0%
Health Insurance Premiums	-	-	-	5,029	-	0.0%
Dental Insurance Premiums	-	-	-	519	-	0.0%
Optical Insurance Premiums	-	-	-	(141)	-	0.0%
LTD Ins Premium	-	-	-	258	-	0.0%
STD Ins Premium	-	-	-	158	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
TOTAL SALARIES & BENEFITS	308,791	327,597	183,790	167,860	189,500	103.1%
MATERIALS, SUPPLIES & SERVICES						
Special Studies	-	-	38,800	24,050	30,000	77.3%
City Events	-	-	-	474	-	0.0%
Professional Services	191,754	204,505	200,000	200,000	73,000	36.5%
Meetings & Conferences	-	427	1,500	450	1,800	120.0%
Dues & Memberships	-	735	650	-	850	130.8%
Dept. Contract Services	78,877	2,013	150,000	136,525	150,000	100.0%
Books & Periodicals	-	-	-	322	500	100.0%
Postage	-	19	-	-	-	0.0%
Computer Software	2,921	4,820	7,956	2,000	8,000	100.6%
Web Based Service/Subscriptions	-	122	-	-	130	100.0%
Other Supplies	-	474	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	273,551	213,114	398,906	363,821	264,280	66.3%
EXPENDITURES GRAND TOTAL	582,342	540,711	582,696	531,681	453,780	77.9%
NET CHANGE IN POSITION	34,708	138,999	93,304	(681)	127,520	136.7%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Public Works Transportation
103590**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	123,593	133,938	141,800	141,800	147,500	104.0%
Alternative H&W Payout	250	750	250	250	1,300	520.0%
Signing Bonus Payout	3,365	-	6,687	6,687	-	0.0%
Health Insurance Allocation	22,309	22,350	22,600	22,600	22,600	100.0%
Life Ins Allocation	-	-	500	500	500	100.0%
Dental Ins Allocation	1,541	1,541	1,600	1,600	500	31.3%
Optical Ins Allocation	276	276	300	300	300	100.0%
LTD Ins Allocation	-	-	500	500	500	100.0%
STD Ins Allocation	-	-	600	600	600	100.0%
Medicare	1,861	1,952	2,100	2,100	2,200	104.8%
Employer CalPERS Retire NC	9,306	9,938	10,900	10,900	11,400	104.6%
Emp Bnft/Insurance Premiums	-	-	-	3	-	0.0%
Health Insurance Premiums	-	-	-	2,816	-	0.0%
Dental Insurance Premiums	-	-	-	193	-	0.0%
Optical Insurance Premiums	-	-	-	(35)	-	0.0%
LTD Ins Premium	-	-	-	74	-	0.0%
STD Ins Premium	-	-	-	45	-	0.0%
Other Employee Benefits	-	-	1,000	1,000	1,000	100.0%
TOTAL SALARIES & BENEFITS	163,350	170,745	188,837	191,933	188,400	99.8%
MATERIALS, SUPPLIES & SERVICES						
Engineering Services	7,970	2,041	45,000	40,044	20,000	44.4%
Professional Services	118,005	108,355	155,200	154,978	156,000	100.5%
Meetings & Conferences	175	648	800	-	800	100.0%
Dues & Memberships	779	258	840	367	840	100.0%
Dept. Contract Services	72,160	15,448	35,800	13,546	35,000	97.8%
Books & Periodicals	-	75	-	-	-	0.0%
Computer Software	-	9,100	10,000	8,203	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	199,089	135,923	247,640	217,138	212,640	85.9%
EXPENDITURES GRAND TOTAL	362,439	306,668	436,477	409,071	401,040	91.9%
NET CHANGE IN POSITION	(362,104)	(306,668)	(436,477)	(409,071)	(401,040)	91.9%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Environmental Services
103593**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Professional Services	65,480	37,835	137,900	104,261	120,000	87.0%
Dues & Memberships	-	459	400	-	400	100.0%
Licenses & Permits	100,510	109,965	121,904	121,840	125,000	102.5%
Office Supplies	30	-	500	117	500	100.0%
Other Supplies	-	80	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	166,020	148,339	260,704	226,218	245,900	94.3%
EXPENDITURES GRAND TOTAL	166,020	148,339	260,704	226,218	245,900	94.3%
NET CHANGE IN POSITION	(166,020)	(148,339)	(260,704)	(226,218)	(245,900)	94.3%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	275,558	272,453	364,800	364,800	378,300	103.7%
Salaries/Part-Time	10,836	14,866	27,000	11,282	-	0.0%
Overtime	11,756	17,489	18,000	23,355	-	0.0%
Leave Accrual Payout	1,666	14,729	-	-	-	0.0%
Alternative H&W Payout	5,375	1,825	1,800	1,800	4,400	244.4%
Signing Bonus Payout	7,938	-	13,610	13,610	-	0.0%
Health Insurance Allocation	75,597	74,554	93,500	93,500	65,000	69.5%
Life Ins Allocation	-	-	900	900	1,000	111.1%
Dental Ins Allocation	5,151	5,242	6,800	6,800	1,800	26.5%
Optical Ins Allocation	907	935	1,200	1,200	900	75.0%
LTD Ins Allocation	-	-	1,600	1,600	1,600	100.0%
STD Ins Allocation	-	-	1,400	1,400	1,500	107.1%
Medicare	4,699	4,782	5,300	5,300	5,500	103.8%
Employers' PARS/ARS	406	557	-	-	-	0.0%
Employer CalPERS Retire NC	26,563	26,080	36,600	36,600	35,200	96.2%
Employee Medical Opt Out Plan	-	2,215	3,900	3,900	3,900	100.0%
Emp Bnft/Insurance Premiums	-	-	-	7	-	0.0%
Health Insurance Premiums	-	-	-	6,012	-	0.0%
Dental Insurance Premiums	-	-	-	338	-	0.0%
Optical Insurance Premiums	-	-	-	(71)	-	0.0%
LTD Ins Premium	-	-	-	113	-	0.0%
STD Ins Premium	-	-	-	69	-	0.0%
Leave Buyback	11,731	4,574	-	-	8,800	100.0%
Other Employee Benefits	-	-	2,500	2,500	1,600	64.0%
TOTAL SALARIES & BENEFITS	438,182	440,303	578,910	575,015	509,500	88.0%
MATERIALS, SUPPLIES & SERVICES						
Repair & Maint/Facilities	-	-	-	527	-	0.0%
Meetings & Conferences	-	-	-	125	-	0.0%
Office Supplies	496	560	1,000	803	500	50.0%
Uniforms	10,768	8,264	10,000	7,980	-	0.0%
Web Based Service/Subscriptions	-	-	-	36	-	0.0%
Other Expenditure	-	92	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	11,369	8,915	11,000	9,472	500	4.5%
EXPENDITURES GRAND TOTAL	449,551	449,219	589,910	584,487	510,000	86.5%
NET CHANGE IN POSITION	(449,551)	(449,219)	(589,910)	(584,487)	(510,000)	86.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Maint Svcs Street Maint
103652**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
TRANSFERS IN						
Transfer In From Gas Tax	-	-	673,700	673,700	-	0.0%
TOTAL TRANSFERS	-	-	673,700	673,700	-	0.0%
GRAND TOTAL RESOURCES	-	-	673,700	673,700	-	0.0%
SALARIES & BENEFITS						
Salaries/Full-Time Regular	241,961	232,205	214,800	214,800	305,500	142.2%
Salaries/Part-Time	86,625	94,337	103,028	69,677	-	0.0%
Overtime	25,920	30,768	25,500	13,785	23,000	90.2%
Leave Accrual Payout	2,253	1,882	-	-	-	0.0%
Alternative H&W Payout	4,625	2,925	1,800	1,800	4,100	227.8%
Signing Bonus Payout	6,915	-	10,278	10,278	-	0.0%
Health Insurance Allocation	69,566	64,427	58,400	58,400	65,500	112.2%
Life Ins Allocation	-	-	500	500	800	160.0%
Dental Ins Allocation	1,813	1,547	1,200	1,200	1,400	116.7%
Optical Ins Allocation	873	768	700	700	800	114.3%
LTD Ins Allocation	-	-	1,000	1,000	1,400	140.0%
STD Ins Allocation	-	-	900	900	1,200	133.3%
Medicare	5,443	5,298	3,200	3,200	4,500	140.6%
Employers' PARS/ARS	3,243	3,626	-	-	-	0.0%
Employer CalPERS Retire NC	25,600	24,029	26,800	26,800	31,700	118.3%
Emp Bnft/Insurance Premiums	-	-	-	20	-	0.0%
Health Insurance Premiums	-	-	-	12,366	-	0.0%
Dental Insurance Premiums	-	-	-	589	-	0.0%
Optical Insurance Premiums	-	-	-	(135)	-	0.0%
LTD Ins Premium	-	-	-	208	-	0.0%
STD Ins Premium	-	-	-	127	-	0.0%
Leave Buyback	7,224	2,410	-	-	4,000	100.0%
Other Employee Benefits	-	-	200	200	200	100.0%
Contra - Salaries	(540,760)	(618,816)	-	-	(673,700)	100.0%
TOTAL SALARIES & BENEFITS	(58,700)	(154,591)	448,306	416,414	(229,600)	-51.2%
MATERIALS, SUPPLIES & SERVICES						
Professional Services	-	62,271	88,900	58,978	88,900	100.0%
Repair & Maint/Facilities	166	8,103	-	1,781	-	0.0%
Repair & Maintenance/Streets	13,092	2,315	36,000	33,415	75,000	208.3%
R & M/Sewers/Storm Drains	-	-	30,000	20,000	54,000	180.0%
Paint Supplies	-	-	-	-	25,000	100.0%
Equipment & Tool Rental	3,823	7,008	14,500	10,060	10,000	69.0%
Meetings & Conferences	-	-	-	250	-	0.0%
Dues & Memberships	-	16	-	-	-	0.0%
Licenses & Permits	-	-	-	-	2,509	100.0%
Dept. Contract Services	-	-	-	-	50,000	100.0%
Special Department Expenses	37,967	44,898	50,000	43,345	-	0.0%
Traffic Control Devices	378	1,986	5,000	3,294	15,000	300.0%
Street Signs	17,247	23,531	23,000	12,373	23,000	100.0%
Postage	-	-	-	16	-	0.0%
Small Tools/Equipment	-	182	-	393	-	0.0%
Uniforms	-	2,384	-	462	3,000	100.0%
Personal Protection Equipment	-	120	-	-	500	100.0%
Web Based Service/Subscriptions	-	49	-	-	-	0.0%
Other Supplies	-	2,208	-	5,326	-	0.0%
Community Programs	-	-	-	1,147	-	0.0%

Adopted BUDGET
FISCAL YEAR 2024-25

Public Works
Maint Svcs Street Maint
103652

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
TOTAL MATERIALS, SUPPLIES & SERVICES	74,172	155,071	247,400	190,839	346,909	140.2%
CIP & EQUIPMENT						
Machinery & Equipment	-	72	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	72	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	15,472	551	695,706	607,253	117,309	16.9%
NET CHANGE IN POSITION	(15,472)	(551)	(22,006)	66,447	(117,309)	533.1%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Maint Svcs Facilities Maint
103654**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	218,740	297,690	298,800	298,800	262,800	88.0%
Salaries/Part-Time	34,932	56,588	60,500	34,793	-	0.0%
Overtime	17,245	28,181	25,000	50,232	37,000	148.0%
Leave Accrual Payout	384	810	-	-	-	0.0%
Alternative H&W Payout	3,750	1,255	3,500	3,500	5,000	142.9%
Signing Bonus Payout	6,265	-	14,920	14,920	-	0.0%
Health Insurance Allocation	68,182	73,685	60,100	60,100	48,600	80.9%
Life Ins Allocation	-	-	900	900	800	88.9%
Dental Ins Allocation	4,673	4,815	3,900	3,900	1,100	28.2%
Optical Ins Allocation	816	838	700	700	600	85.7%
LTD Ins Allocation	-	-	1,400	1,400	1,300	92.9%
STD Ins Allocation	-	-	1,200	1,200	1,100	91.7%
Medicare	4,077	5,628	4,400	4,400	3,900	88.6%
Employers' PARS/ARS	1,310	2,214	-	-	-	0.0%
Employer CalPERS Retire NC	22,576	27,572	26,400	26,400	23,600	89.4%
Emp Bnft/Insurance Premiums	-	-	-	12	-	0.0%
Health Insurance Premiums	-	-	-	7,245	-	0.0%
Dental Insurance Premiums	-	-	-	371	-	0.0%
Optical Insurance Premiums	-	-	-	(81)	-	0.0%
LTD Ins Premium	-	-	-	122	-	0.0%
STD Ins Premium	-	-	-	75	-	0.0%
Other Employee Benefits	-	-	300	300	200	66.7%
TOTAL SALARIES & BENEFITS	382,950	499,275	502,020	509,288	386,000	76.9%
MATERIALS, SUPPLIES & SERVICES						
City Events	-	-	-	112	-	0.0%
Professional Services	-	-	-	152	-	0.0%
Alarm Monitoring	4,320	11,003	10,000	10,592	11,200	112.0%
Repair & Maint/Facilities	141,147	235,158	156,873	148,561	220,000	140.2%
Vehicle Repair & Maintenance	349	3,460	-	1,262	-	0.0%
Repair/Maint Off Furn & Eqp	-	52	-	-	-	0.0%
Repair Maint/Equipment	4,437	7,437	14,000	14,088	14,000	100.0%
Repairs - Electronic Devices	-	108	-	-	-	0.0%
Paint Supplies	-	-	-	-	10,000	100.0%
Janitorial Supplies	-	-	-	-	15,000	100.0%
Equipment & Tool Rental	1,552	16,117	7,000	-	6,000	85.7%
Telephone/Internet	-	297	17,672	17,672	17,672	100.0%
Meetings & Conferences	-	196	-	-	-	0.0%
Licenses & Permits	5,058	3,590	5,100	1,797	5,100	100.0%
Dept. Contract Services	95,952	164,850	66,000	65,567	144,000	218.2%
Special Department Expenses	51,666	55,275	52,900	42,301	-	0.0%
Office Supplies	-	447	-	603	-	0.0%
Small Tools/Equipment	1,502	3,191	-	58	-	0.0%
Small Furniture & Fixture	-	(415)	-	-	-	0.0%
Uniforms	-	666	-	375	5,750	100.0%
Personal Protection Equipment	-	-	-	-	500	100.0%
Emergency Medical Supplies	-	-	-	152	-	0.0%
Web Based Service/Subscriptions	-	151	-	-	-	0.0%
Other Supplies	-	5,037	-	1,660	-	0.0%
Community Programs	-	-	-	480	-	0.0%
Office Equipment	-	354	-	-	-	0.0%
Other Expenditure	10,000	22,208	24,000	22,415	24,000	100.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	316,558	529,184	353,545	327,847	473,222	133.9%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Maint Svcs Facilities Maint
103654**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
CIP & EQUIPMENT						
Computer Hardware	-	91	-	-	-	0.0%
Furniture & Fixtures	-	25,231	10,000	1,329	36,500	365.0%
TOTAL CIP & EQUIPMENT	7,140	25,322	10,000	1,329	36,500	365.0%
EXPENDITURES GRAND TOTAL	706,648	1,053,781	865,565	838,463	895,722	103.5%
NET CHANGE IN POSITION	(706,648)	(1,053,781)	(865,565)	(838,463)	(895,722)	103.5%

**Adopted BUDGET
FISCAL YEAR 2024-25**

**Public Works
Medians and Parkways
103655**

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
MATERIALS, SUPPLIES & SERVICES						
Landscaping	69,959	69,959	64,100	63,950	65,000	101.4%
Tree Maintenance	120,222	127,864	130,000	129,415	137,572	105.8%
Repair & Maint/Facilities	32,135	78,278	1,250	1,652	68,281	5462.5%
Repair Maint/Equipment	-	208	-	-	208	100.0%
Meetings & Conferences	-	90	-	-	90	100.0%
Dept. Contract Services	69,159	71,175	-	-	-	0.0%
Special Department Expenses	12,550	21,193	18,500	19,490	-	0.0%
Street Signs	-	3,473	-	-	-	0.0%
Small Tools/Equipment	-	189	-	-	-	0.0%
Uniforms	-	30	-	-	-	0.0%
Other Supplies	-	603	-	456	-	0.0%
Community Programs	-	144	-	-	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	304,297	373,207	213,850	214,964	271,151	126.8%
CIP & EQUIPMENT						
Machinery & Equipment	1,017	7,209	-	-	7,209	100.0%
TOTAL CIP & EQUIPMENT	1,017	7,209	-	-	7,209	100.0%
EXPENDITURES GRAND TOTAL	305,314	380,416	213,850	214,964	278,360	130.2%
NET CHANGE IN POSITION	(305,314)	(380,416)	(213,850)	(214,964)	(278,360)	130.2%

	FY21-22 Audited	FY22-23 Audited	FY23-24 Amended	FY23-24 Year End Estimates	FY24-25 Adopted	% Increase
SALARIES & BENEFITS						
Salaries/Full-Time Regular	114,602	124,898	132,700	132,700	140,700	106.0%
Overtime	1,442	1,113	1,500	1,569	1,650	110.0%
Alternative H&W Payout	1,250	500	500	500	500	100.0%
Signing Bonus Payout	3,529	-	6,524	6,524	-	0.0%
Health Insurance Allocation	41,462	44,879	45,100	45,100	45,100	100.0%
Life Ins Allocation	-	-	400	400	500	125.0%
Dental Ins Allocation	2,508	3,082	3,100	3,100	1,000	32.3%
Optical Ins Allocation	529	552	600	600	600	100.0%
LTD Ins Allocation	-	-	700	700	700	100.0%
STD Ins Allocation	-	-	600	600	600	100.0%
Medicare	1,801	1,836	2,000	2,000	2,100	105.0%
Employer CalPERS Retire NC	10,716	11,462	13,400	13,400	14,200	106.0%
Emp Bnft/Insurance Premiums	-	-	-	6	-	0.0%
Health Insurance Premiums	-	-	-	5,564	-	0.0%
Dental Insurance Premiums	-	-	-	385	-	0.0%
Optical Insurance Premiums	-	-	-	(69)	-	0.0%
LTD Ins Premium	-	-	-	76	-	0.0%
STD Ins Premium	-	-	-	47	-	0.0%
Other Employee Benefits	-	-	100	100	100	100.0%
TOTAL SALARIES & BENEFITS	181,511	188,321	207,224	213,302	207,750	100.3%
MATERIALS, SUPPLIES & SERVICES						
Credit Card Write-offs	-	21	-	-	-	0.0%
Repair & Maint/Facilities	230	384	-	496	-	0.0%
Vehicle Repair & Maintenance	138,569	122,364	180,000	150,818	130,000	72.2%
Software Maintenance	10,293	10,556	11,000	10,682	11,000	100.0%
Repair Maint/Equipment	760	6,060	10,000	12,673	40,000	400.0%
Vehicle Maintenance Allocatn	-	-	-	27	-	0.0%
Vehicle Detailing	-	-	7,000	7,000	7,000	100.0%
Unplanned Repair & Maintenance	-	-	50,000	24,654	-	0.0%
Travel	-	-	-	215	-	0.0%
Meetings & Conferences	-	57	-	-	-	0.0%
Licenses & Permits	2,890	-	3,800	3,942	3,050	80.3%
Hazardous Materials Disposal	5,520	2,849	4,500	2,613	4,500	100.0%
Special Department Expenses	17,835	24,080	15,200	7,974	-	0.0%
Gasoline & Diesel Fuel	192,993	480,877	415,000	332,965	376,000	90.6%
Small Tools/Equipment	2,572	2,002	3,000	-	3,000	100.0%
Uniforms	-	-	-	-	1,150	100.0%
Personal Protection Equipment	-	-	-	-	500	100.0%
Other Supplies	-	479	-	173	-	0.0%
TOTAL MATERIALS, SUPPLIES & SERVICES	371,662	649,728	699,500	554,234	576,200	82.4%
CIP & EQUIPMENT						
Machinery & Equipment	-	16,689	-	-	-	0.0%
TOTAL CIP & EQUIPMENT	-	16,689	-	-	-	0.0%
EXPENDITURES GRAND TOTAL	553,173	854,739	906,724	767,536	783,950	86.5%
NET CHANGE IN POSITION	(553,173)	(854,739)	(906,724)	(767,536)	(783,950)	86.5%



PLACENTIA
Rich Heritage, Bright Future

CAPITAL IMPROVEMENT PROGRAM



General Fund Budget
FISCAL YEAR 2024-25

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways.

Capital Projects

Each year as part of the budget process, the CIP is reviewed and updated to ensure the City's priorities and needs have not changed from the prior year, and to confirm there is sufficient revenue to support the projects planned.



Funding for capital projects is appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end, a continuing appropriation for the unspent balance will be carried over into the following year's budget. In general, the CIP budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance.

In addition to capital projects identified in the Capital Improvement Program, the city is working towards developing a ten-year replacement or maintenance schedule for all city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet so it can forecast and plan for future funding needs. An annual review and update of the City's needs has been completed and the Fiscal Year 2024-25 budget includes funding for those capital replacement items that need to be purchased, with the limited resources available. Capital Equipment includes a reserve fire engine, loader and public works vehicles, park amenities such as benches, trash cans and picnic tables, playground replacement, Tynes gym roof replacement, and street improvements.



Included in Information technology will be the regular change out of older computer workstations, and servers.

FY2024-25 Adopted Capital Projects

Project Type	Project Description	Funding Source	Adopted
City Buildings & Facilities	117 N. Main Street Building Demolition	Citywide Affordable Housing Impact Fee (0068)	75,000
City Buildings & Facilities	Fire Station 1 Generator Replacement	Citywide Public Safety Impact Fee (0067)	40,000
City Buildings & Facilities	Powell Building Improvement Project - Window Replacements	Measure U (0079)	175,000
City Buildings & Facilities	City Hall/Police Station Modernization Project Windows Design	Measure U (0079)	31,000
City Buildings & Facilities	UST Removal and Replacement at Corporate Yard	Measure U (0079)	100,000
City Buildings & Facilities	Tynes Gym Roof Replacement	Measure U (0079)	416,000
City Buildings & Facilities	Fire Station 1 Generator Replacement	Public Safety CFD (0055)	110,000
City Buildings & Facilities Total			947,000
Major Studies	Chapman Corridor Revitalization Plan	General Plan Update Fee (0074)	100,000
Major Studies	DIF Update and Creation of Successor Public Safety CFD Study	General Plan Update Fee (0074)	127,000
Major Studies	SP5 Update	General Plan Update Fee (0074)	98,000
Major Studies Total			325,000
Parks	Restroom Renovations (Citywide)	Citywide Parks & Rec Impact Fee (0063)	28,000
Parks	McFadden Park Playground Renovation	Citywide Parks & Rec Impact Fee (0063)	90,000
Parks	Kraemer Park Memorial Fountain Design	Citywide Parks & Rec Impact Fee (0063)	50,000
Parks	McFadden Park Playground Renovation	Measure U (0079)	460,000
Parks	Tuffree Park Sports Fields Lights	Measure U (0079)	185,000
Parks	Dog Park Design	Quimby In-Lieu (0069)	56,250
Parks Total			869,250
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Measure M (0018)	1,203,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Citywide Storm Drain Impact Fee (0066)	25,000
Streets & Streetscapes	Old Town Streetscape Improvements	EIFD (0086)	10,000,000
Streets & Streetscapes	FY 24-25 Concrete Repair Program	Measure U (0079)	155,000
Streets & Streetscapes	FY 24-25 Annual Tree Planting	Measure U (0079)	10,000
Streets & Streetscapes	FY 24-25 Roadway Rehab Design	Measure U (0079)	150,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Measure U (0079)	1,423,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	Misc. Grants (0050)	557,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	SB 1/ Gas Tax-RMRA (0060)	1,497,000
Streets & Streetscapes	FY 23-24 Roadway Rehab Construction	TOD Streetscape Impact Fee (0072)	185,300
Streets & Streetscapes Total			15,205,300
Technology	Desktop Computer Replacement Program	Measure U (0079)	75,000
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	Financials ERP Software System	Measure U (0079)	240,000
Technology	Network Security Vulnerability and Penetration Testing	Measure U (0079)	60,000
Technology	Develop Cybersecurity Plan	Measure U (0079)	60,000
Technology	Council Chambers / Media Room Upgrade	Measure U (0079)	40,000
Technology	Council Chambers / Media Room Upgrade	PEG Fund (0058)	69,000
Technology	Financials ERP Software System	Technology Impact Fees (0075)	60,000
Technology Total			654,000
Traffic and Transportation Ops	Yorba Linda TSSP	AB 2766 (0019)	60,000
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	10,000
Traffic and Transportation Ops	Wayfinding Signs - Residential Street Name Sign Replacements	Measure U (0079)	250,000
Traffic and Transportation Ops	Atwood Trail Project - Final Eng Design	Misc. Grants (0050)	272,800
Traffic and Transportation Ops	Yorba Linda TSSP	Misc. Grants (0050)	105,001
Traffic and Transportation Ops	Atwood Trail Project - Final Eng Design	Quimby In-Lieu (0069)	37,200
Traffic and Transportation Ops	Residential Streets Curb Ramps	SB 1/ Gas Tax-RMRA (0060)	100,000
Traffic and Transportation Ops Total			835,001
Vehicles and Equipment	Public Works Superintendent Truck Replacement	Equipment Replacement (0041)	20,000
Vehicles and Equipment	Fire Station 2 Body Armor Replacement	Fire Impact Fee (0089)	6,000
Vehicles and Equipment	Reserve Fire Truck	General Fund (0010)	180,000
Vehicles and Equipment	Loader Replacement	Measure U (0079)	290,000
Vehicles and Equipment	Public Works Ford Ranger Replacement (1)	Measure U (0079)	90,000
Vehicles and Equipment	Chipper Truck Replacement	Measure U (0079)	80,000
Vehicles and Equipment	Public Works Superintendent Truck Replacement	Measure U (0079)	60,000
Vehicles and Equipment	HLO Truck Liftgate	Misc. Grants (0050)	7,000
Vehicles and Equipment	Fire Station 2 Radio Communication Equipment	Public Safety CFD (0055)	32,875
Vehicles and Equipment Total			765,875
Grand Total			19,601,426

FY2023-24 Ongoing Projects

Project Type	Project Description	Funding Source	FY23-24 Projects
City Buildings & Facilities	Civic Center EV Charging Stations	AB 2766 (0019)	140,000
City Buildings & Facilities	Refurbish PD Traffic Bureau Work Area	Citywide Public Safety Impact Fee (0067)	2,294
City Buildings & Facilities	Refurbish PD Armory	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	Refurbish PD Motor Barn	Citywide Public Safety Impact Fee (0067)	25,000
City Buildings & Facilities	City Hall/Police Station Interior Modernization Design	General Fund (0010)	150,000
City Buildings & Facilities	City Hall and Police Station HVAC, Solar and Roof Improvement	General Fund (0010)	125,344
City Buildings & Facilities	Senior/Community Center A&E Design	General Fund (0010)	1,109,849
City Buildings & Facilities	Placentia Public Safety Center	General Fund (0010)	5,983,984
City Buildings & Facilities	Admin Office Improvement Project	General Fund (0010)	167,200
City Buildings & Facilities	Refurbish Police Chief Admin Conference Room	Measure U (0079)	35,937
City Buildings & Facilities	Refurbish PD Jail Booking Area	Measure U (0079)	40,000
City Buildings & Facilities	Refurbish PD Report Writing Room	Measure U (0079)	25,000
City Buildings & Facilities	City Hall/PD Interior Lighting Improvements	Measure U (0079)	17,582
City Buildings & Facilities	Admin Office Improvement Project	Measure U (0079)	1,232
City Buildings & Facilities	Whitten Center Flooring Improvement Project	Measure U (0079)	50,000
City Buildings & Facilities	Powell Building Improvement Project	Misc. Grants (0050)	167,528
City Buildings & Facilities	Senior/Community Center A&E Design	Misc. Grants (0050)	500,000
City Buildings & Facilities Total			8,565,949
Major Studies	Caltrans Sustainable Active Transportation Plan	Citywide Traffic Impact Fee (0065)	25,000
Major Studies	ADA Transition Plan	General Fund (0010)	174,790
Major Studies	IT Strategic Plan	General Fund (0010)	44,088
Major Studies	Chapman Corridor Revitalization Plan	General Plan Update Fee (0074)	70,000
Major Studies	PW Maintenance Master Plan & Condition Assessment	Measure U (0079)	142,844
Major Studies	Chapman Corridor Revitalization Plan	Misc. Grants (0050)	36,511
Major Studies	Adoption of CEQA Guidelines w/VMT Guidelines	Misc. Grants (0050)	20,000
Major Studies Total			513,233
Parks	Parque del Arroyo Verde Renovation Project	Citywide Parks & Rec Impact Fee (0063)	415,393
Parks	Tuffree Park Sidewalk Replacement Project	General Fund (0010)	54,280
Parks	Gomez Park Landscape Improvement Project	Measure U (0079)	25,000
Parks	Gomez Park and Playground Renovation Project	Measure U (0079)	160,577
Parks	Koch Park Sidewalk Replacement Project	Measure U (0079)	50,000
Parks	Dog Park Design	Measure U (0079)	80,000
Parks	Jaycee Parkette Improvement Project	Misc. Grants (0050)	610,000
Parks	Playground Resurfacing Various Parks (Kraemer)	Quimby In-Lieu (0069)	150,000
Parks	McFadden Park Pergola Replacement Project	Quimby In-Lieu (0069)	50,000
Parks	Koch Park Picnic Shelter Replacement Project	Quimby In-Lieu (0069)	43,950
Parks	Playground Shade Sails	Quimby In-Lieu (0069)	6,124
Parks	Replace Park Benches	Quimby In-Lieu (0069)	66,927
Parks	Parque del Arroyo Verde Renovation Project	Quimby In-Lieu (0069)	82,797
Parks Total			1,795,048
Streets & Streetscapes	Caltrans Public Art Projects	General Fund (0010)	673,825
Streets & Streetscapes	Yorba Linda Boulevard Landscaped Median Renovation Project	General Fund (0010)	33,144
Streets & Streetscapes	City General Wayfinding Signage (No Monument or Gantry Signs)	General Fund (0010)	182,286
Streets & Streetscapes	City Intersection Street Name Sign Replacement (Wayfinding)	General Fund (0010)	390,203
Streets & Streetscapes	Golden Avenue Bridge Replacement Project	General Fund (0010)	2,576,855
Streets & Streetscapes	EIFD Design	General Fund (0010)	166,172
Streets & Streetscapes	Bastanchury Road Landscaped Median Renovation Project Phase 1	Measure U (0079)	89,000
Streets & Streetscapes	Yorba Linda Boulevard Landscaped Median Renovation Project	Measure U (0079)	8,875
Streets & Streetscapes	EIFD Design	Measure U (0079)	162,215
Streets & Streetscapes	FY 23-24 Roadway Rehab Design	SB 1/ Gas Tax-RMRA (0060)	400,000
Streets & Streetscapes Total			4,682,575
Technology	Desktop Computer Replacement Program	Measure U (0079)	58,061
Technology	City Facilities Server/Network Upgrades	Measure U (0079)	50,000
Technology	City Key Fob Replacement Project	Measure U (0079)	185,000
Technology	Citywide Document Digitalization Project	Technology Impact Fees (0075)	71,385
Technology Total			364,446

FY2023-24 Ongoing Projects

Project Type	Project Description	Funding Source	FY23-24 Projects
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	AB 2766 (0019)	22,000
Traffic and Transportation Ops	Rose/Tustin Traffic Signal Synchronization Project	AB 2766 (0019)	53,000
Traffic and Transportation Ops	Imperial Highway Traffic Signal Synchronization Project	AB 2766 (0019)	25,000
Traffic and Transportation Ops	Chapman/Malvern Traffic Signal Synchronization Project	AB 2766 (0019)	45,638
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065)	8,000
Traffic and Transportation Ops	Rose/Tustin Traffic Signal Synchronization Project	Citywide Traffic Impact Fee (0065)	100,000
Traffic and Transportation Ops	Traffic Signal Back-Up Batteries	Citywide Traffic Impact Fee (0065)	5,050
Traffic and Transportation Ops	Orangethorpe Traffic Signal Synchronization Project	Old Thoroughfare Construction Fund (0026)	4,172
Traffic and Transportation Ops	TOD Traffic Mitigation Improvement Project	TOD Traffic Impact Fee (0070)	300,000
Traffic and Transportation Ops Total			562,860
Vehicles and Equipment	PD Patrol Units Replacement (7)	General Fund (0010)	113,246
Vehicles and Equipment Total			113,246
Grand Total			16,597,356

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Old Town Streetscape Improvements

PROJECT DESCRIPTION: The construction of streetscape improvements for the Old Town District. Improvements include improved pedestrian accessibility and safety, landscaping, lighting, striping, signage and roadway rehabilitation.

PROJECT NEED: This project meets the goals adopted by Council regarding Old Town Streetscape Improvements

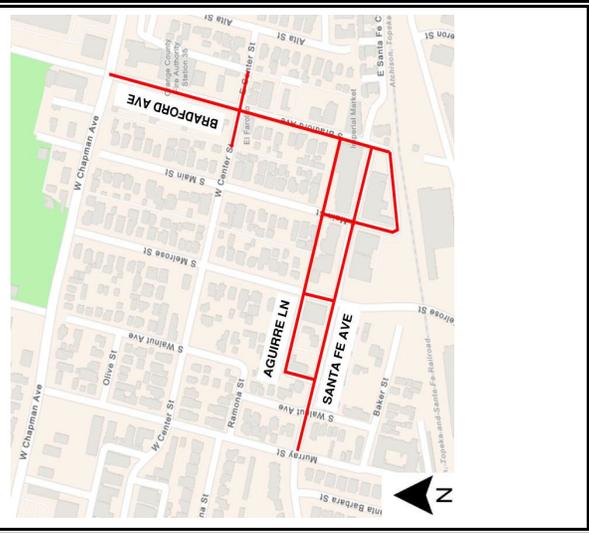
SOURCE DOCUMENT: Old Town Streetscape Master Plan

STRATEGIC PLAN GOAL: Promote Community And Economic Development

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Chris Tanio

SCHEDULE: FY 2024/25
Design Complete: FY 2025/26
Construction Complete: FY 2025/26
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 10,000,000				
<i>Other</i>					
TOTAL	\$ 10,000,000				



FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>EIFD</i>	\$ 10,000,000				
TOTAL	\$ 10,000,000				

TOTAL PROJECT COST: \$ 10,000,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: Streets and Streetscapes

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: FY 24-25 Concrete Repair Program

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: As part of the City's current pavement rehabilitation and maintenance program, a 360-degree design philosophy was adopted to maintain, repair, and improve streets, sidewalks, and pedestrian and traffic related improvements within the public right-of-way.

PROJECT NEED: There is a need to address damaged sidewalks and curbs and gutters. The Public Works Department has identified a number of locations where these repairs are needed and plans to utilize this contract to provide repairs.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 155,000				
<i>Other</i>					
<i>Other</i>					
TOTAL	\$ 155,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 155,000				
TOTAL	\$ 155,000				

TOTAL PROJECT COST: \$ 155,000

PROJECT TYPE: Rehabilitation
CATEGORY: Streets and Streetscapes

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: FY 24-25 Annual Tree Planting

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT DESCRIPTION: The scope of work includes the planting of trees in residential parkways as well as initial watering of new trees. This tree planting will supplement the City's urban forest.
PROJECT NEED: There is a need to fill in vacant tree wells and enhance the City's urban forest.
SOURCE DOCUMENT:
STRATEGIC PLAN GOAL: Improve City Beautification

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 10,000				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 10,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 10,000				
TOTAL	\$ 10,000				

TOTAL PROJECT COST: \$ 10,000

PROJECT TYPE: New
CATEGORY: Streets and Streetscape

PROJECT LOCATION

CITYWIDE

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: FY 23-24 Roadway Rehab Construction

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Gabriel Guerrero-Gabany

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: This project will involve the application of crack seal, slurry seal, coldmilling and removal and replacement of asphalt concrete pavement to various streets citywide. This project will also include miscellaneous concrete work, sewer point repairs and storm drain improvement within affected streets.

PROJECT NEED: The City's Pavement Management Program has been developed to identify the preventative maintenance requirements for the City's street network. Continuous maintenance of City streets will ensure a high level of service for years to come.

SOURCE DOCUMENT: Pavement Management Plan (2022)

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 4,890,300				
<i>Other</i>					
TOTAL	\$ 4,890,300				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>SB 1 / Gas Tax</i>	\$ 1,497,000				
<i>Measure M</i>	\$ 1,203,000				
<i>Citywide Storm Drain Impact Fee</i>	\$ 25,000				
<i>TOD Streetscape Impact Fee</i>	\$ 185,300				
<i>Misc Grants</i>	\$ 557,000				
<i>Measure U (0079)</i>	\$ 1,423,000				
TOTAL	\$ 4,890,300				

TOTAL PROJECT COST: \$ 4,890,300

PROJECT TYPE: Rehabilitation
CATEGORY: Streets and Streetscape

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: FY 24-25 Roadway Rehabilitation Design

PROJECT DESCRIPTION: This project will involve the design of slurry seal, coldmilling and removal and replacement of asphalt concrete pavement to various streets citywide. This project may also include miscellaneous concrete work, sewer point repairs and storm drain improvement within affected streets.

PROJECT NEED: The City's Pavement Management Program has been developed to identify the preventative maintenance requirements for the City's street network. Continuous maintenance of City streets will ensure a high level of service for years to come.

SOURCE DOCUMENT: Pavement Management Plan (2022)

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Gabriel Guerrero-Gabany

SCHEDULE: FY 2024/25
Design Complete: FY 2025/26
Construction Complete: FY 2025/26
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 150,000				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 150,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 150,000				
TOTAL	\$ 150,000				

TOTAL PROJECT COST: \$ 150,000

PROJECT TYPE: Rehabilitation
CATEGORY: Streets and Streetscape

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Traffic Signal Back-Up Batteries

PROJECT DESCRIPTION: City will be purchasing and installing back-up batteries to be installed at various traffic signal locations throughout the City where no backup batteries exist

PROJECT NEED: The battery back-up will eliminate intersections going dark during power outages, thereby increasing safety to motorists, police officers, and maintenance crews.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Kyra Tao

SCHEDULE: Design Complete: FY 2024/25
 Construction Complete:
 Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 10,000				
Other					
TOTAL	\$ 10,000				

PROJECT LOCATION

CITYWIDE

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Traffic Impact Fee	\$ 10,000				
TOTAL	\$ 10,000				

TOTAL PROJECT COST: \$ 10,000

PROJECT TYPE: New

CATEGORY: Traffic and Transportation

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Atwood Trail Project - Final Eng Design

PROJECT DESCRIPTION: Complete the design for the installation of a Class I, 0.9 mile multipurpose trail running south of Orangethorpe between Jefferson St and Lakeview Ave.

PROJECT NEED: This project will improve mobility including ADA accessibility, landscape enhancements and amenity installation

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Kyra Tao

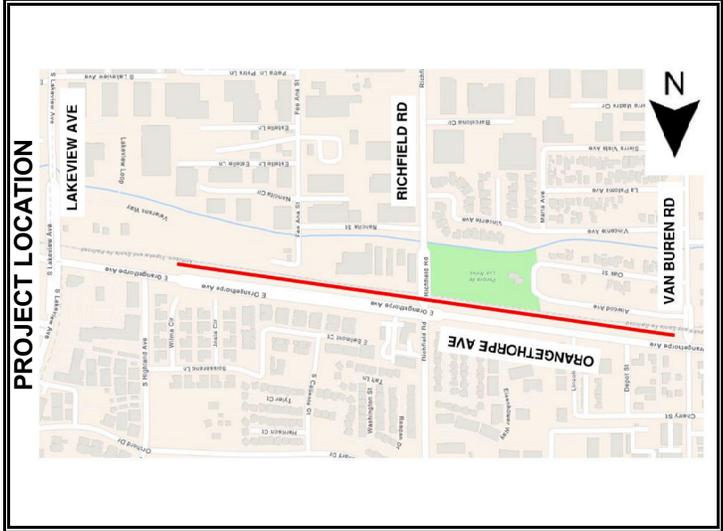
SCHEDULE: FY 2025/26
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 310,000				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 310,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Misc. Grants</i>	\$ 272,800				
<i>Quimby In-Lieu</i>	\$ 37,200				
TOTAL	\$ 310,000				

PROJECT TYPE: New
CATEGORY: Traffic and Transportation

TOTAL PROJECT COST: \$ 310,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Residential Streets Curb Ramps

PROJECT DESCRIPTION: Locations in the City do not have existing ADA curb ramps along sidewalks at each street corner. This will provide for curb ramps to improve accessibility

PROJECT NEED: Improve ADA compliance in the City

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Kyra Tao

SCHEDULE: Design Complete: FY 2024/25
 Construction Complete:
 Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 100,000				
Other					
Other					
TOTAL	\$ 100,000				

PROJECT LOCATION

CITYWIDE

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
SB 1 / Gas Tax RMRA	\$ 100,000				
TOTAL	\$ 100,000				

TOTAL PROJECT COST: \$ 100,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: Traffic and Transportation

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Yorba Linda TSSP

PROJECT DESCRIPTION: Provide operational and infrastructure improvements along Yorba Linda Boulevard between State College Blvd and Oak Canyon Drive. This is a multijurisdictional project led by the City of Yorba Linda and also including the cities of Anaheim and Fullerton.

PROJECT NEED: Upgrading communication will provide for greater system reliability. Signal timing will improve traffic flow and minimize stops and delays

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Kyra Tao

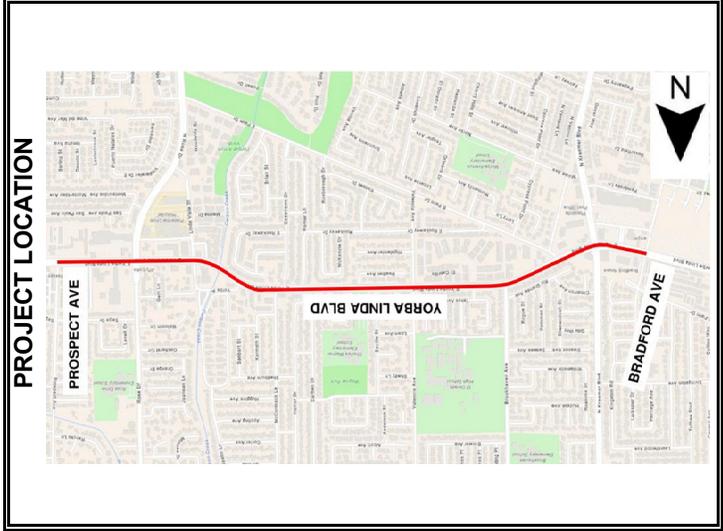
SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 165,000				
<i>Other</i>					
TOTAL	\$ 165,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
AB 2766	\$ 60,000				
<i>Misc. Grants</i>	\$ 105,000				
TOTAL	\$ 165,000				

TOTAL PROJECT COST: \$ 165,000

PROJECT TYPE: New
CATEGORY: Traffic and Transportation



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Wayfinding Signs - Residential Street Name

PROJECT DESCRIPTION: The purpose of the Wayfinding Signage Program is to help reach their desired destination, reinforce community, enhance the visitor and resident experiences, reduce delays and improve traffic flow and safety. This will provide for replacing residential street name signs Citywide.

PROJECT NEED: Consistent wayfinding signage program is important for the City in order to help foster the long-term vitality in the entire City as a whole. The existing residential street signs have past their useful life and need to be replaced.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Improve City Beautification

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Kyra Tao

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 250,000				
<i>Other</i>					
<i>Other</i>					
TOTAL	\$ 250,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>					
	\$ 250,000				
TOTAL	\$ 250,000				

TOTAL PROJECT COST: \$ 250,000

PROJECT TYPE: New
CATEGORY: Traffic and Transportation

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: City Hall/Police Station Modernization Project Windows Design

PROJECT DESCRIPTION: Design for adding new windows along the west side of City Hall.

PROJECT NEED: No windows currently exist on the west end of the building. This will provide for additional functionality and modernization.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Raquel Garcia

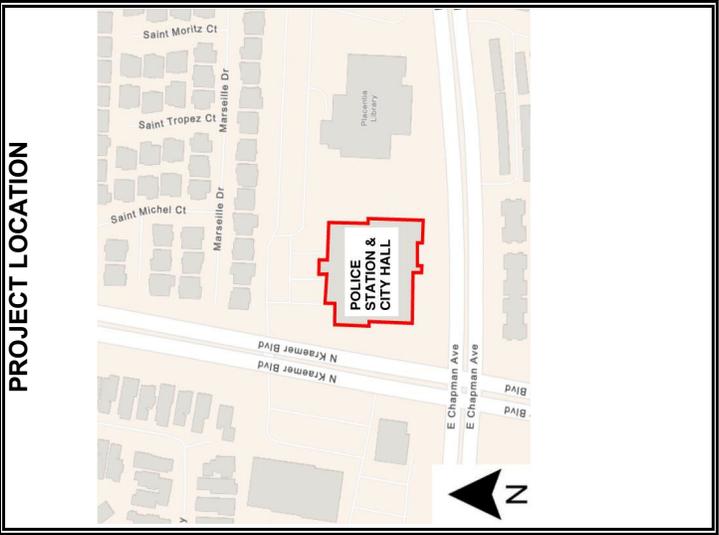
SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 31,000				
<i>Construction</i>					
<i>Other</i>					
<i>Other</i>					
TOTAL	\$ 31,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 31,000				
TOTAL	\$ 31,000				

TOTAL PROJECT COST: \$ 31,000

PROJECT TYPE: Rehabilitation
CATEGORY: City Building and Facilities

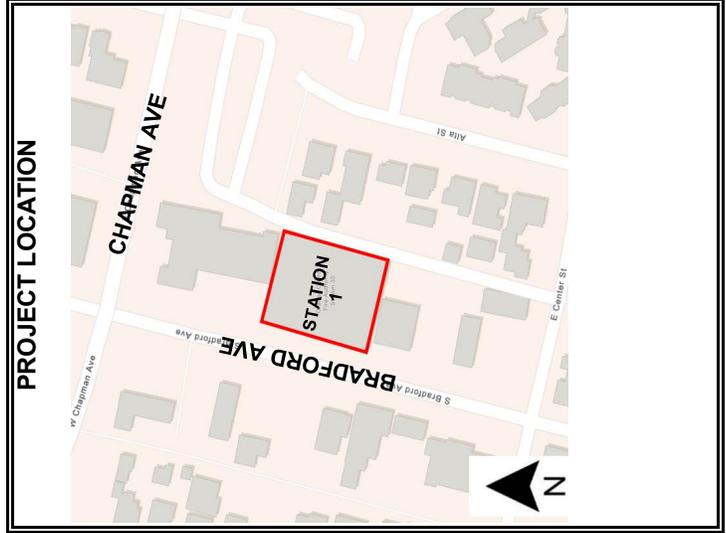


**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Fire Station 1 Generator Replacement

DEPARTMENT: Fire
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:



PROJECT DESCRIPTION: The current generators were estimated to be 20 years old in 2012 per Facility Condition Assessment which makes it roughly 32 years old today. Back up systems need to be regularly checked and upgraded to ensure that operations will not be interrupted during power outages.

PROJECT NEED: Currently, Station 1 has a non-working generator. As first responders, each station needs access to electricity during power outages to power/access critical equipment to be able to respond to calls.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 150,000				
Other					
TOTAL	\$ 150,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Public Safety Impact Fee	\$ 40,000				
Public Safety CFD	\$ 110,000				
TOTAL	\$ 150,000				

TOTAL PROJECT COST: \$ 150,000

PROJECT TYPE: New
CATEGORY: City Building and Facilities

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: 117 N. Main Street Building Demolition

PROJECT DESCRIPTION: Demolish the building on City-owned property at 117 N. Main Street for future affordable housing development.

PROJECT NEED: Building is now vacant due to the relocation of the Chamber of Commerce's main office to Old City Hall. Chapman Corridor is undergoing a rezoning effort, and this parcel will be rezoned to high-density affordable housing.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Promote Community And Economic Development

DEPARTMENT: Community Development
DEPT. PROJECT MGR: Kiana Louie

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 75,000				
Other					
TOTAL	\$ 75,000				



FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Affordable Housing Impact Fee	\$ 75,000				
TOTAL	\$ 75,000				

TOTAL PROJECT COST: \$ 75,000

PROJECT TYPE: New & Rehabilitation
CATEGORY: City Building and Facilities

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: UST Removal and Replacement at Corporate Yard

PROJECT DESCRIPTION: This project will design for the existing underground storage tank to be demolished and removed

PROJECT NEED: There is a need to remove the existing tank which has exceeded its design life of 30+ years, and a replace it with a double walled tank.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 100,000				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 100,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 100,000				
TOTAL	\$ 100,000				

PROJECT TYPE: New & Rehabilitation
CATEGORY: City Building and Facilities

TOTAL PROJECT COST: \$ 100,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Powell Building Improvement Project - Window Replacements

PROJECT DESCRIPTION: This project will involve replacing windows at the Powell Building.

PROJECT NEED: The existing windows have reached and are past their useful life, and needing to be replaced.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Gabriel Guerrero-Gabany

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 175,000				
<i>Other</i>					
TOTAL	\$ 175,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 175,000				
TOTAL	\$ 175,000				

TOTAL PROJECT COST: \$ 175,000

PROJECT TYPE: Rehabilitation
CATEGORY: City Building and Facilities



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Tynes Gym Roof Replacement

PROJECT DESCRIPTION: This project will replace the roof at the Tynes Gym.

PROJECT NEED: The existing roof has reached and is past its useful life, and needs to be replaced.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Community Services
DEPT. PROJECT MGR: Veronica Ortiz

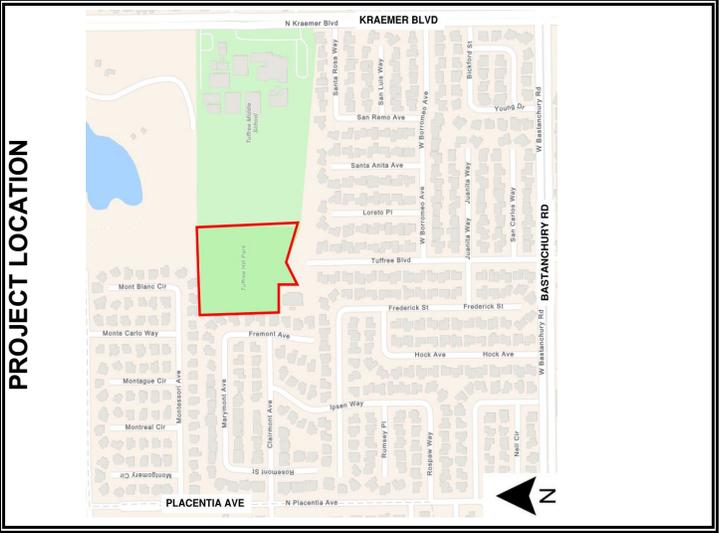
SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 416,000				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 416,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 416,000				
TOTAL	\$ 416,000				

PROJECT TYPE: Rehabilitation
CATEGORY: City Building and Facilities

TOTAL PROJECT COST: \$ 416,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Desktop Computer Replacement Program

PROJECT DESCRIPTION: Computer Replacement Program for the City Employees

PROJECT NEED: Annual PC and Hardware Replacement to establish Computer replacement/upgrade program every 4 years. Currently on year 3.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure Long-Term Fiscal Sustainability

DEPARTMENT: Information Technology
DEPT. PROJECT MGR: Daniel Chang

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 75,000				
<i>Other</i>					
TOTAL	\$ 75,000				

PROJECT LOCATION

CITYWIDE

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 75,000				
TOTAL	\$ 75,000				

TOTAL PROJECT COST: \$ 75,000

PROJECT TYPE: Rehabilitation

CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: City Facilities Server/Network Upgrades
Server/Network Upgrades

PROJECT DESCRIPTION: City Facilities Server/Network Upgrades

PROJECT NEED: Replace and upgrade server and network infrastructure hardware for all City facilities to improve network security, performance and reduce chance of failure with up-to-date technology enhancements.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Information Technology
DEPT. PROJECT MGR: Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 50,000				
<i>Other</i>					
TOTAL	\$ 50,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 50,000				
TOTAL	\$ 50,000				

TOTAL PROJECT COST: \$ 50,000

PROJECT TYPE: Rehabilitation

CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Financials ERP Software System

PROJECT DESCRIPTION: Implementation of a new financial, ERP system including general ledger, accounts payable, accounts receivable, capital assets, budgeting and capital project management modules. Costs reflect implementation costs, and not annual subscription. Costs will be funded in Finance's Operating Budget.

PROJECT NEED: The City's current financial (ERP) system is expensive, outdated, is not well supported by the vendor and does not meet the operational needs of the City. A new financial ERP system is needed to provide cloud capabilities.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure Long-Term Fiscal Sustainability

DEPARTMENT: Finance Department
DEPT. PROJECT MGR: Jennifer Lampman

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 300,000				
<i>Other</i>					
TOTAL	\$ 300,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 240,000				
<i>Technology Impact Fee</i>	\$ 60,000				
TOTAL	\$ 300,000				

TOTAL PROJECT COST: \$ 300,000

PROJECT TYPE: New
CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Network Security Vulnerability and Penetration Testing

PROJECT DESCRIPTION: Includes strengthening firewall policies, upgrading internet speeds, and multifactor authentication

PROJECT NEED: The City's lack of network security makes it vulnerable to nefarious activity

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure Long-Term Fiscal Sustainability

DEPARTMENT: Information Technology
DEPT. PROJECT MGR: Daniel Chang

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 60,000				
<i>Other</i>					
TOTAL	\$ 60,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 60,000				
TOTAL	\$ 60,000				

TOTAL PROJECT COST: \$ 60,000

PROJECT TYPE: Studies
CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Develop Cybersecurity Plan

PROJECT DESCRIPTION: Develop a Cybersecurity Plan for IT Department.

PROJECT NEED: Review cyber insurance requirements and implementation

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Information Technology
DEPT. PROJECT MGR: Daniel Chang

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 60,000				
<i>Other</i>					
TOTAL	\$ 60,000				

PROJECT LOCATION

CITYWIDE

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 60,000				
TOTAL	\$ 60,000				

TOTAL PROJECT COST: \$ 60,000

PROJECT TYPE: New
CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Council Chambers / Media Room Upgrade

PROJECT DESCRIPTION: Display screen, network equipment and replace servers.
PROJECT NEED: Media Room Equipment Past its useful life
SOURCE DOCUMENT: General Plan
STRATEGIC PLAN GOAL: Update City's Infrastructure

DEPARTMENT: Information Technology
DEPT. PROJECT MGR: Daniel Chang

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$109,000				
Other					
TOTAL	TBD				



FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U	\$ 40,000				
PEG Fund	\$ 69,000				
TOTAL	\$ 109,000				

TOTAL PROJECT COST: \$ 109,000
PROJECT TYPE: New
CATEGORY: Technology

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Tuffree Park Sports Fields Lights

PROJECT DESCRIPTION: Replace existing lights at Tuffree Park

PROJECT NEED: Need to upgrade lighting at the park due to old, broken, outdated lights.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 185,000				
<i>Other</i>					
TOTAL	\$ 185,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 185,000				
TOTAL	\$ 185,000				

PROJECT TYPE: Rehabilitation

CATEGORY: Parks

TOTAL PROJECT COST: \$ 185,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Dog Park Design

PROJECT DESCRIPTION: Design for a new dog park at Kraemer Park. Includes two separate off-leash spaces for large and small dogs. Additionally, improvements will include agility course features, a dog washing station, site furnishing, landscape, optimal surface material, perimeter fencing, and automated irrigation system.

PROJECT NEED: Need for a first dog park in the city.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Increase Community Engagement

DEPARTMENT: Community Services

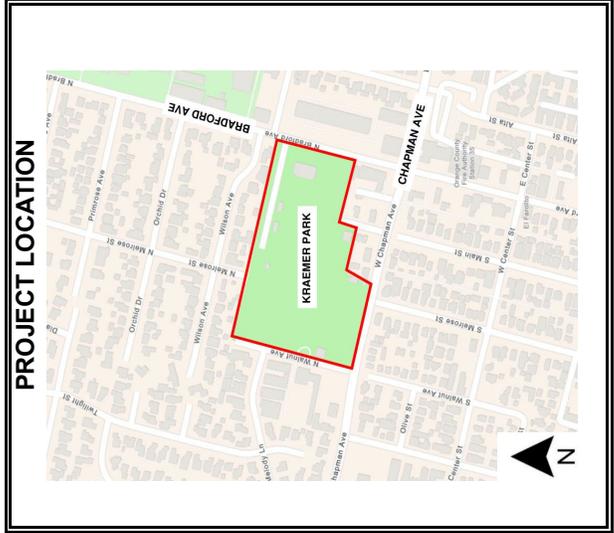
DEPT. PROJECT MGR: Karen Crocker

SCHEDULE: FY 2024/25

Design Complete:

Construction Complete:

Project Delivery:



PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>	\$ 106,250				
<i>Construction</i>					
<i>Other</i>					
TOTAL	\$ 106,250				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Citywide Parks & Rec. Impact Fee</i>	\$ 50,000				
<i>Quimby In-Lieu</i>	\$ 56,250				
TOTAL	\$ 106,250				

TOTAL PROJECT COST: \$ 106,250

PROJECT TYPE: New

CATEGORY: Parks

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Restroom Renovations (Citywide)

DEPARTMENT: Community Services
DEPT. PROJECT MGR: Matthew Brand

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Includes partition replacement, paint, epoxy flooring, lighting replacement, and fixture replacements.

PROJECT NEED: Park restrooms are in need of renovation.

SOURCE DOCUMENT: Park Initiative Plan

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 28,000				
<i>Other</i>					
TOTAL	\$ 28,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Citywide Parks & Rec Impact Fee</i>	\$ 28,000				
TOTAL	\$ 28,000				

TOTAL PROJECT COST: \$ 28,000

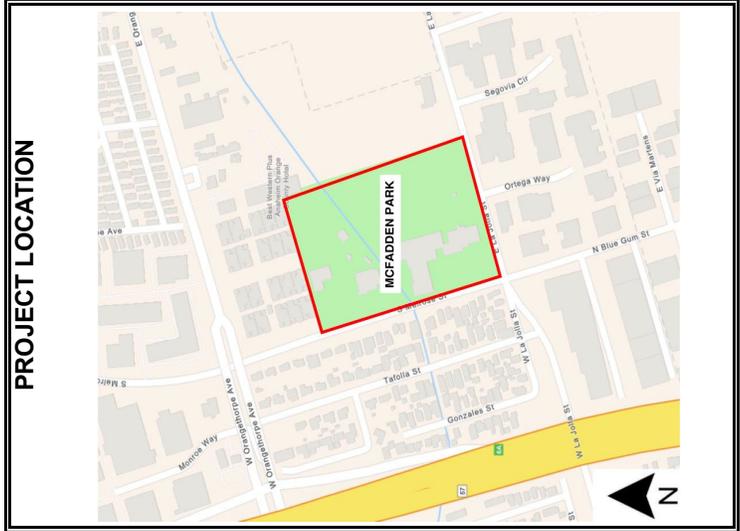
PROJECT TYPE: Rehabilitation
CATEGORY: Parks

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: McFadden Park Playground Renovation

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Matthew Brand

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:



PROJECT DESCRIPTION: Removal of old playground equipment and installation of a new themed playground.

PROJECT NEED: The current playground was installed in 2007, and is 17 years old. The ideal life span for a playground is 13 years. This is part of the Park Initiative plan.

SOURCE DOCUMENT: Park Initiative Plan

STRATEGIC PLAN GOAL: Improve City Beautification

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$500,000				
<i>Other</i>					
TOTAL	\$ 500,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>					
<i>Citywide Parks & Rec Impact</i>	\$ 460,000				
<i>Fee</i>	\$ 40,000				
TOTAL	\$ 500,000				

TOTAL PROJECT COST: \$ 500,000

PROJECT TYPE: New
CATEGORY: Parks

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Kraemer Park Memorial Fountain Design

PROJECT DESCRIPTION: This project will involve restoration of the existing fountain into working order as well as the installation of the Legacy Brick Program. Work will include mechanical, electrical, plumbing and fountain decking flatwork.

PROJECT NEED: The Kraemer Park Memorial Fountain has been a centerpiece to the City and is installed along a main entryway into the downtown area. The fountain is currently inoperable and is in need of rehabilitation

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Improve City Beautification

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Gabriel Guerrero-Gabany

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design	\$ 50,000				
Construction					
Other					
TOTAL	\$ 50,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Citywide Parks & Rec Impact Fee	\$ 50,000				
TOTAL	\$ 50,000				

TOTAL PROJECT COST: \$ 50,000

PROJECT TYPE: Rehabilitation

CATEGORY: Parks



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Reserve Fire Truck

DEPARTMENT: Fire
DEPT. PROJECT MGR: Api Weinert

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Purchase a previously used fire apparatus, which can qualify and serve the City as a Reserve Truck. Currently the City only has one (1) reserve engine and no reserve truck.

PROJECT NEED: Placentia Fire & Life Safety Department maintains a fleet of two (2) engines (one as a reserve), and one (1) Quint truck. When any unit is out the department is in a position of having no reserve or backup units.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 180,000				
<i>Other</i>					
TOTAL	\$ 180,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>General Fund</i>	\$ 180,000				
TOTAL	\$ 180,000				

TOTAL PROJECT COST: \$ 180,000

PROJECT TYPE: New
CATEGORY: Vehicles and Equipment

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Fire Station 2 Radio Communication Equipment

PROJECT DESCRIPTION: Additional radios for Fire and Life Safety.

PROJECT NEED: As the department increases in size, radios are utilized to set for strike teams/reserves and reassigning them to our front line staff. Additional radios are needed to replace our reserve radios.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Fire
DEPT. PROJECT MGR: Api Weinert

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 32,875				
Other					
TOTAL	\$ 32,875				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Public Safety CFD	\$ 32,875				
TOTAL	\$ 32,875				

PROJECT TYPE: New

CATEGORY: Vehicles and Equipment

TOTAL PROJECT COST: \$ 32,875



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Fire Station 2 Body Armor Replacement

PROJECT DESCRIPTION: Replacement of Fire Department Body Armor that was manufactured in 2019 with a five year shelf life. Items include body armor plate, carrier armor plates, side plates, helmets, hearing protection, individual first aid kits, and tourniquets.

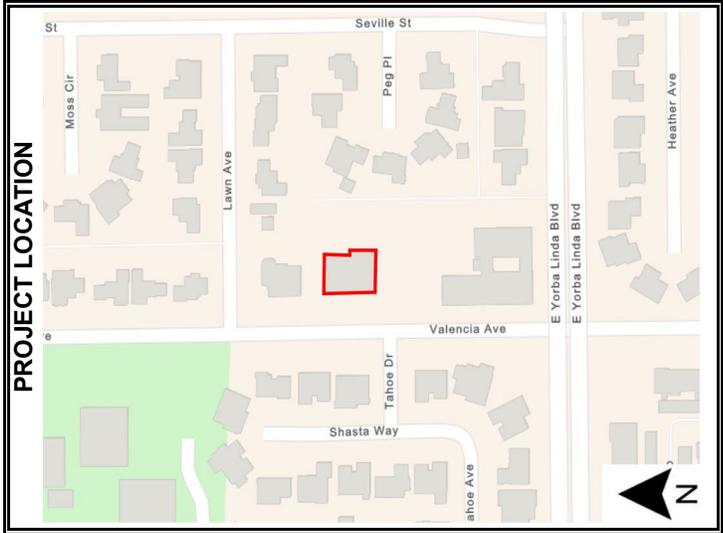
PROJECT NEED: Placentia Fire and Life Safety may be dispatched to a call where there's an imminent danger where personnel may be exposed to the threat of violence, ballistic gear is required to execute their responsibilities.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Fire
DEPT. PROJECT MGR: Api Weinert

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25



PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 6,000				
Other					
TOTAL	\$ 6,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Fire Impact Fee	\$ 6,000				
TOTAL	\$ 6,000				

TOTAL PROJECT COST: \$ 6,000

PROJECT TYPE: New
CATEGORY: Vehicles and Equipment

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Loader Replacement

PROJECT DESCRIPTION: Replacement of the Public Works Loader.

PROJECT NEED: The current loader, is 33 years old and currently out of service. Quotes for repairs are being sought, however, parts for equipment of this age are extremely difficult to find. The equipment is past is useful service life.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 290,000				
<i>Other</i>					
TOTAL	\$ 290,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 290,000				
TOTAL	\$ 290,000				

PROJECT TYPE: New

CATEGORY: Vehicles and Equipment

TOTAL PROJECT COST: \$ 290,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Public Works Ford Ranger Replacement

PROJECT DESCRIPTION: Replacement of the 2 oldest Ford Ranger trucks in the Public Works fleet.

PROJECT NEED: All two trucks have surpassed their useful service life and are in need of replacement. The requested amount includes the replacement cost for all three vehicles as well as outfitting.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 90,000				
<i>Other</i>					
TOTAL	\$ 90,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 90,000				
TOTAL	\$ 90,000				

PROJECT TYPE: New
CATEGORY: Vehicles and Equipment

TOTAL PROJECT COST: \$ 90,000



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: HLO Truck Liftgate

PROJECT DESCRIPTION: Installation of a lift gate on the existing vehicle assigned to the Homeless Liaison Officer (HLO)

PROJECT NEED: The existing vehicle for the HLO needs to be outfitted with a liftgate to improve the operational capacity of this position.

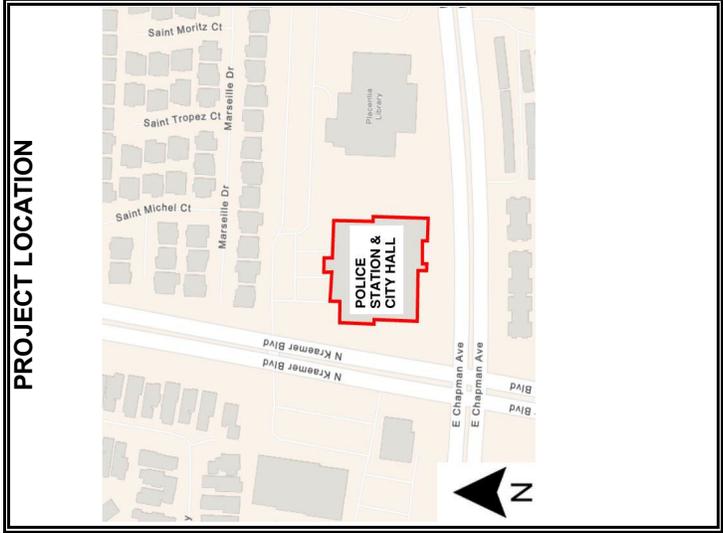
SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Ensure That Public Safety Continues To Be A High Priority

DEPARTMENT: Police
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 7,000				
<i>Other</i>					
TOTAL	\$ 7,000				



FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Misc. Grants</i>	\$ 7,000				
TOTAL	\$ 7,000				

TOTAL PROJECT COST: \$ 7,000

PROJECT TYPE: New

CATEGORY: Vehicles and Equipment

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Chipper Truck Replacement

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Samantha Byfield

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Replacement of the chipper truck

PROJECT NEED: The truck is from model year 1986. It is past the useful service life and is in need of replacement. Additionally, the vehicle is not compliant with current emissions requirements due to the age of the diesel engine.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 80,000				
<i>Other</i>					
TOTAL	\$ 80,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Measure U</i>	\$ 80,000				
TOTAL	\$ 80,000				

TOTAL PROJECT COST: \$ 80,000

PROJECT TYPE: New

CATEGORY: Vehicles and Equipment

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Public Works Superintendent Truck Replacement

PROJECT DESCRIPTION: Reorganization of the fleet led to the need for a replacement vehicle for the Public Works Superintendent

PROJECT NEED: Current vehicle is being reallocated to another department

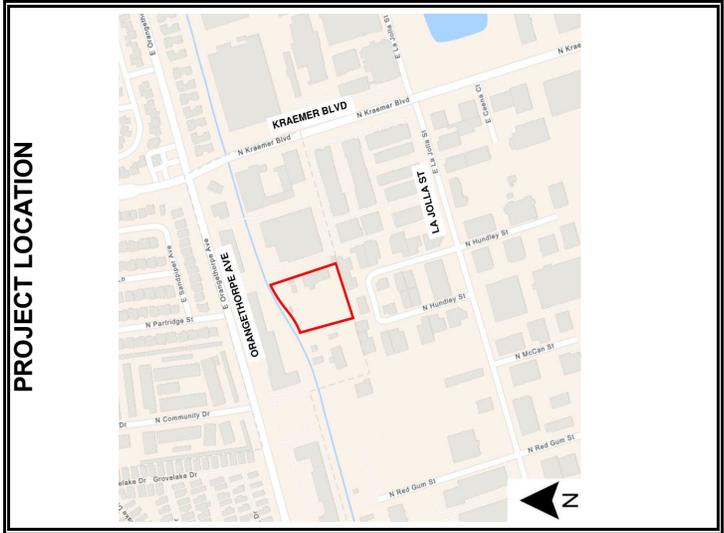
SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Implement Public Infrastructure To Meet Community Needs

DEPARTMENT: Public Works
DEPT. PROJECT MGR: Samantha Byfield

SCHEDULE: FY 2024/25
Design Complete:
Construction Complete:
Project Delivery:

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning					
Design					
Construction	\$ 80,000				
Other					
TOTAL	\$ 80,000				



FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Measure U	\$ 60,000				
Equipment Replacement	\$ 20,000				
TOTAL	\$ 80,000				

TOTAL PROJECT COST: \$ 80,000

PROJECT TYPE: New

CATEGORY: Vehicles and Equipment

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Chapman Corridor Revitalization Plan Sewer Study

PROJECT DESCRIPTION: Complete sewer study as part of the Chapman Corridor Revitalization Plan

PROJECT NEED: A sewer study is needed for the Chapman Corridor to meet the future economic development and growth

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Promote Community And Economic Development

DEPARTMENT: Development Services
DEPT. PROJECT MGR: Joe Lambert

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25

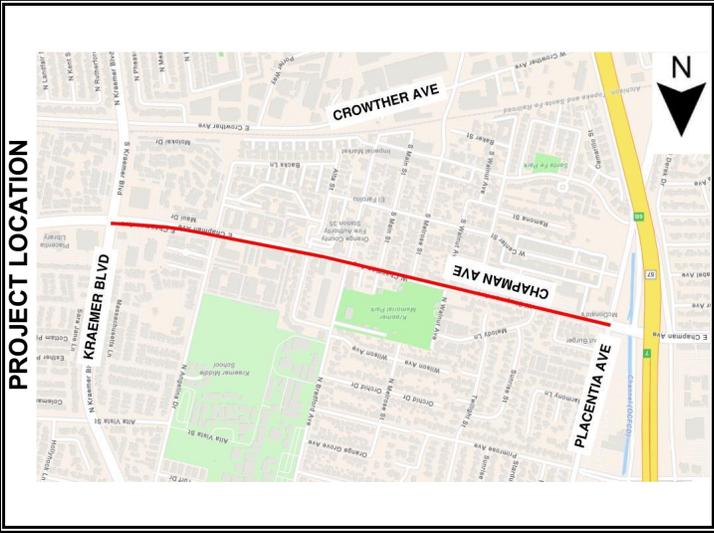
PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning	\$ 50,000				
Design					
Construction					
Other					
TOTAL	\$ 50,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
General Plan Update Fee	\$ 50,000				
TOTAL	\$ 50,000				

TOTAL PROJECT COST: \$ 50,000

PROJECT TYPE: New

CATEGORY: Major Studies



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: DIF Update and Creating of Successor Public Safety CFD Study

DEPARTMENT: Development Services
DEPT. PROJECT MGR: Andrew Gonzales

SCHEDULE:
Design Complete: FY 2024/25
Construction Complete:
Project Delivery:

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: This new Development Impact Fee Nexus Study Report to be employed for the future update of both Citywide Development Impact Fees and Transit Oriented Development (TOD) Impact Fees for fiscal year 2025-26 or earlier.

PROJECT NEED: These Development Impact Fees are established for cost recovery or statutory purposes. The City's costs for infrastructure have significantly increased over that period of time.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Promote Community And Economic Development

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>Planning</i>					
<i>Design</i>					
<i>Construction</i>	\$ 127,000				
<i>Other</i>					
TOTAL	\$ 127,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
<i>General Plan Update Fee</i>	\$ 127,000				
TOTAL	\$ 127,000				

TOTAL PROJECT COST: \$ 127,000

PROJECT TYPE: Studies

CATEGORY: Major Studies

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION**

PROJECT TITLE: Specific Plan 5 (SP-5) Update

DEPARTMENT: Development Services
DEPT. PROJECT MGR: Joe Lambert

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2024/25



PROJECT DESCRIPTION: This specific plan encompasses 19.13 +/- net acres at the northeast corner of Placentia Avenue and Orangeflora Avenue. The specific plan is intended to provide a site for retailers and businesses, which through the characteristics of their respective services offered, cater to the entire community.

PROJECT NEED: This specific plan requires an update to meet the needs of the area and community as a whole.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Promote Community And Economic Development

PROJECT PHASE	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Planning	\$ 98,000				
Design					
Construction					
Other					
TOTAL	\$ 98,000				

FUNDING SOURCES	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
General Plan Update Fee	\$ 98,000				
TOTAL	\$ 98,000				

TOTAL PROJECT COST: \$ 98,000

PROJECT TYPE: Studies
CATEGORY: Major Studies

City of Placentia
7-Year Capital Improvement Program (FY 2024-25 to FY 2030-31)

Projects Identified in Facility Condition Assessment
 Projects Identified in IT Master Plan

Project	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	Grand Totals
Streets & Streetscapes								
Old Town Streetscape Improvements	\$ 10,000,000.00							\$ 10,000,000
FY 2023-24 Roadway Rehabilitation Construction	\$ 4,890,300.00							\$ 4,890,300
FY 2024-25 Roadway Rehabilitation Design & Construction	\$ 150,000.00	\$ 5,390,300.00						\$ 5,540,300
FY 2025-26 Roadway Rehabilitation Design & Construction		\$ 155,000.00	\$ 5,890,300.00					\$ 6,045,300
FY 2026-27 Roadway Rehabilitation Design & Construction			\$ 160,000.00	\$ 6,390,300.00				\$ 6,550,300
FY 2027-28 Roadway Rehabilitation Design & Construction				\$ 165,000.00	\$ 6,890,300.00			\$ 7,055,300
FY 2028-29 Roadway Rehabilitation Design & Construction					\$ 170,000.00	\$ 7,390,300.00		\$ 7,560,300
FY 2029-30 Roadway Rehabilitation Design & Construction						\$ 175,000.00	\$ 7,890,300.00	\$ 8,065,300
FY 2030-31 Roadway Rehabilitation Design							\$ 180,000.00	\$ 180,000
Repay Hamer Island Infrastructure Fund		\$ 350,000.00						\$ 350,000
FY 2024-25 Concrete Repair Program	\$ 155,000.00							\$ 155,000
FY 2025-26 Concrete Repair Program		\$ 160,000.00						\$ 160,000
FY 2026-27 Concrete Repair Program			\$ 165,000.00					\$ 165,000
FY 2027-28 Concrete Repair Program				\$ 170,000.00				\$ 170,000
FY 2028-29 Concrete Repair Program					\$ 175,000.00			\$ 175,000
FY 2029-30 Concrete Repair Program						\$ 180,000.00		\$ 180,000
FY 2030-31 Concrete Repair Program							\$ 185,000.00	\$ 185,000
FY 2024-25 Annual Tree Planting Project	\$ 10,000.00							\$ 10,000
FY 2025-26 Annual Tree Planting Project		\$ 35,000.00						\$ 35,000
FY 2026-27 Annual Tree Planting Project			\$ 40,000.00					\$ 40,000
FY 2027-28 Annual Tree Planting Project				\$ 45,000.00				\$ 45,000
FY 2028-29 Annual Tree Planting Project					\$ 50,000.00			\$ 50,000
FY 2029-30 Annual Tree Planting Project						\$ 55,000.00		\$ 55,000
FY 2030-31 Annual Tree Planting Project							\$ 60,000.00	\$ 60,000
Total Streets & Streetscapes	\$ 15,205,300	\$ 6,090,300	\$ 6,255,300	\$ 6,770,300	\$ 7,285,300	\$ 7,800,300	\$ 8,315,300	\$ 57,722,100
Traffic and Transportation Ops								
Traffic Signal Back-Up Batteries	\$ 10,000							\$ 10,000
Atwood Trail Project - Final Eng Design	\$ 310,000							\$ 310,000
Residential Streets Curb Ramps	\$ 100,000							\$ 100,000
Yorba Linda Traffic Signal Synchronization Project	\$ 165,000							\$ 165,000
Wayfinding Signs - Residential Street Name Sign Replacements (Phase 1)	\$ 250,000							\$ 250,000
Traffic Signal Back Up Batteries		\$ 25,000						\$ 25,000
Richfield/Miraloma and Miraloma/Van Buren Traffic Signal Improvements			\$ 300,000					\$ 300,000
Traffic Control Sign Reflectivity Study				\$ 400,000				\$ 400,000
Wayfinding Signs - Residential Street Name Sign Replacements (Phase 2)		\$ 250,000						\$ 250,000
Wayfinding Signs - Residential Street Name Sign Replacements (Phase 3)			\$ 250,000					\$ 250,000
TOD Wayfinding Signage Project (with Gantry Sign) Phase 3					\$ 750,000			\$ 750,000
City General Wayfinding Monuments and Gantry Sign Phase 1B						\$ 1,500,000		\$ 1,500,000
Bastanchury Road Traffic Signal Synchronization Project			\$ 200,000					\$ 200,000
Placentia Avenue Traffic Signal Synchronization Project					\$ 200,000			\$ 200,000

City of Placentia
7-Year Capital Improvement Program (FY 2024-25 to FY 2030-31)

Projects Identified in Facility Condition Assessment
 Projects Identified in IT Master Plan

Project	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	Grand Totals
Chapman Avenue Traffic Signal Synchronization Project						\$ 220,000	\$ 220,000	\$ 220,000
Kraemer Boulevard Traffic Signal Synchronization Project						\$ 426,000	\$ 426,000	\$ 426,000
2019 SSARP Intersection Project #1								\$ 35,500
2019 SSARP Intersection Project #5	\$ 35,500							\$ 35,500
2019 SSARP Intersection Project #9	\$ 15,000							\$ 15,000
2019 SSARP Intersection Project #10	\$ 71,000							\$ 71,000
2019 SSARP Intersection Project #13	\$ 28,400							\$ 28,400
2019 SSARP Intersection Project #14	\$ 14,200							\$ 14,200
2019 SSARP Intersection Project #15			\$ 355,000					\$ 355,000
2019 SSARP Roadway Segment Project #2				\$ 497,000				\$ 497,000
2019 SSARP Roadway Segment Project #4	\$ 170,400							\$ 170,400
2019 SSARP Roadway Segment Project #6	\$ 142,000				\$ 426,000			\$ 426,000
2019 SSARP Roadway Segment Project #14	\$ 142,000							\$ 142,000
2019 SSARP Roadway Segment Project #15	\$ 20,000							\$ 20,000
2019 SSARP Roadway Segment Project #16			\$ 355,000					\$ 355,000
Intersection Safety Light LED Conversion Project	\$ 250,000							\$ 250,000
2023 LRSP Pedestrian Signal Upgrade Project	\$ 588,200							\$ 588,200
2023 LRSP Citywide Signal Hardware Upgrade	\$ 272,900							\$ 272,900
2023 LRSP Signal Timing Improvements*			\$ 512,720					\$ 512,720
2023 LRSP Access Management at Signalized Intersections*					\$ 1,460,000			\$ 1,460,000
2023 LRSP Pedestrian Improvements at Non-Signalized Intersections*		\$ 305,750						\$ 305,750
2023 LRSP Advanced Dilemma Zone Detection Devices*					\$ 595,000			\$ 595,000
*multiple locations, can be included with individual street resurfacing projects								
Total Traffic and Transportation Ops	\$ 835,000	\$ 1,245,200	\$ 1,493,150	\$ 1,822,720	\$ 2,042,000	\$ 4,032,000	\$ 2,200,000	\$ 11,690,070
Sewer								
Old Town Sewer Rehab Project	\$ 1,800,000							\$ 1,800,000
A2 Sewer Capacity Project - 2018 Sewer Master Plan			\$ 3,200,000					\$ 3,200,000
A3 Sewer Capacity Project - 2018 Sewer Master Plan				\$ 4,626,000				\$ 4,626,000
A4 Sewer Capacity Project - 2018 Sewer Master Plan					\$ 1,677,000			\$ 1,677,000
A5 Sewer Capacity Project - 2018 Sewer Master Plan						\$ 2,391,000		\$ 2,391,000
A6 Sewer Capacity Project - 2018 Sewer Master Plan			\$ 634,000					\$ 634,000
A7 Sewer Capacity Project - 2018 Sewer Master Plan				\$ 393,000				\$ 393,000
B1 Pipeline Rehab Project - 2018 Sewer Master Plan			\$ 456,000					\$ 456,000
B2 Pipeline Rehab Project - 2018 Sewer Master Plan				\$ 561,000				\$ 561,000
B3 Pipeline Rehab Project - 2018 Sewer Master Plan		\$ 945,000						\$ 945,000
Manhole Rehab Project (walls) - 2018 Sewer Master Plan		\$ 243,000						\$ 243,000
Manhole Rehab Project (bench/channel) - 2018 Sewer Master Plan		\$ 35,000						\$ 35,000
Total Sewer	\$ -	\$ 1,800,000	\$ 1,223,000	\$ 4,290,000	\$ 5,580,000	\$ 1,677,000	\$ 2,391,000	\$ 16,961,000
Storm Drain								
Seaview Circle Storm Drain Improvement Project			\$ 505,000					\$ 505,000
Kevin Way Storm Drain Improvement Project				\$ 524,000				\$ 524,000
Sunset Dr Storm Drain Improvement Project				\$ 105,000				\$ 105,000

City of Placentia
7-Year Capital Improvement Program (FY 2024-25 to FY 2030-31)

Projects Identified in Facility Condition Assessment
 Projects Identified in IT Master Plan

Project	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	Grand Totals
Kraemer Park Storm Drain Improvement Project				\$ 34,000				\$ 34,000
Naple/Pinehurst Avenue Storm Drain Improvement Project					\$ 3,660,000			\$ 3,660,000
Naple/Pinehurst Avenue Storm Drain Improvement Project						\$ 3,660,000		\$ 3,660,000
Pinehurst Avenue Storm Drain Improvement Project							\$ 1,985,000	\$ 1,985,000
Total Storm Drains	\$ -	\$ -	\$ 505,000	\$ 663,000	\$ 3,660,000	\$ 3,660,000	\$ 1,985,000	\$ 10,473,000
City Buildings & Facilities								
City Hall/Police Station Modernization Project Windows Design	\$ 31,000							\$ 31,000
Fire Station 1 Generator Replacement	\$ 150,000							\$ 150,000
117 N. Main Street Building Demolition	\$ 75,000							\$ 75,000
UST Removal and Replacement at Corporate Yard	\$ 100,000	1,372,800.0						\$ 1,472,800
Powell Building Improvement Project - Window Replacements	\$ 175,000							\$ 175,000
Tynes Gym Roof Replacement	\$ 416,000							\$ 416,000
Placentia Senior/Community Center								
City Hall/Police Station Modernization Project Phasing Services	\$ 150,000							\$ 150,000
Police Department Parking Lot Improvements	\$ 67,000							\$ 67,000
City Hall/Police Station Modernization Project - Phase 1	\$ 4,000,000							\$ 4,000,000
City Hall/Police Station Modernization Project - Phase 2 Solar		\$ 2,000,000						\$ 2,000,000
Tynes Gym Roof Replacement Project	\$ 300,000							\$ 300,000
Civic Center Fountain Renovation Project	\$ 300,000							\$ 300,000
Civic Center Campus Lighting and Landscape Improvement Project	\$ 400,000							\$ 400,000
City Yard Administrative Building Renovation Project	\$ 500,000							\$ 500,000
Tynes Gym Renovation Project (HVAC, flooring, lights, ceiling and restroom)			\$ 1,500,000					\$ 1,500,000
Water Tower Renovation Project				\$ 150,000				\$ 150,000
Civic Center Fountain Synthetic Turf Project							\$ 25,000	\$ 25,000
Replace Fire Station #1							\$ 9,460,000	\$ 9,460,000
Replace Flood Channel Fencing at Whitten Center	\$ 50,000							\$ 50,000
Renovate Restrooms at Kraemer, McFadden, Champions, Aguirre	\$ 40,000							\$ 40,000
Replace Pool Decks at Whitten and Gomez				\$ 200,000				\$ 200,000
Aguirre Community Center Roof Replacement & Building Renovations		\$ 194,260			\$ 252,929			\$ 447,189
City Corp Yard Roof & Skylight Replacement	\$ 372,800							\$ 372,800
City Corp Yard HVAC Replacement & Ductwork	\$ 117,400							\$ 117,400
Whitten Center Fire Alarm Panel & System Upgrade	\$ 101,869							\$ 101,869
City Hall Transformer & Electrical Panel Replacements	\$ 521,920							\$ 521,920
Bradford Avenue Pedestrian Bridge Elevator Repairs & Flooring Replacement	\$ 355,200							\$ 355,200
Backs Community Center Renovations			\$ 35,638					\$ 35,638
Backs Community Center HVAC Replacement					\$ 290,152			\$ 290,152
Backs Community Center Electrical Equipment Replacement					\$ 275,507			\$ 275,507
Bradford Avenue Pedestrian Bridge Repairs & Painting Project					\$ 54,950			\$ 54,950
Bradford Avenue Pedestrian Bridge Parking Lot Resurfacing Project					\$ 42,485			\$ 42,485
City Corporate Yard Open Garage Roof Replacement Project					\$ 369,114			\$ 369,114
City Corporate Yard Open Garage Transformer & Electrical Panel Upgrades				\$ 101,405				\$ 101,405

City of Placentia
7-Year Capital Improvement Program (FY 2024-25 to FY 2030-31)

Projects Identified in Facility Condition Assessment
 Projects Identified in IT Master Plan

Project	FY 24/25		FY 25/26		FY 26/27		FY 27/28		FY 28/29		FY 29/30		FY 30/31		Grand Totals		
City Corporate Yard Open Garage Replacement Project														\$ 145,271	\$	\$ 145,271	\$
City Corporate Yard Parking Lot Resurfacing Project		\$ 404,480														\$ 404,480	\$
Powell Building (Senior Community Center) Interior Improvements									\$ 202,733							\$ 202,733	\$
Powell Building (Senior Community Center) Exterior Improvements							\$ 151,530									\$ 151,530	\$
Powell Building (Senior Community Center) Electrical & Lighting System Replacement Project							\$ 101,792									\$ 101,792	\$
Powell Building (Senior Community Center) Plumbing System Replacement Project									\$ 182,011							\$ 182,011	\$
Powell Building (Senior Community Center) Kitchen Equipment Replacement										\$ 78,953						\$ 78,953	\$
Fire Station 1 Transfer Switch Replacement		\$ 27,200.00														\$ 27,200	\$
Fire Station 1 Parking Lot Repavement Project		\$ 156,800.00														\$ 156,800	\$
Fire Station 1 Painting Project										\$ 97,734						\$ 97,734	\$
Fire Station 1 Flooring Resurfacing & Replacement													\$ 97,008		\$ 97,008	\$	\$ 97,008
Fire Station 2 Parking Lot Repavement Project		\$ 318,080.00														\$ 318,080	\$
Fire Station 2 HVAC Equipment Replacement									\$ 64,689						\$ 39,059	\$ 103,748	\$
Fire Station 2 Electrical System Replacement									\$ 44,583							\$ 44,583	\$
Fire Station 2 Laundry Equipment Replacement													30,081			\$ 30,081	\$
Fire Station 2 Painting Project													\$ 122,722		\$ 122,722	\$	\$ 122,722
Fire Station 2 Flooring Replacement Project														\$ 131,159		\$ 131,159	\$
Fire Station 2 Pole Light Replacement							\$ 28,517									\$ 28,517	\$
Gomez Community Center Renovation Project (Flooring, Painting, Restrooms Parking Lot, Doors)											\$ 313,638					\$ 313,638	\$
Kraemer Memorial Park Restrooms Building Renovation Project									\$ 45,150							\$ 45,150	\$
Koch Park Community Center Electrical Equipment Replacement							\$ 636,224									\$ 636,224	\$
Koch Park Community Center Plumbing System Replacement									\$ 66,922							\$ 66,922	\$
Koch Park Community Center Kitchen Equipment Replacement														\$ 71,224		\$ 71,224	\$
Koch Park Community Center Renovation Project														\$ 141,247		\$ 141,247	\$
Kraemer Storm Water Pump Station Improvements														\$ 57,870.97		\$ 57,871	\$
Melrose Storm Water Pump Station Equipment Replacement									\$ 185,162.15							\$ 185,162	\$
Melrose Storm Water Pump Station Building Repairs							\$ 39,223.06									\$ 39,223	\$
McFadden Park Pool Equipment Building Repairs (Whitten)							\$ 16,152							\$ -		\$ 16,152	\$
McFadden Park Pool Pump and Filtration System Replacement (Whitten)																\$ 44,887	\$
McFadden Park Restroom Building Renovations							\$ 51,505									\$ 51,505	\$
Parque del Arroyo Verde Restroom Building Renovations									\$ 55,503							\$ 55,503	\$
Parque de Los Niños Pool Circulation Pump Replacement										\$ 48,982						\$ 48,982	\$
Parque de Los Niños Pool Building Plumbing System and Fixtures Replacement (Gomez)														\$ 70,438		\$ 70,438	\$
Parque de Los Niños Pool Building Renovations (Gomez)							\$ 51,506									\$ 51,506	\$
Parque de Los Vaqueros Restroom Building Renovations							\$ 133,299									\$ 133,299	\$
Placentia Avenue Storm Water Pump Station Control Panel and Transformer Replacement										\$ 93,425.54						\$ 93,426	\$
Placentia Avenue Storm Water Pump Station Building Roofing Replacement														\$ 63,738.32		\$ 63,738	\$

City of Placentia
7-Year Capital Improvement Program (FY 2024-25 to FY 2030-31)

Project	Projects Identified in Facility Condition Assessment							Grand Totals
	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	
HLO Truck Liftgate	\$ 7,000							\$ 7,000
Chipper Truck Replacement	\$ 80,000							\$ 80,000
Public Works Superintendent Truck Replacement	\$ 80,000							\$ 80,000
PW Backhoe Replacement		\$ 150,000						\$ 150,000
Lift Replacement		\$ 35,000						\$ 35,000
Annual Vehicle Replacement Program		\$ 300,000						\$ 300,000
Annual Vehicle Replacement Program			\$ 300,000					\$ 300,000
Annual Vehicle Replacement Program				\$ 300,000				\$ 300,000
Annual Vehicle Replacement Program					\$ 300,000			\$ 300,000
Annual Vehicle Replacement Program						\$ 300,000		\$ 300,000
Fire Engine Replacement		\$ 250,000		\$ 250,000			\$ 300,000	\$ 1,500,000
Fire Department Turnout Safety Gear					\$ 250,000		\$ 250,000	\$ -
Fire Department SCVAs								\$ -
Total Vehicles and Equipment	\$ 765,875	\$ 735,000	\$ 550,000	\$ 4,250,875				
Major Studies								
Chapman Corridor Revitalization Plan Sewer Study	\$ 50,000							\$ 50,000
Chapman Corridor Revitalization Plan Streetscape Master Plan	\$ 50,000							\$ 50,000
DIF Update and Creation of Successor Public Safety CFD Study	\$ 127,000							\$ 127,000
Specific Plan 5 (SP-5) Update	\$ 98,000							\$ 98,000
Smart City Master Plan		\$ 150,000						\$ 150,000
Economic Development Strategic Marketing Plan		\$ 75,000						\$ 75,000
Emergency Operations Plan		\$ 60,000						\$ 60,000
Total Major Studies	\$ 325,000	\$ 285,000	\$ -	\$ 610,000				
Total All Projects	\$ 19,601,425	\$ 25,359,183	\$ 16,353,043	\$ 19,685,273	\$ 23,987,513	\$ 20,122,547	\$ 26,626,132	\$ 151,735,116

RESOLUTION NO. R-2024-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2024-25 ANNUAL BUDGET; TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2024-25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET WITH AN APPROPRIATION OF \$19,601,425; AND AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2024-25

A. Recitals

(i) The City Administrator, in accordance with Article XII, Sections 1202 and 1203 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2024-25.

(ii) The City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

(iii) The Capital Improvement Program on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City of Placentia for the Fiscal Year 2024-25 as known at this time, and the same would constitute a proper budget for the City for such period.

(iv) The Capital Improvement Program was presented to Planning Commission at the regularly scheduled meeting on May 14, 2024. Said Planning Commission found the Capital Improvement Program to be in conformance with the City's adopted General Plan.

(v) The City of Placentia Position Allocation Plan and Compensation Plan, effective July 1, 2024 for the PCEA, PPOA, PPMA, FIRE employees and unrepresented employees including the City Administrator, Executive Management, and Mid-Management employees; effective July 1, 2024 are components of the annual budget process.

(vi) The City Council desires to amend said Position Allocation Plan and Compensation Plan in accordance with the provisions of the Fiscal Year 2024-25 Budget, effective July 1, 2024.

(vii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In All respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council of the City of Placentia does hereby approve and adopt the Fiscal Year 2024-25 Budget, a full, true, and correct copy of which is on file in the Office of the City Clerk, hereby is adopted as such budget for such period.

3. The Capital Improvement Program for the City of Placentia for Fiscal Year 2024-25, including appropriations in the amount of \$19,601,425 as set forth in the budget on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.

4. The Position Allocation Plan and Compensation Plan are being updated to reflect approved changes by the City Council in the context of the Fiscal Year 2024-25 Annual Budget. When the City Council approves a new position or the City Administrator amends a position between updates of the Plan, such a change shall constitute a revision to the City's Position Allocation Plan that shall be reflected in the next update of the Resolution adopting the Plan. Compensation and benefits not specifically amended by this Resolution shall remain in full force and effect.

5. The proposed Position Allocation Plan for positions in City services for Fiscal Year 2024-25 is attached hereto as Appendix "A" (Position Allocation Plan) and the proposed Compensation Plan - Salary Schedule is attached hereto as Appendix "B" and hereby are approved.

PASSED, ADOPTED AND APPROVED this 4th day of June 2024.



Jeremy Yamaguchi, Mayor

ATTEST:



Robert S. McKinnell, City Clerk



STATE OF CALIFORNIA
COUNTY OF ORANGE

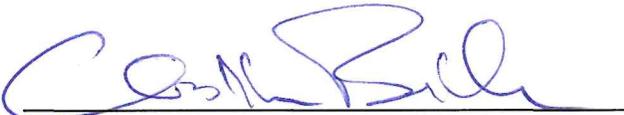
I, Robert S. McKinnell, City Clerk of The City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 4th day of June 2024, and the same was passed and adopted by the following vote:

AYES:	Councilmembers:	Shader, Smith, Wanke, Kirwin, Yamaguchi
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None



Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2024-39

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA APPROVING AND ADOPTING
THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL
YEAR 2024-25 IN THE AMOUNT OF \$117,320,406**

A. Recitals.

(i) The voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

(ii) Article XIII B, as amended in 1990, provides that the appropriations limit for the Fiscal Year 2024-25 is calculated by adjusting the base year appropriations of Fiscal Year 1986-87 for changes in the cost of living and population; and

(iii) The City of Placentia has complied with all of the provisions of Article XIII B in determining the appropriations limit for the Fiscal Year 2024-25.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. That the appropriations limit in Fiscal Year 2024-25 shall be based on the 2023-24 appropriation limit of \$112,870,414 as established by Resolution No. R-2023-43, and adjusted based on Proposition 111 guidelines by the California Per Capita Personal Income change of +3.62% and the Orange County population change of +0.31% as reported by the State Department of Finance during April 2024, thus creating a new appropriations limit for Fiscal Year 2024-25 in the amount of \$117,320,406.

PASSED, ADOPTED AND APPROVED this 4th day of June 2024.





Jeremy Yamaguchi, Mayor

ATTEST:



Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 4th day of June 2024 and the same was passed and adopted by the following vote:

AYES:	Councilmembers:	Shader, Smith, Wanke, Kirwin, Yamaguchi
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None



Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney

Attachments: Exhibit A

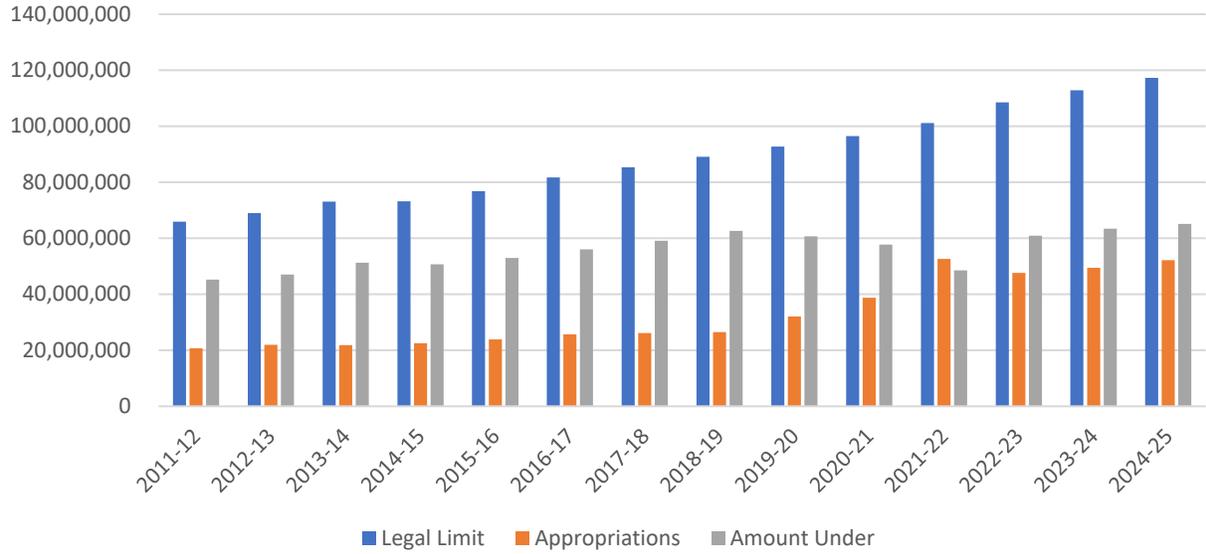
In November 1979 the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative" or "Gann Limit." The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues, with adjustments being made annually to reflect increases in population and cost of living.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year." In June of 1990 the California Voters approved Proposition 111. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations and other non-tax proceeds are not subject to the limit. Proposition 111 also established a requirement for an annual review of Limit calculations. Each year the City Council must adopt by resolution the City's appropriations limit for the following year. The following is the calculation for the City's Gann Appropriations Limit for FY2024-25.

The City of Placentia's annual appropriation limit has been determined in accordance with Article XIII B of the California State Constitution and Section 7902 of the California Government Code. The City will be below its legal appropriations limit by \$65,142,739 using the per capita personal income growth and county population growth factors.

GANN APPROPRIATIONS LIMIT CALCULATION FY 2024-25	
FY 2023-24 Appropriations Limit	\$112,870,414
Population Growth (City or County) =(0.31%)	1.0031
Cost of Living (Per Capita or Non-residential construction growth) = 3.62%	1.0362
FY 2024-25 Appropriations Limit (\$112,870,414 x 1.0031 x 1.0362)	\$117,320,406

Appropriations Table



One of the chief responsibilities of the City of Placentia to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Placentia and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

Objectives

The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies.
- To assist City management by providing accurate and timely information on financial conditions.
- To provide sound principles to guide the fiscal decisions of the City Council and City management.
- To provide essential public and capital facilities and prevent their deterioration.
- To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
- To enhance the policy-making ability of the City Council by providing accurate information on program costs.
- To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
- To implement a system of internal controls that ensures the legal and appropriate use of all City funds.

LONG RANGE FINANCIAL PLANNING POLICIES

The City's fiscal policy is focused on both short- and long-term fiscal sustainability, guided by a 10-Year Financial Plan, which is a comprehensive plan that encompasses the long-term operating and capital needs of the General Fund.

The ten-year forecast is updated during the annual budget preparation process as well each quarterly budget report and is used to model changes in revenues, significant expense needs such as negotiations with labor groups, debt service obligations and the City's capital needs.

For FY 2024-25 revenue assumptions were developed in partnership with our property and sales tax consultants, projected development activity and recently approved citywide fee increases. Revenue projections included in the adopted budget are conservative and reflect the current economic climate and possible recession within the next twelve months.

On the expense side, the adopted budget and subsequent fiscal year have incorporated all positions included in the FY 2024-25 budget as well as assumptions for growth in wages resulting

from labor negotiations. Expenses for anticipated debt payments, extraordinary capital needs as well as funding OPEB liabilities have also been included within the 10-Year Financial Plan.

BUDGET POLICIES

The City develops an annual Operating Budget which:

- Establishes budgets for all funds of the City
- Is balanced as to resources and appropriations
- Does not exceed state constitutional limits
- Is adopted prior to the beginning of the fiscal year in which they are to take effect
- Allows adjustments to the budget throughout the fiscal year with proper approvals
- Utilizes encumbrances of appropriations as a budgetary control technique
- Is adopted by resolution of the City Council
- Exercises budget controls at the department level

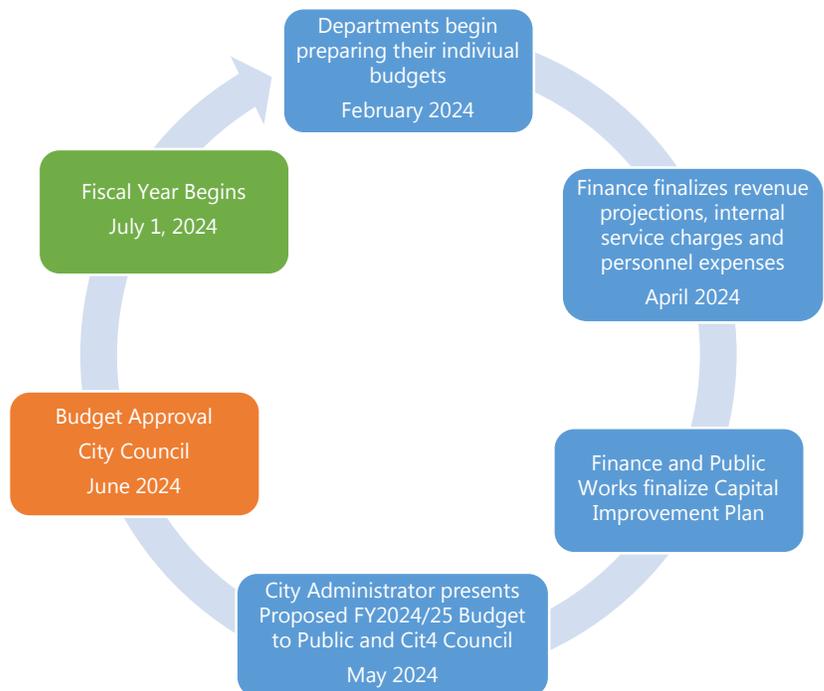
Balanced Budget

The City Administrator will present a balanced budget for adoption by the City Council prior to the beginning of the fiscal year. A balanced budget is defined as operating revenues equal to or greater than operating expenditures, including any debt service obligations. In some years, it is allowable for total expenditures to exceed revenues with the difference supported by unassigned fund balance, if necessary to fund capital improvements projects or other one-time, non-recurring expenditures.

Budget Process & Calendar

The City of Placentia operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Administrator.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are



reached by analyzing revenue history; national and local economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Administrator.

The proposed budget is then presented to the City Council and the community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

Budget Structure:

The General Fund budget, typically referred to as the operating budget, is the City's annual fiscal blueprint. The General Fund is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The General Fund outlines the many municipal services, programs and projects provided by the City during the fiscal year.

Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

The Capital Improvement Program (CIP) budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

Budget Administration

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each department/ fund. In addition, each department will ensure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to

complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City Administrator is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

Financial Reporting

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Administrator, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems.
- Identify, investigate and correct accounting errors.
- Evaluate and explain significance of on-going variances.
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident.

General Fund Budgeting

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of capital and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

Special Fund Budgeting

The term "Special Funds" shall be used to identify all funds other than the General Fund, inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required,

requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

REVENUE MANAGEMENT POLICIES

Sources of Revenue

The City will strive to maintain a diversified and stable revenue portfolio to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

Revenue Collection

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

Revenue Projection

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.

Development process costs and related administrative expenses shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

Community-Wide versus Special Benefit: The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

Service Recipient versus Service Driver: After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

Effect of Pricing on the Demand for Services: The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.

Feasibility of Collection and Recovery: Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:



- The amount of matching funds required.
- In-kind services needed to be provided.
- Requirements for reporting, earmarking and level of effort requirements.
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended).

Gifts, Bequests and Donations to the City

Gifts and donations to the City will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as “over and above” basic City appropriations and recorded in accordance with the Generally Accepted Accounting Principles.

Any gift, donation and/or bequest given shall solely be used for the purpose intended by the donor. Unrestricted gifts will be expended in a manner deemed best by the City Council and/ or appropriate board or commission.

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

City Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In instances where the purpose for which the expenditure was budgeted has not been completed by the end of the fiscal year, it may be reauthorized in the following fiscal year through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

Staffing

The annual Operating Budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of City Council approved labor agreements need not be re-approved by the Council.



Overtime Management

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or designee unless it is assumed pre-approved by its nature. For example, overtime that results when an employee must respond to an emergency and/or overtime automatically created as a result of a memoranda of understanding.

Department operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed.
- The cost of overtime versus the cost of additional staff.
- The skills and abilities of current staff.
- Training costs associated with hiring additional staff.

Overtime which is reimbursable from another government agency such as Fire Strike Teams or mutual aid is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

Measure U

The City of Placentia is committed to sound financial policies that maximize the highest level of City services for the people of Placentia. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

In November 2018, Placentia voters overwhelmingly approved Measure U, a 1% sales tax increase to help fund the cost of much-needed infrastructure repairs and maintenance as well as public safety and other critical services. To ensure the Measure U funds are spent accordingly, the Placentia City Council voted to update the Policy 460, a reserve policy including guidelines for appropriating new ongoing or one-time unrestricted revenues to be used for specific purposes.

The purpose of these funding allocations is to ensure that the new reserve areas are prioritized long-term and ultimately improve the City's fiscal health. To ensure that the policy is applied consistently by future City administrations and Councils, any modification to this policy requires a supermajority or 4/5ths vote of the City Council. The current allocations of Measure U monies are:

	Before GF Reserve (25%) met	After GF Reserve (25%) met
Infrastructure, Vehicles, and Equipment Reserve	40%	50%
Other Post-Employment Benefits (OPEB) Sustainability Reserve	10%	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%	30%
General Fund Contingency Reserve	20%	10%

Lastly, Measure U also established an independent Citizens Oversight Committee. The Committee reviews and reports on all Measure U expenditure plans and financial reports to ensure spending is consistent with General Fund Reserve Policy No. 460, as outlined in the above table. The Citizens Oversight Committee will meet regularly at meetings that are open to the public.

ACCOUNTING POLICIES

Accounting and Annual Reporting Policies

The City's Annual Comprehensive Financial Report (ACFR) presents the government and its component units' (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB) and both the budget and financial statements use the same basis of accounting.

The government-wide financial statements report information on all the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial

statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes.
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt.
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities.

The City reports the following proprietary funds:

- The Sewer Maintenance Fund accounts for the fees and services for sewer activities.
- The Refuse Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; Strategic IT technology equipment; and employee benefits.
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations.
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund.

Audit and Financial Reporting

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within sixty (60) days of receipt of the report.

During the annual budget process, the City will make available a preliminary year-end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to the findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence.

INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by the City Council. The City's Investment Policy is intended to provide specific criteria for the prudent investment of City funds with the goal of enhancing the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer and applies to the City's Pooled Investment Portfolio. The portfolio includes the General Fund, Capital Project funds, Debt Service funds, Trust & Agency, Proprietary funds, Special Revenue funds, Reserve funds and Other funds as created.



Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as well as any relative bond indentures or trust agreements.

Delegation of Authority

- The Placentia Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer, an elected position.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

Prudence

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

Treasury Objectives

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity, and yield.

Maximum Maturities

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Administrator, the City Treasurer shall provide the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.

Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations and based on the cost at time of purchase. A more detailed list of authorized investments is in the adopted Investment Policy.



FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "...the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

Non-spendable: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

Restricted: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

Committed: amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

Unassigned: amounts available for any purpose; reported only in the General Fund

Internal Service Funds

Fleet Management: The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the replacements approved in the seven-year Capital Improvement Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Information Services Fund: The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the seven-year Capital Improvement Plan in any given year. The City is currently striving to meet this goal. The FY 2024-25 budget does not set aside funding for future capital needs.

Employee Benefits: Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year.

Self-Insurance: Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City.

CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

Seven-Year Capital Improvement Program

The City Administrator shall develop and maintain a seven-year projection of capital improvement projects based on the General Plan, Specific Plans, and City Council approved projects. The seven-year projection shall be presented as part of the proposed annual budget. The Capital

Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall and adjust projects and programs accordingly. The seven-year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

Capital Improvement Program (CIP) -- Current Fiscal Year Appropriation

The current fiscal year CIP budget details the projected costs of acquisition, design, construction or rehabilitation of major capital facilities and infrastructure. The Measure U Fund and other special revenue funds are used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project.
- Defer the project for consideration to the next Financial Plan period.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified, lower priority project.
- Appropriate additional resources as necessary from fund balance.

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

Seven-Year Capital Improvement Plan

The City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the seven-year plan does not authorize the funding of projects identified within the seven-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a seven-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the seven-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

Capital Improvement Funding

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.

CIP Budget Carryover

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify an estimated "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project. The City Council will adopt by resolution all continuing appropriations after the fiscal year is closed and final numbers are known.



Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Administrator shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

CIP Funding Criteria

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

Factors Favoring - Pay-As-You-Go Financing

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

Factors Favoring - Long Term Financing (Pay-As-You-Use)

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type which will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.

- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten (10) years or longer.
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities.

In no case shall projects incur a funding deficit without the approval of the City Council.

ENTERPRISE FUND FEES AND RATE STRUCTURE

Water, Solid Waste and Sewer: The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service—of the following enterprise programs: refuse and sewer maintenance.

Ongoing Rate Review: The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

City Services: In accordance with long-standing practices, the City will treat the refuse and sewer maintenance funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

Enterprise Fund Debt Capacity: The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration, and capital improvement costs. The ability to pay new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such a time that tax proceeds are in excess of allowable limits.

DEBT POLICIES

Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Placentia.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

Debt Management

- The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financing on a competitive basis. However, negotiated financing may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability, and cost-effectiveness.

- The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement). The City's current bond rating is AA.

Debt Refinancing

General Guidelines: Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit.
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

Standards for Economic Savings: In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

Legal Debt Limit Calculation (General Obligation Debt)	
Assessed Valuation, FY 2023-24*	\$8,979,981,646
Adjusted Assessed Valuation (x25%)	\$2,244,995,412

Legal Debt Limit- 15% of Adjusted Assessed Valuation	\$336,749,312
Total Net Debt Applicable to Limitation: General Obligation Bonds	\$0
Percentage of Debt Applicable to the Legal Limit:	0%
<i>*Source: Orange County Assessor's Office</i>	

Year Ending June 30	2021 Motorola Lease	2021 Installment Sale	2021 Fire Loan #1	2021 Fire Loan #2	2021 Fire UAL Loan	2013 Tax Allocation Refunding	2020A Lease Revenue Bonds	2023A Lease Revenue Bonds
2025	152,862	404,317	412,591	216,001	348,252	1,010,619	4,123,772	561,800
2026	152,862	403,220	412,591	216,001		1,008,188	4,283,036	559,675
2027	152,862	401,049	412,591	216,001		1,008,788	4,281,944	562,175
2028	152,862	404,795	412,591	216,001		1,007,700	4,282,596	559,300
2029	152,862	403,385	412,591	216,001		1,002,375	4,284,270	561,050
2030	152,862	400,900	206,296	108,000		1,002,950	4,284,129	562,300
2031	152,862					1,001,625	4,283,105	558,175
2032	152,862					998,400	4,284,134	558,675
2033	152,862					998,156	4,282,992	558,675
2034							4,285,791	558,175
2035-2045							25,777,257	11,193,250
	1,528,617	2,417,665	2,269,252	1,188,005	348,252	9,038,800	68,453,027	16,793,250
Interest	331,458	124,665	172,938	89,266	3,372	1,638,800	19,923,027	7,603,250
Principal	1,197,159	2,293,000	2,096,314	1,098,741	344,880	7,400,000	48,530,000	9,190,000

The City has issued debt to support large capital projects and initiatives such as the creation and start up of the Placentia Fire and Life Safety Department in 2020 as well as the public safety building that is currently under construction. Additionally, the City issued debt in 2020 to pay off the City's unfunded actuarial liability for pension debt with CalPERS. The City balances the need to issue debt for larger purchases with the impact the ongoing debt service commitments have on the City's operating budget. The addition of the full year's debt payment for the public safety building in FY 2024-25 contributed to the City's initial \$3.9 million deficit and will continue to impact the operating budget, especially with the decrease in sales tax.

CONTRACTING FOR SERVICES

General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment, or absorption by the contractor.

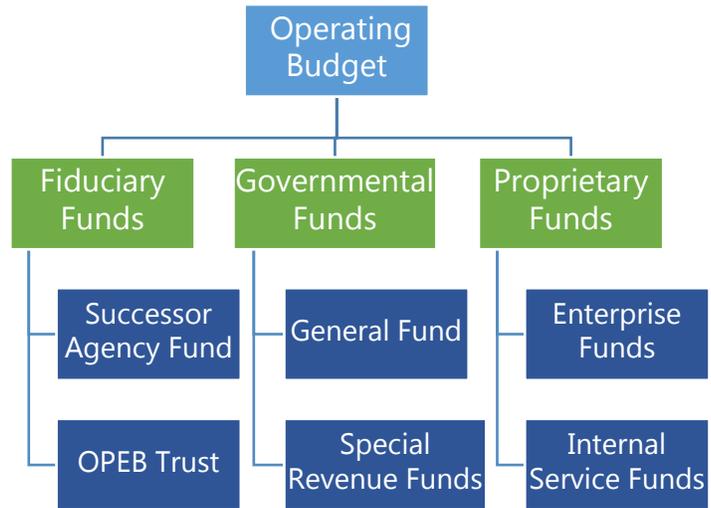
Evaluation Criteria

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?
- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service and still retain accountability and responsibility for its delivery?

The City budget consists of a number of different funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Placentia.

Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The three types of fund categories are governmental funds, proprietary funds and fiduciary funds and are defined in detail below.



GOVERNMENTAL FUNDS

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

GENERAL FUND

The General Fund is the City’s single largest fund type and accounts for unrestricted revenues such as general taxes and intergovernmental revenue, user fees, fines, rents, and other miscellaneous general revenues. This fund supports basic services including Police, Fire & Life Safety, Development Services, Community Services, and general administration.

SPECIAL FUNDS (Restricted)

Special revenue funds are used to account for the proceeds from specific revenue sources that are legally or contractually restricted to expenditures for specific purposes.

AB2766 - Air Quality Management Fund

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have

included the purchase of alternative fuel (CNG) vehicles, and various educational and outreach programs to encourage commuter use of transit and rail systems.

Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)

The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury for assistance in forfeiture cases. Under state and federal statutes, the City of Placentia receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received.

Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen’s Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Placentia is eligible to receive the minimum grant amount of \$100,000 each year. Funds from this program cannot supplant existing funding and are to be used for one-time items including equipment.

Housing and Community Development (CDBG)

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community.

Gas Tax

The City receives Gas Tax funds per various sections of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.



Housing Successor Fund – (Former Redevelopment)

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. This fund accounts for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

City Capital Projects Fund

Used to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

Measure M Fund

This fund accounts for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

Road Maintenance & Rehabilitation Program (SB1)

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges and other transit related improvements.

Placentia Regional Navigation Center

This fund accounts for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) grant and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.



TOD Impact Fee Special Revenue Fund

This fund accounts for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including but not limited to acquisition, financing, construction and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

PROPRIETARY FUNDS

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

ENTERPRISE FUNDS

Enterprise funds are used to report activities for which service charges or fees are charged to external users. Costs for providing the goods and services to the general public (Utility Customers) is paid through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

Refuse Fund

The City contracts with Republic Services to provide residential and commercial waste collection, and recycling. The City utilizes the property tax assessment process to include the waste collection charges owed to Republic Services.

Sewer Maintenance Fund

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City sewer system.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include risk management, employee health and welfare and equipment replacement.

FIDUCIARY FUNDS

Funds that account for resource held in a trustee, custodial or agency capacity for others.

Housing Successor Fund – (Former Redevelopment)

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On February 1, 2012, the City elected to become the Successor Agency to

the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

Community Facilities District Fund

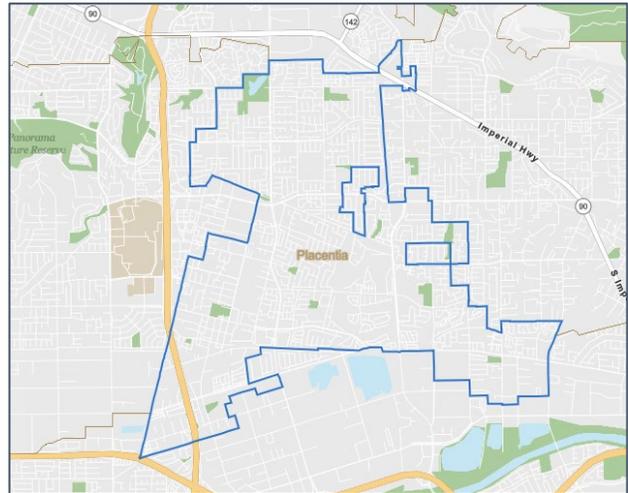
This fund accounts for the Community Facilities Districts No. 89-1 (East Placentia) and 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District. This fund also accounts for the service of \$25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

Public Safety CFD 2014-01 Fund

This fund accounts for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

Community Overview

The City of Placentia is located in the northern part of Orange County and encompasses just under seven square miles adjacent to the cities of Yorba Linda, Brea, Fullerton and Anaheim.



The City was incorporated in 1926 and became a charter city in 1967. It is governed by a five-member elected City Council. The city operates under the Council/Administrator form of city government whereby City Council members serve staggered, four-year terms, with a three consecutive term limit. The Mayor is selected by the City Council from among its membership and serves a one-year term. The City Administrator is appointed by the City Council to carry out the policies and direction of the City Council, oversee the day-to-day operations of the City, and appoint department directors.

Placentia is a full-service city that provides the following services: police, fire & life safety, street and park maintenance, recreation, traffic/transportation, public improvements, economic development, building and planning, zoning, and general administrative services.

Demographics



51,951 Total Population



41.8% of Population with bachelor's degree or Higher



38.2 Median Age
49.2% Male & 50.8% Female



Median Income- \$106,155



63.3% Homeownership Rate



17,368 Total Housing Units

History

Placentia’s rich history began in 1837 when the governor of Mexico granted the Rancho San Juan Cajon De Santa Ana to Juan Ontiveros. This land grant included the area that today comprises Placentia, Anaheim, Brea, and Fullerton. Placentia was placed on the map in 1910 when A.S. Bradford persuaded the Santa Fe Railroad to re-route their track through this area, thus shortening the rail distance to Los Angeles. A station was built and packing houses were established for the town’s growing citrus industry. Mr. Bradford and Richard Melrose laid out the main streets of the town and, in his honor, Bradford Avenue and Melrose Avenue retain their names today.



Placentia’s climate and rich land attracted an ever-growing number of new residents. The area was well suited for raising citrus fruit, walnuts, avocados, and grapes. Placentia became the center of Valencia Orange Growing and Packing, and its 500 citizens voted to incorporate the City in 1926.

In 1960, Placentia’s population had reached only 5,000; however, a phenomenal growth period was just beginning. By 1970, the population had increased five-fold to nearly 25,000. Today, Placentia is still a fast-growing community with over 50,000 residents, beautiful suburban homes, good schools, stately churches, and wholesome recreation.

Top Sales Tax Producers (in alphabetical order)

-
- 7-Eleven*
 - 76*
 - Arco AM PM*
 - Audi North OC*
 - Beacon Roofing Supply*
 - Bejac*
 - Best 4 Less 76*
 - Chevron*
 - Coastal Spa & Patio*
 - CVS Pharmacy*
 - Facility Solutions Group*
 - Fairway Ford Sales*
-

-
- Marshalls*
 - Nickey Petroleum*
 - Print & Finishing Solutions*
 - Prosource of North Orange County*
 - Roofing Wholesale*
 - Ross*
 - SC Motors*
 - Schorr Metals*
 - State Bros*
 - Suburban Propane*
 - TFN Architectural Signage*
-

Accrual Basis of Accounting	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Adjusted / Amended Budget	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
Air Quality Management District (AQMD)	The air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties (www.aqmd.gov).
Air Quality Management Plan (AQMP)	A plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
Allocation of Funds	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
Annual Comprehensive Financial Report (ACFR)	The summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The ACFR is prepared by December of each year.
Appropriation	A specific amount of money authorized by the City Council for an approved work program.
Arterial Highway Financing Program (AHFP)	A Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
Assessed Property	The value set upon real estate or other property by the County Tax Assessor.
Assessed Valuation	A measure of the taxable value of property located within the City against which the tax rate is applied.
Assessed Valuation (Secured)	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
Assessed Valuation (Unsecured)	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.

Assessment District (AD)	A separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
Audit	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Balanced Budget	A budget in which planned expenditures do not exceed planned revenues.
Bond Refinancing	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
Bradley Burns Uniform Local Sales & Use Tax	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
Budget Surplus	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
Budget Amendment	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Administrator has the authority to approve transfers within funds.
California Environmental Quality Act (CEQA)	A state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible (ceres.ca.gov/ceqa).

California Transportation Commission (CTC)	The agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California (www.catc.ca.gov)
Capital Equipment	Equipment (fixed assets) with an initial individual cost of \$2,500 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
Capital Expenditure	Expenditure for tangible property with an initial individual cost of \$25,000 or more and an expected useful life greater than two years per item.
Capital Improvement Program Budget (CIP)	A multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least \$50,000 and an estimated useful life greater than two years.
Certificates of Participation (COPs)	Tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
City Council (CC)	Comprised of five City Councilmembers who are elected by district by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmembers and serves a one-year term. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
Community Development Block Grant (CDBG)	Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
Community Facilities District (CFD)	A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
Community Oriented Policing Services (COPS)	A grant program that provides partial funding of salaries for several front line law enforcement positions.

Conditional Use Permit (CUP)	Allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
Congestion Management Plan (CMP)	Defines a network of state highways and arterials, level of service standards and related procedures.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency Reserve	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.
Cost Allocated	A method used to charge General Fund costs budgeted in one department to another department or another fund.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.
Department, (Function) Division	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
Discretionary Funding Opportunities	Pertains to funds, grants or other resources that are not restricted as to use.
Drug Abuse Resistance Program	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives (www.dare.com).
Encumbrance	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
Enterprise Fund	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Environmental Enhancement and Mitigation Program (EEMP)	A state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
Environmental Impact Report (EIR)	A public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
Expenditure	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.
Fair Housing Council of Orange County (FHCOC)	A private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws (www.fairhousingoc.org).
Fees	A general term used for any charge levied by government for providing a service or permitting an activity.
Fiscal Year (FY)	Any period of 12 consecutive months designated as the budget year. Placentia's budget year begins on July 1 and ends on June 30.
Fixed Asset	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.
Franchise Tax	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City. Examples includes Southern California Edison, Cable Television, Southern California Gas and Republic Disposal.
Fringe Benefits	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.

Full-Time Equivalent (FTE)	Refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
Fund	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
Fund Balance	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
Gas Tax	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
General Fund	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
General Plan	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.
Geographical Information System (GIS)	A computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
Goal	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
Government Finance Officers Association (GFOA)	A professional association of state/provincial and local finance officers in the United States and Canada (www.gfoa.org).
Governmental Accounting Standards Board (GASB)	Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities (www.gasb.org).
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Gross Domestic Product (Real) (GDP)	The total of the goods and services produced by labor and property located in the United States.
Gross State Product (GSP)	The total of the goods and services produced by labor and property located in the State of California.

Growth Management Area (GMA)	Inter-jurisdictional planning regions within Orange County.
Growth Management Program (GMP)	A Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Hotel Tax (TOT)	Also known as the Transient Occupancy Tax (TOT) or bed tax – a 10% tax added to the cost of renting a hotel room within the City.
Infrastructure	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least \$50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
Inter-Fund Transfers	Payments from one fund to another fund, primarily for work or services provided
Landscape, Lighting, and Park Maintenance (LLPM)	An assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
Lease-Purchase Agreement	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
Level of Effort	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
Levy	To impose taxes, special assessments or service charges for the support of governmental activities.
Local Agency Formation Commission (LAFCO)	Reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies (www.oclafco.org).
Local Agency Investment Fund (LAIF)	A voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.

Long-Term Debt	Debt with a maturity of more than one year after issuance.
Major Fund	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the "Major Funds – Summary by Budget Category" tables presented in the Budget Summary chapter.
Measure M	County-wide sales tax measure used to fund a variety of transportation related projects.
Measure M - Growth Management Area (M-GMA)	A county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Measure M – Turnback	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back" to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
Measure U	A 1% sales tax approved by the voters in November 2018 and effective April, 2019 to help fund much-needed infrastructure repairs and maintenance as well as public safety and other critical services.
Memorandum of Understanding (MOU)	An agreement outlining the terms of employment entered into between the City and employees of various bargaining units.
Modified Accrual	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
National Pollutant Discharge Elimination System	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

Objective	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
Operating Budget	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
Orange County Fire Authority (OCFA)	An agency that provides fire prevention/suppression and emergency services to 23 cities and all the unincorporated areas in Orange County (www.ocfa.org).
Orange County Investment Pool (OCIP)	A pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
Orange County Transportation Authority (OCTA)	A regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County (www.octa.net).
Ordinances	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Outputs	The general results expected from programs and functions.
Part I Crimes	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
Part II Crimes	All other criminal offenses not defined as Part I crimes.
Pavement Management System	PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
Pavement Quality Index (PQI)	A scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
Performance Budget	A budget wherein expenditures are tied to the measurable performance of activities and work programs.
Performance Measurements	Statistical measures that are collected to show the impact of dollars spent on City services.

Personnel Expenses	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
Priority E	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
Priority I Calls	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
Program	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
Program Budget	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
Property Tax	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of Placentia receives \$0.1340 cents per dollar of the Prop 13 tax.
Proposition 218	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIII C and XIII D to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
Public Employees' Retirement System (PERS)	Provides retirement and health benefit services to members from the state, school districts and local public agencies (www.calpers.ca.gov).
Ralph M. Brown Act	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
Redevelopment Agency (RDA)	Formerly charged with the oversight for the redevelopment process for the City of Placentia. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the

	California Supreme Court. As a result, all redevelopment agencies in California were dissolved effective February 1, 2012.
Regional Surface Transportation Program (RSTP)	A federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
Reserve	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
Resolution	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
Resources	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
Revenue	Annual income received by the City.
Right of Way	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
Southern California Association of Governments (SCAG)	The Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality (www.scag.ca.gov).
Special Funds	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
Traffic Enforcement Index	The number of moving citations divided by the number of injury accidents.
Transaction Sales Tax (District Tax)	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Placentia has a 1% transaction tax authorized in November 2018.

Transfers-In/Out	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
Transient Occupancy Tax (TOT)	A 10% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
Transportation Management Association (TMA)	An association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
Transportation Management Plan (TMP)	A plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
Unencumbered Appropriation	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
Voice Over Internet Protocol (VoIP)	Used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).