

CITY OF PLACENTIA

FY 2021-22
ADOPTED
BUDGET

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PLACENTIA
Rich Heritage, Bright Future

ANNUAL BUDGET FISCAL YEAR 2021-22

Craig Green, Mayor
Chad P. Wanke, Mayor Pro Tem
Jeremy B. Yamaguchi, Councilmember
Ward L. Smith, Councilmember
Rhonda Shader, Councilmember
Kevin A. Larson, City Treasurer
Robert S. McKinnell, City Clerk



General Fund Budget
FISCAL YEAR 2021-22

CITY OF PLACENTIA ORGANIZATION CHART





OFFICE OF THE CITY ADMINISTRATOR

TO: CITY COUNCIL

FROM: DAMIEN R. ARRULA, CITY ADMINISTRATOR

DATE: JUNE 15, 2021

SUBJECT: ADOPTED FISCAL YEAR 2021-22 OPERATING BUDGET

In compliance with City Charter Section 1203, the Adopted Fiscal Year (FY) 2021-22 Operating Budget and Capital Improvement Program are presented for your review and consideration. The Coronavirus (COVID-19) pandemic has continued to present unique challenges for the FY 2021-22 budget process mainly due to the extent of the economic impact being unknown. The effect of COVID-19 and the subsequent shelter-at-home orders resulted in an immediate shock to the economy and the City's revenues.

Throughout 2019 and into 2020, the national economy was in its 126th month of continued growth with an annualized rate of 2.3%. Local economists forecasted this growth to slow to 1.9% in 2020 with no recession on the horizon. Orange County was projected to experience an increase in home sales in 2020 with home prices expected to grow by 3.2% along with residential permits growing by 9%. This outlook changed dramatically in March 2020 with the rapid onset of COVID-19 causing the first pandemic induced recession of the postwar era as consumers and businesses reacted. Unlike any other recession the City has experienced, the duration and expected recovery is yet to be seen.

A proactive and conservative approach was taken throughout the pandemic that has enabled the City to address anticipated budgetary shortfalls in FY 2020-21 and ensure early and measured action in the development of the FY 2021-22 Operating Budget. The direction provided by the

Mayor and City Council and collaboration with our workforce has produced a Adopted Budget that addresses these shortfalls.

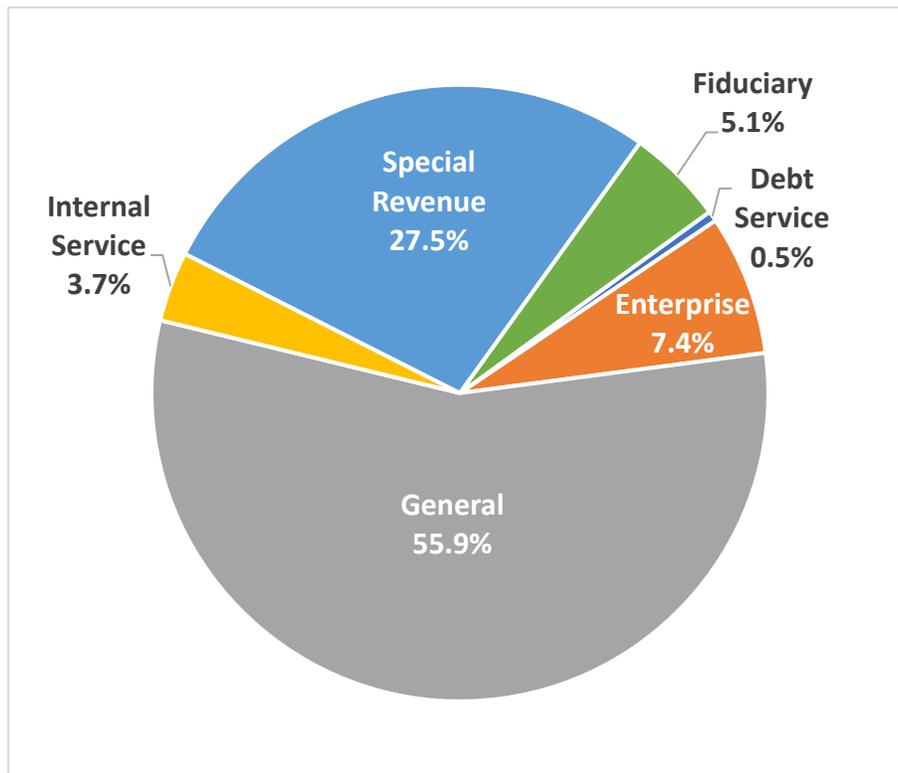
TOTAL ADOPTED BUDGET

The FY 2021-22 Adopted Budget includes total resources of \$76.9 million, appropriations of \$74.6 million, and a net increase in total fund balance of \$2.2 million for all City funds (General, Special Revenue, Debt Service, Enterprise, Internal Service and Fiduciary).

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	43,062,400	41,698,500	1,363,900
Special Revenue	20,922,900	20,487,400	435,500
Debt Service	409,500	409,500	-
Enterprise	5,942,100	5,493,200	448,900
Internal Service	2,738,300	2,738,300	-
Fiduciary	3,786,600	3,786,600	-
Total	76,861,800	74,613,500	2,248,300

Of the \$74.6 million in appropriations, the General Fund represents 55.9% of the total FY 2021-22 Adopted Budget, followed by Special Revenue Funds at 27.5%.

FY 2021-22 Adopted Budget



GENERAL FUND OPERATING BUDGET

The FY 2021-22 Adopted General Fund budget includes sources of \$43.1 million, appropriations of \$41.7 million, and a net increase in fund balance of \$1.4 million.

General Fund Sources of \$43.1 million reflect an overall increase of 5.8%, which includes \$2.8 million transfer in from the American Recovery Plan Act (“ARPA”). Despite the uncertainty surrounding the economic recovery from COVID-19, it is anticipated that the City will experience an increase in revenue in FY 2021-22 primarily related to transfers in, property taxes, sales and use tax, other taxes, and charges for services. These increases are offset by decreases in permits, intergovernmental, and miscellaneous revenues.

	2020-21 Amended	2021-22 Proposed	Variance
REVENUE			
Property Taxes	16,470,800	17,545,700	6.5%
Sales & Use Taxes	6,845,647	7,134,800	4.2%
Other Taxes	6,508,000	6,684,800	2.7%
Permits	1,230,000	874,900	-28.9%
Fines & Forfeitures	444,000	444,200	0.0%
Intergovernmental	365,000	265,000	-27.4%
Charges for Services	1,041,000	1,278,200	22.8%
Miscellaneous	2,739,399	2,285,700	-16.6%
Total Revenues	35,643,846	36,513,300	2.4%
Transfers In	1,623,103	990,800	-39.0%
ARPA Transfers In	-	2,755,500	N/A
Measure U Transfers In			
Reserve Contribution	1,351,400	-	-100.0%
Employee Retention	1,351,588	2,102,100	55.5%
OPEB	735,000	700,700	-4.7%
Total Transfers-In	5,061,091	6,549,100	29.4%
Total Sources	40,704,937	43,062,400	5.8%

General Fund requirements of \$41.7 million reflect a net increase in expenditures of 5.2% or \$2.1 million as compared to FY 2020-21. These increases are primarily due to an increase in the costs associated with, reinstating Community Service Programs, an increase in personnel expense due to the various MOU contractual increases, and the one-time Public Safety Facility Debt Service payment.

	2020-21 Amended	2021-22 Proposed	Variance
Legislative	1,080,100	1,074,400	-0.5%
Administration	5,032,456	5,372,800	6.8%
Finance	1,180,085	1,249,500	5.9%
Development Services	1,251,285	1,351,000	8.0%
Public Safety - Police	12,654,799	11,810,000	-6.7%
Fire & Life Safety	3,940,404	4,271,300	8.4%
Public Works	4,587,082	4,158,300	-9.4%
Community Services	1,865,498	2,357,100	26.4%
General Government	4,323,414	4,294,600	-0.7%
Debt Service	2,614,905	4,748,300	81.6%
Total Department	38,530,028	40,687,300	5.6%
Capital Improvement Program	816,945	529,400	-35.2%
Transfers Out	275,000	53,000	-80.7%
Public Safety Facility Debt Service	-	428,800	N/A
Total Requirements	39,621,974	41,698,500	5.2%

POSITION ALLOCATION

The FY 2021-22 Adopted Budget includes 184 positions, of which 177 are full-time personnel and 7 elected officials and reflects an increase of ten (10) positions as compared to the FY 2020-21 Amended Budget.

Department	2020-21 Amended	2021-22 Proposed	Variance
Legislative ⁽¹⁾	7.00	7.00	-
Administration	25.00	27.00	2.00
Finance	9.00	9.00	-
Development Services ⁽²⁾	9.00	11.00	2.00
Police ⁽²⁾	68.00	69.00	1.00
Fire	27.00	27.00	-
Public Works ⁽³⁾	22.00	26.00	4.00
Community Services	7.00	8.00	1.00
Total	174.00	184.00	10.00
⁽¹⁾ Positions represent part-time elected officials			
⁽²⁾ Includes one position programmed in special revenue funds			
⁽³⁾ Includes two (2) positions programmed in enterprise funds			

Also included in the FY 2021-22 Adopted Budget are 26 appointed positions for the Planning, Cultural Arts, Recreation & Parks, and Traffic Commissions.

Position Additions

The FY 2021-22 Adopted Budget includes an increase of 10 positions to meet the needs of the City's required service levels. These requests are partially offset by decreases in part-time salaries and contract services and are funded by associated fee revenue and the General Fund. Additions include the following full-time positions:

- Administration
 - Two (2) Public Safety Dispatchers
- Development Services
 - One (1) Associate Planner
 - One (1) Media Services Specialist (special revenue fund)
- Police
 - One (1) additional Police Services Supervisor – Records
- Public Works
 - One (1) Engineering Aide
 - One (1) Mechanic
 - One (1) Associate Civil Engineer (budgeted in the sewer enterprise fund)
 - One (1) Environmental Compliance Officer (budgeted in the refuse enterprise fund)
- Community Services
 - One (1) Maintenance Worker

Over-hires

The FY 2021-22 Adopted Budget also includes three (3) Police Officers and one (1) Dispatcher over-hire positions. These positions will be included in the Position Allocation Plan but not budgeted as it is anticipated the funding will be obtained through salary savings from vacant positions. This recommendation reduces the amount of time positions are vacant and reduces turnover by decreasing forced overtime (a common reason given by Police Officers in their Exit Interviews.)

CAPITAL IMPROVEMENT PROGRAM

A CIP is a long-term planning document used to prioritize the construction of capital improvements such as pothole repair and street paving, as well as identify and manage funding sources for those improvements. The CIP document also outlines project delivery timelines and funding schedules over a seven-year planning horizon. As part of the planning process, budget-level cost estimates for capital improvements are identified, and projects are prioritized based upon available funding sources and community needs. The City leverages outside funding sources such as Federal and State grant funds as well as other non-General Fund revenues to fund capital improvements to the greatest extent possible. Projects are re-prioritized and funded when these outside funds are made available for that purpose.

The CIP is reviewed yearly, during which time the City's needs are re-prioritized and the City's financial capacity to fund capital improvements are re-evaluated. Thus, the CIP is a dynamic planning tool that provides the City flexibility in how and when capital improvements and investments in the City's infrastructure are made. Its overall goal is to provide a thoughtful approach to preserving and enhancing the quality of life for the entire community.

CIP Objectives

The objectives of the CIP are:

1. To address community desires to upgrade public infrastructure;
2. To identify and forecast financing needs and sources to maximize all available federal, state, regional, and local funding sources;
3. To promote sound financial planning in the implementation of capital projects and to address aging infrastructure needs before they become even more expensive to fix in the future;
4. To implement projects that meet established community priorities and City Council goals;
5. To serve as a planning tool for the City Council in making budgetary decisions and prioritization of projects;
6. To facilitate and enhance economic development and private investment in the City;
7. To provide a balance between needed capital improvements and the current financial capability of the City to provide for these improvements;
8. To complete capital improvements in a timely and systematic manner, with the public's health and safety in mind.

To meet the objectives of the CIP, the following criteria were used to identify, develop and prioritize projects and recommend funding:

1. The project is necessary to address a safety issue, such as aging public facilities that no longer meet today's standards, or street/road repair projects necessary not only for the safety of motorists and pedestrians but with the use of emergency vehicles using those roads, in mind;
2. The project is necessary because current maintenance efforts are no longer satisfactory to keep City infrastructure, park or facility functioning, in good repair and compliant with current Federal and/or State seismic, health or safety regulations;

3. The project is necessary because a facility or service is no longer adequate to meet the demand, and expansion is needed, or a new public facility is required to serve the community;
4. The project is necessary because a master plan identifies that new facilities or improvements are needed for adequate level of service.

Street Maintenance and Repairs

The City has struggled in the past to find and maintain sufficient and sustainable revenue sources to adequately maintain its roadway network and it has relied exclusively on outside funding sources such as Gas Tax, Measure M and occasional grant funds to provide for street rehabilitation. However, in November 2018 Placentia voters approved Measure U implementing a new 1% sales tax increase to provide a new revenue stream in part for the City to rehabilitate its roadway network. In addition, voters Statewide decided to keep the Gas Tax increase previously signed into law by Governor Brown in 2017. In FY 2021-22, the City will be allocating more than \$4 million in Measure U, Measure M , TOD Streetscape Impact fees and RMRA Gas Tax Funds towards much needed street improvements. This is the most significant investment in the City’s roadway system in more than ten years.

Parks Initiative

The Placentia Open Spaces and Urban Greening (“POSUG”) Master Plan was completed in November 2019 and approved by the City Council at the December 3, 2019 meeting to be utilized as a guide for future Capital Improvement Program (CIP) Projects to be incorporated into the City’s seven (7) year CIP plan and to allocate potential funding sources as available through the City’s annual budgetary process. This Master Plan was the basis for the creation of the Placentia Parks Initiative; a citywide initiative which is aimed at establishing a significant capital investment into the City’s parks and open spaces by improving and renovating aging park infrastructure and amenities over the course of the next two (2) fiscal years. This represents the single largest investment of City funds into City owned parks in over two decades.

CIP Budget Highlights

The following budget highlights provide an overview of how the Adopted CIP addresses the City’s capital project priorities.

Streets & Streetscapes and Traffic Operations

The first CIP priority is safety within the City’s right-of-way, parks, and facilities. This priority is addressed throughout each section of the CIP document in numerous ways, including proper maintenance of public streets, traffic control and operations, parks, public buildings, bridges, sewer systems and storm drain systems. Some of the key FY 2021-22 projects and appropriations included in this CIP that address these issues are:

- \$4,002,700 in street, streetscape, sidewalk, curb and gutter improvements
- \$278,000 in traffic signalization coordination, traffic control master unit improvements as part of a regional project as well as traffic signal preemption devices and traffic signal back-up batteries
- \$250,000 Storm drain master plan

Parks and Facility Improvements

A primary focus of the CIP is to preserve and reinvest in the City's physical assets, as reflected in each of the CIP sections. On March 18, 2021 the City adopted the Parks Initiative. 20% of survey comments received were requesting that City parks be updated. Key projects funded in the Adopted FY 2021-22 CIP that support the Parks Initiative goals are:

- \$1,913,500 for various park and playground improvements
- \$200,000 for Park buildings & facilities.

Preventative Maintenance and Facility Improvements

A primary focus of the CIP is to preserve and reinvest in the City's physical assets, as reflected in each of the eleven CIP sections. Key projects funded in the Adopted FY 2021-22 CIP that support a preventative maintenance program are:

- \$350,000 in building renovations and replacement of Civic Center Pergola

Replace or Upgrade Outdated or Inadequate Facilities or Equipment

The Adopted CIP recommends several projects which address facilities or equipment that are no longer adequate to meet demand or serve our citizens. These projects include the replacement or upgrade of facilities or equipment, expansion of an existing facility, or construction of a new facility. Some of the projects and appropriations in the FY 2021-22 CIP that address outdated or inadequate equipment are:

- \$645,400 in new and replacement equipment and IT improvements
- \$512,000 in new and replacement vehicles

Future Projects

In addition to projects Adopted for FY 2021-22, the CIP also includes important projects to be programmed in future years when funding becomes available. Several of these projects are summarized as follows:

- \$225,000 for Bastanchury Rd and Yorba Linda Blvd Median Renovation
- \$100,000 Old Town Parking Lot Rehabilitation Project
- \$730,825 in City Buildings & Facilities improvements
- \$844,120 for Park improvements and replacement of equipment

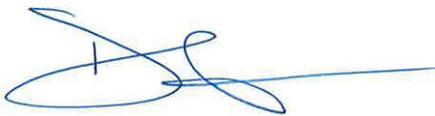
The FY 2021-22 Capital Improvement Program effectively reflects the City's needs and priorities. Although projects may be appropriated in FY 2021-22, not all projects may be completed in this fiscal year due to staffing constraints or possible changes in funding sources or priorities. The FY 2021-22 CIP Project List is an optimal list of projects to be completed. Any projects not completed will be carried forward into the following fiscal year.

CONCLUSION

Despite the unprecedented economic climate in which the City is faced during the COVID 19 pandemic, the FY 2021-22 Adopted Budget reflects the unparalleled progress the City has achieved towards overall financial health. The City will not only meet all of its contractual obligations but will also fully fund its contingency reserve of 25% of operating expenditures and maintain an unassigned General Fund balance of \$939,055. The City's overall General Fund Reserve totals \$9.8 million, which translates toward accomplishing 111% of the City's reserve policy. This is the direct result of the fiscally responsible approach the City Council has adopted over the last several fiscal years which continues our collective goal of maintaining the City's long-term fiscal sustainability while addressing the essential public safety, parks, street and road repair projects our residents desire.

Staff believes this budget takes the necessary steps forward toward increasing the City's financial well-being while providing the best and most innovative services to Placentia residents.

Respectfully submitted,



Damien R. Arrula,
City Administrator



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
 PLACENTIA PUBLIC FINANCING AUTHORITY

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: JUNE 15, 2021

SUBJECT: CITY OF PLACENTIA ANNUAL BUDGET, CAPITAL IMPROVEMENT PROGRAM,
 POSITION ALLOCATION PLAN, AND ANNUAL APPROPRIATIONS LIMIT, AND
 PLACENTIA PUBLIC FINANCING AUTHORITY ANNUAL BUDGET FOR FISCAL
 YEAR 2021-22

FISCAL
 IMPACT:

GENERAL FUND

EXPENDITURES – OPERATING:	\$35,991,300
EXPENDITURES – DEBT SERVICE:	\$5,177,100
EXPENDITURES – CAPITAL:	\$529,400
EXPENDITURES – TRANSFERS OUT:	\$53,000
REVENUE:	\$36,513,300
OPERATING TRANSFERS-IN:	\$6,546,100

SPECIAL REVENUE FUNDS

EXPENDITURES – OPERATING:	\$5,654,900
EXPENDITURES – DEBT SERVICE:	\$278,600
EXPENDITURES – CAPITAL:	\$7,688,900
EXPENDITURES – TRANSFERS OUT:	\$6,865,000
REVENUE:	\$20,786,800
OPERATING TRANSFERS-IN:	\$136,100

DEBT SERVICE FUND

EXPENDITURES – DEBT SERVICE:	\$409,500
OPERATING TRANSFERS-IN:	\$409,500

ENTERPRISE FUNDS

EXPENDITURES – OPERATING:	\$5,316,500
EXPENDITURES – TRANSFERS OUT:	\$176,700
REVENUE:	\$5,942,100

INTERNAL SERVICE FUNDS

EXPENDITURES – OPERATING:	\$2,738,300
OPERATING TRANSFERS-IN:	\$2,738,300

FIDUCIARY FUND

EXPENDITURES – DEBT SERVICE:	\$3,786,600
OPERATING TRANSFERS-IN:	\$3,786,600

SUMMARY:

The City's budget is an important policy document, serving as the annual financial plan that identifies the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. The City's fiscal priorities include keeping the City safe, clean, and well maintained, in addition to protecting the quality of life and property values. The budget also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City is required to adopt a budget by July 1 of each year which establishes appropriations and estimated revenues for the fiscal year. In compliance with the City Charter Section 1203, the Proposed Budget for Fiscal Year ("FY") 2021-22 was presented for City Council review on May 18, 2021, and again on June 1, 2021. The June 1, 2021 City Council meeting also included an overview of the Capital Improvement Program ("CIP"). Since the June 1 meeting, there have been no revisions made to the FY 2021-22 budget.

In addition to budget adoption, Article XIII B of the State Constitution requires that each California local government adopt an Annual Appropriations Limit each year. This action will approve the use of the County's population growth and California per capita income growth in calculating the FY 2021-22 Annual Appropriations Limit and the resolution adopting the City's FY 2021-22 Annual Appropriations Limit, as required by law.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2021-22 and Capital Improvement Program (CIP) for Fiscal Year 2021-22, consider all public testimony, ask questions of Staff, and close the public hearing; and
2. Adopt Resolution No. R-2021- 41, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2021-22 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2021-22 Capital Improvement Program (CIP) Budget with an appropriation of \$8,226,600; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2021-22; and
3. Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and
4. Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2021-22 Annual Appropriation Limit; and

5. Adopt Resolution R-2021-42, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2021-22 in the amount of \$101,180,364.

It is recommended that the Placentia Public Financing Authority take the following actions:

1. Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2021-22; and
2. Adopt Resolution No. PPFA-2021-02, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2021-22 Annual Budget.

DISCUSSION:

The FY 2021-22 Proposed Budget includes total resources of \$76.9 million, appropriations of \$74.6 million, resulting in a net increase in total fund balance of \$2.2 million.

FY 2021-22 Proposed Budget

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	43,062,400	41,697,800	1,364,600
Special Revenue	20,922,900	20,487,400	435,500
Debt Service	409,500	409,500	-
Enterprise	5,942,100	5,493,200	448,900
Internal Service	2,738,300	2,738,300	-
Fiduciary	3,786,600	3,786,600	-
Total	76,861,800	74,612,800	2,249,000

GENERAL FUND

The General Fund is the general operating fund of the City and the FY 2021-22 Proposed General Fund Budget includes sources of \$43.1 million, appropriations of \$41.7 million, and a net increase in fund balance of \$1.4 million.

Sources

General Fund Sources of \$43.1 million reflect an overall increase of 5.8% or \$2.4 million as compared to the 2020-21 Amended Budget primarily due to taxes including property taxes, sales and use taxes, and transfers in which includes Measure U and American Rescue Plan Act (ARPA) funds. These increases are offset by decreases in permits, intergovernmental, and miscellaneous revenues.

General Fund Revenue	2020-21	2021-22	Variance
	Amended	Proposed	
Property Taxes	16,470,800	17,545,700	6.5%
Sales & Use Taxes	6,845,647	7,134,800	4.2%
Other Taxes	6,508,000	6,684,800	2.7%
Permits	1,230,000	874,900	-28.9%
Fines & Forfeitures	444,000	444,200	0.0%
Intergovernmental	365,000	265,000	-27.4%
Charges for Services	1,041,000	1,278,200	22.8%
Miscellaneous	2,739,399	2,285,700	-16.6%
Total Revenues	35,643,846	36,513,300	2.4%
Transfers In	1,623,103	990,800	-39.0%
ARPA Transfers In	-	2,755,500	N/A
Measure U Transfers-In			
Reserve Contribution	1,351,400	-	-100.0%
Employee Retention	1,351,588	2,102,100	55.5%
OPEB	735,000	700,700	-4.7%
Total Transfers-In	5,061,091	6,549,100	29.4%
Total Sources	40,704,937	43,062,400	5.8%

Notable Changes

- **Charges for Services** – An increase in charges for services of 22.8% or \$237,200 primarily due to anticipated Community Services program revenue not received in the previous fiscal year.
- **Permits** – A decrease in permit revenue of 28.9% or \$355,100 primarily due to a large development project which pulled permits in FY 2020-21.
- **Intergovernmental** – A decrease in intergovernmental revenue of 27.4% or \$100,000 due to a decrease in grant revenue received in FY 2020-21.
- **Miscellaneous** – A decrease in miscellaneous revenue of 16.6% or \$453,699 primarily due to a decrease in other financing sources resulting from loan proceeds received in FY 2020-21 for fire apparatus and equipment.
- **Transfers-In** – A decrease in transfers-in of 39% or \$632,303 due to a decrease in CARES Act funding received and transferred to the General Fund in FY 2020-21.
- **Measure U Transfers-In** – A decrease in Measure U transfers-in of 18.5% or \$635,188 due to a decrease in transfers-in for the General Fund contingency reserve. Per the City’s General Fund Reserve Policy No. 460, the allocation formula for new on-going revenue changes once the reserve target of 25% is met. It is projected that the reserve target of 25% will be fully funded in FY 2020-21 thus reducing the transfer-in for the contingency reserve.
- **American Rescue Act Plan (ARPA) Transfers-In** – A transfer-in of \$2.8 million of ARPA funds is programmed in the FY 2021-22 Proposed Budget as a result of estimated lost revenue for the current fiscal year due to COVID-19.

Requirements

General Fund expenditures of \$41.7 million reflect a net increase in expenditures of 5.2% or \$2.1 million as compared to 2020-21 Amended Budget.

General Fund Expenditures	2020-21	2021-22	Variance
	Amended	Proposed	
Legislative	1,080,100	1,074,400	-0.5%
Administration	5,032,456	5,372,800	6.8%
Finance	1,180,085	1,249,500	5.9%
Development Services	1,251,285	1,351,000	8.0%
Public Safety - Police	12,654,799	11,810,000	-6.7%
Fire & Life Safety	3,940,404	4,271,300	8.4%
Public Works	4,587,082	4,158,300	-9.3%
Community Services	1,865,498	2,357,100	26.4%
General Government	4,323,414	4,294,600	-0.7%
Debt Service	2,614,905	4,748,300	81.6%
Total Department	38,530,028	40,687,300	5.6%
Capital Improvement Program	816,945	529,400	-35.2%
Transfers Out	275,000	53,000	-80.7%
Public Safety Facility Debt Service	-	428,800	N/A
Total Requirements	39,621,974	41,698,500	5.2%

Notable Changes:

- **CalPERS Pension Unfunded Accrued Liability (UAL)** – In October 2020, the City issued Pension Lease Revenue Bonds and refinanced its outstanding UAL with CalPERS. As a result, the City’s debt service increased by \$2.1 million for FY 2021-22 which is offset by a decrease in personnel expense. Savings for FY 2021-22 are estimated to be \$304,000. Both Police and Public Works’s personnel budgets were impacted the most by this decrease which made up 90% or \$2.3 million of the total decrease.
- **Public Works** – Decrease in requirements of 9.3% or \$429,482 due to a decrease in personnel expense as a result of the UAL refinancing mentioned above.
- **Community Services** – Increase in requirements of 26.4% or \$491,602 due to an increase in materials, supplies and services due to a park maintenance contract transferred from Public Works to Community Services and one-time expenses associated with the Halloween Hunt and Pup Up Park pilot projects. Additionally, an increase in personnel expense due to the addition of a Maintenance Worker to provide park irrigation services (offset by a decrease in contract services) and an increase in part-time salaries to fund various community initiatives including open gym, free swim, a City Tiny Tots program, and the Halloween Hunt and Pup Up Park one-time pilot programs (partially offset by program revenue).
- **Debt Service** – An increase of \$2.1 million due to the debt service for the Pension Lease Revenue Bonds that were issued in October 2020.
- **Capital Improvement Program** – A decrease in capital outlay of \$287,545 as a result of fewer capital projects being programmed in the General Fund.
- **Transfers Out** – A decrease in transfers out of \$222,000 due to a decrease in required funding for the City Street Lighting District.
- **Public Safety Facility** – A one-time increase of \$428,800 in requirements associated with the potential Public Safety Facility project as a result of both a lease payment and debt

service payment being due in year one during the construction phase (this project is subject to Council review; however Staff wanted to ensure it was properly accounted for should Council proceed with the project).

Fund Balance

The FY 2021-22 Proposed General Fund Budget reflects an estimated beginning fund balance of \$17.3 million, a net increase in total fund balance of \$1.4 million, for a total estimated ending fund balance of \$18.7 million. The estimated ending fund balance reflects a contingency reserve balance of \$8.9 million and an unassigned or discretionary balance of \$939,055. Complete fund balance designations are detailed below. Authorization is requested to adjust the estimated beginning fund balance based upon final audited fund balance amounts.

General Fund Balance Analysis

Estimated Beginning Fund Balance 7/1/21	17,313,350
2021-22 Budget	
Revenue	36,513,300
Transfers In	990,800
Transfers In Measure U	2,802,800
Estimated ARPA Funds	2,755,500
Less: Expenditures	40,686,600
Less: Capital Improvement Program	529,400
Less: Transfers Out	53,000
Less: Public Safety Facility (One-Time)	428,800
Change in Fund Balance	1,364,600
Estimated Ending Fund Balance 6/30/2022	18,677,950
Fund Balance Designations	
Nonspendable	2,209,112
Restricted	522,982
Committed - Metrolink Station	3,400,000
Committed - TOD Sewer	2,600,000
Section 115 Trust	152,100
Contingency Reserve	8,854,700
Unassigned	939,055
Estimated Ending Fund Balance 6/30/2022	18,677,950

One-Time Expenditure Requests

The FY 2021-22 Proposed General Fund Budget includes one-time expenditure requests as follows:

Requests by Department	Amount	Requests by Department	Amount
Administration		Public Works	
Equipment	46,000	Storm Water Pump Station Repairs	13,900
Incremental Increase in Over-time	56,000	Purchase Landscaping Equipment	15,000
Machinery & Equipment Increases	10,000	Two (2) Part-Time Maintenance Aides	49,500
Public Safety - Police		Sci-Fi Contract	50,000
Incremental Increase in Over-time	120,000	Community Services	
Fire & Life Safety		Halloween Hunt	10,800
Backfill Equipment for Reserve Engine	30,000	Pup Up Park	18,300
Hose Coupling	10,000	Irrigation Tools & Equipment	35,000
Personal Protective Equipment (PPE)	30,000	Capital Improvement Program	529,400
Additional Apparatus Seat	25,000	Debt Service/Lease	428,800
		Total	1,477,700

These requests are included in the departmental budgets as indicated above and are funded with the use of one-time discretionary Unassigned Fund Balance. Below is the net change in fund balance overview taking into consideration on-going and one-time expenditures and revenues to illustrate the City's operating surplus of \$86,800 and that ARPA Transfers-In are intended to fund the one-time expenditure requests.

	2021-22 Proposed
Total Sources	43,062,400
Less: ARPA Transfers-In	(2,755,500)
Total On-Going Sources	40,306,900
Total Requirements	41,697,800
Less: One-Time Requests	(1,477,700)
Total On-Going Requirements	40,220,100
Net Change in Fund Balance (On-Going)	86,800
ARPA Transfers-In	2,755,500
One-Time Requests	1,477,700
Net Change in Fund Balance (One-Time)	1,277,800
Total Net Change in Fund Balance	1,364,600

Revisions Since the May 18th Budget Study Session

During the final review process following the City Council May 18, 2021 Budget Study Session, various revisions were made and are summarized below:

- **Property Taxes** – An increase of \$161,400 to account for additional estimated revenue for Redevelopment Property Tax Trust Fund (RPTTF) not include in the original proposed budget.
- **Transfers-In** – An increase of \$2.7 million due to the addition of ARPA funds.
- **Personnel Expense** – A net decrease of \$93,900 mainly due of to a grant award for personnel expense (Police) offset by the addition of two (2) positions (Administration – Dispatch), increase in part-time salaries in Community Services, and an increase due to a correction in Fire and Legislative personnel expenses for item omitted in error.
- **Materials, Services & Supplies** – An increase of \$284,900 mainly due to Public Works contract services to account for the Council approved broadband contract and to account for items omitted for Development Services in the original proposed budget.
- **Capital Improvement Program** – An increase of \$441,400 due to the addition of equipment and vehicle purchases for Fire and Police and the addition of the Civic Center pergola replacement project.

OTHER FUNDS

Citywide funds also include other funds such as Special Revenue, Debt Service, Enterprise, and Internal Service, and Fiduciary Funds. The FY 2021-22 Proposed Budget also includes total sources for other funds of \$33.8 million, appropriations of \$32.9 million, and a net increase in fund balance of \$884,800.

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
Special Revenue	20,922,900	20,487,400	435,500
Debt Service	409,500	409,500	-
Enterprise	5,942,100	5,493,200	448,900
Internal Service	2,738,300	2,738,300	-
Fiduciary	3,786,600	3,786,600	-
Total	33,799,400	32,915,000	884,400

Included in the appropriations is \$8.2 million in capital expenditures as detailed in the capital improvement program and of this amount, \$5.0 million are funded by Measure U. Other CIP funding sources include Air Quality Management District (AQMD), Asset Forfeiture, Community Development Block Grant, Quimby In Lieu Fees, Measure M, RMRA, Technology Impact Fees, TOD Streetscape Impact Fees and a variety of grant sources.

All proposed uses of Measure U funds were presented to the Measure U Oversight Committee and the Committee approved that these funds are in compliance with Measure U requirements and the City’s Reserve Policy.

CAPITAL IMPROVEMENT PROGRAM

The FY 2021-22 Proposed Budget includes an \$8.2 million Capital Improvement Program (“CIP”). Funding for the FY 2021-22 CIP includes the following:

Fund	Amount
Air Quality Management (0019)	53,000
Asset Seizure (0021)	75,000
CDBG Fund (0030)	141,800
City Quimby In Lieu Fee (0069)	927,500
City Traffic Impct Fees (0065)	175,000
General Fund (0010)	529,400
Measure M (0018)	676,200
Measure U Fund (0079)	4,297,300
Misc Grants Fund (0050)	200,500
State Gas Tax - RMRA (0060)	772,900
Technology Impact Fees (0075)	158,000
TOD Strscape Impct Fee (0072)	220,000
Total CIP	8,226,600

The FY 2021-22 CIP includes a total of 43 projects and are programmed as follows:

Project Category	Project Count	Amount	% of Total Funding
City Buildings & Facilities	5	525,000	6.4%
Major Studies	1	100,000	1.2%
Parks	14	1,913,500	23.3%
Storm Drain	1	250,000	3.0%
Streets & Streetscapes	5	4,002,700	48.7%
Technology & Equipment	7	645,400	7.8%
Traffic Operations	4	278,000	3.4%
Vehicles	6	512,000	6.2%
Total	43	8,226,600	100.0%

For FY 2021-22, Streets and Streetscapes and Parks make up 72.7% of the total funding for projects. Project detail is provided in the FY 2021-22 Proposed Budget Book and the attached PowerPoint presentation.

PERSONNEL

The FY 2021-22 Proposed Budget includes the following staff allocation plan:

Department	2020-21 Amended	2021-22 Proposed	Variance
Legislative ⁽¹⁾	7.00	7.00	-
Administration	25.00	27.00	2.00
Finance	9.00	9.00	-
Development Services ⁽²⁾	9.00	11.00	2.00
Police ⁽²⁾	68.00	69.00	1.00
Fire	27.00	27.00	-
Public Works ⁽³⁾	22.00	26.00	4.00
Community Services	7.00	8.00	1.00
Total	174.00	184.00	10.00
⁽¹⁾ Positions represent part-time elected officials			
⁽²⁾ Includes one position programmed in special revenue funds			
⁽³⁾ Includes two (2) positions programmed in enterprise funds			

- **Legislative** – includes funding for seven (7) part-time elected officials. No staffing changes are proposed for FY 2021-22.
- **Administration** – includes funding for 27 full-time positions which reflects an increase of two (2) full-time Public Safety Dispatchers to ensure adequate 24/7 shift coverage and respond to a significant increase in overtime. Funding for this request is General Fund.
- **Finance** – includes funding for nine (9) full-time positions. One staffing change is proposed for the for FY 2021-22 which includes the reclassification of the Accountant position to a Senior Accountant to address the need for more complex accounting review, analysis and reporting as well as providing a higher level of separation of duties.
- **Development Services** – includes funding for 10 full-time positions in the General Fund and one (1) full-time position in Special Revenue Funds for a total of 11 full-time positions. This reflects an increase of two (2) full-time positions as detailed below:
 1. One (1) Associate Planner – this request is to change an existing General Fund part-time position to a full-time position. Funding for this request is a decrease in part-time salaries and General Plan Update Fees and results in no net City cost.
 2. One (1) Media Services Specialist (working title) – this request is to change an existing Special Revenue Fund (PEG) contract services to a full-time position. Funding for this request is a decrease in contract services and ARPA funds due to the nature of the position duties and responsibilities as a direct result of an increased response due to COVID-19 in an effort to maintain public transparency and access.
- **Police** – includes funding for 68 full-time positions in the General Fund (with partial grant funding) and one (1) full-time position in Special Revenue Funds for a total of 69 full-time

positions. This reflects an increase of one (1) full-time Police Services Supervisor (Records). Funding for this request is General Fund.

- **Fire** – includes funding for 27 full-time positions. No staffing changes are proposed for FY 2021-22.
- **Public Works** – includes funding for 24 full-time positions in the General Fund (with partial funding from the Landscape Maintenance District) and two (2) full-time positions in Enterprise Funds. This reflects an increase of four (4) positions as detailed below:
 1. One (1) Engineering Aide – this request is to change an existing General Fund part-time position to a full-time position. Funding for this request is a decrease in part-time salaries and General Fund.
 2. One (1) Mechanic – this request is to change an existing General Fund part-time position to a full-time position. Funding for this request is a decrease in part-time salaries and contract fleet maintenance services and General Fund.
 3. One (1) Associate Civil Engineer – this request is for a full-time position for the Sewer fund. Funding for this request is the Sewer Enterprise Fund and the associated costs have been included in the proposed FY 2021-22 rate structure. This request results in no net City cost.
 4. One (1) Environmental Compliance Officer – this request is for a full-time position for the Refuse fund. Funding for this request is the Refuse Enterprise Fund and will be included in the proposed future rate structure. This request results in no net City cost.
- **Community Services** – includes funding for eight (8) full-time positions which reflects an increase of one (1) full-time Maintenance Worker to oversee the maintenance and repair of the irrigation for City parks. Funding for this request is a decrease in existing General Fund contract maintenance services. This request results in no additional net City cost.

Prepared by:



Jessica Brown
Director of Finance

Reviewed and approved:



Luis Estevez
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

RESOLUTION NO. R-2021-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2021-22 ANNUAL BUDGET; TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2021-22 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET WITH AN APPROPRIATION OF \$8,226,600; AND AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2021-22

A. Recitals

(i) The City Administrator, in accordance with Article XII, Sections 1202 and 1203 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2021-22.

(ii) The City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

(iii) The Capital Improvement Program on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City of Placentia for the Fiscal Year 2021-22 as known at this time, and the same would constitute a proper budget for the City for such period.

(iv) The Capital Improvement Program was presented to Planning Commission at the regularly scheduled meeting on May 11, 2021. Said Planning Commission found the Capital Improvement Program to be in conformance with the City's adopted General Plan.

(v) The City of Placentia Position Allocation Plan and Compensation Plan, effective June 28, 2018 for the PCEA, PPOA, PPMA, FIRE employees and unrepresented employees including the City Administrator, Executive Management, and Mid-Management employees; effective November 19, 2019 for Fire and Life Safety employees and effective December 29, 2019 for part-time employees, are components of the annual budget process.

(vi) The City Council desires to amend said Position Allocation Plan and Compensation Plan in accordance with the provisions of the Fiscal Year 2021-22 Budget, effective July 1, 2021.

(vii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In All respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council of the City of Placentia does hereby approve and adopt the Fiscal Year 2021-22 Budget, a full, true, and correct copy of which is on file in the Office of the City Clerk, hereby is adopted as such budget for such period.

3. The Capital Improvement Program for the City of Placentia for Fiscal Year 2021-22, including appropriations in the amount of \$8,226,600, as set forth in the budget on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.

4. The Position Allocation Plan and Compensation Plan are being updated to reflect approved changes by the City Council in the context of the Fiscal Year 2021-22 Annual Budget. When the City Council approves a new position or the City Administrator amends a position between updates of the Plan, such a change shall constitute a revision to the City's Position Allocation Plan that shall be reflected in the next update of the Resolution adopting the Plan. Compensation and benefits not specifically amended by this Resolution shall remain in full force and effect.

5. The proposed Position Allocation Plan for positions in City services for Fiscal Year 2021-22 is attached hereto as Appendix "A" (Position Allocation Plan) and the proposed Compensation Plan - Salary Schedule is attached hereto as Appendix "B" and hereby are approved.

PASSED, ADOPTED AND APPROVED this 15th day of June 2021.



Craig S. Green, Mayor

ATTEST:



Robert S. McKinnell, City Clerk



STATE OF CALIFORNIA
COUNTY OF ORANGE

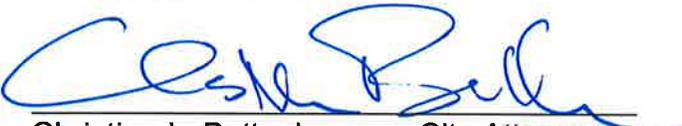
I, Robert S. McKinnell, City Clerk of The City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 15th day of June 2021, and the same was passed and adopted by the following vote:

AYES:	Councilmembers:	Shader, Smith, Green
NOES:	Councilmembers:	Yamaguchi, Wanke
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None



Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney



PLACENTIA
Rich Heritage, Bright Future

PROJECTED CHANGE IN FINANCIAL POSITION



General Fund Budget
FISCAL YEAR 2021-22

Fund	Est. Avail.	Adopted	Adopted	Adopted	Adopted	Est. Change in	Est. Ending
	Fund Balance 7/1/2021	Budget Revenues	Operating Transfers In	Budget Appropriations	Operating Transfers Out	Fund Balance	Fund Balance 6/30/2022
	[A]	[B]	[C]	[D]	[E]	[F] = [A]+[B]+[C]+[D]	[G] = [A]+[F]
General Fund							
101 General Fund (0010)	16,929,162	36,513,300	6,549,100	(41,645,500)	(53,000)	1,363,900	18,293,062
General Fund Total	16,929,162	36,513,300	6,549,100	(41,645,500)	(53,000)	1,363,900	18,293,062
Special Revenues							
215 Air Quality Management (0019)	153,057	69,000	-	(66,800)	-	2,200	155,257
225 Asset Seizure (0021)	363,215	-	-	(330,000)	-	(330,000)	33,215
270 CDBG Fund (0030)	(86,784)	352,000	-	(312,800)	(39,100)	100	(86,684)
229 Comm Trans Hous Grant (0062)	-	-	-	-	-	-	-
715 Community Fac District (0047)	48,869	-	-	-	-	-	48,869
118 COVID-19 Relief Fund (0081)	2,938	4,800,000	-	-	(2,838,600)	1,961,400	1,964,338
227 Explorer Grant NOC (0076)	167,016	-	-	-	-	-	167,016
207 Housing Successor Agency (0053)	1,851,540	101,800	-	-	-	101,800	1,953,340
265 Landscape Maintenance (0029)	(93,155)	417,300	-	(417,300)	-	-	(93,155)
210 Measure M (0018)	659,941	815,000	-	(1,010,600)	-	(195,600)	464,341
117 Measure U Fund (0079)	3,300,983	7,007,000	-	(4,297,300)	(2,802,800)	(93,100)	3,207,883
280 Misc Grants Fund (0050)	(55,501)	477,100	-	(471,000)	-	6,100	(49,401)
228 NOC-Public Safety Grant(0061)	142,540	-	-	-	-	-	142,540
281 OCATT Fund (0077)	(60)	-	-	-	-	-	(60)
235 Park Development (0023)	20,151	-	-	-	-	-	20,151
211 PEG Fund (0058)	(29,730)	82,000	83,100	(120,300)	-	44,800	15,070
231 Placentia Reg Nav Cent(0078)	(789,905)	1,662,500	-	(1,662,500)	-	-	(789,905)
261 Public Safety CFD (0055)	31,047	-	-	-	-	-	31,047
241 Public Safety Mitigat (0057)	-	-	-	-	-	-	-
116 Rehab Reimbursements Fd (0059)	7	-	-	-	-	-	7
240 Sewer Construction (0024)	21,977	-	-	-	-	-	21,977
209 State Gas Tax - RMRA (0060)	1,145,812	1,022,800	-	(772,900)	-	249,900	1,395,712
205 State Gas Tax (0017)	453	1,342,800	-	(300,800)	(1,009,500)	32,500	32,953
245 Storm Drain Constnction (0025)	24,518	-	-	-	-	-	24,518
260 Street Lighting District (0028)	-	135,000	53,000	(170,900)	-	17,100	17,100
208 Sccssr Agency Ret Oblg (0054)	(14,054,420)	2,102,500	-	(2,095,200)	-	7,300	(14,047,120)
230 Suppl Law Enfrcmnt (0022)	152,452	-	-	-	(100,000)	(100,000)	52,452
234 Technology Impact Fees (0075)	334,605	60,000	-	(218,000)	-	(158,000)	176,605
250 Thoroughfare Constnction (0026)	5,567	-	-	-	-	-	5,567
226 Traffic Offender Fund (0051)	5,685	-	-	-	-	-	5,685

Fund	Est. Avail.	Adopted	Adopted	Adopted	Adopted	Est. Change in	Est. Ending
	Fund Balance 7/1/2021	Budget Revenues	Operating Transfers In	Budget Appropriations	Operating Transfers Out	Fund Balance	Fund Balance 6/30/2022
	[A]	[B]	[C]	[D]	[E]	[F] = [A]+[B]+[C]+[D]	[G] = [A]+[F]
Special Revenues - Developer Impact Fees							
405 Afford Housing In-Lieu (0034)	55,191	-	-	(53,500)	-	(53,500)	1,691
242 City Pub Sfty Impct Fee (0067)	218,328	10,000	-	-	-	10,000	228,328
243 City Quimby In Lieu Fee (0069)	922,051	50,000	-	(927,500)	-	(877,500)	44,551
238 City Traffic Impct Fees (0065)	212,848	10,000	-	(175,000)	-	(165,000)	47,848
244 CW Aford House ImpactFee(0068)	1,428,733	50,000	-	-	-	50,000	1,478,733
239 CW Stormdr Impact Fee (0066)	12,340	-	-	-	-	-	12,340
233 Gen Plan Update Fees (0074)	709,122	120,000	-	-	(75,000)	45,000	754,122
236 Parks & Rec Impact Fees (0063)	1,997,321	100,000	-	-	-	100,000	2,097,321
247 TOD Sewer Impact Fees (0071)	1,618,351	-	-	-	-	-	1,618,351
248 TOD Strscape Impct Fee (0072)	1,312,669	-	-	(220,000)	-	(220,000)	1,092,669
246 TOD Traffic Impact Fees (0070)	750,944	-	-	-	-	-	750,944
Special Revenues Total	2,560,720	20,786,800	136,100	(13,622,400)	(6,865,000)	435,500	2,996,220
Debt Service							
206 Gas Tax Bond Fund (0052)	78,594	-	409,500	(409,500)	-	-	78,594
Debt Service Total	78,594	-	409,500	(409,500)	-	-	78,594
Capital Projects							
401 City Capital Projects (0033)	(350,441)	-	-	-	-	-	(350,441)
Capital Projects Total	(350,441)	-	-	-	-	-	(350,441)
Enterprise Funds							
275 Sewer Maintenance (0048)	6,528,643	2,214,900	-	(714,200)	(176,700)	1,324,000	7,852,643
501 Refuse Administration (0037)	(428,572)	3,727,200	-	(4,602,300)	-	(875,100)	(1,303,672)
Enterprise Funds Total	6,100,072	5,942,100	-	(5,316,500)	(176,700)	448,900	6,548,972
Internal Service Funds							
601 Employee Health & Wlfre (0039)	19,015	1,143,400	-	(1,143,400)	-	-	19,015
605 Risk Management (0040)	(1,833,884)	1,594,900	-	(1,594,900)	-	-	(1,833,884)
610 Equipment Replacement (0041)	38,876	-	-	-	-	-	38,876
Internal Service Funds Total	(1,775,993)	2,738,300	-	(2,738,300)	-	-	(1,775,993)
Fiduciary Funds							
302 Placentia Financing Authority (0082)	(46,408,193)	3,786,600	-	(3,786,600)	-	-	(46,408,193)
Fiduciary Funds Total	(46,408,193)	3,786,600	-	(3,786,600)	-	-	(46,408,193)
Grand Total	(22,866,079)	69,767,100	7,094,700	(67,518,800)	(7,094,700)	2,248,300	(20,617,779)



GENERAL FUND SUMMARY



General Fund Budget
FISCAL YEAR 2021-22

**Adopted Budget
FISCAL YEAR 2021-22**

**General Fund Summary
General Fund (0010)
Fund 101**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
Property Taxes	15,477,587	15,980,808	16,470,800	16,752,112	17,545,700
Sales & Use Taxes	6,757,698	6,861,920	6,845,647	7,409,742	7,134,800
Other Taxes	4,574,352	6,712,675	6,508,000	6,980,841	6,684,800
Permits	895,666	1,449,557	1,230,000	1,838,426	874,900
Fines & Forfeitures	438,468	418,752	444,000	290,534	444,200
Intergovernmental	353,593	701,864	365,000	9,933	265,000
Charges for Services	1,208,506	989,093	1,041,000	982,843	1,278,200
Miscellaneous Revenue	2,197,527	7,848,845	2,739,399	2,240,214	2,285,700
Total Operating Revenue	31,903,397	40,963,513	35,643,846	36,504,646	36,513,300
Transfer In	3,290,801	4,355,460	1,284,632	2,478,824	990,800
Measure U - Reserve Contribution	1,541,099	1,019,094	1,558,229	1,033,900	-
Measure U - Employee Retention	1,541,287	1,019,094	1,558,229	1,033,900	2,102,100
Measure U - OPEB	-	735,000	735,000	735,000	700,700
American Recover Plan Act (ARPA)	-	-	-	-	2,755,500
Total Transfer in	6,373,187	7,128,648	5,136,091	5,281,624	6,549,100
Grand Total Resources	38,276,584	48,092,161	40,779,937	41,786,270	43,062,400
Expenditures					
Salaries & Benefits	15,637,107	18,443,946	23,706,283	22,211,428	22,950,000
Materials, Supplies & Services	17,324,713	18,335,181	13,419,740	11,885,317	18,064,800
CIP & Equipment	1,038,926	5,708,137	1,134,032	578,034	630,700
Total Operating Expenditures	34,000,746	42,487,265	38,260,055	34,674,779	41,645,500
Transfer out	246,098	270,300	1,393,005	1,401,263	53,000
Grand Total Expenditures	34,246,844	42,757,565	39,653,060	36,076,042	41,698,500
Net Change in Position	4,029,739	5,334,597	1,126,877	5,710,228	1,363,900



GENERAL FUND REVENUE & EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

**ANNUAL BUDGET
FISCAL YEAR 2019-20**

**General Fund
Revenues vs. Expenditures**

	2018-19 Actuals	2019-20 Audited	2020-21 Adopted	2020-21 Amended	2020-21 Unaudited Actuals	2021-22 Adopted	% Change from 20-21 Unaudited
Beginning Fund Balance	7,811,268	8,758,622	11,320,030	11,320,030	11,320,030	16,929,162	149.6%
REVENUE							
Property Taxes	15,477,587	15,980,808	16,470,800	16,470,800	16,752,112	17,545,700	104.74%
Sales & Use Taxes	6,757,698	6,861,920	6,138,000	6,845,647	7,409,742	7,134,800	96.29%
Other Taxes	4,574,352	6,712,675	6,508,000	6,508,000	6,980,841	6,684,800	95.76%
Permits	895,666	1,449,557	915,000	1,230,000	1,838,426	874,900	47.59%
Fines & Forfeitures	438,468	418,752	444,000	444,000	290,534	444,200	152.89%
Intergovernmental	353,593	701,864	231,000	365,000	9,933	265,000	2667.85%
Charges for Services	1,208,506	989,093	1,016,000	1,041,000	982,843	1,278,200	130.05%
Miscellaneous Revenue	2,197,527	7,848,845	1,777,000	2,739,399	2,240,214	2,285,700	102.03%
Subtotal Revenues	31,903,397	40,963,513	33,499,800	35,643,846	36,504,646	36,513,300	100.02%
Operating Transfers-In	3,290,801	1,273,074	987,300	1,698,103	1,433,261	3,746,300	261.38%
Measure U Transfers-in:							
Reserve Contribution	-	1,541,099	1,019,094	1,351,494	1,558,229	-	0.00%
Employee Retention	-	1,541,287	1,019,094	1,351,494	1,558,229	2,102,100	134.90%
OPEB	-	-	735,000	735,000	735,000	700,700	95.33%
Subtotal Transfers-in	3,290,801	4,355,460	3,760,488	5,136,091	5,284,719	6,549,100	123.93%
Less: Transfer to Reserve Contribution		(1,541,099)	(1,019,094)	(1,351,494)	(1,558,229)	-	
TOTAL OPERATING RESOURCES	35,194,198	43,777,874	36,241,194	39,428,443	40,231,136	43,062,400	107.04%
EXPENDITURES							
Legislative	1,226,406	1,356,861	1,080,100	1,084,097	923,549	1,074,400	116.33%
Administration	1,680,447	2,008,384	4,796,800	5,086,582	5,063,957	5,372,800	106.10%
Finance	989,283	988,003	1,176,300	1,180,085	1,160,827	1,249,500	107.64%
Development Services	997,888	1,198,254	1,219,100	1,259,547	1,262,087	1,351,000	107.04%
Public Safety - Police	11,449,915	12,349,937	12,358,588	12,650,476	12,209,438	11,810,000	96.73%
Public Safety - Fire & Paramedic	6,424,009	7,114,119	-	-	-	-	0.00%
Fire & Life Safety	-	1,773,484	3,613,300	3,905,403	3,358,144	4,271,300	127.19%
Public Works	3,320,816	3,943,333	4,359,600	4,555,782	4,202,238	4,158,300	98.95%
Community Services	1,343,251	1,537,369	1,778,500	1,865,498	1,535,499	2,357,100	153.51%
General Government	4,215,740	3,933,360	3,987,100	4,325,723	4,043,326	4,294,600	106.21%
GF Debt Service	1,838,723	621,570	1,496,900	2,614,905	1,494,577	4,748,300	317.70%
Subtotal Expenditures	33,486,478	36,824,673	35,866,288	38,528,097	35,253,642	40,687,300	115.41%
Capital Improvement Program	514,268	5,662,591	100,000	849,963	449,418	529,400	117.80%
Interfund Transfers (Transfers Out)	246,098	270,300	275,000	275,000	477,173	53,000	11.11%
Contribution to 115 Trust	-	-	-	-	-	-	0.00%
GF CIP Debt Service						428,800	
TOTAL EXPENDITURES	34,246,844	42,757,565	36,241,288	39,653,060	36,180,234	41,698,500	115.25%
Contribution to Retention Reserve		1,541,099	1,019,094	1,351,494	1,558,229	-	0%
Net Change in Unassigned Fund Balance	947,353	1,020,310	(94)	(224,617)	4,050,902	1,363,900	33.67%
Ending Total Fund Balance	8,758,622	11,320,030	12,339,030	12,446,907	16,929,162	18,293,062	108.06%
Fund Balance							
Nonspendable	4,706,294	3,734,003		3,262,084	3,262,084	2,209,112	67.72%
Restricted	571,396	555,258		556,084	556,084	522,982	94.05%
Committed Fund Balance	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000	100.00%
Measure U - Contingency Reserve	-	1,541,099	2,560,193	2,892,593	3,099,328	3,099,328	100.00%
Unassigned Fund Balance	80,931	2,089,670	6,378,837	2,336,146	6,611,666	9,061,639	137.06%
TOTAL FUND BALANCE	8,758,622	11,320,030	2,560,193	12,446,907	16,929,162	18,293,062	108.06%

General Fund Balance Reserve Target							
25% of Operating Expenses	7,911,939	9,050,776	8,592,347	8,978,298	8,439,766	8,984,750	
General Fund Operating Reserves	80,931	3,630,769	8,939,030	5,228,739	9,710,994	12,160,967	
% Funded	1%	40%	104%	58%	115%	135%	



GENERAL FUND DETAIL



General Fund Budget FISCAL YEAR 2021-22

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
Property Taxes					
4001	8,451,372	8,735,370	8,960,100	8,933,144	9,322,200
4002	5,087,698	5,314,516	5,479,500	5,534,014	5,691,600
4005	256,695	265,970	310,700	269,924	314,200
4010	29,319	51,061	47,500	68,852	50,000
4015	237,306	180,537	215,000	181,354	235,000
4019	-	-	-	275,449	322,800
4020	131,705	130,964	129,500	142,281	130,900
4025	1,206,973	1,244,058	1,280,000	1,285,854	1,429,000
4035	45,688	44,608	35,000	43,467	35,000
4040	30,832	13,723	13,500	17,774	15,000
	15,477,587	15,980,808	16,470,800	16,752,112	17,545,700
Sales & Use Taxes					
4060	6,463,473	6,551,530	6,535,938	7,076,184	6,829,000
4065	294,225	310,390	309,709	333,558	305,800
	6,757,698	6,861,920	6,845,647	7,409,742	7,134,800
Other Taxes					
4050	-	2,362,270	2,278,000	2,502,705	2,362,300
4070	2,340,329	2,357,784	2,300,000	2,466,185	2,300,000
4094	205,369	188,358	214,000	312,328	215,000
4096	961,796	767,421	676,000	674,854	767,500
4099	0	-	-	-	-
4101	1,026,784	1,004,270	1,000,000	989,145	1,000,000
4140	40,075	32,572	40,000	35,624	40,000
	4,574,352	6,712,675	6,508,000	6,980,841	6,684,800
Permits					
4155	162,568	112,325	105,000	258,257	145,000
4160	491,811	866,566	915,000	891,829	473,800
4162	53,729	134,187	56,000	142,625	61,000
4163	-	-	-	42,633	30,000
4164	112,673	164,335	80,000	168,873	86,400
4166	49,952	152,084	51,000	299,895	55,400
4168	18,885	15,006	17,000	29,897	18,300
4170	-	16	-	-	-
4172	6,048	5,038	6,000	4,418	5,000
	895,666	1,449,557	1,230,000	1,838,426	874,900
Fines & Forefeitures					
4405	84,934	65,191	84,000	55,292	84,000
4410	288,252	292,410	290,000	164,184	290,000
4411	65,282	61,151	70,000	71,058	70,200
	438,468	418,752	444,000	290,534	444,200

Adopted Budget
FISCAL YEAR 2021-22

General Fund Detail
General Fund (0010)
Fund 101

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted
Intergovernmental					
4180	FOG Permit	240	-	190	-
4201	Federal Grants	45,515	-	-	-
4205	State Grants	-	134,000	-	-
4210	County Grants	(31,879)	-	-	-
4211	COVID-19 Relief Funds	-	72,748	-	-
4225	POST - Intergovernmental Rev	20,632	31,848	9,743	24,000
4299	Other Intergovernmental Rev	319,084	142,931	-	241,000
	Total Intergovernmental	353,593	365,000	9,933	265,000
Charges for Services					
4302	General Plan Update Fee	-	54	(8)	-
4303	Technology Fee	10	32	34	-
4305	Planning Division Fees	122,084	224,959	180,000	194,400
4306	Development Impact Fees	30	-	-	-
4307	Developmt Impact Fee Admin Chg	258	41,578	-	76,454
4310	Engineering Fees	142,581	140,440	160,000	178,133
4324	Old Town Parking Permit	-	-	-	4,080
4325	Parking Permit Fees	10,650	10,843	11,000	10,266
4326	Towing Fee	23,435	18,130	24,000	13,300
4327	Storage Fee	62,825	54,760	62,000	44,175
4328	Lien Fee	15,945	11,190	15,000	9,065
4329	Emergency Medical Response Fee	2,195	-	-	15,366
4330	Special Police Services	63,603	66,952	80,000	41,485
4332	Developer Fees - Other	350,000	-	-	-
4333	Vehicle Impound/Releases	22,100	13,085	19,000	14,870
4334	DUI Vehicle Release Fee	19,988	14,044	18,000	13,240
4335	Alarm System Monitoring	19,159	126,857	89,000	70,544
4340	Recreation Programs	106,367	41,943	82,500	41,841
4342	Special Events	1,729	2,129	2,000	-
4346	Heritage Festival	30,175	34,335	33,000	(1,360)
4347	Memorial Bench Program	-	2,000	1,000	(1,608)
4362	AB939 Compliance Report	53	-	-	-
4364	Sanitation Collect Fees	10,317	8,899	1,000	72,400
4375	Sale of Map/Publication	1,406	337	1,000	385
4380	Business Site Insp Fee	4,661	7,474	8,000	10,297
4384	Athletic Field Light Fees	56,043	51,437	53,000	77,989
4385	Facility Rental	139,922	116,205	123,500	102,475
4399	Other Charges for Service	2,970	1,409	78,000	81
	Total Charges for Services	1,208,506	989,093	1,041,000	982,843
Miscellaneous Revenue					
4412	Vacant Bldg Registration Fee	400	200	-	270
4416	Live Scan Rolling Fee	1,800	1,583	2,000	1,177
4430	Asset Seizure - Federal (85%)	113	-	-	-
4501	Street Light Assessments	-	7	-	(2)
4601	Interest Revenue	46,092	82,983	50,000	33,165
4699	Other Interest Earnings	113,457	38,802	-	(61,431)

**Adopted Budget
FISCAL YEAR 2021-22**

**General Fund Detail
General Fund (0010)
Fund 101**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted
Miscellaneous Revenue (Continued)						
4705	Donations & Contributions	5,059	15,289	5,000	-	9,900
4706	Royalty Revenue	96,205	68,878	89,000	75,287	70,000
4708	NSF Check Fees	90	240	-	60	-
4709	Reimbursements/Billboard Costs	325,000	-	-	-	-
4710	Reimbursements/Other Revenue	409,080	527,274	221,000	291,263	742,400
4711	Lease Revenue	257,248	313,361	525,000	150,236	226,200
4712	SB 90 Reimbursements	4,487	27,989	16,000	20,076	16,000
4714	Recovery & Restitution	-	112,076	-	-	-
4716	Cell Tower Lease Revenue	249,294	291,981	270,000	280,785	270,000
4717	Billboard Revenue	487,863	421,197	421,000	471,197	721,200
4718	OCWR WDA Import Revenue	138,873	146,953	118,000	99,882	118,000
4719	Restitution Revenue	-	30	-	225	-
4751	Sale of Auction Vehicles	62,465	34,465	60,000	38,350	60,000
4999	Other Financing Sources	-	5,765,539	962,399	839,674	-
Total Miscellaneous Revenue		2,197,527	7,848,845	2,739,399	2,240,214	2,285,700
TOTAL REVENUES		31,903,397	40,963,513	35,643,846	36,504,646	36,513,300
TRANSFERS IN						
7016	Transfer In From UUT	2,500,000	-	-	-	-
7017	Transfer In From Gas Tax	347,350	620,900	600,000	396,323	600,000
7022	Transfer In From SLESF	100,000	100,000	100,000	100,000	100,000
7030	Transfer In From CDBG	75,359	91,800	97,700	97,700	39,100
7048	Transfer In From Sewer Maint	192,000	192,000	104,600	104,600	176,700
7052	Transfer In From Measure U	-	3,082,386	3,437,988	3,851,459	2,802,800
7053	Transfer In From Tech Fee	-	35,000	85,000	85,000	-
7054	Transfers In From S.A.	76,091	19,000	-	-	-
7056	Transfer-in from Rehab Reimbur	-	214,374	-	-	-
7078	Transfer in from Nav Center	-	-	-	10,739	-
7081	Transfer in from Covid Relief	-	-	635,803	635,803	2,755,500
7082	Transfer in from General Plan Update	-	-	75,000	-	75,000
TOTAL TRANSFERS		3,290,801	4,355,460	5,136,091	5,281,624	6,549,100
GRAND TOTAL RESOURCES		35,194,198	45,318,973	40,779,937	41,786,270	43,062,400
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	8,392,080	9,803,601	13,871,717	13,321,367	14,749,800
5005	Salaries/Part-Time	898,219	1,202,041	1,763,500	1,274,470	1,903,300
5015	Overtime	873,721	876,843	1,002,300	1,297,221	1,132,400
5016	Overtime - FSLA	-	-	-	-	47,600
5020	Leave Accrual Payout	206,988	248,625	-	290,412	-
5021	Extraordinary Leave Buydown	390	-	-	9,922	-
5022	Alternative H&W Payout	73,022	67,020	75,000	73,250	100,600
5023	Signing Bonus Payout	-	50,040	-	-	-
5095	Salary Savings	-	-	(961,312)	-	(588,500)
5105	Health Insurance Allocation	1,369,999	1,500,258	2,541,332	2,069,746	2,574,300
5110	Life Ins Allocation	10,067	12,684	14,300	9,284	36,700

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted	
SALARIES & BENEFITS (Continued)						
5115	Dental Ins Allocation	94,690	107,393	12,045	146,796	174,300
5120	Optical Ins Allocation	18,234	20,833	35,333	28,613	35,100
5125	LTD Ins Allocation	15,067	2,255	23,200	-	60,300
5126	STD Ins Allocation	-	-	-	-	55,200
5135	Medicare	168,736	185,561	215,548	243,806	216,700
5140	Employers' Social Security	1,958	835	-	835	900
5141	Employers' PARS/ARS	58,296	70,769	76,800	101,398	64,100
5144	Employer CalPERS UAL	-	2,344,935	-	889,184	-
5145	Employer CalPERS Retire NC	2,798,599	1,218,069	4,195,120	1,512,085	1,621,000
5147	ICMA Defined Contribution Plan	-	37,296	211,200	176,590	224,400
5150	Tuition Reimbursement	9,725	26,910	30,000	26,916	30,000
5159	Employee Medical Opt Out Plan	191,545	201,943	155,200	226,180	198,900
5163	Life Insurance Premiums	8,683	-	-	127,770	-
5169	STD Ins Premium	81,092	105,480	100,000	34,340	-
5170	Sick Leave Buyback	36,438	24,035	36,000	861	-
5175	Leave Buyback	329,558	336,298	309,000	341,669	222,300
5195	Residence Assistance	-	-	-	5,008	-
5199	Other Employee Benefits	-	225	-	3,708	90,600
	TOTAL SALARIES & BENEFITS	15,637,107	18,443,946	23,706,283	22,211,428	22,950,000
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	184,787	421,740	174,978	138,736	143,200
6005	Legal Services	761,201	517,996	500,000	396,675	500,000
6006	Litigation	-	502,639	175,000	187,952	175,000
6010	Accounting & Auditing Service	73,012	74,220	80,000	72,033	80,000
6015	Engineering Services	25,030	3,359	13,950	7,346	17,000
6025	Third Party Administration	13,230	11,247	19,500	9,850	19,200
6030	Trustee Fees	7,550	3,100	2,000	2,000	4,000
6040	Misc Bank Charges	45,987	40,678	43,000	47,313	43,000
6041	Bank Over/Short	-	1	-	(323)	300
6045	Building Inspection Services	95	324	13,500	-	15,000
6050	Fire Plan Check Services	-	-	35,113	35,643	30,000
6055	Medical Services	20,128	11,714	29,800	17,715	22,000
6060	Instructional Services	26,250	10,791	7,700	-	21,400
6099	Professional Services	713,069	735,764	684,980	511,925	898,100
6115	Landscaping	290,537	351,441	337,400	337,259	62,000
6116	Tree Maintenance	110,651	219,083	101,447	86,789	130,000
6127	Alarm Monitoring	23,207	9,098	10,000	9,020	9,100
6130	Repair & Maint/Facilities	158,559	286,794	377,494	319,549	552,800
6132	Repair & Maintenance/Streets	33,093	34,757	28,000	27,457	36,000
6134	Vehicle Repair & Maintenance	92,072	96,197	185,781	163,263	180,000
6136	Software Maintenance	250,034	266,986	418,969	267,189	882,700
6137	Repair Maint/Equipment	101,969	105,090	154,470	123,079	209,500
6160	Facility Rental	138,830	141,154	147,600	142,161	147,600
6162	Range Training	22,855	27,769	31,500	32,680	39,000
6165	Vehicle Rental	55,261	54,411	70,000	59,844	127,000
6170	Equipment & Tool Rental	1,596	22,354	71,004	42,455	29,500
6175	Office Equipment Rental	41,252	43,432	45,000	49,556	53,400

**Adopted Budget
FISCAL YEAR 2021-22**

**General Fund Detail
General Fund (0010)
Fund 101**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted	
MATERIALS, SUPPLIES & SERVICES (Continued)						
6181	Towing Services	51,279	18,679	40,000	20,402	40,000
6182	Lien Services	4,025	2,670	5,000	2,575	5,000
6183	CSUF PD Reimburse Impound Fees	40,471	12,923	30,000	9,950	30,000
6190	Fire Authority Services	6,258,959	6,928,436	-	-	-
6215	Telephone	195,099	212,765	216,773	272,957	230,000
6225	Advertising/Promotional	18,656	25,624	23,777	25,296	17,500
6230	Printing & Binding	45,115	37,230	41,530	25,166	56,100
6235	Travel	1,595	719	500	-	500
6240	Mileage Reimbursement	-	-	200	-	200
6245	Meetings & Conferences	45,108	46,124	34,924	20,875	75,300
6250	Staff Training	18,106	134,376	79,961	46,792	97,700
6255	Dues & Memberships	66,190	68,810	84,983	65,282	88,500
6257	Licenses & Permits	92,044	106,767	104,575	107,566	110,000
6265	Entertainment Services	-	5,998	6,000	2,100	6,000
6270	Excursions	6,961	8,191	-	-	-
6275	Officiating	3,808	4,536	-	-	4,600
6280	Animal Control Services	235,462	208,772	263,000	269,959	317,200
6285	Hazardous Materials Disposal	-	1,389	4,300	4,270	2,200
6290	Dept. Contract Services	724,783	963,507	2,067,313	1,936,925	1,988,800
6295	City Admin Services	2,307,227	2,216,547	2,711,500	2,184,757	2,542,800
6296	Admin Service Fee	64,258	64,696	78,000	69,697	75,000
6299	Other Purchased Services	165,962	109,556	124,353	83,240	199,600
6301	Special Department Supplies	409,320	875,905	554,848	491,847	666,200
6305	Traffic Control Devices	1,945	1,956	2,000	1,982	2,100
6310	Street Signs	5,159	14,713	17,000	17,781	17,500
6315	Office Supplies	30,193	33,524	53,007	39,721	45,700
6320	Books & Periodicals	3,044	5,527	5,500	3,263	5,700
6325	Postage	34,760	31,396	33,695	21,105	39,100
6330	Electricity	516,275	469,996	448,500	522,681	722,600
6335	Water	370,003	447,351	425,000	559,098	437,800
6340	Natural Gas	9,689	6,903	10,000	13,225	10,000
6345	Gasoline & Diesel Fuel	150,355	149,843	192,495	150,956	215,000
6350	Small Tools/Equipment	842	3,542	4,000	3,187	4,000
6360	Uniforms	58,044	159,547	145,921	114,795	121,800
6361	Personal Protection Equipment	-	-	70,665	40,931	44,000
6362	Emergency Medical Supplies	-	-	45,441	26,510	35,000
6401	Community Programs	-	-	31,400	9,316	39,400
6410	Property Taxes	8,877	8,590	10,000	2,024	10,000
6892	Market Value Adjustment	220	(6,364)	-	4,183	-
6905	Principal/Bonds/COP's/Leases	1,676,016	455,165	779,500	779,353	1,427,600
6906	CalPERS-Fire Term. Principal	-	127,449	348,400	351,441	355,300
6915	Interest/Bonds/COP's/Leases	287,628	197,447	335,400	333,257	282,800
6916	CalPERS-Fire Term Interest	-	5,878	31,600	28,526	24,800
6935	Lease Expenditure	35,000	-	-	-	3,082,600
6940	Payments to Other Agencies	-	6,045	-	-	-
6999	Other Expenditure	191,983	170,316	200,496	135,160	162,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	17,324,713	18,335,181	13,419,740	11,885,317	18,064,800

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended	FY20-21 Unaudited Actuals	FY21-22 Adopted
TOTAL OPERATING EXPENDITURES	32,961,820	36,779,128	37,126,023	34,096,745	41,014,800
CIP & EQUIPMENT					
6185 Construction Services	467,235	354,298	461,251	151,831	-
6365 Computer Software	-	-	13,600	9,905	16,300
6770 Infrastructure - Major Studies	-	-	-	-	50,000
6840 Machinery & Equipment	73,909	740,066	588,635	349,849	195,400
6842 Vehicles	162,359	4,609,349	70,547	66,449	282,000
6850 Building & Facilities	-	-	-	-	87,000
6855 Furniture & Fixtures	-	4,425	-	-	-
6899 Other Capital Outlay	335,424	-	-	-	-
TOTAL CIP & EQUIPMENT	1,038,926	5,708,137	1,134,032	578,034	630,700
TRANSFERS					
8027 Transfer Out to Gen Plan Fee	20,000	-	-	-	-
8028 Trf Out to Lighting Dist	226,098	270,300	275,000	338,852	53,000
8052 Transfer Out to GTBF	-	-	-	-	-
8055 Transfer out to Fund 57	-	-	-	34,129	-
8082 Transfer out to PPFA	-	-	1,118,005	1,028,281	-
TOTAL TRANSFERS	246,098	270,300	1,393,005	1,401,263	53,000
EXPENDITURES GRAND TOTAL	34,246,844	42,757,565	39,653,060	36,076,042	41,698,500
NET CHANGE IN POSITION	947,353	2,561,409	1,126,877	5,710,228	1,363,900

Estimated Budget Fund Balance	16,929,162
Net Change in Position	1,363,900
Estimated Budget Ending Balance	<u>18,293,062</u>



PLACENTIA
Rich Heritage, Bright Future

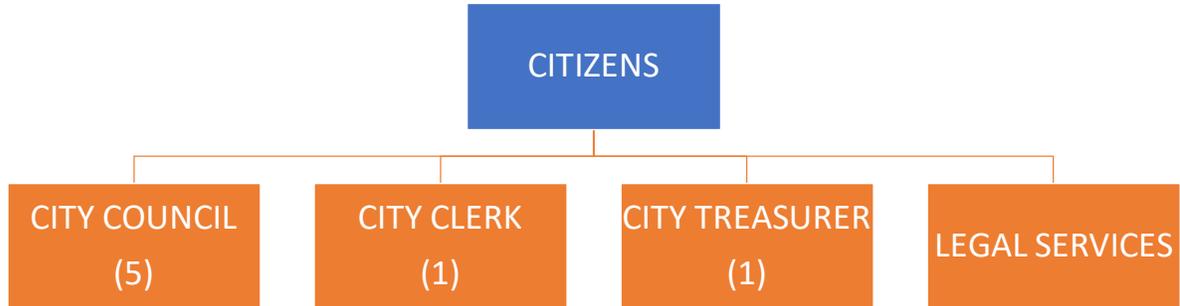
LEGISLATIVE DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

LEGISLATIVE DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Legislative Department includes all services provided by the City Council, City Clerk, City Treasurer, and City Attorney. Detailed descriptions of these services are provided below.

City Council

The City Council is the governing body of the City and exercises legal powers designated in the City Charter. On an annual basis, a Mayor is appointed by the City Council from its members. The Mayor presides over City Council meetings and exercises those powers established in the City Charter. The Mayor Pro Tempore acts in the Mayor's absence. The Mayor and City Council are active in the areas listed below.

- **Intergovernmental Relations**

City Council Members hold a number of special assignments and appointments to various boards and commissions dealing with other government agencies including Criminal Justice Council, Orange County Sanitation District, Vector Control District, Orange County Transit Authority, Santa Ana River Flood Protection Agency, Southern California Association of Governments (SCAG), League of California Cities, Orange County Human Relations Agency, and other county, state and federal agencies.

- **Policy Development**

The City Council sets overall policy and direction for the City. They exercise planning in the areas of operational and financial management, analyze public issues, conduct public hearings and study sessions for the citizens and set policy through ordinances, resolutions, and motions. The City's programs and services are established by the adoption of the annual budget. New programs and services can only be approved by the City Council.

- **Special Programs**

The City's elected officials are involved in a variety of special programs and events to enhance the image of the City and involve citizens in their government. These programs include the Heritage Festival and Parade, and Employee Recognition Program. New events are implemented by the City Council, upon recommendation from advisory bodies, community members and City staff serving the City Council. City Council offers ongoing support to the Chamber of Commerce and the Placita Santa Fe Merchants Association. Priority projects include completion of the General Plan, Downtown Revitalization, Orangethorpe Corridor and Metrolink projects, and continued fiscal sustainability planning and implementation.

- **Citizen Relations**

To create an open government, and be responsive to the concerns of citizens, the City Council is actively involved in ongoing programs promoting citizen relations. These programs include the annual Mayor's State of the City address, Cable Television, Placentia Quarterly newsletter, City Website, conducting Town Hall and Neighborhood Conversation meetings, issuance of commendations and proclamations, and public speaking engagements and presentations. News releases and public notices are issued to make citizens aware of programs, events and activities. In addition, a weekly on-line newsletter entitled the "The Weekly Briefing" provides City updates and information for the citizens and businesses.

- **Citizen Advisory Bodies**

The City Council actively seeks the advice of citizens individually and via appointed advisory bodies. These groups include but aren't limited to the Planning Commission, Recreation and Parks Commission, Traffic Safety Commission, Cultural Arts Commission, Historical Committee, Veterans Committee, Senior Advisory Committee, Recycling Committee, and Financial Audit Oversight Committee. Issues are referred to these advisory bodies for analysis and recommendation on a course of action to the City Council. Recommendations are advisory only, final decisions are made by City Council unless otherwise set by the Charter, Municipal Code and/or State or Federal regulations.

City Clerk

The City Clerk is an elected position and, by Charter, carries out those programs outlined below. The City Clerk's primary responsibilities encompass attending City Council meetings, maintaining official City records, attesting to City Council actions and other official acts.

- **City Council Meetings**

The City Clerk attends all City Council meetings, unless excused, and directs the taking of official minutes. The City Clerk certifies completed minutes and acts as Clerk to the City Council.

- **Official City Records**

The City Clerk ensures that books of all certified minutes, resolutions, ordinances, and other official City documents are maintained. The office also maintains copies

of all agreements and contracts entered into by the City.

- **Official Acts**

The City Clerk administers oaths, certifies documents, acts as custodian of City Seal, and conducts election activities, for both general and special elections.

City Treasurer

The City Treasurer is an elected position and, by charter, is custodian of all public funds belonging to, or under the control of, the City or any office, department, or agency thereof.

- **Investments**

In order to maintain a good investment program, the City Treasurer must have a good cash flow analysis of funds coming into the City, as well as funds being paid out. The City Treasurer can then place the funds in various legal investments as allowed by the City's adopted investment policy. These investments must ensure safety and liquidity while yielding the highest return possible to the City.

Legal Services

The City Attorney is the legal counsel to the City of Placentia, its elected officials, Successor Agency, and the Planning Commission. The City Attorney is primarily responsible for legal documents, legal advice, litigation, and attending public meetings.

- **Legal Documents**

The City Attorney prepares some and reviews all legal documents presented to the City Council, Successor Agency, and the Planning Commission. Typical legal documents pertaining to City business include agreements, ordinances, resolutions, contracts, and franchises. Agreements, contracts and franchises bind the City to a future course of action with other parties. Ordinances are used to adopt laws. Resolutions are used to set forth Council policies.

- **Legal Advice**

The City Attorney provides legal counsel to the Mayor and City Council, Successor Agency, and the various department personnel in the process of conducting City business. Legal opinions are most frequently rendered on planning matters, personnel issues, real estate negotiations, new legislation affecting the City, and the operation of municipal elections. The City Attorney is available on a regular basis at City Hall to meet with staff and Council.

- **Litigation**

The City Attorney represents the City in court actions and lawsuits, is responsible for the prosecution of violations of the Municipal Code, represents the City's management staff in grievance arbitrations, and frequently holds legal conferences to avoid litigation actions. The City Attorney attempts to resolve all legal matters in an amicable manner to avoid lengthy and costly litigation proceedings.

- **Public Meetings**

The City Attorney attends all regular and special meetings of the City Council, Successor Agency and Planning Commission. The City Attorney may attend other meetings as required. The City Attorney reviews all legal documents prior to public consideration and is available to advise the City's elected and appointed officials as requested.

- **Special Counsel**

The City utilizes outside Counsel for Workers' Compensation, personnel matters and significant risk management litigation.

STAFFING ANALYSIS

Salaries and benefits of \$102,700 fund 7 part-time positions. There are no staffing changes for 2021-22.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources Total	\$ <u> -</u>
Expenditures by Division	
City Council (101001)	261,300
City Clerk (101002)	49,300
City Treasurer (101003)	58,800
Legal Services (101005)	<u>705,000</u>
Total	<u>\$ 1,074,400</u>
Net City Cost	<u>\$ (1,074,400.00)</u>

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5005	Salaries/Part-Time	10,950	9,472	10,200	9,600	9,600
5095	Salary Savings	-	-	(3,100)	-	-
5105	Health Insurance Allocation	31,694	31,480	72,600	47,157	62,400
5110	Life Ins Allocation	51	7	-	-	-
5115	Dental Ins Allocation	5,847	6,164	-	6,164	6,300
5120	Optical Ins Allocation	975	996	1,200	1,006	1,100
5135	Medicare	424	457	600	457	500
5140	Employers' Social Security	733	835	-	835	900
5144	Employer CalPERS UAL	-	10	-	287	-
5145	Employer CalPERS Retire NC	-	-	1,200	-	-
5159	Employee Medical Opt Out Plan	21,887	21,879	22,000	21,879	21,900
TOTAL SALARIES & BENEFITS		72,562	71,299	104,700	87,385	102,700
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Servics	170,256	104,399	91,778	66,936	100,000
6005	Legal Services	761,201	517,996	500,000	396,675	500,000
6006	Litigation	-	502,639	175,000	187,952	175,000
6040	Misc Bank Charges	45,987	40,678	43,000	47,313	43,000
6225	Advertising/Promotional	13,496	21,132	19,277	20,861	13,000
6240	Mileage Reimbursement	-	-	200	-	200
6245	Meetings & Conferences	19,083	13,342	9,296	6,520	17,300
6255	Dues & Memberships	49,624	51,095	49,970	48,902	52,000
6299	Other Purchased Services	90,019	25,298	67,650	48,672	65,000
6301	Special Department Supplies	3,423	2,921	22,726	11,967	5,700
6320	Books & Periodicals	73	137	500	187	500
6892	Market Value Adjustment	220	5,925	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		1,153,381	1,285,563	979,397	835,986	971,700
CIP & EQUIPMENT						
6185	Construction Services	463	-	-	-	-
TOTAL CIP & EQUIPMENT		463	-	-	-	-
EXPENDITURES GRAND TOTAL		1,226,406	1,356,861	1,084,097	923,371	1,074,400
NET CHANGE IN POSITION		(1,226,406)	(1,356,861)	(1,084,097)	(923,371)	(1,074,400)

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS					
5005	Salaries/Part-Time	9,000	8,872	9,000	9,000
5095	Salary Savings	-	-	(2,400)	-
5105	Health Insurance Allocation	28,269	31,480	63,700	47,146
5110	Life Ins Allocation	39	7	-	-
5115	Dental Ins Allocation	4,372	4,623	-	4,623
5120	Optical Ins Allocation	696	723	800	730
5135	Medicare	250	274	300	274
5140	Employers' Social Security	733	835	-	835
5144	Employer CalPERS UAL	-	8	-	172
5145	Employer CalPERS Retire NC	-	-	800	-
5159	Employee Medical Opt Out Plan	9,875	9,867	9,900	9,867
TOTAL SALARIES & BENEFITS		53,235	56,688	82,100	72,647
MATERIALS, SUPPLIES & SERVICES					
6001	Management Consulting Services	170,256	104,399	91,778	66,936
6240	Mileage Reimbursement	-	-	100	-
6245	Meetings & Conferences	18,265	13,342	7,996	6,520
6255	Dues & Memberships	48,976	50,400	49,000	48,037
6301	Special Department Supplies	3,423	2,921	22,726	11,967
6320	Books & Periodicals	73	137	500	187
TOTAL MATERIALS, SUPPLIES & SERVICES		240,993	171,199	172,100	133,647
TOTAL TRANSFERS		-	-	-	-
EXPENDITURES GRAND TOTAL		294,228	227,887	254,200	206,294
NET CHANGE IN POSITION		(294,228)	(227,887)	(254,200)	(206,294)

LEGISLATIVE - CITY COUNCIL (101001)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		261,300
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5005-5159)	Amount Budgeted:	88,000
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Part Time		
City Councilors (5)	88,000	
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Management Consulting Services (6001)	Amount Budgeted:	100,000
Townsend Public Affairs - Grant Research/Writing and Advocacy(\$5000 /month)	60,000	
Management Research Projects/Printing Binding	40,000	
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Mileage Reimbursement (6240)	Amount Budgeted:	100
City Council Mileage Reimbursement	100	
<hr/>		
Meetings and Conferences (6245)	Amount Budgeted:	16,000
Annual League Conference	2,000	
New Mayor & Councilmember Academy	1,000	
Mayor & Councilmembers Executive Forum	2,000	
Legislative Action Days-Sacramento	2,500	
Council Meetings Supplies & Dinners to Include Council/Mgmt	5,700	
Local Meetings	1,300	
State of the City (15 @\$50/person)	1,500	
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Dues and Memberships (6255)	Amount Budgeted:	51,000
OCCOG - Annual Membership and Demographic Study	6,400	
League of CA Cities	17,200	
Association of CA Cities - Orange County	13,400	
Santa Ana River Flood Protection Agency	1,300	
LAFCO	5,500	
SCAG	5,200	
Other Memberships	2,000	
<hr/>		
Special Department Supplies (6301)	Amount Budgeted:	5,700
City Council Reorganization	800	
City Council Special Department Supplies	1,300	
State of City Supplies	2,000	
Council Photographs/Reframing	600	
City Promotional Items	1,000	
<hr/>		
Books and Periodicals (6320)	Amount Budgeted:	500
Various Publications	500	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5005	Salaries/Part-Time	1,350	-	600	-	-
5095	Salary Savings	-	-	(300)	-	-
5105	Health Insurance Allocation	3,425	-	8,900	-	-
5110	Life Ins Allocation	12	-	-	-	-
5115	Dental Ins Allocation	448	-	-	-	-
5120	Optical Ins Allocation	77	-	100	-	-
5135	Medicare	20	-	100	-	-
5144	Employer CalPERS UAL	-	1	-	57	-
5145	Employer CalPERS Retire NC	-	-	200	-	-
TOTAL SALARIES & BENEFITS		5,331	1	9,600	57	-
MATERIALS, SUPPLIES & SERVICES						
6225	Advertising/Promotional	13,496	21,132	19,277	20,861	13,000
6240	Mileage Reimbursement	-	-	100	-	100
6245	Meetings & Conferences	-	-	400	-	400
6255	Dues & Memberships	570	600	770	770	800
6299	Other Purchased Services	41,749	-	37,650	35,891	35,000
TOTAL MATERIALS, SUPPLIES & SERVICES		55,815	21,732	58,197	57,522	49,300
CIP & EQUIPMENT						
6185	Construction Services	463	-	-	-	-
TOTAL CIP & EQUIPMENT		463	-	-	-	-
EXPENDITURES GRAND TOTAL		61,608	21,733	67,797	57,580	49,300
NET CHANGE IN POSITION		(61,608)	(21,733)	(67,797)	(57,580)	(49,300)

**LEGISLATIVE - CITY CLERK (101002)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		49,300
MATERIALS, SUPPLIES & SERVICES		
Advertising (6225)	Amount Budgeted:	13,000
Includes Legal Publications for All City Departments	13,000	
Mileage Reimbursement (6240)	Amount Budgeted:	100
Provides Mileage Reimbursement for City Clerk	100	
Meetings and Conferences (6245)	Amount Budgeted:	400
OC Clerk Network Group Meeting	200	
SCCCA Meetings	200	
Dues and Memberships (6255)	Amount Budgeted:	800
CCAC	350	
IIMC	450	
Other Purchased Services (6299)	Amount Budgeted:	35,000
2020 Election Estimate	35,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5005	Salaries/Part-Time	600	600	600	600	600
5095	Salary Savings	-	-	(400)	-	-
5105	Health Insurance Allocation	-	-	-	11	-
5115	Dental Ins Allocation	1,027	1,541	-	1,541	1,600
5120	Optical Ins Allocation	203	273	300	276	300
5135	Medicare	154	183	200	183	200
5144	Employer CalPERS UAL	-	1	-	57	-
5145	Employer CalPERS Retire NC	-	-	200	-	-
5159	Employee Medical Opt Out Plan	12,012	12,012	12,100	12,012	12,000
TOTAL SALARIES & BENEFITS		13,996	14,610	13,000	14,680	14,700
MATERIALS, SUPPLIES & SERVICES						
6040	Misc Bank Charges	45,987	40,678	43,000	47,313	43,000
6245	Meetings & Conferences	818	-	900	-	900
6255	Dues & Memberships	78	95	200	95	200
6892	Market Value Adjustment	220	5,925	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		47,102	46,698	44,100	47,408	44,100
EXPENDITURES GRAND TOTAL		61,098	61,308	57,100	62,088	58,800
NET CHANGE IN POSITION		(61,098)	(61,308)	(57,100)	(62,088)	(58,800)

**LEGISLATIVE - CITY TREASURER (101003)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		58,800
SALARIES & BENEFITS		
Salaries & Benefits (5005-5159)	Amount Budgeted:	14,700
Part Time		
City Treasurer (1)		14,700
MATERIALS, SUPPLIES & SERVICES		
Misc Bank Charges (6240)	Amount Budgeted:	43,000
Banc of California Bank Analysis Charges		43,000
Meetings and Conferences (6245)	Amount Budgeted:	900
CMTA Conference		900
Dues and Memberships (6255)	Amount Budgeted:	200
CMTA		200

**Adopted Budget
FISCAL YEAR 2021-22**

**Legislative
Legal Services
101005**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	761,201	517,996	500,000	396,675	500,000
6006	Litigation	-	502,639	175,000	187,952	175,000
6299	Other Purchased Services	48,270	25,298	30,000	12,781	30,000
TOTAL MATERIALS, SUPPLIES & SERVICES		809,472	1,045,933	705,000	597,409	705,000
NET CHANGE IN POSITION		(809,472)	(1,045,933)	(705,000)	(597,409)	(705,000)

LEGISLATIVE - LEGAL SERVICES (101005)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		705,000
MATERIALS, SUPPLIES & SERVICES		
General Legal Services (6005)	Amount Budgeted:	500,000
General Legal Services for City Attorney and Special Counsel When Authorized or Required by Law	500,000	
Litigation (6006)	Amount Budgeted:	175,000
General Litigation	175,000	
Other Purchased Services (6299)	Amount Budgeted:	30,000
Matters	10,000	
Code Enforcement Receiverships	20,000	



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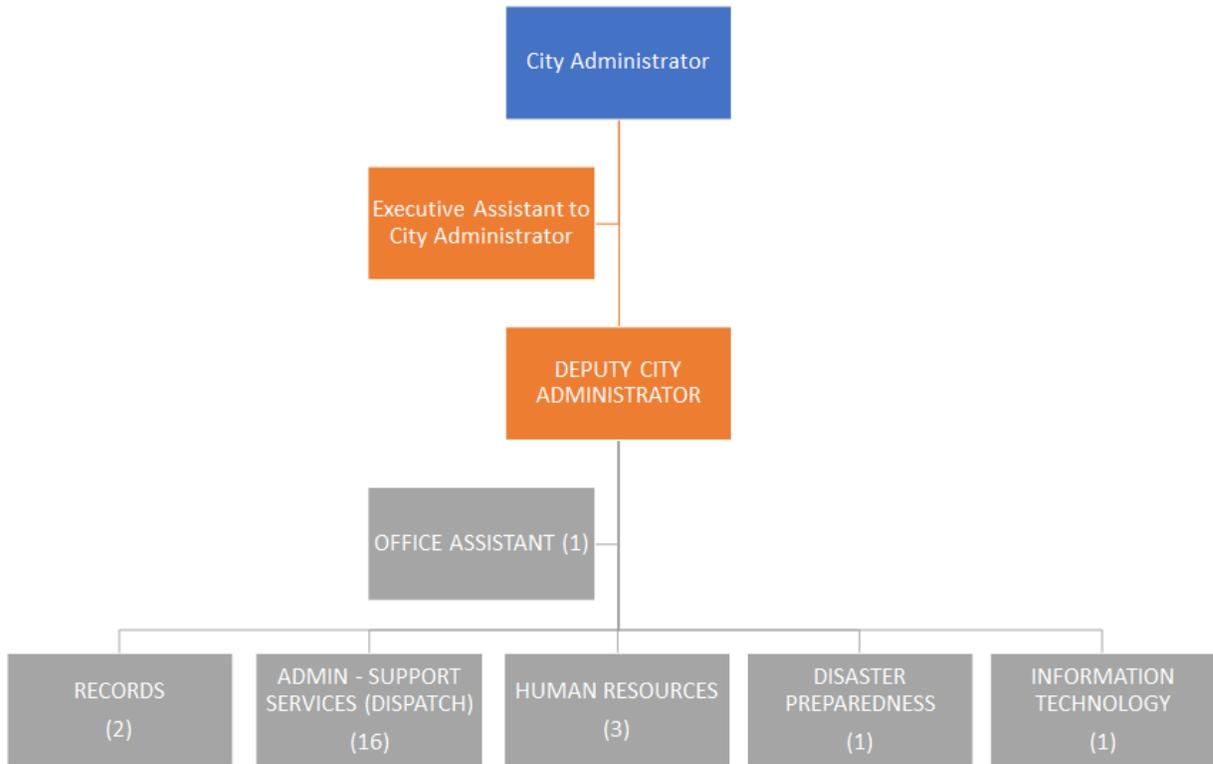
ADMINISTRATION DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

ADMINISTRATION DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Administration Department’s primary role is management of the City. City Administration is responsible for support to the City Council, coordination of all City departments, implementation/monitoring of the budget, keeping City Council informed of the condition of the City, intergovernmental relations, and public information. The various divisions of Administration include the City Administrator, Human Resources, Records, Emergency and Health Services/Disaster Preparedness, Support Services, and Information Technology. The City Administrator is Executive Director of the Successor Agency and Director of Emergency Services. The Deputy City Administrator serves as Director of Human Resources, and provides supervision over the City Clerk and Records Division, Risk Management, Disaster Preparedness, Support Services, Emergency and Health Services, and Information Technology. The purpose of each division is detailed below:

Human Resources

Human Resources provides centralized human resources services for the City in the areas of employee relations, recruitment/testing, hiring, and training, classification, salary and benefits, disciplinary actions, retirements, and related issues. Human Resources administers the Equal Employment Opportunity Plan, Employee Safety Program, Employee Development Program, Employee Health and Welfare programs, and Workers' Compensation Claims.

Records

City Clerk/Records provides support to the City Clerk and City Council. The Deputy City Clerk prepares and distributes City Council agendas, packets with supporting documentation, legal notices, and minutes, maintains official City records, coordinates records management and retention program, coordinates electronic records imaging program, coordinates Municipal Code codification and City Policy Manual implementation/updates, assists the public, coordinates municipal elections, and conducts special studies as needed.

Support Services

The Placentia Public Safety Communications Center is the primary answering point for all 9-1-1 emergency calls and is responsible for the dispatching of police, fire and EMS resources. The Communications Center is the critical link between community members calling in for assistance and the police and fire personnel in the field. They are in constant contact with public safety field personnel and are responsible for the deployment and coordination of resources for both emergency and non-emergency requests for assistance. Support Services operates a computer aided dispatch (CAD) system and an 800 MHz trunked radio system.

Emergency and Health Services / Disaster Preparedness

This division is responsible for the oversight and management of the City's 911/ALS service contract with Lynch EMS, Inc. The division also tracks County, State, and Federal financial reimbursement programs, maintains plans for mitigation, preparedness, response and recovery to natural and man-made disasters and emergencies, provides and/or coordinates training, drills/exercises for all Departments; provides public assistance and information programs; coordinates intergovernmental cooperation, prepares and coordinates pertinent grant and funding requests and implementation; and coordinates CERT and RACES activities.

Information Technology (IT)

IT is responsible for the City's computer system maintenance, improvement, and replacement. The telephone system and copiers are also considered a part of the City's Information Technology responsibilities. The IT division also has a strong Geographic Information System (GIS) subdivision that organizes and updates parcel information and creates map books for City Fire and Police Departments to access in the event the system is down.

STAFFING ANALYSIS

Salaries and benefits of \$3,306,900 fund 27 regular full-time and 4 part-time positions. Staffing changes include additions of two full time Public Safety Dispatchers and one additional Part Time Public Safety Dispatcher.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	<u>\$ -</u>
Total Exenditures by Division	
City Administrator (101511)	615,000
Human Resources (101512)	696,200
Records (101513)	149,900
Disaster Preparedness (101514)	137,600
Adimn - Support Services (101515)	1,879,700
Emergency Medical Services (101516)	1,007,200
Information Technology (101523)	887,200
Total	<u>\$ 5,372,800</u>
Net City Cost	<u>\$ (5,372,800.00)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Administration**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted	
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	693,471	898,225	2,062,800	1,999,439	2,308,700
5005	Salaries/Part-Time	26,792	29,342	146,100	112,837	147,000
5015	Overtime	568	6,466	190,000	335,340	166,000
5020	Leave Accrual Payout	1,854	20,787	-	64,125	-
5022	Alternative H&W Payout	-	-	-	11,500	12,900
5095	Salary Savings	-	-	(84,400)	-	(80,800)
5105	Health Insurance Allocation	90,035	113,481	315,100	268,646	348,000
5110	Life Ins Allocation	759	243	700	-	6,500
5115	Dental Ins Allocation	5,073	6,339	50	14,014	19,100
5120	Optical Ins Allocation	1,186	1,393	4,350	3,230	4,300
5125	LTD Ins Allocation	432	72	-	-	9,600
5126	STD Ins Allocation	-	-	-	-	8,600
5135	Medicare	11,062	14,376	29,416	38,088	33,800
5141	Employers' PARS/ARS	12,789	19,926	15,000	28,899	26,700
5144	Employer CalPERS UAL	-	77,577	-	56,276	-
5145	Employer CalPERS Retire NC	102,970	66,547	329,650	165,224	193,900
5159	Employee Medical Opt Out Plan	2,525	-	7,300	15,669	16,900
5163	Life Insurance Premiums	1,962	-	-	-	-
5170	Sick Leave Buyback	-	-	2,000	-	-
5175	Leave Buyback	49,980	52,124	59,500	98,730	62,500
5199	Other Employee Benefits	-	-	-	-	23,200
TOTAL SALARIES & BENEFITS		1,001,455	1,306,899	3,077,566	3,212,018	3,306,900
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	14,531	23,128	83,200	70,576	43,200
6099	Professional Services	176,798	68,079	53,900	58,154	54,400
6136	Software Maintenance	250,034	266,093	397,969	248,468	414,500
6137	Repair Maint/Equipment	-	-	-	-	46,000
6225	Advertising/Promotional	375	1,892	3,000	1,868	3,000
6230	Printing & Binding	396	408	700	431	700
6245	Meetings & Conferences	12,187	13,617	19,100	9,050	20,900
6250	Staff Training	3,544	10,585	19,900	11,053	22,900
6255	Dues & Memberships	6,183	4,654	11,213	3,468	12,000
6290	Dept. Contract Services	103,242	210,155	1,213,550	1,211,850	1,241,200
6299	Other Purchased Services	5,373	6,609	6,200	1,937	36,200
6301	Special Department Supplies	31,336	26,407	36,388	30,949	56,700
6315	Office Supplies	5,032	5,844	4,808	4,105	9,700
6320	Books & Periodicals	471	478	500	413	700
6325	Postage	477	204	804	212	800
6360	Uniforms	-	-	11,195	10,511	8,000
6999	Other Expenditure	2,305	10,052	30,980	30,234	25,000
TOTAL MATERIALS, SUPPLIES & SERVICES		612,284	648,204	1,893,407	1,693,280	1,995,900
CIP & EQUIPMENT						
6840	Machinery & Equipment	66,709	53,281	115,609	93,692	70,000
TOTAL CIP & EQUIPMENT		66,709	53,281	115,609	93,692	70,000
EXPENDITURES GRAND TOTAL		1,680,447	2,008,384	5,086,582	4,998,991	5,372,800
NET CHANGE IN POSITION		(1,680,447)	(2,008,384)	(5,086,582)	(4,998,991)	(5,372,800)

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	331,190	376,977	393,700	420,587	411,500
5015	Overtime	-	1,737	-	815	1,000
5020	Leave Accrual Payout	1,100	14,518	-	17,472	-
5022	Alternative H&W Payout	-	-	-	2,750	3,000
5095	Salary Savings	-	-	(16,800)	-	(15,000)
5105	Health Insurance Allocation	50,555	50,617	52,000	53,262	58,800
5110	Life Ins Allocation	433	117	700	-	1,000
5115	Dental Ins Allocation	1,766	2,158	-	2,362	2,500
5120	Optical Ins Allocation	580	609	800	688	800
5125	LTD Ins Allocation	432	72	-	-	1,300
5126	STD Ins Allocation	-	-	-	-	1,300
5135	Medicare	5,121	6,146	5,400	6,998	6,000
5141	Employers' PARS/ARS	12,039	16,227	15,000	21,124	21,400
5144	Employer CalPERS UAL	-	76,918	-	22,113	-
5145	Employer CalPERS Retire NC	75,134	31,376	102,000	37,692	39,900
5163	Life Insurance Premiums	1,125	-	-	-	-
5170	Sick Leave Buyback	-	-	500	-	-
5175	Leave Buyback	35,215	42,369	40,000	45,068	39,700
5199	Other Employee Benefits	-	-	-	-	10,200
TOTAL SALARIES & BENEFITS		514,691	619,841	593,300	630,930	583,400
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	7,373	-	8,500	7,425	8,500
6245	Meetings & Conferences	12,009	10,830	14,000	5,753	14,000
6255	Dues & Memberships	3,632	2,187	3,800	50	4,600
6290	Dept. Contract Services	-	-	1,700	-	-
6301	Special Department Supplies	1,496	3,219	1,173	959	3,000
6315	Office Supplies	647	691	1,200	640	1,200
6325	Postage	230	-	300	65	300
TOTAL MATERIALS, SUPPLIES & SERVICES		25,387	16,926	30,673	14,891	31,600
EXPENDITURES GRAND TOTAL		540,077	636,767	623,973	645,821	615,000
NET CHANGE IN POSITION		(540,077)	(636,767)	(623,973)	(645,821)	(615,000)

**ADMINISTRATION - CITY ADMINISTRATOR (101511)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		615,000
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	583,400
Full Time	FTE	
City Administrator	0.830	
Asst to the City Administrator/Econ Dev Mgr	0.870	
Executive Admin Assistant	0.525	
Office Assistant	1.000	
	3.225	583,400
MATERIALS, SUPPLIES & SERVICES		
Management Consulting Services (6001)	Amount Budgeted:	8,500
Special Study/Projects	8,500	
Meetings and Conferences (6245)	Amount Budgeted:	14,000
Annual League of California Cities Conference-Sacramento	2,000	
City Managers Department Meeting - Sacramento	2,000	
ICSC	1,000	
Misc Meetings and Travel Expenses	9,000	
Dues and Memberships (6255)	Amount Budgeted:	4,600
ICMA	1,900	
OCCMA	600	
California City Management Foundation	100	
International Council of Shopping Centers CA	2,000	
Department Contract Services (6290)	Amount Budgeted:	-
Grant Management Services	-	
Special Department Supplies (6301)	Amount Budgeted:	3,000
Supplies for Community Workshops and Outreach	3,000	
Office Supplies (6315)	Amount Budgeted:	1,200
General Office Supplies for Council, Admin., Disaster, Risk Management	1,200	
Postage (6325)	Amount Budgeted:	300
Special Handling Items (FedEx/USPS)	300	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	264,484	388,254	433,300	412,179	427,300
5005	Salaries/Part-Time	12,201	21,393	19,100	14,597	19,000
5015	Overtime	32	2,286	-	234	-
5020	Leave Accrual Payout	-	5,363	-	3,098	-
5022	Alternative H&W Payout	-	-	-	3,000	2,500
5095	Salary Savings	-	-	(15,500)	-	(14,400)
5105	Health Insurance Allocation	26,869	43,211	56,300	42,825	48,400
5110	Life Ins Allocation	254	103	-	-	1,000
5115	Dental Ins Allocation	2,101	3,065	-	2,881	3,200
5120	Optical Ins Allocation	365	553	800	512	600
5125	LTD Ins Allocation	-	-	-	-	1,600
5126	STD Ins Allocation	-	-	-	-	1,500
5135	Medicare	4,172	6,117	6,000	6,581	6,200
5141	Employers' PARS/ARS	458	3,423	-	5,413	5,300
5144	Employer CalPERS UAL	-	414	-	227	-
5145	Employer CalPERS Retire NC	19,401	25,844	32,100	28,475	33,100
5163	Life Insurance Premiums	837	-	-	-	-
5170	Sick Leave Buyback	-	-	1,500	-	-
5175	Leave Buyback	14,764	9,755	13,500	31,528	17,800
5199	Other Employee Benefits	-	-	-	-	9,400
TOTAL SALARIES & BENEFITS		345,937	509,781	547,100	551,548	562,500
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	7,158	23,128	74,700	63,151	34,700
6099	Professional Services	153,419	66,329	53,900	58,154	53,900
6225	Advertising/Promotional	375	1,892	3,000	1,868	3,000
6245	Meetings & Conferences	178	2,787	3,600	3,297	5,400
6250	Staff Training	3,544	10,585	11,900	2,784	14,900
6255	Dues & Memberships	2,160	2,208	4,500	1,775	4,500
6301	Special Department Supplies	8,452	11,227	10,300	9,218	13,700
6315	Office Supplies	2,701	3,440	2,600	2,609	2,500
6320	Books & Periodicals	471	478	500	413	700
6325	Postage	210	204	400	65	400
TOTAL MATERIALS, SUPPLIES & SERVICES		178,668	122,278	165,400	143,334	133,700
EXPENDITURES GRAND TOTAL		524,606	632,060	712,500	694,882	696,200
NET CHANGE IN POSITION		(524,606)	(632,060)	(712,500)	(694,882)	(696,200)

ADMINISTRATION - HUMAN RESOURCES (101512)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		696,200
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	562,500
Full Time	FTE	
Deputy City Administrator	0.98	
HR Analyst	2.00	
HR Technician	1.00	
	3.98	562,500
MATERIALS, SUPPLIES & SERVICES		
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Management Consulting Services (6001)	Amount Budgeted:	34,700
Consulting Services for Special Human Resources Projects /Issues	30,500	
Worxtime - ACA reporting	4,200	
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Other Professional Services (6099)	Amount Budgeted:	53,900
Pre-Employment Medical Physicals -Misc Emp	2,000	
Pre-Employment Physicals - Safety Emp	10,000	
Pre-Employment Physicals - Fire Emp	18,000	
Pre-Employment Physicals - PW Emp	1,300	
DOJ Fees/Life Scan Fees	7,000	
Psych Exams	1,000	
DOT Physicals	2,200	
Tuberculosis Skin Test	1,400	
Bilingual Testing	1,000	
Finders Fees	10,000	
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Advertising (6225)	Amount Budgeted:	3,000
All Publications	3,000	
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Meetings and Conferences (6245)	Amount Budgeted:	5,400
SCPMA HR Conference	600	
CalPERS Forum	1,650	
LCW HR Conference	1,650	
PELRAC	1,200	
Additional Meetings for HR Division Staff	300	
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ADMINISTRATION - HUMAN RESOURCES (101512)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Staff Training (6250)	Amount Budgeted:	14,900
Staff Training and Materials for all City Employees	1,000	
Safety Training	3,300	
Leadership Training (Mgmt, Mid-Mgmt Employees)	1,000	
MMASC Workshops/Prof. Devlpmnt - Mid Managers	500	
LCW Webinar Series	300	
Mandated Training (AB1234,AB1825,Heat IIP)	6,000	
Health & Wellness Week -Health Fair	2,000	
Development Training/Writing Skills	800	
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Dues and Memberships (6255)	Amount Budgeted:	4,500
Dues and Memberships for:		
OC Human Resources Consortium (LCW)	500	
CALPACS	300	
MMASC - City Wide (\$90/employee)	1,800	
NPELRA	600	
SCPMA	150	
IPMA-HR	450	
OCHRC	250	
COSIPA	450	
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Special Department Supplies (6301)	Amount Budgeted:	13,700
Employee Recognition, Customer Service Awards	900	
Monthly Birthday Celebrations	600	
Employee Service Awards	3,500	
Engraving/Plaque - Employee of the Year	1,150	
Retiree Recognitions	250	
Supplies - Employee ID Cards	500	
Staff Uniform (Polos)	600	
Employee Holiday Luncheon Supplies	4,000	
Recruitment Rater Supplies, Meals for Raters	2,200	
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Office Supplies (6315)	Amount Budgeted:	2,500
HR Office Supplies	2,500	
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Books and Periodicals (6320)	Amount Budgeted:	700
CA Chamber of Commerce Cal-OSHA	700	
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Postage (6325)	Amount Budgeted:	400
Special Handling	400	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	74,354	91,714	106,900	109,349	106,800
5005	Salaries/Part-Time	7,527	6,366	-	-	1,000
5015	Overtime	536	1,110	-	752	-
5020	Leave Accrual Payout	-	907	-	680	-
5022	Alternative H&W Payout	-	-	-	500	1,500
5095	Salary Savings	-	-	(3,800)	-	(3,500)
5105	Health Insurance Allocation	9,336	13,009	15,300	15,688	17,100
5110	Life Ins Allocation	72	23	-	-	400
5115	Dental Ins Allocation	647	659	-	793	800
5120	Optical Ins Allocation	151	156	200	185	200
5125	LTD Ins Allocation	-	-	-	-	500
5126	STD Ins Allocation	-	-	-	-	500
5135	Medicare	1,315	1,454	1,600	1,625	1,600
5141	Employers' PARS/ARS	292	254	-	-	-
5144	Employer CalPERS UAL	-	146	-	113	-
5145	Employer CalPERS Retire NC	6,152	6,320	8,400	8,398	8,300
5159	Employee Medical Opt Out Plan	2,525	-	-	-	-
5175	Leave Buyback	-	-	2,500	-	-
5199	Other Employee Benefits	-	-	-	-	1,000
TOTAL SALARIES & BENEFITS		102,906	122,117	131,100	138,083	136,200
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	1,750	-	-	500
6230	Printing & Binding	396	408	700	431	700
6255	Dues & Memberships	-	-	888	688	200
6299	Other Purchased Services	5,373	4,457	6,200	1,937	6,200
6315	Office Supplies	1,684	1,713	1,008	857	6,000
6325	Postage	38	-	104	83	100
TOTAL MATERIALS, SUPPLIES & SERVICES		7,490	8,329	8,900	3,995	13,700
EXPENDITURES GRAND TOTAL		110,396	130,446	140,000	142,078	149,900
NET CHANGE IN POSITION		(110,396)	(130,446)	(140,000)	(142,078)	(149,900)

ADMINISTRATION - RECORDS (101513)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		149,900
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	136,200
Full Time	FTE	
Deputy City Clerk	0.97	
Office Assistant	1.00	
	1.97	136,200
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MATERIALS, SUPPLIES & SERVICES		
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Other Professional Services (6099)	Amount Budgeted:	500
Consultant Services		500
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Printing & Binding (6230)	Amount Budgeted:	700
Minute/Reso/Ord Books		500
Permanent Record Paper		200
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Dues and Memberships (6255)	Amount Budgeted:	200
ARMA- Membership		200
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Other Purchased Services (6299)	Amount Budgeted:	6,200
City Municipal Code Codification 350 Page Supplement		5,060
CodeAlert-\$30/Ord. Approx 12/yr		360
CodeAlert-\$25/mo.		300
Internet Storage, Maintenance & Shipping		480
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Office Supplies (6315)	Amount Budgeted:	6,000
Supplies for Record Maintenance & City Council Meetings		6,000
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Postage (6325)	Amount Budgeted:	100
Postage		100
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	753	94,700	93,562	98,000
5020	Leave Accrual Payout	-	-	-	427	-
5022	Alternative H&W Payout	-	-	-	250	300
5095	Salary Savings	-	-	(3,100)	-	(3,000)
5105	Health Insurance Allocation	-	-	7,800	7,901	8,700
5110	Life Ins Allocation	-	-	-	-	300
5115	Dental Ins Allocation	-	-	-	182	200
5120	Optical Ins Allocation	-	-	100	94	100
5125	LTD Ins Allocation	-	-	-	-	500
5126	STD Ins Allocation	-	-	-	-	400
5135	Medicare	-	12	1,400	1,372	1,500
5144	Employer CalPERS UAL	-	-	-	57	-
5145	Employer CalPERS Retire NC	-	58	7,400	7,163	7,600
5175	Leave Buyback	-	-	500	-	-
5199	Other Employee Benefits	-	-	-	-	1,000
TOTAL SALARIES & BENEFITS		-	823	108,800	111,009	115,600
MATERIALS, SUPPLIES & SERVICES						
6245	Meetings & Conferences	-	-	1,500	-	1,500
6255	Dues & Memberships	-	-	500	-	500
6301	Special Department Supplies	12,022	-	13,250	9,983	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		12,022	-	15,250	9,983	22,000
EXPENDITURES GRAND TOTAL		12,022	823	124,050	120,992	137,600
NET CHANGE IN POSITION		(12,022)	(823)	(124,050)	(120,992)	(137,600)

ADMINISTRATION - DISASTER PREPAREDNESS (101514)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		137,600
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	115,600
Full Time	FTE	
Emergency and Health Services Manager (Senior Management Analyst)	1.00	
Total	1.00	115,600
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MATERIALS, SUPPLIES & SERVICES		
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Meetings & Conferences (6245)	Amount Budgeted:	1,500
Emergency Management Meetings	1,500	
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Dues and Memberships (6255)	Amount Budgeted:	500
Emergency Management Association & Committees	500	
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Special Departmental Supplies (6301)	Amount Budgeted:	20,000
Supplies & Other Costs	10,500	
Emergency Management Supplies	1,500	
Volunteer Program Supplies & Equipment	4,000	
Emergency Kits & Training	4,000	
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	7,481	957,800	889,059	1,187,800
5005	Salaries/Part-Time	-	959	127,000	98,241	127,000
5015	Overtime	-	1,333	190,000	333,538	165,000
5020	Leave Accrual Payout	-	-	-	41,750	-
5022	Alternative H&W Payout	-	-	-	4,750	4,300
5095	Salary Savings	-	-	(42,400)	-	(42,300)
5105	Health Insurance Allocation	-	-	168,200	132,949	197,600
5110	Life Ins Allocation	-	-	-	-	3,500
5115	Dental Ins Allocation	-	-	50	6,697	11,300
5120	Optical Ins Allocation	-	-	2,250	1,572	2,400
5125	LTD Ins Allocation	-	-	-	-	5,300
5126	STD Ins Allocation	-	-	-	-	4,600
5135	Medicare	-	158	13,916	20,411	17,300
5141	Employers' PARS/ARS	-	15	-	2,363	-
5144	Employer CalPERS UAL	-	-	-	33,709	-
5145	Employer CalPERS Retire NC	-	634	173,750	77,793	99,000
5159	Employee Medical Opt Out Plan	-	-	7,300	15,669	16,900
5175	Leave Buyback	-	-	3,000	22,135	5,000
5199	Other Employee Benefits	-	-	-	-	1,500
TOTAL SALARIES & BENEFITS		-	10,581	1,600,866	1,680,637	1,806,200
MATERIALS, SUPPLIES & SERVICES						
6137	Repair Maint/Equipment	-	-	-	-	46,000
6250	Staff Training	-	-	8,000	8,270	8,000
6255	Dues & Memberships	-	-	825	825	1,500
6301	Special Department Supplies	-	-	7,645	7,743	10,000
6360	Uniforms	-	-	11,195	10,511	8,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	27,665	27,349	73,500
EXPENDITURES GRAND TOTAL		-	10,581	1,628,531	1,707,985	1,879,700
NET CHANGE IN POSITION		-	(10,581)	(1,628,531)	(1,707,985)	(1,879,700)

ADMINISTRATION - SUPPORT SERVICES (101515)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		1,879,700
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	1,806,200
Full Time	FTE	
Dispatch Manager	3.00	
Police Services Supervisor	1.00	
Police Dispatcher/Records Clerk (*1 Overhire, Unfunded)	13.00	
Total	17.00	1,679,200
Part-Time		
Police Dispatchers (4)		127,000
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MATERIALS, SUPPLIES & SERVICES		
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Repair and Maintenance/Equipment (6137)	Amount Budgeted:	46,000
911 phone maintenance, TV monitors, Headsets	46,000	
Staff Training (6250)	Amount Budgeted:	8,000
POST Mandated Training	8,000	
Dues & Memberships (6255)	Amount Budgeted:	1,500
Misc Dues and Membership	1,500	
Special Department Supplies (6301)	Amount Budgeted:	10,000
Dispatch Console Chairs	5,000	
Dispatch Headsets, Base, Wireless, Mute Switches	5,000	
Uniforms (6360)	Amount Budgeted:	8,000
Uniforms (Dispatch)	8,000	
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
6290	MATERIALS, SUPPLIES & SERVICES					
	Dept. Contract Services	-	-	977,850	977,850	1,007,200
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	977,850	977,850	1,007,200
	EXPENDITURES GRAND TOTAL	-	-	977,850	977,850	1,007,200
	NET CHANGE IN POSITION	-	-	(977,850)	(977,850)	(1,007,200)

ADMINISTRATION - EMERGENCY MEDICAL SERVICES (101516)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	1,007,200
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MATERIALS, SUPPLIES & SERVICES

Contracted Services (6290)	Amount Budgeted:	1,007,200
Lynch Contract for EMS		1,007,200

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	23,443	33,042	76,400	74,703	77,300
5005	Salaries/Part-Time	7,064	449	-	-	-
5020	Leave Accrual Payout	754	-	-	698	-
5022	Alternative H&W Payout	-	-	-	250	1,300
5095	Salary Savings	-	-	(2,800)	-	(2,600)
5105	Health Insurance Allocation	3,275	6,644	15,500	16,022	17,400
5110	Life Ins Allocation	-	-	-	-	300
5115	Dental Ins Allocation	558	458	-	1,098	1,100
5120	Optical Ins Allocation	91	74	200	178	200
5125	LTD Ins Allocation	-	-	-	-	400
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	453	487	1,100	1,102	1,200
5144	Employer CalPERS UAL	-	99	-	57	-
5145	Employer CalPERS Retire NC	2,283	2,315	6,000	5,704	6,000
5199	Other Employee Benefits	-	-	-	-	100
TOTAL SALARIES & BENEFITS		37,921	43,567	96,400	99,812	103,000
MATERIALS, SUPPLIES & SERVICES						
6136	Software Maintenance	250,034	266,093	397,969	248,468	414,500
6255	Dues & Memberships	391	259	700	129	700
6290	Dept. Contract Services	103,242	210,155	234,000	234,000	234,000
6299	Other Purchased Services	-	2,152	-	-	30,000
6301	Special Department Supplies	9,365	11,961	4,020	3,046	10,000
6999	Other Expenditure	2,305	10,052	30,980	30,234	25,000
TOTAL MATERIALS, SUPPLIES & SERVICES		365,337	500,670	667,669	515,878	714,200
CIP & EQUIPMENT						
6840	Machinery & Equipment	66,709	53,281	115,609	93,692	70,000
TOTAL CIP & EQUIPMENT		66,709	53,281	115,609	93,692	70,000
EXPENDITURES GRAND TOTAL		469,966	597,519	879,678	709,382	887,200
NET CHANGE IN POSITION		(469,966)	(597,519)	(879,678)	(709,382)	(887,200)

ADMINISTRATION - INFORMATION TECHNOLOGY (101523)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	887,200
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SALARIES & BENEFITS

Salaries & Benefits (5001-5199)	Amount Budgeted:	103,000
Full Time		
IT Management Analyst	1.00	
	<u>1.00</u>	103,000

MATERIALS, SUPPLIES & SERVICES

Software Maintenance (6136)	Amount Budgeted:	414,500
Apple License		100
Adobe		5,000
Assi Security		6,000
CivicPlus		7,500
VM-Ware/ Virtualization Software Support		2,200
Veeam (Back Up Software)		1,000
DocuSign		5,600
Microsoft Office 365		45,000
Secondary Internet Connection for PD		8,500
SSL Certs		2,000
NEOGOV		10,000
HPE		2,400
HDL Business License Software Maintenance		9,700
Superion Finance HR Software Maintenance		165,200
Sophos Anti- Virus		11,800
Comcate (Code Enforcement)		12,800
LaserFische		10,500
Granicus -Live and On-Demand Streaming Media		24,000
Navex - Fraud Hotline		7,900
GoGov		11,600
AutoCAD		2,900
CoreLogic (GIS)		300
Lansweeper		500
Callbridge		2,900
ESRI		7,400
Fortinet		4,300
SCAG OC Data & Aerial Consortium		2,500
iLand Cloud Backup		5,300
PC refresh		10,000

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

ADMINISTRATION - INFORMATION TECHNOLOGY (101523)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

Zoom		1,500	
RingCentral		25,000	
Cisco SmartNet		3,100	
Dues and Memberships (6255)		Amount Budgeted:	700
MISAC (Muni Info Systems Assoc of Calif		300	
Amazon Prime		200	
URISA (Urban & Regional Info Systems Assoc)		200	
Department Contract Services (6290)		Amount Budgeted:	234,000
IT Support Services and IT Consultant		234,000	
Special Department Supplies (6301)		Amount Budgeted:	10,000
Backup Tapes, Flash Drives, RAM , Small Equipment and Misc. Items		10,000	
Machinery & Equipment (6840)		Amount Budgeted:	70,000
Provides Replacement Computer/Server Equipment Including Licenses		70,000	
Contingency (6999)		Amount Budgeted:	25,000
IT Contingency		25,000	
Other Purchased Services (6299)		Amount Budgeted:	30,000
Miscellaneous other services		30,000	



PLACENTIA
Rich Heritage, Bright Future

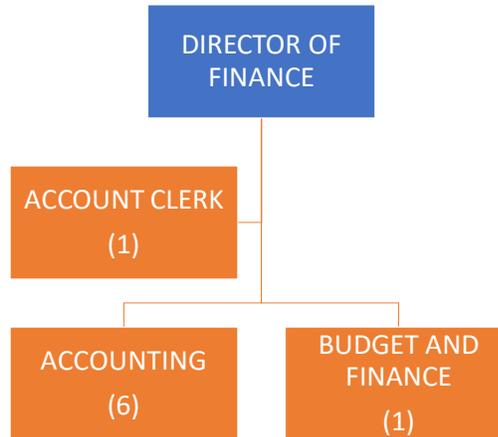
FINANCE DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

FINANCE DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Finance Department's role in City government is to safeguard the City's assets, assure timely payment of all financial obligations, process payroll for our employees and provide financial guidance to other City departments and the City Council. The Finance Department is the primary contact for the many vendors that various City departments use to purchase goods and services needed for the day-to-day operations of the City. The Finance Department maintains a fixed asset listing of all equipment and properties owned by the City. Current values and depreciation schedules are maintained and used by various underwriters who provide insurance for amounts that exceed the City's self-insured limits. The Finance Department monitors compliance with established purchasing policies and guidelines.

The Finance Department prepares and monitors internal control policies ensuring that all departments comply with current Government financial reporting standards.

The Finance Department works with the City Council's Financial Audit Oversight Committee as well as independent auditors to comply with State and local ordinances regarding financial reporting. Quarterly financial reports are completed and submitted to City Council for review to keep Council Members aware of the City's financial condition. The Finance Department is responsible for mandated reporting to other government agencies such as the State Controller's Office. Various State and Federal Grants are monitored for compliance with grant conditions and reporting requirements.

The Finance Department is the lead department for preparing the City Administrator's annual budget. Constant monitoring of the budget to ensure that each department is "living within our means" rests with the Finance Department. Comprehensive Annual Financial Reports and the City's budget are placed on the City's website and updated on a continual

basis in order to be transparent in reporting to the citizens of Placentia.

STAFFING ANALYSIS

Salaries and benefits of \$928,000 fund 9 regular full-time. There are no staffing changes for 2021-22.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	<u>\$ -</u>
Total Expenditures by Division	
Finance Administration (102020)	<u>1,249,500</u>
Total	<u>\$ 1,249,500</u>
Net City Cost	<u>\$ (1,249,500.00)</u>

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	510,230	510,186	652,000	630,397	676,800
5015	Overtime	745	4,010	6,000	645	-
5020	Leave Accrual Payout	17,485	45,112	-	5,340	-
5021	Extraordinary Leave Buydown	390	-	-	-	-
5022	Alternative H&W Payout	3,000	-	-	3,750	7,300
5095	Salary Savings	-	-	(24,400)	-	(23,800)
5105	Health Insurance Allocation	79,956	78,539	100,200	119,055	145,400
5110	Life Ins Allocation	659	142	-	-	1,600
5115	Dental Ins Allocation	6,034	5,651	-	8,229	8,500
5120	Optical Ins Allocation	1,165	1,187	1,600	1,777	1,800
5125	LTD Ins Allocation	627	30	-	-	2,800
5126	STD Ins Allocation	-	-	-	-	2,600
5135	Medicare	8,015	8,387	9,400	9,445	9,900
5141	Employers' PARS/ARS	-	2,564	-	10,313	10,600
5144	Employer CalPERS UAL	-	28,963	-	13,825	-
5145	Employer CalPERS Retire NC	100,356	35,476	91,300	51,161	56,500
5159	Employee Medical Opt Out Plan	15,873	11,790	11,500	11,206	11,700
5163	Life Insurance Premiums	1,211	-	-	-	-
5175	Leave Buyback	12,769	14,568	12,000	6,595	5,200
5199	Other Employee Benefits	-	225	-	3,708	10,100
TOTAL SALARIES & BENEFITS		758,516	746,830	859,600	875,446	927,000
MATERIALS, SUPPLIES & SERVICES						
6010	Accounting & Auditing Service	73,012	74,220	80,000	72,033	80,000
6025	Third Party Administration	8,882	7,907	9,200	9,322	9,200
6041	Bank Over/Short	-	1	-	(323)	300
6099	Professional Services	78,919	97,850	145,785	105,917	145,800
6225	Advertising/Promotional	-	-	-	275	-
6230	Printing & Binding	233	2,351	3,211	3,236	3,500
6245	Meetings & Conferences	567	1,474	-	493	1,500
6250	Staff Training	1,327	775	-	915	1,500
6255	Dues & Memberships	480	205	1,500	1,325	1,500
6296	Admin Service Fee	64,258	64,696	78,000	69,697	75,000
6301	Special Department Supplies	-	-	-	-	1,000
6315	Office Supplies	3,047	3,875	2,589	2,363	3,000
6325	Postage	40	107	200	65	200
6892	Market Value Adjustment	-	(12,289)	-	4,183	-
TOTAL MATERIALS, SUPPLIES & SERVICES		230,767	241,172	320,485	269,501	322,500
EXPENDITURES GRAND TOTAL		989,283	988,003	1,180,085	1,144,947	1,249,500
NET CHANGE IN POSITION		(989,283)	(988,003)	(1,180,085)	(1,144,947)	(1,249,500)

**FINANCE - ADMINISTRATION (102020)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		1,249,500
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	927,000
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Full Time	FTE	
Director of Finance	0.85	
Accounting Manager	0.91	
Senior Financial Analyst	0.83	
Senio Accountant	0.98	
Accounting Clerk	2.00	
Accounting Technician	2.83	
Total	8.40	927,000
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Accounting & Auditing (6010)	Amount Budgeted:	80,000
Annual Audit & CAFR Preparation	80,000	
<hr/>		
Third Party Administration (6025)	Amount Budgeted:	9,200
Credit Card Processing - Business License	9,200	
<hr/>		
Bank Over/Short (6041)	Amount Budgeted:	300
Immaterial differences in Bank reconciliation	300	
<hr/>		
Other Professional Services (6099)	Amount Budgeted:	145,800
Property Tax Services	15,000	
Bond Disclosures	5,000	
Sales Tax Services	13,000	
Arbitrage Rebate Services	3,500	
OPEB Actuarial Update	6,000	
IT Consulting Services	30,000	
Financial Consultant	38,000	
Other Consulting Services	35,300	
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Printing & Binding (6230)	Amount Budgeted:	3,500
CAFR & Budget	3,500	
<hr/>		
Meetings and Conferences (6245)	Amount Budgeted:	1,500
Meetings and Conferences	1,500	
<hr/>		

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Staff Training (6250)	Amount Budgeted:	1,500
Staff Training	1,500	
Dues and Memberships (6255)	Amount Budgeted:	1,500
GFOA	900	
CSMFO	350	
Central Square User's Group	250	
Administrative Service Fees (6296)	Amount Budgeted:	75,000
Property Tax Administration Fees	75,000	
Special Department Supplies (6301)	Amount Budgeted:	1,000
Payroll and Finance publications	1,000	
Office Supplies (6315)	Amount Budgeted:	3,000
AP & Payroll Checks, Business License Forms, Binders, & Misc Office Supplies.	3,000	
Postage (6325)	Amount Budgeted:	200
Special Mailing of Reports to State & Other Agencies	200	



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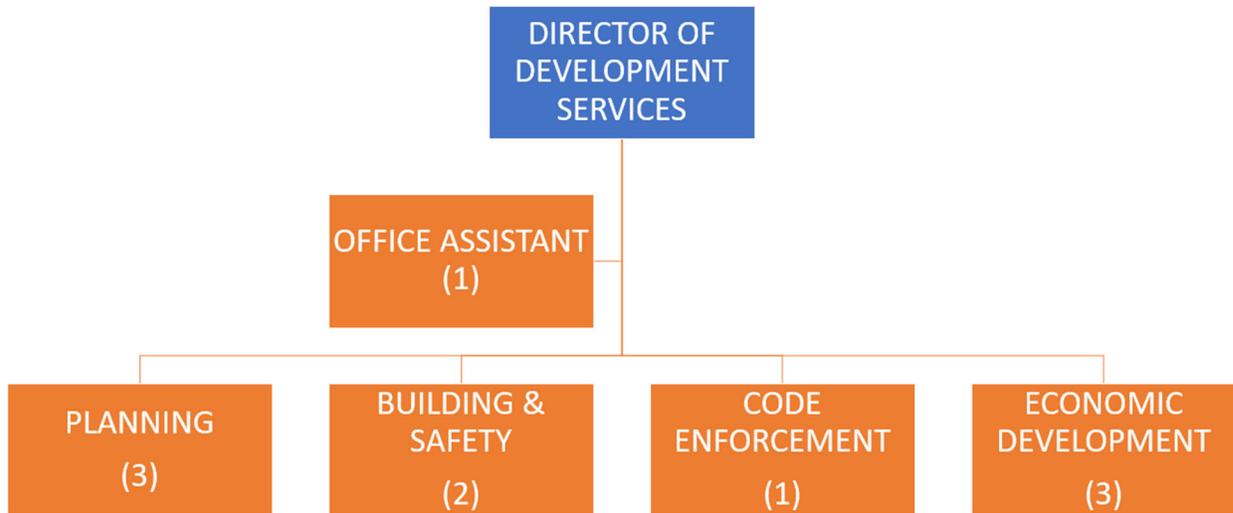
DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

DEVELOPMENT SERVICES DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Development Services Department provides support, guidance, and coordination to the community by implementing the General Plan, Zoning Ordinances and Building Codes, as adopted by City Council for all land planning and development activities throughout the City. The department is composed of four Divisions: Planning, Building, Code Enforcement and Economic Development.

Planning Division

The Planning Division provides current and advanced planning needs. Current planning coordinates project review with other departments and public agencies as well as processes and makes recommendations to the Planning Commission and City Council on various discretionary applications including, but not limited to General Plan Amendments, Zone Changes, Tentative Maps, Development Plan Reviews for residential, commercial and industrial projects, Use Permits and Variances. In addition, current planning evaluates all development proposals for compliance with the California Environmental Quality Act (CEQA) and City Environmental Guidelines. Advanced Planning provides long-range land planning and zoning services including the maintenance and updating of the City's General Plan, Specific Plans, and other visioning documents.

Building Division

The Building Division administers and enforces all building codes and ordinances adopted by the City Council. There are three primary functions within in this division: Permit Services, Plan Checking Services and Inspection Services. Permit Services assists with building and planning related phone and counter inquiries, calculates and collects permit and development fees and issues permits. The plan check is responsible for reviewing plans for

new residential, commercial and industrial construction, commercial/industrial tenant improvements and home improvements. This is accomplished through the implementation of the Building, Plumbing, Mechanical, Electrical and Energy Codes as well as local and State laws for all buildings in the City of Placentia.

Code Enforcement

Inspection Services conducts field inspections of projects under construction to verify compliance with Building, Plumbing and Electrical codes and also ensures that projects are constructed according to approved plans. Building Inspectors also issue Stop Work Notices for active construction projects that do not have appropriate City permits.

Economic Development

Economic Development assists with business retention and attraction activities by developing relationships with real estate brokers, property owners and business tenants. Staff actively engages property owners and potential business owners in order to bring new businesses to the City of Placentia.

In addition, the Development Services Department provides support to the Economic Development Committee, Chamber of Commerce, Placita Santa Fe Merchants and Historical Committee. Staff supports the City Administrator who serves as the Executive Director of the Oversight Board to the Successor Agency to the Redevelopment Agency of the City of Placentia. Staff serves as the primary support to the Successor Agency in its role to wind down the former Redevelopment Agency. Economic Development Staff is solely responsible for supporting the Enhanced Infrastructure Finance District (EIFD) Board and provides staffing for those meetings and all EIFD tasks.

STAFFING ANALYSIS

Salaries and benefits of \$1,130,800 fund 11 regular full-time and 3 part-time positions. Proposed staffing changes include the addition of one full time Associate Planner position, and addition of one full time Development services coordinator funded by Special Revenues and the omission of one part-time Associate Planner position for 2021-22.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	<u>\$ 799,900.00</u>
Total Exenditures by Division	
Planning (102531)	675,400
Building & Safety (102532)	318,300
Code Enforcement (102533)	178,700
Economic Development (102534)	<u>178,600</u>
Total	<u>\$ 1,351,000</u>
Net City Cost	<u>\$ (551,100.00)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Development Services**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4160	Building Permits	-	-	-	-	473,800
4162	Plumbing Permits	-	-	-	-	61,000
4163	Fire Plan Check/Permit	-	-	-	-	30,000
4164	Electrical Permits	-	-	-	-	86,400
4166	Heat/Ventilation Air Cond	-	-	-	-	55,400
4168	Swimming Pool Permits	-	-	-	-	18,300
TOTAL REVENUES		-	-	-	-	724,900
TRANSFERS IN						
7082	Transfer In From GP Update Fee	-	-	-	-	75,000
TOTAL TRANSFERS		-	-	-	-	75,000
GRAND TOTAL RESOURCES		-	-	-	-	799,900
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	576,510	634,674	721,700	705,423	814,800
5005	Salaries/Part-Time	61,193	86,145	103,200	92,736	73,300
5015	Overtime	786	364	1,600	178	-
5020	Leave Accrual Payout	159	5,193	-	8,084	-
5022	Alternative H&W Payout	105	-	-	4,250	5,200
5095	Salary Savings	-	-	(29,600)	-	(27,100)
5105	Health Insurance Allocation	56,761	77,276	88,800	92,385	119,000
5110	Life Ins Allocation	541	202	1,400	-	2,200
5115	Dental Ins Allocation	6,897	8,551	-	8,918	8,800
5120	Optical Ins Allocation	1,225	1,550	1,900	1,641	1,700
5125	LTD Ins Allocation	138	23	-	-	3,400
5126	STD Ins Allocation	-	-	-	-	3,200
5135	Medicare	9,999	11,423	10,800	12,253	12,000
5141	Employers' PARS/ARS	2,295	5,120	-	7,894	5,200
5144	Employer CalPERS UAL	-	26,419	-	6,242	-
5145	Employer CalPERS Retire NC	58,703	44,831	73,900	53,172	64,700
5159	Employee Medical Opt Out Plan	43,409	32,499	30,300	23,085	16,900
5163	Life Insurance Premiums	1,669	-	-	-	-
5170	Sick Leave Buyback	-	-	500	-	-
5175	Leave Buyback	24,258	30,156	22,000	23,755	16,400
5199	Other Employee Benefits	-	-	-	-	11,100
TOTAL SALARIES & BENEFITS		844,648	964,424	1,026,500	1,040,016	1,130,800
MATERIALS, SUPPLIES & SERVICES						
6045	Building Inspection Services	95	324	-	-	1,500
6050	Fire Plan Check Services	-	-	35,113	35,643	30,000
6099	Professional Services	46,433	67,869	17,580	17,051	20,700
6225	Advertising/Promotional	4,785	1,211	1,500	1,341	1,500
6230	Printing & Binding	1,008	657	955	1,024	1,300
6245	Meetings & Conferences	5,533	3,545	692	(685)	7,500
6250	Staff Training	1,380	755	1,400	163	1,200
6255	Dues & Memberships	1,623	2,319	3,400	2,360	3,200
6257	Licenses & Permits	-	800	-	-	-
6290	Dept. Contract Services	88,441	141,522	153,599	154,430	144,500
6301	Special Department Supplies	250	8,021	14,100	174	300
6315	Office Supplies	2,394	1,795	2,708	2,306	2,500
6320	Books & Periodicals	-	2,652	400	239	400

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Development Services**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES (CONTINUED)						
6325	Postage	-	329	100	30	100
6360	Uniforms	1,299	2,031	1,500	966	1,500
6361	Personal Protection Equipment	-	-	-	-	4,000
TOTAL MATERIALS, SUPPLIES & SERVICES		153,240	233,830	233,047	215,042	220,200
EXPENDITURES GRAND TOTAL		997,888	1,198,254	1,259,547	1,255,058	1,351,000
NET CHANGE IN POSITION		(997,888)	(1,198,254)	(1,259,547)	(1,255,058)	(551,100)

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
TRANSFERS IN						
7082	Transfer In From GP Update Fee	-	-	-	-	75,000
TOTAL TRANSFERS		-	-	-	-	75,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	327,531	349,085	403,100	408,426	489,400
5005	Salaries/Part-Time	40,065	49,589	58,400	56,597	14,700
5020	Leave Accrual Payout	-	2,268	-	6,829	-
5022	Alternative H&W Payout	-	-	-	2,000	2,900
5095	Salary Savings	-	-	(15,700)	-	(15,300)
5105	Health Insurance Allocation	28,153	34,841	44,900	48,159	71,100
5110	Life Ins Allocation	292	120	1,400	-	1,200
5115	Dental Ins Allocation	3,388	3,848	-	4,683	5,300
5120	Optical Ins Allocation	593	673	900	815	1,000
5125	LTD Ins Allocation	-	-	-	-	1,800
5126	STD Ins Allocation	-	-	-	-	1,800
5135	Medicare	5,640	6,191	5,800	7,035	7,100
5141	Employers' PARS/ARS	1,502	4,211	-	6,899	5,200
5144	Employer CalPERS UAL	-	485	-	224	-
5145	Employer CalPERS Retire NC	22,997	22,932	30,200	28,050	37,900
5159	Employee Medical Opt Out Plan	17,529	11,852	10,900	10,597	12,100
5163	Life Insurance Premiums	1,669	-	-	-	-
5175	Leave Buyback	15,698	15,969	13,000	14,080	12,900
5199	Other Employee Benefits	-	-	-	-	9,500
TOTAL SALARIES & BENEFITS		465,058	502,066	552,900	594,392	658,600
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	17,858	53,951	10,394	10,395	12,000
6225	Advertising/Promotional	1,793	-	-	-	-
6245	Meetings & Conferences	762	1,849	1,192	1,151	1,500
6250	Staff Training	235	30	400	49	400
6255	Dues & Memberships	678	1,434	1,400	1,550	1,400
6257	Licenses & Permits	-	800	-	-	-
6301	Special Department Supplies	250	117	100	-	100
6315	Office Supplies	766	784	800	480	800
6325	Postage	-	329	100	30	100
6360	Uniforms	225	300	500	242	500
TOTAL MATERIALS, SUPPLIES & SERVICES		22,567	59,595	14,886	13,896	16,800
EXPENDITURES GRAND TOTAL		487,625	561,661	567,786	608,288	675,400
NET CHANGE IN POSITION		(487,625)	(561,661)	(567,786)	(608,288)	(600,400)

**DEVELOPMENT SERVICES - PLANNING (102531)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		675,400
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	658,600
Full Time	FTE	
Director of Development Services	1.00	
Senior Planner	1.00	
Office Assistant	1.00	
Assistant Planner	1.00	
Associate Planner	1.00	
	5.00	643,900
Part Time		
Intern (1)		14,700
MATERIAL, SUPPLIES & SERVICES		
Professional Services (6099)	Amount Budgeted:	12,000
Host Compliance	8,500	
Security Design Concepts	1,750	
Sandra Gonzalez Landscape Services	1,750	
Meetings and Conferences (6245)	Amount Budgeted:	1,500
2020 APA California Conference	1,500	
Staff Training (6250)	Amount Budgeted:	400
Misc. Planning Staff Training (American Planning Association)	400	
Dues and Memberships (6255)	Amount Budgeted:	1,400
American Planning Association	1,400	
Special Department Supplies (6301)	Amount Budgeted:	100
Planning Periodicals	100	
Office Supplies (6315)	Amount Budgeted:	800
Office Supplies and Departmental Forms	800	
Postage (6325)	Amount Budgeted:	100
Postage for Project Notices and General Plan	100	
Uniforms (6360)	Amount Budgeted:	500
Shirts for Department	500	

**Adopted Budget
FISCAL YEAR 2021-22**

**Development Services
Building & Safety
102532**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
4160	-	-	-	-	473,800
4162	-	-	-	-	61,000
4163	-	-	-	-	30,000
4164	-	-	-	-	86,400
4166	-	-	-	-	55,400
4168	-	-	-	-	18,300
TOTAL REVENUES	-	-	-	-	724,900
SALARIES & BENEFITS					
5001	119,229	107,385	121,600	121,480	127,200
5005	-	1,961	-	-	-
5015	25	-	-	178	-
5020	159	1,696	-	-	-
5022	-	-	-	500	1,000
5095	-	-	(4,300)	-	(4,400)
5105	-	4,778	8,900	8,411	8,700
5110	112	45	-	-	400
5115	1,541	1,810	-	2,078	1,100
5120	271	320	400	370	200
5125	-	-	-	-	600
5126	-	-	-	-	600
5135	2,023	1,818	2,000	1,955	1,900
5144	-	175	-	115	-
5145	9,094	7,614	9,600	9,386	9,900
5159	24,024	14,331	12,100	11,772	4,800
5175	1,380	-	1,000	-	-
5199	-	-	-	-	100
TOTAL SALARIES & BENEFITS	157,859	141,933	151,300	156,244	152,100
MATERIALS, SUPPLIES & SERVICES					
6045	95	324	-	-	1,500
6050	-	-	35,113	35,643	30,000
6245	100	-	-	-	-
6250	645	645	300	-	200
6255	705	295	1,200	-	1,000
6290	86,052	134,574	144,523	144,480	132,000
6315	1,627	999	1,608	1,466	1,100
6320	-	2,652	400	239	400
TOTAL MATERIALS, SUPPLIES & SERVICES	89,224	139,489	183,144	181,827	166,200
EXPENDITURES GRAND TOTAL	247,083	281,422	334,444	338,072	318,300
NET CHANGE IN POSITION	(247,083)	(281,422)	(334,444)	(338,072)	406,600

DEVELOPMENT SERVICES - BUILDING & SAFETY (102532)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		318,300
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	152,100
Full Time	FTE	
Building Inspector	1.00	
Building Permit Technician	1.00	
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	2.00	152,100
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Building Inspection Services (6045)	Amount Budgeted:	1,500
On-Call Inspection Services	1,500	
<hr/>		
Fire Plan Check Services (6050)	Amount Budgeted:	30,000
Fire Plan checks	30,000	
<hr/>		
Staff Training (6250)	Amount Budgeted:	200
CALBO/NPDES Training	200	
<hr/>		
Dues and Memberships (6255)	Amount Budgeted:	1,000
ICC - Orange County Chapter - 2 x \$250/year	500	
Calbo - Calif. Bldg. Officials Assoc. - 2x \$250/year	500	
<hr/>		
Contract Services (6290)	Amount Budgeted:	132,000
Contract Chief Building Official - \$80/hour @ 20 hrs/wk	85,000	
Plan Check Services	24,000	
Building Inspection Services	23,000	
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Office Supplies (6315)	Amount Budgeted:	1,100
Office Supplies and Departmental Forms	1,100	
<hr/>		
Books and Periodicals (6320)	Amount Budgeted:	400
Building Code Regulations	400	
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	57,625	66,108	65,800	71,273	71,000
5005	Salaries/Part-Time	21,128	34,595	44,800	36,139	58,600
5015	Overtime	760	364	1,600	-	-
5020	Leave Accrual Payout	-	313	-	-	-
5022	Alternative H&W Payout	-	-	-	250	800
5095	Salary Savings	-	-	(4,200)	-	(2,900)
5105	Health Insurance Allocation	19,366	19,711	20,200	20,825	22,600
5110	Life Ins Allocation	54	23	-	-	300
5115	Dental Ins Allocation	1,541	1,541	-	1,541	1,600
5120	Optical Ins Allocation	271	273	300	276	300
5125	LTD Ins Allocation	-	-	-	-	400
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	1,153	1,472	1,000	1,567	1,100
5141	Employers' PARS/ARS	792	909	-	995	-
5144	Employer CalPERS UAL	-	93	-	57	-
5145	Employer CalPERS Retire NC	4,344	5,054	5,200	6,247	5,500
5199	Other Employee Benefits	-	-	-	-	100
TOTAL SALARIES & BENEFITS		107,035	130,456	134,700	139,170	159,700
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	9,261	-	-	-	-
6230	Printing & Binding	-	40	-	-	-
6250	Staff Training	500	80	700	114	600
6255	Dues & Memberships	190	190	400	190	400
6290	Dept. Contract Services	2,389	6,948	9,076	9,950	12,500
6301	Special Department Supplies	-	7,904	14,000	174	200
6315	Office Supplies	-	-	100	13	300
6360	Uniforms	1,074	1,731	1,000	724	1,000
6361	Personal Protection Equipment	-	-	-	-	4,000
TOTAL MATERIALS, SUPPLIES & SERVICES		13,414	16,893	25,276	11,166	19,000
EXPENDITURES GRAND TOTAL		120,449	147,350	159,976	150,336	178,700
NET CHANGE IN POSITION		(120,449)	(147,350)	(159,976)	(150,336)	(178,700)

DEVELOPMENT SERVICES - CODE ENFORCEMENT (102533)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		178,700
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	159,700
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Full Time	FTE	
Senior Code Enforcement Officer	1.00	101,100
Part Time	PTE	
PT Code Enforcement Officer (2)	2.00	58,600
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Staff Training (6250)	Amount Budgeted:	600
California Area Code Enforcement Officers Training	300	
Basic, Intermediate, or Advanced Code CACEO Training	300	
<hr/>		
Dues and Memberships (6255)	Amount Budgeted:	400
California Area Code Enforcement Officers Membership	400	
1 - Code Enforcement Supervisor; 2 - Code Enf Officers		
<hr/>		
Department Contract Services (6290)	Amount Budgeted:	12,500
Code Enforcement Citation Processing - DataTicket	12,500	
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Special Department Supplies (6301)	Amount Budgeted:	200
Misc. Code Enforcement Supplies	200	
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Office Supplies (6315)	Amount Budgeted:	300
Business Cards and Office Supplies	300	
<hr/>		
Uniforms (6360)	Amount Budgeted:	1,000
Uniforms & Equipment for Code Enforcement Officers	1,000	
<hr/>		
Personal Protection Equipment	Amount Budgeted:	4,000
Personal Protection Equipment for Code Enforcement Officers	4,000	
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	72,125	112,095	131,200	104,244	127,200
5020	Leave Accrual Payout	-	915	-	1,255	-
5022	Alternative H&W Payout	105	-	-	1,500	500
5095	Salary Savings	-	-	(5,400)	-	(4,500)
5105	Health Insurance Allocation	9,242	17,945	14,800	14,991	16,600
5110	Life Ins Allocation	83	14	-	-	300
5115	Dental Ins Allocation	427	1,352	-	616	800
5120	Optical Ins Allocation	91	283	300	180	200
5125	LTD Ins Allocation	138	23	-	-	600
5126	STD Ins Allocation	-	-	-	-	500
5135	Medicare	1,182	1,942	2,000	1,697	1,900
5144	Employer CalPERS UAL	-	25,666	-	5,846	-
5145	Employer CalPERS Retire NC	22,267	9,231	28,900	9,490	11,400
5159	Employee Medical Opt Out Plan	1,856	6,316	7,300	715	-
5170	Sick Leave Buyback	-	-	500	-	-
5175	Leave Buyback	7,180	14,186	8,000	9,676	3,500
5199	Other Employee Benefits	-	-	-	-	1,400
TOTAL SALARIES & BENEFITS		114,696	189,968	187,600	150,209	160,400
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	19,314	13,918	7,186	6,656	8,700
6225	Advertising/Promotional	2,992	1,211	1,500	1,341	1,500
6230	Printing & Binding	1,008	617	955	1,024	1,300
6245	Meetings & Conferences	4,671	1,696	(500)	(1,835)	6,000
6255	Dues & Memberships	50	400	400	620	400
6315	Office Supplies	-	11	200	347	300
TOTAL MATERIALS, SUPPLIES & SERVICES		28,036	17,853	9,741	8,154	18,200
EXPENDITURES GRAND TOTAL		142,732	207,821	197,341	158,363	178,600
NET CHANGE IN POSITION		(142,732)	(207,821)	(197,341)	(158,363)	(178,600)

DEVELOPMENT SERVICES - ECONOMIC DEVELOPMENT (102534)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		178,600
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	160,400
Full Time	FTE	
Assistant to the City Admin/Econ Dev Manag	0.35	
Marketing & Communications Analyst	1.00	
	<u>1.35</u>	160,400
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Other Professional Services (6099)	Amount Budgeted:	8,700
Misc. Appraisal Reports, BOV, & Econ. Dev. Benefit Analysis	8,700	
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Advertising & Publishing (6225)	Amount Budgeted:	1,500
Advertising & Giveaways (i.e. COP Flashdrives)	1,500	
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Printing & Binding (6230)	Amount Budgeted:	1,300
Promotional & Marketing Materials	1,300	
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Meetings & Conferences (6245)	Amount Budgeted:	6,000
ICSC - Western Division (3)	3,000	
ICSC - Recon (2)	2,200	
ICSC Idea Exchange/Misc.	800	
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Dues & Memberships (6255)	Amount Budgeted:	400
ICSC Membership	400	
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Office Supplies (6315)	Amount Budgeted:	300
Promotional & Marketing Materials	300	
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PLACENTIA
Rich Heritage, Bright Future

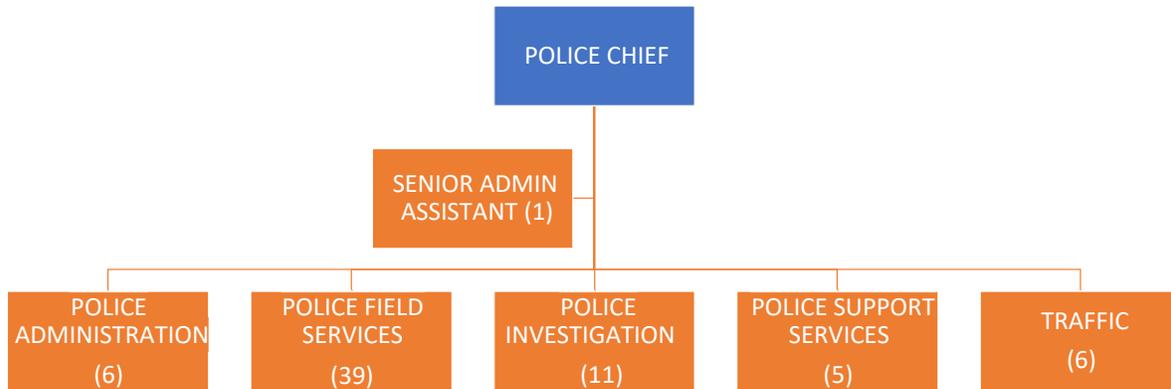
PUBLIC SAFETY - POLICE EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

POLICE DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Placentia Police Department is dedicated to improving the quality of life through proactive criminal enforcement, education and community partnerships. We act with integrity and accountability to reduce fear and crime, while treating all with respect, compassion and fairness.

Through the delivery of professional law enforcement services, we work to safely reduce crime in our community while building on a trusting partnership with the community and one another.

To accomplish these goals, the Police Department is comprised of two divisions (Administrative & Operations). Within the two divisions there are several bureaus that are broken down: Administration, Field Services, Investigations, Support Services, and Traffic. The purpose of each division is detailed below:

Administration

Administration oversees the day-to-day operations of the Police Department. The Police Chief delegates authority to his command staff made up of two Captains, one Lieutenant, two Sergeants, one Senior Management Analyst, and one Senior Administrative Assistant. Administration oversees the financial operations of the department; maintains various grants; provides human resource management through professional standards; tracks and monitors training for all employees; and manages asset seizure funds.

Field Services

Field Services is comprised of assignments that are responsible for a variety of functions and enforcement activities critical to the safety of the residents of Placentia. The Field Services division provides responsive, professional, and caring law enforcement services by

responding to calls for service promptly, protecting lives and property, and apprehending criminal offenders. These assignments include:

- Patrol
- Traffic
- SWAT
- K9 Units
- School Resource Officers (SRO)
- Volunteers
- Chaplains
- Police Explorers

Investigations

Investigations is charged with the investigative and follow-up responsibilities of specific criminal action which has occurred in Placentia. All members of the Investigation Division maintain a high degree of professional knowledge and a comprehensive understanding of all investigative disciplines in order to pursue all investigations in full accordance with applicable laws, policies, and procedures. Investigations is comprised of one Sergeant, six Detectives, three Civilian Investigators, and one Crime Analyst.

Support Services

Support Services provides a variety of support and technical functions for the Police Department. This Division consists of several service areas which include Records and Property & Evidence.

- **Records Division**

Responds to California Public Records Act requests, processes subpoenas, maintains centralized record keeping systems, maintains records management systems, conducts record searches for authorized agencies, releases crime reports, and provides front counter assistance.

- **Property and Evidence Division**

Responsible for the custody, documentation, and preservation of all property seized or obtained by the Police Department. Property can include items of evidence, found property, and items stored for safekeeping. In addition to processing all property submitted to the Property and Evidence Division, members of this unit also respond as crime scene investigators.

STAFFING ANALYSIS

General Fund Salaries and benefits of \$9,951,400 fund 69 regular full-time and 12 part-time positions. Proposed staffing changes include addition of one Police Services Supervisor for Records.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources Total	<u>\$ 712,000.00</u>
Expenditures by Division	
Police Administration (103040)	1,871,500
Police Field Services (103041)	5,815,100
Police Investigation (103042)	1,809,600
Police Support Services (103043)	972,000
Animal Control (103045)	381,200
Traffic (103047)	960,600
Total	<u>\$ 11,810,000</u>
Net City Cost	<u>\$ (11,098,000)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Public Safety - Police**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
4299	-	-	-	-	30,000
4326	-	-	-	-	24,000
4327	-	-	-	-	62,000
4328	-	-	-	-	15,000
4329	-	-	-	-	15,000
4330	-	-	-	-	80,000
4333	-	-	-	-	19,000
4334	-	-	-	-	18,000
4335	-	-	-	-	75,000
4405	-	-	-	-	84,000
4410	-	-	-	-	290,000
	-	-	-	-	712,000
SALARIES & BENEFITS					
5001	5,335,345	5,900,689	6,377,647	6,197,769	6,547,700
5005	241,644	394,757	357,700	272,692	339,900
5015	816,685	800,444	600,000	670,690	720,000
5020	165,651	140,770	-	162,435	-
5021	-	-	-	7,162	-
5022	-	-	-	30,500	35,300
5095	-	-	(600,912)	-	(266,400)
5105	815,730	826,327	1,048,200	817,989	1,008,900
5110	6,173	1,448	1,300	-	14,200
5115	51,373	55,908	57	59,198	68,300
5120	9,721	10,633	13,917	11,032	13,300
5125	11,088	1,651	-	-	25,600
5126	-	-	-	-	23,500
5135	100,547	109,334	93,470	110,537	95,300
5141	8,100	11,699	4,700	9,761	-
5144	-	1,759,289	-	616,820	-
5145	2,134,123	940,899	2,932,570	1,065,236	1,108,700
5159	91,394	107,182	69,200	106,350	86,800
5163	1,257	-	-	-	-
5170	32,188	20,283	28,500	861	-
5175	179,708	168,459	151,000	137,378	106,900
5199	-	-	-	-	23,400
	10,000,726	11,249,773	11,077,349	10,276,410	9,951,400
6055	20,128	11,714	29,800	17,715	22,000
6060	707	-	-	-	-
6099	79,956	43,176	92,183	44,438	111,400
6130	63,933	63,472	64,000	66,343	64,000
6136	-	-	20,100	18,721	328,700
6137	42,651	73,995	102,200	78,183	95,500
6160	138,830	141,154	147,600	142,161	147,600
6162	22,855	27,769	31,500	32,680	39,000
6165	55,261	54,411	70,000	59,844	127,000
6170	-	-	-	1,541	-
6181	51,279	18,679	40,000	20,402	40,000
6182	4,025	2,670	5,000	2,575	5,000
6183	40,471	12,923	30,000	9,950	30,000
6230	15,203	10,378	12,800	11,812	18,500

Adopted Budget
FISCAL YEAR 2021-22

Summary of Adopted 2021-22 Budget
Public Safety - Police

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES (CONTINUED)						
6235	Travel	1,595	719	500	-	500
6245	Meetings & Conferences	3,573	1,818	2,600	2,964	5,000
6250	Staff Training	8,442	23,315	15,181	6,892	30,000
6255	Dues & Memberships	3,918	3,785	6,200	4,318	6,600
6280	Animal Control Services	235,462	208,772	263,000	269,959	317,200
6290	Dept. Contract Services	291,108	229,612	288,200	214,936	275,300
6299	Other Purchased Services	5,546	4,050	21,603	19,413	22,500
6301	Special Department Supplies	127,483	97,315	99,200	106,712	94,400
6315	Office Supplies	6,856	9,563	10,000	8,723	10,300
6320	Books & Periodicals	2,456	2,261	4,100	2,304	4,100
6325	Postage	176	599	500	327	500
6360	Uniforms	46,898	58,017	62,000	56,328	61,500
6905	Principal/Bonds/COP's/Leases	131,016	-	-	-	-
6915	Interest/Bonds/COP's/Leases	36,454	-	-	-	-
6999	Other Expenditure	-	-	-	-	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		1,436,280	1,100,164	1,418,267	1,199,241	1,858,600
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	154,860	26,247	-
6842	Vehicles	12,909	-	-	-	-
TOTAL CIP & EQUIPMENT		12,909	-	154,860	26,247	-
EXPENDITURES GRAND TOTAL		11,449,915	12,349,937	12,650,476	11,501,898	11,810,000
NET CHANGE IN POSITION		(11,449,915)	(12,349,937)	(12,650,476)	(11,501,898)	(11,098,000)

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
4329	-	-	-	-	15,000
4330	-	-	-	-	80,000
4335	-	-	-	-	75,000
TOTAL REVENUES					
	-	-	-	-	170,000
SALARIES & BENEFITS					
5001	834,327	881,561	1,087,097	1,014,411	1,110,800
5005	-	63,555	73,000	76,807	80,000
5015	6,292	15,160	15,000	12,319	15,000
5020	721	58,548	-	28,022	-
5022	-	-	-	3,500	7,200
5095	-	-	(242,346)	-	(42,400)
5105	79,383	88,697	124,200	101,093	127,700
5110	930	210	1,300	-	2,500
5115	7,477	8,754	57	9,896	10,000
5120	1,341	1,462	2,017	1,665	1,800
5125	1,058	164	-	-	3,200
5126	-	-	-	-	3,600
5135	14,354	15,394	15,770	16,924	16,200
5144	-	357,330	-	74,653	-
5145	396,721	166,190	522,670	209,867	246,000
5159	24,189	23,579	18,500	23,545	24,100
5163	1,257	-	-	-	-
5170	10,192	10,568	11,000	-	-
5175	70,066	51,820	45,000	35,480	27,600
5199	-	-	-	-	3,500
TOTAL SALARIES & BENEFITS					
	1,448,307	1,742,991	1,673,265	1,608,182	1,636,800
MATERIALS, SUPPLIES & SERVICES					
6055	20,128	11,714	29,800	17,715	22,000
6099	13,338	9,150	9,200	4,900	24,500
6230	7,818	2,742	6,000	7,545	7,000
6245	1,593	1,780	2,000	2,964	2,000
6250	-	1,071	2,000	1,670	2,000
6255	3,260	3,495	4,500	4,128	4,900
6290	163,420	118,809	138,500	105,596	115,000
6299	5,546	4,050	21,603	19,413	22,500
6301	20,376	22,894	13,000	10,551	13,200
6315	6,856	9,563	10,000	8,723	10,300
6320	2,305	2,261	3,800	2,304	3,800
6325	176	599	500	327	500
6360	2,424	6,211	2,000	2,295	5,000
6999	-	-	-	-	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES					
	247,239	194,339	242,903	188,131	234,700
EXPENDITURES GRAND TOTAL					
	1,695,546	1,937,331	1,916,168	1,796,313	1,871,500
NET CHANGE IN POSITION					
	(1,695,546)	(1,937,331)	(1,916,168)	(1,796,313)	(1,701,500)

POLICE - ADMINISTRATION (103040)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		1,871,500
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	1,636,800
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Full Time	FTE	
Police Chief	1.00	
Police Captain	1.70	
Senior It Sergeant	1.00	
Police Lieutenant	1.00	
Police Sergeant	1.00	
Senior Admin Assist	1.00	
Senior Management Analyst	0.63	
Total	7.33	1,556,800
 Part-Time		
Police Captain - Special Projects		80,000
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MATERIALS, SUPPLIES & SERVICES		
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Medical Services (6055)	Amount Budgeted:	22,000
DUI & Narcotic Blood Draws (175 @\$116 Each)	20,300	
AED Institute of America Contract (Annual for 11 AED's)	1,700	
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Other Professional Services (6099)	Amount Budgeted:	24,500
Pre-Employment Polygraph Exams (50 @ \$235 Each)	11,800	
Sexual Assault Exams (SART) (6 @ \$850 Each)	5,100	
Child Abuse Support Team Exams (Cast) (6 @ \$850 Each)	5,100	
Nichol's Consulting (SB 90)	2,500	
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Printing and Binding (6230)	Amount Budgeted:	7,000
POST Tab Dividers For PSB	500	
Department Forms	2,000	
Business Cards	1,000	
Annual Report	3,500	
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Meetings & Conferences (6245)	Amount Budgeted:	2,000
Business Meetings	2,000	
<hr/>		
Staff Training (6250)	Amount Budgeted:	2,000
Post (Cop, Title Xv, Leadership, Mgmt, Supervisor) Updates	1,500	
Supervisor Trainings (Off-Site)	500	
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POLICE - ADMINISTRATION (103040)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Dues & Memberships (6255)	Amount Budgeted:	4,900
California Peace Officers Association (CPOA)	2,000	
California Police Chiefs Association (CPCA)	1,100	
International Association of Chief of Police (IACP)	600	
Southern California Association of I. A. Investigation	200	
Orange County Training Managers Association (OCTMA)	100	
Municipal Management Association of Southern California	100	
Southern California Chaplains Association (5 @ \$40 Each)	200	
FBI - LEEDA	250	
NBI -NNI	100	
OCCCA	250	
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Department Contract Services (6290)	Amount Budgeted:	115,000
Background Investigation Services	60,000	
Training Innovations	1,000	
Dry Cleaning Services	7,500	
Booking Camera Services	500	
RAN-AFIS (County Shared Costs)	30,000	
Lexipol	16,000	
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Other Purchased Services (6299)	Amount Budgeted:	22,500
Badge Orders & Refinishing	2,500	
Outside I.A. Services	15,000	
Peer Support Services	5,000	
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Special Department Supplies (6301)	Amount Budgeted:	13,200
Snack Program	5,000	
Hotel For Personnel	1,500	
Misc. Supplies (Awards, Certificates, Special Event Supplies)	1,500	
Crime Prevention Supplies (National Night Out, etc.)	5,000	
Toll Road Reimbursement	200	
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Office Supplies (6315)	Amount Budgeted:	10,300
General Office Supplies	10,300	
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Books & Periodicals (6320)	Amount Budgeted:	3,800
Golden West College (Legal Updates)	1,000	
Cop Ware	1,500	
Penal Code Books & Updates	1,000	
PDR Distribution	300	
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Postage (6325)	Amount Budgeted:	500
Postage For USPS, UPS, Fedex	500	

POLICE - ADMINISTRATION (103040)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Uniforms (6360)	Amount Budgeted:	5,000
Command Level Sworn and Administrative Staff		5,000

Other Expenditure (6999)	Amount Budgeted:	2,000
Veterans Monument Events and Maintinace		2,000

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	2,828,796	3,030,939	3,662,400	3,755,496	3,726,700
5005	Salaries/Part-Time	4,800	3,000	4,800	-	2,400
5015	Overtime	449,198	479,727	400,000	526,374	500,000
5020	Leave Accrual Payout	110,516	55,995	-	109,617	-
5021	Extraordinary Leave Buydown	-	-	-	5,374	-
5022	Alternative H&W Payout	-	-	-	17,000	20,000
5095	Salary Savings	-	-	(267,566)	-	(157,300)
5105	Health Insurance Allocation	461,834	467,376	580,100	529,307	602,300
5110	Life Ins Allocation	3,248	812	-	-	7,500
5115	Dental Ins Allocation	26,432	28,389	-	34,996	37,600
5120	Optical Ins Allocation	5,309	5,582	7,700	6,646	7,300
5125	LTD Ins Allocation	5,247	827	-	-	14,900
5126	STD Ins Allocation	-	-	-	-	13,400
5135	Medicare	50,989	53,604	53,500	65,464	54,100
5141	Employers' PARS/ARS	3,736	4,294	4,700	4,803	-
5144	Employer CalPERS UAL	-	799,426	-	412,890	-
5145	Employer CalPERS Retire NC	1,057,848	507,551	1,643,200	639,649	626,100
5159	Employee Medical Opt Out Plan	36,515	41,427	26,600	42,039	28,900
5170	Sick Leave Buyback	13,804	9,716	15,000	861	-
5175	Leave Buyback	73,631	61,449	75,000	62,374	43,200
5199	Other Employee Benefits	-	-	-	-	15,100
TOTAL SALARIES & BENEFITS		5,131,901	5,550,114	6,205,434	6,212,891	5,542,200
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	6,083	3,196	10,000
6130	Repair & Maint/Facilities	-	-	-	3,344	-
6136	Software Maintenance	-	-	20,100	18,721	328,700
6137	Repair Maint/Equipment	810	1,174	20,000	9,702	13,000
6160	Facility Rental	-	242	1,600	199	1,600
6165	Vehicle Rental	-	-	-	-	45,000
6230	Printing & Binding	-	104	300	285	500
6250	Staff Training	7,851	18,479	10,140	2,631	22,500
6255	Dues & Memberships	-	265	500	190	500
6301	Special Department Supplies	41,194	26,783	53,600	55,009	52,500
6360	Uniforms	27,286	41,201	47,000	42,204	40,000
TOTAL MATERIALS, SUPPLIES & SERVICES		77,142	88,249	159,323	135,481	514,300
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	6,860	6,859	-
6842	Vehicles	12,909	-	-	-	-
TOTAL CIP & EQUIPMENT		12,909	-	6,860	6,859	-
EXPENDITURES GRAND TOTAL		5,221,952	5,638,363	6,371,617	6,355,232	6,056,500
NET CHANGE IN POSITION		(5,221,952)	(5,638,363)	(6,371,617)	(6,355,232)	(6,056,500)

**POLICE - FIELD SERVICES (103041)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		6,056,500
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	5,542,200
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Full Time	FTE	
Police Lieutenant	1.00	
Police Sergeant	6.00	
Police Officer (*3 unfunded, overhires)	29.17	
Police Services Officer	2.00	
Police Service Supervisor	1.00	
Police Academy Trainee	1.00	
Total	40.17	5,539,800
Part-Time		
Reserve Officer Stipend (1)		2,400
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MATERIALS, SUPPLIES & SERVICES		
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Professional Services (6099)	Amount Budgeted:	10,000
Anaheim Air Support		10,000
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Software Maintenance (6136)	Amount Budgeted:	328,700
Mark43 Contract Payment - Year 5		118,400
Nixel		9,000
Licence Plate Reader Contract		5,000
Mobile Surveillance Software		10,000
Axon Contract Payment		186,300
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Repair Maintenance/Equipment (6137)	Amount Budgeted:	13,000
OHD USA		1,000
MCV Maintenance		10,000
GETAC Repairs		2,000
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Facility Rental (6160)	Amount Budgeted:	1,600
Firearms Training Rental		1,000
City of Carlsbad Swat Training (1/6 Of Shared Cost)		600
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Vehicle Rental (6165)	Amount Budgeted:	45,000
Leased Vehicles		45,000

POLICE - FIELD SERVICES (103041)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)		
Printing & Binding (6230)	Amount Budgeted:	500
Patrol Cards, Signs, Reference Cards, Forms	500	
Staff Training (6250)	Amount Budgeted:	22,500
Mandated Staff Training (Suprv. Leadership, First Aid/CPR)	15,000	
FTO Training	3,000	
Rifle Training	2,500	
Annual Simunitions Training	2,000	
Dues & Memberships (6255)	Amount Budgeted:	500
CA Association of Tactical Officers	125	
Ntnl Tactical Officers Association	125	
K9 Association	250	
Special Department Supplies (6301)	Amount Budgeted:	52,500
K9 (Dog Food, Vet Fees, Boarding Costs, Training)	25,000	
Reserve Ammunition	3,500	
Water Logic (3 Units)	2,800	
MCV Satellite TV	1,200	
Explorers	3,500	
Citizen's Academy	1,500	
Tactical Vests	15,000	
Uniforms (6360)	Amount Budgeted:	40,000
Uniform (Patrol, SWAT, Reserve Officers, PSOs, Cadets, VIPs, Honor Guard)	40,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4299	Other Intergovernmental Rev	-	-	-	-	30,000
TOTAL REVENUES		-	-	-	-	30,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	695,244	700,426	933,550	781,763	966,500
5005	Salaries/Part-Time	81,877	84,951	56,000	13,013	22,500
5015	Overtime	134,044	105,604	125,000	87,049	125,000
5020	Leave Accrual Payout	22,661	7,589	-	8,250	-
5022	Alternative H&W Payout	-	-	-	6,000	4,000
5095	Salary Savings	-	-	(50,500)	-	(33,000)
5105	Health Insurance Allocation	100,007	76,759	176,400	85,564	124,400
5110	Life Ins Allocation	791	156	-	-	2,200
5115	Dental Ins Allocation	6,683	7,229	-	7,221	10,100
5120	Optical Ins Allocation	819	1,105	2,300	1,315	2,200
5125	LTD Ins Allocation	2,281	318	-	-	4,200
5126	STD Ins Allocation	-	-	-	-	3,600
5135	Medicare	14,439	14,205	14,100	14,975	14,100
5141	Employers' PARS/ARS	-	274	-	75	-
5144	Employer CalPERS UAL	-	327,054	-	75,052	-
5145	Employer CalPERS Retire NC	375,239	134,762	465,000	129,812	145,500
5159	Employee Medical Opt Out Plan	12,012	21,731	24,100	28,838	26,500
5170	Sick Leave Buyback	8,191	-	2,500	-	-
5175	Leave Buyback	19,694	32,930	20,000	35,638	26,300
5199	Other Employee Benefits	-	-	-	-	3,400
TOTAL SALARIES & BENEFITS		1,473,982	1,515,093	1,768,450	1,274,564	1,447,500
MATERIALS, SUPPLIES & SERVICES						
6165	Vehicle Rental	55,261	54,411	70,000	59,844	82,000
6170	Equipment & Tool Rental	-	-	-	1,541	-
6235	Travel	1,595	719	500	-	500
6245	Meetings & Conferences	-	-	600	-	3,000
6250	Staff Training	-	2,788	2,000	1,342	2,000
6255	Dues & Memberships	608	25	800	-	800
6290	Dept. Contract Services	13,460	14,064	24,600	12,313	24,200
6301	Special Department Supplies	31,458	7,325	9,600	9,801	5,700
6360	Uniforms	836	729	3,000	1,899	2,500
TOTAL MATERIALS, SUPPLIES & SERVICES		103,219	80,061	111,100	86,741	120,700
EXPENDITURES GRAND TOTAL		1,577,201	1,595,153	1,879,550	1,361,306	1,568,200
NET CHANGE IN POSITION		(1,577,201)	(1,595,153)	(1,879,550)	(1,361,306)	(1,538,200)

POLICE - INVESTIGATIONS (103042)
BUDGET DISCUSSION
FISCAL YEAR 2020-21

TOTAL BUDGET		1,568,200
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	1,447,500
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Full Time	FTE	
Police Lieutenant	1.00	
Police Sergeant	1.00	
Police Officer - Crimes (Person)	2.00	
Police Officer - Crimes (Property)	2.00	
Police Officer - Gang	1.00	
Police Officer - TFO	1.00	
Civilian Investigator	3.00	
Crime Analyst	1.00	
Total	12.00	1,425,000
Part-Time		
Cadet	1.00	22,500
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MATERIALS, SUPPLIES & SERVICES		
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Vehicle Rental (6165)	Amount Budgeted:	82,000
Leased Vehicles	82,000	
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Travel (6235)	Amount Budgeted:	500
Detective Travel Expense (Hotel, Airfare, Car Rental)	500	
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Meetings & Conferences (6245)	Amount Budgeted:	3,000
CA Homicide Investigators Association	1,000	
CA Gang Officer's Association	1,000	
CA Narcotics Officer's Association	1,000	
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Staff Training (6250)	Amount Budgeted:	2,000
Training (Detectives, Civilian Investigators, Crime Analyst)	2,000	
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Dues & Memberships (6255)	Amount Budgeted:	800
CA Homicide Investigator's Association	200	
OC Gang Investigator's Association	100	
OC Narcotics Association (4 @ \$100)	400	
International Assoc. of Crime Analysts	100	
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POLICE - INVESTIGATIONS (103042)
BUDGET DISCUSSION
FISCAL YEAR 2020-21

MATERIALS, SUPPLIES & SERVICES (CONTINUED)		
Department Contract Services (6290)	Amount Budgeted:	24,200
Thomson Reuters West - CLEAR (12@\$400)	4,800	
Transunion Risk (12 @ \$200)	2,400	
Cellebrite Service Renewal	3,700	
Hawk Analytics Renewal	5,000	
Cellular Phone Companies	2,500	
Investigative Databases	1,000	
Transcription Services	2,000	
BatchGeo Mapping Software	200	
Mobile Phone Radio Communications App	2,600	
Special Department Supplies (6301)	Amount Budgeted:	5,700
Undercover Supplies & Equipment	1,200	
Vehicle Gun Lockers	3,000	
Entry Tools & Door Ram	1,500	
Uniforms (6360)	Amount Budgeted:	2,500
Uniforms (Class A & B, Civilian Investigators, Crime Analyst)	2,500	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	603,522	801,063	236,300	239,986	286,000
5005	Salaries/Part-Time	108,738	212,002	130,000	159,252	135,000
5015	Overtime	217,009	170,918	30,000	12,366	50,000
5020	Leave Accrual Payout	29,709	12,780	-	6,848	-
5022	Alternative H&W Payout	-	-	-	500	800
5095	Salary Savings	-	-	(13,600)	-	(13,000)
5105	Health Insurance Allocation	93,998	115,799	73,400	43,638	65,900
5110	Life Ins Allocation	867	188	-	-	900
5115	Dental Ins Allocation	6,469	6,845	-	2,913	4,300
5120	Optical Ins Allocation	1,258	1,466	800	543	800
5125	LTD Ins Allocation	1,460	204	-	-	1,400
5126	STD Ins Allocation	-	-	-	-	1,200
5135	Medicare	14,069	17,687	3,400	6,030	4,200
5141	Employers' PARS/ARS	2,631	5,950	-	3,997	-
5144	Employer CalPERS UAL	-	124,771	-	229	-
5145	Employer CalPERS Retire NC	122,563	60,968	18,400	18,809	22,900
5159	Employee Medical Opt Out Plan	18,678	13,567	-	623	-
5175	Leave Buyback	6,933	6,987	2,000	-	-
5199	Other Employee Benefits	-	-	-	-	200
TOTAL SALARIES & BENEFITS		1,227,905	1,551,194	480,700	495,733	560,600
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	66,618	34,026	76,900	36,342	76,900
6137	Repair Maint/Equipment	41,564	71,303	81,000	67,532	81,000
6160	Facility Rental	138,830	140,912	146,000	141,962	146,000
6162	Range Training	22,855	27,769	31,500	32,680	39,000
6245	Meetings & Conferences	1,979	-	-	-	-
6250	Staff Training	-	953	1,000	974	2,500
6255	Dues & Memberships	50	-	200	-	200
6290	Dept. Contract Services	33,265	35,515	37,800	38,668	37,800
6301	Special Department Supplies	33,160	24,094	21,000	30,611	21,000
6360	Uniforms	7,112	4,738	5,000	5,225	7,000
6905	Principal/Bonds/COP's/Leases	131,016	-	-	-	-
6915	Interest/Bonds/COP's/Leases	36,454	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		512,903	339,309	400,400	353,993	411,400
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	148,000	14,983	-
TOTAL CIP & EQUIPMENT		-	-	148,000	14,983	-
EXPENDITURES GRAND TOTAL		1,740,807	1,890,504	1,029,100	864,710	972,000
NET CHANGE IN POSITION		(1,740,807)	(1,890,504)	(1,029,100)	(864,710)	(972,000)

POLICE - SUPPORT SERVICES (103043)
BUDGET DISCUSSION
FISCAL YEAR 2020-21

TOTAL BUDGET		972,000
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	560,600
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Full Time	FTE	
Records Specialist	2.00	
Police Services Supervisor	2.00	
Police Property Technician	1.00	
Total	5.00	425,600
Part-Time		
Cadet	7.00	135,000
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MATERIALS, SUPPLIES & SERVICES		
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Other Professional Services (6099)	Amount Budgeted:	76,900
ILJAOC JPA		24,000
Coplink		2,600
Other Professional Services		2,000
OCATTS Teletype Agreement		9,500
OC Health Care/Fire Hazard Fee		500
Biohazard Clean-Ups (5 @ \$1000)		5,000
CLETS/Livescan (12 @ \$1105)		13,300
Net Motion (VPN Connection)		17,000
CDCE Emergency Network Kit		3,000
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Repair & Maint / Equipment (6137)	Amount Budgeted:	81,000
800 MHz Fixed Cost		35,000
800 MHz Cost Allocation		46,000
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Facility Rental (6160)	Amount Budgeted:	146,000
Property & Evidence Lease		
July - December 2021		71,000
January - June 2022		75,000
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Range Training (6162)	Amount Budgeted:	39,000
Supplies For Range Qualifications (6 Times Per Year)		28,000
Firearms Training Rental (\$70/Hour)		11,000

**POLICE - SUPPORT SERVICES (103043)
BUDGET DISCUSSION
FISCAL YEAR 2020-21**

MATERIALS, SUPPLIES & SERVICES (CONTINUED)		
Staff Training (6250)	Amount Budgeted:	2,500
POST Mandated Training	2,500	
Dues & Memberships (6255)	Amount Budgeted:	200
CLEARs (Records Supervisor)	100	
CAPE (PSS/Property Tech)	100	
Department Contract Services (6290)	Amount Budgeted:	37,800
La Habra (Court Liaison)	37,800	
Special Department Supplies (6301)	Amount Budgeted:	21,000
CSI Supplies, Jail Supplies, Misc. Supplies	20,000	
Refrigerators for SART Kits (P&E)	1,000	
Uniforms (6360)	Amount Budgeted:	7,000
Uniforms (Records, Cadets, Property)	7,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES						
6130	Repair & Maint/Facilities	63,933	63,472	64,000	62,999	64,000
6280	Animal Control Services	235,462	208,772	263,000	269,959	317,200
TOTAL MATERIALS, SUPPLIES & SERVICES		299,394	272,244	327,000	332,958	381,200
EXPENDITURES GRAND TOTAL		299,394	272,244	327,000	332,958	381,200
NET CHANGE IN POSITION		(299,394)	(272,244)	(327,000)	(332,958)	(381,200)

PUBLIC SAFETY - ANIMAL CONTROL (103045)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		381,200
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MATERIALS, SUPPLIES & SERVICES

Repair & Maintenance/Facilities (6130)	Amount Budgeted:	64,000
New Shelter Construction		64,000

Animal Control Services (6280)	Amount Budgeted:	317,200
Animal Services Contract		317,200

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4326	Towing Fee	-	-	-	-	24,000
4327	Storage Fee	-	-	-	-	62,000
4328	Lien Fee	-	-	-	-	15,000
4333	Vehicle Impound/Releases	-	-	-	-	19,000
4334	DUI Vehicle Release Fee	-	-	-	-	18,000
4405	Veh Code Fines (Moving)	-	-	-	-	84,000
4410	City Ord Fines (Parking)	-	-	-	-	290,000
TOTAL REVENUES		-	-	-	-	512,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	373,455	424,313	458,300	406,114	457,700
5005	Salaries/Part-Time	46,229	31,249	93,900	23,620	100,000
5015	Overtime	10,142	29,035	30,000	32,582	30,000
5020	Leave Accrual Payout	2,043	1,056	-	9,698	-
5021	Extraordinary Leave Buydown	-	-	-	1,788	-
5022	Alternative H&W Payout	-	-	-	3,500	3,300
5095	Salary Savings	-	-	(26,900)	-	(20,700)
5105	Health Insurance Allocation	80,508	72,439	94,100	58,388	88,600
5110	Life Ins Allocation	337	71	-	-	1,100
5115	Dental Ins Allocation	4,312	4,574	-	4,172	6,300
5120	Optical Ins Allocation	996	956	1,100	862	1,200
5125	LTD Ins Allocation	1,041	138	-	-	1,900
5126	STD Ins Allocation	-	-	-	-	1,700
5135	Medicare	6,696	7,463	6,700	7,144	6,700
5141	Employers' PARS/ARS	1,734	1,181	-	886	-
5144	Employer CalPERS UAL	-	150,602	-	53,994	-
5145	Employer CalPERS Retire NC	181,753	67,230	283,300	67,100	68,200
5159	Employee Medical Opt Out Plan	-	6,877	-	11,306	7,300
5175	Leave Buyback	9,385	14,836	9,000	3,887	9,800
5199	Other Employee Benefits	-	-	-	-	1,200
TOTAL SALARIES & BENEFITS		718,631	812,018	949,500	685,040	764,300
MATERIALS, SUPPLIES & SERVICES						
6060	Instructional Services	707	-	-	-	-
6137	Repair Maint/Equipment	277	1,517	1,200	950	1,500
6181	Towing Services	51,279	18,679	40,000	20,402	40,000
6182	Lien Services	4,025	2,670	5,000	2,575	5,000
6183	CSUF PD Reimburse Impound Fees	40,471	12,923	30,000	9,950	30,000
6230	Printing & Binding	7,385	7,532	6,500	3,981	11,000
6250	Staff Training	590	23	41	275	1,000
6255	Dues & Memberships	-	-	200	-	200
6290	Dept. Contract Services	80,963	61,224	87,300	58,359	98,300
6301	Special Department Supplies	1,295	9,230	2,000	739	2,000
6320	Books & Periodicals	151	-	300	-	300
6360	Uniforms	9,058	5,138	5,000	4,705	7,000
TOTAL MATERIALS, SUPPLIES & SERVICES		196,202	118,937	177,541	101,936	196,300
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	4,404	-
TOTAL CIP & EQUIPMENT		-	-	-	4,404	-
EXPENDITURES GRAND TOTAL		914,833	930,955	1,127,041	791,380	960,600
NET CHANGE IN POSITION		(914,833)	(930,955)	(1,127,041)	(791,380)	(448,600)

**POLICE - TRAFFIC (103047)
BUDGET DISCUSSION
FISCAL YEAR 2020-21**

TOTAL BUDGET		960,600
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	764,300
<hr/>		
Full Time	FTE	
Police Sergeant	1.00	
Police Officer (Motor)	2.00	
Community Services Officer	1.00	
Parking Control Officer	2.00	
Total	6.00	664,300
Part-Time		
Police Services Supervisor	1.00	55,000
Cadet	2.00	45,000
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Repair Maintenance/Equipment (6137)	Amount Budgeted:	1,500
LIDAR Calibration & Maintenance	1,000	
Batteries	500	
<hr/>		
Impound Towing (6181)	Amount Budgeted:	40,000
Pass-Through Towing Fees (Impound Lot)	40,000	
<hr/>		
Impound Lien Sales (6182)	Amount Budgeted:	5,000
Pass-Through Lien Costs	5,000	
<hr/>		
CSUF PD Reimbursement (6183)	Amount Budgeted:	30,000
Pass-Through Cost		
Towing Fees & Lien Costs	30,000	
<hr/>		
Printing & Binding (6230)	Amount Budgeted:	11,000
Citations	5,000	
Parking Permits	5,000	
Misc. Forms	1,000	
<hr/>		
Staff Training (6250)	Amount Budgeted:	1,000
POST Mandated Training	1,000	
<hr/>		
Dues & Memberships (6255)	Amount Budgeted:	200
OC Traffic Officer's Association	200	

POLICE - TRAFFIC (103047)
BUDGET DISCUSSION
FISCAL YEAR 2020-21

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Department Contract Services (6290)	Amount Budgeted:	98,300
Crossing Guard Services	72,100	
Parking Citation Processing	22,000	
Parking Citation Hearing Officer	2,000	
Electronic Ticket Writer Software	2,200	
<hr/>		
Special Department Supplies (6301)	Amount Budgeted:	2,000
PAS Device Mouthpieces, DUI Trailer, TCA Equipment	2,000	
<hr/>		
Books & Periodicals (6320)	Amount Budgeted:	300
CA Vehicle Code DMV	300	
<hr/>		
Uniforms (6360)	Amount Budgeted:	7,000
Uniforms (Class A)	3,000	
Uniforms (Motor Safety Equipment)	4,000	



PLACENTIA
Rich Heritage, Bright Future

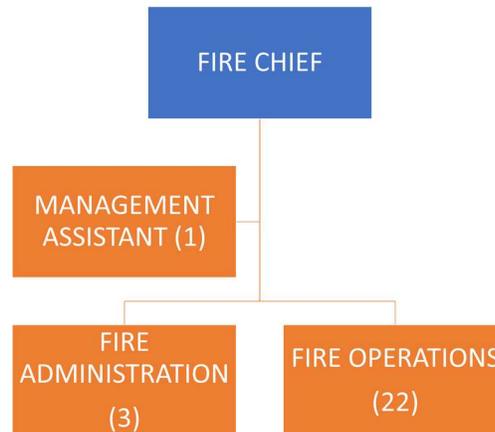
FIRE AND LIFE SAFETY EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

FIRE AND LIFE SAFETY DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Administration

The Placentia Fire and Life Safety Department (PFLSD) officially began serving the City of Placentia on July 1, 2020. The Administration division includes the Fire Chief, Deputy Chief, Training Officer, and two administrative staff. Administration oversees operations, strategic planning, policies, procedures, oversight of the department budget, and personnel.

Goals for FY 21/22 include hosting an open house at the fire stations, increasing the registration of residents into the *Community Connects* database, and hosting workshops on ways to reduce risk and fire hazards.

Operations

The Operations division is comprised of the front-line staff that work out of Fire Stations 1 & 2. Our full-time staff include dedicated career firefighters comprised of three Battalion Chiefs, six captains, seven engineers, and six firefighters. The division also employs part-time and reserve firefighters.

The Department has two stations, one engine, one truck, a patrol truck, and a reserve engine. The PFLSD also works together with Lynch EMS to provide advanced life support and emergency medical services during medical-related emergency calls. Together, we have a combination of specialized training, emergency experience, and formal education that has prepared us to provide “All Risk” emergency services to the citizens of Placentia. Together we stand in our commitment to uphold our core values: “Integrity, dedication, community, and respect.”

STAFFING ANALYSIS

Salaries and benefits of \$3,357,900 fund 27 regular full-time and 33 part-time positions.

Annual Budget
Fiscal Year 2021-22

Proposed staffing changes include the additions of a Deputy Chief and Training Officer in Administration and the addition of nine part time staff in Operations.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	<u>\$ 50,000.00</u>
Total Expenditures by Division	
Fire Administration (103065)	761,900
Fire Operations (103066)	<u>3,509,400</u>
Total	<u>\$ 4,271,300</u>
Net City Cost	<u>\$ (4,221,300)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Fire & Life Safety**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4399	Other Charges for Service	-	-	-	-	50,000
TOTAL REVENUES		-	-	-	-	50,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	459,046	2,218,270	1,965,745	2,380,500
5005	Salaries/Part-Time	-	12,976	181,200	126,208	181,200
5015	Overtime	-	1,172	150,000	211,620	190,000
5016	Overtime - FSLA	-	-	-	-	47,600
5020	Leave Accrual Payout	-	-	-	35,661	-
5022	Alternative H&W Payout	-	-	-	5,750	18,500
5095	Salary Savings	-	-	(89,900)	-	(89,600)
5105	Health Insurance Allocation	-	59,572	531,432	376,241	443,700
5110	Life Ins Allocation	-	-	9,000	-	6,900
5115	Dental Ins Allocation	-	4,272	12,037	26,920	34,900
5120	Optical Ins Allocation	-	844	6,666	4,902	6,600
5125	LTD Ins Allocation	-	-	23,200	-	10,100
5126	STD Ins Allocation	-	-	-	-	9,300
5135	Medicare	-	6,871	35,162	34,466	34,700
5141	Employers' PARS/ARS	-	405	6,600	2,229	-
5144	Employer CalPERS UAL	-	-	-	327	-
5145	Employer CalPERS Retire NC	-	3,420	-	8,096	12,000
5147	ICMA Defined Contribution Plan	-	37,296	211,200	176,590	224,400
5159	Employee Medical Opt Out Plan	-	3,822	-	21,326	24,000
5175	Leave Buyback	-	-	-	19,820	-
5195	Residence Assistance	-	-	-	5,008	-
5199	Other Employee Benefits	-	-	-	-	3,100
TOTAL SALARIES & BENEFITS		-	589,695	3,294,868	3,020,909	3,537,900
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	294,213	-	1,224	-
6045	Building Inspection Services	-	-	13,500	-	13,500
6099	Professional Services	-	26,028	6,000	5,237	6,000
6134	Vehicle Repair & Maintenance	-	-	53,481	35,684	80,000
6136	Software Maintenance	-	-	-	-	120,000
6137	Repair Maint/Equipment	-	-	12,870	7,363	13,000
6170	Equipment & Tool Rental	-	8,516	53,004	24,000	10,000
6245	Meetings & Conferences	-	-	-	-	3,000
6250	Staff Training	-	97,795	39,180	26,098	37,100
6255	Dues & Memberships	-	2,995	4,100	470	5,400
6290	Dept. Contract Services	-	176,137	119,361	90,171	66,100
6301	Special Department Supplies	-	483,716	71,653	41,095	220,800
6315	Office Supplies	-	1,166	3,603	2,821	5,000
6325	Postage	-	-	91	139	200
6360	Uniforms	-	84,179	47,273	25,050	34,500
6361	Personal Protection Equipment	-	-	70,665	40,931	40,000
6362	Emergency Medical Supplies	-	-	45,441	26,510	35,000
6365	Computer Software	-	-	4,400	755	4,400
6401	Community Programs	-	-	31,400	9,316	39,400
6940	Payments to Other Agencies	-	6,045	-	-	-
6999	Other Expenditure	-	-	34,516	23	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	1,180,789	610,536	336,886	733,400

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Fire & Life Safety**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
6855	CIP & EQUIPMENT					
	Furniture & Fixtures	-	3,000	-	-	-
	TOTAL CIP & EQUIPMENT	-	3,000	-	-	-
	EXPENDITURES GRAND TOTAL	-	1,773,484	3,905,403	3,357,795	4,271,300
	NET CHANGE IN POSITION	-	(1,773,484)	(3,905,403)	(3,357,795)	(4,221,300)

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4399	Other Charges for Service	-	-	-	-	50,000
TOTAL REVENUES		-	-	-	-	50,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	231,282	757,270	671,629	545,700
5015	Overtime	-	378	-	53,916	-
5020	Leave Accrual Payout	-	-	-	10,359	-
5022	Alternative H&W Payout	-	-	-	1,500	1,500
5095	Salary Savings	-	-	(23,700)	-	(16,500)
5105	Health Insurance Allocation	-	15,869	93,632	76,218	76,300
5110	Life Ins Allocation	-	-	2,900	-	1,400
5115	Dental Ins Allocation	-	1,095	3,137	5,600	5,400
5120	Optical Ins Allocation	-	276	1,366	1,075	1,100
5125	LTD Ins Allocation	-	-	7,400	-	2,000
5126	STD Ins Allocation	-	-	-	-	2,000
5135	Medicare	-	3,343	11,062	10,749	8,000
5144	Employer CalPERS UAL	-	-	-	327	-
5145	Employer CalPERS Retire NC	-	3,420	-	8,096	12,000
5147	ICMA Defined Contribution Plan	-	15,725	66,100	50,454	40,900
5159	Employee Medical Opt Out Plan	-	2,400	-	9,408	4,800
5175	Leave Buyback	-	-	-	11,494	-
5199	Other Employee Benefits	-	-	-	-	2,300
TOTAL SALARIES & BENEFITS		-	273,788	919,168	910,824	686,900
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	19,346	-	-	-
6245	Meetings & Conferences	-	-	-	-	3,000
6250	Staff Training	-	-	5,000	3,078	3,000
6255	Dues & Memberships	-	-	2,900	320	4,200
6290	Dept. Contract Services	-	57,481	8,500	8,000	50,000
6301	Special Department Supplies	-	476	-	-	7,800
6315	Office Supplies	-	150	1,000	898	2,500
6360	Uniforms	-	400	200	-	4,500
6999	Other Expenditure	-	-	2,326	(2,727)	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	77,853	19,926	9,569	75,000
EXPENDITURES GRAND TOTAL		-	351,640	939,094	920,393	761,900
NET CHANGE IN POSITION		-	(351,640)	(939,094)	(920,393)	(711,900)

**FIRE AND LIFE SAFETY - ADMINISTRATION (103065)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		761,900
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	686,900
Full Time	FTE	
Fire Chief	1.00	
Deputy Fire Chief	1.00	
Training Officer	1.00	
Management Analyst	1.00	
Office Assistant	1.00	
Total	5.00	686,900
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Meetings & Conferences (6245)		3,000
Fire Training/Networking Conferences	3,000	
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Staff Training (6250)	Amount Budgeted:	3,000
Fire Training Classes & Seminars	3,000	
<hr/>		
Dues & Memberships (6255)	Amount Budgeted:	4,200
NFPA Membership Annual Subscription	1,400	
NFPA Membership - Chief & Deputy Chief	400	
CA Fire Chiefs Association	1,000	
International Association of Fire Chiefs	300	
Women in Fire	150	
MMASC	180	
International Code Council	230	
Fire Prevention Officers	520	
<hr/>		
Department Contracted Services (6295)	Amount Budgeted:	50,000
Fire personnel background checks	50,000	
<hr/>		
Special Department Supplies (6301)	Amount Budgeted:	7,800
Fire Station Move In Costs	6,000	
Challenge Coins	1,800	
<hr/>		
Office Supplies (6315)	Amount Budgeted:	2,500
Office Supplies	2,500	
<hr/>		
Uniforms (6360)	Amount Budgeted:	4,500
Duty Uniforms	1,600	
Class A Uniforms	870	
Department Clothing (Shirts, polos, Admin staff)	2,000	

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted	
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	227,764	1,461,000	1,294,115	1,834,800
5005	Salaries/Part-Time	-	12,976	181,200	126,208	181,200
5015	Overtime	-	794	150,000	157,705	190,000
5016	Overtime - FSLA	-	-	-	-	47,600
5020	Leave Accrual Payout	-	-	-	25,302	-
5022	Alternative H&W Payout	-	-	-	4,250	17,000
5095	Salary Savings	-	-	(66,200)	-	(73,100)
5105	Health Insurance Allocation	-	43,703	437,800	300,023	367,400
5110	Life Ins Allocation	-	-	6,100	-	5,500
5115	Dental Ins Allocation	-	3,176	8,900	21,320	29,500
5120	Optical Ins Allocation	-	568	5,300	3,827	5,500
5125	LTD Ins Allocation	-	-	15,800	-	8,100
5126	STD Ins Allocation	-	-	-	-	7,300
5135	Medicare	-	3,528	24,100	23,717	26,700
5141	Employers' PARS/ARS	-	405	6,600	2,229	-
5147	ICMA Defined Contribution Plan	-	21,572	145,100	126,136	183,500
5159	Employee Medical Opt Out Plan	-	1,422	-	11,918	19,200
5175	Leave Buyback	-	-	-	8,326	-
5195	Residence Assistance	-	-	-	5,008	-
5199	Other Employee Benefits	-	-	-	-	800
TOTAL SALARIES & BENEFITS		-	315,907	2,375,700	2,110,085	2,851,000
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	294,213	-	1,224	-
6045	Building Inspection Services	-	-	13,500	-	13,500
6099	Professional Services	-	6,682	6,000	5,237	6,000
6134	Vehicle Repair & Maintenance	-	-	53,481	35,684	80,000
6136	Software Maintenance	-	-	-	-	120,000
6137	Repair Maint/Equipment	-	-	12,870	7,363	13,000
6170	Equipment & Tool Rental	-	8,516	53,004	24,000	10,000
6250	Staff Training	-	97,795	34,180	23,020	34,100
6255	Dues & Memberships	-	2,995	1,200	150	1,200
6290	Dept. Contract Services	-	118,656	110,861	82,171	16,100
6301	Special Department Supplies	-	483,240	71,653	41,095	213,000
6315	Office Supplies	-	1,016	2,603	1,923	2,500
6325	Postage	-	-	91	139	200
6360	Uniforms	-	83,779	47,073	25,050	30,000
6361	Personal Protection Equipment	-	-	70,665	40,931	40,000
6362	Emergency Medical Supplies	-	-	45,441	26,510	35,000
6365	Computer Software	-	-	4,400	755	4,400
6401	Community Programs	-	-	31,400	9,316	39,400
6940	Payments to Other Agencies	-	6,045	-	-	-
6999	Other Expenditure	-	-	32,190	2,750	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	1,102,936	590,610	327,318	658,400
CIP & EQUIPMENT						
6855	Furniture & Fixtures	-	3,000	-	-	-
TOTAL CIP & EQUIPMENT		-	3,000	-	-	-
EXPENDITURES GRAND TOTAL		-	1,421,844	2,966,310	2,437,403	3,509,400
NET CHANGE IN POSITION		-	(1,421,844)	(2,966,310)	(2,437,403)	(3,509,400)

FIRE AND LIFE SAFETY - OPERATIONS (103066)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		3,509,400
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	2,851,000
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Full Time	FTE	
Fire Battalion Chief	3.00	
Fire Captain	6.00	
Fire Engineer	6.00	
Patrol Engineer	1.00	
Firefighter	6.00	
Total	22.00	2,669,800
Part Time		
Fire Captian	7.00	
Engineer	7.00	
Firefighter	7.00	
Reserve	17.00	
Total	38.00	181,200
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MATERIALS, SUPPLIES & SERVICES		
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Building Inspection Services (6045)	Amount Budgeted:	13,500
Fire Investigation Services		13,500
<hr/>		
Professional Services (6099)	Amount Budgeted:	6,000
Subscription to OCCHMERA (HazMat JPA)		6,000
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Vehicle Repair & Maintenance (6134)	Amount Budgeted:	80,000
Apparatus Maintenance Plans		25,000
Vehicle Repairs/Maintenance		15,000
Upgrades to Apparatus/Vehicles (Diamond Plate Tool Boxes)		15,000
Additional Seat		25,000
<hr/>		
Software Maintenance (6136)	Amount Budgeted:	120,000
Mark 43		40,000
WestNet		5,000
ImageTrend		2,000
First Due		20,000
Emergency Reporting		6,000
CentralSquare CAD2CAD		20,000
Lexipol		10,000
Kronos/Telestaff		10,000
Priority Dispatch		5,000
Knox Box		500
Cradlepoint Cloud Management Software		300
Misc. Software		1,200

FIRE AND LIFE SAFETY - OPERATIONS (103066)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)		
Repair & Maintenance/Equipment (6137)	Amount Budgeted:	13,000
800 MHz Annual Communications & Partnership Costs	13,000	
Equipment & Tool Rental (6170)	Amount Budgeted:	10,000
Equipment Rental Services	10,000	
Staff Training (6250)	Amount Budgeted:	34,100
Staff Training, Seminars, Conferences	8,000	
Training Equipment Replacement/Repair	2,500	
Fire Studio Software	900	
Specialized State Fire Training Guest Speakers	5,000	
Misc. Training Equip./Books	2,000	
Continuing Education for EMTs	6,000	
Academy Material Supplies	6,000	
Fire Rescue TV	3,700	
Dues & Memberships (6255)	Amount Budgeted:	1,200
NFPA Memberships-Battalion Chiefs (3)	600	
Commission on Fire Accreditation Fees	600	
Department Contracted Services (6295)	Amount Budgeted:	16,100
National Fire Operations Reporting System	5,000	
PPE Cleaning Service	2,500	
National Testing Network (Membership)	600	
Oxygen Tank Refill Service	8,000	
Special Department Supplies (6301)	Amount Budgeted:	213,000
Fire Station Maintenance Supplies	8,000	
Batteries/Chargers	1,000	
Backfill tools/Hose	30,000	
Miscellaneous Tools	8,000	
Specialty Soap for Extractor	4,000	
Exercise Equipment	8,000	
Radios (VHF Portables, Motorola Mobile, Kenwood VHF Mobiles)	118,000	
Fire MDCs	6,000	
Fire Hose Tester	9,000	
Hose coupling repair equipment/supplies	10,000	
Hose Cart (2)	5,000	
Storage shelves/racks	3,000	
Office Supplies	2,500	
Postage (6325)	Amount Budgeted:	200
Postage	200	
Uniforms (6360)	Amount Budgeted:	30,000
Duty Uniforms	27,500	
Department Clothing (Shirts, polos, hats, etc.)	2,500	

FIRE AND LIFE SAFETY - OPERATIONS (103066)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)		
Personal Protection Equipment (6361)	Amount Budgeted:	40,000
Firefighter PPE/All Weather Uniforms (9 PT)	27,900	
Firefighter PPE/All Weather Uniforms (10 Reserves)	12,100	
Emergency Medical Supplies (6362)	Amount Budgeted:	35,000
Emergency Medical Supplies	35,000	
Computer Software (6365)	Amount Budgeted:	4,400
Virtual Community Risk Reduction Program	4,400	
Community Programs (6401)	Amount Budgeted:	39,400
Fire Education Teaching Aids	2,000	
Smoke Alarms for Placentia Residents	4,400	
Fire Academy Scholarship for City HS/Residents	25,000	
Outreach Materials	8,000	



PLACENTIA
Rich Heritage, Bright Future

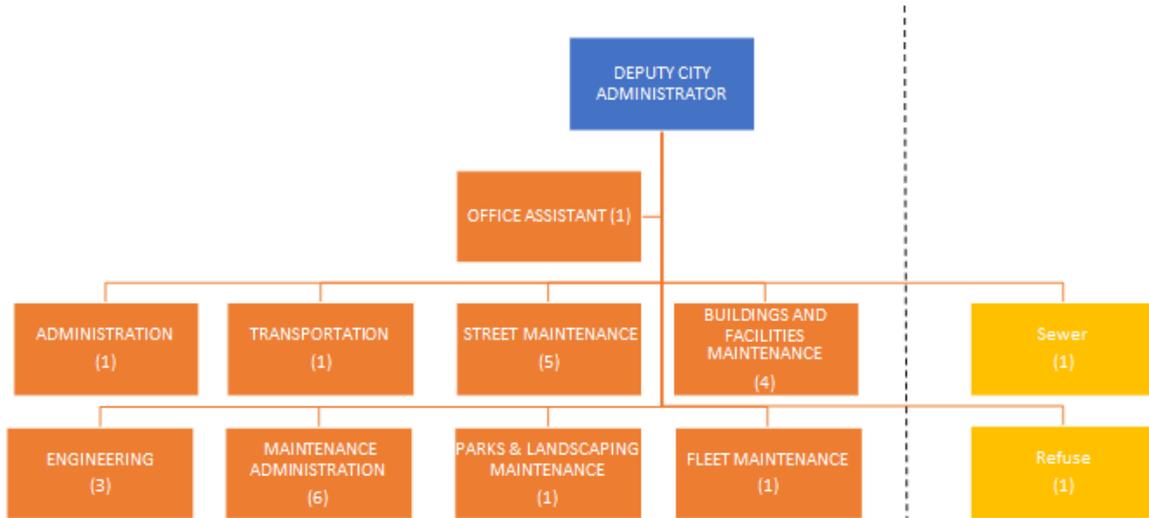
PUBLIC WORKS DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

PUBLIC WORKS DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The mission of the Public Works Department is to improve and maintain the community's infrastructure to preserve and enhance the quality of life for our residents and facilitate economic development opportunities within the City.

The Department provides for the routine maintenance and improvement of public streets, landscapes, facilities, sewer collection systems, along with providing transportation management services, engineering services, and recycling/environmental programs. The Department is comprised of seven divisions: Administration, Building and Facility Maintenance, Fleet Maintenance, Engineering Services, Landscape Maintenance, Transportation Services, and Streets and Sanitation Maintenance. The Public Works Department accomplishes its mission by effectively defining and implementing needed capital improvements and maintenance programs. Maintenance work and capital improvement projects are completed utilizing a combination of City staff and contract services. The department also responds daily to citizen inquiries and requests.

Administration

The Administration Division of the Public Works Department is responsible for the overall management and leadership of the Department. Division staff are responsible for preparing and managing the Department budget, contracts and financial services, department payroll support, City Council agenda report coordination and management of recycling and environmental programs.

Engineering

The Engineering Division manages the City's Capital Improvement Program and oversees

the construction of major capital projects. The Division is also responsible for coordinating and performing plan check reviews for all private development projects in the City and provides technical engineering support to other departments and NPDES/stormwater program management and inspection compliance. In addition, the Division is also responsible for managing the public right-of-way by processing encroachment permit applications, provide inspection services on City CIP projects and encroachment permit inspections as well as issuing transportation permits.

Transportation Services

The Transportation Services Division of the Department is responsible for managing and maintaining the City's traffic signal system infrastructure and the City's Traffic Management Center. In addition, Division staff oversee and deliver traffic-related capital improvement projects, provide Citywide and neighborhood traffic and parking management services, review traffic impact analysis reports prepared for private development projects, provide traffic control plan check reviews and act as the City's ADA Coordinator.

Environmental Services

Under the supervision of the Administration Division, Environmental Services staff oversee the City's solid waste and recycling program and Fats, Oils, and Grease Program. Staff are responsible for ensuring the City is compliant with State recycling regulations and mandates and as part of that effort conduct site investigations and inspections, maintain extensive records and prepare annual recycling reports to the State, ensure compliance with the City's new recycling ordinance, and oversee City Shred and E-Waste Collection and Compost giveaway events.

Streets and Sanitation Maintenance

The Streets and Sanitation Maintenance Division provides for the maintenance and repair of streets, sidewalks/curb & gutter, storm drains, sewers, and public right-of-way areas. Street Maintenance is also responsible for pavement markings, weed abatement, dead animal collection, sign installation and maintenance, and graffiti removal services.

Building and Facilities Maintenance

The Building and Facility Maintenance Division performs and coordinates maintenance repairs and preventative maintenance for all City-owned buildings and facilities and administers maintenance contracts for heating, ventilation, and air conditioning systems, park restroom janitorial services, elevator maintenance and carpet cleaning. The division constructs office renovations and build-outs, provide plumbing and electrical system repairs, and complete repairs to lighting systems and roofs.

Landscape Maintenance

The Landscape Maintenance Division maintains all City-owned landscaping through a combination of City staff and contract services. The Division is responsible for planning and constructing renovations to landscaped medians and parkways and it oversees the maintenance, preservation, and expansion of the City's Urban Forest. In addition, the Division is responsible for landscape maintenance work at various City facilities and property in Old Town.

Fleet Maintenance

The Fleet Operations Division provides support to all City departments through the preventive maintenance and repair of vehicles and equipment used Citywide. The division manages the vehicle replacement program and maintains accurate repair records for all City vehicles and equipment. This division is responsible for City compliance with all State and County laws and regulations regarding vehicles, equipment, and fueling systems.

STAFFING ANALYSIS

Salaries and benefits of \$2,314,100 fund 26 regular full-time and 12 part-time positions. Proposed staffing changes include change of one engineering aide from part time to full time, change of one equipment mechanic from part time to full time and 2 additional part time Maintenance Workers for one fiscal year.

Additionally, Public works also has 2 new regular full-time employees that will be fully funded by Sewer and refuse funds.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	<u>\$ 410,000.00</u>
Total Expenditures by Division	
Public Works Administration (103550)	336,100
Public Works Engineering (103551)	601,600
Public Works Transportation (103590)	324,600
Environmental Services (103593)	195,700
Maintenance Services Admin (103650)	438,700
Maint Svcs Street Maint (103652)	681,200
Maint Svcs Facilities Maint (103654)	707,400
Maint Svcs Park Maint (103655)	333,400
Maint Svcs Fleet Operations (103658)	<u>539,600</u>
Total	<u>\$ 4,158,300</u>
Net City Cost	<u>\$ (3,748,300)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Public Works**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
4155	Encroachment Permits	-	-	-	145,000
4172	Transportation Permit	-	-	-	5,000
4310	Engineering Fees	-	-	-	160,000
4399	Other Charges for Service	-	-	-	100,000
	TOTAL REVENUES	-	-	-	410,000
SALARIES & BENEFITS					
5001	Salaries/Full-Time Regular	832,016	996,457	1,271,900	1,247,517
5005	Salaries/Part-Time	159,283	163,553	325,500	196,172
5015	Overtime	44,743	45,765	35,500	67,554
5020	Leave Accrual Payout	21,509	14,521	-	11,785
5021	Extraordinary Leave Buydown	-	-	-	2,760
5022	Alternative H&W Payout	250	-	-	16,000
5095	Salary Savings	-	-	(74,600)	-
5105	Health Insurance Allocation	236,145	245,838	314,500	282,326
5110	Life Ins Allocation	1,327	256	800	-
5115	Dental Ins Allocation	15,425	16,097	(100)	17,786
5120	Optical Ins Allocation	3,148	3,363	4,500	3,935
5125	LTD Ins Allocation	2,165	363	-	-
5126	STD Ins Allocation	-	-	-	-
5135	Medicare	16,233	19,007	21,400	23,155
5141	Employers' PARS/ARS	11,927	11,541	20,500	18,963
5144	Employer CalPERS UAL	-	361,832	-	166,053
5145	Employer CalPERS Retire NC	305,152	90,803	616,100	119,911
5159	Employee Medical Opt Out Plan	1,010	12,982	2,800	14,892
5163	Life Insurance Premiums	1,192	-	-	-
5170	Sick Leave Buyback	4,250	3,752	4,500	-
5175	Leave Buyback	49,206	63,792	54,500	49,333
5199	Other Employee Benefits	-	-	-	-
	TOTAL SALARIES & BENEFITS	1,704,980	2,049,923	2,597,800	2,238,141
MATERIALS, SUPPLIES & SERVICES					
6015	Engineering Services	25,030	3,359	13,950	7,346
6099	Professional Services	293,948	324,767	323,682	244,365
6115	Landscaping	290,537	351,441	337,400	337,259
6116	Tree Maintenance	110,651	219,083	101,447	86,789
6127	Alarm Monitoring	23,207	9,098	10,000	9,020
6130	Repair & Maint/Facilities	79,026	192,949	189,994	181,223
6132	Repair & Maintenance/Streets	33,093	34,757	28,000	27,457
6134	Vehicle Repair & Maintenance	92,072	96,197	132,300	127,580
6136	Software Maintenance	-	893	900	-
6137	Repair Maint/Equipment	37,198	7,383	14,400	11,163
6170	Equipment & Tool Rental	1,596	13,838	18,000	16,914
6225	Advertising/Promotional	-	1,388	-	950
6230	Printing & Binding	100	108	3,316	176
6245	Meetings & Conferences	3,249	4,817	3,236	2,534
6255	Dues & Memberships	2,393	2,057	4,500	2,894
6257	Licenses & Permits	92,044	105,967	104,575	107,566
6285	Hazardous Materials Disposal	-	1,389	4,300	4,270
6290	Dept. Contract Services	241,992	206,081	292,603	265,538
6301	Special Department Supplies	118,222	127,851	125,230	130,095
6305	Traffic Control Devices	1,945	1,956	2,000	1,982
6310	Street Signs	5,159	14,713	17,000	17,781
6315	Office Supplies	2,295	991	3,000	2,496
6320	Books & Periodicals	44	-	-	119

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Public Works**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
6325	Postage	79	135	200	154	200
6345	Gasoline & Diesel Fuel	150,355	149,843	192,495	150,956	215,000
6350	Small Tools/Equipment	842	3,542	4,000	3,187	4,000
6360	Uniforms	3,559	7,622	12,253	12,039	8,600
6365	Computer Software	-	-	9,200	9,150	11,900
6999	Other Expenditure	-	9,761	10,000	9,761	10,000
TOTAL MATERIALS, SUPPLIES & SERVICES		1,608,636	1,891,985	1,957,982	1,770,765	1,829,200
CIP & EQUIPMENT						
6840	Machinery & Equipment	7,200	-	-	-	15,000
6855	Furniture & Fixtures	-	1,425	-	-	-
TOTAL CIP & EQUIPMENT		7,200	1,425	-	-	15,000
EXPENDITURES GRAND TOTAL		3,320,816	3,943,333	4,555,782	4,008,906	4,158,300
NET CHANGE IN POSITION		(3,320,816)	(3,943,333)	(4,555,782)	(4,008,906)	(3,748,300)

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	172,745	126,724	224,500	223,284	224,700
5005	Salaries/Part-Time	13,426	-	-	-	-
5015	Overtime	-	285	-	-	-
5020	Leave Accrual Payout	-	1,600	-	3,201	-
5022	Alternative H&W Payout	-	-	-	2,250	1,400
5095	Salary Savings	-	-	(8,600)	-	(8,300)
5105	Health Insurance Allocation	22,207	12,823	20,800	20,919	23,700
5110	Life Ins Allocation	143	53	800	-	300
5115	Dental Ins Allocation	1,441	832	-	1,439	1,500
5120	Optical Ins Allocation	288	170	400	301	400
5125	LTD Ins Allocation	-	(9)	-	-	800
5126	STD Ins Allocation	-	-	-	-	900
5135	Medicare	2,915	2,168	3,200	3,590	3,300
5141	Employers' PARS/ARS	6,049	6,190	12,800	12,537	12,400
5144	Employer CalPERS UAL	-	467	-	344	-
5145	Employer CalPERS Retire NC	13,603	11,453	20,500	19,111	20,200
5159	Employee Medical Opt Out Plan	1,010	976	2,800	3,581	3,800
5163	Life Insurance Premiums	1,192	-	-	-	-
5175	Leave Buyback	19,370	24,494	24,000	22,120	12,400
5199	Other Employee Benefits	-	-	-	-	6,800
TOTAL SALARIES & BENEFITS		254,388	188,226	301,200	312,676	304,300
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	3,536	-	9,000	4,875	9,000
6099	Professional Services	-	3,410	24,100	9,300	14,800
6225	Advertising/Promotional	-	1,388	-	325	-
6230	Printing & Binding	100	108	3,316	176	400
6245	Meetings & Conferences	3,183	4,817	2,760	2,057	3,500
6255	Dues & Memberships	1,780	1,617	3,400	2,279	2,500
6257	Licenses & Permits	-	3,724	984	-	-
6290	Dept. Contract Services	82,839	-	-	-	-
6301	Special Department Supplies	458	-	-	2,080	-
6315	Office Supplies	1,493	703	1,000	1,103	1,400
6320	Books & Periodicals	44	-	-	119	-
6325	Postage	79	135	200	154	200
TOTAL MATERIALS, SUPPLIES & SERVICES		93,512	15,903	44,760	22,470	31,800
EXPENDITURES GRAND TOTAL		347,900	204,129	345,960	335,146	336,100
NET CHANGE IN POSITION		(347,900)	(204,129)	(345,960)	(335,146)	(336,100)

PUBLIC WORKS - ADMINISTRATION (103550)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		336,100
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	304,300
		304,300
Full Time	FTE	
Deputy City Administrator	0.73	
Management Analyst	0.38	
Office Assistant	0.83	
	1.94	304,300
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MATERIALS, SUPPLIES & SERVICES		
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Engineering Services (6015)	Amount Budgeted:	9,000
On-Call Engineering Studies	9,000	9,000
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Professional Services (6099)	Amount Budgeted:	14,800
Old Town CFD Nexus Study (carryover FY 19-20)	14,800	14,800
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Printing and Binding (6230)	Amount Budgeted:	400
Employee Business Cards &	400	400
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Meetings and Conferences (6245)	Amount Budgeted:	3,500
ICSC Western Division Conference	3,500	3,500
League of California Cities		
OC City Engineer Association Monthly Meetings - DCA		
Misc Meetings and Conferences		
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Dues and Memberships (6255)	Amount Budgeted:	2,500
ICMA Membership for Deputy City Administrator	2,500	2,500
APWA Memberships for Department Staff Members		
ICSC Membership for Deputy City Administrator		
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Office Supplies (6315)	Amount Budgeted:	1,400
Office Supplies	1,400	1,400
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Postage (6325)	Amount Budgeted:	200
Mailings Using FedEx and UPS to External Agencies	200	200
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4155	Encroachment Permits	-	-	-	-	145,000
4172	Transportation Permit	-	-	-	-	5,000
4310	Engineering Fees	-	-	-	-	160,000
4399	Other Charges for Service	-	-	-	-	100,000
TOTAL REVENUES		-	-	-	-	410,000
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	95,308	195,500	197,551	229,900
5005	Salaries/Part-Time	-	16,276	75,900	23,256	-
5020	Leave Accrual Payout	-	-	-	303	-
5022	Alternative H&W Payout	-	-	-	500	2,400
5095	Salary Savings	-	-	(9,300)	-	(7,600)
5105	Health Insurance Allocation	-	25,705	41,100	37,418	59,000
5110	Life Ins Allocation	-	11	-	-	700
5115	Dental Ins Allocation	-	1,836	-	2,868	4,000
5120	Optical Ins Allocation	-	326	600	513	700
5125	LTD Ins Allocation	-	9	-	-	1,000
5126	STD Ins Allocation	-	-	-	-	900
5135	Medicare	-	1,908	2,900	3,281	3,400
5141	Employers' PARS/ARS	-	610	-	660	-
5144	Employer CalPERS UAL	-	169	-	109	-
5145	Employer CalPERS Retire NC	-	6,850	15,300	15,630	17,800
5175	Leave Buyback	-	13,998	5,000	3,465	-
5199	Other Employee Benefits	-	-	-	-	1,000
TOTAL SALARIES & BENEFITS		-	163,007	327,000	285,556	313,200
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	73,437	112,112	30,976	16,349	210,000
6255	Dues & Memberships	360	300	700	415	500
6290	Dept. Contract Services	27,442	15,760	55,325	38,585	75,000
6365	Computer Software	-	-	-	-	2,900
TOTAL MATERIALS, SUPPLIES & SERVICES		101,238	128,172	87,001	55,349	288,400
EXPENDITURES GRAND TOTAL		101,238	291,179	414,001	340,906	601,600
NET CHANGE IN POSITION		(101,238)	(291,179)	(414,001)	(340,906)	(191,600)

PUBLIC WORKS - ENGINEERING (103551)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		601,600
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	313,200
		313,200
Full Time	FTE	
City Engineer	1.00	
Public Works Inspector	1.00	
Engineering Aide	1.00	
	3.00	313,200
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MATERIALS, SUPPLIES & SERVICES		
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Professional Services (6099)	Amount Budgeted:	210,000
On-Call Special Engineering Studies	10,000	
Contract Sci-Fi Public Works Inspector	200,000	
		210,000
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Dues and Memberships (6255)	Amount Budgeted:	500
PE License Renewal for City Engineer	200	
American Society of Civil Engineers (ASCE) Membership	300	
		500
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Department Contract Services (6290)	Amount Budgeted:	75,000
Plan Check Services	75,000	
		75,000
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Computer Software (6365)	Amount Budgeted:	2,900
AutoCAD	2,900	
		2,900
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	74,875	103,400	70,259	121,800
5005	Salaries/Part-Time	-	2,125	-	-	-
5020	Leave Accrual Payout	-	-	-	1,099	-
5022	Alternative H&W Payout	-	-	-	250	-
5095	Salary Savings	-	-	(4,400)	-	(4,200)
5105	Health Insurance Allocation	-	10,883	18,700	12,969	22,600
5110	Life Ins Allocation	-	-	-	-	400
5115	Dental Ins Allocation	-	490	(100)	852	1,600
5120	Optical Ins Allocation	-	47	200	146	300
5125	LTD Ins Allocation	-	-	-	-	500
5126	STD Ins Allocation	-	-	-	-	500
5135	Medicare	-	1,121	1,600	1,036	1,800
5144	Employer CalPERS UAL	-	149	-	57	-
5145	Employer CalPERS Retire NC	-	5,433	8,300	5,385	9,500
5199	Other Employee Benefits	-	-	-	-	1,000
TOTAL SALARIES & BENEFITS		-	95,122	127,700	92,054	155,800
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	21,494	3,359	4,950	2,471	8,000
6099	Professional Services	133,019	123,116	130,606	123,372	126,000
6225	Advertising/Promotional	-	-	-	625	-
6245	Meetings & Conferences	30	-	-	-	300
6255	Dues & Memberships	-	140	200	-	500
6290	Dept. Contract Services	-	30,720	69,116	69,113	25,000
6365	Computer Software	-	-	7,700	7,650	9,000
TOTAL MATERIALS, SUPPLIES & SERVICES		154,543	157,335	212,571	203,231	168,800
CIP & EQUIPMENT						
6855	Furniture & Fixtures	-	1,425	-	-	-
TOTAL CIP & EQUIPMENT		-	1,425	-	-	-
EXPENDITURES GRAND TOTAL		154,543	253,882	340,271	295,284	324,600
NET CHANGE IN POSITION		(154,543)	(253,882)	(340,271)	(295,284)	(324,600)

PUBLIC WORKS - TRANSPORTATION SERVICES (103590)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		324,600
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	155,800
Full Time	FTE	
Transportation Manager	1.00	155,800
MATERIALS, SUPPLIES & SERVICES		
Engineering Services (6015)	Amount Budgeted:	8,000
On-Call Traffic Engineering Services & Traffic Counts	8,000	
Professional Services (6099)	Amount Budgeted:	126,000
Citywide Traffic Signal Maintenance	120,000	
Shared Traffic Signal Maintenance Costs	6,000	
Meetings and Conferences (6245)	Amount Budgeted:	300
OCTEC Monthly Meetings for Transportation Manager	300	
Dues and Memberships (6255)	Amount Budgeted:	500
ITE Membership	250	
State Board TE License Renewal	200	
OCTEC Membership for Transportation Manager	50	
Department Contract Services (6290)	Amount Budgeted:	25,000
On-Call Traffic Engineering/Plan Check Services	25,000	
Computer Software (6365)		9,000
City Traffic Server Software (Econolite Centracs)	9,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	56,532	49,468	89,000	49,083	90,000
6255	Dues & Memberships	253	-	200	200	200
6257	Licenses & Permits	90,173	100,265	95,899	99,700	105,000
6315	Office Supplies	148	-	500	-	500
TOTAL MATERIALS, SUPPLIES & SERVICES		147,106	149,733	185,599	148,983	195,700
EXPENDITURES GRAND TOTAL		147,106	149,733	185,599	148,983	195,700
NET CHANGE IN POSITION		(147,106)	(149,733)	(185,599)	(148,983)	(195,700)

PUBLIC WORKS - ENVIRONMENTAL SERVICES (103593)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		195,700
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MATERIALS, SUPPLIES & SERVICES		
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Professional Services (6099)	Amount Budgeted:	90,000
Fats, Oils, and Grease Program (FOG) Inspection & Program Management Services	15,000	
NPDES Program Management Services	75,000	
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Dues and Member (6255)	Amount Budgeted:	200
Southern California Waste Management Forum	200	
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License and Permit (6257)	Amount Budgeted:	105,000
County of Orange NPDES Permit Shared Cost	70,000	
County of Orange TMDL Agreement	5,200	
County of Orange Water Quality Implementation Agreement	800	
SWRCB Discharge Annual Permit Fee	3,000	
SWRCB Discharge Annual Permit Fee - Golden Avenue Bridge	2,000	
SWRCB NPDES Annual Permit Fee	24,000	
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Office Supplies (6315)	Amount Budgeted:	500
Office Supplies	500	
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	284,405	303,379	241,900	249,815	272,600
5005	Salaries/Part-Time	15,823	5,683	24,200	13,009	24,200
5015	Overtime	17,420	16,428	12,500	24,728	17,000
5020	Leave Accrual Payout	-	8,419	-	2,863	-
5022	Alternative H&W Payout	250	-	-	5,000	4,000
5095	Salary Savings	-	-	(14,300)	-	(11,700)
5105	Health Insurance Allocation	94,592	79,214	79,100	66,129	73,300
5110	Life Ins Allocation	466	87	-	-	700
5115	Dental Ins Allocation	6,831	5,851	-	4,750	5,000
5120	Optical Ins Allocation	1,196	1,077	900	852	900
5125	LTD Ins Allocation	777	142	-	-	1,300
5126	STD Ins Allocation	-	-	-	-	1,100
5135	Medicare	4,947	5,143	3,500	4,453	4,000
5141	Employers' PARS/ARS	593	213	-	488	-
5144	Employer CalPERS UAL	-	135,350	-	39,788	-
5145	Employer CalPERS Retire NC	111,340	27,567	142,400	24,709	27,200
5159	Employee Medical Opt Out Plan	-	4,837	-	-	-
5170	Sick Leave Buyback	2,240	-	2,000	-	-
5175	Leave Buyback	14,362	11,875	12,000	13,092	8,600
5199	Other Employee Benefits	-	-	-	-	1,000
TOTAL SALARIES & BENEFITS		555,242	605,265	504,200	449,675	429,200
MATERIALS, SUPPLIES & SERVICES						
6245	Meetings & Conferences	36	-	-	-	-
6315	Office Supplies	654	288	1,500	1,393	900
6360	Uniforms	3,559	7,622	12,253	12,039	8,600
TOTAL MATERIALS, SUPPLIES & SERVICES		4,249	7,910	13,753	13,432	9,500
EXPENDITURES GRAND TOTAL		559,491	613,174	517,953	463,107	438,700
NET CHANGE IN POSITION		(559,491)	(613,174)	(517,953)	(463,107)	(438,700)

PUBLIC WORKS - MAINTENANCE ADMINISTRATION (103650)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		438,700
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	429,200
Full Time	FTE	
Public Works Supervisor	1.45	
Maintenance Worker	2.85	
	<hr style="width: 50%; margin: 0 auto;"/>	
	4.30	405,000
Part time		
Clerical Aide (1)		24,200
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MATERIALS, SUPPLIES & SERVICES		
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Office Supplies (6315)	Amount Budgeted:	900
Office Supplies		900
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Uniforms (6360)	Amount Budgeted:	8,600
Uniforms and Safety Apparel		8,600
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		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	146,568	164,903	233,600	232,568	235,100
5005	Salaries/Part-Time	-	76,551	146,200	73,693	142,500
5015	Overtime	16,728	17,939	13,000	31,985	18,000
5020	Leave Accrual Payout	36	3,588	-	2,522	-
5022	Alternative H&W Payout	-	-	-	5,250	3,200
5095	Salary Savings	-	-	(18,800)	-	(13,600)
5105	Health Insurance Allocation	44,836	46,569	63,600	65,762	72,300
5110	Life Ins Allocation	364	57	-	-	500
5115	Dental Ins Allocation	2,096	1,396	-	1,738	1,800
5120	Optical Ins Allocation	695	613	900	850	900
5125	LTD Ins Allocation	722	115	-	-	1,100
5126	STD Ins Allocation	-	-	-	-	900
5135	Medicare	2,516	4,022	5,400	5,101	3,500
5141	Employers' PARS/ARS	549	2,123	5,500	2,045	-
5144	Employer CalPERS UAL	-	106,098	-	59,541	-
5145	Employer CalPERS Retire NC	70,124	17,188	203,400	26,008	24,700
5170	Sick Leave Buyback	2,011	3,752	2,000	-	-
5175	Leave Buyback	7,906	8,473	8,500	7,266	6,300
5199	Other Employee Benefits	-	-	-	-	700
TOTAL SALARIES & BENEFITS		295,152	453,386	663,300	514,328	497,900
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	30,960	35,282	49,000	46,260	63,900
6115	Landscaping	-	12,056	-	-	-
6116	Tree Maintenance	-	121,000	-	-	-
6132	Repair & Maintenance/Streets	33,093	34,757	28,000	27,457	36,000
6136	Software Maintenance	-	-	-	-	9,300
6170	Equipment & Tool Rental	464	9,459	15,000	15,524	14,500
6301	Special Department Supplies	40,300	50,420	31,871	33,287	40,000
6305	Traffic Control Devices	1,945	1,956	2,000	1,982	2,100
6310	Street Signs	5,159	14,713	17,000	17,781	17,500
6365	Computer Software	-	-	1,500	1,500	-
TOTAL MATERIALS, SUPPLIES & SERVICES		111,921	279,643	144,371	143,791	183,300
EXPENDITURES GRAND TOTAL		407,074	733,028	807,671	658,119	681,200
NET CHANGE IN POSITION		(407,074)	(733,028)	(807,671)	(658,119)	(681,200)

PUBLIC WORKS - STREETS AND SANITATION MAINTENANCE (103652)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		681,200
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	497,900
Full Time	FTE	
Public Works Superintendent	0.55	
Maintenance Worker	3.15	
	3.70	355,400
Part Time		
Maintenance Aide (6)		142,500
MATERIALS, SUPPLIES & SERVICES		
Professional Services (6099)	Amount Budgeted:	63,900
Annual Stormwater Pump Station Maintenance		38,000
Stormwater Pump Station Repairs		25,900
Repair & Maintenance/Streets (6132)	Amount Budgeted:	36,000
Annual Pavement Striping: Contracted Services for Pavement Striping and Marking.		36,000
Software Maintenance (6136)	Amount Budgeted:	9,300
Annual software maintenance		9,300
Equipment & Tool Rental (6170)	Amount Budgeted:	14,500
Tool Rental of Specialized Devices Such As Grinders, Concrete Cutters and Other Supplies		14,500
Special Department Supplies (6301)	Amount Budgeted:	40,000
Traffic Paint, Asphalt, Concrete Traffic Safety Devices, Sand, Gravel, Chemicals , Graffiti Removal Materials and Other Supplies		40,000
Traffic Control Devices (6305)	Amount Budgeted:	2,100
Cones, Traffic Barricades, Caution Tape, Roadflares, Signs, and Safety Warning Devices for School Zones		2,100
Street Signs (6310)	Amount Budgeted:	17,500
Signs, Sign Posts, Sign Material, Sign Brackets, Bolts, Nuts, and Washers		17,500

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	172,912	173,383	212,600	213,692	220,400
5005	Salaries/Part-Time	115,388	33,795	22,000	61,721	118,800
5015	Overtime	7,135	10,527	10,000	9,584	-
5020	Leave Accrual Payout	21,333	913	-	1,797	-
5021	Extraordinary Leave Buydown	-	-	-	2,760	-
5022	Alternative H&W Payout	-	-	-	2,500	4,000
5095	Salary Savings	-	-	(13,700)	-	(10,600)
5105	Health Insurance Allocation	64,063	51,840	71,000	58,304	62,400
5110	Life Ins Allocation	354	49	-	-	700
5115	Dental Ins Allocation	4,332	4,261	-	4,597	4,700
5120	Optical Ins Allocation	848	881	1,200	996	1,100
5125	LTD Ins Allocation	665	107	-	-	1,000
5126	STD Ins Allocation	-	-	-	-	900
5135	Medicare	4,787	3,374	3,100	4,437	3,900
5141	Employers' PARS/ARS	4,176	1,305	-	2,315	1,900
5144	Employer CalPERS UAL	-	83,876	-	49,675	-
5145	Employer CalPERS Retire NC	82,520	16,457	170,200	22,420	22,900
5159	Employee Medical Opt Out Plan	-	7,170	-	11,310	4,800
5170	Sick Leave Buyback	-	-	500	-	-
5175	Leave Buyback	7,568	4,952	5,000	3,390	-
5199	Other Employee Benefits	-	-	-	-	200
TOTAL SALARIES & BENEFITS		486,082	392,890	481,900	449,497	437,100
MATERIALS, SUPPLIES & SERVICES						
6127	Alarm Monitoring	23,207	9,098	10,000	9,020	9,100
6130	Repair & Maint/Facilities	65,003	159,090	150,897	141,391	100,000
6137	Repair Maint/Equipment	29,431	4,956	4,400	2,788	15,000
6170	Equipment & Tool Rental	-	2,657	-	-	3,000
6257	Licenses & Permits	1,872	1,977	5,300	5,206	2,500
6290	Dept. Contract Services	75,191	94,051	101,179	92,041	93,700
6301	Special Department Supplies	34,969	43,153	44,159	43,731	34,000
6350	Small Tools/Equipment	-	2,607	3,000	2,565	3,000
6999	Other Expenditure	-	9,761	10,000	9,761	10,000
TOTAL MATERIALS, SUPPLIES & SERVICES		229,672	327,350	328,935	306,503	270,300
6840	Machinery & Equipment	7,200	-	-	-	-
TOTAL CIP & EQUIPMENT		7,200	-	-	-	-
EXPENDITURES GRAND TOTAL		722,953	720,240	810,835	756,001	707,400
NET CHANGE IN POSITION		(722,953)	(720,240)	(810,835)	(756,001)	(707,400)

PUBLIC WORKS - BUILDINGS AND FACILITIES MAINTENANCE (103654)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		707,400
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	437,100
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Full Time	FTE	
Facility Maintenance Technician	2.00	
Custodian	2.00	
	4.00	318,300
Part Time		
Maintenance Aide (5)		118,800
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MATERIALS, SUPPLIES & SERVICES		
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Alarm Monitoring (6127)	Amount Budgeted:	9,100
Alarm Monitoring Services for City Facilities		9,100
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Repair & Maintenance/Facilities (6130)	Amount Budgeted:	100,000
Building Maintenance and Repairs for City-Owned Buildings		100,000
<hr/>		
Repair & Maintenance/Equipment (6137)	Amount Budgeted:	15,000
Repairs and Maintenance of Building Equipment		15,000
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Equipment and Tool Rental (6170)	Amount Budgeted:	3,000
Rental of Equipment Including Scissor Lifts, Scaffolding, and Other Specialized Equipment		3,000
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Licenses & Permits (6257)	Amount Budgeted:	2,500
Regulatory Permits for Bradford Bridge Elevators, Grade Separation Pump Stations, and City Corporation Yard		2,500
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Department Contract Services (6290)	Amount Budgeted:	93,700
HVAC Preventative Maintenance Services		38,300
Maintenance Services for City Pools		32,400
Maintenance for Elevators at Bradford Bridge		7,500
Maintenance Services for City Hall Fountain		7,200
Quarterly Pest Control Services		5,300
On-Call Services for Repairs for City Pools & Elevators		3,000

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Special Department Supplies (6301)	Amount Budgeted:	34,000
Janitorial Supplies for All City Facilities	34,000	
Small Tools & Furnishing (6350)	Amount Budgeted:	3,000
Purchase of Maintenance Tools including but not limited to Hammers, Screwdrivers, Saws, Nail Guns, Brooms and Vacuums, Carpet Cleaning, Machines and Floor Buffers	3,000	
Other Expenditures (6999)	Amount Budgeted:	10,000
Rental of Holiday Decorations for Old Town Placentia	10,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5005	Salaries/Part-Time	-	5,380	24,000	-	-
5095	Salary Savings	-	-	(700)	-	-
5135	Medicare	-	78	400	-	-
5141	Employers' PARS/ARS	-	202	900	-	-
TOTAL SALARIES & BENEFITS		-	5,660	24,600	-	-
MATERIALS, SUPPLIES & SERVICES						
6115	Landscaping	290,537	339,384	337,400	337,259	62,000
6116	Tree Maintenance	110,651	98,083	101,447	86,789	130,000
6130	Repair & Maint/Facilities	14,012	33,858	39,015	39,750	33,500
6136	Software Maintenance	-	893	900	-	900
6170	Equipment & Tool Rental	1,132	1,722	3,000	1,390	2,000
6290	Dept. Contract Services	56,520	65,550	66,985	65,800	68,000
6301	Special Department Supplies	17,036	10,682	21,300	20,231	22,000
TOTAL MATERIALS, SUPPLIES & SERVICES		489,890	550,173	570,047	551,219	318,400
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	-	15,000
TOTAL CIP & EQUIPMENT		-	-	-	-	15,000
EXPENDITURES GRAND TOTAL		489,890	555,833	594,647	551,219	333,400
NET CHANGE IN POSITION		(489,890)	(555,833)	(594,647)	(551,219)	(333,400)

PUBLIC WORKS - LANDSCAPE MAINTENANCE (103655)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		333,400
MATERIALS, SUPPLIES & SERVICES		
Landscaping (6115)	Amount Budgeted:	62,000
Contract Landscape Services for Parkways & Medians	62,000	
Tree Maintenance (6116)	Amount Budgeted:	130,000
Contract Tree Trimming Services	69,000	
Tree Removals, Plantings and Emergency Services	30,000	
Arterial Vine Trimming	31,000	
Repair & Maintenance/Facilities (6130)	Amount Budgeted:	33,500
Repairs and Maintenance of City Parks Amenities including Shelters, Benches, Playground Equipment and Lighting Replacement	18,000	
	15,500	
Software Maintenance (6138)	Amount Budgeted:	900
HydroPoint Software	900	
Equipment & Tool Rental (6170)	Amount Budgeted:	2,000
Rental of Specialized Equipment Such As Cement Mixers, Water Trucks	2,000	
Department Contract Services (6290)	Amount Budgeted:	68,000
Contract Janitorial Services for City Parks	63,000	
Backflow Testing, Irrigation Valves and Other Services	5,000	
Special Department Supplies (6301)	Amount Budgeted:	22,000
Purchase of Irrigation and Landscape Supplies such as Plants, Flags, Herbicides, Fertilizers and Other Supplies	12,000	
Replacement of Irrigation Controllers & Meter Boxes	10,000	
Machinery & Equipment (6840)	Amount Budgeted:	15,000
Landscaping equipment	15,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	55,385	57,885	60,400	60,350	114,300
5005	Salaries/Part-Time	14,646	23,744	33,200	24,492	-
5015	Overtime	3,460	586	-	1,257	1,200
5020	Leave Accrual Payout	141	-	-	-	-
5022	Alternative H&W Payout	-	-	-	250	1,300
5095	Salary Savings	-	-	(4,800)	-	(3,200)
5105	Health Insurance Allocation	10,446	18,803	20,200	20,825	45,100
5110	Life Ins Allocation	-	-	-	-	400
5115	Dental Ins Allocation	724	1,430	-	1,541	3,100
5120	Optical Ins Allocation	120	249	300	276	600
5125	LTD Ins Allocation	-	-	-	-	600
5126	STD Ins Allocation	-	-	-	-	500
5135	Medicare	1,068	1,193	1,300	1,257	1,700
5141	Employers' PARS/ARS	559	898	1,300	918	-
5144	Employer CalPERS UAL	-	35,723	-	16,539	-
5145	Employer CalPERS Retire NC	27,567	5,854	56,000	6,649	10,900
5199	Other Employee Benefits	-	-	-	-	100
TOTAL SALARIES & BENEFITS		114,116	146,367	167,900	134,354	176,600
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	1,379	-	-	-
6130	Repair & Maint/Facilities	-	-	82	82	-
6134	Vehicle Repair & Maintenance	92,072	96,197	132,300	127,580	100,000
6136	Software Maintenance	-	-	-	-	9,300
6137	Repair Maint/Equipment	7,768	2,427	10,000	8,375	10,000
6245	Meetings & Conferences	-	-	476	476	-
6257	Licenses & Permits	-	-	2,392	1,984	2,500
6285	Hazardous Materials Disposal	-	1,389	4,300	4,270	2,200
6301	Special Department Supplies	25,459	23,597	27,900	30,766	23,000
6345	Gasoline & Diesel Fuel	150,355	149,843	192,495	150,956	215,000
6350	Small Tools/Equipment	842	935	1,000	622	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		276,495	275,767	370,945	325,111	363,000
EXPENDITURES GRAND TOTAL		390,611	422,134	538,845	459,465	539,600
NET CHANGE IN POSITION		(390,611)	(422,134)	(538,845)	(459,465)	(539,600)

PUBLIC WORKS - FLEET MAINTENANCE (103658)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		539,600
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	176,600
Full Time	FTE	
Equipment Mechanic	2.00	176,600
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Repair & Maintenance/Vehicles (6134)	Amount Budgeted:	100,000
Repair and Maintenance of City Fleet Including Parts, Tires, Batteries and Oil As Well As Special	100,000	
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Software Maintenance (6136)	Amount Budgeted:	9,300
Fuel Management Software (EJWard)	7,800	
Vehicle Diagnostic Software (All Data)	1,500	
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Repair & Maintenance/Equipment (6137)	Amount Budgeted:	10,000
Repairs and Maintenance of Fleet Shop Equipment, Machines, Welders, Grinders, Compressors, Vehicle Lifts, Overhead Reels, and Other Equipment	10,000	
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Licenses & Permits (6257)	Amount Budgeted:	2,500
County Annual Inspection Fee of City's Underground Fuel Storage Tanks	2,500	
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Hazardous Material Disposal (6285)	Amount Budgeted:	2,200
Disposal of Waste Oil, Antifreeze, Solvents, Other Hazardous Materials	2,200	
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Special Department Supplies (6301)	Amount Budgeted:	23,000
Brake Cleaners, Chemical Agents, Degreasers, Floor Sweep, Oxygen/Acetylene, Soaps, and Other Supplies	23,000	
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Gasoline & Diesel Fuel (6345)	Amount Budgeted:	215,000
Purchase of Gasoline and Fuel for City Fleet	215,000	
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Small Tools & Furnishing (6350)	Amount Budgeted:	1,000
Shop Tools Including Air Hoses, Saw Blades, Grinding Wheels, Diagnostic Meters, and Specialty Hand Tools	1,000	
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PLACENTIA
Rich Heritage, Bright Future

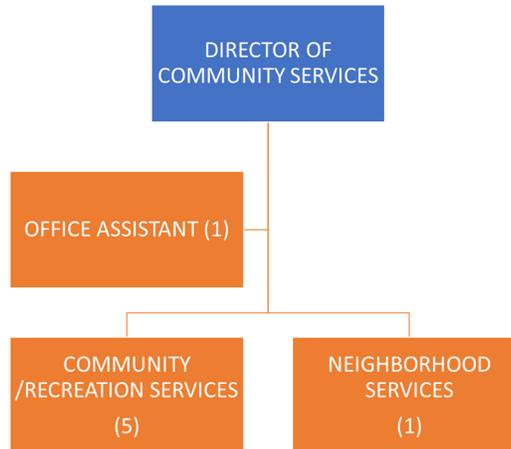
COMMUNITY SERVICES DEPARTMENT EXPENDITURES



General Fund Budget
FISCAL YEAR 2021-22

COMMUNITY SERVICES DEPARTMENT

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Community Services Department's primary roles are to manage and coordinate the delivery of recreation services, cultural arts programs, sports programs, and senior services, programs to the community. The Department also oversees the operations of the Family Neighborhood Services Office and the general maintenance and renovation of City parks, facilities, and athletic fields. Additionally, the Department oversees the contracted services responsible for the management and operations of the Placentia Navigation Center.

To achieve this end, the Department serves as liaison to the Parks, Arts, and Recreation Commission, Heritage Festival Committee, Chamber of Commerce/Santa Fe Merchants Association, Sports Advisory Committee, Placentia Community Chorus, Placentia Community Foundation, the Navigation Center Advisory Board, and the Senior Citizens Advisory Committee. The Department also partners with non-profit organizations to assist with special programs and events. The purpose of each division is detailed below:

Recreation Services Division

Provides educational, recreational, and leisure opportunities for the residents of the community by coordinating, planning, and implementing after-school activities for youth and teens, providing classes for all ages, sports programs for youths and adults, and community wide special events. The Division works closely with the School District and several community organizations to plan programs, events, and services in a cost effective manner while at the same time avoiding duplication of services. Major community wide events include the Heritage Festival and Parade, and Movies in the Park. The Division manages reservations for City Buildings and picnic shelters as well as schedules, processes, and coordinates athletic field permits and operations for fields in the City. The division also oversees general maintenance and manages renovation projects of City facilities, parks, and athletic fields. The Division is also responsible for the preparation and publication of the City's newsletter, *The Placentia Quarterly*, and social media and webpage management.

Neighborhood Services Division

Coordinates the implementation of family support services and programs for all ages. The Division operates at the Whitten Community Center and provides emergency food programs, translation services, referrals to medical and mental health providers, nutrition education programs, and fitness classes. The Division is also responsible for the planning, coordination, and implementation of the annual Thanksgiving Basket Food giveaway, and the Holiday Food Giveaway programs.

Cultural Arts Division

Coordinates the implementation of cultural and fine arts activities, events, and projects throughout the community. Special programs provided include the Photography Contest, and the Cultural Arts Projects for Every Student (CAPES) Scholarship Program. The Division's most high profile and successful activity is the Summer Concerts in the Parks series. The series is held on a weekly basis during the months of July and August. The Recreation Division serves as liaison to the Parks, Arts, and Recreation Commission who provides direction and programming assistance to ensure the program's ultimate success.

Senior Services Division

Coordinates the implementation of senior citizen programs and oversees the daily operations of the Senior Center. The Division also plans and organizes the Senior Center annual Health Fair and various special events. The Division also works closely with local food providers, medical services providers, and food banks to provide congregate and shelf stable meals to the senior citizen community.

STAFFING ANALYSIS

Salaries and benefits of \$1,649,200 fund 8 regular full-time and approximately 30 to 50 part-time positions for various events and programs. Proposed staffing changes include an addition of one Maintenance Worker for parks.

SUMMARY OF ADOPTED 2021-22 BUDGET

Total Department Resources	\$ <u>444,500.00</u>
Total Expenditures by Division	
Comm Svc Administration (104070)	279,200
Comm Svc/Recreation Svc (104071)	1,744,800
Neighborhood Services (104072)	159,100
Comm Svc/Cultural Arts (104074)	14,000
Heritage Festival (104078)	88,700
Senior Services (104079)	<u>71,300</u>
Total	<u>\$ 2,357,100</u>
Net City Cost	<u>\$ (1,912,600)</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Community Services**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4340	Recreation Programs	-	-	-	-	214,300
4342	Special Events	-	-	-	-	9,900
4346	Heritage Festival	-	-	-	-	33,000
4347	Memorial Bench Program	-	-	-	-	1,000
4384	Athletic Field Light Fees	-	-	-	-	53,000
4385	Facility Rental	-	-	-	-	123,500
4705	Donations & Contributions	-	-	-	-	4,900
4705	Other Contributions & Donations	-	-	-	-	4,900
TOTAL REVENUES		-	-	-	-	444,500
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	444,508	404,324	567,400	575,077	602,500
5005	Salaries/Part-Time	398,358	505,796	639,600	464,225	866,800
5015	Overtime	10,195	18,623	19,200	11,196	20,200
5020	Leave Accrual Payout	329	22,242	-	2,982	-
5022	Alternative H&W Payout	-	-	-	1,500	5,100
5095	Salary Savings	-	-	(42,000)	-	(41,600)
5105	Health Insurance Allocation	49,531	51,923	70,500	65,945	88,500
5110	Life Ins Allocation	553	153	1,100	-	1,600
5115	Dental Ins Allocation	4,043	4,410	-	5,566	6,700
5120	Optical Ins Allocation	814	868	1,200	1,092	1,400
5125	LTD Ins Allocation	604	105	-	-	2,500
5126	STD Ins Allocation	-	-	-	-	2,300
5135	Medicare	12,578	14,025	15,300	15,404	8,900
5141	Employers' PARS/ARS	23,186	19,513	30,000	23,338	7,300
5144	Employer CalPERS UAL	-	90,845	-	33,577	-
5145	Employer CalPERS Retire NC	97,295	36,093	150,400	49,284	52,000
5159	Employee Medical Opt Out Plan	15,446	11,790	12,100	11,772	12,100
5163	Life Insurance Premiums	1,391	-	-	-	-
5170	Sick Leave Buyback	-	-	500	-	-
5175	Leave Buyback	13,637	7,200	10,000	6,059	4,000
5199	Other Employee Benefits	-	-	-	-	8,900
TOTAL SALARIES & BENEFITS		1,072,468	1,187,911	1,475,300	1,267,017	1,649,200
MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	4,348	2,620	10,300	528	10,000
6060	Instructional Services	25,543	10,791	7,700	-	21,400
6099	Professional Services	37,015	107,995	45,850	32,857	55,100
6130	Repair & Maint/Facilities	-	-	123,500	71,982	355,300
6230	Printing & Binding	27,488	21,206	18,348	8,177	29,500
6245	Meetings & Conferences	916	7,512	-	-	16,300
6250	Staff Training	3,548	1,151	4,300	1,671	5,000
6255	Dues & Memberships	1,970	1,700	4,100	1,545	4,100
6265	Entertainment Services	-	5,998	6,000	2,100	6,000
6270	Excursions	6,961	8,191	-	-	-
6275	Officiating	3,808	4,536	-	-	4,600
6299	Other Purchased Services	65,025	73,599	28,900	13,218	75,900
6301	Special Department Supplies	74,867	79,958	102,200	79,555	98,300
6315	Office Supplies	1,796	1,680	17,300	7,944	3,400
6325	Postage	11,210	14,823	10,000	-	15,300
6360	Uniforms	6,288	7,698	11,700	9,900	7,700
TOTAL MATERIALS, SUPPLIES & SERVICES		270,783	349,458	390,198	229,475	707,900

**Adopted Budget
FISCAL YEAR 2021-22**

**Summary of Adopted 2021-22 Budget
Community Services**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
EXPENDITURES GRAND TOTAL	1,343,251	1,537,369	1,865,498	1,496,491	2,357,100
NET CHANGE IN POSITION	(1,343,251)	(1,537,369)	(1,865,498)	(1,496,491)	(1,912,600)

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	142,454	108,878	203,500	208,741	186,700
5020	Leave Accrual Payout	-	19,019	-	1,122	-
5022	Alternative H&W Payout	-	-	-	250	300
5095	Salary Savings	-	-	(7,000)	-	(6,200)
5105	Health Insurance Allocation	13,242	7,961	11,000	9,397	8,700
5110	Life Ins Allocation	119	51	1,100	-	300
5115	Dental Ins Allocation	872	656	-	1,089	600
5120	Optical Ins Allocation	139	106	200	177	100
5125	LTD Ins Allocation	-	-	-	-	500
5126	STD Ins Allocation	-	-	-	-	600
5135	Medicare	1,969	1,781	2,800	2,882	2,800
5141	Employers' PARS/ARS	8,863	2,282	13,100	7,060	5,100
5144	Employer CalPERS UAL	-	827	-	269	-
5145	Employer CalPERS Retire NC	11,607	7,404	18,200	13,524	14,500
5159	Employee Medical Opt Out Plan	19	-	-	-	-
5163	Life Insurance Premiums	1,391	-	-	-	-
5175	Leave Buyback	2,264	-	3,000	-	-
5199	Other Employee Benefits	-	-	-	-	8,500
TOTAL SALARIES & BENEFITS		182,941	148,964	245,900	244,511	222,500
MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	4,348	2,620	10,300	528	10,000
6099	Professional Services	11,241	83,063	1,400	1,134	1,400
6230	Printing & Binding	19,714	18,131	13,148	6,367	23,200
6245	Meetings & Conferences	916	2,931	-	-	3,100
6250	Staff Training	2,000	-	-	-	-
6255	Dues & Memberships	1,150	1,015	2,000	845	2,000
6299	Other Purchased Services	10,125	-	-	-	-
6315	Office Supplies	1,667	1,543	17,000	6,116	1,700
6325	Postage	11,210	14,801	10,000	-	15,300
TOTAL MATERIALS, SUPPLIES & SERVICES		62,371	124,103	53,848	14,990	56,700
EXPENDITURES GRAND TOTAL		245,312	273,067	299,748	259,502	279,200
NET CHANGE IN POSITION		(245,312)	(273,067)	(299,748)	(259,502)	(279,200)

COMMUNITY SERVICES - ADMINISTRATION (104070)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		279,200
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	222,500
Full Time	FTE	
Director of Community Services	1.00	
Total	1.00	222,500
MATERIALS, SUPPLIES & SERVICES		
Third Party Administration Fees (6025)	Amount Budgeted:	10,000
Registration Software Monthly Transaction and Processing Fees	10,000	
Other Professional Services (6099)	Amount Budgeted:	1,400
Online Scheduling Program for All Part Time Staff	1,400	
Printing and Binding (6230)	Amount Budgeted:	23,200
Contract for the Palm Quarterly Newsletter Includes Printing, Collating, Binding, and Bundling of Over 18,500 Copies	23,200	
Meetings and Conferences (6245)	Amount Budgeted:	3,100
Registration, travel, lodging, and meal expenses for Director to attend NRPA and CPRS educational conferences	3,100	
Dues and Memberships (6255)	Amount Budgeted:	2,000
Membership Dues for Director (NRPA, CRPS, MMASC)	2,000	
Office Supplies (6315)	Amount Budgeted:	1,700
Materials and Office Supplies for All Department Programs and Events	1,700	
Postage (6325)	Amount Budgeted:	15,300
Mailings for All Recreation Programs and Events Palm Quarterly Newsletter Mailing to Approximately 18,500 Homes	15,300	

**Adopted Budget
FISCAL YEAR 2021-22**

**Community Services
Comm Svc/Recreation Svc
104071**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues					
4340	-	-	-	-	214,300
4342	-	-	-	-	9,900
4347	-	-	-	-	1,000
4384	-	-	-	-	53,000
4385	-	-	-	-	123,500
TOTAL REVENUES	-	-	-	-	401,700
SALARIES & BENEFITS					
5001	302,282	294,177	305,400	306,327	357,000
5005	372,828	413,307	499,700	365,750	705,200
5015	7,743	10,180	12,000	8,215	9,500
5020	329	3,224	-	1,860	-
5022	-	-	-	1,000	3,500
5095	-	-	(28,800)	-	(29,000)
5105	35,914	43,119	51,700	48,969	71,100
5110	433	102	-	-	1,100
5115	3,171	3,754	-	4,310	5,900
5120	675	762	900	829	1,200
5125	604	105	-	-	1,700
5126	-	-	-	-	1,400
5135	10,206	10,762	11,600	10,173	5,200
5141	13,457	13,787	16,900	12,582	2,200
5144	-	90,018	-	33,250	-
5145	85,517	28,603	127,500	31,114	32,900
5159	15,428	11,790	12,100	11,772	12,100
5170	-	-	500	-	-
5175	11,373	7,200	7,000	6,059	4,000
5199	-	-	-	-	300
TOTAL SALARIES & BENEFITS	859,958	930,891	1,016,500	842,208	1,185,300
MATERIALS, SUPPLIES & SERVICES					
6060	25,543	10,791	7,700	-	21,400
6099	13,308	13,090	44,250	31,723	41,700
6130	-	-	123,500	71,982	355,300
6230	1,270	1,493	3,600	1,526	4,700
6245	-	4,581	-	-	13,200
6250	1,548	1,151	4,300	1,671	5,000
6255	820	685	2,100	700	2,100
6270	6,961	8,191	-	-	-
6275	3,808	4,536	-	-	4,600
6299	24,876	36,886	24,600	12,986	35,800
6301	43,268	52,685	79,100	64,538	68,000
6315	-	-	100	1,828	-
6360	6,288	7,698	11,700	9,900	7,700
TOTAL MATERIALS, SUPPLIES & SERVICES	127,690	141,787	300,950	196,854	559,500
EXPENDITURES GRAND TOTAL	987,648	1,072,678	1,317,450	1,039,062	1,744,800
NET CHANGE IN POSITION	(987,648)	(1,072,678)	(1,317,450)	(1,039,062)	(1,343,100)

COMMUNITY SERVICES - RECREATION (104071)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		1,744,800
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	1,185,300
Full Time (5001)	FTE	
Community Services Supervisor	1.00	
Community Services Coordinator	3.00	
Maintenance Working	1.00	
Office Assistant	1.00	
Total	6.00	480,100
Part-Time (5005)		
Approximately 30-40 Part-Time Staff to Assist With Various Programs and Events		705,200
Approximately 30 Seasonal Summer (June-August) Staff, Such As Lifeguards for Aquatic Programs		
MATERIALS, SUPPLIES & SERVICES		
Instructional Services (6060)	Amount Budgeted:	21,400
Contract Recreation Class Instructors	21,400	
Senior Center Programming Class Instructors		
Other Professional Services (6099)	Amount Budgeted:	41,700
Design and Layout of the Placentia Palm Quarterly Newsletter	14,800	
Facility Security Systems (Monitoring/Hosting)	6,000	
Player Space Software	800	
Tree Lighting Event Performers	1,000	
Tree Lighting Event (Rentals)	15,600	
Tree Lighting Event (Decor Package and Tree Purchase)	3,500	
Repair and Facilities Maintenance (6130)	Amount Budgeted:	355,300
Parks, Facilities, and Athletic Fields repairs, maintenance, and irrigation	355,300	
Printing and Binding (6230)	Amount Budgeted:	4,700
Marketing Pieces, Banners, Date Changes, Program and Event Flyers for Youth Basketball, Concerts, Movies, Let's Dance, and Special Events	4,700	
Meeting and Conferences (6245)	Amount Budgeted:	13,200
NRPA for Dept. Supervisor (Registration, Travel, Lodging)	13,200	
CPRS for 6 Dept. Staff (Registration and misc items)		

COMMUNITY SERVICES - RECREATION (104071)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Staff Training (6250)	Amount Budgeted:	5,000
Required Certifications and Trainings for All Recreation Staff	1,200	
and Training Supplies and Materials for Various Programs Including:		
CPR, CPR PRO, First Aid, CPRS Trainings/SCMAF Meetings, SCPPOA	1,600	
Meetings and Active Net/Red Cross Trainings.	1,500	
CPSI Exam Course for Full Time personnel	700	
Dues and Memberships (6255)	Amount Budgeted:	2,100
CPRS Membership for Staff Members Includes Agency Membership	1,100	
SCMAF Agency Membership	300	
SCPPOA Agency Membership	100	
NAYS Membership Dues	400	
Turf Management Association	200	
Officiating (6275)	Amount Budgeted:	4,600
Placentia Youth Basketball League Officials	4,600	
Other Purchased Services (6299)	Amount Budgeted:	35,800
Licensing Fees for Movies in the Park	5,500	
American Red Cross Authorization Fee to Provide Swim Lessons	800	
School District Learn-To-Swim Facility User Fees	13,300	
Let's Dance Entertainment Services	1,700	
Let's Dance Special Event Performances	1,500	
Teen Center Programming Applications	900	
Musco Lighting Software-Yearly	900	
Pup Up park	11,200	
Special Department Supplies (6301)	Amount Budgeted:	68,000
Supplies and Materials for Various Programs Including:		
Special Event Supplies for All Department Events	15,000	
Facilities Supplies	3,000	
Program Supplies for All Department Programs	31,600	
Equipment Replacement Supplies	3,000	
Tiny Tots	4,500	
Pup Up Dog Park	7,100	
Halloween Hunt	3,800	
Uniforms (6360)	Amount Budgeted:	7,700
Aquatics Staff Uniforms	3,800	
Recreation Staff Uniforms	2,900	
Full Time Personnel Uniforms	500	
Field Ambassador Uniforms	500	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4705	Other Contributions & Donations	-	-	-	-	4,900
TOTAL REVENUES		-	-	-	-	4,900
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	(228)	815	58,500	60,009	58,800
5005	Salaries/Part-Time	16,855	32,227	67,900	74,214	80,100
5015	Overtime	-	-	-	2,981	2,500
5022	Alternative H&W Payout	-	-	-	250	1,300
5095	Salary Savings	-	-	(3,900)	-	(4,100)
5105	Health Insurance Allocation	0	-	7,800	7,578	8,700
5110	Life Ins Allocation	-	-	-	-	200
5115	Dental Ins Allocation	-	-	-	167	200
5120	Optical Ins Allocation	-	-	100	86	100
5125	LTD Ins Allocation	-	-	-	-	300
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	241	480	900	1,998	900
5141	Employers' PARS/ARS	552	1,222	-	2,832	-
5144	Employer CalPERS UAL	-	-	-	57	-
5145	Employer CalPERS Retire NC	148	35	4,700	4,554	4,600
5199	Other Employee Benefits	-	-	-	-	100
TOTAL SALARIES & BENEFITS		17,568	34,779	136,000	154,726	154,000
MATERIALS, SUPPLIES & SERVICES						
6299	Other Purchased Services	-	933	1,200	76	2,000
6301	Special Department Supplies	824	1,012	1,600	1,244	1,600
6315	Office Supplies	-	-	-	-	1,500
TOTAL MATERIALS, SUPPLIES & SERVICES		824	1,944	2,800	1,320	5,100
EXPENDITURES GRAND TOTAL		18,392	36,723	138,800	156,046	159,100
NET CHANGE IN POSITION		(18,392)	(36,723)	(138,800)	(156,046)	(154,200)

COMMUNITY SERVICES - NEIGHBORHOOD SERVICES (104072)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		159,100
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (5001-5199)	Amount Budgeted:	154,000
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Full Time	FTE	
Community Services Coordinator	1.00	
Total	1.00	73,900
Part-Time Hours	PTE	
Program Coordinator	1.00	19,200
Clerical Aide	2.00	48,700
Recreation Leaders (Food Programs)	2.00	12,200
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MATERIALS, SUPPLIES & SERVICES		
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Other Purchased Services (6299)	Amount Budgeted:	2,000
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Water Delivery for Whitten Center		2,000
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Special Department Supplies (6301)	Amount Budgeted:	1,600
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Supplies for Neighborhood Services Events and Programs Such As Food Distribution, Health Fair, Parenting Classes, Health Services, Programs, Community Outreach, Christmas Basket Event Supplies, Thanksgiving Event Supplies		1,600
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Office Supplies (6315)	Amount Budgeted:	1,500
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Office Supplies for Neighborhood Services programs		1,500
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**Adopted Budget
FISCAL YEAR 2021-22**

**Community Services
Comm Svc/Cultural Arts
104074**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5005	Salaries/Part-Time	-	113	-	-	-
5135	Medicare	-	2	-	-	-
5141	Employers' PARS/ARS	-	4	-	-	-
TOTAL SALARIES & BENEFITS		-	119	-	-	-
MATERIALS, SUPPLIES & SERVICES						
6265	Entertainment Services	-	5,998	6,000	2,100	6,000
6299	Other Purchased Services	5,400	4,900	2,800	-	6,000
6301	Special Department Supplies	180	93	2,000	84	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		5,580	10,990	10,800	2,184	14,000
EXPENDITURES GRAND TOTAL		5,580	11,109	10,800	2,184	14,000
NET CHANGE IN POSITION		(5,580)	(11,109)	(10,800)	(2,184)	(14,000)

COMMUNITY SERVICES - CULTURAL ARTS (104074)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		14,000
MATERIALS, SUPPLIES & SERVICES		
Entertainment Services (6265)	Amount Budgeted:	6,000
Sound Services for Concerts in the Park Events	6,000	
Other Purchased Services (6299)	Amount Budgeted:	6,000
Contract Entertainment for Concerts in the Park Events	6,000	
Special Department Supplies (6301)	Amount Budgeted:	2,000
Concerts in the Park Banner Replacement	2,000	
Cultural Arts Events and Program General Supplies		

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4346	Heritage Festival	-	-	-	-	33,000
TOTAL REVENUES		-	-	-	-	33,000
GRAND TOTAL RESOURCES		-	-	-	-	33,000
SALARIES & BENEFITS						
5005	Salaries/Part-Time	8,675	13,385	15,000	6	18,000
5015	Overtime	2,452	8,191	7,200	-	8,200
5095	Salary Savings	-	-	(700)	-	(700)
5105	Health Insurance Allocation	376	753	-	-	-
5110	Life Ins Allocation	0	-	-	-	-
5135	Medicare	161	313	-	0	-
5141	Employers' PARS/ARS	314	475	-	0	-
5145	Employer CalPERS Retire NC	23	-	-	-	-
TOTAL SALARIES & BENEFITS		12,001	23,118	21,500	6	25,500
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	12,467	11,843	200	-	12,000
6230	Printing & Binding	6,504	1,582	1,600	283	1,600
6299	Other Purchased Services	23,235	29,463	100	-	29,900
6301	Special Department Supplies	24,994	19,057	1,100	-	19,500
6315	Office Supplies	129	138	200	-	200
6325	Postage	-	22	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		67,329	62,104	3,200	283	63,200
EXPENDITURES GRAND TOTAL		79,330	85,221	24,700	289	88,700
NET CHANGE IN POSITION		(79,330)	(85,221)	(24,700)	(289)	(55,700)

COMMUNITY SERVICES - HERITAGE FESTIVAL (104078)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		88,700
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SALARIES & BENEFITS		
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Salaries & Benefits (5001-5199)	Amount Budgeted:	25,500
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Full Time		
Full Time Overtime	8,200	
Part-Time		
Various Part Time Staff to Assist in the Pre Event Preparation, Event Planning, Set-Up and Clean-Up of the Event	17,300	
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MATERIALS, SUPPLIES & SERVICES		
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Other Professional Services (6099)	Amount Budgeted:	12,000
Entertainers, Contractors, and Hired Agents for Event Including Band Review Judges from SCSBOA, Shuttles Services, and Sound Services	12,000	
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Printing and Binding (6230)	Amount Budgeted:	1,600
Event Flyer, Posters, Banners, Advertisements, Date Changes, Updates, Sponsor Banner, and Design Costs	1,600	
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Other Purchased Services (6299)	Amount Budgeted:	29,900
Rentals of Event Equipment Including Electrical Generators, Street Closure Equipment, Tables, Chairs, Canopies, and Porta Potties for Park and Parade Locations	29,900	
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Special Department Supplies (6301)	Amount Budgeted:	19,500
Special Event Supplies Includes Small Tools, Small Equipment Rentals, Car Show and Band Review Supplies and Awards, Committee Supplies, Plaques, Parade/Band Trophies, Lunch, Snacks, Waters for All City Staff and Event Volunteers	19,500	

COMMUNITY SERVICES - HERITAGE FESTIVAL (104078)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Office Supplies (6315)	Amount Budgeted:	200
Event Office Supplies		200
Includes Paper, Poster Boards, Pens, Pencils, Markers, File Boxes and File Folders		

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	454	-	-	-
5005	Salaries/Part-Time	-	46,013	57,000	24,253	63,500
5015	Overtime	-	251	-	-	-
5095	Salary Savings	-	-	(1,600)	-	(1,600)
5105	Health Insurance Allocation	-	89	-	-	-
5135	Medicare	-	677	-	352	-
5141	Employers' PARS/ARS	-	1,715	-	864	-
5145	Employer CalPERS Retire NC	-	51	-	93	-
TOTAL SALARIES & BENEFITS		-	49,251	55,400	25,562	61,900
MATERIALS, SUPPLIES & SERVICES						
6299	Other Purchased Services	1,388	1,418	200	155	2,200
6301	Special Department Supplies	5,601	7,111	18,400	13,688	7,200
TOTAL MATERIALS, SUPPLIES & SERVICES		6,990	8,529	18,600	13,843	9,400
EXPENDITURES GRAND TOTAL		6,990	57,780	74,000	39,405	71,300
NET CHANGE IN POSITION		(6,990)	(57,780)	(74,000)	(39,405)	(71,300)

COMMUNITY SERVICES - SENIOR SERVICES (104079)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		71,300
SALARIES & BENEFITS		
Salaries & Benefits (5005)	Amount Budgeted:	61,900
Part Time (5005)	61,900	
Various Part Time Staff to Assist With Senior		
MATERIALS, SUPPLIES & SERVICES		
Other Purchased Services (6299)	Amount Budgeted:	2,200
Senior Center program subscriptions, classes, and instructors		
2,200		
Special Department Supplies (6301)	Amount Budgeted:	7,200
Food Program eExpenses and Senior Center Programs, Events, and Excursions		
7,200		



PLACENTIA
Rich Heritage, Bright Future

GENERAL GOVERNMENT



General Fund Budget
FISCAL YEAR 2021-22

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
SALARIES & BENEFITS						
5022	Alternative H&W Payout	69,667	67,020	75,000	-	-
5023	Signing Bonus Payout	-	50,040	-	-	-
5095	Salary Savings	-	-	(12,400)	-	-
5105	Health Insurance Allocation	10,147	15,821	-	-	-
5110	Life Ins Allocation	4	10,234	-	9,284	-
5125	LTD Ins Allocation	13	9	-	-	-
5135	Medicare	9,879	1,680	-	-	-
5140	Employers' Social Security	1,225	-	-	-	-
5144	Employer CalPERS UAL	-	-	-	(4,222)	-
5150	Tuition Reimbursement	9,725	26,910	30,000	26,916	30,000
5163	Life Insurance Premiums	-	-	-	127,770	-
5169	STD Ins Premium	81,092	105,480	100,000	34,340	-
TOTAL SALARIES & BENEFITS		181,751	277,193	192,600	194,087	30,000
MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	-	721	-	-	-
6099	Professional Services	-	-	-	3,908	-
6137	Repair Maint/Equipment	22,119	23,712	25,000	26,369	30,000
6175	Office Equipment Rental	41,252	43,432	45,000	49,556	53,400
6215	Telephone	195,099	212,765	216,773	272,957	230,000
6230	Printing & Binding	686	2,121	2,200	310	2,200
6250	Staff Training	(135)	-	-	-	-
6295	City Admin Services	2,307,227	2,216,547	2,711,500	2,184,757	2,542,800
6301	Special Department Supplies	53,738	49,717	83,350	90,072	70,000
6315	Office Supplies	8,774	8,610	9,000	8,963	9,000
6325	Postage	22,778	15,199	21,800	20,177	21,800
6330	Electricity	516,275	469,996	448,500	522,681	722,600
6335	Water	370,003	447,351	425,000	559,098	437,800
6340	Natural Gas	9,689	6,903	10,000	13,225	10,000
6410	Property Taxes	8,877	8,590	10,000	2,024	10,000
6999	Other Expenditure	189,678	150,503	125,000	95,142	125,000
TOTAL MATERIALS, SUPPLIES & SERVICES		3,746,060	3,656,167	4,133,123	3,849,240	4,264,600
CIP & EQUIPMENT						
6899	Other Capital Outlay	287,928	-	-	-	-
TOTAL CIP & EQUIPMENT		287,928	-	-	-	-
EXPENDITURES GRAND TOTAL		4,215,740	3,933,360	4,325,723	4,043,326	4,294,600
NET CHANGE IN POSITION		(4,215,740)	(3,933,360)	(4,325,723)	(4,043,326)	(4,294,600)

**GENERAL GOVERNMENT (109595)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		4,294,600
SALARIES & BENEFITS		
Tuition Reimbursement (5150)	Amount Budgeted:	30,000
Tuition Reimbursement	30,000	
MATERIALS, SUPPLIES & SERVICES		
Repair & Maint/Equipment (6137)	Amount Budgeted:	30,000
Print Management Program	30,000	
Office Equipment Rental (6175)	Amount Budgeted:	53,400
Postage Equipment Lease	8,000	
Copy Machines	45,400	
Telephone (6215)	Amount Budgeted:	230,000
Telephone Services Including Data Lines	230,000	
Printing & Binding (6230)	Amount Budgeted:	2,200
Printing of Forms, Business Cards, Envelopes	2,200	
City Admin Service Fees (6295)	Amount Budgeted:	2,542,800
Employee Health & Welfare Fund	947,900	
Risk Management Fund	1,594,900	
Special Departmental Supplies (6301)	Amount Budgeted:	70,000
Public Service Recognition Week	5,000	
Employee Holiday Luncheon	5,500	
Employee Appreciation Luncheon	3,300	
Sparkletts Water, Coffee Supplies, etc.	41,000	
Refreshments-Council Meetings & Misc. Meetings	3,000	
Brown Bags	5,000	
Employee Snack Program (City Hall, PW & PD)	7,200	

**GENERAL GOVERNMENT (109595)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

MATERIALS, SUPPLIES & SERVICES (CONTINUED)

Office Supplies (6315)	Amount Budgeted:	9,000
Copy Paper, Other Citywide Office Supplies	9,000	
Postage (6325)	Amount Budgeted:	21,800
Citywide Postage	21,800	
Electricity (6330)	Amount Budgeted:	722,600
Electricity	722,600	
Water (6335)	Amount Budgeted:	437,800
Water	437,800	
Natural Gas (6340)	Amount Budgeted:	10,000
Natural Gas	10,000	
Property Tax (6410)	Amount Budgeted:	10,000
Property Tax on Property Leased for Non-Governmental Purposes	10,000	
Other Expenditures (6999)	Amount Budgeted:	125,000
Contingency for Unanticipated Expenditures	125,000	



PLACENTIA
Rich Heritage, Bright Future

DEBT SERVICE



General Fund Budget
FISCAL YEAR 2021-22

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
6905	MATERIALS, SUPPLIES & SERVICES					
	Principal/Bonds/COP's/Leases	-	-	-	-	428,800
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	428,800
	EXPENDITURES GRAND TOTAL	-	-	-	-	428,800
	NET CHANGE IN POSITION	-	-	-	-	(428,800)

PUBLIC SAFETY BUILDING DEBT SERVICE (105500)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	428,800
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MATERIALS, SUPPLIES & SERVICES		
Principal/Bonds/COP's/Leases (6905)	Amount Budgeted:	428,800
Public Safety Building	428,800	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	7,550	3,100	2,000	2,000	4,000
6905	Principal/Bonds/COP's/Leases	1,545,000	320,000	779,500	779,353	998,800
6906	CalPERS-Fire Term. Principal	-	127,449	348,400	351,441	355,300
6915	Interest/Bonds/COP's/Leases	251,173	165,142	335,400	333,257	282,800
6916	CalPERS-Fire Term Interest	-	5,878	31,600	28,526	24,800
6935	Lease Expenditure	35,000	-	-	-	3,082,600
TOTAL MATERIALS, SUPPLIES & SERVICES		1,838,723	621,570	1,496,900	1,494,577	4,748,300
TRANSFERS						
8082	Transfer out to PPFA	-	-	1,118,005	-	-
TOTAL TRANSFERS		-	-	1,118,005	-	-
EXPENDITURES GRAND TOTAL		1,838,723	621,570	2,614,905	1,494,577	4,748,300
NET CHANGE IN POSITION		(1,838,723)	(621,570)	(2,614,905)	(1,494,577)	(4,748,300)

**GENERAL FUND DEBT SERVICE (105525)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		4,748,300
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Trustee Fees (6030)	Amount Budgeted:	4,000
Provides for Fiscal Agent Services	4,000	
<hr/>		
Principal/Bonds/COP's/Leases (6905)	Amount Budgeted:	998,800
2003 COPS	350,000	
BBT - Fire Loan 1	331,000	
BBT - Fire Loan 2	173,900	
Motorola Radios	143,900	
<hr/>		
CalPERS Principal Payment (6906)	Amount Budgeted:	355,300
Contract Buyout - Year 1 (Principal)	355,300	
<hr/>		
Interest For Bonds/COP's/Leases (6915)	Amount Budgeted:	282,800
2003 COPS	135,200	
BBT - Fire Loan 1	81,700	
BBT - Fire Loan 2	42,200	
Motorola Radios	23,700	
<hr/>		
CalPERS Interest Payment (6916)	Amount Budgeted:	24,800
Contract Buyout - Year 1 (Interest)	24,800	
<hr/>		
Lease Expenditure	Amount Budgeted:	3,082,600
2020A PPFA Lease Revenue bond		
Principal	1,060,000	
Interest	2,022,600	
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PLACENTIA
Rich Heritage, Bright Future

CAPITAL IMPROVEMENT PROGRAM



General Fund Budget
FISCAL YEAR 2021-22

Adopted Budget
FISCAL YEAR 2021-22

Summary of Adopted 2021-22 Budget
Capital Improvement Program

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
MATERIALS, SUPPLIES & SERVICES						
6301	Special Department Supplies	-	-	-	1,228	-
6905	Principal/Bonds/COP's/Leases	-	135,165	-	-	-
6915	Interest/Bonds/COP's/Leases	-	32,305	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	167,470	-	1,228	-
CIP & EQUIPMENT						
6185	Construction Services	466,772	354,298	461,251	151,831	-
6770	Infrastructure - Major Studies	-	-	-	-	50,000
6840	Machinery & Equipment	-	686,784	318,165	229,910	110,400
6842	Vehicles	-	4,454,039	70,547	66,449	282,000
6850	Building & Facilities	-	-	-	-	87,000
6899	Other Capital Outlay	47,496	-	-	-	-
TOTAL CIP & EQUIPMENT		514,268	5,495,121	849,963	448,190	529,400
EXPENDITURES GRAND TOTAL		514,268	5,662,591	849,963	449,418	529,400
NET CHANGE IN POSITION		(514,268)	(5,662,591)	(849,963)	(449,418)	(529,400)

**CAPITAL IMPROVEMENT PROGRAM (10XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		529,400
CAPITAL IMPROVEMENT PROGRAM		
Infrastructure - Major Studies (6770)	Amount Budgeted:	50,000
Citywide Wayfinding Signage Program Design	50,000	
Machinery & Equipment (6840)	Amount Budgeted:	110,400
Additional Fire Radios	110,400	
Vehicles (6842)	Amount Budgeted:	282,000
Community Services Ford Ranger	38,000	
Tesla PD Patrol Unit Pilot Program and related infrastructure	244,000	
Buildings & Facilities (6850)	Amount Budgeted:	87,000
Civic Center Pergola Replacement	87,000	



PLACENTIA
Rich Heritage, Bright Future

INTERFUND TRANSFERS



General Fund Budget
FISCAL YEAR 2021-22

**Adopted Budget
FISCAL YEAR 2021-22**

**Interfund Transfers (Transfers Out)
General Fund Transfers
109999**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
TRANSFERS						
8027	Transfer Out to Gen Plan Fee	20,000	-	-	-	-
8028	Trf Out to Lighting Dist	226,098	270,300	275,000	338,852	53,000
8055	Transfer out to Fund 57	-	-	-	34,129	-
TOTAL TRANSFERS		246,098	270,300	275,000	372,981	53,000
EXPENDITURES GRAND TOTAL		246,098	270,300	275,000	372,981	53,000
NET CHANGE IN POSITION		(246,098)	(270,300)	(275,000)	(372,981)	(53,000)

INTERFUND TRANSERS - TRANSFERS OUT (109999)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	53,000
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TRANSFERS OUT		
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Transfers Out - Street Lighting Fund (8028)	Amount Budgeted:	53,000
General Fund Subsidy		53,000



PLACENTIA
Rich Heritage, Bright Future

SPECIAL REVENUE FUNDS



Special Revenue Funds Budget
FISCAL YEAR 2021-22

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Measure U Fund (0079)
Fund 117

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4062	Measure U Sales Taxes	1,426,967	6,278,995	6,136,909	7,702,915	7,007,000
4601	Interest Revenue	624	45,688	-	-	-
TOTAL REVENUES		1,427,591	6,324,682	6,136,909	7,702,915	7,007,000
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	40,000	-	-
6165	Vehicle Rental	-	-	10,211	10,211	-
6301	Special Department Supplies	-	135,836	18,568	18,568	-
6315	Office Supplies	-	-	93	93	-
6905	Principal/Bonds/COP's/Leases	-	-	-	139,445	-
6915	Interest/Bonds/COP's/Leases	-	-	-	28,025	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	135,836	68,873	196,343	-
CIP & EQUIPMENT						
6185	Construction Services	-	1,331,806	2,565,819	2,564,819	-
6740	Infrastructure - Streets & Streetscapes	-	-	-	-	2,433,600
6751	Infrastructure - Storm Drain	-	-	-	-	250,000
6760	Infrastructure - Parks	-	-	-	-	844,200
6840	Machinery & Equipment	-	321,532	382,349	214,879	327,000
6842	Vehicles	-	186,168	251,710	251,710	230,000
6850	Building & Facilities	-	-	-	-	212,500
TOTAL CIP & EQUIPMENT		-	1,839,506	3,199,878	3,031,408	4,297,300
TRANSFERS						
8010	Transfer Out to GF	-	3,082,386	2,578,350	3,851,459	2,802,800
TOTAL TRANSFERS		-	3,082,386	2,578,350	3,851,459	2,802,800
EXPENDITURES GRAND TOTAL		-	5,057,728	5,847,101	7,079,209	7,100,100
NET CHANGE IN POSITION		1,427,591	1,266,954	289,808	623,706	(93,100)
Estimated Fund Balance 6/30/21						3,300,983
Net Change in Position						(93,100)
Estimated Ending Balance						<u>3,207,883</u>

SPECIAL REVENUE - MEASURE U FUND (79XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		7,100,100
<hr/>		
CAPITAL IMPROVEMENT PROGRAMS		
	Amount Budgeted:	4,297,300
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Infrastructure - Streets & Streetscapes (6740)		
FY 2020-21 Roadway Rehab Project	2,103,600	
FY 2021-22 Slurry Seal Project	250,000	
FY 2021-22 Concrete Repair Program	80,000	
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Infrastructure - Storm Drain (6751)		
Storm Drain Master Plan	250,000	
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Buildings & Facilities (6850)		
Refurbish PD Watch Commander Office	25,000	
Bradford Pedestrian Bridge Repainting Project	125,000	
Oberle Gym Floor Resurfacing Project	62,500	
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Machinery & Equipment (6840)		
Purchase Opticom Units for Police Patrol Units	42,000	
Bitech Finance System Software Upgrade Phase II	150,000	
Security Cameras for Civic Center Campus	135,000	
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Infrastructure - Parks (6760)		
Playground Equipment Replacement	600,000	
Paint Backs Building Rooms 6&7	10,000	
Replace Park Benches	81,000	
Replace Park BBQs	10,000	
Replace Park Picnic Tables	49,500	
Replace Park Trash Cans	43,700	
Replace Park Drinking Fountains	50,000	
<hr/>		
Vehicles (6842)		
Public Works Arrowboard Truck Replacement	40,000	
Public Works 6-Wheel Dump Truck Replacement	90,000	
Public Works Facility Maintenance Technician Truck	50,000	
Community Services Stakebed Truck Replacement	50,000	
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TRANSFERS OUT (790000-8010)		
	Amount Budgeted:	2,802,800
General Fund - Employee Retention	2,102,100	
General Fund - OBEB	700,700	
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Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
State Gas Tax (0017)
Fund 205

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4079	State Gas Tax (2103)	176,241	360,855	343,554	343,554	462,300
4080	State Gas Tax (2105)	289,447	266,955	262,344	262,344	301,200
4082	State Gas Tax (2106)	194,217	169,742	164,426	164,426	186,400
4083	State Gas Tax - TCRF Loan	59,492	58,834	-	-	-
4084	State Gas Tax (2107)	364,011	337,082	354,996	354,996	383,400
4086	State Gas Tax (2107.5)	15,000	7,500	7,500	7,500	7,500
4601	Interest Revenue	3,614	1,996	-	453	2,000
TOTAL REVENUES		1,102,022	1,202,964	1,132,820	1,133,273	1,342,800
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	-	-	-	-	50,000
6115	Landscaping	109,715	97,659	109,715	109,715	109,800
6116	Tree Maintenance	100,000	-	138,289	138,289	141,000
TOTAL MATERIALS, SUPPLIES & SERVICES		209,715	97,659	248,004	248,004	300,800
CIP & EQUIPMENT						
6185	Construction Services	-	-	3,993	3,993	-
TOTAL CIP & EQUIPMENT		-	-	3,993	3,993	-
TRANSFERS						
8010	Transfer Out to GF	347,350	620,900	450,000	396,323	600,000
8052	Transfer Out to GTBF	478,339	484,500	484,500	484,500	409,500
TOTAL TRANSFERS		825,689	1,105,400	934,500	880,823	1,009,500
EXPENDITURES GRAND TOTAL		1,035,404	1,203,059	1,186,497	1,132,820	1,310,300
NET CHANGE IN POSITION		66,618	(95)	(53,677)	453	32,500

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

453
32,500
32,953

SPECIAL REVENUE FUND - GAS TAX FUND (17xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		1,310,300
MATERIALS, SUPPLIES & SERVICES		
Professional Services (6099)	Amount Budgeted:	50,000
Traffic Signal Repairs	50,000	
Landscaping (6115)	Amount Budgeted:	109,800
Contract Services for Parkways & Medians	109,800	
Tree Maintenance (6116)	Amount Budgeted:	141,000
Contract Tree Trimming Services for City Streets & Arterials	121,000	
Street Tree Planting/Replacements	20,000	
TRANSFERS OUT	Amount Budgeted:	1,009,500
General Fund	600,000	
Gas Tax Bond	409,500	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Measure M (0018)
Fund 210**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4092	Measure M - Turnback	855,436	851,141	427,860	842,822	807,000
4210	County Grants	263,471	219,016	9,549	19,427	-
4601	Interest Revenue	8,230	12,815	-	2,716	8,000
TOTAL REVENUES		1,127,136	1,082,972	437,409	864,965	815,000
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	-	28,640	-	-	-
6099	Professional Services	-	(1,929)	-	-	-
6401	Community Programs	45,285	32,511	-	-	55,800
6905	Principal/Bonds/COP's/Leases	255,188	279,207	-	321,522	246,000
6915	Interest/Bonds/COP's/Leases	62,578	45,240	-	8,593	32,600
TOTAL MATERIALS, SUPPLIES & SERVICES		363,051	383,670	-	330,115	334,400
CIP & EQUIPMENT						
6185	Construction Services	-	500,996	559,714	559,714	-
6740	Infrastructure - Streets & Streetscapes	-	-	-	-	676,200
TOTAL CIP & EQUIPMENT		-	500,996	559,714	559,714	676,200
EXPENDITURES GRAND TOTAL		363,051	884,666	559,714	889,829	1,010,600
NET CHANGE IN POSITION		764,086	198,305	(122,306)	(24,864)	(195,600)
Estimated Fund Balance 6/30/21						659,941
Net Change in Position						(195,600)
Estimated Ending Balance						<u>464,341</u>

SPECIAL REVENUE FUND - MEASURE M FUND (18xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		1,010,600
MATERIALS, SUPPLIES & SERVICES		
Community Programs (6401)	Amount Budgeted:	55,800
Senior Mobility Program		55,800
Principal for Bonds / COP's / Leases (6905)	Amount Budgeted:	246,000
Measure M Advance Debt Service		246,000
Interest for Bonds / COP's / Leases (6915)	Amount Budgeted:	32,600
Measure M Advance Debt Service		32,600
CAPITAL IMPROVEMENT PROGRAMS		
	Amount Budgeted:	676,200
FY 2021-22 Roadway Rehab Project		676,200

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Air Quality Management (0019)
Fund 215**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4220	AB2766 Air Quality	68,426	48,095	66,462	83,559	66,000
4601	Interest Revenue	3,601	3,124	-	492	3,000
4710	Reimbursements/Other Revenue	-	14,318	-	-	-
TOTAL REVENUES		72,028	65,537	66,462	84,052	69,000
MATERIALS, SUPPLIES & SERVICES						
6401	Community Programs	11,321	8,128	-	-	13,800
6905	Principal/Bonds/COP's/Leases	50,192	50,389	11,444	11,404	-
6915	Interest/Bonds/COP's/Leases	428	231	-	40	-
TOTAL MATERIALS, SUPPLIES & SERVICES		61,941	58,747	11,444	11,444	13,800
CIP & EQUIPMENT						
6185	Construction Services	-	-	40,610	40,610	-
6741	Infrastructure - Traffic and Transportation	-	-	-	-	53,000
6842	Vehicles	-	76,000	-	-	-
TOTAL CIP & EQUIPMENT		-	76,000	40,610	40,610	53,000
EXPENDITURES GRAND TOTAL		61,941	134,747	52,054	52,054	66,800
NET CHANGE IN POSITION		10,087	(69,210)	14,408	31,997	2,200

Estimated Fund Balance 6/30/21	153,057
Net Change in Position	2,200
Estimated Ending Balance	<u>155,257</u>

SPECIAL REVENUE FUND - AIR QUALITY FUND (19xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		66,800
MATERIALS ,SUPPLIES & SERVICES		
Community Programs (194315-6401)	Amount Budgeted:	13,800
Senior Mobility Program	13,800	
Infrastructure - Traffic & Transportation (6741)	Amount Budgeted:	53,000
Rose/Tustin Regional Traffic Signal Synchronization	53,000	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Asset Seizure (0021)
Fund 225

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4420	Asset Seizure Funds	99,257	376,748	23,730	23,730	-
4425	Asset Seizure - State	26,000	23,350	-	-	-
4430	Asset Seizure - Federal (85%)	32,225	-	-	-	-
4601	Interest Revenue	5,161	9,372	-	1,779	-
TOTAL REVENUES		162,644	409,470	23,730	25,509	-
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	-	3	3	-
5015	Overtime	151	11,325	1,384	1,384	-
5105	Health Insurance Allocation	3	1,238	134	134	-
5110	Life Ins Allocation	0	0	-	-	-
5115	Dental Ins Allocation	-	69	14	14	-
5120	Optical Ins Allocation	-	19	2	2	-
5125	LTD Ins Allocation	0	-	-	-	-
5135	Medicare	2	164	20	20	-
5145	Employer CalPERS Retire NC	-	-	1	1	-
TOTAL SALARIES & BENEFITS		157	12,816	1,558	1,558	-
MATERIALS, SUPPLIES & SERVICES						
6137	Repair Maint/Equipment	-	-	1,104	1,104	50,000
6250	Staff Training	(8)	30,137	42,258	42,258	100,000
6301	Special Department Supplies	4,892	-	33,316	33,316	-
TOTAL MATERIALS, SUPPLIES & SERVICES		4,884	30,137	76,678	76,678	150,000
CIP & EQUIPMENT						
6840	Machinery & Equipment	20,360	74,958	99,140	99,140	155,000
6850	Building & Facilities	-	-	-	-	25,000
TOTAL CIP & EQUIPMENT		20,360	74,958	99,140	99,140	180,000
EXPENDITURES GRAND TOTAL		25,401	117,912	177,376	177,376	330,000
NET CHANGE IN POSITION		137,244	291,558	(153,646)	(151,867)	(330,000)
Estimated Fund Balance 6/30/21						363,215
Net Change in Position						(330,000)
Estimated Ending Balance						<u>33,215</u>

SPECIAL REVENUE FUNDS - ASSET SEIZURE FUND (21xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		330,000
MATERIALS, SUPPLIES & SERVICES		
Repair & Maint /Equipment (6137)	Amount Budgeted:	50,000
Gas Masks	50,000	
Staff Training (6250)	Amount Budgeted:	100,000
Training Fund	100,000	
CAPITAL IMPROVEMENT PROGRAMS		
Machinery & Equipment (6840)	Amount Budgeted:	155,000
Computers	50,000	
E-Cite	55,000	
Other Equipment Purchases	50,000	
Building & Facilities (6850)	Amount Budgeted:	25,000
Briefing Room Furniture	25,000	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Suppl Law Enfrmnt (0022)
Fund 230

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4205	State Grants	172,962	156,006	156,731	156,731	-
4601	Interest Revenue	1,976	2,285	-	691	-
TOTAL REVENUES		174,938	158,291	156,731	157,422	-
CIP & EQUIPMENT						
6185	Construction Services	-	70,470	-	-	-
TOTAL CIP & EQUIPMENT		-	70,470	-	-	-
TRANSFERS						
8010	Transfer Out to GF	-	100,000	75,000	100,000	100,000
TOTAL TRANSFERS		-	100,000	75,000	100,000	100,000
EXPENDITURES GRAND TOTAL		-	170,470	75,000	100,000	100,000
NET CHANGE IN POSITION		174,938	(12,179)	81,731	57,422	(100,000)

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

152,452
(100,000)
52,452

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Park Development (0023)
Fund 235**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
	Revenues					
4601	Interest Revenue	455	376	-	79	-
	TOTAL REVENUES	455	376	-	79	-
	NET CHANGE IN POSITION	455	376	-	79	-
	Estimated Fund Balance 6/30/21					20,151
	Net Change in Position					-
	Estimated Ending Balance					<u>20,151</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Sewer Construction (0024)
Fund 240**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
	Revenues					
4601	Interest Revenue	455	405	-	87	-
	TOTAL REVENUES	455	405	-	87	-
	NET CHANGE IN POSITION	455	405	-	87	-
	Estimated Fund Balance 6/30/21					21,977
	Net Change in Position					-
	Estimated Ending Balance					<u>21,977</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Storm Drain Constrction (0025)
Fund 245**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
	Revenues					
4601	Interest Revenue	507	463	-	95	-
	TOTAL REVENUES	507	463	-	95	-
	CIP & EQUIPMENT					
	TOTAL CIP & EQUIPMENT	-	-	-	-	-
	EXPENDITURES GRAND TOTAL	-	-	-	-	-
	NET CHANGE IN POSITION	507	463	-	95	-
	Estimated Fund Balance 6/30/21					24,518
	Net Change in Position					-
	Estimated Ending Balance					<u>24,518</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Thoroughfare Constction (0026)
Fund 250**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	598	492	-	71	-
TOTAL REVENUES		598	492	-	71	-
CIP & EQUIPMENT						
6185	Construction Services	-	-	20,100	20,100	-
TOTAL CIP & EQUIPMENT		-	-	20,100	20,100	-
EXPENDITURES GRAND TOTAL		-	-	20,100	20,100	-
NET CHANGE IN POSITION		598	492	(20,100)	(20,029)	-

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

5,567
-
5,567

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Street Lighting District (0028)
Fund 260

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4501	Street Light Assessments	154,358	136,307	132,578	133,959	135,000
TOTAL REVENUES		154,358	136,307	132,578	133,959	135,000
TRANSFERS IN						
7010	Transfer in General Fund	226,098	270,300	206,250	338,852	53,000
TOTAL TRANSFERS		226,098	270,300	206,250	338,852	53,000
GRAND TOTAL RESOURCES		380,456	406,607	338,828	472,812	188,000
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	9,056	9,482	9,323	9,323	10,100
6225	Advertising/Promotional	669	1,256	880	880	800
6330	Electricity	370,731	406,174	452,304	452,304	160,000
TOTAL MATERIALS, SUPPLIES & SERVICES		380,456	416,912	462,507	462,507	170,900
EXPENDITURES GRAND TOTAL		380,456	416,912	462,507	462,507	170,900
NET CHANGE IN POSITION		-	(10,306)	(123,679)	10,305	17,100
Estimated Fund Balance 6/30/21						-
Net Change in Position						17,100
Estimated Ending Balance						17,100

SPECIAL REVENUE FUND - STREET LIGHTING DISTRICT FUND (28xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	170,900
MATERIALS, SUPPLIES & SERVICES	
Engineering Services (286560-6015)	Amount Budgeted: 10,100
Engineering Services for Annual Engineer's Report & Levy Assesment	10,100
Advertising (296561-6225)	Amount Budgeted: 800
Legal Notice Advertising for Public Hearing	800
Electricity (286560-6330)	Amount Budgeted: 160,000
Eletrical Utility Costs for Street Light Poles	160,000

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Landscape Maintenance (0029)
Fund 265

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4520	Landscape Maint Assessments	437,296	443,982	443,069	451,346	417,300
4601	Interest Revenue	52	-	-	-	-
TOTAL REVENUES		437,348	443,982	443,069	451,346	417,300
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	88,926	119,886	60,555	63,840	65,300
5015	Overtime	3,932	3,447	4,546	4,766	-
5020	Leave Accrual Payout	6	2,283	648	648	-
5021	Extraordinary Leave Buydown	23	-	-	-	-
5022	Alternative H&W Payout	-	-	-	-	600
5105	Health Insurance Allocation	17,082	17,647	18,307	18,307	21,200
5110	Life Ins Allocation	127	36	-	-	100
5115	Dental Ins Allocation	1,102	1,055	1,376	1,376	1,500
5120	Optical Ins Allocation	242	251	251	251	300
5125	LTD Ins Allocation	178	29	-	-	300
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	1,327	1,806	950	1,006	1,000
5141	Employers' PARS/ARS	2,474	4,339	488	515	600
5144	Employer CalPERS UAL	-	21,558	15,227	15,227	-
5145	Employer CalPERS Retire NC	22,528	10,050	6,506	6,853	7,100
5159	Employee Medical Opt Out Plan	982	1,572	222	222	200
5170	Sick Leave Buyback	310	-	-	-	-
5175	Leave Buyback	6	-	212	212	1,900
5199	Other Employee Benefits	-	-	-	-	900
TOTAL SALARIES & BENEFITS		139,243	183,958	109,289	113,224	101,300
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	9,056	9,482	9,323	9,323	10,100
6099	Professional Services	239	-	-	-	900
6115	Landscaping	72,088	72,488	72,488	72,488	73,000
6130	Repair & Maint/Facilities	11,884	13,461	8,543	8,543	15,000
6215	Telephone	9,334	9,058	9,809	9,809	7,000
6225	Advertising/Promotional	678	1,266	884	884	-
6301	Special Department Supplies	218	-	-	-	-
6330	Electricity	18,792	16,004	15,738	15,738	20,000
6335	Water	177,273	166,183	260,935	281,421	190,000
TOTAL MATERIALS, SUPPLIES & SERVICES		299,562	287,942	377,719	398,206	316,000
EXPENDITURES GRAND TOTAL		438,805	471,901	487,008	529,177	417,300
NET CHANGE IN POSITION		(1,457)	(27,918)	(43,940)	(77,831)	-

Estimated Fund Balance 6/30/21	(93,155)
Net Change in Position	-
Estimated Ending Balance	<u>(93,155)</u>

**SPECIAL REVENUE FUND - LANDSCAPE MAINTENANCE DISTRICT FUND
(29xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		417,300
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits	Amount Budgeted:	101,300
	FTE	
Deputy City Administrator	0.02	
Public Works Supervisor	0.25	
Management Analyst	0.02	
Director of Finance	0.01	
Accounting Technician	0.02	
Maintenance Worker	0.65	
	<hr/>	
	0.97	101,300
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Engineering Services (296561-6015)	Amount Budgeted:	10,100
Engineering Services for Annual Engineer's Report & Levy	10,100	
<hr/>		
Professional Services(296561-6009)	Amount Budgeted:	900
Financial Consulting Services	900	
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Landscaping (296561-6115)	Amount Budgeted:	73,000
Landscaping Services for LMD District	73,000	
<hr/>		
Repair/Maintenance Facilities (296561-6130)	Amount Budgeted:	15,000
Repairs and Maintenance of Landscape, Irrigation Systems, Sport Fields and Hardscape Areas	15,000	
<hr/>		
Telephone (296561-6215)	Amount Budgeted:	7,000
Telephone Utility Cost for Irrigation Controllers	7,000	
<hr/>		
Electricity (296561-6330)	Amount Budgeted:	20,000
Electrical Utilities to Power Irrigation Controllers	20,000	
<hr/>		
Water (296561-6335)	Amount Budgeted:	190,000
Water Utility Costs for Irrigation	190,000	
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Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
CDBG Fund (0030)
Fund 270

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4201	Federal Grants	274,635	316,344	983,467	983,467	352,000
4205	State Grants	-	-	170,000	170,000	-
TOTAL REVENUES		274,635	316,344	1,153,467	1,153,467	352,000
MATERIALS, SUPPLIES & SERVICES						
6401	Community Programs	131,567	232,777	767,374	767,374	171,100
TOTAL MATERIALS, SUPPLIES & SERVICES		131,567	232,777	767,374	767,374	171,100
CIP & EQUIPMENT						
6185	Construction Services	-	-	165,650	165,650	-
6760	Infrastructure - Parks	-	-	-	-	141,700
TOTAL CIP & EQUIPMENT		-	-	165,650	165,650	141,700
TRANSFERS						
8010	Transfer Out to GF	75,359	91,800	73,275	97,700	39,100
TOTAL TRANSFERS		75,359	91,800	73,275	97,700	39,100
EXPENDITURES GRAND TOTAL		206,926	324,577	1,006,299	1,030,724	351,900
NET CHANGE IN POSITION		67,708	(8,233)	147,167	122,742	100
Estimated Fund Balance 6/30/21						(86,784)
Net Change in Position						100
Estimated Ending Balance						<u>(86,684)</u>

**SPECIAL REVENUE FUND - CDBG FUND (30XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		351,900
MATERIALS, SUPPLIES & SERVICES		
Community Programs (302535-6401)	Amount Budgeted:	171,100
Neighborhood Services - Program Coordinator	37,900	
Senior Center	20,700	
Housing Rehabilitation Grant	52,500	
Façade Improvement Program	60,000	
CAPITAL IMPROVEMENT PROGRAMS		
Infrastructure - Parks (6760)	Amount Budgeted:	141,700
Jaycee Parkette ADA Improvements	141,700	
TRANSFERS OUT (300000-8010)		
	Amount Budgeted:	39,100
General Fund - Salaries	39,100	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Afford Housing In-Lieu (0034)
Fund 405**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	1,170	1,041	-	532	-
TOTAL REVENUES		1,170	1,041	-	532	-
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	3,487	-	540	540	53,500
TOTAL MATERIALS, SUPPLIES & SERVICES		3,487	-	540	540	53,500
EXPENDITURES GRAND TOTAL		3,487	-	540	540	53,500
NET CHANGE IN POSITION		(2,317)	1,041	(540)	(8)	(53,500)
Estimated Fund Balance 6/30/21						55,191
Net Change in Position						<u>(53,500)</u>
Estimated Ending Balance						<u>1,691</u>

SPECIAL REVENUE FUND - AFFORDABLE HOUSING IN LIEU FUND (34XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	53,500
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MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Professional Services (3400000-6099)	Amount Budgeted:	53,500
Appraisal, Environmental & Tital Reports	8,500	
Baker Street Real Estate Advisory Services	45,000	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Community Fac District (0047)
Fund 715**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4010	Prior Yrs-Secured/Unsecured	11,076	-	-	-	-
4040	Prop Tax/Penalty & Interest	150	72	-	-	-
4601	Interest Revenue	832	926	-	191	-
TOTAL REVENUES		12,058	997	-	191	-
NET CHANGE IN POSITION		12,058	997	-	191	-
Estimated Fund Balance 6/30/21						48,869
Net Change in Position						-
Estimated Ending Balance						<u>48,869</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Misc Grants Fund (0050)
Fund 280**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4201	Federal Grants	6,487	17,965	8,878	8,878	-
4205	State Grants	165,943	(17,395)	(27,397)	(27,397)	276,600
4210	County Grants	54,061	61,267	-	-	-
4601	Interest Revenue	-	-	-	175	-
4705	Other Contributions & Donations	-	-	-	-	125,500
4760	St Jude Grant	-	-	29,000	29,000	75,000
TOTAL REVENUES		226,491	61,837	10,481	10,655	477,100
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	221	1,534	-	2,036	175,800
5005	Salaries/Part-Time	63,089	66,161	469	469	-
5015	Overtime	81,868	43,852	7,464	7,464	-
5022	Alternative H&W Payout	-	-	-	-	1,500
5105	Health Insurance Allocation	8,527	2,985	694	694	34,000
5110	Life Ins Allocation	66	-	-	-	300
5115	Dental Ins Allocation	736	314	7	7	2,200
5120	Optical Ins Allocation	164	73	3	3	400
5125	LTD Ins Allocation	172	11	-	-	800
5126	STD Ins Allocation	-	-	-	-	700
5135	Medicare	2,105	1,618	115	152	2,600
5141	Employers' PARS/ARS	2,366	2,538	18	18	-
5145	Employer CalPERS Retire NC	0	-	-	408	32,600
5199	Other Employee Benefits	-	-	-	-	3,600
TOTAL SALARIES & BENEFITS		159,315	119,085	8,769	11,251	254,500
MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	-	-	3,600	3,600	-
6099	Professional Services	7,425	-	8,691	8,691	-
6135	Repair/Maint Off Furn & Eqp	4,000	954	-	-	-
6215	Telephone	1,332	1,444	480	480	-
6290	Dept. Contract Services	3,855	-	-	-	-
6301	Special Department Supplies	8,523	20,657	(6,117)	(6,117)	-
6315	Office Supplies	2,610	902	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		27,745	23,956	6,655	6,655	-
CIP & EQUIPMENT						
6185	Construction Services	-	-	109,600	110,600	-
6840	Machinery & Equipment	8,000	-	25,418	25,418	16,000
6850	Building & Facilities	-	-	-	-	200,500
TOTAL CIP & EQUIPMENT		8,000	-	135,019	136,019	216,500
EXPENDITURES GRAND TOTAL		195,060	143,041	150,442	153,924	471,000
NET CHANGE IN POSITION		31,431	(81,205)	(139,962)	(143,268)	6,100

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

(55,501)
6,100
(49,401)

SPECIAL REVENUE FUND - MISCELLANENOUS GRANT FUND (50XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		471,000
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (503040 - STRONG Grant)	Amount Budgeted:	254,500
	FTE	
Police Captian	0.30	
Police Officer	0.83	
Senior Management Analyst	0.37	
Total	1.50	254,500
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Machinery & Equipment (503040-6840)	Amount Budgeted:	16,000
GETAC Computers		16,000
<hr/>		
CAPITAL IMPROVEMENT PROGRAMS		
<hr/>		
Building & Facilities (6850)	Amount Budgeted:	200,500
Oberle Gym Floor Resurfacing Project		137,500
Pergola replacement for Civic Center		63,000
<hr/>		

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Traffic Offender Fund (0051)
Fund 226**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4334	DUI Vehicle Release Fee	143	-	-	-	-
4601	Interest Revenue	208	87	-	16	-
TOTAL REVENUES		351	87	-	16	-
CIP & EQUIPMENT						
6840	Machinery & Equipment	48,864	-	-	-	-
TOTAL CIP & EQUIPMENT		48,864	-	-	-	-
EXPENDITURES GRAND TOTAL		48,864	-	-	-	-
NET CHANGE IN POSITION		(48,513)	87	-	16	-
Estimated Fund Balance 6/30/21						5,685
Net Change in Position						-
Estimated Ending Balance						5,685

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Housing Successor Agency (0053)
Fund 207

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	2,782	5,294	-	-	-
4710	Reimbursements/Other Revenue	9,622	157,750	94,436	94,436	95,800
4711	Lease Revenue	13,082	8,100	10,100	10,100	6,000
4752	Gain on Disposal	85,468	-	-	-	-
TOTAL REVENUES		110,954	171,144	104,536	104,536	101,800
MATERIALS, SUPPLIES & SERVICES						
6890	Loss on Disposal of Assets	39,357	-	-	-	-
6915	Interest/Bonds/COP's/Leases	-	3,810	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		39,357	3,810	-	-	-
TRANSFERS						
8078	Transfer Out to Nav Center	-	87,770	-	-	-
TOTAL TRANSFERS		-	87,770	-	-	-
EXPENDITURES GRAND TOTAL		39,357	91,580	-	-	-
NET CHANGE IN POSITION		71,597	79,564	104,536	104,536	101,800

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

1,851,540
101,800
1,953,340

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Sccssr Agncy Ret Oblg (0054)
Fund 208

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	4,993	3,024	23	23	-
4710	Reimbursements/Other Revenue	1,973,921	2,229,812	1,954,111	1,954,111	2,102,500
TOTAL REVENUES		1,978,914	2,232,836	1,954,134	1,954,134	2,102,500
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	141,315	117,957	105,899	111,219	68,400
5015	Overtime	-	2	17	17	-
5020	Leave Accrual Payout	-	1,674	1,412	1,412	-
5022	Alternative H&W Payout	-	-	-	-	1,000
5105	Health Insurance Allocation	9,274	8,397	11,631	11,631	10,000
5110	Life Ins Allocation	125	42	-	-	100
5115	Dental Ins Allocation	652	663	799	799	600
5120	Optical Ins Allocation	132	140	183	183	200
5125	LTD Ins Allocation	59	10	-	-	400
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	1,681	1,677	1,600	1,692	1,000
5141	Employers' PARS/ARS	2,513	3,840	2,306	2,431	2,200
5144	Employer CalPERS UAL	-	11,250	4,675	4,675	-
5145	Employer CalPERS Retire NC	15,598	8,363	8,800	9,256	6,400
5159	Employee Medical Opt Out Plan	1,776	1,761	1,741	1,741	300
5175	Leave Buyback	-	313	3,742	3,742	3,600
5199	Other Employee Benefits	-	-	-	-	1,900
TOTAL SALARIES & BENEFITS		173,124	156,088	142,807	148,800	96,400
MATERIALS, SUPPLIES & SERVICES						
6005	Legal Services	785	1,798	-	-	14,000
6010	Accounting & Auditing Service	-	-	-	-	2,400
6030	Trustee Fees	3,750	3,750	3,369	3,369	2,300
6099	Professional Services	12,230	10,671	6,884	6,884	21,500
6130	Repair & Maint/Facilities	-	-	-	-	3,000
6136	Software Maintenance	-	-	-	-	3,800
6175	Office Equipment Rental	-	-	-	-	2,400
6201	Liability Insurance Premiums	-	-	-	-	1,700
6215	Telephone	-	-	-	-	5,400
6315	Office Supplies	-	-	-	-	400
6325	Postage	-	-	-	-	500
6330	Electricity	-	-	-	-	5,500
6405	Contributions/Donations	37,268	-	-	-	-
6499	Other Program Expenditures	-	-	-	-	478,700
6905	Principal/Bonds/COP's/Leases	-	-	600,000	600,000	635,000
6915	Interest/Bonds/COP's/Leases	440,465	417,348	229,402	387,915	379,500
6935	Lease Expenditure	330,457	138,361	125,236	125,236	417,300
6999	Other Expenditure	-	-	-	-	25,400
TOTAL MATERIALS, SUPPLIES & SERVICES		824,954	571,928	964,891	1,123,403	1,998,800
TRANSFERS						
8010	Transfer Out to GF	76,091	19,000	-	-	-
TOTAL TRANSFERS		76,091	19,000	-	5,432	-

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Sccssr Agency Ret Oblg (0054)
Fund 208**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
EXPENDITURES GRAND TOTAL	1,074,169	747,015	1,107,697	1,277,635	2,095,200
NET CHANGE IN POSITION	904,745	1,485,821	846,436	676,499	7,300
Estimated Fund Balance 6/30/21					(14,054,420)
Net Change in Position					7,300
Estimated Ending Balance					<u>(14,047,120)</u>

**SPECIAL REVENUE FUND - SUCCESSOR AGENCY RETIREMENT OBLIGATION
FUND (54XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2020-21**

TOTAL BUDGET		2,095,200
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SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits (ROPS Administration)	Amount Budgeted:	96,400
	FTE	
City Administrator	0.05	
Deputy City Administrator	0.02	
Deputy City Clerk	0.03	
Finance Director	0.05	
Accounting Manager	0.08	
Assist CA / Economic Dev Manager	0.13	
Senior Financial Analyst	0.10	
Accounting Technician	0.04	
Executive Assistant	0.03	
	0.52	96,400
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Legal Services (547525-6005) (ROPS Administration)	Amount Budgeted:	14,000
Successor Agency Attorney Services	14,000	
<hr/>		
Professional Services (547525-6099) (ROPS Administration)	Amount Budgeted:	21,500
Kosmont Companies - Advisory Services	20,000	
Kosmont Companies - Continuing Disclosure	1,500	
<hr/>		
Trustee Fees (547525-6030) (ROPS Item# 9 & 19)	Amount Budgeted:	2,300
2013 TARB Trustee Fees (ROPS Item# 9)	2,300	
<hr/>		
Other Program Expenditures (547525-6499)	Amount Budgeted:	478,700
312 S Melrose (ROPS #36)	239,350	
110 S Bradford Ave (ROPS #37)	239,350	
<hr/>		
Principal for Bonds (547525-6905) (ROPS Item# 29)	Amount Budgeted:	635,000
2013 TARB Interest Payments	635,000	

**SPECIAL REVENUE FUND - SUCCESSOR AGENCY RETIREMENT OBLIGATION
FUND (54XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2020-21**

Interest for Bonds (547525-6915) (ROPS Item# 29)	Amount Budgeted:	379,500
2013 TARB Interest Payments	379,500	
Lease Expenditures (547525-6935) (ROPS Item# 4)	Amount Budgeted:	417,300
2003 COP Principal Component Payments to City	306,300	
2003 COP Interest Component Payments to City	111,000	
Other ROPS Administration	Amount Budgeted:	50,500
Accounting and Auditing (547525-6010) (ROPS Administration)	2,400	
Repair and Maintenance/Facilities (547525-6130) (ROPS Administration)	3,000	
Software Maintenance (547525-6136) (ROPS Administration)	3,800	
Office Equipment Rental (547525-6175) (ROPS Administration)	2,400	
Liability Insurance Premiums (547525-6201) (ROPS Administration)	1,700	
Telephone (547525-6215) (ROPS Administration)	5,400	
Office Supplies (547525-6315) (ROPS Administration)	400	
Postage (547525-6325) (ROPS Administration)	500	
Electricity (547525-6330) (ROPS Administration)	5,500	
Other Expenditures (547525-6999) (ROPS Administration)	25,400	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Public Safety CFD (0055)
Fund 261

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4505	CFD Assessments	19,606	36,267	37,604	38,996	-
4601	Interest Revenue	390	405	-	111	-
TOTAL REVENUES		19,996	36,672	37,604	39,107	-
MATERIALS, SUPPLIES & SERVICES						
6015	Engineering Services	4,000	4,133	4,257	4,257	-
6099	Professional Services	126	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		4,126	4,133	4,257	4,257	-
CIP & EQUIPMENT						
6185	Construction Services	-	32,000	-	-	-
6842	Vehicles	-	-	30,000	30,000	-
TOTAL CIP & EQUIPMENT		-	32,000	30,000	30,000	-
EXPENDITURES GRAND TOTAL		4,126	36,133	34,257	34,257	-
NET CHANGE IN POSITION		15,871	540	3,347	4,850	-

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

31,047
-
<u>31,047</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Public Safety Mitigat (0057)
Fund 241**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
7010	TRANSFERS IN					
	Transfer in General Fund	-	-	-	34,129	-
	TOTAL TRANSFERS	-	-	-	34,129	-
	NET CHANGE IN POSITION	-	-	-	34,129	-
	Estimated Fund Balance 6/30/21					-
	Net Change in Position					-
	Estimated Ending Balance					-

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
PEG Fund (0058)
Fund 211

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4321	PEG Cable Fees	25,286	84,697	61,864	82,032	80,000
4601	Interest Revenue	-	-	-	-	2,000
TOTAL REVENUES		25,286	84,697	61,864	82,032	82,000
TRANSFERS IN						
7081	Transfer in from Covid Relief	-	-	-	-	83,100
TOTAL TRANSFERS		-	-	-	-	83,100
GRAND TOTAL RESOURCES		25,286	84,697	61,864	82,032	165,100
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	-	-	-	-	52,800
5105	Health Insurance Allocation	-	-	-	-	22,600
5110	Life Ins Allocation	-	-	-	-	200
5115	Dental Ins Allocation	-	-	-	-	1,600
5120	Optical Ins Allocation	-	-	-	-	300
5125	LTD Ins Allocation	-	-	-	-	300
5126	STD Ins Allocation	-	-	-	-	300
5135	Medicare	-	-	-	-	800
5145	Employer CalPERS Retire NC	-	-	-	-	4,100
5199	Other Employee Benefits	-	-	-	-	100
TOTAL SALARIES & BENEFITS		-	-	-	-	83,100
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	27,900	54,495	54,119	54,119	-
6136	Software Maintenance	18,712	18,456	22,666	22,666	24,700
6290	Dept. Contract Services	2,583	2,766	2,657	2,657	3,500
6301	Special Department Supplies	5,680	7,525	4,058	4,058	9,000
TOTAL MATERIALS, SUPPLIES & SERVICES		54,874	83,241	83,500	83,500	37,200
EXPENDITURES GRAND TOTAL		54,874	83,241	83,500	83,500	120,300
NET CHANGE IN POSITION		(29,589)	1,456	(21,636)	(1,468)	44,800

Estimated Fund Balance 6/30/21
Net Change in Position
Estimated Ending Balance

(29,730)
44,800
15,070

SPECIAL REVENUE FUND - PEG ACCESS FUND (58XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		120,300
<hr/>		
SALARIES & BENEFITS		
<hr/>		
Salaries & Benefits	Amount Budgeted:	83,100
	FTE	
Development Services Coordinator	1.00	
Total	<u>1.00</u>	83,100
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Software Maintenance (581573-6136)	Amount Budgeted:	24,700
Hosting & Maintenance of City Website	7,200	
Hosting & Maintenance of Granicus	17,500	
<hr/>		
Dept. Contract Services (581573-6290)	Amount Budgeted:	3,500
Music License Agreements/Website Domain	3,500	
<hr/>		
Special Dept. Supplies (581573-6301)	Amount Budgeted:	9,000
Cable Operations Supplies	9,000	
<hr/>		

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Rehab Reimbursements Fd (0059)
Fund 116**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	4,550	3,095	-	8	-
TOTAL REVENUES		4,550	3,095	-	8	-
CIP & EQUIPMENT						
6185	Construction Services	2,023	-	-	-	-
TOTAL CIP & EQUIPMENT		2,023	-	-	-	-
8010	Transfer Out to GF	-	-	-	3,096	-
EXPENDITURES GRAND TOTAL		2,023	-	-	3,096	-
NET CHANGE IN POSITION		2,528	3,095	-	(3,088)	-
Estimated Fund Balance 6/30/21						8
Net Change in Position						-
Estimated Ending Balance						8

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
State Gas Tax - RMRA (0060)
Fund 209**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4085	Rd Maint RehabAcct(RMRA)(2031)	967,432	906,401	780,664	954,624	1,022,800
4601	Interest Revenue	9,010	12,496	-	2,930	-
TOTAL REVENUES		976,441	918,897	780,664	957,554	1,022,800
CIP & EQUIPMENT						
6185	Construction Services	-	1,158,065	556,062	556,062	-
6740	Infrastructure - Streets & Streetscapes	-	-	-	-	772,900
TOTAL CIP & EQUIPMENT		-	1,158,065	556,062	556,062	772,900
EXPENDITURES GRAND TOTAL		-	1,158,065	556,062	556,062	772,900
NET CHANGE IN POSITION		976,441	(239,168)	224,602	401,492	249,900
Estimated Fund Balance 6/30/21						1,145,812
Net Change in Position						249,900
Estimated Ending Balance						<u>1,395,712</u>

SPECIAL REVENUE FUND - STATE GAS TAX RMRA FUND (60XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	772,900
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CAPITAL IMPROVEMENT PROGRAMS		
	Amount Budgeted:	772,900
FY 2021-22 Roadway Rehab Project	272,900	
FY 2021-22 Slurry Seal Project	500,000	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
NOC-Public Safety Grant(0061)
Fund 228

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4205	State Grants	345,000	310,000	323,998	323,998	-
4601	Interest Revenue	-	-	-	834	-
TOTAL REVENUES		345,000	310,000	323,998	324,832	-
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	97,713	99,864	105,210	109,435	-
5005	Salaries/Part-Time	10,056	474	515	515	-
5015	Overtime	51,075	31,088	33,254	34,574	-
5020	Leave Accrual Payout	1,985	1,034	2,043	2,043	-
5022	Alternative H&W Payout	-	-	750	750	-
5105	Health Insurance Allocation	26,992	24,222	24,750	24,750	-
5110	Life Ins Allocation	155	19	-	-	-
5115	Dental Ins Allocation	1,184	1,053	1,203	1,203	-
5120	Optical Ins Allocation	302	282	300	300	-
5125	LTD Ins Allocation	481	66	-	-	-
5135	Medicare	2,332	1,923	2,053	2,134	-
5141	Employers' PARS/ARS	201	18	19	19	-
5144	Employer CalPERS UAL	-	50,341	18,599	18,599	-
5145	Employer CalPERS Retire NC	62,045	21,543	24,293	25,271	-
TOTAL SALARIES & BENEFITS		254,522	231,926	212,991	219,594	-
MATERIALS, SUPPLIES & SERVICES						
6250	Staff Training	1,307	504	712	712	-
6301	Special Department Supplies	1,116	-	-	-	-
6360	Uniforms	9,917	245	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		12,339	750	712	712	-
CIP & EQUIPMENT						
6840	Machinery & Equipment	23,276	-	732	732	-
6842	Vehicles	173,936	-	-	-	-
TOTAL CIP & EQUIPMENT		197,213	-	732	732	-
EXPENDITURES GRAND TOTAL		464,074	232,676	214,436	242,470	-
NET CHANGE IN POSITION		(119,074)	77,324	109,562	82,361	-
Estimated Fund Balance 6/30/21						142,540
Net Change in Position						-
Estimated Ending Balance						<u>142,540</u>

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Comm Trans Hou Grant (0062)
Fund 229

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
7010	-	-	-	104,192	-
	SALARIES & BENEFITS				
5001	228,851	324,827	819	819	-
5005	15,376	18,089	6,164	6,164	-
5015	47,363	61,254	1,025	1,025	-
5020	11,072	7,223	-	-	-
5105	35,220	51,091	3,450	3,450	-
5110	284	100	-	-	-
5115	1,838	3,011	303	303	-
5120	448	692	86	86	-
5125	80	-	-	-	-
5135	4,389	5,988	116	116	-
5141	577	678	231	231	-
5144	-	173	-	-	-
5145	41,518	39,241	-	-	-
5159	1,964	-	-	-	-
5175	-	1,558	-	-	-
	TOTAL SALARIES & BENEFITS				
	388,978	513,925	12,195	12,195	-
	MATERIALS, SUPPLIES & SERVICES				
6250	494	-	-	-	-
6401	-	261,700	261,400	261,400	-
	TOTAL MATERIALS, SUPPLIES & SERVICES				
	494	261,700	261,400	261,400	-
	EXPENDITURES GRAND TOTAL				
	389,472	775,625	273,595	273,595	-
	NET CHANGE IN POSITION				
	(389,472)	(775,625)	(273,595)	(169,403)	-
	Estimated Fund Balance 6/30/21				-
	Net Change in Position				-
	Estimated Ending Balance				-

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Parks & Rec Impact Fees (0063)
Fund 236**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	11,718	525,505	1,454,119	1,454,119	100,000
4601	Interest Revenue	104	10,356	-	4,241	-
TOTAL REVENUES		11,822	535,861	1,454,119	1,458,360	100,000
CIP & EQUIPMENT						
6185	Construction Services	-	-	8,721	8,721	-
TOTAL CIP & EQUIPMENT		-	-	8,721	8,721	-
EXPENDITURES GRAND TOTAL		-	-	8,721	8,721	-
NET CHANGE IN POSITION		11,822	535,861	1,445,398	1,449,639	100,000
Estimated Fund Balance 6/30/21						1,997,321
Net Change in Position						100,000
Estimated Ending Balance						<u>2,097,321</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
City Traffic Impct Fees (0065)
Fund 238**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	4,481	4,577	295,875	295,875	10,000
4601	Interest Revenue	1,248	87	-	635	-
TOTAL REVENUES		5,729	4,664	295,875	296,511	10,000
CIP & EQUIPMENT						
6741	Infrastructure - Traffice and Transportation	-	-	-	-	175,000
6840	Machinery & Equipment	-	-	88,325	88,325	-
TOTAL CIP & EQUIPMENT		-	-	88,325	88,325	175,000
EXPENDITURES GRAND TOTAL		-	-	88,325	88,325	175,000
NET CHANGE IN POSITION		5,729	4,664	207,550	208,185	(165,000)
Estimated Fund Balance 6/30/21						212,848
Net Change in Position						(165,000)
Estimated Ending Balance						<u>47,848</u>

SPECIAL REVENUE FUND - CITYWIDE TRAFFIC IMPACT FEE FUND (65XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		175,000
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CAPITAL IMPROVEMENT PROGRAMS		
	Amount Budgeted:	175,000
Opticom Traffic Signal Preemption Devices-10 Intersections	100,000	
Traffic Signal Back-up Batteries	25,000	
Rose/Tustin Regional Traffic Signal Synchronization Project	50,000	

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	326	-	11,982	11,982	-
4601	Interest Revenue	-	-	-	32	-
TOTAL REVENUES		326	-	11,982	12,014	-
MATERIALS, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CIP & EQUIPMENT						
TOTAL CIP & EQUIPMENT		-	-	-	-	-
TRANSFERS						
TOTAL TRANSFERS		-	-	-	-	-
EXPENDITURES GRAND TOTAL		-	-	-	-	-
NET CHANGE IN POSITION		326	-	11,982	12,014	-
Estimated Fund Balance 6/30/21						12,340
Net Change in Position						-
Estimated Ending Balance						<u>12,340</u>

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	3,989	52,471	580,319	580,319	10,000
4601	Interest Revenue	-	694	-	627	-
TOTAL REVENUES		3,989	53,166	580,319	580,946	10,000
MATERIALS, SUPPLIES & SERVICES						
6136	Software Maintenance	-	-	833	833	-
6137	Repair Maint/Equipment	21,063	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		21,063	-	833	833	-
CIP & EQUIPMENT						
6185	Construction Services	-	-	141,289	141,289	-
6840	Machinery & Equipment	-	-	256,452	256,452	-
TOTAL CIP & EQUIPMENT		-	-	397,741	397,741	-
TRANSFERS						
TOTAL TRANSFERS		-	-	-	-	-
EXPENDITURES GRAND TOTAL		21,063	-	398,574	398,574	-
NET CHANGE IN POSITION		(17,074)	53,166	181,745	182,372	10,000

Estimated Fund Balance 6/30/21	218,328
Net Change in Position	10,000
Estimated Ending Balance	<u>228,328</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
CW Aford House ImpactFee(0068)
Fund 244**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	-	-	1,424,000	1,424,000	50,000
4601	Interest Revenue	-	-	-	4,733	-
TOTAL REVENUES		-	-	1,424,000	1,428,733	50,000
NET CHANGE IN POSITION		-	-	1,424,000	1,428,733	50,000
Estimated Fund Balance 6/30/21						1,428,733
Net Change in Position						50,000
Estimated Ending Balance						<u>1,478,733</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
City Quimby In Lieu Fee (0069)
Fund 243**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted	
Revenues							
4306	Development Impact Fees	-	505,130	404,346	404,346	50,000	
4601	Interest Revenue	-	9,748	-	2,827	-	
TOTAL REVENUES		-	514,878	404,346	407,173	50,000	
CIP & EQUIPMENT							
6760	Infrastructure - Parks	-	-	-	-	927,500	
TOTAL CIP & EQUIPMENT		-	-	-	-	927,500	
EXPENDITURES GRAND TOTAL		-	-	-	-	927,500	
NET CHANGE IN POSITION		-	514,878	404,346	407,173	(877,500)	
Estimated Fund Balance 6/30/21							922,051
Net Change in Position							(877,500)
Estimated Ending Balance							<u>44,551</u>

SPECIAL REVENUE FUND - QUIMBY IN LIEU FEE PROGRAM FUND (69XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	927,500
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CAPITAL IMPROVEMENT PROGRAMS		
Infrastructure - Parks	Amount Budgeted:	927,500
Kraemer Park Memorial Fountain and Plaza Restoration and ADA Improvemen	607,500	
Playground Resurfacing (Various Parks)	150,000	
Tennis Courts Resurfacing	10,000	
McFadden Pergola Replacement	50,000	
Koch Picnic Shelter Replacement	100,000	
Replace Carpet - Backs Building Room 6 & 7	10,000	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
TOD Traffic Impact Fees (0070)
Fund 246**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	-	221,132	523,913	523,913	-
4358	Contractor	53	-	-	-	-
4601	Interest Revenue	-	4,281	-	1,564	-
TOTAL REVENUES		53	225,413	523,913	525,478	-
CIP & EQUIPMENT						
TOTAL CIP & EQUIPMENT		-	-	-	-	-
EXPENDITURES GRAND TOTAL		-	-	-	-	-
NET CHANGE IN POSITION		53	225,413	523,913	525,478	-
Estimated Fund Balance 6/30/21						750,944
Net Change in Position						-
Estimated Ending Balance						<u>750,944</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
TOD Sewer Impact Fees (0071)
Fund 247**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	1,492	310,545	1,582,959	1,582,959	-
4601	Interest Revenue	(1,431)	1,331	-	2,382	-
TOTAL REVENUES		61	311,876	1,582,959	1,585,341	-
CIP & EQUIPMENT						
6185	Construction Services	-	67,507	-	-	-
TOTAL CIP & EQUIPMENT		-	67,507	-	-	-
EXPENDITURES GRAND TOTAL		-	67,507	-	-	-
NET CHANGE IN POSITION		61	244,369	1,582,959	1,585,341	-
Estimated Fund Balance 6/30/21						1,618,351
Net Change in Position						-
Estimated Ending Balance						<u>1,618,351</u>

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
TOD Strscape Impct Fee (0072)
Fund 248

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4306	Development Impact Fees	-	468,657	832,004	832,004	-
4601	Interest Revenue	-	9,054	-	2,954	-
TOTAL REVENUES		-	477,711	832,004	834,958	-
CIP & EQUIPMENT						
6740	Infrastructure - Streets & Streetscapes	-	-	-	-	120,000
6741	Infrastructure - Traffice and Transportation	-	-	-	-	50,000
6770	Infrastructure - Major Studies	-	-	-	-	50,000
TOTAL CIP & EQUIPMENT		-	-	-	-	220,000
EXPENDITURES GRAND TOTAL		-	-	-	-	220,000
NET CHANGE IN POSITION		-	477,711	832,004	834,958	(220,000)
Estimated Fund Balance 6/30/21						1,312,669
Net Change in Position						(220,000)
Estimated Ending Balance						<u>1,092,669</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Gen Plan Update Fees (0074)
Fund 233**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4302	General Plan Update Fee	107,514	270,093	432,899	432,899	120,000
4303	Technology Fee	477	14	425	425	-
4306	Development Impact Fees	2,658	-	-	-	-
4601	Interest Revenue	26	4,484	-	1,787	-
TOTAL REVENUES		110,674	274,590	433,324	435,111	120,000
TRANSFERS IN						
7010	Transfer in General Fund	20,000	-	-	-	-
TOTAL TRANSFERS		20,000	-	-	-	-
GRAND TOTAL RESOURCES		130,674	274,590	433,324	435,111	120,000
MATERIALS, SUPPLIES & SERVICES						
6017	Special Studies	-	12,477	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	12,477	-	-	-
TRANSFERS						
8010	Transfer Out to GF	-	-	-	-	75,000
TOTAL TRANSFERS		-	-	-	-	75,000
EXPENDITURES GRAND TOTAL		-	12,477	-	-	75,000
NET CHANGE IN POSITION		130,674	262,113	433,324	435,111	45,000
Estimated Fund Balance 6/30/21						709,122
Net Change in Position						45,000
Estimated Ending Balance						<u>754,122</u>

SPECIAL REVENUE FUND - GENERAL PLAN UPDATE FUND (74XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		75,000
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Transfer out to General Fund (8010)	Amount Budgeted:	75,000
General Fund	75,000	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Technology Impact Fees (0075)
Fund 234

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4302	General Plan Update Fee	12	82	96	96	-
4303	Technology Fee	57,826	147,184	244,489	244,499	60,000
4305	Planning Division Fees	-	-	5	5	-
4601	Interest Revenue	598	3,298	-	993	-
4730	ISF LTD Ins Reimbursements	12	-	-	-	-
TOTAL REVENUES		58,449	150,564	244,591	245,593	60,000
MATERIALS, SUPPLIES & SERVICES						
6136	Software Maintenance	-	-	-	-	60,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	60,000
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	-	-	-	158,000
TOTAL CIP & EQUIPMENT		-	-	-	-	158,000
TRANSFERS						
8010	Transfer Out to GF	-	35,000	63,750	85,000	-
TOTAL TRANSFERS		-	35,000	63,750	85,000	-
EXPENDITURES GRAND TOTAL		-	35,000	63,750	85,000	218,000
NET CHANGE IN POSITION		58,449	115,564	180,841	160,593	(158,000)

Estimated Fund Balance 6/30/21	334,605
Net Change in Position	(158,000)
Estimated Ending Balance	<u>176,605</u>

SPECIAL REVENUE FUND - TECHNOLOGY IMPACT FEE FUND (75XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		218,000
MATERIALS, SUPPLIES & SERVICES		
Software Maintenance (6136)	Amount Budgeted:	60,000
Annual Software renewal		60,000
Machinery & Equipment (6840)	Amount Budgeted:	158,000
Permit Tracking Software		80,000
Development Services Microfiche Conversion Project		78,000

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4205	State Grants	68,500	-	160,000	160,000	-
4601	Interest Revenue	-	-	-	310	-
TOTAL REVENUES		68,500	-	160,000	160,310	-
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	1,874	0	0	0	-
5015	Overtime	16,045	14,724	4,239	4,548	-
5105	Health Insurance Allocation	736	720	409	409	-
5110	Life Ins Allocation	12	7	-	-	-
5115	Dental Ins Allocation	41	30	15	15	-
5120	Optical Ins Allocation	13	9	4	4	-
5125	LTD Ins Allocation	13	1	-	-	-
5135	Medicare	260	213	62	66	-
5145	Employer CalPERS Retire NC	237	-	0	0	-
TOTAL SALARIES & BENEFITS		19,230	15,704	4,730	5,042	-
MATERIALS, SUPPLIES & SERVICES						
6250	Staff Training	4,237	2,927	-	-	-
6255	Dues & Memberships	424	-	-	-	-
6301	Special Department Supplies	7,827	42	-	-	-
6360	Uniforms	7,344	14,654	282	282	-
TOTAL MATERIALS, SUPPLIES & SERVICES		19,833	17,622	282	282	-
CIP & EQUIPMENT						
6840	Machinery & Equipment	-	581	4,215	4,215	-
6842	Vehicles	61,332	-	-	-	-
TOTAL CIP & EQUIPMENT		61,332	581	4,215	4,215	-
EXPENDITURES GRAND TOTAL		100,395	33,908	9,227	9,540	-
NET CHANGE IN POSITION		(31,895)	(33,908)	150,773	150,770	-

Estimated Fund Balance 6/30/21	167,016
Net Change in Position	-
Estimated Ending Balance	<u>167,016</u>

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
OCATT Fund (0077)
Fund 281**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
TOTAL REVENUES		-	-	-	-	-
SALARIES & BENEFITS						
5144	Employer CalPERS UAL	-	83	142	(83)	-
TOTAL SALARIES & BENEFITS		-	83	142	(83)	-
EXPENDITURES GRAND TOTAL		-	83	142	(22)	-
NET CHANGE IN POSITION		-	(83)	(142)	22	-
Estimated Fund Balance 6/30/21						(60)
Net Change in Position						-
Estimated Ending Balance						<u>(60)</u>

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Placentia Reg Nav Cent(0078)
Fund 231

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4093	County Contribution	-	-	625,000	625,000	625,000
4095	NSPA Cities Operating Contrib	-	-	134,577	143,751	402,300
4097	SB2 Construction Funds	-	-	1,046,572	1,068,947	-
4098	SB2 Operating Funds	-	-	-	-	635,200
4205	State Grants	2,836,094	2,813,906	-	-	-
4210	County Grants	-	625,000	-	-	-
4601	Interest Revenue	14,782	37,634	-	-	-
TOTAL REVENUES		2,850,876	3,476,539	1,806,148	1,837,698	1,662,500
TRANSFERS IN						
7072	Transfer In from HSA	-	87,770	-	-	-
TOTAL TRANSFERS		-	87,770	-	-	-
MATERIALS, SUPPLIES & SERVICES						
6001	Management Consulting Services	7,820	36,875	-	-	-
6005	Legal Services	19,171	11,098	83	83	-
6127	Alarm Monitoring	-	21,575	-	-	-
6215	Telephone	-	1,757	1,704	1,704	-
6290	Dept. Contract Services	-	880,613	1,600,851	1,600,851	1,600,000
6301	Special Department Supplies	-	423	38	38	-
6311	SB2 Allocations NSPA - Const	-	95,597	-	-	-
6312	SB2 Allocations to NSPA - Oper	-	89,248	-	-	-
6313	Program Cost Contribution	-	87,770	-	-	-
6330	Electricity	-	4,289	3,478	3,478	4,500
6335	Water	-	20,991	(548)	(548)	-
6935	Lease Expenditure	-	-	19,000	19,000	19,000
6999	Other Expenditure	-	-	-	-	39,000
TOTAL MATERIALS, SUPPLIES & SERVICES		26,991	1,250,237	1,624,606	1,624,606	1,662,500
CIP & EQUIPMENT						
6830	Land Acquisition	2,809,103	608	-	-	-
6840	Machinery & Equipment	-	-	1,433	1,433	-
6899	Other Capital Outlay	-	3,106,056	213,015	213,015	-
TOTAL CIP & EQUIPMENT		2,809,103	3,106,664	214,448	214,448	-
TRANSFERS						
8010	Transfer Out to GF	-	-	10,739	10,739	-
TOTAL TRANSFERS		-	-	10,739	10,739	-
EXPENDITURES GRAND TOTAL		2,836,094	4,356,901	1,849,793	1,849,793	1,662,500
NET CHANGE IN POSITION		14,782	(792,592)	(43,644)	(12,095)	-

Estimated Fund Balance 6/30/21	(789,905)
Net Change in Position	-
Estimated Ending Balance	<u>(789,905)</u>

**SPECIAL REVENUE FUND - PLACENTIA REGIONAL NAVIGATION CENTER FUND
(78XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		1,662,500
MATERIALS, SUPPLIES & SERVICES		
Department Contracted Services (784070-6290)	Amount Budgeted:	1,600,000
Facilities Operation Contract with PATH	1,600,000	
Electricity (784040-6330)	Amount Budgeted:	4,500
Electricity	4,500	
Lease Expense (784070-6935)	Amount Budgeted:	19,000
FLOCK Camera's lease	19,000	
Other Expenditures (784070-6999)	Amount Budgeted:	39,000
Miscellanouse Purchases	39,000	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
COVID-19 Relief Fund (0081)
Fund 118**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4211	COVID-19 Relief Funds	-	-	5,177,330	635,803	4,800,000
4601	Interest Revenue	-	-	-	2,938	-
TOTAL REVENUES		-	-	5,177,330	638,741	4,800,000
TRANSFERS						
8010	Transfer Out to GF	-	-	635,803	635,803	2,755,500
8058	Transfer Out to PEG	-	-	-	-	83,100
TOTAL TRANSFERS		-	-	635,803	635,803	2,838,600
EXPENDITURES GRAND TOTAL		-	-	635,803	635,803	2,838,600
NET CHANGE IN POSITION		-	-	4,541,527	2,938	1,961,400
Estimated Fund Balance 6/30/21						2,938
Net Change in Position						1,961,400
Estimated Ending Balance						<u>1,964,338</u>

SPECIAL REVENUE - COVID RELIEF FUND (81XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		2,838,600
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TRANSFERS OUT		
	Amount Budgeted:	2,838,600
General Fund - ARPA	2,755,500	
PEG Fund	83,100	



PLACENTIA
Rich Heritage, Bright Future

DEBT SERVICE FUND



Debt Service Fund Budget
FISCAL YEAR 2021-22

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Gas Tax Bond Fund (0052)
Fund 206

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4601	Interest Revenue	9,002	5,654	3,891	4,089	-
4980	Refunding Bonds Issued	-	-	3,656,000	3,656,000	-
TOTAL REVENUES		9,002	5,654	3,659,891	3,660,089	-
TRANSFERS IN						
7017	Transfer In From Gas Tax	478,339	484,500	484,500	484,500	409,500
TOTAL TRANSFERS		478,339	484,500	484,500	484,500	409,500
GRAND TOTAL RESOURCES		487,341	490,154	4,144,391	4,144,589	409,500
MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	3,637	3,936	2,033	2,033	4,500
6905	Principal/Bonds/COP's/Leases	255,000	265,000	4,216,000	4,216,000	351,000
6915	Interest/Bonds/COP's/Leases	225,744	215,544	219,027	219,027	54,000
6925	Cost of Issuance	-	-	124,251	124,251	-
TOTAL MATERIALS, SUPPLIES & SERVICES		484,381	484,480	4,561,311	4,561,311	409,500
EXPENDITURES GRAND TOTAL		484,381	484,480	4,561,311	4,561,311	409,500
NET CHANGE IN POSITION		2,960	5,674	(416,920)	(416,722)	-
Estimated Fund Balance 6/30/21						78,594
Net Change in Position						-
Estimated Ending Balance						<u>78,594</u>

DEBT SERVICE FUND - Gas Tax Bond (52XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		409,500
<hr/>		
MATERIALS, SUPPLIES & SERVICES		
<hr/>		
Trustee Fees (525525-6030)	Amount Budgeted:	4,500
Provides for Fiscal Agent Services	4,500	
<hr/>		
Principal (525525-6905)	Amount Budgeted:	351,000
2021 Installment Sale Agreement (Refunded 2011A Gas Tax Bond)	351,000	
<hr/>		
Interest (525525-6915)	Amount Budgeted:	54,000
2021 Installment Sale Agreement (Refunded 2011A Gas Tax Bond)	54,000	
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PLACENTIA
Rich Heritage, Bright Future

ENTERPRISE FUNDS



Enterprise Funds Budget
FISCAL YEAR 2021-22

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Refuse Administration (0037)
Fund 501**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4354	City Admin Fee	395,558	414,010	447,348	449,412	424,200
4358	Contractor	2,753,290	2,838,331	3,204,398	3,237,426	3,300,000
4601	Interest Revenue	2,990	4,223	-	1,302	3,000
TOTAL REVENUES		3,151,838	3,256,565	3,651,746	3,688,140	3,727,200
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	117,196	121,318	132,769	143,151	194,000
5005	Salaries/Part-Time	-	-	67	67	-
5015	Overtime	-	34	-	-	-
5020	Leave Accrual Payout	372	974	1,639	1,639	-
5021	Extraordinary Leave Buydown	23	-	-	-	-
5022	Alternative H&W Payout	-	-	-	-	1,100
5105	Health Insurance Allocation	9,954	11,939	13,388	13,388	37,500
5110	Life Ins Allocation	140	40	-	-	300
5115	Dental Ins Allocation	699	745	908	908	2,500
5120	Optical Ins Allocation	186	195	215	215	500
5125	LTD Ins Allocation	119	18	-	-	900
5126	STD Ins Allocation	-	-	-	-	800
5135	Medicare	1,666	1,819	2,020	2,148	2,900
5141	Employers' PARS/ARS	4,746	5,600	6,844	7,219	7,500
5144	Employer CalPERS UAL	-	18,568	5,487	5,487	-
5145	Employer CalPERS Retire NC	91,852	26,505	12,108	12,758	17,500
5146	OPEB Expense	(8,171)	378,541	-	(32,677)	-
5159	Employee Medical Opt Out Plan	3,928	3,870	4,327	4,327	4,500
5170	Sick Leave Buyback	466	-	-	-	-
5175	Leave Buyback	8	-	3,479	3,479	8,000
5199	Other Employee Benefits	-	-	-	-	3,700
TOTAL SALARIES & BENEFITS		223,181	570,166	183,252	162,108	281,700
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	669	-	26,303	26,303	-
6101	Disposal	2,740,154	2,824,488	3,309,852	3,309,852	4,000,000
6225	Advertising/Promotional	-	-	-	-	160,000
6285	Hazardous Materials Disposal	3,047	100	-	-	-
6290	Dept. Contract Services	179,930	146,140	146,179	146,179	147,100
6299	Other Purchased Services	7,089	10,306	16,189	16,189	13,500
TOTAL MATERIALS, SUPPLIES & SERVICES		2,930,890	2,981,035	3,498,523	3,498,523	4,320,600
EXPENDITURES GRAND TOTAL		3,154,070	3,551,200	3,681,775	3,667,018	4,602,300
NET CHANGE IN POSITION		(2,232)	(294,636)	(30,030)	21,122	(875,100)
Estimated Fund Balance 6/30/21						(428,572)
Net Change in Position						(875,100)
Estimated Ending Balance						(1,303,672)

ENTERPRISE FUND - REFUSE ADMINISTRATION FUND (37xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET	4,602,300
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SALARIES & BENEFITS

Salaries & Benefits	Amount Budgeted:	281,700
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FTE

Accounting Technician	0.07	
City Administrator	0.07	
Deputy City Administrator	0.15	
Director Of Finance	0.07	
Exec Asst To City Administrator	0.10	
Management Analyst	0.45	
Office Assistant	0.12	
Pw Superintendent	0.15	
Senior Financial Analyst	0.05	
Environmental Compliance Officer	1.00	
	2.23	281,700

MATERIALS, SUPPLIES AND SERVICES

Contract Disposal Services (374386-6101)	Amount Budgeted:	4,000,000
Franchise Agreement with Republic Services	4,000,000	

Advertising & Promotional (374836-6225)	Amount Budgeted:	160,000
Costs for Publishing of Annual Public Hearing Notice	160,000	

Contract Services (374386-6290)	Amount Budgeted:	147,100
Street Sweeping Services	145,000	
Annual Levy Administration Services	2,100	

Other Purchased Services (374386-6299)	Amount Budgeted:	13,500
Prop 218 Mailings	6,000	
Citywide Shredding Services	6,000	
Bi-Annual Community Shreding Events	1,500	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Sewer Maintenance (0048)
Fund 275**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4388	Sewer Maintenance Fee	722,013	722,959	706,545	783,174	904,000
4389	Sewer Capital Fee	-	-	-	-	1,305,600
4601	Interest Revenue	31,472	22,447	-	2,986	5,300
TOTAL REVENUES		753,485	745,406	706,545	786,160	2,214,900
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	386,590	368,940	224,394	228,135	295,800
5015	Overtime	12,080	11,645	8,510	9,254	-
5020	Leave Accrual Payout	14	1,767	3,682	3,682	-
5021	Extraordinary Leave Buydown	23	-	-	-	-
5022	Alternative H&W Payout	-	-	-	-	4,300
5105	Health Insurance Allocation	71,709	77,982	47,684	47,684	68,800
5110	Life Ins Allocation	538	123	-	-	400
5115	Dental Ins Allocation	4,562	4,285	2,548	2,548	3,800
5120	Optical Ins Allocation	1,077	1,045	652	652	1,000
5125	LTD Ins Allocation	701	121	-	-	1,500
5126	STD Ins Allocation	-	-	-	-	1,200
5135	Medicare	5,399	5,743	3,431	3,636	4,300
5141	Employers' PARS/ARS	7,030	4,539	3,815	4,021	3,800
5144	Employer CalPERS UAL	-	131,023	33,193	33,193	-
5145	Employer CalPERS Retire NC	474,732	341,829	21,932	23,061	27,100
5146	OPEB Expense	(66,658)	3,073,926	-	(502,041)	-
5159	Employee Medical Opt Out Plan	3,928	4,475	1,540	1,540	1,700
5170	Sick Leave Buyback	2,731	-	-	-	-
5175	Leave Buyback	28	-	2,425	2,425	8,500
5199	Other Employee Benefits	-	-	-	-	4,200
TOTAL SALARIES & BENEFITS		904,484	4,027,443	353,806	(142,209)	426,400
MATERIALS, SUPPLIES & SERVICES						
6099	Professional Services	478	(190)	15,225	15,225	-
6120	R & M/Sewer & Storm Drain	113,784	221,862	169,863	169,863	225,500
6122	Sewer User Fees	32,846	39,286	39,865	39,865	41,200
6250	Staff Training	395	275	-	-	100
6255	Dues & Memberships	188	-	-	-	200
6257	Licenses & Permits	-	-	-	-	2,600
6297	Billing Services	11,590	11,983	11,100	11,100	16,000
6301	Special Department Supplies	2,314	2,643	2,835	2,835	2,200
6999	Other Expenditure	-	-	6,192	6,192	-
TOTAL MATERIALS, SUPPLIES & SERVICES		161,595	275,860	245,079	245,079	287,800
CIP & EQUIPMENT						
6185	Construction Services	-	316,313	-	-	-
6895	Depreciation	527,316	527,316	-	527,316	-
TOTAL CIP & EQUIPMENT		527,316	843,629	-	527,316	-
TRANSFERS						
8010	Transfer Out to GF	192,000	192,000	78,450	104,600	176,700

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Sewer Maintenance (0048)
Fund 275**

	2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
TOTAL TRANSFERS	192,000	192,000	78,450	143,267	176,700
EXPENDITURES GRAND TOTAL	1,785,395	5,338,932	677,335	773,454	890,900
NET CHANGE IN POSITION	(1,031,909)	(4,593,526)	29,210	12,706	1,324,000

Investment in Capital Assets	8,748,171
Unrestricted (deficit)	(2,219,528)
Estimated Fund Balance 6/30/21	6,528,643
Net Change in Position	1,324,000
Investment in Capital Assets	8,748,171
Unrestricted (deficit)	(895,528)
Estimated Ending Balance 6/30/22	7,852,643

**ENTERPRISE FUND - SEWER MAINTENANCE FUND (48xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		890,900
SALARIES & BENEFITS		
Salaries & Benefits	Amount Budgeted:	426,400
	FTE	
Direct Personnel		
Accounting Manager	0.02	
Accounting Technician	0.04	
City Administrator	0.05	
City Engineer	0.15	
Deputy City Administrator	0.10	
Director Of Finance	0.02	
Maintenance Worker	0.30	
Management Analyst	0.15	
Office Assistant	0.05	
Associate Civil Engineer	1.00	
Main Worker Y	0.20	
Maintenance Worker	0.85	
Public Works Supervisor	0.30	
Pw Superintendent	0.30	
Senior Accountant	0.02	
Senior Financial Analyst	0.02	
Total	3.57	426,400
MATERIALS, SUPPLIES AND SERVICES		
R & M/Sewers/Storm Drains (484356-6120)	Amount Budgeted:	225,500
Annual Sewer Maintenance & Repair Services	200,000	
Annual Sewer Manhole Maintenance Services	25,500	
Sewer User Fees (484356-6122)	Amount Budgeted:	41,200
OCSD Sewer User Fee for City Facilities	41,200	
Staff Training (484356-6250)	Amount Budgeted:	100
CWEA Certificate Training for PW Supervisor	100	
Dues & Memberships(484356-6255)	Amount Budgeted:	200
California Water Environment Association Membership	200	

ENTERPRISE FUND - SEWER MAINTENANCE FUND (48xxxx)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

Licenses & Permits (484356-6257)	Amount Budgeted:	2,600	2,600
City's Waste Discharge Requirements (WDR) Permits		2,600	
Billing Services (484356-6297)	Amount Budgeted:	16,000	16,000
Billing Collections Services for City Sewer Fee (Golden State Water & Yorba Linda Water District)		16,000	
Special Department Supplies (484356-6301)	Amount Budgeted:	2,200	2,200
Maintenance Fee for DigAlert Services & Overflow Response Equipment.		2,200	
TRANSFERS OUT (790000-8010)	Amount Budgeted:	176,700	176,700
General Fund - Overhead		176,700	



PLACENTIA
Rich Heritage, Bright Future

INTERNAL SERVICE FUNDS



Internal Service Funds Budget
FISCAL YEAR 2021-22

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Employee Health & Wlfre (0039)
Fund 601

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4364	Sanitation Collect Fees	-	-	(821)	(821)	-
4399	Other Charges for Service	1,152,609	1,156,200	857,624	857,624	1,013,900
4601	Interest Revenue	-	463	-	-	-
4715	ISF Health Ins Reimbursement	(119,555)	(41,556)	(92,844)	(92,844)	-
4720	ISF Dental Ins Reimbursement	88,996	98,754	128,475	128,475	129,500
4725	ISF Life Ins Reimbursements	11,465	2,820	-	-	-
4730	ISF LTD Ins Reimbursements	16,872	2,505	-	-	-
4740	ISF Employee Optical Costs	(1,404)	2,317	16	16	-
TOTAL REVENUES		1,148,982	1,221,503	892,450	892,450	1,143,400
SALARIES & BENEFITS						
5001	Salaries/Full-Time Regular	(40,650)	(10,303)	(51,695)	(55,745)	-
5005	Salaries/Part-Time	(841)	(310)	(2,236)	(2,575)	-
5015	Overtime	-	(409)	(3,252)	(3,362)	-
5022	Alternative H&W Payout	(303)	-	-	-	-
5130	Dental Claim	147,425	112,269	169,696	169,696	142,000
5145	Employer CalPERS Retire NC	-	(78,991)	-	-	-
5161	Health Insurance Premiums	947,780	956,314	949,520	949,520	946,000
5162	Dental Insurance Premiums	11,010	10,289	10,402	10,357	12,000
5163	Life Insurance Premiums	7,197	5,398	5,117	5,117	9,000
5164	Optical Insurance Premiums	12,749	16,067	13,975	13,968	17,000
5168	Pers Survivor Premiums	7,135	9,125	(1,339)	(1,339)	7,400
TOTAL SALARIES & BENEFITS		1,091,502	1,019,450	1,090,187	1,085,636	1,133,400
MATERIALS, SUPPLIES & SERVICES						
6025	Third Party Administration	8,786	7,388	15,186	15,186	9,000
6055	Medical Services	-	-	-	-	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		8,786	7,388	15,186	15,186	10,000
EXPENDITURES GRAND TOTAL		1,100,288	1,026,838	1,105,373	1,100,822	1,143,400
NET CHANGE IN POSITION		48,694	194,665	(212,923)	(208,372)	-
Estimated Fund Balance 6/30/21						19,015
Net Change in Position						-
Estimated Ending Balance						<u>19,015</u>

**INTERNAL SERVICE FUND - HEALTH & WELFARE FUND (39XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		1,143,400
SALARIES & BENEFITS		
Dental Claim (395083-5130)	Amount Budgeted:	142,000
Dental PPO - Self Insured Claims	142,000	
Health Insurance Premiums (395083-5161)	Amount Budgeted:	946,000
Retiree Health Benefits	946,000	
Dental Insurance Premiums (395083-5162)	Amount Budgeted:	12,000
Retiree Dental Benefits	12,000	
Life Insurance Premiums (395083 - 5163)	Amount Budgeted:	9,000
Retiree Life Insurance Benefits	9,000	
Optical Insurance Premiums (395083-5164)	Amount Budgeted:	17,000
Retiree Vision Benefits	17,000	
PERS Survivor Premiums (395083-5168)	Amount Budgeted:	7,400
	7,400	
MATERIALS, SUPPLIES & SERVICES		
Third Party Administration (395083-6025)	Amount Budgeted:	9,000
	9,000	
Medical Services (395083-6055)	Amount Budgeted:	1,000
Management Health Annual Physicals	1,000	

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Risk Management (0040)
Fund 605

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4399	Other Charges for Service	1,142,506	1,056,000	1,163,327	1,327,133	1,594,900
4699	Other Interest Earnings	-	4,169	-	-	-
4710	Reimbursements/Other Revenue	-	1,014	-	-	-
TOTAL REVENUES		1,142,506	1,061,183	1,163,327	1,327,133	1,594,900
SALARIES & BENEFITS						
5155	Employee Insurance Claims	17,393	46,919	16,061	16,061	14,000
5165	Workers' Compensation Claims	713,861	(132,608)	501,544	1,961,131	340,700
5166	Workers' Comp Premiums	193,972	203,377	214,813	214,813	225,000
TOTAL SALARIES & BENEFITS		925,226	117,688	732,418	2,192,005	579,700
MATERIALS, SUPPLIES & SERVICES						
6006	Litigation	-	1,983	-	-	37,000
6025	Third Party Administration	61,029	68,466	346,667	346,667	105,000
6201	Liability Insurance Premiums	414,180	390,753	599,360	599,360	730,500
6210	Liability Claims	(41,783)	251,485	71,121	246,793	137,700
6301	Special Department Supplies	3,146	2,489	4,510	4,510	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		436,572	715,176	1,021,658	1,197,330	1,015,200
EXPENDITURES GRAND TOTAL		1,361,798	832,864	1,754,077	3,389,335	1,594,900
NET CHANGE IN POSITION		(219,292)	228,319	(590,750)	(2,062,202)	-
Estimated Fund Balance 6/30/21						(1,833,884)
Net Change in Position						-
Estimated Ending Balance						<u>(1,833,884)</u>

**INTERNAL SERVICE FUND - RISK MANAGEMENT FUND (40XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22**

TOTAL BUDGET		1,594,900
SALARIES & BENEFITS		
Employee Insurance Claims (404581-5155)	Amount Budgeted:	14,000
Funds Required to Pay for Unemployment Claims Paid to EDD	14,000	
Worker's Compensation Claims (404580-5165)	Amount Budgeted:	340,700
Cost Associated with Workers Comp Claims	340,700	
Worker's Compensation Premiums (404580-5166)	Amount Budgeted:	225,000
LAWCX Annual Premiums	225,000	
MATERIALS, SUPPLIES & SERVICES		
Litigation (404582-6006)	Amount Budgeted:	37,000
Legal Costs Related to Lawsuits Filed Against the City	37,000	
Third Party Administration (4045XX-6025)	Amount Budgeted:	105,000
Workers Comp (404580-6025) - Admsure	78,000	
Unemployment (404581-6025)	7,000	
Liability (404582-6025) - Carl Warren 1,603/Mo.	20,000	
Liability Insurance Premiums (404582-6201)	Amount Budgeted:	730,500
PARSAC	480,100	
Earthquake Insurance	72,800	
Property Premium	146,400	
Crime Bond Premium Program	6,100	
Bradford House Insurance Premium	7,500	
Pollution Coverage Premium	800	
Special Event Liability Coverage (Heritage, Tamale, Tree, Movies)	16,800	
Liability Claims (404582-6210)	Amount Budgeted:	137,700
Provides Funds for Claim Settlement	137,700	
Special Department Supplies (404580-6301)	Amount Budgeted:	5,000
Ergonomic Chairs and Computer Equipment	5,000	

**Adopted Budget
FISCAL YEAR 2021-22**

**Special Revenue Fund
Equipment Replacement (0041)
Fund 610**

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4710	Reimbursements/Other Revenue	106	-	223	223	-
4750	Sale of Surplus Property	20,106	16,350	26,730	26,730	-
TOTAL REVENUES		20,212	16,350	26,952	26,952	-
CIP & EQUIPMENT						
6842	Vehicles	-	(37,165)	76,073	76,073	-
6895	Depreciation	7,646	4,312	-	-	-
TOTAL CIP & EQUIPMENT		7,646	(32,854)	76,073	76,073	-
EXPENDITURES GRAND TOTAL		7,646	(32,854)	76,073	76,073	-
NET CHANGE IN POSITION		12,566	49,204	(49,120)	(49,120)	-
Estimated Fund Balance 6/30/21						38,876
Net Change in Position						-
Estimated Ending Balance						<u>38,876</u>



PLACENTIA
Rich Heritage, Bright Future

FIDUCIARY FUND



Fiduciary Fund Budget
FISCAL YEAR 2021-22

Adopted Budget
FISCAL YEAR 2021-22

Special Revenue Fund
Placentia Financing Authority (0082)
Fund 302

		2018-19 Actuals	2019-20 Actuals	FY20-21 Amended Budget	FY20-21 Unaudited Actuals	FY21-22 Adopted
Revenues						
4711	Lease Revenue	-	-	-	-	3,086,600
4985	Bond Proceeds	-	-	-	-	700,000
TOTAL REVENUES		-	-	-	-	3,786,600
TRANSFERS IN						
7010	Transfer in General Fund	-	-	1,118,005	1,118,005	-
TOTAL TRANSFERS		-	-	1,118,005	1,118,005	-
GRAND TOTAL RESOURCES		-	-	1,118,005	1,118,005	3,786,600
MATERIALS, SUPPLIES & SERVICES						
6030	Trustee Fees	-	-	-	-	4,000
6905	Principal/Bonds/COP's/Leases	-	-	-	-	1,060,000
6915	Interest/Bonds/COP's/Leases	-	-	1,118,005	1,118,005	2,022,600
6925	Cost of Issuance	-	-	30,800	698,413	700,000
6940	Payments to Other Agencies	-	-	-	45,709,780	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	1,148,805	47,526,199	3,786,600
EXPENDITURES GRAND TOTAL		-	-	1,148,805	47,526,199	3,786,600
NET CHANGE IN POSITION		-	-	(30,800)	(46,408,193)	-
Estimated Fund Balance 6/30/21						(46,408,193)
Net Change in Position						-
Estimated Ending Balance						<u>(46,408,193)</u>

FIDUCIARY FUND - PLACENTIA PUBLIC FINANCING AUTHORITY (82XXXX)
BUDGET DISCUSSION
FISCAL YEAR 2021-22

TOTAL BUDGET		3,786,600
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MATERIALS, SUPPLIES & SERVICES		
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Trustee Fees (825525-6030)	Amount Budgeted:	4,000
Provides for Fiscal Agent Services	4,000	
<hr/>		
Principal (825525-6905)	Amount Budgeted:	1,060,000
2021 Lease Revenue Bond (Pension Obligation Bond)	1,060,000	
<hr/>		
Interest (825525-6915)	Amount Budgeted:	2,022,600
2021 Lease Revenue Bond (Pension Obligation Bond)	2,022,600	
<hr/>		
Cost of Issuance (825525-6925)	Amount Budgeted:	700,000
Cost of issuance for anticapted new bonds	700,000	
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PLACENTIA
Rich Heritage, Bright Future

CAPITAL PROJECTS FUND



Capital Project Fund Budget
FISCAL YEAR 2021-22

FY 2021-22 CIP BY CATEGORY

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
STREETS & STREETSCAPES			
1101	FY 2020-21 Arterial Roadway Rehab Project	Measure U Fund (0079)	2,103,600
		Total Project No. 1101	2,103,600
1201	FY 2021-22 Roadway Rehab Project	State Gas Tax - RMRA (0060)	272,900
		Measure M (0018)	676,200
		Total Project No. 1201	949,100
1202	FY 2021-22 Slurry Seal Project	Measure U Fund (0079)	250,000
		State Gas Tax - RMRA (0060)	500,000
		Total Project No. 1202	750,000
1203	FY 2021-22 Concrete Repair Program	Measure U Fund (0079)	80,000
		Total Project No. 1203	80,000
1204	Crowther Avenue Street Resurfacing Project	TOD Strscape Impct Fee (0072)	120,000
		Total Project No. 1204	120,000
Total Streets & Streetscapes CIP			\$ 4,002,700

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
TRAFFIC OPERATIONS			
2201	Opticom Traffic Signal Preemption Devices - 10 intersections	City Traffic Impct Fees (0065)	100,000
		Total Project No. 2201	100,000
2202	Traffic Signal Back-Up Batteries	City Traffic Impct Fees (0065)	25,000
		Total Project No. 2202	25,000
2203	Rose/Tustin Regional Traffic Signal Synchronization Project	Air Quality Management (0019)	53,000
		City Traffic Impct Fees (0065)	50,000
		Total Project No. 2203	103,000
2204	Crowther Avenue Parking Lot Landscape Improvements	TOD Strscape Impct Fee (0072)	50,000
		Total Project No. 2204	50,000
Total Traffic Operations			\$ 278,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
STORM DRAIN			
4201	Storm Drain Master Plan	Measure U Fund (0079)	250,000
		Total Project No. 4201	250,000
Total Storm Drain			\$ 250,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
CITY BUILDINGS & FACILITIES			
5202	Refurbish PD Briefing/Break Room	Measure U Fund (0079)	25,000
		Total Project No. 5202	25,000
5203	Refurbish PD Watch Commander Office	Asset Seizure (0021)	25,000
		Total Project No. 5203	25,000

FY 2021-22 CIP BY CATEGORY

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
CITY BUILDINGS & FACILITIES (CONTINUED)			
5204	Bradford Pedestrian Bridge Repainting Project	Measure U Fund (0079)	125,000
		Total Project No. 5204	125,000
5205	Oberle Gym Floor Resurfacing Project	Measure U Fund (0079)	62,500
		Misc Grants Fund (0050)	137,500
		Total Project No. 5205	200,000
5206	Pergola replacement for Civic Center	General Fund (0010)	87,000
		Misc Grants Fund (0050)	63,000
		Total Project No. 5206	150,000
Total City Buildings & Facilities			\$ 525,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
TECHNOLOGY & EQUIPMENT			
6201	Permit Tracking Software	Technology Impact Fees (0075)	80,000
		Total Project No. 6201	80,000
6202	Purchase Opticom Units for Police Patrol Units	Measure U Fund (0079)	42,000
		Total Project No. 6202	42,000
6203	Purchase New Desktop Computers for Police Department	Asset Seizure (0021)	50,000
		Total Project No. 6203	50,000
6204	Bitech Finance System Software Upgrade Phase II	Measure U Fund (0079)	150,000
		Total Project No. 6204	150,000
6205	Development Services Microfiche Conversion Project	Technology Impact Fees (0075)	78,000
		Total Project No. 6205	78,000
6206	Security Cameras for Civic Center Campus	Measure U Fund (0079)	135,000
		Total Project No. 6206	135,000
6207	Additional Fire Radios	General Fund (0010)	110,400
		Total Project No. 6207	110,400
Total Technology & Equipment Total			\$ 645,400

FY 2021-22 CIP BY CATEGORY

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
PARKS			
7201	Jaycee Parquette Improvement Project	CDBG Fund (0030)	141,800
		Total Project No. 7201	141,800
7202	Kraemer Park Memorial Fountain and Plaza Restoration and ADA Improvement	City Quimby In Lieu Fee (0069)	607,500
		Total Project No. 7202	607,500
7203	Playground Equipment Replacement	Measure U Fund (0079)	600,000
		Total Project No. 7103	600,000
7204	Paint Backs Building Rooms 6&7	Measure U Fund (0079)	10,000
		Total Project No. 7204	10,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
PARKS (CONTINUED)			
7205	Replace Park Benches	Measure U Fund (0079)	81,000
		Total Project No. 7205	81,000
7206	Replace Park BBQs	Measure U Fund (0079)	10,000
		Total Project No. 7206	10,000
7207	Replace Park Picnic Tables	Measure U Fund (0079)	49,500
		Total Project No. 7207	49,500
7208	Replace Park Trash Cans	Measure U Fund (0079)	43,700
		Total Project No. 7208	43,700
7209	Replace Park Drinking Fountains	Measure U Fund (0079)	50,000
		Total Project No. 7103	50,000
7210	Playground Resurfacing (Various Parks)	City Quimby In Lieu Fee (0069)	150,000
		Total Project No. 7210	150,000
7211	Tennis Courts Resurfacing	City Quimby In Lieu Fee (0069)	10,000
		Total Project No. 7211	10,000
7212	McFadden Pergola Replacement	City Quimby In Lieu Fee (0069)	50,000
		Total Project No. 7212	50,000
7213	Koch Picnic Shelter Replacement	City Quimby In Lieu Fee (0069)	100,000
		Total Project No. 7213	100,000
7214	Replace Carpet - Backs Building Room 6 & 7	City Quimby In Lieu Fee (0069)	10,000
		Total Project No. 7214	10,000

Total Parks \$ 1,913,500

FY 2021-22 CIP BY CATEGORY

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
VEHICLES			
8201	Public Works Arrowboard Truck Replacement	Measure U Fund (0079) Total Project No. 8201	40,000 40,000
8202	Public Works 6-Wheel Dump Truck Replacement	Measure U Fund (0079) Total Project No. 8202	90,000 90,000
8203	Fleet Mechanic Shop Truck Replacement	Measure U Fund (0079) Total Project No. 8203	50,000 50,000
8204	Community Services Stakebed Truck Replacement	Measure U Fund (0079) Total Project No. 8204	50,000 50,000
8205	Community Services Ford Ranger	General Fund (0010) Total Project No. 8205	38,000 38,000
8206	Tesla Pilot Program and related infrastructure	General Fund (0010) Total Project No. 8206	244,000 244,000
Total Vehicles			512,000
NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
MAJOR STUDIES			
9201	Citywide Wayfinding Signage Program Design	General Fund (0010) TOD Strscape Impct Fee (0072) Total Project No. 9201	50,000 50,000 100,000
Total Major Studies \$			100,000
Total FY 2020-21 CIP Budget \$			8,226,600

FY 2021-22
CIP BY FUNDING SOURCE

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
GENERAL FUND			
8205	Community Services Ford Ranger	Vehicles	38,000
Total Project No. 8205			38,000
8206	Tesla Pilot Program and related infrastructure	Vehicles	244,000
Total Project No. 8206			244,000
9201	Citywide Wayfinding Signage Program Design	Major Studies	50,000
Total Project No. 9201			50,000
5206	Pergola replacement for Civic Center	City Buildings & Streetscapes	87,000
Total Project No. 5206			87,000
6207	Additional Fire Radios	Technology & Equipment	110,400
Total Project No. 6207			110,400

Total CIP Funded by General Fund **529,400**

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
MEASURE U			
1101	FY 2020-21 Roadway Rehab Project	Streets & Streetscapes	2,103,600
Total Project No. 1101			2,103,600
1202	FY 2021-22 Slurry Seal Project	Streets & Streetscapes	250,000
Total Project No. 1202			250,000
1203	FY 2021-22 Concrete Repair Program	Streets & Streetscapes	80,000
Total Project No. 1203			80,000
4201	Storm Drain Master Plan	Storm Drain	250,000
Total Project No. 4201			250,000
5203	Refurbish PD Watch Commander Office	City Buildings & Streetscapes	25,000
Total Project No. 5203			25,000
5204	Bradford Pedestrian Bridge Repainting Project	City Buildings & Streetscapes	125,000
Total Project No. 5204			125,000
5205	Oberle Gym Floor Resurfacing Project	City Buildings & Streetscapes	62,500
Total Project No. 5205			62,500
6202	Purchase Opticom Units for Police Patrol Units	Technology & Equipment	42,000
Total Project No. 6202			42,000
6204	Bitech Finance System Software Upgrade Phase II	Technology & Equipment	150,000
Total Project No. 6204			150,000
6206	Security Cameras for Civic Center Campus	Technology & Equipment	135,000
Total Project No. 6206			135,000
7203	Playground Equipment Replacement	Parks	600,000
Total Project No. 7203			600,000
7204	Paint Backs Building Rooms 6&7	Parks	10,000
Total Project No. 7204			10,000

**FY 2021-22
CIP BY FUNDING SOURCE**

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
MEASURE U (Cont.)			
7205	Replace Park Benches	Parks	81,000
		Total Project No. 7205	81,000
7206	Replace Park BBQs	Parks	10,000
		Total Project No. 7206	10,000
7207	Replace Park Picnic Tables	Parks	49,500
		Total Project No. 7207	49,500
7208	Replace Park Trash Cans	Parks	43,700
		Total Project No. 7208	43,700
7209	Replace Park Drinking Fountains	Parks	50,000
		Total Project No. 7209	50,000
8201	Public Works Arrowboard Truck Replacement	Vehicles	40,000
		Total Project No. 8201	40,000
8202	Public Works 6-Wheel Dump Truck Replacement	Vehicles	90,000
		Total Project No. 8202	90,000
8203	Fleet Mechanic Shop Truck Replacement	Vehicles	50,000
		Total Project No. 8203	50,000
8204	Community Services Stakebed Truck Replacement	Vehicles	50,000
		Total Project No. 8204	50,000
		Total CIP Funded by Measure U	4,297,300

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
ASSET SEIZURE			
5202	Refurbish PD Briefing/Break Room	City Buildings & Streetscapes	25,000
		Total Project No. 5202	25,000
6203	Purchase New Desktop Computers for Police Department	Technology & Equipment	50,000
		Total Project No. 6203	50,000
		Total CIP Funded by Asset Seizure Fund	75,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
TECHNOLOGY IMPACT FEES			
6201	Permit Tracking Software	Technology & Equipment	80,000
		Total Project No. 6201	80,000
6205	Development Services Microfiche Conversion Project	Technology & Equipment	78,000
		Total Project No. 6205	78,000
		Total CIP Funded by Technology Impact Fees	158,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
Measure M (M2)			
1201	FY 2021-22 Roadway Rehab Project	Streets & Streetscapes	676,200
		Total Project No. 1201	676,200
		Total CIP Funded by M2 Fund	676,200

**FY 2021-22
CIP BY FUNDING SOURCE**

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
MISCELLANEOUS GRANT FUND			
5205	Oberle Gym Floor Resurfacing Project	City Buildings & Streetscapes Total Project No. 5205	137,500 137,500
5206	Pergola replacement for Civic Center	City Buildings & Streetscapes Total Project No. 5206	63,000 63,000

Total CIP Funded by Miscellaneous Grant Fund 200,500

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
CITY TRAFFIC IMPACT FEES			
2201	Opticom Traffic Signal Preemption Devices - 10 intersections	Traffic Operations Total Project No. 2201	100,000 100,000
2202	Traffic Signal Back-Up Batteries	Traffic Operations Total Project No. 2202	25,000 25,000
2203	Rose/Tustin Regional Traffic Signal Synchronization Project	Traffic Operations Total Project No. 2203	50,000 50,000

Total CIP Funded by City Traffic Impact Fees 175,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
RMRA			
1201	FY 2021-22 Roadway Rehab Project	Streets & Streetscapes Total Project No. 1201	272,900 272,900
1202	FY 2021-22 Slurry Seal Project	Streets & Streetscapes Total Project No. 1202	500,000 500,000

Total CIP Funded by RMRA Fund 772,900

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
TOD STREETSCAPE IMPACT FEE			
1204	Crowther Avenue Street Resurfacing Project	Streets & Streetscapes Total Project No. 1204	120,000 120,000
2204	Crowther Avenue Parking Lot Landscape Improvements	Traffic Operations Total Project No. 2204	50,000 50,000
9201	Citywide Wayfinding Signage Program Design	Major Studies Total Project No. 9201	50,000 50,000

Total CIP Funded by TOD Streetscape Impact Fee 220,000

NO.	PROJECT NAME	FUNDING SOURCE	AMOUNT
AQMD			
2203	Rose/Tustin Regional Traffic Signal Synchronization Project	Traffic Operations Total Project No. 2203	53,000 53,000

Total CIP Funded by AQMD 53,000

City of Placentia



Fiscal Years 2021-2026 Capital Improvement Program Budget

FY 2021-26 Unfunded Capital Improvement Projects

Streets and Streetscapes	Citywide Arterial and Residential Street Rehab Projects	28,892,374
Streets and Streetscapes	Old Town Placentia Streetscape Improve. Project Phase I	2,500,000
Streets and Streetscapes	Old Town Placentia Streetscape Improve. Project Phase II	4,500,000
Streets and Streetscapes	Pedestrian Accessibility Project Phases VIII-X	365,000
Traffic Operations	Richfield/Miraloma & Miraloma/VanBuren Traffic Sgnl. Improve.	315,000
Traffic Operations	Placentia/Bastanchury Intersection Improvement	126,000
Traffic Operations	Valencia/Bastanchury Protected Left Turn Signal	75,000
Traffic Operations	Traffic Sign Reflectivity Compliance	300,000
Traffic Operations	Street Name Sign Compliance	60,000
Traffic Operations	Citywide Traffic Signal Repairs	227,000
Traffic Operations	Citywide Traffic Signal Battery Backup	310,000
Traffic Operations	Van Buren/Orchard Drive Traffic Signal	170,000
Traffic Operations	Placentia/Sante Fe Traffic Signal	165,000
Traffic Operations	Kraemer/Connecticut Way Traffic Signal	235,000
Traffic Operations	TOD Traffic Mitigation Improvements	1,000,000
Transport. & Parking Facilities	Old Town Parking Lot Landscape and Lighting Project	255,000
Sewer	Master Plan CIP Program	10,555,000
Sewer	Sewer Vactor Truck Purchase	450,000
Sewer	Old Town Sewer Rehab Project	1,000,000
Sewer	TOD Sewer Line Improvement Project	3,200,000
Storm Drain	Catch Basin Reconstruction - Citywide	360,000
Storm Drain	Primrose Avenue SD Extension	100,000
Storm Drain	Bradford - Madison to Tiger SD Imp.	250,000
Storm Drain	Drainage Area A-2 SD Improvements	342,000
Storm Drain	Drainage Area A-7 SD Improvements	1,195,000
Storm Drain	Drainage Area A-8 SD Improvements	2,080,000
Storm Drain	Drainage Area A-9 SD Improvements	400,000
Storm Drain	Drainage Area C-1 SD Improvements	1,100,000
City Buildings & Facilities	Citywide Facility Deferred Maintenance	2,685,053
City Buildings & Facilities	Fire Station #34 Dormitory Improvements	250,000
City Buildings & Facilities	Fire Station #35 Replacement	6,000,000
City Buildings & Facilities	Fire Station #35 Security Improvements	130,000
City Buildings & Facilities	Replace PD Evidence Building Roof	40,000
Parks	Playground Resurfacing Citywide	60,000
Parks	Park Lighting Upgrades Citywide	363,180
Parks	Tufree Park Drainage and S/W Improv	50,000
Parks	Park Security Cameras	20,000
Parks	Youth Sports Fields Lighting Improvements	40,000
Parks	Wagner Park Playground Renovation	120,000
Parks	Goldenrod Park Playground Renovation	150,000
Parks	Kraemer Park Lighting Improvements	100,000
Parks	Santa Fe Park Playground Renovation	150,000
Parks	Tuffree Park Tennis Court Renovation	50,000
Parks	Park Parking Lot Renovations	125,000
Parks	Citywide Park Monument Signs	100,000
Technology	Granicus Workflow	25,000
Technology	City Facilities Security Cameras Upgrade	50,000
Technology	Laserfiche Avante Upgrade	28,000
Technology	SAN Replacement and SAN Switches	72,000

Technology	Upgrade Cisco CUCM Servers and Software	50,000
Technology	City Boundary Map Book	60,000
Technology	Building Permit Software	75,000
Technology	Fleet and Fuel Services and Software	75,000
Technology	Disaster Preparedness IT Plan	47,650
Technology	Police CAD System Upgrade-Years 3-5	353,820
Technology	Server Room Relocation	100,000
Technology	Budget Builder Year 3	28,500
Technology	Microfilm Storage for Planning Department	360,000
Technology	Permit Tracking Database for Planning Dept.	300,000
Technology	PD Motorola Radio Upgrades and Consoles	1,674,700
Technology	Upgrade MCV Radio Console	40,000
Vehicles and Equipment	Fleet Replacement Backlog	2,400,000
Vehicles and Equipment	Replace 2 PD Captain's Units	79,000
Vehicles and Equipment	Replace PD Motor Fleet	80,000
Vehicles and Equipment	Replenish Gas Mask Inventory	28,000
Vehicles and Equipment	Public Works Arrowboard Truck Replacement	33,000
Vehicles and Equipment	Public Works 8-Wheel Dump Truck Replacement	80,000
Vehicles and Equipment	Public Works Mechanic Service Truck Replacement	60,000
Major Studies	Storm Drain Master Plan	150,000
Total:		77,210,277

FY 2019-20 Capital Improvement Projects Carried to FY 2020-21

Streets & Streetscapes	1801: Golden Avenue Bridge Replacement Project
Streets & Streetscapes	1002: FY 2019-20 Arterial Roadway Rehabilitation Project
Streets & Streetscapes	1009: Alta Vista/Rose Median & Parkway Landscape Improvements
Streets & Streetscapes	2002: Orangethorpe Traffic Signal Synchronization Project
Traffic Operations	2808: Imperial Highway Traffic Signal Synchronization Project
Traffic Operations	2908: HSIP Cycle 9 Traffic Safety Improvement Project
Traffic Operations	2809: Chapman / Malvern TS Synchronization
Traffic Operations	2001: TOD Traffic Impact Mitigation Design
Traffic Operations	2003: BCIP Atwood Recreation Trail Prelim. Design and Environmental
Storm Drains	4901: Kevin Way Storm Drain Improvement Project
City Buildings & Facilities	5801: Metrolink Station/Parking Structure
City Buildings & Facilities	5002: Old City Hall Roof Replacement and HVAC Project
City Buildings & Facilities	5003: Powell Building HVAC Project
City Buildings & Facilities	5005: City Hall Renovations
Technology	6005: Electronic Ticket Writers
Technology	6006: MCV Radios
Parks	7902: Parque del Arroyo Verde Renovation Project
Parks	7001: Parque del Arroyo Verde Renovation Project
Parks	7002: Champions Sports Park Fence Replacement Project
Parks	7911: La Placita Parkette Improvements
Parks	7007: Kraemer Middle School Sports Field Light Repairs
Major Studies	9921: Citywide Wayfinding Signage Program Design



PLACENTIA
Rich Heritage, Bright Future

POSITION ALLOCATION AND COMPENSATION PLAN



**Position Allocation &
Compensation Plan**
FISCAL YEAR 2021-22

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2021-22**

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
LEGISLATIVE				
MAYOR	1	1	1	1
CITY COUNCIL	4	4	4	4
PLANNING COMMISSION	7	7	7	7
CULTURAL ARTS COMMISSION	5	5	5	5
RECREATION & PARKS COMMISSION	7	7	7	7
TRAFFIC SAFETY COMMISSION	7	7	7	7
CITY CLERK	1	1	1	1
CITY TREASURER	1	1	1	1
TOTALS	33	33	33	33

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
ADMINISTRATION				
CITY ADMINISTRATOR	1	1	1	1
DEPUTY CITY ADMINISTRATOR	0	0	1	1
DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	0	0
DEPUTY DIRECT. OF ADMIN. SRVCS./CHIEF DEPUTY CITY CLERK	0	0	0	0
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.5	0.5	0.45	0.45
MANAGEMENT ANALYST (IT)	1	1	1	1
HUMAN RESOURCES MANAGER	0	0	0	0
HUMAN RESOURCES ANALYST	1	2	2	2
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1
HUMAN RESOURCES TECHNICIAN	1	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	0	0	0	0
OFFICE SPECIALIST	0	0	0	0
OFFICE ASSISTANT	2	2.5	2	2
SENIOR MANAGEMENT ANALYST	0	0	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	0	0	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	0	0	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	0	0	11	13
TOTALS	9.5	11	26.45	28.45

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2021-22**

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
FINANCE				
DIRECTOR OF FINANCE	1	1	1	1
ACCOUNTING MANAGER	0	1	1	1
SENIOR ACCOUNTANT	1	0	1	1
SR. FINANCIAL ANALYST	0	1	1	1
SR. MANAGEMENT ANALYST	1	0	0	0
ACCOUNTANT	1	1	0	0
ACCOUNTING TECHNICIAN	2	3	3	3
ACCOUNT CLERK	1	2	2	2
OFFICE ASSISTANT	1	0	0	0
TOTALS	8	9	9	9

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
DEVELOPMENT SERVICES				
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1
OFFICE ASSISTANT	1	0	1	1
ADMINISTRATIVE ASSISTANT	0	1	0	0
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.5	0.5	0.55	0.55
SENIOR PLANNER	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1
SR. CODE ENFORCEMENT OFFICER	0	1	1	1
CODE ENFORCEMENT OFFICER	1	0	0	0
BUILDING INSPECTOR	1	1	1	1
DEVELOPMENT SERVICES COORDINATOR	0	0	0	1
PLANNING TECHNICIAN	1	0	0	0
ASSOCIATE PLANNER	0	0	0	1
ASSISTANT PLANNER	0	1	1	1
BUILDING PERMIT TECHNICIAN	1	1	1	1
TOTALS	8.5	8.5	8.55	10.55

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2021-22**

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
POLICE SERVICES				
CHIEF OF POLICE	1	1	1	1
CAPTAIN	2	2	2	2
LIEUTENANT	3	3	3	3
SERGEANT	9	9	9	9
IT SERGEANT	0	0	1	1
SR. MANAGEMENT ANALYST	1	1	1	1
MANAGEMENT ANALYST	1	1	0	0
DISPATCH MANAGER	0	1	0	0
CRIME ANALYST	1	1	1	1
SR. CODE ENFORCEMENT OFFICER	0	0	0	0
POLICE OFFICER (3 OVERHIRE)	35	39	39	39
POLICE SERVICES SUPERVISOR	2	4	2	3
POLICE DISPATCHER / RECORDS CLERK (MOVED TO ADMIN)	10	11	0	0
CODE ENFORCEMENT OFFICER	0	0	0	0
PARKING CONTROL OFFICER	2	2	2	2
ADMINISTRATIVE ASSISTANT	1	0	0	0
SR. ADMINISTRATIVE ASSISTANT	0	1	1	1
POLICE CIVILIAN INVESTIGATOR	2	2	3	3
MANAGEMENT ASSISTANT	0	0	0	0
PROPERTY TECHNICIAN	1	1	1	1
POLICE ACADEMY TRAINEE	1	1	1	1
POLICE SERVICES OFFICER	3	2	2	2
COMMUNITY SERVICES OFFICER	1	2	1	1
OFFICE ASSISTANT	0	0	0	0
OFFICE SPECIALIST - RECORDS	0	0	2	2
TOTALS	76	84	72	73

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2021-22**

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Amended 2021-22
FIRE & LIFE SAFETY				
FIRE CHIEF	0	1	1	1
DEPUTY FIRE CHIEF	0	0	1	1
BATTALION CHIEF	0	3	3	3
TRAINING OFFICER	0	0	1	0
MANAGEMENT ANALYST	0	1	1	1
MANAGEMENT ASSISTANT	0	0	1	0
OFFICE ASSISTANT	0	0	0	0
FIRE CAPTAIN	0	6	6	6
FIRE ENGINEER	0	6	6	6
FIRE MARSHALL (ADDED Q1 FY21/22)	0	0	0	1
FIRE PREVENTION SPECIALIST (ADDED Q1 FY21/22)	0	0	0	1
PATROL ENGINEER	0	0	1	1
FIREFIGHTER	0	6	6	6
TOTALS	0	23	27	27

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
PUBLIC WORKS				
DEPUTY CITY ADMINISTRATOR	1	1	1	1
CITY ENGINEER	1	1	1	1
ENGINEERING AIDE	0	0	0	1
ENVIRONMENTAL COMPLIANCE OFFICER (REFUSE)	0	0	0	1
ASSOCIATE CIVIL ENGINEER (SEWER)	0	0	0	1
MANAGEMENT ANALYST	1	1	1	1
TRAFFIC ENGINEER	0	0	0	0
TRANSPORTATION MANAGER	0	1	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2	2
PUBLIC WORKS INSPECTOR	0	1	1	1
MECHANIC	1	1	1	2
FACILITY MAINTENANCE TECHNICIAN	2	2	2	2
MAINTENANCE WORKER	8	8	8	8
CUSTODIAN	2	2	2	2
OFFICE ASSISTANT	1	1.5	1	1
TOTALS	20	22.5	22	26

**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2021-22**

	Approved 2018-19	Amended 2019-20	Amended 2020-21	Adopted 2021-22
COMMUNITY SERVICES				
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1
OFFICE ASSISTANT	1	1	1	1
COMMUNITY SERVICES SUPERVISOR	1	1	1	1
MANAGEMENT ANALYST	0	0	0	0
COMMUNITY SERVICES COORDINATOR	4	4	4	4
MAINTENANCE WORKER	0	0	0	1
TOTALS	7	7	7	8

SUMMARY				
FULL-TIME FUNDED PERSONNEL	126	162	168	178
UNFUNDED OVERHIRES	3	3	4	4
ELECTED & APPOINTED PERSONNEL	33	33	33	33
GRAND TOTAL	162	198	205	215

*Overhires are not funded

**Placentia City Employees Association (PCEA)
Job Class and Salary Schedule
Effective July 1, 2021**

SAL SCH	STEP	HOURLY	BIWEEKLY	MONTHLY	ANNUALLY	
21.26	A	17.22620	1,378.10	2,985.87	35,830.50	Office Assistant
	B	18.15641	1,452.51	3,147.11	37,765.33	
	C	19.13686	1,530.95	3,317.06	39,804.67	
	D	20.17025	1,613.62	3,496.18	41,954.12	
	E	21.25944	1,700.76	3,684.97	44,219.64	
21.83	A	17.68708	1,414.97	3,065.76	36,789.13	Engineering Aide/ Planning Aide
	B	18.64218	1,491.37	3,231.31	38,775.73	
	C	19.64886	1,571.91	3,405.80	40,869.63	
	D	20.70990	1,656.79	3,589.72	43,076.59	
	E	21.82823	1,746.26	3,783.56	45,402.72	
22.77	A	18.44768	1,475.81	3,197.60	38,371.17	Custodian/ Parking Control Officer
	B	19.44385	1,555.51	3,370.27	40,443.21	
	C	20.49382	1,639.51	3,552.26	42,627.15	
	D	21.60049	1,728.04	3,744.08	44,929.02	
	E	22.76692	1,821.35	3,946.27	47,355.19	
23.56	A	19.09320	1,527.46	3,309.49	39,713.86	Account Clerk
	B	20.12423	1,609.94	3,488.20	41,858.40	
	C	21.21094	1,696.88	3,676.56	44,118.76	
	D	22.35633	1,788.51	3,875.10	46,501.17	
	E	23.56357	1,885.09	4,084.35	49,012.23	
25.10	A	20.33817	1,627.05	3,525.28	42,303.39	Office Specialist
	B	21.43643	1,714.91	3,715.65	44,587.77	
	C	22.59400	1,807.52	3,916.29	46,995.52	
	D	23.81408	1,905.13	4,127.77	49,533.29	
	E	25.10004	2,008.00	4,350.67	52,208.08	
26.30	A	21.31426	1,705.14	3,694.47	44,333.66	Community Svcs. Officer/ Police Services Officer
	B	22.46523	1,797.22	3,893.97	46,727.68	
	C	23.67835	1,894.27	4,104.25	49,250.97	
	D	24.95698	1,996.56	4,325.88	51,910.52	
	E	26.30466	2,104.37	4,559.47	54,713.69	
26.99	A	21.87340	1,749.87	3,791.39	45,496.67	Crime Prevention Officer/ Maintenance Worker
	B	23.05456	1,844.36	3,996.12	47,953.48	
	C	24.29951	1,943.96	4,211.92	50,542.98	
	D	25.61168	2,048.93	4,439.36	53,272.29	
	E	26.99471	2,159.58	4,679.08	56,149.00	
27.53	A	22.30891	1,784.71	3,866.88	46,402.53	GIS Specialist/ Administrative Assistant
	B	23.51359	1,881.09	4,075.69	48,908.27	
	C	24.78332	1,982.67	4,295.78	51,549.31	
	D	26.12162	2,089.73	4,527.75	54,332.97	
	E	27.53219	2,202.58	4,772.25	57,266.96	

**Placentia City Employees Association (PCEA)
Job Class and Salary Schedule
Effective July 1, 2021**

SAL SCH	STEP	HOURLY	BIWEEKLY	MONTHLY	ANNUALLY	
27.68	A	22.43102	1,794.48	3,888.04	46,656.52	Building Permit Tech/ Planning Tech/ Accounting Tech
	B	23.64230	1,891.38	4,098.00	49,175.98	
	C	24.91898	1,993.52	4,319.29	51,831.48	
	D	26.26460	2,101.17	4,552.53	54,630.37	
	E	27.68289	2,214.63	4,798.37	57,580.41	
29.47	A	23.87584	1,910.07	4,138.48	49,661.75	Community Svcs Coord./ City Clerk Specialist
	B	25.16514	2,013.21	4,361.96	52,343.49	
	C	26.52406	2,121.92	4,597.50	55,170.04	
	D	27.95636	2,236.51	4,845.77	58,149.23	
	E	29.46600	2,357.28	5,107.44	61,289.28	
29.59	A	23.98006	1,918.40	4,156.54	49,878.52	Facility Maintenance Tech.
	B	25.27498	2,022.00	4,381.00	52,571.96	
	C	26.63983	2,131.19	4,617.57	55,410.85	
	D	28.07838	2,246.27	4,866.92	58,403.03	
	E	29.59461	2,367.57	5,129.73	61,556.79	
29.77	A	24.11914	1,929.53	4,180.65	50,167.81	Equipment Mechanic
	B	25.42157	2,033.73	4,406.41	52,876.87	
	C	26.79433	2,143.55	4,644.35	55,732.21	
	D	28.24122	2,259.30	4,895.14	58,741.74	
	E	29.76625	2,381.30	5,159.48	61,913.80	
30.37	A	24.61101	1,968.88	4,265.91	51,190.90	Maintenance Crew Leader
	B	25.94000	2,075.20	4,496.27	53,955.20	
	C	27.34076	2,187.26	4,739.07	56,868.78	
	D	28.81716	2,305.37	4,994.97	59,939.69	
	E	30.37329	2,429.86	5,264.70	63,176.44	
31.02	A	25.13290	2,010.63	4,356.37	52,276.43	HR Technician/ IT Technician/ Management Assistant/ Senior Accounting Tech.
	B	26.49008	2,119.21	4,591.61	55,099.37	
	C	27.92054	2,233.64	4,839.56	58,074.72	
	D	29.42825	2,354.26	5,100.90	61,210.76	
	E	31.01738	2,481.39	5,376.35	64,516.15	
31.26	A	25.33120	2,026.50	4,390.74	52,688.90	Facilities Maint. Tech. II/ Senior Engineering Aide
	B	26.69908	2,135.93	4,627.84	55,534.09	
	C	28.14083	2,251.27	4,877.74	58,532.93	
	D	29.66043	2,372.83	5,141.14	61,693.69	
	E	31.26209	2,500.97	5,418.76	65,025.15	
32.21	A	26.09826	2,087.86	4,523.70	54,284.38	Code Enforcement Officer/ Dev. Svcs. Coordinator/ Senior Administrative Asst.
	B	27.50757	2,200.61	4,767.98	57,215.75	
	C	28.99298	2,319.44	5,025.45	60,305.40	
	D	30.55860	2,444.69	5,296.82	63,561.89	
	E	32.20876	2,576.70	5,582.85	66,994.22	

**Placentia City Employees Association (PCEA)
Job Class and Salary Schedule
Effective July 1, 2021**

SAL SCH	STEP	HOURLY	BIWEEKLY	MONTHLY	ANNUALLY	
32.55	A	26.37566	2,110.05	4,571.78	54,861.37	Police Property Technician
	B	27.79995	2,224.00	4,818.66	57,823.90	
	C	29.30115	2,344.09	5,078.87	60,946.39	
	D	30.88341	2,470.67	5,353.12	64,237.49	
	E	32.55111	2,604.09	5,642.19	67,706.31	
33.03	A	26.76279	2,141.02	4,638.88	55,666.60	Environ. Compliance Officer
	B	28.20798	2,256.64	4,889.38	58,672.60	
	C	29.73121	2,378.50	5,153.41	61,840.92	
	D	31.33670	2,506.94	5,431.69	65,180.34	
	E	33.02888	2,642.31	5,725.01	68,700.07	
33.46	A	27.10942	2,168.75	4,698.97	56,387.59	Assistant Planner
	B	28.57333	2,285.87	4,952.71	59,432.53	
	C	30.11629	2,409.30	5,220.16	62,641.88	
	D	31.74257	2,539.41	5,502.05	66,024.55	
	E	33.45667	2,676.53	5,799.16	69,589.87	
33.70	A	27.30635	2,184.51	4,733.10	56,797.21	Exec. Asst. to the City Admin.
	B	28.78089	2,302.47	4,988.69	59,864.25	
	C	30.33506	2,426.80	5,258.08	63,096.92	
	D	31.97315	2,557.85	5,542.01	66,504.15	
	E	33.69970	2,695.98	5,841.28	70,095.38	
LL (ADDED SPECIALIST (A	28.10514	2,248.41	4,871.56	58,458.69	Public Works Inspector
	B	29.62282	2,369.83	5,134.62	61,615.47	
	C	31.22245	2,497.80	5,411.89	64,942.70	
	D	32.90846	2,632.68	5,704.13	68,449.60	
	E	34.68552	2,774.84	6,012.16	72,145.88	
35.15	A	28.47768	2,278.21	4,936.13	59,233.57	Building Inspector/ Senior Code Enf. Officer
	B	30.01547	2,401.24	5,202.68	62,432.18	
	C	31.63631	2,530.90	5,483.63	65,803.52	
	D	33.34467	2,667.57	5,779.74	69,356.91	
	E	35.14528	2,811.62	6,091.85	73,102.18	
35.55	A	28.80239	2,304.19	4,992.41	59,908.97	Senior Building Inspector
	B	30.35772	2,428.62	5,262.00	63,144.06	
	C	31.99704	2,559.76	5,546.15	66,553.84	
	D	33.72488	2,697.99	5,845.65	70,147.75	
	E	35.54602	2,843.68	6,161.31	73,935.72	
35.78	A	28.99301	2,319.44	5,025.46	60,305.46	Public Safety Dispatcher
	B	30.55863	2,444.69	5,296.83	63,561.95	
	C	32.20880	2,576.70	5,582.86	66,994.30	
	D	33.94808	2,715.85	5,884.33	70,612.01	
	E	35.78128	2,862.50	6,202.09	74,425.06	

**Placentia City Employees Association (PCEA)
Job Class and Salary Schedule
Effective July 1, 2021**

SAL SCH	STEP	HOURLY	BIWEEKLY	MONTHLY	ANNUALLY	
36.46	A	29.54185	2,363.35	5,120.59	61,447.05	Police Civilian Investigator
	B	31.13711	2,490.97	5,397.10	64,765.19	
	C	32.81851	2,625.48	5,688.54	68,262.50	
	D	34.59071	2,767.26	5,995.72	71,948.68	
	E	36.45861	2,916.69	6,319.49	75,833.91	
38.28	A	31.02073	2,481.66	5,376.93	64,523.12	Police Services Supervisor
	B	32.69585	2,615.67	5,667.28	68,007.37	
	C	34.46143	2,756.91	5,973.31	71,679.77	
	D	36.32235	2,905.79	6,295.87	75,550.49	
	E	38.28376	3,062.70	6,635.85	79,630.22	
40.20	A	32.57176	2,605.74	5,645.77	67,749.26	Public Safety Communication Supervisor -
	B	34.33064	2,746.45	5,950.64	71,407.73	
	C	36.18449	2,894.76	6,271.98	75,263.74	
	D	38.13845	3,051.08	6,610.66	79,327.98	
	E	40.19793	3,215.83	6,967.64	83,611.69	

**PLACENTIA POLICE AND FIRE MANAGEMENT ASSOCIATION (PFPMA)
SALARY SCHEDULE
Effective July 1, 2021**

<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
A	47.27443	3,781.95	8,194.23	98,330.81	
B	49.82725	3,986.18	8,636.72	103,640.69	
C	52.51793	4,201.43	9,103.11	109,237.30	IT Sergeant
D	55.35390	4,428.31	9,594.68	115,136.10	
E	58.34301	4,667.44	10,112.79	121,353.46	
A	44.85240	3,588.19	7,774.42	93,292.99	
B	47.27444	3,781.96	8,194.24	98,330.83	
C	49.82726	3,986.18	8,636.73	103,640.70	Sergeant
D	52.51793	4,201.43	9,103.11	109,237.29	
E	55.35390	4,428.31	9,594.68	115,136.11	
A	57.19733	4,575.79	9,914.20	118,970.45	
B	60.28599	4,822.88	10,449.57	125,394.86	
C	63.54143	5,083.31	11,013.85	132,166.18	Lieutenant
D	66.97267	5,357.81	11,608.60	139,303.15	
E	70.58920	5,647.14	12,235.46	146,825.53	
A	66.38443	5,310.75	11,506.63	138,079.61	
B	69.96919	5,597.54	12,127.99	145,535.91	
C	73.74753	5,899.80	12,782.90	153,394.85	Captain
D	77.72990	6,218.39	13,473.18	161,678.19	
E	81.92731	6,554.19	14,200.73	170,408.81	
A	66.38443	5,310.75	11,506.63	138,079.61	
B	69.96919	5,597.54	12,127.99	145,535.91	
C	73.74753	5,899.80	12,782.90	153,394.85	Captain
D	77.72990	6,218.39	13,473.18	161,678.19	
E	81.92731	6,554.19	14,200.73	170,408.81	
A	39.44560	3,155.65	6,837.24	82,046.86	
B	41.57564	3,326.05	7,206.44	86,477.33	
C	43.82063	3,505.65	7,595.58	91,146.91	Fire Battalion Chief
D	46.18694	3,694.96	8,005.74	96,068.84	
E	48.68094	3,894.48	8,438.03	101,256.36	

**PLACENTIA FIREFIGHTERS ASSOCIATION
SALARY SCHEDULE
Effective July 1, 2021**

Annual

STEPS

Job Class	A	B	C	D	E
Fire Captain ¹	81,731.53	86,145.08	90,796.56	95,699.36	100,866.87
Fire (Apparatus) Engineer ¹	70,135.79	73,923.10	77,915.38	82,122.93	86,557.08
Patrol Engineer ²	70,135.79	73,923.10	77,915.38	82,122.93	86,557.08
Firefighter ¹	61,640.35	64,969.31	68,477.49	72,175.19	76,072.71

NOTE:

1. Position hourly rates are based on a 56 hour work week (2,912 annual work hours)
2. Position is based on 48 hour work week on a 4/12 schedule (2,496 annual work hours)

Monthly

STEPS

Job Class	A	B	C	D	E
Fire Captain ¹	6,810.96	7,178.76	7,566.38	7,974.95	8,405.57
Fire (Apparatus) Engineer ¹	5,844.65	6,160.26	6,492.95	6,843.58	7,213.09
Patrol Engineer ²	5,844.65	6,160.26	6,492.95	6,843.58	7,213.09
Firefighter ¹	5,136.70	5,414.11	5,706.46	6,014.60	6,339.39

NOTE:

1. Position hourly rates are based on a 56 hour work week (2,912 annual work hours)
2. Position is based on 48 hour work week on a 4/12 schedule (2,496 annual work hours)

Hourly

STEPS

Job Class	A	B	C	D	E
Fire Captain ¹	28.06715	29.58279	31.18014	32.86379	34.63835
Fire (Apparatus) Engineer ¹	24.08509	25.38568	26.75666	28.20156	29.72427
Patrol Engineer ²	28.09927	29.61663	31.21610	32.90181	34.67832
Firefighter ¹	21.16770	22.31089	23.51562	24.78544	26.12387

NOTE:

1. Position hourly rates are based on a 56 hour work week (2,912 annual work hours)
2. Position is based on 48 hour work week on a 4/12 schedule (2,496 annual work hours)

**PLACENTIA POLICE OFFICER ASSOCIATION (PPOA)
SALARY SCHEDULE
Effective July 1 2021**

<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
A	36.21947	2,897.56	6,278.04	75,336.50	
B	38.17532	3,054.03	6,617.06	79,404.67	
C	40.23679	3,218.94	6,974.38	83,692.52	Police Officer
D	42.40957	3,392.77	7,350.99	88,211.91	
E	44.69969	3,575.98	7,747.95	92,975.36	
	23.99	1,918.88	4,157.57	49,890.79	Police Academy Trainee

**PLACENTIA UNREPRESENTED EMPLOYEES
SALARY SCHEDULE
Effective July 1, 2021**

Executive Management Staff

City Administrator	130.31991
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STEPS

Job Class	A	B	C	D	E
Deputy City Administrator	91.05978	95.61277	100.39340	105.41307	110.68373
Police Chief	81.63503	85.71678	90.00262	94.50275	99.22789
Director of Administrative Services	73.13072	76.78725	80.62661	84.65795	88.89084
Director of Community Services	73.13072	76.78725	80.62661	84.65795	88.89084
Director of Development Services	73.13072	76.78725	80.62661	84.65795	88.89084
Director of Finance	73.13072	76.78725	80.62661	84.65795	88.89084
Director of Public Works	73.13072	76.78725	80.62661	84.65795	88.89084
Fire Chief	73.13072	76.78725	80.62661	84.65795	88.89084

Mid-Management Staff

STEPS

Job Class	A	B	C	D	E
Accountant	32.17418	33.78289	35.47203	37.24563	39.10792
Accounting Manager	46.94845	49.29587	51.76067	54.34870	57.06614
Assistant to the C.A./Econ. Dev. Mgr.	52.04626	54.64857	57.38100	60.25005	63.26255
Associate Civil Engineer	40.71261	42.74824	44.88565	47.12993	49.48643
Associate Planner	35.31002	37.07552	38.92930	40.87576	42.91955
Chief Building Official	48.91254	51.35817	53.92607	56.62238	59.45350
Chief Deputy City Clerk	39.90126	41.89633	43.99114	46.19070	48.50023
City Engineer	58.72458	61.66081	64.74385	67.98104	71.38009
Code Enforcement Manager	40.16407	42.17228	44.28089	46.49494	48.81968
Communications & Marketing Mgr.	40.16407	42.17228	44.28089	46.49494	48.81968
Community Services Supervisor	34.22593	35.93722	37.73408	39.62079	41.60183
Crime Analyst	34.22593	35.93722	37.73408	39.62079	41.60183
Deputy Chief of Police	76.59617	80.42598	84.44727	88.66964	93.10312
Deputy City Clerk	31.18666	32.74599	34.38329	36.10246	37.90758
Deputy Director of A.S./Chief Dep. CC	52.04626	54.64857	57.38100	60.25005	63.26255
Dispatch Manager	48.91254	51.35817	53.92607	56.62238	59.45350
Economic Development Manager	40.16407	42.17228	44.28089	46.49494	48.81968
Finance Services Manager	46.94845	49.29587	51.76067	54.34870	57.06614
Human Resources Analyst	34.22593	35.93722	37.73408	39.62079	41.60183
Human Resources Manager	40.16407	42.17228	44.28089	46.49494	48.81968
Management Analyst	34.22593	35.93722	37.73408	39.62079	41.60183
Neighborhood Services Manager	40.16407	42.17228	44.28089	46.49494	48.81968
Public Works Manager	53.38594	56.05524	58.85800	61.80090	64.89094
Public Works Superintendent	40.16407	42.17228	44.28089	46.49494	48.81968
Public Works Supervisor	32.17418	33.78289	35.47203	37.24564	39.10792
Senior Accountant	39.56132	41.53938	43.61635	45.79717	48.08703
Senior Accountant II	44.94072	47.18776	49.54714	52.02450	54.62573
Senior Financial Analyst	39.90126	41.89633	43.99114	46.19070	48.50023
Senior Management Analyst	39.90126	41.89633	43.99114	46.19070	48.50023
Senior Planner	44.94072	47.18776	49.54714	52.02450	54.62573
Traffic Engineer	48.91254	51.35817	53.92607	56.62238	59.45350
Transportation Manager	48.91254	51.35817	53.92607	56.62238	59.45350

NOTE:

1. All job classes on this salary schedule are ineligible for overtime.
2. The City Administrator base rate is set by contract with City Council.

**PART-TIME
SALARY SCHEDULE
EFFECTIVE January 1, 2021**

SECTION 1

The compensation of part-time employees of the City of Placentia shall be set forth in the table herein below:

STEPS				
CLASS TITLE	A	B	C	D
Admin. Intern.	14.70	14.99	15.29	15.60
Clerical Aide	17.30	17.65	18.00	18.36
Production Coordinator	18.20	18.56	18.94	19.31
Production Assistant	14.00	14.28	14.57	14.86
Maintenance Aide	14.70	14.99	15.29	15.60
Police Cadet	14.70	14.99	15.29	15.60
Pol Reserve Off – Level 1	20.00	21.30	22.60	24.00
Lifeguard	15.15	15.45	15.76	16.08
Instructor Guard	16.40	16.73	17.06	17.40
Sr. Instr. Guard	18.38	18.75	19.12	19.51
Pool Manager	19.43	19.82	20.21	20.62
Com. Serv. Leader	14.00	14.28	14.57	14.86
Sr. Com. Serv. Leader	15.15	15.45	15.76	16.08
Com. Serv. Specialist	16.40	16.73	17.06	17.40
Sr. Com. Serv. Specialist	17.76	18.12	18.48	18.85
Program Coordinator	18.20	18.56	18.94	19.31

SECTION 2

Part-time employees may progress to the next salary step after satisfactorily completing a minimum of four hundred (400) hours of work at the current salary step and one year of service. An evaluation of the employee's performance should be completed prior to the salary change.

SECTION 3

The following classes are elected or appointed by City Council:

CLASS TITLE	SALARY
Mayor/Councilmembers	150.00
City Clerk	150.00
City Treasurer	50.00



GANN APPROPRIATIONS



GANN APPROPRIATIONS FISCAL YEAR 2021-22

CITY OF PLACENTIA
Appropriation Limit, Appropriations Subject to Limit, &
Appropriations Margin
FY 2012-13 THROUGH FY 2021-22

FISCAL YEAR	PRIOR YEAR'S APPROPRIATION LIMIT	CITY'S POPULATION GROWTH	COUNTY'S POPULATION GROWTH	CALIF. PER CAPITA INCOME GROWTH	% CHANGE NON-RESID. CONSTR.	ADJUSTED LIMIT
2012-13	\$65,895,395	0.84%	0.89%	3.77%	N/A	\$68,988,230
2013-14	\$68,988,230	1.29%	0.78%	5.12%	N/A	\$73,086,087
2014-15	\$73,086,087	0.37%	0.93%	-0.23%	N/A	\$73,187,786
2015-16	\$73,187,786	0.66%	1.08%	3.82%	N/A	\$76,804,182
2016-17	\$76,804,182	0.75%	0.99%	5.37%	N/A	\$81,729,759
2017-18	\$81,729,759	-0.05%	0.69%	3.69%	N/A	\$85,330,332
2018-19	\$85,330,332	-0.03%	0.69%	3.67%	N/A	\$89,074,258
2019-20	\$89,074,258	-0.51%	0.29%	3.85%	N/A	\$92,770,169
2020-21	\$92,770,169	-0.49%	0.04%	3.73%	N/A	\$96,507,787
2021-22	\$96,507,787	-0.46%	-0.84%	5.73%	N/A	\$101,180,364

*Calculation: 0.9916 (County's Population Growth) x 1.0573 (Calif. Per Capita Income Growth) = 1.0484 (Growth Factor)
 \$96,507,787 (PY Limit) x 1.0484 (Growth Factor) = \$101,180,364 (FY21-22 Appropriation Limit)*

CITY OF PLACENTIA
Appropriation Limit, Appropriations Subject to Limit, &
Appropriations Margin

FY 2011-12 THROUGH FY 2021-22

FISCAL YEAR	APPROPRIATION LIMIT	APPROPRIATIONS SUBJECT TO LIMIT	MARGIN
2011-12	65,895,395	20,709,740	45,185,655
2012-13	68,988,230	21,930,541	47,057,689
2013-14	73,086,087	21,811,162	51,274,925
2014-15	73,187,786	22,470,336	50,717,450
2015-16	76,804,182	23,831,435	52,972,747
2016-17	81,729,759	25,656,021	56,073,738
2017-18	85,330,332	26,181,882	59,148,450
2018-19	89,074,258	26,461,886	62,612,372
2019-20	92,770,169	32,051,457	60,718,712
2020-21	96,507,787	38,729,536	57,778,251
2021-22	101,180,364	52,588,204	48,592,161

Worksheet #1 - Proceeds of Taxes

City **PLACENTIA**

FY **2021-22**

	a	b	c
Revenue Source	Proceeds of	Non-Proceeds	Total
Taxes			
Property Tax	16,081,700		16,081,700
Sales and Use Tax	6,829,000		6,829,000
Transactions and Use Tax	7,007,000		7,007,000
Business License Tax	1,000,000		1,000,000
Utility User Tax	2,362,300		2,362,300
Transient Occupancy Tax	767,500		767,500
Documentary or Real Property Transfer Taxes	215,000		215,000
Parcel Taxes			-
Other Taxes	40,000		40,000
Fees	2,063,020	5,897,440	7,960,460
Benefit Assessments		1,899,300	1,899,300
Franchises (Cable/Video, Solid Waste, Electric/Gas, etc.)		2,380,000	2,380,000
Fines, Forfeitures and Penalties		444,200	444,200
Rents, Royalties and Concessions		1,684,900	1,684,900
Gifts		9,900	9,900
Licenses and Permits			
<i>Include regulatory licenses and permits as regulatory fees in Worksheet 2.</i>			
<i>Include public property, facility or equipment rental licenses/permits in "rents" above.</i>			
<i>Include business license taxes in "taxes" above.</i>			
From State			
Motor Vehicle License Fee			-
Homeowners Property Tax Relief Reimb. Williamson Act	35,000		35,000
Motor Vehicle Fuel (gasoline) Tax		2,363,600	2,363,600
Proposition 42 Gasoline Sales Tax			-
Citizens Option for Public Safety (COPS)		-	-
Proposition 172 Public Safety Sales Tax		305,800	305,800
State Mandate Reimbursements	6,902,500		6,902,500
Other discretionary state grants and aid	1,699,500		1,699,500
Other non-discretionary state grants and aid			-
Repealed Subventions			
Criminal Justice Fee (Booking Fee) Relief			-
Discretionary Local Assistance (1999-00, 2000-01)			-
Police Technology Grants (CLEEP)			-
Liquor License Fees			-
Highway Carriers Uniform Business Tax			-
Financial Aid to Local Agencies			-
Business Inventory Exemption Reimbursement			-
Trailer Coach / Mobile Home VLF			-
1978-79 Bailout Funds			-
Other Governments			
Federal General Revenue Sharing			-
Federal CDBG		352,000	352,000
Housing (HUD)			-
Disaster Reimbursement			-
Other		1,782,500	1,782,500
Other Miscellaneous			
Sale of property (See "Qualified Capital Outlays")	60,000		60,000
Interfund transfers	7,470,400	-	7,470,400
	<i>To Worksheet 4</i>		
1 Sub-Total non-interest revenues	52,532,920	17,119,640	69,652,560
2 Interest Earnings	55,284	18,016	73,300
3 Reserve Withdrawals		-	-
	<i>To Worksheet 8</i>		
4 Total	52,588,204	17,137,656	69,725,860
Total revenue plus reserve withdrawals (1c + 3c)			69,652,560

Worksheet #2 - Regulatory Fees, User Fees & Charges

City **PLACENTIA** FY **2021-22**

	a	i	ii	b=i+ii	c=b-a	d
<u>Program Area</u>	<u>Fee Revenue</u>	<u>Direct Costs</u>	<u>Allocated Overhead</u>	<u>Total Costs</u>	<u>Costs minus Revenues</u>	<u>Revs > Costs? C=negative</u>
1 General Gov't - Management/Support	35,100	139,940	6,698	146,638	111,538	-
2 Police - Law Enforcement	293,000	9,085,939	2,891,258	11,977,198	11,684,198	-
3 Transportation - Public Works	5,000	585,359	52,713	638,072	633,072	-
4 Planning and Development	354,400	1,776,519	387,996	2,164,515	1,810,115	-
5 Building, Construction and Fire Safety	869,900	-	-	-	(869,900)	869,900
6 Parks and Recreation, museums, etc.	258,200	1,612,186	629,969	2,242,155	1,983,955	-
7 Water	-	-	-	-	-	-
8 Sewer	2,273,560	890,900	251,540	1,142,440	(1,131,120)	1,131,120
9 Solid Waste	3,589,300	3,673,300	156,070	3,829,370	240,070	-
10 Other	62,000	-	-	-	(62,000)	62,000
11 Development Impact Fees	220,000	-	-	220,000	-	-
12				-	-	-
13				-	-	-
14				-	-	-
15				-	-	-

16

To Worksheet 1
 Proceeds of Taxes => 2,063,020
 = sum of column d

Non-Proceeds of taxes => 5,897,440

Do not include: rents, entrance fees, royalties, concessions, franchises, fines, forfeitures, penalties, or assessments on real property=sum of column a minus d16

Worksheet #3 - Excluded Appropriations

City PLACENTIA FY 2021-22

Amount

Court Orders

sub-total	-

Federal Mandates

sub-total	-

Qualified Capital Outlay

sub-total	-

Qualified Debt Service

sub-total	-

Total Exclusions

To Worksheets 4 and 8

	-
--	---

Worksheet #4 - Interest Allocation

City PLACENTIA FY 2021-22

	<u>Amount</u>	<u>Source</u>
a) Non-interest Tax Proceeds	52,532,920	from Worksheet #1
b) Minus Exclusions	-	from Worksheet #3
c) Net invested proceeds from taxes	52,532,920	a-b
d) Total revenue plus reserve withdrawals	69,652,560	from Worksheet #1
e) Proceeds of taxes as a percentage of revenues	0.754213772	c / d
f) Interest earnings - Total	73,300	To Worksheet 1
g) Amount of interest earned from "proceeds of taxes"	55,284	To Worksheet 1 e * f

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Worksheet #5 - Population Changes

City

<u>For</u>	<u>Jan 1</u>	<u>City</u>	<u>Countywide</u>	<u>Jan 1</u>	<u>City</u>	<u>Countywide</u>	<u>City %</u>	<u>County</u>
1988-89	1987	#SPILL!	#SPILL!	1988				
1989-90	1988	-	-	1989				
1990-91	1989	-	-	1990				
1991-92	1990	-	-	1991				
1992-93	1991	-	-	1992				
1993-94	1992	-	-	1993				
1994-95	1993	-	-	1994				
1995-96	1994	-	-	1995				
1996-97	1995	-	-	1996				
1997-98	1996	-	-	1997				
1998-99	1997	-	-	1998				
1999-00	1998	-	-	1999				
2000-01	1999	-	-	2000				
2001-02	2000	-	-	2001				
2002-03	2001	-	-	2002				
2003-04	2002	-	-	2003				
2004-05	2003	-	-	2004				
2005-06	2004	-	-	2005				
2006-07	2005	-	-	2006				
2007-08	2006	-	-	2007				
2008-09	2007	-	-	2008				
2009-10	2008	-	-	2009				
2010-11	2009	-	-	2010				
2011-12	2010	-	-	2011				
2012-13	2011	-	-	2012				
2013-14	2012	-	-	2013				
2014-15	2013	-	-	2014				
2015-16	2014	-	-	2015				
2016-17	2015	-	-	2016				
2017-18	2016	-	-	2017	52,772	3,198,224		
2018-19	2017	52,772	3,198,224	2018	52,602	3,212,533	-0.3%	0.4%
2019-20	2018	52,602	3,212,533	2019	52,333	3,221,790	-0.51%	0.29%
2020-21	2019	52,333	3,192,279	2020	51,494	3,194,332	-1.60%	0.06%
2021-22	2020	51,569	3,180,440	2021	51,173	3,153,718	-0.77%	-0.84%

Select highest population factor for the year (column e or f) to Worksheet 7

Worksheet #6 - Cost of Living Adjustment Factors

City PLACENTIA

Factors	a Percentage		b NRAV		c AR _{py} Total		d = b ÷ c Change in	
	Change in	published	Dollar Value	from ...	for ...	for ...	assessment	
	<i>Source: Calif Dept of Finance</i>		<i>Source: County</i>		<i>Source: County</i>			
1988-89	4.66%	May 1, 1988		1987 to 1988		1987		
1989-90	5.19%	May 1, 1989		1988 to 1989		1988		
1990-91	4.21%	May 1, 1990		1989 to 1990		1989		
1991-92	4.14%	May 1, 1991		1990 to 1991		1990		
1992-93	-0.64%	May 1, 1992		1991 to 1992		1991		
1993-94	2.72%	May 1, 1993		1992 to 1993		1992		
1994-95	0.71%	May 1, 1994		1993 to 1994		1993		
1995-96	4.72%	May 1, 1995		1994 to 1995		1994		
1996-97	4.67%	May 1, 1996		1995 to 1996		1995		
1997-98	4.67%	May 1, 1997		1996 to 1997		1996		
1998-99	4.15%	May 1, 1998		1997 to 1998		1997		
1999-00	4.53%	May 1, 1999		1998 to 1999		1998		
2000-01	4.91%	May 1, 2000		1999 to 2000		1999		
2001-02	7.82%	May 1, 2001		2000 to 2001		2000		
2002-03	-1.27%	May 1, 2002		2001 to 2002		2001		
2003-04	2.31%	May 1, 2003		2002 to 2003		2002		
2004-05	3.28%	May 1, 2004		2003 to 2004		2003		
2005-06	5.26%	May 1, 2005		2004 to 2005		2004		
2006-07	3.96%	May 1, 2006		2005 to 2006		2005		
2007-08	4.42%	May 1, 2007		2006 to 2007		2006		
2008-09	4.29%	May 1, 2008		2007 to 2008		2007		
2009-10	0.62%	May 1, 2009		2008 to 2009		2008		
2010-11	-2.54%	May 1, 2010		2009 to 2010		2009		
2011-12	2.51%	May 1, 2011		2010 to 2011		2010		
2012-13	3.77%	May 1, 2012		2011 to 2012		2011		
2013-14	5.12%	May 1, 2013		2012 to 2013		2012		
2014-15	-0.23%	May 1, 2014		2013 to 2014		2013		
2015-16	3.82%	May 1, 2015		2014 to 2015		2014		
2016-17	5.37%	May 1, 2016		2015 to 2016		2015		
2017-18	3.69%	May 1, 2017		2016 to 2017		2016		
2018-19	3.67%	May 1, 2018		2017 to 2018		2017		
2019-20	3.85%	May 1, 2019		2018 to 2019		2018		
2020-21	3.73%	May 1, 2020		2019 to 2020		2019		
2021-22	5.73%	May 1, 2020		2019 to 2020		2019		

Select highest factor for the year (column a or d) to Worksheet 7

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Worksheet #7 - Appropriations Limit

City PLACENTIA FY 2021-22

		Amount	Source
a) Prior Year Appropriations Limit		96,507,787	Prior year schedules
b) Adjustment Factors	percent	ratio	
1) Population Change	-0.84%	0.9916	Select from Worksheet 5
Population in city or county?		County	"city" or "county"
2) Cost of Living	5.73%	1.0573	Select from Worksheet 6
State CPI or % New non-residential?		CPI	"CPI" or "%new non-resid AV"
3) Combined adjustment factor		1.0484	b1 * b2
c) Adjusted Limit		101,180,364	a * b3
d) Alterations			
Transfer of Financial Responsibility			
Transfer to Fees			
Emergency			
Voter Override			
Total Alterations		-	sum of d
e) Appropriations Limit - Current Year		101,180,364	c + d

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Worksheet #8 - Appropriations Subject to Limitation

City PLACENTIA FY 2021-22

	Amount	Source
a) Proceeds of Taxes	52,588,204	Worksheet #1
b) Exclusions	-	Worksheet #3
c) Appropriations Subject to Limitation	52,588,204	a-b
d) Appropriations Limit (current year)	101,180,364	Worksheet #7
e) Under (Over) Limit	48,592,161	d-c

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RESOLUTION NO. R-2021-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, APPROVING AND ADOPTING
THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL
YEAR 2021-22 IN THE AMOUNT OF \$101,180,364**

A. Recitals.

(i) The voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

(ii) Article XIII B, as amended in 1990, provides that the appropriations limit for the Fiscal Year 2020-21 is calculated by adjusting the base year appropriations of Fiscal Year 1986-87 for changes in the cost of living and population; and

(iii) The City of Placentia has complied with all the provisions of Article XIII B in determining the appropriations limit for the Fiscal Year 2021-22.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. That the appropriations limit in Fiscal Year 2021-22 shall be based on the 2020-21 appropriation limit of \$96,507,787 as established by Resolution No. R-2020-39 and adjusted based on Proposition 111 guidelines by the California Per Capita Personal Income change of +5.73% and the Orange County population change of -0.84% as reported by the State Department of Finance during May 2021, thus creating a new appropriations limit for Fiscal Year 2021-22 in the amount of \$101,180,364.

PASSED, ADOPTED AND APPROVED this 15th day of June 2021.





Craig S. Green, Mayor

ATTEST:



Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, California, do hereby certify that the foregoing Resolution, was duly passed, approved, and adopted by City Council, approved and signed by the Mayor, and attested by the City Clerk, all at the regular meeting of the said City Council held on the 15th day of June 2021 and the same was passed and adopted by the following vote:

AYES:	Councilmembers:	Shader, Smith, Green
NOES:	Councilmembers:	Yamaguchi, Wanke
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None



Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney



Prepared By
Finance Department
City of Placentia